



Ordinary Meeting of Council

AGENDA

25 August 2021

Commencing at 5.30pm

In light of the COVID-19, this meeting will be held remotely. Presentations can either be made in writing or by attending a Zoom meeting - see Public Involvement at Meetings on Council's website.

On-site Inspections - Nil

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	<i>Attachment 1</i>	<i>DA.2021.1352 - Section 4.15 Assessment Report - 17 Feagan Street, Googong (Under Separate Cover)</i>
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	<i>Attachment 3</i>	<i>DA.2021.1025 - Redacted Submissions - Alterations and Additions to Existing Dwelling - 50 Aprasia Avenue,</i>

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- Googong (Under Separate Cover)*
- Attachment 4 *DA.2021.1025 - Draft Conditions of Consent - Alterations and Additions of Existing Dwelling - 50 Aprasia Avenue Googong - (Under Separate Cover)*
- Item 9.3 Crown Lands Initiated Road Transfer - Butmaroo Firetrail, Bombay
Attachment 1 *Letter to QPRC proposing transfer of Butmaroo Firetrail (Under Separate Cover)*
- Item 9.6 Council Landowner Permission Sought for Braidwood Lions Club Inc Application to the Black Summer Bushfire Recovery Fund
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- Item 9.11 Investment Report - July 2021
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- Item 10.2 Update on Maslin Place Drainage
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- Item 10.4 Stephen Ward Scholarship - Completion Report
Attachment 1 *Joanne Wilson Ridley - Stephen Ward Scholarship Completion Report (Under Separate Cover)*
- Item 10.5 Resolution Action Sheet for Notice of Motions
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- Item 11.1 Local Traffic Committee Meeting Minutes - 3 August 2021
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- Item 11.2 Bungendore Floodplain Risk Management Committee Meeting Minutes - 13 July 2021
Attachment 1 *Bungendore Floodplain Risk Management Committee meeting minutes (Under Separate Cover)*
- Item 11.3 Minutes of Aboriginal Consultative Committee 20 July 2021
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- Item 11.4 Disability Access Committee - 28 July 2021
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- Item 11.5 Youth Committee Meeting - 16 August 2021
Attachment 1 *Youth Committee Minutes - 16 August 2021 (Under Separate Cover)*
Attachment 2 *Quote Bohie Palacek Moore Park Container (Under Separate Cover)*

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- Attachment 3 Moore Park Project Plan (Under Separate Cover)*
- Item 14.1 Responses to Councillors' Questions
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- Item 14.1 Responses to Councillors' Questions
- Attachment 2 Responses to Councillors Questions with Confidential Information (Under Separate Cover)*



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Queanbeyan Council Chambers, 253 Crawford Street, Queanbeyan on Wednesday, 28 July 2021 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Overall (Chair)
Cr Biscotti
Cr Brown – via Zoom (from 5.34pm)
Cr Harrison
Cr Hicks
Cr Marshall – via Zoom
Cr Noveska – via Zoom (from 5.58pm)
Cr Schweikert – via Zoom
Cr Taylor
Cr Winchester – via Zoom

Staff: P Tegart, CEO
M Thompson, Portfolio General Manager Natural & Built Character
P Hansen, Portfolio General Manager Community Connections
A Knight, Portfolio General Manager Organisational Capability – via Zoom
M Darcy, A/Portfolio General Manager Community Choice

Also Present: W Blakey, Clerk of the Meeting
L Ison, Minute Secretary

1. OPENING

The meeting commenced at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

179/21

RESOLVED (Taylor/Hicks)

That the expected late arrival of Cr Noveska be noted.

The resolution was carried unanimously.

4. CONFIRMATION OF MINUTES**4.1 Minutes of the Ordinary Meeting of Council held on 23 June 2021**

180/21

RESOLVED (Taylor/Schweikert)

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 23 June 2021 be confirmed.

The resolution was carried unanimously.

4.2 Minutes of the Extraordinary Meeting of Council held on 30 June 2021

181/21

RESOLVED (Taylor/Schweikert)

That the Minutes of the Extraordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 30 June 2021 be confirmed.

The resolution was carried unanimously.

4.3 Minutes of the Planning and Strategy Committee of the Whole held on 14 July 2021

182/21

RESOLVED (Taylor/Hicks)

That the Minutes of the Planning and Strategy Committee of the Whole held in the Queanbeyan Council Chambers on Wednesday 14 July 2021 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

183/21

RESOLVED (Taylor/Hicks)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Harrison submitted a special disclosure of pecuniary interest in accordance with clause 4.37 of the Code of Conduct in the matter of Queanbeyan-Palerang Environmental Plan (Item 9.4). Disclosure attached to the minutes.

Cr Overall submitted a special disclosure of pecuniary interest in accordance with clause 4.37 of the Code of Conduct in the matter of Queanbeyan-Palerang Environmental Plan (Item 9.4). Disclosure attached to the minutes.

Mr Peter Tegart lodged a significant pecuniary interest disclosure in relation to Item 16.3: CEO's Annual Performance Review, stating he is an employee of the specified company.

Cr Brown joined the meeting at 5.34pm.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.35pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

184/21

RESOLVED (Overall/Taylor)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.35pm and resumed at 6.20pm.

During the Public Forum, Cr Noveska joined the meeting at 5.58pm.

SUPPLEMENTARY REPORT

7 MAYORAL MINUTE

7.1 Annual Community Grants and Donations Program 2021-22

185/21

RESOLVED (Biscotti/Harrison)

That this item be deferred to follow consideration of Item 9.18.

The resolution was carried unanimously.

8. NOTICES OF MOTIONS OF RESCISSION

There were no Notice of Motions of Rescission.

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 Development Application DA.2020.1427 - Six Lot Torrens Title Subdivision - Poplars Innovation Precinct - 300 Lanyon Drive, Jerrabomberra

186/21

RESOLVED (Hicks/Harrison)

That:

1. Development Application DA.2020.1427 for a six lot Torrens title subdivision, subdivision construction works, and construction of a road on Lot 1 DP 1263364, 300 Lanyon Drive, Jerrabomberra, be granted conditional approval.
2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.

The resolution was carried unanimously.

9.2 Development Application DA.2021.1060 - Erection of a Large Farm Shed - 159 Fernleigh Drive, Googong

187/21

RESOLVED (Harrison/Marshall)

That:

1. Development application DA.2021.1060 for a Construction of a farm building on Lot 30 DP 747879159, 159 Fernleigh Drive, Googong be refused for the following reasons.

Reasons for Refusal:

- (a) The proposal contravenes the zone objectives of the E4 Environmental Living zone under Queanbeyan LEP.
 - (b) No consideration to Clauses 7.1, 7.3 and 7.4 Queanbeyan LEP have been made by the applicant.
 - (c) The proposal contravenes the relevant objectives and controls of the Queanbeyan DCP.
 - (d) The submitted variation provided insufficient justification and is not considered to be minor.
 - (e) The proposed farm building alone is 180% in excess of the total floor area permissible within the E4 zone under Clause 5.12.1 of the Queanbeyan DCP.
 - (f) The proposed farm building combined with the existing shed located on site would increase the total floor area to 230% in excess of the permissible area under Clause 5.12.1 the Queanbeyan DCP.
 - (g) The unapproved earthworks within the proposed siting of the farm building elevate the building to a prominent location within the locality and would be highly visible from Fernleigh Road and surrounding properties and as such is inconsistent with Clause 5.12 of the Queanbeyan DCP.
 - (h) The application fails to provide sufficient evidence for Council to satisfy itself that the imported fill forming the building platform for the proposed development is free from contamination as required by clause 7 of State Environmental Planning Policy No.55 – Remediation of Land.
2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.
 3. A further report on options for enforcement action in relation to unapproved development carried out at 159 Fernleigh Drive be provided to Council.

The resolution was carried unanimously.

9.3 Modification Application DA.2020.1022.A - Queanbeyan Civic and Cultural Precinct - 257 Crawford Street, Queanbeyan

188/21

RESOLVED (Harrison/Schweikert)

That modification to development application DA.2020.1022.A for public administration building including civic and cultural precinct, basement car parking, subdivision and ancillary infrastructure on Lot 2 DP 748338, Lot 18 DP 548244, Lot 1 DP 748338, Lot 1 DP 1179998, Lot 2 DP 1179998, Lot 5 DP 1179998, 257 Crawford Street, Queanbeyan be granted approval in accordance with the original conditions of development consent as modified by the following:

- a) Modify condition 1 to reflect the amended plans except as otherwise varied by any other conditions of the consent as follows:

DRAWING REFERENCE	DATE
Plans prepared by Cox Architects	
DA 10-01 Subdivision Plan Existing, revision 7	27.04.21
DA 10-02 Subdivision Plan New, revision 8	27.04.21
DA 11-01 A Site Plan, revision 1	07.07.21
DA 13-01 Staging Plan, revision 8	27.04.21
DA 15-01 Demolition Plan, revision 8	27.04.21
DA 21-01 Basement Plan, revision 10	27.04.21
DA 21-02 Ground Plan, revision 11	27.04.21
DA 21-03 Mezzanine Plan, revision 10	27.04.21
DA 21-04 Level 1 Plan, revision 9	27.04.21
DA 21-05 Level 2 Plan Revision 9	27.04.21
DA 21-06 Level 3 Plans, revision 9	27.04.21
DA 21-07 Level 4 Plans, revision 9	27.04.21
DA 21-08 Level 5 Plans, revision 9	27.04.21
DA 21-09 Plant – Mechanical + Services, revision 8	27.04.21
DA 21-10 Roof Plans, revision 8	27.04.21
DA 30-01 Elevations, revision 8	27.04.21
DA 30-02 Elevations, revision 8	27.04.21
DA-30-03 Elevations, revision 3	27.04.21
DA 31-01 Site Elevation, revision 7	27.04.21
DA 32-01 External Finishes Schedule, revision 6	27.04.21
DA 40-01 Sections, revision 6	27.04.21
DA 40-02 Sections, revision 7	27.04.21
DA 70-01 Solar Study, revision 5	27.04.21
DA 71-01 Shadow Diagram – Summer, revision 7	27.04.21
DA 71-02 Shadow Diagram Equinox, revision 7	27.04.21

DA 71-03 Shadow Diagram Winter Solstice, revision 7	27.04.21
DA 90-01 GFA Schedules, revision 8	27.04.21
DA 94-01 Signage Schedule, revision 6	27.04.21
Other Documents	
Statement of Environmental Effects prepared by SMEC	07.05.21
Landscape Plans	Appendix B
Civil Plans	Appendix C

- b) Modify Condition 2 to reflect the amended draft plan of subdivision which provides additional area to the rear of the fire station, as required by SRPP.
- c) Modify Condition 7 to allow for the public domain improvements to be undertaken in the verge.
- d) Modify Condition 8 to allow the appropriate transfer and re-use of excavated material, subject to it being appropriately classified.
- e) Modify Condition 9, delete Condition 11 and add Condition 68a to clarify the timing of the requirements for Green Star Certification and Acoustic Report.
- f) Delete Condition 12 as the updated landscape plans submitted with the modification application satisfy these requirements.
- g) Modify Condition 13 in relation to basement design.
- h) Delete Condition 20 and add Condition 10a to clarify the requirement for a subsequent approval for the café.
- i) Delete Condition 23 relating to the sustainability schedule attached to the Tender Documents.
- j) Modify Condition 41 to ensure consistency with related condition 71 in relation to location of electrical infrastructure.
- k) Modify Condition 47 to remove the requirement for a flood gate consistent with the amended plans.
- l) Modify Condition 48 to confirm the total number of parking spaces (233) consistent with the revised plan and condition 49 in relation to bicycle parking (54).
- m) Modify Condition 51 in relation to CCTV to allow recording rather than active monitoring.
- n) Modify Condition 74 to clarify intent to keep car parking and loading areas free of storage.
- o) Modify Condition 27 to provide for the payment of section 64 water and sewer contributions prior to release of the Occupation Certificate.

The resolution was carried unanimously.

9.4 Planning Proposal PP_2020_QPREG_001_00 - E4 Land in Bywong and Wamboin - Additional Survey Work Required

MOVED (Schweikert/Hicks)

That Council:

1. Progress the planning proposal by addressing the matters raised by the NSW Department of Planning, Industry and Environment – Biodiversity and Conservation by immediately undertaking detailed survey investigations for the 413 lots proposed to be rezoned to R5 Large Lot Residential at a cost of approximately \$73,000, as outlined in the report.
2. Vary Council's Procurement Policy on this occasion to allow one written quote for the detailed survey investigations required for the E4 planning proposal, on the basis that the ecological consultant, Biosis, having conducted the original studies, has a thorough understanding of the scope and nature of the required work.

Cr Harrison foreshadowed a CONTRARY motion: ["That Council take no further action on this matter and advise the residents accordingly."]

The motion (of Crs Schweikert and Hicks) was PUT and CARRIED.

189/21

RESOLVED (Schweikert/Hicks)

That Council:

1. Progress the planning proposal by addressing the matters raised by the NSW Department of Planning, Industry and Environment – Biodiversity and Conservation by immediately undertaking detailed survey investigations for the 413 lots proposed to be rezoned to R5 Large Lot Residential at a cost of approximately \$73,000, as outlined in the report .
2. Vary Council's Procurement Policy on this occasion to allow one written quote for the detailed survey investigations required for the E4 planning proposal, on the basis that the ecological consultant, Biosis, having conducted the original studies, has a thorough understanding of the scope and nature of the required work.

For: Crs Biscotti, Hicks, Noveska, Overall, Schweikert and Taylor

Against: Crs Brown, Harrison, Marshall and Winchester

9.5 Queanbeyan Section 7.12 Fixed Levy Development Contributions Plan 2019 - Amendments

190/21

RESOLVED (Biscotti/Schweikert)

That Council adopt the amended Queanbeyan Section 7.12 Fixed Levy Development Contributions Plan 2019.

For: Crs Biscotti, Brown, Harrison, Marshall, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Hicks

9.6 Funding Agreement - Braidwood Heritage Centre

191/21

RESOLVED (Taylor/Schweikert)

That Council endorse the Chief Executive Officer executing the Funding Deed for the Braidwood Heritage Centre.

For: Crs Biscotti, Brown, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Marshall

9.7 Kinsella/Kinsela Street, Karabar - Request to Review Incorrect Spelling

192/21

RESOLVED (Harrison/Hicks)

That:

1. Council take the necessary steps to correct the street naming error so as to respectfully honour Patrick and Jane Kinsela and their descendants.
2. The proposed name change be placed on public exhibition for a period of 28 days and Council undertake community consultation with all residents affected during that period.
3. Subject to no objections being raised, Council take the following steps to correct the spelling:
 - Arrange for gazettal of the corrected name through the GNB.
 - Replace all incorrect signage and replace with correct spelling.
 - Update Spatial Services NSW and other emergency services with the correct spelling.
 - Update Council's Street Naming register to correct the spelling.

The resolution was carried unanimously.

9.8 Community Engagement Report - Botanic Gardens/Sister City Gardens Project**MOVED (Biscotti/Taylor)**

That:

1. Council note the engagement report and feedback on the proposed Botanic/Sister City Gardens.
2. The project progress to the detailed design and staging plan phase, utilising funding set aside in the 2021-22 Operational Plan and that the outcomes of the design phase be brought back to Council for consideration in the next draft Delivery Program.

AMENDMENT (Harrison/Hicks)

That Council note the engagement report and feedback on the proposed Botanic/Sister City Gardens.

The amendment (of Crs Harrison and Hicks) was PUT and LOST.

For: Crs Harrison, Hicks, Marshall and Winchester

Against: Crs Biscotti, Brown, Noveska, Overall, Schweikert and Taylor

The motion (of Crs Biscotti and Taylor) was PUT and CARRIED.

193/21

RESOLVED (Biscotti/Taylor)

That:

1. Council note the engagement report and feedback on the proposed Botanic/Sister City Gardens.
2. The project progress to the detailed design and staging plan phase, utilising funding set aside in the 2021-22 Operational Plan and that the outcomes of the design phase be bought back to Council for consideration in the next draft Delivery Program.

For: Crs Biscotti, Brown, Noveska, Overall, Schweikert and Taylor

Against: Crs Harrison, Hicks, Marshall and Winchester

9.9 Feedback on Concepts for Embellishment and Renaming of Frogs Hollow, Bungendore - Outcome of Community Survey**MOVED (Schweikert/Hicks)**

That Council:

1. Retain the name of "Frogs Hollow" for the public reserve at No.1 Molonglo Street, Bungendore as supported by the community survey.
2. Incorporate Frogs Hollow project into the S7.11 Developer Contributions Plan schedule of works and into the draft 2022-2025 Delivery Program.

Cr Marshall foreshadowed a CONTRARY motion: ["That Council retain the name of "Frogs Hollow" for the public reserve at No.1 Molonglo Street, Bungendore as supported by the community survey."]

The motion (of Crs Schweikert and Hicks) was PUT and CARRIED.

194/21

RESOLVED (Schweikert/Hicks)

That Council:

1. Retain the name of "Frogs Hollow" for the public reserve at No.1 Molonglo Street, Bungendore as supported by the community survey.
2. Incorporate Frogs Hollow project into the S7.11 Developer Contributions Plan schedule of works and into the draft 2022-2025 Delivery Program.

For: Crs Biscotti, Brown, Harrison, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Marshall

9.10 Request to Name New Change Rooms at Bungendore Park

195/21

RESOLVED (Winchester/Hicks)

That Council approve the Bungendore Tigers Rugby League Football Club request to name the new change rooms at Mick Sherd Oval after the late Alex Rodham.

The resolution was carried unanimously.

9.11 Review of Council Facilities in Light of COVID Pandemic

196/21

RESOLVED (Taylor/Biscotti)

That Council note the report.

The resolution was carried unanimously.

9.12 Mount Jerrabomberra Site Specific Plan of Management

197/21

RESOLVED (Winchester/Hicks)

That:

1. Council adopt the Draft Mount Jerrabomberra site specific Plan of Management as Provided in Attachment 1.
2. Those actions requiring funding be considered for inclusion in future Delivery Programs.

The resolution was carried unanimously.

9.13 Exhibition of Draft QPRC Urban Forest Cooling Strategy

198/21

RESOLVED (Schweikert/Taylor)

That:

1. Council place the draft QPRC Urban Forest Cooling Strategy on public exhibition for a minimum of 28 days.
2. Following the exhibition period, a further report be prepared for Council to consider the matters raised in submissions.

The resolution was carried unanimously.

9.14 Public Place Electric Vehicle Charging Infrastructure - Models of Ownership and Procurement

199/21

RESOLVED (Hicks/Biscotti)

That Council:

1. Proceed with Ownership Model 3 'private investment through lease agreements' for public place EV charging.
2. Seek RFPs for the provision of EV charging station lease agreements for 'to be determined' Council owned car parks.
3. Exclude the proposed Braidwood off street carpark from the tender in order to honour the signed non-binding letter of intent with the NRMA.

The resolution was carried unanimously.

9.15 Sustainable Garage Repair Cafe Proposal - 88 Wallace Street, Braidwood

200/21

RESOLVED (Schweikert/Marshall)

That:

1. Council allow the temporary use of the forecourt of its premises at 88 Wallace Street, Braidwood (unpowered) for the purposes of a 'Sustainability Garage' on Saturdays from September 2021 to February 2022.
2. Use of the site be subject to the group gaining public liability insurance for the event.
3. Council donate up to \$500 from the Sustainability Community Programs fund to assist with the cost of public liability insurance.

The resolution was carried unanimously.

9.16 Tender Recommendation for Queanbeyan Sewage Treatment Plant Upgrade Equipment Packages Request for Tenders 2021-14 and 2021-15

201/21

RESOLVED (Hicks/Biscotti)

That Council:

1. Accept the tenders for equipment supply and delivery for the Queanbeyan Sewage Treatment Plant (STP) Upgrade as follows:
 - a) RFT 2021-14 for supply and delivery of scum harvester equipment for Queanbeyan STP Upgrade – accept the tender from VoR Environmental Australia Pty Ltd.
 - b) RFT 2021-15 for supply and delivery of chemical dosing skid equipment for Queanbeyan STP Upgrade – accept the tender from Trility Solutions Australia Pty Ltd.
2. Endorse the amendment to the Operational Plan to enable procurement of the above items including associated contingency and project management costs for the QSTP for \$768,055.15 (including GST) and exhibit for 28 days.

The resolution was carried unanimously.

9.17 Public Exhibition of PCYC Lease

202/21

RESOLVED (Biscotti/Winchester)

That Council:

1. Note the submissions provided to Council on public exhibition and the staff responses.
2. Note that staff are finalising maintenance schedules and responsibilities with the PCYC facilities team.
3. Delegate authority to the CEO to execute the lease once the detailed maintenance responsibilities have been confirmed.

The resolution was carried unanimously.

9.18 Annual Community Grants and Donations Program Distribution 2021/22

203/21

RESOLVED (Biscotti/Taylor)

That Council:

1. Approve all Category B applications as listed in Attachment 2 with the exception of project numbers 00009 – Karabar High School and 000039 Southern NSW Local Health District, noting that the total eligible requests for Category B funding is less than the \$35,000 available funds.
2. Require an acquittal from groups that received funds in 2020/21 under Category A, before any Category B donation is made to them in 2021/22.

The resolution was carried unanimously.

Item 7.1 was brought forward at this juncture.

SUPPLEMENTARY REPORT**7 MAYORAL MINUTE****7.1 Annual Community Grants and Donations Program 2021-22**

204/21

RESOLVED (Overall/Biscotti)

That Council:

1. Note the request for assistance for the Lift Tash Up fundraising event was received after the Annual Community Grants and Donations Program 2021/22 close date.
2. Support a donation under the Annual Community Grants and Donations Program 2021/22 Category B, amounting to \$2,000, being the limit of funding per organisation in accordance with Council's Donation Policy 2020.

The resolution was carried unanimously.

9.19 Application for QPRC Cultural Grant - City of Queanbeyan Pipes and Drums Band Inc

205/21

RESOLVED (Biscotti/Taylor)

That Council approve a donation of \$1,500 to the City of Queanbeyan Pipes and Drums Band to assist with the cost of hiring facilities at Karabar High School for weekly band practices and drills for the senior band, and the learner and development group.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 7.36pm and resumed at 8.01pm.

9.20 Application for QPRC Cultural Grant - Karabar High School**MOVED (Hicks/Biscotti)**

That Council not proceed with a donation to Karabar High School.

Cr Marshall foreshadowed a CONTRARY motion: ["That Council approve a donation of \$1,500 to Karabar High School to assist with the costs of establishing an Aboriginal bush-tucker garden and mural in the grounds of the school."]

The motion (of Crs Hicks and Biscotti) was PUT and CARRIED.

206/21

RESOLVED (Hicks/Biscotti)

That Council not proceed with a donation to Karabar High School.

For: Crs Biscotti, Brown, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Marshall

- 207/21 **9.21 Investment Report - June 2021**
RESOLVED (Taylor/Noveska)
That Council:
 1. Note the investment return for June 2021 was \$642,368.
 2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Queanbeyan-Palerang Regional Council's Investment Policy.
 3. Receive the Investment Report for the month of June 2021.The resolution was carried unanimously.
- 208/21 **9.22 Investment Policy Amendment**
RESOLVED (Biscotti/Harrison)
That Council adopt the draft Investment Policy.

The resolution was carried unanimously.
- 209/21 **9.23 Delegations to Chief Executive Officer**
RESOLVED (Marshall/Harrison)
That Council note the report.

The resolution was carried unanimously.
- 10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**
- 210/21 **10.1 Candidate and New Councillor Briefings and Induction**
RESOLVED (Marshall/Harrison)
That the report be received for information.

The resolution was carried unanimously.
- 211/21 **10.2 Delivery Program Update - January-June 2021**
RESOLVED (Taylor/Biscotti)
That the report be received for information.

The resolution was carried unanimously.
- 212/21 **10.3 Resolution Action Sheet**
RESOLVED (Biscotti/Schweikert)
That:
 1. The report be received for information.
 2. A Resolution Action Sheet of Notices of Motion be reported to the next Ordinary meeting.The resolution was carried unanimously.

- 213/21 **10.4 ARIC Annual Report 2020-2021**
 RESOLVED (Harrison/Biscotti)
 That the report be received for information.
 The resolution was carried unanimously.

- 214/21 **10.5 Bungendore Scout Hall Carparking**
 RESOLVED (Marshall/Schweikert)
 That the report be received for information.
 The resolution was carried unanimously.

- 215/21 **10.6 2021 Resourcing Strategy**
 RESOLVED (Taylor/Hicks)
 That Council receive and note the report.
 The resolution was carried unanimously.

Supplementary Report

- 216/21 **10.7 Site Inspection - DA.2021.1060 - Construction of a Farm Building - 159 Fernleigh Drive, Googong**
 RESOLVED (Harrison/Overall)
 That the report be received for information.
 The resolution was carried unanimously.

11. REPORTS OF COMMITTEES

- 217/21 **11.1 Minutes of the QPRC Heritage Advisory Committee held on 15 July 2021**
 RESOLVED (Overall/Schweikert)
 That Council note the minutes of the QPRC Heritage Advisory Committee held on 15 July 2021.
 The resolution was carried unanimously.

- 218/21 **11.2 Greenways s355 Committee Meeting Minutes 8 June 2021**
 RESOLVED (Harrison/Hicks)
 That Council note the minutes of Greenways S 355 Committee meeting held on 8 June 2021.
 The resolution was carried unanimously.

12. NOTICES OF MOTIONS

There were no Notices of Motions.

13. REPORTS TO COUNCIL - DELEGATES REPORTS**13.1 Delegates Report**

219/21

RESOLVED (Taylor/Biscotti)

That the report be received for information.

The resolution was carried unanimously.

14. QUESTIONS WITH NOTICE**14.1 Responses to Councillors' Questions**

220/21

RESOLVED (Biscotti/Hicks)

That the report be received for information.

The resolution was carried unanimously.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Overall then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

16. REPORTS FOR CLOSED SESSION

221/21

RESOLVED (Overall/Hicks)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 Solar Farm - Planning Agreement

Item 16.1 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Potential Sale - Burra Road Property

Item 16.2 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 CEO's Annual Performance Review

Item 16.3 is confidential in accordance with s10(A) (a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 8.16pm to discuss the matters listed above.

16.1 Solar Farm - Planning Agreement

222/21

RESOLVED (Hicks/Biscotti)

That Council:

1. Agree in principle to proceed with a Planning Agreement with the proponent based on Option 2 as outlined in this report, subject to development approval being given for the project.
2. Authorise the CEO to continue negotiations with the proponents, with a further report to Council.

The resolution was carried unanimously.

16.2 Potential Sale - Burra Road Property

223/21

RESOLVED (Hicks/Biscotti)

That Council:

1. Offer for sale the property at 289 Badgery Rd, Burra via private treaty.
2. Authorise the CEO to negotiate the sale based on independent valuation, and execute necessary documents.
3. Advise the requestor of the outcome of this report.

The resolution was carried unanimously.

The CEO declared an interest in the following item and left the Chambers at 8.26pm.

All staff left the meeting at 8.26pm.

Supplementary Report

Mayoral Minute

16.3 CEO's Annual Performance Review

224/21

RESOLVED (Overall)

That Council:

1. Receive and note the Report of the Annual Performance Review of the Chief Executive Officer.
2. Endorse the overall rating of the Performance Review Committee for the Performance Review.
3. Approve a performance based increase to the CEO's total remuneration package in line with and as referenced in the Facilitator's Report (Management Solutions, Local Government NSW).

For: Crs Biscotti, Brown, Noveska, Overall and Taylor

Against: Crs Harrison, Hicks, Marshall, Schweikert and Winchester

With the vote being five-all, the Mayor exercised his casting vote and declared the motion CARRIED.

225/21

RESOLVED (Overall/Taylor)

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 8.48pm.

The doors of the Chambers were opened to allow the public to enter.

Cr Hicks left the meeting at 8.48pm.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

17. CONCLUSION OF THE MEETING

The time being 8.50pm, the Mayor announced that the Agenda for the meeting had now been completed.

CR TIM OVERALL

MAYOR

CHAIRPERSON



PLANNING AND STRATEGY COMMITTEE OF THE WHOLE MEETING

Council at its meeting of 23 November 2016 resolved (M/N 295/16) as follows:

The Planning and Strategy Committee of the Whole be delegated authority in accordance with Section 377 of the *Local Government Act 1993* to determine matters pursuant to the:

- *Environmental Planning and Assessment Act 1979*
- *Local Government Act 1993*
- *Swimming Pools Act 1992*
- *Roads Act 1993*
- *Public Health Act 2010*
- *Heritage Act 1977*
- *Protection of the Environment Operations Act 1997*

MINUTES OF THE PLANNING AND STRATEGY COMMITTEE OF THE WHOLE OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 253 Crawford St, Queanbeyan on Wednesday, 11 August 2021 commencing at .

ATTENDANCE

Councillors: Cr Overall (Chair)
Cr Biscotti
Cr Harrison
Cr Hicks – via Zoom
Cr Noveska – via Zoom (from 5.54pm)
Cr Schweikert – via Zoom
Cr Taylor
Cr Winchester – via Zoom (from 5.40pm)

Staff: P Tegart, CEO
M Thompson, Portfolio General Manager Natural & Built Character
P Hansen, Portfolio General Manager Community Connections
A Knight, Portfolio General Manager Organisational Capability

Also Present: W Blakey, Clerk of the Meeting
L Ison, Minute Secretary

1. OPENING

The meeting commenced at 5.31pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

PLA139/21

RESOLVED (Taylor/Biscotti)

That apology for non-attendance from Cr Marshall be received, and the expected late arrival from Crs Winchester and Noveska, be noted.

The resolution was carried unanimously.

4. DISCLOSURES OF INTEREST

PLA140/21

RESOLVED (Taylor/Harrison)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Overall declared a significant non-pecuniary interest in Item 8.3: Priority List for QPRC Applications under the Black Summer Bushfire Recovery Program, stating a relative of his has recently taken up a position with the administering Department.

5. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.34pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

PLA141/21

RESOLVED (Overall/Taylor)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.34pm and resumed at 6.10pm.

During the Public Forum, Cr Winchester joined the meeting at 5.40pm and Cr Noveska joined the meeting at 5.54pm.

6. MAYORAL MINUTE

There was no Mayoral Minute.

7. NOTICES OF MOTIONS OF RESCISSION

There were no Notices of Motions of Rescission.

8. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

8.1 Development Application DA.2021.1081 - Continued Use of an Outdoor Recreation Facility (Motocross Track) - 621 Larbert Road, Larbert

MOVED (Hicks/Schweikert)

That

1. Development application DA.2021.1081 for the continued use of an Outdoor Recreation Facility (Motocross Track) on Lot 119 DP 755915, No.621 Larbert Road, Larbert, be granted conditional approval subject to the imposition of the following additional restrictions:
 - a) The motocross facility shall only operate between the hours of 8.00am and 3.00pm on the following days:
 - Saturday
 - Sunday
 - Thursdays during NSW School Holidays; and
 - Public Holidays (excluding Christmas Eve, Christmas Day, Good Friday, New Year's Day and Anzac Day).
 - b) The maximum number of participants attending the motocross facility shall not exceed forty (40) per day of operation.
 - c) Only track one (the southern track) shall be used in conjunction with this facility.
2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.
3. The relevant concurrence authorities be forwarded a copy of Council's Notice of Determination.

AMENDMENT (Harrison/Biscotti)

That

1. Development application DA.2021.1081 for the continued use of an Outdoor Recreation Facility (Motocross Track) on Lot 119 DP 755915, No.621 Larbert Road, Larbert, be granted conditional approval subject to the imposition of the following additional restrictions:
 - a) The motocross facility shall only operate between the hours of 10.00am and 3.00pm on the following days:
 - Saturday
 - Sunday
 - Thursdays during NSW School Holidays; and
 - Public Holidays (excluding Christmas Eve, Christmas Day, Good Friday, New Year's Day and Anzac Day).
 - b) The maximum number of participants attending the motocross

facility shall not exceed forty (40) per day of operation.

- c) The maximum number of riders on the Motocross Track at any one time is limited to ten (10).
 - d) Only track one (the southern track) shall be used in conjunction with this facility.
- 2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.
 - 3. The relevant concurrence authorities be forwarded a copy of Council's Notice of Determination.

The amendment (of Crs Harrison and Biscotti) was PUT and CARRIED, and became the motion.

For: Crs Biscotti, Harrison, Noveska, Overall, Taylor and Winchester

Against: Crs Hicks and Schweikert

MOVED (Harrison/Biscotti)

That

- 1. Development application DA.2021.1081 for the continued use of an Outdoor Recreation Facility (Motocross Track) on Lot 119 DP 755915, No.621 Larbert Road, Larbert, be granted conditional approval subject to the imposition of the following additional restrictions:
 - a) The motocross facility shall only operate between the hours of 10.00am and 3.00pm on the following days:
 - Saturday
 - Sunday
 - Thursdays during NSW School Holidays; and
 - Public Holidays (excluding Christmas Eve, Christmas Day, Good Friday, New Year's Day and Anzac Day).
 - b) The maximum number of participants attending the motocross facility shall not exceed forty (40) per day of operation.
 - c) The maximum number of riders on the Motocross Track at any one time is limited to ten (10).
 - d) Only track one (the southern track) shall be used in conjunction with this facility.
- 2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.
- 3. The relevant concurrence authorities be forwarded a copy of Council's Notice of Determination.

AMENDMENT (Schweikert/Hicks)

That

1. Development application DA.2021.1081 for the continued use of an Outdoor Recreation Facility (Motocross Track) on Lot 119 DP 755915, No.621 Larbert Road, Larbert, be granted conditional approval subject to the imposition of the following additional restrictions:
 - a) The motocross facility shall only operate between the hours of 10.00am and 3.00pm on the following days:
 - Saturday
 - Sunday
 - Thursdays during NSW School Holidays; and
 - Public Holidays (excluding Christmas Eve, Christmas Day, Good Friday, New Year's Day and Anzac Day).
 - b) The maximum number of participants attending the motocross facility shall not exceed forty (40) per day of operation.
 - c) The maximum number of riders on the Motocross Track at any one time is limited to ten (10).
 - d) Only track one (the southern track) shall be used in conjunction with this facility.
 - e) Electric motor bikes be excluded from these restrictions.
2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.
3. The relevant concurrence authorities be forwarded a copy of Council's Notice of Determination.

The amendment (of Crs Schweikert and Hicks) was PUT, and with the vote being four-all, the Mayor exercised his casting vote and declared the motion LOST.

For: Crs Biscotti, Hicks, Schweikert and Winchester

Against: Crs Harrison, Noveska, Overall and Taylor

The motion (of Crs Harrison and Biscotti) was brought forward, PUT and CARRIED.

PLA142/21

RESOLVED (Harrison/Biscotti)

That

1. Development application DA.2021.1081 for the continued use of an Outdoor Recreation Facility (Motocross Track) on Lot 119 DP 755915, No.621 Larbert Road, Larbert, be granted conditional approval subject to the imposition of the following additional restrictions:
 - a) The motocross facility shall only operate between the hours of 10.00am and 3.00pm on the following days:
 - Saturday
 - Sunday
 - Thursdays during NSW School Holidays; and
 - Public Holidays (excluding Christmas Eve, Christmas Day, Good Friday, New Year's Day and Anzac Day).
 - b) The maximum number of participants attending the motocross facility shall not exceed forty (40) per day of operation.
 - c) The maximum number of riders on the Motocross Track at any one time is limited to ten (10).
 - d) Only track one (the southern track) shall be used in conjunction with this facility.
2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.
3. The relevant concurrence authorities be forwarded a copy of Council's Notice of Determination.

For: Crs Biscotti, Harrison, Hicks, Noveska, Overall, Schweikert and Winchester

Against: Cr Taylor

8.2 Tree Removal Application - Proposal to Remove Trees for Above Ground Power Supply - Road Reserve Adjacent to 115 Gum Flat Lane, Bywong

PLA143/21

RESOLVED (Harrison/Overall)

That Council refuse the tree removal request to enable an alternative power supply design for the subdivision, due to significant environmental impact on vegetation assets on Council land when other low-impact alternatives are available.

For: Cr Biscotti, Harrison, Hicks, Noveska, Overall, Schweikert and Taylor

Against: Cr Winchester

The Mayor declared an interest in this item, vacated the Chair, and left the Chambers at 6.44pm. The Deputy Mayor assumed the Chair.

8.3 Priority List for QPRC Applications under the Black Summer Bushfire Recovery Program

PLA144/21

RESOLVED (Hicks/Schweikert)

That Council:

1. Endorse the list of priority projects for application under the Black Summer Bushfire Recovery Grants Program:

Project Title	Project Description	\$,000
Nerriga Recreation Ground and Main Street Project	Access and off-road parking - \$150,000 Park furniture & landscaping - \$75,000 Small playground and shade sail - \$95,000 Tennis court surface - \$60,000 Main Street parking bays/ shoulder work - \$500,000 Street tree plantings/landscaping - \$45,000 Welcome signs - \$20,000	\$945
Braidwood CBD Amenities	New public amenities in lane alongside National Theatre (or D&S Motors) Decontamination, demolition and landscaped access to car park on the D&S motors site	\$1,450
Majors Creek/Araluen footpaths		\$200
Bungendore Sports Hub – next stage	New amenities building for netball - \$300,000 Stage 2 fields playing surface - \$200,000 Irrigate four fields - \$320,000 Additional amenities and club storage - \$950,000	\$1,770

2. Provide a letter of support to the Mongarlowe Area Community Association for the proposed refuge centre.

The resolution was carried unanimously.

Cr Overall returned to the Chambers at 6.56pm and assumed the Chair.

9. REPORTS TO COUNCIL - ITEMS FOR INFORMATION

9.1 Annual Food Inspection Report

PLA145/21

RESOLVED (Schweikert/Biscotti)

That the report be received for information.

The resolution was carried unanimously.

PLA146/21 **9.2 Backup Electricity for Telecommunication Facilities and Emergency Services Facilities**

RESOLVED (Schweikert/Biscotti)

That the report be received for information.

The resolution was carried unanimously.

PLA147/21 **9.3 Update on Debt Recovery Actions**

RESOLVED (Schweikert/Biscotti)

That the report be received for information.

The resolution was carried unanimously.

SUPPLEMENTARY REPORTS

PLA148/21 **9.4 Site Inspection - RM.21.008.110 - Removal of 120 trees along Gum Flat Lane, Bywong**

RESOLVED (Harrison/Hicks)

That the report be received for information.

The resolution was carried unanimously.

10. REPORTS OF COMMITTEES

There were no Reports of Committees.

11. NOTICES OF MOTIONS

There were no Notices of Motions.

12. CONCLUSION OF THE MEETING

The time being 6.58pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL
MAYOR
CHAIRPERSON**

ITEM 5 DECLARATION OF CONFLICTS/PECUNIARY INTERESTS

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the *Local Government Act* restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

Recommendation

That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 Development Application - DA.2021.1352 - Alterations and Additions to a Dwelling - 17 Feagan Street Googong (Ref: ; Author: Thompson/Bailey)

File Reference: DA.2021.1352

Summary***Reason for Referral to Council***

This application has been referred to Council because Council's policy provides that any development application lodged by a senior Council officer should be determined by the full Council. DA.2021.1352 has been submitted in relation to land owned by the CEO and as such needs to be determined by Council.

Proposal:	Alterations and additions to residential development; enclose under-roof alfresco area, change of use from alfresco to media room, construct attached pergola.
Applicant/Owner:	Mr Peter Tegart and Ms Cherie Enders
Subject Property:	Lot 557 DP 1223479, 17 Feagan Street, Googong
Zoning and Permissibility:	R1 General Residential under Queanbeyan Local Environmental Plan 2012
Public Submissions:	Nil
Issues Discussed:	Planning Requirements
Disclosure of Political Donations and Gifts:	Applicant Declared no Donations or Gifts to any Councillor or Staff have been made

Recommendation

That Council grant conditional approval to development application DA.2021.1352 on the basis that it is compliant with all sections of the Queanbeyan Local Environmental Plan 2012, the relevant sections of the Queanbeyan Development Control Plan 2012 and Part 6 of the Googong Development Control Plan.

Background***Proposed Development***

The development application is for alterations and additions to residential development including the enclosure of the existing alfresco area, change of use from alfresco area to media room and the erection of an attached pergola. The proposal meets all sections of the relevant legislation and Council policies and does not propose any variations.

Subject Property

The subject site has an area of 420m² and is within the Googong Township area and contains an existing dwelling house approved under DA 345-2017.

Planning Requirements

Assessment of the application has been undertaken in accordance with Section 4.15 of the Environmental Planning and Assessment Act (EPAA) 1979, as amended. The matters that

**9.1 Development Application - DA.2021.1352 - Alterations and Additions to a Dwelling - 17 Feagan Street Googong (Ref: ; Author: Thompson/Bailey)
(Continued)**

are of relevance under Section 4.15 are summarised in the attached *Section 4.15 Table – Matters for Consideration*.

The following planning instruments have been considered in the planning assessment of the subject development application:

1. State Environmental Planning Policy No 55 – Remediation of Land
2. State Environmental Planning Policy (Infrastructure) 2007
3. Queanbeyan Local Environmental Plan 2012 (LEP)
4. Queanbeyan Development Control Plan 2012
5. Googong Development Control Plan

The development generally satisfies the requirements and achieves the objectives of these planning instruments.

Financial Implications

Section 94 and 64 contributions are not applicable to the proposed development

Engagement

The proposal did not require notification under the QPRC Community Engagement and Participation Plan.

Conclusion

The submitted proposal for alterations and additions to residential development; enclose under-roof alfresco area, change of use from alfresco to media room and construct attached pergola on Lot 557 DP 1223479, 17 Feagan Street, Googong is supported by a Statement of Environmental Effects.



The proposal did not require notification.

The proposal has been assessed under Section 4.15 of the *Environmental Planning & Assessment Act 1979* including the relevant provisions of *Queanbeyan Local Environmental Plan 2012*, the Googong Development Control Plan and Queanbeyan Development Control Plan 2012.

The development satisfies the requirements and achieves the objectives of these instruments.

The proposed development is considered suitable for the site, is compatible with the neighbourhood and can be conditioned to mitigate any potential impacts.

Attachments

- | | |
|--|---|
| Attachment 1 | DA.2021.1352 - Section 4.15 Assessment Report - 17 Feagan Street, Googong (<i>Under Separate Cover</i>) |
|  Attachment 2 | DA.2021.1352 - Architectural Plans - 17 Feagan Street, Googong (<i>Under Separate Cover</i>) |
|  Attachment 3 | DA.2021.1352 - Draft Conditions of Consent - 17 Feagan Street, Googong (<i>Under Separate Cover</i>) |

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.2 Development Application - DA.2021.1025 - Alterations and Additions to Existing Dwelling and Use of a Secondary Dwelling - 50 Aprasia Avenue, Googong (Ref: ; Author: Harlor/Dixon)

File Reference: DA.2021.1025

Summary***Reason for Referral to Council***

This application has been referred to Council because more than six written submissions have been received following notification of the application.

Proposal:	Alterations and additions to existing dwelling and use of a secondary dwelling
Applicant/Owner:	DJ Homes (ACT) Pty Ltd / Gregory Kim Andrews and Jennifer Jean Carter
Subject Property:	Lot 1163 DP 1210570, No.50 Aprasia Avenue, Googong
Zoning and Permissibility:	R1 General Residential under Queanbeyan Local Environmental Plan 2012
Public Submissions:	Nine
Issues Discussed:	Planning Requirements Overshadowing Privacy Views
Disclosure of Political Donations and Gifts:	Applicant Declared no Donations or Gifts to any Councillor or Staff have been made

Recommendation

- 1. That development application DA.2021.1025 for alterations and additions to an existing dwelling and use of a secondary dwelling on Lot 1163 DP 1210570, No.50 Aprasia Avenue, Googong be granted conditional approval.**
 - 2. That those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.**
-

9.2 Development Application - DA.2021.1025 - Alterations and Additions to Existing Dwelling and Use of a Secondary Dwelling - 50 Aprasia Avenue, Googong (Ref: ; Author: Harlor/Dixon) (Continued)

Background

Proposed Development

The development application is for a two-storey addition to the existing dwelling house and secondary dwelling encompassing:

Lower Level

- Additional attached single garage.
- Rumpus room and lift.

Second Storey

- Balcony.
- Lift.
- Addition of a study to existing dwelling.
- Attached secondary dwelling.

The design of the original development (Figure 1) created an impact upon adjoining neighbours with a total of ten submissions being received following notification. Concerns raised included view loss, overshadowing of solar panels, character of the area, privacy loss and overshadowing of private open space.

The applicant was advised of these concerns and presented an amended design (Figure 2) with a storey removed and the secondary dwelling labelled and designed to comply with the legislation. One further submission (from an original submitter) was received during the notification period for the amended plans.

No variations have been applied for as part of this development and the amended design has satisfied the assessing officer that the development is appropriate. Concerns and responses are discussed below and in more detail within the Section 4.15 Report.



Figure 1: Original Plan

9.2 Development Application - DA.2021.1025 - Alterations and Additions to Existing Dwelling and Use of a Secondary Dwelling - 50 Aprasia Avenue, Googong (Ref: ; Author: Harlor/Dixon) (Continued)



Figure 2: Amended Plans

Subject Property

The subject site is legally described as Lot 1163 DP 1210570 and is commonly known as 50 Aprasia Avenue, Googong. The site is located on the southern side of Aprasia Avenue and has an area of 784m². The site slopes upward from Aprasia Avenue by 3.15 metres or 10.2%. There is an established dwelling on the site and a pool currently under construction in the rear of the yard. Vehicular access is provided to the site via an existing driveway from Aprasia Avenue. Existing development within the locality consists of low density single and two storey dwellings.

Planning Requirements

Assessment of the application has been undertaken in accordance with Section 4.15 of the *Environmental Planning and Assessment Act (EPAA) 1979*, as amended. The matters that are of relevance under Section 4.15 are summarised in the attached *Section 4.15 Report – Matters for Consideration*.

The following planning instruments have been considered in the planning assessment of the subject development application:

1. *State Environmental Planning Policy Building Sustainability Index 2004*
2. *SEPP 55 Remediation of Land and SEPP (Infrastructure) 2007*.
3. *Queanbeyan Local Environmental Plan 2012 (QLEP)*.
4. *Queanbeyan Development Control Plan 2012 (GDGP)*
5. *Googong Development Control Plan 2010 (QDCP)*

The development generally satisfies the requirements and achieves the objectives of these planning instruments. The significant issues relating to the proposal for the Council's consideration are as follows.

(a) Compliance with LEP

Height of Building

The permissible height on the subject site is 8.50 metres and the proposal has a 7.12 metre height. This complies with the LEP however, a number of submissions during the original period of notification and one submission during the amended plans notification

9.2 Development Application - DA.2021.1025 - Alterations and Additions to Existing Dwelling and Use of a Secondary Dwelling - 50 Aprasia Avenue, Googong (Ref: ; Author: Harlor/Dixon) (Continued)

made reference to the height. It can be assumed that given only one submission was received during the amended period that most concerns were resolved with the set of amended plans however, no submitters have contacted Council to confirm this. As such an assessment on the current height and concern on view loss is detailed below as this was the concern on the submission received for the amended plans.

This portion of the LEP encourages heights of buildings to be in character with the area, protect heritage items and nominate heights that provide transition in built form between varying land use intensities. The proposed height is two storey in nature which is common in Aprasia Avenue ensuring it will not be out of character. It does not adjoin any heritage items and the intensity of the height has been assessed below about loss of views. The site itself has a view to Aprasia Park as does 3 Tyrell Street directly behind this lot. Aprasia Park is not listed as a significant view to protect and is not governed by this LEP nor the DCP. A stance on view ownership was delivered in the High Court in *Victoria Park Racing & Recreation Grounds Co Ltd v Taylor [1937] HCA 45*. The Court concluded that no one owns a view (Or spectacle) from their land. Justice Dixon stated:

"I find difficulty in attaching any precise meaning to the phrase 'property in a spectacle'. A "spectacle" cannot be "owned" in any ordinary sense of that word."

The development will be present in the landscape and it is appreciated some neighbours enjoy a partial view toward the north-east, however the development complies with the height limit permitted in the LEP.

An assessment under the four step planning principles of *Tenacity Consulting v Warringah Council [2004] NSWLEC 140* at 25-29 has been undertaken below:

Principle 1 - The notion of view sharing is invoked when a property enjoys existing views and a proposed development would share that view by taking some of it away for its own enjoyment. (Taking it all away cannot be called view sharing, although it may, in some circumstances, be quite reasonable.)

The first step is the assessment of views to be affected. Water views are valued more highly than land views. Iconic views (eg of the Opera House, the Harbour Bridge or North Head) are valued more highly than views without icons. Whole views are valued more highly than partial views, eg a water view in which the interface between land and water is visible is more valuable than one in which it is obscured.

As mentioned in the assessment of the submission, the view impacted will be of Aprasia Park. This is not an LEP protected view nor DCP protected. It is acknowledged there is a partial view of the Park enjoyed by the rear neighbouring lot and the development will make this almost obsolete. The neighbouring lot does not currently hold a whole view of Aprasia Park deeming it not as valuable as a whole view mentioned in the Principle above and is not a water view.

Principle 2- The second step is to consider from what part of the property the views are obtained. For example, the protection of views across side boundaries is more difficult than the protection of views from front and rear boundaries. In addition, whether the view is enjoyed from a standing or sitting position may also be relevant. Sitting views are more difficult to protect than standing views. The expectation to retain side views and sitting views is often unrealistic.

The view is obtained from the subject sites side boundary. The neighbour has a 2.5 metre window of viewing of which 1.5 metres will be retained. This gives a total loss of 1 metre. Views are obtained from a living area on the adjoining lot that would be commonly used in a sitting position but may also be viewed from standing. As mentioned above, the expectation to retain this partial view is unrealistic given these factors.

9.2 Development Application - DA.2021.1025 - Alterations and Additions to Existing Dwelling and Use of a Secondary Dwelling - 50 Aprasia Avenue, Googong (Ref: ; Author: Harlor/Dixon) (Continued)

Principle 2 - The third step is to assess the extent of the impact. This should be done for the whole of the property, not just for the view that is affected. The impact on views from living areas is more significant than from bedrooms or service areas (though views from kitchens are highly valued because people spend so much time in them). The impact may be assessed quantitatively, but in many cases this can be meaningless. For example, it is unhelpful to say that the view loss is 20% if it includes one of the sails of the Opera House. It is usually more useful to assess the view loss qualitatively as negligible, minor, moderate, severe or devastating.

The current dwelling and proposed extension equate to approximately 18 metres in width on a lot with a 30 metre frontage. The view loss will be from a living room on a neighbouring single storey dwelling. Together, with the first two steps it is deemed the view loss is minor.

Principle 4 - The fourth step is to assess the reasonableness of the proposal that is causing the impact. A development that complies with all planning controls would be considered more reasonable than one that breaches them. Where an impact on views arises as a result of non-compliance with one or more planning controls, even a moderate impact may be considered unreasonable. With a complying proposal, the question should be asked whether a more skilful design could provide the applicant with the same development potential and amenity and reduce the impact on the views of neighbours. If the answer to that question is no, then the view impact of a complying development would probably be considered acceptable and the view sharing reasonable.

The original plans were unreasonable and did not comply with the height limit. As per the recommendation in this planning principle, contact was made with the applicant to undertake a more sympathetic design. As a response to this the applicant removed a storey. Given the view removed is not of high value in planning regards (noting this is not the same to a personal attachment to a view), the application complies with the height limit on site and the applicant has amended the plans to reduce impacts, the view loss is deemed appropriate and not unreasonable. A site inspection was undertaken (limited by the current COVID climate) and the photo below taken from the front of 50 Aprasia Avenue Figure 3. It is difficult to understand how the rear lot is able to gain a full view of the park due to the 1.8 metre high fence separating the two properties and the large distance between the rear of the dwelling and the park (approximately 53 metres). As such what is left of this is not a reason for refusal of this application.



Figure 3: View Corridor

9.2 Development Application - DA.2021.1025 - Alterations and Additions to Existing Dwelling and Use of a Secondary Dwelling - 50 Aprasia Avenue, Googong (Ref: ; Author: Harlor/Dixon) (Continued)

(b) Compliance with DCP

Googong DCP

Building Form and Design

The proposed elements of the additions adequately address the streetscape with modulated building forms and articulated facades. The proposed dwelling has been designed to allow adequate levels of sunlight to neighbouring POS. Council generally assesses overshadowing based on the notion that adjoining properties shall retain a minimum of three hours of sunlight to rooms and private open space on the winter solstice (31 June) between 9am, 12pm and 3pm. Impacted properties have been assessed below:

3 Tyrell Street - This property (Figure 4 below) will be most impacted by overshadowing at 9am (Figure 5) with this dispersing by 12pm allowing solar access to the rear yard and principal private open space.

By 12pm the existing fence line along the rear boundary creates a similar shadow to that created by the new extension (Figure 7) and as such does not create an adverse impact in regard to overshadowing. This is further supported given the development complies with the DCP which is detailed within the DCP assessment.



Figure 4: 3 Tyrell Street

9.2 Development Application - DA.2021.1025 - Alterations and Additions to Existing Dwelling and Use of a Secondary Dwelling - 50 Aprasia Avenue, Googong (Ref: ; Author: Harlor/Dixon) (Continued)

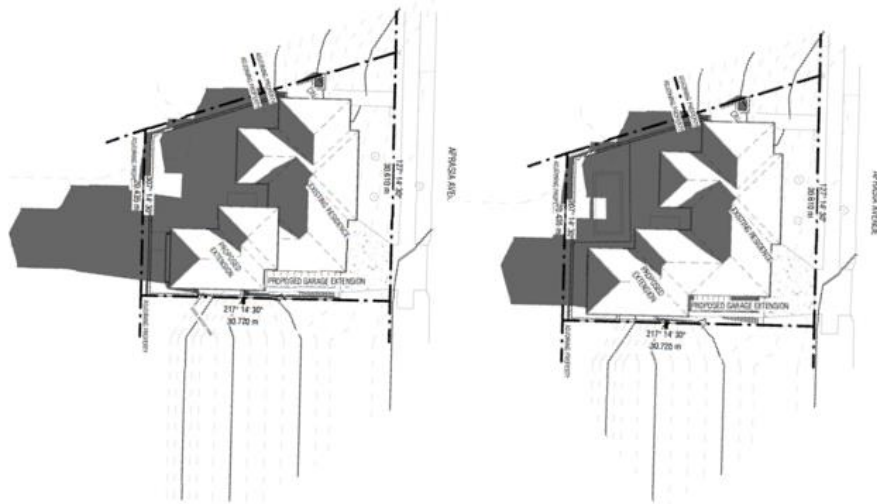


Figure 5: Shadowing Diagrams at 9am – Left Original Design and Right Current Design

52 Aprasia Avenue - This property is most impacted by overshadowing at 3pm (Figure 8) however, is not overshadowed by the development between 9am – 12pm (Figure 7). Much like 3 Tyrell Street, the fence line already creates similar overshadowing to that depicted in the 12pm diagram as such it is deemed the development does not increase this adversely and will not cover the solar panels until 1-2pm at the earliest.

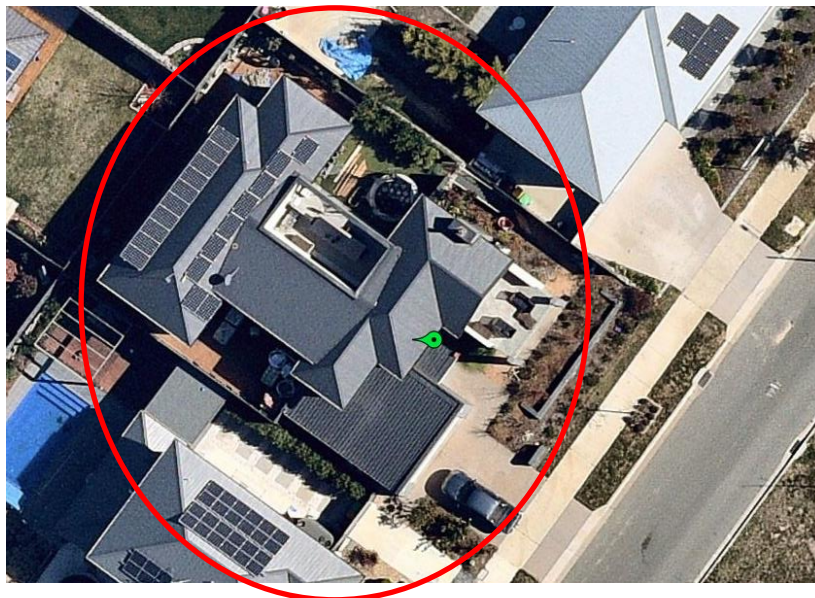


Figure 6: 52 Aprasia Avenue

9.2 Development Application - DA.2021.1025 - Alterations and Additions to Existing Dwelling and Use of a Secondary Dwelling - 50 Aprasia Avenue, Googong (Ref: ; Author: Harlor/Dixon) (Continued)

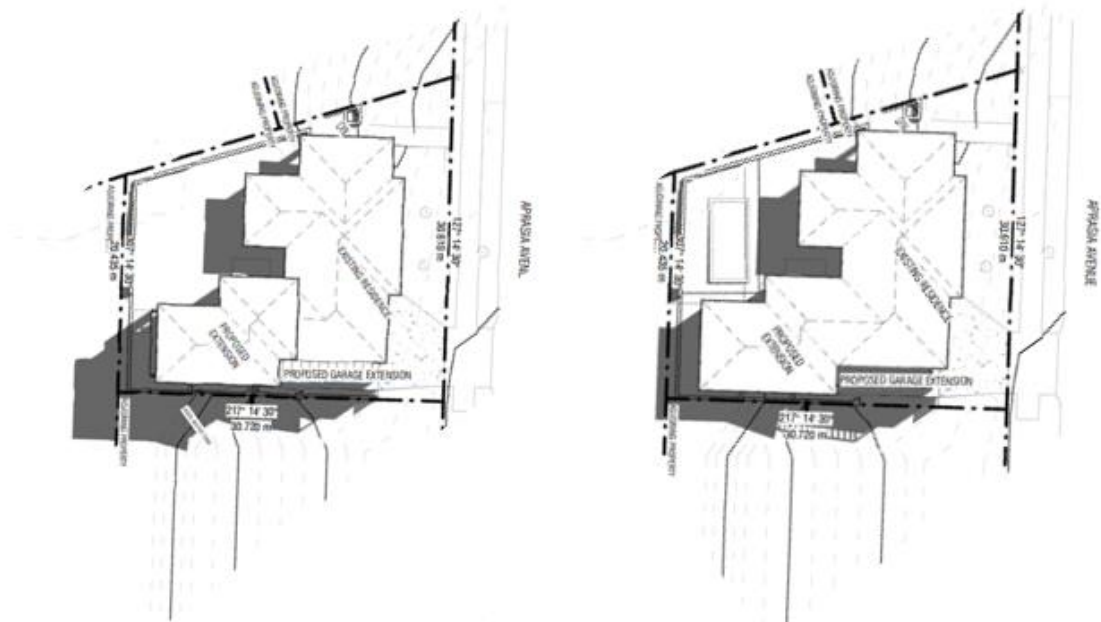


Figure 7: Shadowing Diagrams at 12pm – Left Original Design and Right Current Design

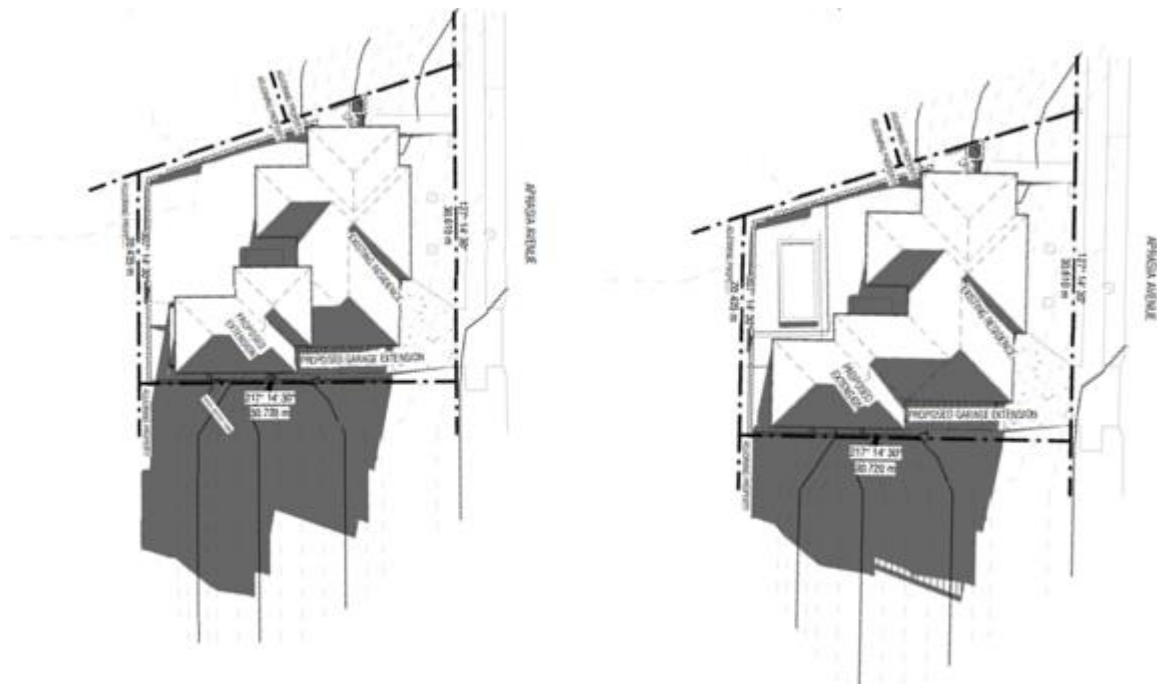


Figure 8: Shadowing Diagrams at 3pm – Left Original Design and Right Current Design

Privacy

The windows of the living area will look directly into the alfresco area of 52 Aprasia Avenue and will require either privacy screening or obscure glazing to a height of 1.7 metres measured from the finished floor level. No other evident privacy issues exist with the development and the plans have been amended to reflect this requirement.

9.2 Development Application - DA.2021.1025 - Alterations and Additions to Existing Dwelling and Use of a Secondary Dwelling - 50 Aprasia Avenue, Googong (Ref: ; Author: Harlor/Dixon) (Continued)

(c) Other Matters

Engagement

The proposal required notification from 5 to 23 February 2021 and modified plans from 9 to 27 July 2021. Ten submissions were received in total. The relevant issues raised are as follows.

Issue: Building Form and Design

Comment: The original design of the three storey addition raised a number of concerns in regards to the development being out of character with the Aprasia Avenue locality. Additionally, the rear portion of the development appeared to be a secondary dwelling but was not described as one. There are no apparent three storey structures within this area which was raised with the applicant. Secondary dwellings are permitted with consent and are within the Googong locality as such this would not be out of character with the area.

The third storey was removed and use confirmed as a secondary dwelling. The amended design is under the permitted height limit and complies with the QLEP and GDCP. There is no concern raised from the assessment of this application that this development will be out of character with Aprasia Avenue.

Issue: Height

Comment: A number of issues associated with the height of the original design were raised including overshadowing, privacy and shadows cast on solar panels. As mentioned within this report and the Section 4.15 Assessment, the amended design has ensured the development now complies with solar requirements including overshadowing during the winter solstice, does not cast shadows onto solar panels that would make them inefficient and privacy impacts have been mitigated with obscure glazing.

Issue: Views

Comment: Submissions received raised concern over views to Googong Commons being blocked. It is important to note that Googong Commons does not adjoin this lot but Aprasia Park does. There appears to be misinterpretation of the use of this. Regardless, the design complies with the height limit in the LEP and although a view will be reduced, the application has been amended to reduce impacts including a reduction in height and increase in rear setback. The topic of views is addressed already in this report.

Issue: Landscaping

Comment: One submission raised concern that bamboo has been planted on the site as the BASIX Certificate states 50m² of indigenous or low water use species are to be provided. The question was raised if bamboo is a low water species. Generally, some bamboo species can survive in periods without rain. Landscaping on BASIX Certificates is a requirement given the secondary dwelling use. Landscaping on site is existing and previously approved under the original development application for the dwelling. This has been issued an occupation certificate ensuring at least 50m² of indigenous or low water use species are present on site.

Issue: Setbacks

Comment: The original design did not comply with the rear setback requirements. The amended plans comply with 3 metre rear setbacks for walls up to 4.5 metres in height.

9.2 Development Application - DA.2021.1025 - Alterations and Additions to Existing Dwelling and Use of a Secondary Dwelling - 50 Aprasia Avenue, Googong (Ref: ; Author: Harlor/Dixon) (Continued)

Issue: Conflicts of Interest

Comment: One submitter raised that the applicant, D J Homes, had previously carried out work on their home as well. This was acknowledged by the applicant.

Compliance or Policy Implications





No Compliance or Policy implications will result from this proposal.

Conclusion

The submitted proposal for alterations and additions to existing dwelling and use of a secondary dwelling on Lot 1163 DP 1210570, No.50 Aprasia Avenue, Googong is supported by a Statement of Environmental Effects. The proposal was notified to adjoining owner/occupiers and nine submissions were received (eight in original plans and one in the amended plans from an original submitter).

The proposal has been assessed under Section 4.15 *Environmental Planning & Assessment Act 1979* including the relevant provisions of *Queanbeyan Local Environmental Plan 2012* and *Queanbeyan Development Control Plan 2012*. The proposed development is considered suitable for the site, is compatible with the neighbourhood and can be conditioned to mitigate any potential impacts.

Attachments

- | | |
|---|---|
| Attachment 1 | DA.2021.1025 - 4.15 Report - Alterations and Additions to Existing Dwelling - 50 Aprasia Avenue, Googong (<i>Under Separate Cover</i>) |
|  | |
| Attachment 2 | DA.2021.1025 - Architectural Plans - Alterationas and Additions to Existing Dwelling - 50 Aprasia Avenue, Googong (<i>Under Separate Cover</i>) |
|  | |
| Attachment 3 | DA.2021.1025 - Redcated Submissions - Alterations and Additions ot Existing Dwelling - 50 Aprasia Avenue, Googong (<i>Under Separate Cover</i>) |
|  | |
| Attachment 4 | DA.2021.1025 - Draft Conditions of Consent - Alterations and Additions ot Existing Dwelling - 50 Aprasia Avenue Googong - (<i>Under Separate Cover</i>) |
|  | |

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**9.3 Crown Lands Initiated Road Transfer - Butmaroo Firetrail, Bombay (Ref: ; Author: Hansen/Hansen)**

File Reference: 26.2.2

Summary

The Department of Planning, Industry and Environment – Crown Lands has identified a Crown road at Bombay that may be suitable for transfer to Queanbeyan-Palerang Regional Council for future management.

The subject road is a Crown road known as Butmaroo Firetrail at Bombay.

A copy of the letter is attached.

Council is provided a 10 week period to submit a response to the proposal before the Department proceeds to finalising the proposed road transfer. If Council objects to the proposal, a response must be provided prior to 7 October 2021.

The submission should include the reasons why and provide all relevant supporting documentation to substantiate why the Crown road is not suitable for transfer to council for future management.

Recommendation

That Council object to the proposed transfer of Butmaroo Firetrail for the following reasons:

- **the cost to administer and manage the road is unreasonable.**
 - **the responsibility to deal with known neighbour disputes with this road is unreasonable.**
 - **Council does not intend to accept the responsibility for the ongoing maintenance or improvement of this road.**
 - **the location of practical access cannot fully align with the location of the crown road reserve**
 - **the current use of the road as an access to private property and as an access the Tallaganda State Forest is not benefited by transferring the road to Council.**
 - **Crown Lands has the authority to approve any work on a Crown Road reserve and transferring the road to Council is not required.**
-

Background

The Butmaroo fire trail emanates from Little Bombay Road approximately 7.4km from Bombay Road. The fire trail provides access to at least 6 separate parcels of land as well as the Tallaganda State Forest.

9.3 Crown Lands Initiated Road Transfer - Butmaroo Firetrail, Bombay (Ref: ; Author: Hansen/Hansen) (Continued)

The subject road is Crown road known as Butmaroo Firetrail at Bombay shown in red on the following diagram:



The fire trail is only partially contained within a Crown Road reserve. The fire trail is otherwise located on private property. The misalignment of the legal and practical access has caused significant angst between neighbours with some owners objecting to gates where the trail traverses private property, as well as losing access due to flood damage.

The road authority for the fire trail is Crown Lands and all approvals for maintenance and improvement works must come from that agency. This has caused significant frustration to the various property owners as Crown Lands are reluctant to approve works on crown road reserves and have a policy position to transfer to a council any crown roads that require any more than minor work on them. This has been resisted by QPRC to date.

Council has previously approved the construction of a dwelling on two of the land parcels of land accessed by the Butmaroo. The issue of the misaligned practical and legal access was

9.3 Crown Lands Initiated Road Transfer - Butmaroo Firetrail, Bombay (Ref: ; Author: Hansen/Hansen) (Continued)

conditioned in one consent for resolution, however that condition was removed following representation to Council by the landowner.

Council staff have been working with Crown Lands for some time to resolve the access issues. This has resulted in Crown commencing the redefining of the crown road reserve to coincide with the alignment of the practical access across public lands. This process will take Crown Lands several months to complete however it will not fully resolve the co-location of the legal and practical access for the full length of the road. A small section will remain where the current track passes over private land. This will need to be resolved separately.

It must also be noted that the cost to co-locate legal and practical access and the cost of any maintenance or upgrading of the road will always be borne by the users of the road. Council has never maintained the Butmaroo fire trail.

It should also be noted that the Minister has the power to transfer Crown Roads to Council without its consent - however that has not been the practice of Crown Lands. Crown Lands has to date always sought the consent of Council before transferring a road.

In this instance it is recommended that Council object to the proposed transfer for the following reasons:

- the cost to administer and manage the road is unreasonable.
- the responsibility to deal with known neighbour disputes with this road is unreasonable.
- Council has no interest in the road and does not intend to accept the responsibility for the ongoing maintenance or improvement of this road.
- The location of practical access does not align with the location of the crown road reserve noting that the proposed redefinition process does not fully resolve this.
- The current use of the road as access to private property and as access the Tallaganda State Forest is not benefited by transferring the road to Council.
- Crown Lands has the authority to approve any work on a Crown Road reserve.

Implications***Legal***

Council is not required to maintain a public road. This is detailed in Clause 71 of the *Roads Act 1993* which states:

71 Powers of roads authority with respect to road work

A roads authority may carry out road work on any public road for which it is the roads authority and on any other land under its control.

Council does not currently maintain the Butmaroo fire trail.

Policy

A policy on the management of Crown Roads will soon come to Council for consideration.


9.3 Crown Lands Initiated Road Transfer - Butmaroo Firetrail, Bombay (Ref: ; Author: Hansen/Hansen) (Continued)

Asset

The trail had been impacted by recent natural disasters and subject to some grant assistance to repair elements of the trail. The landowners have recently requested Council remove the road signage as it is considered a private road.

The ownership and responsibility of the fire trail has been a vexed matter with some of the landowners and the subject of a neighbour dispute, resulting in one owner placing a gate across the road as it traverses private/leased property. The other owners were required to close the gate upon exiting that part of the road. The trail provides legal access to the properties, but may be considered not practical as the trail does not align with the crown road reserve. Crown Lands propose to redefine that reserve to correspond with the actual used trail, part of which also traverses leased NPWS property. Crown Lands can authorise any works on the road reserve proposed by the owners to upgrade its standard of construction.

Attachments

Attachment 1 	Letter to QPRC proposing transfer of Butmaroo Firetrail (<i>Under Separate Cover</i>)
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REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.4 The Great Queanbeyan Duck Race (Ref: ; Author: Tegart/Wightman)

File Reference: PJT0006-22-09

Summary

The QPRC Events team have received an application for The Great Queanbeyan Duck Race to be held on Saturday 9 April 2022. The proponents are The Great Queanbeyan Duck Race Event committee under the Rotary Club of Queanbeyan who are seeking Council financial and in kind assistance to conduct the event.

Recommendation

That:

- 1. Council waives the \$218.00 hire fee for Queen Elizabeth 2 Park.**
 - 2. QPRC events staff assist the organisers with the implementation of Road Traffic Management and Risk Management Plans.**
 - 3. Council provide in-kind support by providing equipment such as marquees, traffic cones, barricades, pedestrian signage.**
-

Background

Event Name: The Great Queanbeyan Duck Race
Event Time: Between 10am and 2pm
Location: Queanbeyan River and foreshores, Queens Bridge, Ray Morton Park, Queen Elizabeth 2 playground and the Amphitheatre.
Attendance: Potentially 4,000 people

9,000 rubber ducks will be on sale in a bid to raise money for charities and schools. Costs range from 50 cents to \$1.00 for the ducks. There are other fund-raising elements in conjunction with the duck race including merchandise, sponsorship feathers, brooches, corporate seating in the amphitheatre.

Various businesses and charities around Queanbeyan have been contacted to assist with advertising, donations.

QPRC has been approached for financial assistance towards the event, being event management and the possibility of waiving of fees for the hire of Queen Elizabeth 2 Park.

The main duck race will consist of launching small rubber ducks near the Queens bridge into the Queanbeyan River. There will be a finish line near the weir to determine the winner. "Control people" will be in place to guide ducks away from the shoreline and 25m pool lane ropes across the river in place to keep the ducks contained in the one area. It was suggested that ducks be retrieved in milk crates or laundry baskets and kept for future events.

There are other duck races planned as well – larger blow-up ducks and an inflatable duck race where individuals sit in an inflatable duck.

Vendors would be invited to sell food and drinks.

9.4 The Great Queanbeyan Duck Race (Ref: ; Author: Tegart/Wightman) (Continued)

Implications***Environmental***

There may be possible environmental impact on wildlife, river, and ecosystem should some of the ducks not be retrieved.

Social / Cultural

As the event is being held on a Saturday it may have a large impact on the non-event community through road closures and traffic disruption. There is expected a social benefit to the community by combining several local charities and schools who will receive donations from the sales of ducks in each race category that is held on the day of the event.

The event is located at the Queanbeyan River and Riverbank that encourages water-based activities.

Financial

The hire fees for charity/fund raising is \$218 and may be drawn from the Donations vote.

Resources (including staff)

The QPRC events staff can assist the organisers with the implementation of Road Traffic Management and Risk Management Plans. The organisers have asked Council provide in-kind support by providing equipment such as 1 x marquee, traffic cones, barricades, pedestrian signage.

Conclusion

The QPRC Events team support the organisers of the charity event that will benefit many community members and organisations with the potential funds raised.

Attachments

Nil

File Reference:PJT0006.21.01

Summary

QPRC has received advice from the Harmonie German Club stating the Club's board had decided to cancel the 2021 Oktoberfest due to the Covid situation in NSW/ACT.

The event was scheduled to be held at the Queanbeyan Showground on Saturday 30 and Sunday 31 October 2021 with the opening taking place on the Friday night at the Harmonie German Club.

There was an agreement in place for QPRC to cover some of the costs for the event - \$35,000 for tent hire and \$20,000 for marketing and showground hire fees, for a total of \$55,000.

The cost of showground hire was to follow the 2017 QPRC fees and charges - \$1,809 per day for a total of \$3,618.

Oktoberfest is a well-established and successful community event and the extension of fees and costs as per the agreement, to the next event will have no significant impact for Council.

Recommendation

That Council transfer the agreed funding support from the 2021 event to the Oktoberfest 2023 event.

Background

Oktoberfest is a festival hosted by the German Harmonie Club in late October each year.

The festival is held at the Queanbeyan Showground and runs from Friday to Sunday and includes traditional food, dance, and music. In 2017, Oktoberfest was held at the Queanbeyan Showground for the first time after more than 50 years as an ACT event.

Oktoberfest 2020 and 2021 has been cancelled due to Covid19 restrictions.

Implications

Social / Cultural

Oktoberfest bring entertainment and cultural awareness through the event activities managed by the Harmonie German Club. The event can affect the surrounding residents near the Queanbeyan Showground, some of whom do not support this type of event.

Economic

Oktoberfest draws a large crowd of visitors to Queanbeyan during the weekend activities that benefit the surrounding business.

9.5 Oktoberfest 2021 Cancellation (Ref: ; Author: Tegart/Wightman) (Continued)

Financial

No financial transactions, quotes or bookings had been made for this year's event.

Program Code	Expense Type	Funding source	Amount
		QPRC -Events Sponsorship Scheme Cat 3	\$ 55,000

Conclusion

It is recommended Council continue support of the Oktoberfest event through the event sponsorship scheme by transferring category 3 funding to the 2023 Event.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.6 Council Landowner Permission Sought for Braidwood Lions Club Inc
Application to the Black Summer Bushfire Recovery Fund (Ref: ; Author:
Tegart/Mirowski)**

File Reference: Grants – 11.10.1-1

Summary

The Braidwood Lions Club Incorporated wish to apply for funding under the Black Summer Bushfire Recovery Fund for a project to install a bronze bust of Dr Thomas Braidwood Wilson in a prominent location in Braidwood. Written landowner permission is required for all applications under this Fund, where the applicant is not the landowner.

The Lions Club is being supported by the Manager of the Braidwood Branch of Bendigo Bank and representatives of the Braidwood and District Historical Society to submit a funding application. The project group identified Ryrie Park south as a possible location for installation of the statue. Council's Grant Officer submitted an Information Paper Agenda Item to the QPRC Braidwood and Curtilage Heritage Advisory Committee meeting of 12 August 2021.

The Advisory Committee was supportive of the statue being installed in a central location and on public land in Braidwood but were not supportive of the proposed Ryrie Park south location. The Committee supported a funding application going ahead, conditional upon the final location of the statue being determined by the Advisory Committee at a later date. Alternate locations proposed included Ryrie Park north, the Museum site, near the Old Courthouse, and the narrow strip of land next tot to the National Theatre.

Of the locations being considered, the following are Council-owned/managed:

- Ryrie Park south
- Ryrie Park north
- Narrow strip of land near the National Theatre
- D&S Motors site (following decontamination/demolition)

Recommendation

That Council approve providing landowner permission to the Braidwood Lions Club Inc funding application to the Black Summer Bushfire Recovery Fund, conditional upon the final statue location being determined at a later date by the QPRC Braidwood and Curtilage Heritage Advisory Committee.

Background

The Manager of the Braidwood Branch of Bendigo Bank contacted Council's Grants Officer to seek advice, support and landowner permission for a planned funding application under the Black Summer Bushfire Recovery Fund. The application will be to create a bronze bust statue of Braidwood's founder and install the statue, which will include a granite foundation and plaque with interpretative text about Dr Thomas Braidwood's Wilsons life and significance in the development of the town of Braidwood. Braidwood Lions Club Incorporated have offered to be the applicant organisation and to lead the project, in partnership with representatives of the Braidwood and District Historical Society, and the Bendigo Bank Manager. QPRC staff have also offered to assist and support the project works if the funding application is successful.

The funding program is competitive and open to local government and incorporated not-for-profit organisations. Applications close 2 September 2021. The aim of the funding program is

**9.6 Council Landowner Permission Sought for Braidwood Lions Club Inc
Application to the Black Summer Bushfire Recovery Fund (Ref: ; Author:
Tegart/Mirowski) (Continued)**

to support recovery and resilience of communities impacted by the 2019-20 bushfires, and to support stronger communities by supporting social, economic and built environment recovery. The project is expected to support the economic recovery of Braidwood through heritage tourism, by complementing other current tourism initiatives, including the new Living Heritage Centre being built nearby, and as a new but integral part of the Braidwood Heritage Walk.

Australian Cemetery Supplies have provided a quote of \$35,750 to create and install the statue. They are the preferred supplier for this specialist work. This company produced the statue of John Gale which is located outside the Queanbeyan Courthouse. The only likeness of Dr Thomas Braidwood Wilson known to exist is a portrait featuring the Doctor's upper torso and head, which is at **Attachment 1**. A bronze bust statue is therefore planned, and the total height of the statue and foundations will be 1.8 metres in total.

Implications

Legal

Permissions from the NSW State Heritage Office will be required for this project, because the whole of Braidwood and its environs are State Heritage Listed. Installation of the statue in central Braidwood is expected to be subject to a Standard Exemption under the *NSW Heritage Act 1977* and be deemed to have little or no impact on Braidwood's State Heritage values.

Social / Cultural

This project is expected to have social and cultural benefits for the community of Braidwood, including education and awareness of Braidwood's rich heritage, and instilling additional pride in the community about Braidwood's unique heritage and the town's heritage values.

Economic

Installation of the bronze bust of Braidwood's founder in Ryrie Park is expected to provide economic benefits by adding to the heritage tourism potential of Braidwood, and complement other heritage tourism initiatives currently being progressed in this State Heritage Registered town, particularly the new \$2.5 million living heritage centre about to be built at nearby Braidwood Museum.

Engagement

The Grant Guidelines for this funding program advise that project which can demonstrate support from the community they are aimed at helping will be more competitive in gaining funding approval. Letters of support from key community groups in the Braidwood area will be sought for the funding application.

Conclusion

The statue project aligns with the eligibility criteria for the Black Summer Bushfire Recovery Fund, and may benefit Braidwood's social and economic recovery. Council has recently also agreed to provide a letter of support and owners permit under the Fund for the Mongarlowe Association proposal for a emergency refuge centre.

Attachments

Attachment 1 Portrait of Dr Thomas Braidwood Wilson (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.7 Method of Ballot for Election of Mayor and Deputy Mayor (Ref: ; Author: Knight/Ferguson)

File Reference: 52.6.1

Summary

Mayoral elections must be held in September 2021 for mayors who were elected in September 2019 for a two-year term, such as in QPRC's case. The mayors elected in September 2021 will serve until 4 December 2021, being the date of the rescheduled local government general elections. The position of Deputy Mayor is optional. This report considers the options available to Councillors for the method of election of the mayor and deputy mayor, given the current COVID-19 restrictions in place regarding face-to-face and remote attendance at Council's meeting to be held on 22 September 2021.

Recommendation

That the method of ballot for the election of Mayor and Deputy Mayor for the period 22 September to 4 December 2021, to be conducted on 22 September 2021, be by open voting (show of hands) pursuant to Schedule 7, Part 1(3) of the *Local Government (General) Regulation 2005*.

Background

As the Mayor of QPRC was elected in September 2019 for a two-year term, Council is required to hold the election of Mayor at its meeting on 22 September 2021. The term of office for the elected Mayor will be from 22 September until the local government general elections on 4 December 2021.

The Office of Local Government (the OLG) issued Circular 21-24 on 13 August 2021, (**Attachment 1**) which gives detailed information on this matter, including Councillors' legal obligations under Public Health Orders.

Council can choose the method of ballot for the election of Mayor and Deputy Mayor. The options are:

- Open voting – by show of hands.
- Ordinary ballot – a secret ballot (placing an "X" against the candidate of their choice).
- Preferential ballot – placing 1, 2, 3 etc against each candidate's name.

As QPRC conducts its meetings by audio visual link, and Councillors may attend either in person under COVID-19 restrictions, or remotely, the most appropriate and practical method of election of the Mayor and Deputy Mayor is by open ballot (show of hands). The ordinary ballot and preferential ballot methods cannot be conducted by audio visual link.

The position of Deputy Mayor is optional and may be for a term decided by the Council. QPRC has opted to fill the position of Deputy Mayor for a period of 12 months. Council will be given the opportunity to decide if it wishes to continue this practice at the Ordinary meeting on 22 September 2021. If it does, then the method of election of the Deputy Mayor is recommended to be the same as that for the Mayor.

9.7 Method of Ballot for Election of Mayor and Deputy Mayor (Ref: ; Author: Knight/Ferguson) (Continued)

Implications***Legal***

The election of the Mayor and Deputy Mayor (optional) of QPRC is being conducted in accordance with the *NSW Local Government Act 1993* and the *NSW Local Government (General) Regulation 2005*.

Conclusion

Council is asked to consider the most appropriate method of ballot for the election of the Mayor and Deputy Mayor for the period 22 September to 4 December 2021, given the current COVID-19 restrictions in place with regard to face-to-face or remote attendance at Council meetings. The options are open voting, ordinary ballot or preferential ballot. It is recommended that the ballot be by open voting (show of hands) to enable participation by all Councillors whether they are attending the meeting in person or remotely.

Attachments

Attachment 1 OLG Circular 21-24 of 13 August 2021 (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.8 LGNSW Annual Conference and Board Elections 2021 (Ref: ; Author: Knight/Ferguson)

File Reference: 52.5.2-02

Summary

The deferral of the local council elections has prompted changes to the format and timing of the Local Government NSW (LGNSW) annual conference. The Annual Conference 2021 will be held online for one hour on Monday, 29 November. Council is invited to nominate its four voting delegates (one of whom is the Mayor) for the Annual Conference and the Board elections. Council is also asked to consider whether it wishes to propose one or more motions for the LGNSW "Special Conference" to be held in Sydney from 28 February to 2 March 2022.

Recommendation**That Council:**

- 1. Nominate three Councillors, in addition to the Mayor, to register and be voting delegates at the LGNSW Annual Conference and Board Elections to be held online for one hour on 29 November 2021.**
 - 2. Consider whether it wishes to submit one or more motions for the LGNSW "Special Conference" to be held in-person in Sydney from 28 February to 2 March 2022.**
-

Background

The postponement of the local government elections has had a significant flow-on effect for the LGNSW Annual Conference, which was originally planned to be held in Sydney from 28 – 30 November 2021. This timeframe is in the middle of the pre-poll voting for the rescheduled local government elections.

To meet its legislative obligations regarding presentation of the Financial Statements and the Annual Report, and for the election of its Board, LGNSW is now holding its Annual Conference online for one hour on Monday, 29 November 2021. There is no cost to Council for attendees. LGNSW will also hold a "Special Conference" in-person at the Hyatt Regency Sydney from Monday, 28 February to Wednesday, 2 March 2022, to consider motions that would normally be considered at the Annual Conference.

Under the LGNSW rules, QPRC is entitled to have four voting delegates who must be elected members and who must also be registered to attend the Conference. Council may substitute their delegates for any who nominate now, but who do not get re-elected at the local government general elections on 4 December 2021.

Council resolved (PLA036/18) at its Planning and Strategy Committee meeting on 11 April 2018 that the Mayor be authorised to attend the national and state local government conferences as Council's voting delegate. Council should now nominate three other Councillors to fill QPRC's voting entitlement at the LGNSW Annual Conference.

The LGNSW has asked councils to advise their voting delegates for the Annual Conference and Board Elections by 5pm on Tuesday, 5 October 2021.

Four delegate reservations have been made for the February 2022 special conference.

**9.8 LGNSW Annual Conference and Board Elections 2021 (Ref: ; Author:
Knight/Ferguson) (Continued)**

Motions

All members can put forward motions to be considered at the “Special Conference”. LGNSW has asked councils to submit motions as soon as possible.

Implications

Financial

Council’s budget includes provision for the attendance of Council’s delegates at the LGNSW “Special Conference”.

Conclusion

The LGNSW Annual Conference is being held online for one hour on Monday, 29 November 2021. QPRC is entitled to four voting delegates for motions and is asked to nominate those four (one of whom is the Mayor). Council is also invited to submit one or motions to the “Special Conference”, to be held in-person in Sydney from 28 February to 2 March 2022.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.9 Carry Forward / Revote of Expenditure to Financial Year 2021/22 (Ref: ; Author: Knight/Blakey)

File Reference: 43.7.2-14

Summary

A number of projects were budgeted for completion in the 2020-21 financial year that were not completed by 30 June. This report seeks Council's approval to carry forward and re-vote amounts specifically identified as unspent by 30 June 2021. The works are proposed to be completed in the 2021/22 Financial Year.

Recommendation

That Council carry forward and re-vote budgets of \$15,502,609 into the 2021-22 financial year for the projects listed in the attached report.

Background

The attached list of uncompleted projects and works shows amounts that were budgeted for expenditure during the previous financial year, that were not spent, and that are required for expenditure in the current financial year. 'Carry forwards' represent projects or works that commenced, but were not concluded by year end, and the balance of the budget is proposed to be carried forward into FY2022. 'Revotes' are those projects that did not commence last financial year, are still intended to be undertaken, and require the value of the budget to be transferred (revoted) into the new financial year FY2022.

It is normal for a council to carry projects across financial years. While a full suite of projects are endorsed in an operational plan, during the course of a year new projects, grants or disasters emerge that alter priorities and divert resources. QPRC plans to complete 80% of the projects in a particular financial year, and complete the 20% of projects carried forward from the previous year.

However, due to the recent disruptors (natural disasters, pandemic) the government shift in grants stimulus, delays in receipt of grant deeds, and availability of contractors to supplement Council's workforce capacity, around 60-70% of the planned work has been completed, as well as the new stimulus work and carried forwards from previous years. The value of carried forwards and revotes has increased from \$5.3m in FY20 to \$15.5m in FY21.

\$33.9M of project expenditure was previously reviewed and transferred from the 2020-21 to the 2021-22 budget, at the March Quarterly Budget Review. The full list is included in the attached carry-over report for information, and these amounts have already been allowed for in the 2021-22 Operational Plan.

In addition to the March QBRS, \$15,502,609 of unexpended budgets at 30 June 2021 are proposed to be either carried forward or revoted to the 2021-22 budget as detailed in the attached carry-over report. Of the total amount, \$14,912,973 is externally funded (or partially funded), with grant income either received or receivable. \$589,636 is internally funded, and the projects have already substantially commenced, and therefore are also recommended to be carried forward.

9.9 Carry Forward / Revote of Expenditure to Financial Year 2021/22 (Ref: ; Author: Knight/Blakey) (Continued)

Implications

Legal

Unspent budgets can be carried over to the next financial year budget pursuant to subclause 211 (3) of the Local Government (General) Regulation 2005:

All such approvals and votes lapse at the end of council's financial year. However, this subclause does not apply to approvals and votes relating to:

- (a) Work carried out or started, or contracted to be carried out, for the council, or*
- (b) Any service provided, or contracted to be provided, for the council, or*
- (c) Goods or materials provided, or contracted to be provided, for the council, or*
- (d) Facilities provided or started, or contracted to be provided, for the council,*

Financial

The table below shows that of the \$15.5M budget recommended to be carried over \$14.9M has external funding.

Program Code	Expense Type	Funding source		Amount
Various	Various	Externally restricted reserves and grant income	\$	14,912,973
Various	Various	General Revenue	\$	589,636
Total			\$	15,502,609

Conclusion

A *revote* is defined as an approved project which has not commenced or been contracted to commence in the 2020-21 financial year, whereas a *carryover* is an approved project which has commenced or contracts have been signed to commence, but will not be completed by 30 June 2021.

All projects were identified in the 2020/21 Operational Plan and within the Quarterly Budget Review Statements. Projects listed in the report are either currently in progress or grant funded. This recommendation restricts budgets currently held within the 2020/21 financial year and rolls over the budgets to the 21/22 Financial Year allowing projects to continue.

Attachments

Attachment 1 Carryover and revote report 30 June 2021 (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.10 June 2021 Quarterly Budget Review Statement (Ref: ; Author: Knight/Blakey)

File Reference: 43.7.2-12

Summary

The June Quarterly Budget Review Statement (QBRs) presents a summary of council's financial position at the end of each quarter. It is the mechanism whereby councillors and the community are informed of Council's progress against Operational Plan (original budget) and the last revised budget along with recommended changes and reasons for major variances. The fourth Quarter Budget review will complete the 2020-21 financial year quarterly review statement.

Recommendation

That Council:

- 1. Note the June 2021 Quarterly Budget Review Statement.**
 - 2. Accept the Cash and Reserves Summary and confirms the reserve balances as at 30 June 2021.**
-

Background

The June QBRs is a final budget review for the financial year to illustrate organisational performance against budget. Read with the first three quarterly budget reviews for 2020/21, the final QBRs takes into account the budget movement in the final quarter and includes analysis of:

- external factors that affected financial performance against budget
- what trends are emerging to inform future budgets

The "Actual" figures included in this report are the 2020/21 pre-audit actuals, prior to finalisation of end of year accounting journals, and are therefore subject to change with the end of year financial statements. They include all income and expenditure occurred and accrued for the financial year – and are reliable for the purpose of reviewing budget performance.

A traffic light rating system has been applied as a visual indicator of budget performance outcomes:

- Green indicates the actual results are within 10% or \$100,000 or budget
- Red indicates a negative budget variation of greater than 10% and \$100,000
- Orange indicates a positive variation greater than \$100,000 and 10%.

Quarterly Budget Review Statements provide progress reporting against the original annual budget, and subsequent revisions at the end of each quarter. A detailed list of budget variances has been collated with the Branches and Portfolios across the organisation.

**9.10 June 2021 Quarterly Budget Review Statement (Ref: ; Author: Knight/Blakey)
(Continued)**

Cash Reserves

The Cash and Reserves Summary provided at section 6 of the QBRs summarises Council's cash and investment balance as at 30 June 2021 and the internal and external reserve balances held at the same date.

Council's total cash and investments at 30 June 2021 is \$193M, as compared to the original budgeted cash position of \$182M and has been sectioned into reserves in accordance with Council policy, and cash available.

Externally restricted reserves are restricted due to legislative requirements. Internally restricted reserves are determined by Council resolution. Council has the option to transfer money in or out of internal reserves, however must always have regard for the long-term cumulative effects of its decisions.

Internal reserves are used as a device to hold cash to fund works and expenses in future periods. They set aside surpluses for future liabilities and provisions, for example, employee leave entitlements, plant purchases, and infrastructure replacement. However, internal reserves are not a guarantee that the cash will always be available for the purpose when required.

Unrestricted cash is the total cash and investments not held in a reserve for a specific purpose. As with all balance sheet items, the total amount reported is relevant as at the date of the report (being 30 June 2021), and does not take into account transactions and events after that date. As such, it cannot be considered "available cash", because it does not take into account, for example, the Council's existing commitments and liabilities as at 30 June 2021.

Each year, Council resolves to adopt its Operational Plan including allocation of reserve amounts to fund budget items. Council reviews its budget decisions (including its internally restricted reserves) through the quarterly budget review process. At the end of the financial year, when the actual cash and investments is known, Council adopts the closing reserve balances, and these are included in the annual financial statements.

All of the internal and external reserves have been reconciled for the actual income and expenditure received and expended during the financial year, and the column showing Actual as at 30 June 2021 is the staff recommendation based on the reconciliations that have been completed.

After operating and capital budgets, the cash and investments increased in 2020-21 by \$2.7M, compared with the budget decrease of \$8,098,000. The balance of available cash at year end was affected by the deferral of a large value of capital works, as well as a reduction in amounts owed to Council with the receivables balance down from \$36M at 30 June 2020 to \$28M at 30 June 2021.

The total internal and unrestricted cash balance is \$12.5M, is considered to be low and requires immediate attention through strong budget management in the short term. This situation is the culmination of a number of factors, some temporary, some due to the impacts of natural disasters and pandemic, and some as a result of General Fund structural deficits that have impacted over time. Whilst Council has a significant value of debtors owing at \$28M, unrestricted cash and internal reserve balances have been substantially reduced and are not sustainable at these levels (even taking into consideration debtors balances).

**9.10 June 2021 Quarterly Budget Review Statement (Ref: ; Author: Knight/Blakey)
(Continued)**

Implications***Legal***

Council prepares quarterly budget review statements in accordance with clause 203(1) of the Local Government (General) Regulation 2005 which requires that, not later than 2 months after the end of each quarter, excluding the June quarter, the responsible accounting officer must submit a budget review statement to Council.

Whilst legislation does not require Council to prepare a fourth Quarterly Budget Review, the practice supports Council's objective to improve budget control measures by reviewing its performance against the annual budget and providing early information on end of year results so that corrective action can be considered.

Financial

The Consolidated Financial Result is \$3.2M deficit, being a \$1.5M improvement on the current budget deficit of \$4.7M. Overall, in the consolidated fund, income has fallen short of budget by \$3.3M and expenditure is also lower by \$4.8M. Fee revenues fell by \$1.5m again as a consequence of Covid and other events. The major changes to the Consolidated Operating Result in the fourth quarter are listed in the attached report and include a one-off accounting adjustment in the General Fund, correcting the estimated value of Council's provision for tip restoration.

Integrated Plan

The QBRS is a tool to monitor Council's progress against the Operational Plan and the ongoing management of Council's budget.

Conclusion

The June Quarterly Budget Review Statement provides a summary of Council's 2020-21 financial position and reports on progress against the adopted budget.

As highlighted to Council previously, the low level of unrestricted cash and internally restricted reserves continue to remain critical and additional corrective action will be considered over the next 6 months. Councillors were presented with the background behind and pathways forward to address the inherited structural deficit at a workshop on 18 August, and will consider scenarios to inform the next financial plan at a workshop and report next month.

Attachments

Attachment 1 Quarterly Budget Review Statement June 2021 (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.11 Investment Report - July 2021 (Ref: ; Author: Monaghan/Drayton)

File Reference: 43.6.5-02

Summary

In accordance with the *Clause 212 of the Local Government (General) Regulation 2005*, the Investment Report is presented to Council monthly. This report presents the investment result for July 2021.

Recommendation

That Council:

1. Note the investment return for July 2021 was \$602,474.
 2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Queanbeyan-Palerang Regional Council's Investment Policy.
 3. Receive the Investment Report for the month of July 2021.
-

Background***Cash and Cash Equivalent Investments***

A list of Council's cash and investments held on 31 July 2021 is detailed in the attached Investment Report Pack.

Over the last 12 months, Council's portfolio produced an annualised rate of return of 2.84%, outperforming the benchmark Bank Bill Index by 2.79%.

On 31 July 2021, the principal amount invested was \$184,159,566 and the 2021/22 financial year to date return was \$602,474 which is 15.1% of Council's 2021/22 budgeted return.

Market Update

At its August 2021 policy meeting, the Reserve Bank (RBA) board left the cash rate unchanged at 0.10%. The RBA reiterated that a cash rate increase will not occur until inflation is within the 2 to 3% target range; a condition that may not be met before 2024.

Of the total \$184.1 million investment portfolio, Council holds \$28.7 million in TCorpIM long- and medium-term funds. Both funds started the 2021/22 financial year posting positive returns of \$324,022 and \$177,996 respectively in July 2021. While these funds are exposed to additional investment risk to generate higher potential returns, they are structured with longer term time horizons. The minimum advised investment time frame for the MTGF is 3-7 years and 7+ years for the LTGF.

Paired with cash asset classes, these growth assets form a diversified portfolio within the restrictions of the Investment Policy.

Implications***Legal***

Council's investments as listed in Table 2 of the attached Investment Report Pack comply fully with section 625 of the *Local Government Act 1993* and clause 212 of the *Local Government General Regulations 2005*, and Council's Investment Policy.

Certified by Kate Monaghan, Responsible Accounting Officer, 13/8/2021.

9.11 Investment Report - July 2021 (Ref: ; Author: Monaghan/Drayton) (Continued)

Policy

The Investment Policy was adopted by Council on 28 July 2021 and is due for review in June 2022.

Financial

Council's cash and investment balance is made up of restricted and unrestricted funds. Restricted investments cannot be used for general purpose expenses as they are either subject to some form of external legislative or contractual obligation or are kept for the purpose of covering Council commitments that are expected to arise in the future.

Internally restricted funds have been allocated through a resolution of council for a particular purpose, and unrestricted funds are available for future decisions and as a working balance.

Council has previously reported on the depletion of its internal and unrestricted cash and investments, and the requirement to implement budget correction and cost savings to improve the unrestricted cash position.

Externally Restricted, Internally Restricted and Unrestricted working funds' balances are reconciled to the cash and investments portfolio as part of the Quarterly Budget Review process.

Conclusion

On 31 July 2021, the 2021/22 Financial Year investment return amounted to \$602,474. The investment returns are added to the associated restricted funds (e.g. development contributions) that form Council's investment portfolio.

Attachments

Attachment 1 Investment Report Pack - July 2021 (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.12 Black Summer Bushfire Recovery Fund - Braidwood Swimming Club (Ref: ; Author: Richards/Duncan)

File Reference: 11.10.1-1

Summary

The Braidwood Swimming Club wish to apply for funding under the Black Summer Bushfire Recovery Fund to allow for continued refurbishment of Braidwood swimming pool.

The Braidwood Swimming Club is seeking to make an application up to the value of \$2,500,000. Landowner/manager permission is required for all applications under the Black Summer Bushfire Recovery fund, where the applicant is not the landowner.

A Development Application for the refurbishment of the Braidwood Swimming Pool is currently being considered by Council's Development Assessment team.

Recommendation

That Council provide a letter of support and permission as landowner/manager to the Braidwood Swimming Club for lodgement of a funding application to the Black Summer Bushfire Recovery Fund.

Background

The Braidwood Swimming Club wish to apply for funding under the Black Summer Bushfire Recovery Fund to allow for continued refurbishment of Braidwood swimming pool.

The Club has advised it is an authorised applicant and complies with all the requirements under the grant.

The scope of works would include demolition of existing pool and construction of a new 25 metre, 6 lane half Olympic size pool. Works will also include a new plant room, new water treatment systems, fencing, paving and landscaping.

A Development Application for the refurbishment of the Braidwood Swimming Pool is currently being considered by Council's Development Assessment Team in accord with the current scope of works funded by an SCCF grant of \$1m. Those works included refurbishment of change rooms, heating and retiling.

The Braidwood Swimming Club are now seeking to make an application up to the value of \$2,500,000. Landowner/manager permission is required for all applications under the Black Summer Bushfire Recovery fund, where the applicant is not the landowner.

The Club has provided a preliminary budget, however the estimates stated have not been verified by staff.

Conclusion

Landowner/manager approval from Council will allow the Braidwood Swimming Club to progress a funding application under the Black Summer Bushfire Recovery Fund

**9.12 Black Summer Bushfire Recovery Fund - Braidwood Swimming Club (Ref: ;
Author: Richards/Duncan) (Continued)**

The Black Summer Bushfire Recovery Funding provides an opportunity to assist areas impacted by recent bushfires to reinvigorate and renew well visited locations. The scope of works identified by the Braidwood Swimming club is required to be completed and when completed will enhance the facility.

At its last meeting, Council endorsed a priority list of projects for consideration within the \$4.5m allocation to the LGA. Other community groups have also sought letters of support to assist their applications to the Fund. Should any of the non-Council nominated projects be approved by the funding body, and those projects rest on Council property, there may be an expectation Council would manage those projects.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.1 Tree Application Fees (Ref: ; Author: Thompson/Sibbick)

File Reference: 23.1.4-02

Summary

Residents of QPRC who intend to remove or prune a tree on private land are required to submit an application to Council. These requirements are specified in the following development control plans:

- Braidwood Development Control Plan 2006 (revised 2015) (BDCP)
- Palerang Development Control Plan 2015 (Version 2020) (PDCP); and
- Queanbeyan Development Control Plan 2012 (QDCP).

A fee to process applications has been adopted in the current Fees & Charges 2021-22. The fees are in line with similar application fees imposed by other councils in NSW. This report is to advise that Council will commence charging this fee from 1 September 2021.

It should be noted however that the need for applications is not consistent across the local government area. For Bungendore residents, under the current Palerang DCP, tree pruning (as opposed to tree removal) does not require development consent and therefore will not attract an application or a fee. The same does not apply to Queanbeyan residents, who are required to submit an application and pay the fee for both pruning and removal. Braidwood residents are required under the applicable BDCP to note the requirements of the Heritage NSW standard exemptions, through the Heritage NSW web site.

These differences in the current DCP's will be aligned with the adoption of the Comprehensive Local Environment Plan and subsequent adoption of a Comprehensive DCP.

The process for native vegetation clearing is a separate process to these tree applications and is not included in this report.

Background

Trees play an important role in 'greening' our urban spaces. It is important to carefully manage this valuable resource and to preserve the existing urban tree cover within the local government area. Council manages trees on Council land and trees on private land. Under the *Local Government Act 1993*, Council has the responsibility to protect and preserve the urban environment by regulating how trees are managed on private property.

Applicable legislation for the management of trees is set down in *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017*. This SEPP sets out how trees and vegetation in our local area can be preserved. Any person acting contrary to this policy is liable to prosecution that can include:

- On-the-spot fines (penalty infringement notices enforced through Revenue NSW). Where there is a breach of development consent (that includes tree removal without consent), fines of up to \$3,000 for individuals and \$6,000 for corporations may be issued.
- Court proceedings for the unauthorised damage (including intentional damage) or removal of a protected tree or vegetation. Penalties of up to \$110,000 may apply if dealt with in the Land and Environment Court or up to \$11,000 in the Local Court.

10.1 Tree Application Fees (Ref: ; Author: Thompson/Sibbick) (Continued)

Legal

According to the current Queanbeyan DCP a tree application and subsequent approval from Council is required before a private tree can be pruned or removed from a residential or business property in the area covered by the QDCP:

Land Zoned Residential (R1 to R4 and RU5), Business (B1 to B8), Industrial (IN1 to IN3), Special Use (SP1 to SP3) and RE1 Public Recreation

- a) No permit is required for the removal of any vegetation set out under the listed exemptions at 2.12.5 of this section.
- b) A permit is required for the removal, ringbarking, lopping, topping, poisoning, pruning or relocation of all existing trees, both native or exotic, having:
 - i. a height of 6 metres or greater, or
 - ii. a canopy spread of 3 metres or greater.

All requests for tree removal or pruning in Queanbeyan will attract the proposed fee. This fee will come into effect on 1 September 2021.

According to the Palerang DCP approval is required to remove a tree from private land, but tree pruning is exempt: .

B3.5.2 Vegetation removal that does not require consent by Council

The following does not require development consent, in addition to the provisions listed in clause 5.9 of the PLEP 2014:

- 1) the pruning of trees in all zones except for trees that contain a hollow(s) where the work involves only minor pruning which is necessary to promote growth or fruit production, or to improve the shape of the tree's canopy, and is not likely to jeopardise the tree's existence
- 2) the removal of the native vegetation is for the purposes of creating or maintaining landscaped and lawn areas where:
 - a) the work does not involve the removal, injury or destruction of trees, and

All requests for tree removal in Bungendore will attract a fee. This fee will come into effect on 1 September 2021.

Strategic

Tree removal and pruning in Braidwood is more complex due to the State heritage listing of the town. According to the Braidwood DCP, residents are required to first note the requirements of the Heritage NSW Standard Exemptions, through the Heritage NSW web site at: www.heritage.nsw.gov.au.

Consultation with NSW Heritage will dictate tree applications with Council. Tree applications that are not exempt, through the Standard Exemptions will require a Section 60 Fast Track Approval, directly through Heritage NSW, as well as an application to Council, refer information below from the Fast Track Pathway.

Approval under the fast track pathway is specific to the Heritage Act and does not constitute authorisation, approval or exemptions of the proposed activities or works under any other legislation, Local Government and State Government requirements including, but not limited to, the Environmental Planning and Assessment Act 1979 and the National Parks and Wildlife Act 1974. The proposed activities/works undertaken must comply with all relevant standards and guidelines and have all necessary approvals.

Heritage NSW Fast Track Pathway

Heritage Act 1977 Section 60

10.1 Tree Application Fees (Ref: ; Author: Thompson/Sibbick) (Continued)

Where an application needs to be submitted to Council the application fee would be applicable.

Financial

The fee for tree applications can be found in Council's Fees and Charges schedule, under: Tree and Bushland Vegetation Works Application, as indicated below.

Tree and Bushland Vegetation Works Application

Tree pruning (up to 3 trees)	\$80 or \$40 for pensioners	N	H
Tree pruning (4 or more trees)	\$150 or \$75 for pensioners	N	H
Tree removal (up to 3 trees)	\$160 or \$80 for pensioners	N	H
Tree removal (4 or more trees)	\$200 or \$100 for pensioners	N	H
Native vegetation clearing	\$300 or \$150 for pensioners	N	H

Justification For Charging Fees

To give context to charging a fee for tree applications, Council receives approximately 220 private tree applications per year which can take anywhere from 1 hour for a simple pruning application to 4-6 hours for a more complicated application. The more complicated applications require a review of the section 88b clauses (*Conveyancing Act 1919*); a review of bushfire information; consideration of threatened ecological community; or researching related development application files. This calendar year to date, Council has received more than 160 tree applications.

The fee for this service is based on a resource cost recovery basis that includes staff time, plus plant and equipment charges, with an estimated resource cost of approximately \$80 per hour. Several Council staff can be involved in the current tree application process, as indicated at Figures 1 and 2 below.

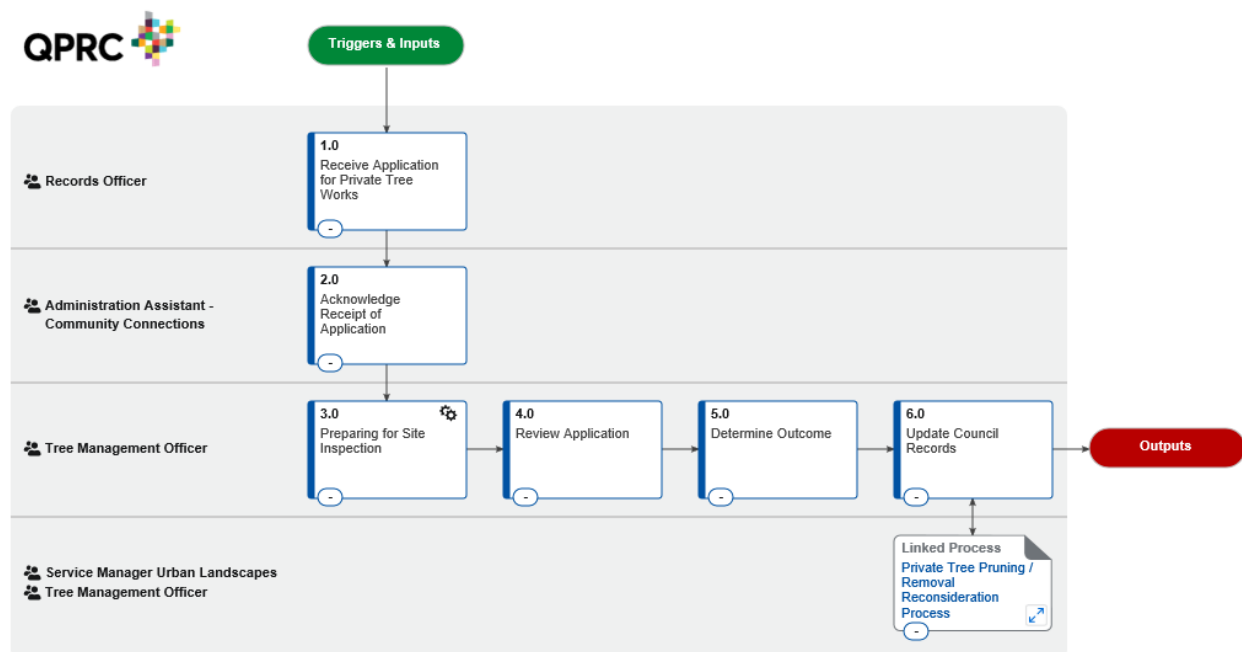


Figure 1: QPRC Tree Application Process

10.1 Tree Application Fees (Ref: ; Author: Thompson/Sibbick) (Continued)

A further process is then applied should the Tree Management Officer deny the application or recommend a modification of the application. This includes advising the applicant that they have a right to request a review of the determination. This review process is summarised in Figure 2 below.

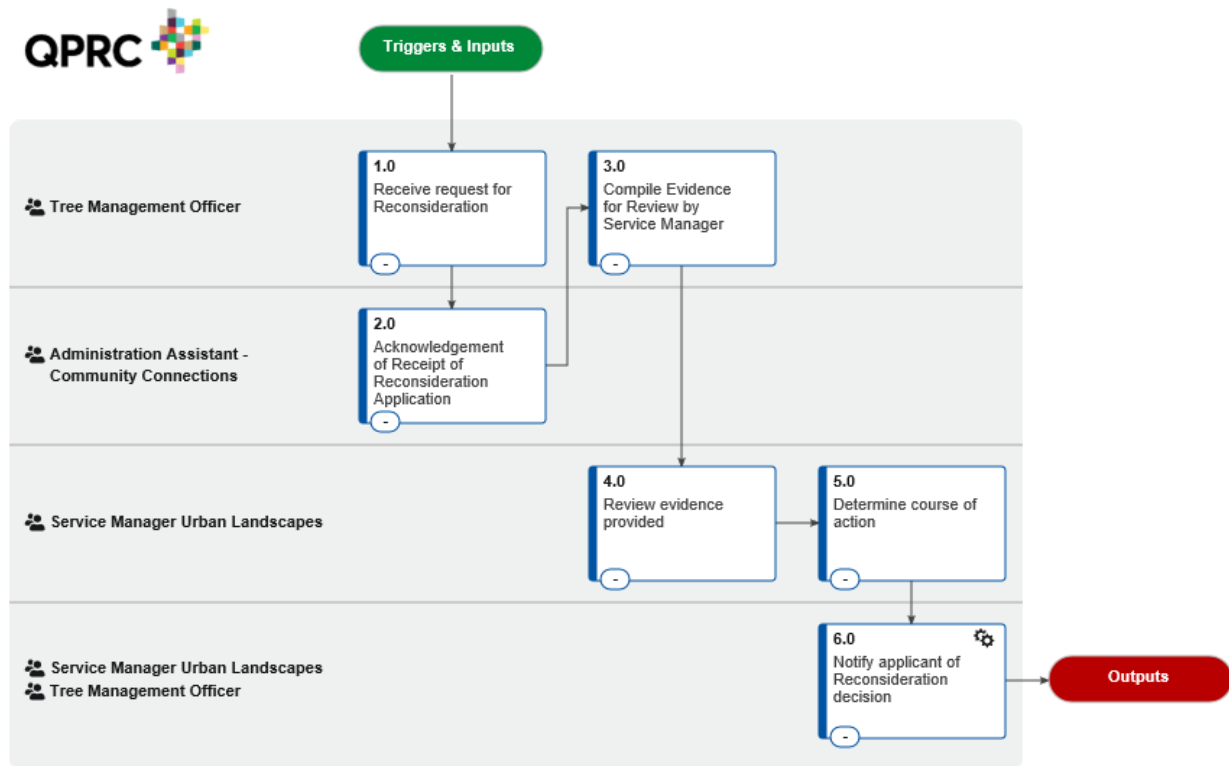


Figure 2: Review Process of a Tree Application Refusal Notice.

Recommendation

That the report be received for information.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.2 Update on Maslin Place Drainage (Ref: ; Author: Hansen/Cunningham)

File Reference: 32.3.1

Summary

In June 2020 Council received a report on urban stormwater drainage issues at Maslin Place, Bungendore. Resolution 162/20 authorised the survey, investigation and design of a solution, with funding for this outcome to be considered as part of the 2021/2022 budgetary deliberations. This report provides an update on the design, project estimate and funding arrangements.

Report

The history of the Maslin Place drainage situation is contained in a report to Council's Ordinary meeting of 24 June 2020. It is closely related to the upstream reach in the Milleara estate, a situation that was resolved through a voluntary planning agreement with an adjacent development.

In making its resolution 162/20 of June 2020, Council directed the development of a formal piped engineering solution for Maslin Place that would enable construction by contract, subject to appropriate funding. At the time of the preparation of Council's 2021/2022 draft budget a submission of just over \$2m was made. Unfortunately, the project was not able to be funded at the time of the adoption of the 2021/2022 Operational Plan.

Since this time, the project design has progressed and is now at the point of completion with the final round of design feedback being addressed. A copy of the project's general arrangement plan is provided as an attachment to this report.

In terms of project value, the most up to date estimate for this project is \$1.75m, this being based on current local construction arrangements and the broader economic climate. Subject to the timing of funding this estimate may change.

As far as opportunities for funding go, the project would appear to have few internal options other than from general revenue and from a specific s.94 plan for drainage works within this catchment. As it currently stands, this plan has a balance of around \$468,000 which could be allocated to this project. If Council were so inclined, an unfunded balance of around \$1.3m would remain. The works are unable to be staged based on that limited funding.

At this stage it is intended to resubmit the project for the 2022/23 budgetary deliberations according to the above s.94/general revenue funding split.

Recommendation

That the report be received for information.

Attachments

Attachment 1	Maslin Place Drainage General Arrangement Plan (<i>Under Separate Cover</i>)
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REPORTS TO COUNCIL - ITEMS FOR INFORMATION

**10.3 Greenwaste Arrangements for Araluen and Majors Creek Bin Compounds
(Ref: ; Author: Hansen/Cunningham)**

File Reference: 34.1.4

Summary

At its Extraordinary meeting of 30 June 2021, Council adopted its harmonised Waste Strategy for the Queanbeyan-Palerang LGA. The Strategy considered and addressed a wide range of issues all of which were tabulated and prioritised as part of the final document. GWM 15 to 18 were associated with the Araluen and Majors Creek Bin Compounds, and in particular, the proposed cessation of bulk greenwaste receivals at these sites. With the adoption of the Strategy, arrangements have now commenced to give effect to these initiatives. As a consequence of these actions, Council is now in receipt of a number of representations, including a petition, to reconsider this position. This report responds to the petition from the Araluen Progress Association.

As the cessation of greenwaste receipt at Araluen and Majors Creek was included in the adopted Waste Strategy following considerable period for community comment, and that continuing with greenwaste collection at these sites would increase the waste management costs detailed in the strategy, staff will continue to implement the actions contained in the Strategy and cease the collection of greenwaste at Araluen and Majors Creek.

Report

At the turn of the last century, the rural areas of the QPRC LGA consisted of 7 landfills. All of these were long lived and remained in operation even beyond the creation of the former Palerang Council in 2004, at which time the pre-existing entry fee arrangements for the Braidwood landfill were discontinued in an effort to introduce consistency with the other 6 sites.

In general terms these sites were either unstaffed or loosely staffed and effectively received any and all types of waste. By any assessment, they were essentially uncontrolled landfills.

By the mid to late 2000s the first of these facilities started to reach or even exceed their physical capacity. The Captains Flat landfill was the first site to be closed and replaced with a formal Transfer Station. The transfer station was constructed in 2007/2008 with capping of the landfill occurring in the following year. These were conducted in accordance with the first Palerang Waste Strategy covering the period 2005/2015.

Other sites progressively followed including Bungendore, Macs Reef, Araluen, Majors Creek and (most recently) Braidwood. Only Nerriga landfill remains active and the recently adopted Strategy has made special provision for its transition to a new system in the near future.

Over the course of these closures, a core three-tiered structure developed for modern day waste management at QPRC - structures that were required to give consideration to both operational realities as well as more stringent regulation and governmental targets.

At the topmost tier are the more fully fledged Waste Transfer Stations of which Council now has two, one each at both Bungendore and Braidwood. These sites accept a full range of receivals in a properly staffed centre. Waste is separated and, in some cases, processed before being transported to authorised third party receivers with the aim being maximum diversion. Greenwaste is accepted free of charge at both tier one Waste Transfer Stations.

The second tier are also staffed waste transfer stations albeit at lower staffing (typically a single staff member) and with a narrower list of receivals. In many cases, these receivals are bulk forwarded to the tier one facilities. Examples of tier two facilities at Council include both

10.3 Greenwaste Arrangements for Araluen and Majors Creek Bin Compounds (Ref: ; Author: Hansen/Cunningham) (Continued)

the Macs Reef and Captains Flat Waste Transfer Stations. *Greenwaste is not accepted at either tier two Waste Transfer Stations.*

The third tier of facility has evolved over time and consists of a number of models depending on local preferences. In the early days it was mainly focussed on recyclables and based on a 'bank of bins' model and whilst there are a few of these sites still in existence they have largely been abandoned as a result of persistent misuse. Royalla was a case in point where the bank of bins was replaced by a roadside collection service negotiated by agreement with the local residents. Other options exist elsewhere like 'bin compounds' where allocated bins are located at centralised locations for participating customers. Again, these have been developed through negotiation with residents and generally apply where it is otherwise impractical to conduct roadside collections.

The common theme in all tier three models is that they are able to be serviced by Council using standard staff/plant configurations and for the most part this is concerned with collections using side loader garbage trucks. The facilities at Araluen and Majors Creek are of the 'bin compound' type and for the general waste and recyclable streams at least, these meet the aim of the standard staff/plant servicing goal.

It is the greenwaste stream that is problematic.

The continued acceptance of greenwaste at the Araluen and Majors Creek bin compounds is a legacy arrangement from the landfill closure but it is now inconsistent with the goal of regularised collection/management. In addition to this it has a significant number of other shortcomings.

In the first instance the sites are not suitably structured to accept such material. They are confined and are difficult to manoeuvre the specialised heavy vehicle combinations required to service such materials. They are largely unconstructed and do not cater for leachate drainage capture, diversion and storage facilities. Such arrangements have been required and formally constructed at both tier one sites.

Notwithstanding the fact that neither site has been the subject of a greenwaste fire within the recent past, the storage of either mulched or unmulched greenwaste at these sites most certainly represents a fuel load and therefore is a fire risk under any reasonable assessment. Unlike the tier 1 sites, there are no formal firefighting arrangements at either the Araluen or Majors Creek facilities.

In terms of equity, travel arrangements from either Araluen or Majors Creek to the established tier one site at Braidwood are only of the order of 26 km and 16 km respectively. This compares well to other comparable localities within the LGA such as:

- Urila (Cargill Park) to Queanbeyan WAMI – 30 km
- Royalla to Queanbeyan WAMI – 21 km
- Currawang/Collector Rd to Bungendore WTS – 42 km
- West Wamboin (Gallagher Crescent) to Bungendore WTS – 24 km

Further, volumes are notably low at both Araluen and Majors Creek with machine mulching only typically being arranged on an annual basis. Even then, the time taken in site establishment typically exceeds the actual time spent mulching which speaks to the question of the viability of the enterprise in any case.

In terms of consultation, the QPRC Waste Strategy was developed over a number of years and was the subject of scrutiny by a Project Reference Group consisting of community representatives selected from a publicly advertised expression of interest process. The draft final document was placed on public exhibition in May 2021 and adopted by Council at its Extraordinary meeting of 30 June 2021. The proposal to discontinue the greenwaste

10.3 Greenwaste Arrangements for Araluen and Majors Creek Bin Compounds (Ref: ; Author: Hansen/Cunningham) (Continued)

arrangements at both the Araluen and Majors Creek bin compounds were adopted as strategies GWM17 and GWM18 respectively.

If greenwaste receivals at these two sites were to be retained, the capital works and pricing structure of the Strategy would need to be revisited. The former would need to consider what works would be required to more appropriately cater for and address the issues described above whilst the latter would need to reflect any additional capital and operational costs going forward.

Recommendation

That the report be received for information.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.4 Stephen Ward Scholarship - Completion Report (Ref: ; Author: Knight/O'Hara)

File Reference: 41.2

Report

As part of QPRC being awarded the A R Bluett Award in late 2020, the Trust offered the opportunity for employees to receive the Stephen Ward Scholarship valued at \$2,500 to contribute towards study. Council's Road Safety Officer, Joanne Wilson-Ridley was the recipient of the Trust's funds. QPRC matched the funding to allow two scholarships to be available, the other provided to Eastern Pools Operations Officer, Zachary Byrnes, to undertake business studies.

The successful recipient of the Trust's funds is required to complete a report under the scholarship guidelines pertaining to how the studies have benefitted them in their role along with the benefit to the organisation itself. Section 9 of the Guidelines also stipulate that the report must be submitted to the Council.

Joanne has been undertaking a Graduate Certificate Course in Road Safety through the Monash University Accident Research Centre (MUARC). Joanne extends her thanks to the Trust for providing the opportunity to undertake such valuable studies.

Recommendation

That the report be received for information.

Attachments

Attachment 1	Joanne Wilson Ridley - Stephen Ward Scholarship Completion Report (Under Separate Cover)
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REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.5 Resolution Action Sheet for Notice of Motions (Ref: ; Author: Tegart/Ison)

File Reference: 25 August 2021 motions

Report

At last month's Ordinary meeting, Council resolved that a Resolution Action Sheet of Notices of Motion be generated and reported to this meeting.

In particular, the following resolutions were referenced:

442/18

029/21

259/19

It should be noted that resolution number 029/21 is not a Notice of Motion but rather a procedural motion.

Prior to January 2020, items in the Resolution Action Sheet reported to Council were not deleted from the table until they were completed. The outcome of resolutions prior to this date are available through the business papers. From January 2020, councillors requested only outstanding items by exception be listed.

Moving forward, staff will revert to reporting to Council completed items prior to deleting them from the Resolution Action Sheet. This will ensure that Councillors are aware of the outcome of all resolutions.

Recommendation

That the report be received for information.

Attachments

Attachment 1 Notice of Motions Resolution Action Sheet (*Under Separate Cover*)



11.1 Local Traffic Committee Meeting Minutes - 3 August 2021 (Ref: ; Author: Hansen/Stewart)

File Reference: 31.4.1

Summary

The Local Traffic Committee has submitted the minutes and recommendations of its meeting held on 3 August 2021 for Council's information and consideration.

Recommendation

That Council:

1. Note the minutes of Local Traffic Committee held on 3 August 2021.
2. Adopt recommendations LTC 37/2021 to LTC 43/2021 from the meeting held on 3 August 2021.

LTC 37/2021 PROPOSED SOLUTION: Under *Roads Act 1993* approve the event on the condition that the organiser modifies the TMP to ensure the roads used are closed to traffic for the event, The TCP is designed and implemented by accredited persons, include measures for emergency communications, advise residents on route about the event, provide additional signage and advertise the event in the local Hoskintown paper.

LTC 38/2021 PROPOSED SOLUTION: Under *Roads Act 1993*, approve the TMP for the Christmas in July Markets to be held in Queanbeyan Sunday 19th September 2021, on the provision the TMP is updated as previously recommended.

LTC 39/2021 It is recommended that the comments provided by Police are communicated to the organiser for consideration and to assist with future event planning.


LTC 40/2021 PROPOSED SOLUTION: under *Roads Act 1993*, approve the TMP for the event on the condition that the organiser modifies the TMP to ensure that riders are uplifted from Collector Road to Hadlow Drive so they do not ride on the Federal Hwy or other major arterial roads. The LTC is support of the use of Bidges road with the proposed traffic control measures. It is noted that the event is pending formal approval through the Police State Planning Unit.

LTC 41/2021 PROPOSED SOLUTION: Under *Roads Act 1993*, approve the TMP for the event on the condition that the organiser modifies the TMP and other planning documents to suitably address the comments from the LTC.

LTC 42/2021 PROPOSED SOLUTION: Under the *Road Transport Act 2013* approve design at Molonglo River crossing on Briars Sharrow road.

LTC 43/2021 PROPOSED SOLUTION: Under the *Road Transport Act 2013* approve the design for parking changes at the Lowe Street Carpark and Rutledge Street, Queanbeyan.

Attachments

Attachment 1  Local Traffic Committee Minutes - 9 August 2021 (*Under Separate Cover*)

11.2 Bungendore Floodplain Risk Management Committee Meeting Minutes - 13 July 2021 (Ref: ; Author: Hansen/de Jongh)

File Reference: 104213-04-09


Summary

The Minutes of the Bungendore Floodplain Risk Management Committee meeting of 13 July 2021 are presented to Council for consideration.

Recommendation

That Council note the minutes of the Bungendore Floodplain Risk Management Committee meeting held on 13 July 2021.

Attachments

Attachment 1	Bungendore Floodplain Risk Management Committee meeting minutes
	<i>(Under Separate Cover)</i>

11.3 Minutes of Aboriginal Consultative Committee 20 July 2021 (Ref: ; Author: Tegart/Hansen)

File Reference: 2.4.2

Summary


The Aboriginal Consultative Committee has submitted the minutes and one recommendation from the meeting held on 20 July 2021 for Council's information and consideration.

Recommendation

That Council:

- 1. Note the minutes of the Aboriginal Consultative Committee meeting held on 20 July 2021.**
 - 2. Consider the recommendation for the ACC to be renamed as the 'Queanbeyan-Palerang Regional Council First Nations Consultative Committee'.**
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Attachments

Attachment 1  Minutes of Aboriginal Consultative Committee 20 July 2021 (*Under Separate Cover*)

REPORTS OF COMMITTEES

11.4 Disability Access Committee - 28 July 2021 (Ref: ; Author: Hansen/De Jongh)

File Reference: ID

Summary

The Disability Access Committee has submitted the minutes of its meeting held on 28 July 2021 for Council's information.

Several agenda items were discussed, including:

- an update on the Monaro St Upgrade project by the project team;
- the upcoming Access Audit of Monaro St, to be conducted by disability consultants 'Purely Access' during August/September 2021;
- planning for the consultation and development of QPRC's next Disability Inclusion Action Plan (DIAP) 2022 – 2026; and
- Zero Barriers project to be rolled out over the next year across the Queanbeyan Palerang LGA. This project will recruit and train volunteers to support businesses to improve their accessibility and inclusion.

Recommendation

That Council note the minutes of Disability Access Committee held on 28 July 2021.

Attachments

Attachment 1 Access Committee Minutes - 28 July 2021 (*Under Separate Cover*)



11.5 Youth Committee Meeting - 16 August 2021 (Ref: ; Author: Tegart/De Jongh)

File Reference: 2.2.1 Youth Committee

Summary

Several items were discussed at the Youth Committee, including the following:

- Opening of Queanbeyan PCYC scheduled for 1 September 2021;
- Update on Axis Youth Centre and current closure of centre due to COVID-19;
- Youth Committee recommended to proceed with engaging Braidwood artist Bohie Palacek to undertake the Moore Park shipping container mural project (\$8,000 funded by Club Grants 2021) during October/November 2021; and
- Youth Committee will supply possible youth led community project ideas to QPRC Community Team by 20 August, and if project is suitable, Council will apply for a NSW Government Youth opportunity grant of up to \$50,000, grant closes 6 September 2021.

Recommendations

That Council:

- 1. Note the minutes and actions of the Youth Committee, held on 16 August 2021.**
- 2. Adopt recommendation YC01 from the meeting held on 16 August 2021.**

YC01: Council approve engaging Braidwood artist Bohie Palacek (<https://www.bohiepalecek.com/>) to conduct a design workshop with local youth and paint a mural on the Moore Park shipping container in November 2021 (refer to Attachment 2 for artist quote).

Attachments

Attachment 1 Youth Committee Minutes - 16 August 2021 (*Under Separate Cover*)



Attachment 2 Quote Bohie Palacek Moore Park Container (*Under Separate Cover*)



Attachment 3 Moore Park Project Plan (*Under Separate Cover*)



QUESTIONS WITH NOTICE

14.1 Responses to Councillors' Questions (Ref: ; Author: Tegart/Flint)

File reference: 25 August 2021 Reports

Report

This report provides responses to Councillors' written Questions on Notice as per the Code of Meeting Practice 2019. Some questions that were not closed prior to the new Code have been retained in the table.

The questions are deleted from the rolling table once they have been answered in full and reported to Council.

Any responses that contain personal or other identifying information of any kind will be circulated separately in the confidential attachments.

Recommendation

That the report be received for information.

Attachments

Attachment 1 Responses to Councillors Questions (*Under Separate Cover*)



Attachment 2 Responses to Councillors Questions with Confidential Information (*Under Separate Cover*) - **CONFIDENTIAL**

15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.