



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held via Zoom and at the Queanbeyan Council Chambers, Queanbeyan Council Chambers, 253 Crawford Street, Queanbeyan NSW 2620 on Wednesday, 24 November 2021 commencing at 5.30pm.

## **ATTENDANCE**

**Councillors:** Cr Overall (Chair)  
Cr Harrison  
Cr Hicks  
Cr Marshall – via Zoom  
Cr Schweikert  
Cr Taylor  
Cr Winchester – via Zoom

**Staff:** P Tegart, CEO  
M Thompson, Portfolio General Manager Natural & Built Character  
P Hansen, Portfolio General Manager Community Connections  
J Richards, Portfolio General Manager Community Choice

**Also Present:** W Blakey, Clerk of the Meeting  
L Ison, Minute Secretary

### **1. OPENING**

The meeting commenced at 5.30pm.

### **2. ACKNOWLEDGEMENT OF COUNTRY**

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

### **3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

362/21

#### **RESOLVED (Taylor/Schweikert)**

That apologies for non-attendance from Crs Biscotti and Noveska be received and noted.

For: Crs Harrison, Marshall, Overall, Schweikert, Taylor and Winchester

Against: Cr Hicks

**4. CONFIRMATION OF MINUTES**

**4.1 Minutes of the Ordinary Meeting of Council held on 27 October 2021**

363/21

**RESOLVED (Taylor/Schweikert)**

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 27 October 2021 be confirmed.

The resolution was carried unanimously.

**4.2 Minutes of the Extraordinary Meeting of Council held on 4 November 2021**

364/21

**RESOLVED (Taylor/Schweikert)**

That the Minutes of the Extraordinary Meeting of Council held in the Queanbeyan Council Chambers on Thursday 4 November 2021 be confirmed.

The resolution was carried unanimously.

**4.3 Minutes of the Planning and Strategy Committee of the Whole held on 10 November 2021**

365/21

**RESOLVED (Taylor/Schweikert)**

That the Minutes of the Planning and Strategy Committee of the Whole held in the Queanbeyan Council Chambers on Wednesday 10 November 2021 be confirmed.

The resolution was carried unanimously.

**4.4 Minutes of the Extraordinary Meeting of Council held on 17 November 2021**

366/21

**RESOLVED (Taylor/Hicks)**

That the Minutes of the Extraordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 17 November 2021 be confirmed.

The resolution was carried unanimously.

**5. DISCLOSURES OF INTERESTS**

367/21

**RESOLVED (Taylor/Harrison)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Overall declared a significant non-pecuniary interest in Item 9.7: 2022 Election Funding Projects, stating he is a partner of a specified person as his wife is a candidate for the Monaro by-election.

**6. ADJOURNMENT FOR PUBLIC FORUM**

At this stage of the proceedings, the time being 5.33pm, Cr Overall advised that the meeting should now adjourn for the Public Forum.

368/21

**RESOLVED (Overall/Taylor)**

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

**ADJOURNMENT:**

The meeting adjourned for the Public Forum at 5.33pm and resumed at 5.51pm.

**7. MAYORAL MINUTE**

There was no Mayoral Minute.

**8. NOTICES OF MOTIONS OF RESCISSION**

There were no Notices of Motions of Rescission.

**9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**

**9.1 Development Application DA.2021.1441 - Construction of 6 attached dwellings on 6 Torrens Title lots - 17-27 Maidenhair Terrace, Tralee**

369/21

**RESOLVED (Hicks/Harrison)**

That:

1. In relation to DA.2021.1441, approval be granted for multiple variations to Part 7, 'Table 1' of the South Jerrabomberra Development Control Plan 2015 as follows:
  - a. Maximum length of zero lot line - Lot 206 DP 1272220 has a very limited rear lane frontage of only 3.5 metres due to the lot layout determined at the time of subdivision and the curvature of the rear laneway at that location making it impossible to site a single or double car garage at the rear of the lot.
  - b. Location of Carparking - The proposed single car garage and stacked car parking space in the front of Lot 206 DP 1272220 are well set back from the front property line and do not have any significant impact on the streetscape or amenity of adjacent properties;
  - c. Principal private open space - Principal private open space (PPOS) has been supplemented with additional alfresco courtyards for each dwelling providing additional private open space;
  - d. Solar access - The location of the PPOS for Lots 201 – 205 DP 1272220 and the alfresco area for Lot 206 DP 1272220 forward of the building line allows for maximum solar access from the north and does detract from the streetscape.

- e. Articulation Zone - Lot 206 is subject to development constraints which have resulted in the placement of the garage at the front of the lot which, in turn, is due to the rear laneway configuration and limited rear laneway frontage. It is noted that Lot 206 is 7.5m wide which does allow the garage to be accommodated without imposing on greater than 45% of the frontage and it is set well behind the front building line. The building presents well to the street without imposing into the articulation zone.
2. Approval not be granted to vary Part 7, Section 7.14 of South Jerrabomberra Development Control Plan 2015 to allow required waste bin enclosures to be located forward of the building line on Lots 201 – 206 DP 1272220 because having the bins permanently located adjacent to the front gate and sidewalk will detract from the streetscape and create an odour problem.
3. With the abovementioned variations, development application DA.2021.1441 for six attached two storey dwelling houses on Lots 201 – 206 inclusive DP 1272220 at 17 – 27 Maidenhair Road Tralee be granted conditional approval.

The resolution was carried unanimously.

**9.2 Development Application - DA.2021.1240 - Two Lot Torrens Title Subdivision and Demolition of Two Existing Sheds and Garages (Albion Hotel Site) - 119 Wallace Street, Braidwood**

370/21

**RESOLVED (Marshall/Overall)**

That Council defer this matter for determination at a future Council meeting with further information on the Section 60 process and requirements for Council and community notification.

The resolution was carried unanimously.

**9.3 Review of Road Specifications for TSC/82/96 and TSC/83/96 - 536 Duckfield Road, Boro**

371/21

**RESOLVED (Hicks/Schweikert)**

That:

1. Council acknowledge that the specifications for road construction detailed in Condition 5 of consents TSC 82/96 and TSC 83/96 are consistent with the standard of roadworks for Duckfield Road previously approved under Section 2.19.1 of the then applicable Tallaganda Development Control Plan No.4 – Rural 1(A) and Council's current Gravel Road Policy.
2. The completion of Duckfield Road as an 8m wide unsealed gravel carriageway, with bitumen sealing of any section of the road for a minimum of 100m length where the near road shoulder is located 50m from the extremity of an existing dwelling or proposed building envelope, be accepted as completed for subsequent Subdivision Certificate applications.

The resolution was carried unanimously.

**9.4 Draft IPART Submission - Essential Works - Development Contributions**

372/21

**RESOLVED (Harrison/Schweikert)**

That Council:

1. Receive and note the contents of this report.
2. Provide the attached submission (Attachment 1) on the draft IPART report on the review of the essential works list, nexus, efficient design and benchmark costs for local infrastructure which generally includes the matters raised in this report.
3. Make a further submission on the infrastructure contributions reforms package by February 2022.

The resolution was carried unanimously.

**9.5 South Jerrabomberra Town Park Review of Environmental Factors**

373/21

**RESOLVED (Hicks/Harrison)**

That pursuant to Division 12 of SEPP (Infrastructure) 2007 and Section 5.5 of the *Environmental Planning and Assessment Act 1979*, Council adopt the Review of Environmental Factors for South Jerrabomberra "Town Park" project and endorse all of the mitigation measures recommended therein.

The resolution was carried unanimously.

**9.6 Selection of Preferred Tenderer for Construction of New Skatepark - Braidwood**

374/21

**RESOLVED (Schweikert/Harrison)**

The matter of the selection of the preferred tenderer for construction of a new skatepark in Braidwood be deferred for consideration at the next Council meeting.

The resolution was carried unanimously.

Cr Overall declared an interest in the following item, vacated the Chair, and left the Chambers at 6.08pm.

## 9.7 2022 Election Funding Projects

### Procedural motions

375/21

### **RESOLVED** (Winchester/Schweikert)

That Cr Harrison assume the Chair.

The resolution was carried unanimously.

Cr Harrison assumed the Chair at 6.09pm.

376/21

### **RESOLVED** (Harrison/Schweikert)

That Council move into open Committee of the Whole.

The resolution was carried unanimously.

Council moved into open Committee of the Whole at 6.11pm.

CW1/2021

### **RECOMMENDATION** (Harrison/Schweikert)

That:

1. Council endorse the following as 2022 Election Funding projects for presentation to candidates:

Description	Estimated Cost	Funding Sought	Council co-contribution
Finalise sealing of Nerriga Road	\$4m	\$4m	\$0
Tarago Road Rehabilitation	\$3m	\$3m	\$0
Briars Sharrow Bridge Construction	\$9m	\$9m	\$0
Reschs Creek Bridge Construction	\$4.5m	\$4.5m	\$0
Regional Sports Complex Stage 2 (stadium)	\$14m	\$14m	\$0
Bungendore Pool (Sports Hub)	\$5m	\$5m	\$0
Braidwood Depot relocation	\$10m	\$10m	\$0
Braidwood carpark stage 2	\$3m	\$3m	\$0
South Jerra Innovation Hub (warm shell)	\$20m	\$20m	\$0
Queanbeyan Sewerage Treatment Plant Upgrade	\$150m	\$75m	\$75m

2. Suggested projects 8, 9, 10, 22 and 25 be removed from the list.
3. The remainder of projects (incl completion of sealing Williamsdale Road) be made available for consideration by candidates.

The recommendation was carried unanimously.

CW2/2021

**RECOMMENDATION (Harrison/Schweikert)**

That Council return to the Ordinary meeting.

The recommendation was carried unanimously.

Council returned to the Ordinary meeting at 6.24pm.

377/21

**RESOLVED (Harrison/Schweikert)**

That Council adopt Recommendations CW1-2/2021 from the open Committee of the Whole meeting held on 24 November 2021.

The resolution was carried unanimously.

Cr Overall returned to the Chambers at 6.25pm and assumed the Chair.

**9.8 Annual Report 2020-21**

378/21

**RESOLVED (Schweikert/Hicks)**

That Council:

1. Note the Annual Report 2020-21.
2. Provide a copy of the Annual Report to the Minister for Local Government.

The resolution was carried unanimously.

**9.9 Notice of Motion to LGNSW Special Conference 2022 - Streetlighting**

379/21

**RESOLVED (Schweikert/Taylor)**

That Council submit the following motion in relation to streetlighting in accordance with the LGNSW Motions Submission Guide for consideration at the 2022 LGNSW Special Conference:

“That LGNSW lead the advocacy on streetlighting pricing, billing and smart innovation relating to DNSPs across the State”.

The resolution was carried unanimously.

**9.10 Quarterly Budget Review Statement for the Quarter Ending 30th September 2021**

380/21

**RESOLVED (Schweikert/Taylor)**

That Council:

1. Receive the September 2021 Quarterly Budget Review Statement and adopt the budget variations outlined in the report.
2. Note the estimated consolidated budget surplus of \$1,896,000.

The resolution was carried unanimously.

**9.11 Investment Report - October 2021**

381/21

**RESOLVED (Schweikert/Hicks)**

That Council:

1. Note the investment return for October 2021 was -\$40,959.
2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Queanbeyan-Palerang Regional Council's Investment Policy.
3. Receive the Investment Report for the month of October 2021.

The resolution was carried unanimously.

**9.12 Representation at Civic Functions**

382/21

**RESOLVED (Schweikert/Overall)**

That the CEO consider inviting retiring Councillors to represent Council at Civic and Council run events until the election of a new Mayor.

The resolution was carried unanimously.

**9.13 Design and Construction of Reservoir at North Elmslea and Construction of new Water Pumping Station at Days Hill, Bungendore**

383/21

**RESOLVED (Schweikert/Hicks)**

That Council, in noting Ministerial approval to award the following tenders during the caretaker period:

1. Accept the tender from Hornick Constructions Pty Ltd for contract 10043781 "Design and Construction of North Elmslea Reservoir" for the lump sum of \$3,535,675.00 (including GST).
2. Accept the tender from Gongues Constructions Pty Ltd for contract 10043771 "Construction of Days Hill Reservoir Pump Station" for the lump sum of \$2,408,246.70 (including GST).

The resolution was carried unanimously.

**10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**

**10.1 Council's Initial Assignment of Categories of Crown Reserves**

384/21

**RESOLVED (Schweikert/Taylor)**

That the report be received for information.

The resolution was carried unanimously.



385/21                      **10.2    Regional Housing Taskforce Recommendations Report**  
**RESOLVED (Schweikert/Taylor)**

That the report be received for information.

The resolution was carried unanimously.

386/21                      **10.3    Biannual Biosecurity Weeds Report (January-June 2021)**  
**RESOLVED (Harrison/Schweikert)**

That the report be received for information.

The resolution was carried unanimously.

387/21                      **10.4    QPRC End of Term Report 2017-21**  
**RESOLVED (Hicks/Taylor)**

That the report be received for information.

The resolution was carried unanimously.

**SUPPLEMENTARY REPORT**

388/21                      **10.5    Contract & Projects Updates**  
**RESOLVED (Harrison/Taylor)**

That the report be received for information.

The resolution was carried unanimously.

**11.    REPORTS OF COMMITTEES**

389/21                      **11.1    Bungendore War Memorial s355 Committee Meeting Minutes**  
**RESOLVED (Schweikert/Harrison)**

That Council:

1. Note the meeting minutes of the Bungendore War Memorial held on 5 August 2021.
2. Note the meeting minutes of the Bungendore War Memorial held between 1-3 September 2021.

The resolution was carried unanimously.

**12.    NOTICES OF MOTIONS**

390/21                      **12.1    Bus Interchange - Captains Flat Road and Widgiewa Road**  
**RESOLVED (Marshall/Winchester)**

That Council receive a report with recommendations on the informal bus interchange across Captains Flat from Widgiewa Road, Carwoola.

The resolution was carried unanimously.

- 391/21                      **12.2    Proposed Advanced Energy Recovery Centre at Woodlawn**  
**RESOLVED (Marshall/Harrison)**  
That Council receive a briefing from Veolia and a staff report on the proposed Advanced Energy Recovery Centre at Woodlawn.  
  
The resolution was carried unanimously.

**13.    REPORTS TO COUNCIL - DELEGATES REPORTS**

- 392/21                      **13.1    Delegates Report**  
**RESOLVED (Harrison/Schweikert)**  
That the report be received for information.  
  
The resolution was carried unanimously.

**14.    QUESTIONS WITH NOTICE**

- 393/21                      **14.1    Responses to Councillors' Questions**  
**RESOLVED (Taylor/Schweikert)**  
That the report be received for information.  
  
The resolution was carried unanimously.

**15.    NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

At this stage of the proceedings Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Overall then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

**16. REPORTS FOR CLOSED SESSION**

394/21

**RESOLVED (Overall/Schweikert)**

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

**Item 16.1 Undetected Leak Application - Greenleigh**

*Item 16.1 is confidential in accordance with s10A (2) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

**Item 16.2 Undetected Leak Application - Jerrabomberra**

*Item 16.2 is confidential in accordance with s10A (2) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

**Item 16.3 Senior Staff Engagement**

*Item 16.3 is confidential in accordance with s10A (2) (a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

**Item 16.4 Bungendore Property - Legal Matter**

*Item 16.4 is confidential in accordance with s10A (2) (g) of the Local Government Act 1993 because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

The resolution was carried unanimously.

The meeting then moved into Closed Session at 6.48pm to discuss the matters listed above.

**16.1 Undetected Leak Application - Greenleigh**

395/21

**RESOLVED (Taylor/Harrison)**

That Council write off a total of \$2,186.14 in water usage charges for the property listed in this report.

The resolution was carried unanimously.

- 396/21                      **16.2    Undetected Leak Application - Jerrabomberra**  
**RESOLVED (Harrison/Taylor)**  
That Council write off a total of \$2,162.61 in water usage charges for the property listed in this report.  
  
The resolution was carried unanimously.
- 397/21                      **16.3    Senior Staff Engagement**  
**RESOLVED (Schweikert/Harrison)**  
That Council note the panel recommendation.  
  
The resolution was carried unanimously.
- 16.4    Bungendore Property - Legal Matter**  
**RESOLVED (Schweikert/Overall)**  
That Council:  
  1.    Accept the offer as outlined in the report.
  2.    Receive a further report on the balance of funds available and the scope of works for the Sports Hub.  
For:    Crs Hicks, Marshall, Overall, Schweikert and Taylor  
Against:    Crs Harrison and Winchester
- 398/21                      **RESOLVED (Overall/Taylor)**  
That the meeting now return to Open Session.  
  
The resolution was carried unanimously.  
  
The meeting returned to Open Session at 7.08pm and the livestream recommenced.  
  
The doors of the Chambers were opened to allow the public to enter.  
  
In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

**18. CONCLUSION OF THE MEETING**

Being the final meeting of this Council's term, the Mayor acknowledged the work of his fellow Councillors, and former Councillor, the Late Peter Bray. Cr Overall also thanked staff for their guidance and assistance to the elected Council and the community, stating this was highlighted when QPRC won the AR Bluett Award.

The CEO, on behalf of Council's Executive, Managers and staff, expressed heartfelt thanks to all Councillors that have worked through an enormous period following the merger and their election in 2017, and two extensions of period in time to this election, and acknowledged the contributions of the Councillor's relevant partners and families. Mr Tegart also reflected on the significant decisions made by Council during their term - strategies, plans, policies and projects - stating this has placed the new Council in good stead moving forward.

The time being 7.14pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL  
MAYOR  
CHAIRPERSON**