



Ordinary Meeting of Council

AGENDA

22 June 2022

Commencing at 5.30pm

**Council Chambers
253 Crawford St, Queanbeyan**

Despite the easing of COVID restrictions, it should be noted that there is a limited number of public gallery seats available in the Chambers. Presentations can be made in writing or via Zoom. A live stream of the meeting can be viewed at:

<http://webcast.qprc.nsw.gov.au/>

Statement of Ethical Obligations

The Mayor and Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the council term to undertake their civic duties in the best interests of the people of Queanbeyan-Palerang Regional Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

The Mayor and Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.

On-site Inspection for Item 9.1 - DA.2021.1259

4.00pm, Tuesday 21 June

2G Phillip Avenue, Queanbeyan East

Queanbeyan-Palerang Regional Council advises that this meeting will be webcast to Council's website. Images and voices of those attending will be captured and published.

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2 ACKNOWLEDGEMENT OF COUNTRY

3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4 CONFIRMATION OF MINUTES

4.1 Minutes of the Ordinary Meeting of Council held on 8 June 2022

5 DISCLOSURES OF INTERESTS

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LIST OF ATTACHMENTS

Open Attachments

- Item 9.1 Development Application DA.2021.1259 - Four Torrens Title Lots, Construction of Three Two Storey Dwelling Houses - 2G Phillip Avenue, Queanbeyan East
- Attachment 1 DA.2021.1259 - Draft Plan of Management for APZ Over Council Land - 2G Phillip Avenue (Under Separate Cover)*
- Attachment 2 DA.2021.1259 - S4.15 Assessment Report - 2G Phillip Avenue (Under Separate Cover)*
- Attachment 3 DA.2021.1259 - Architectural Plans - 2G Phillip Avenue (Under Separate Cover)*
- Attachment 4 DA.2021.1259 - Subdivision and Survey - 2G Phillip Avenue (Under Separate Cover)*
- Attachment 5 DA.2021.1259 - Statement of Environmental Effects - 2G Phillip Avenue, Queanbeyan West (Under Separate Cover)*
- Attachment 6 DA.2021.1259 - Bushfire Assessment - 2G Phillip Avenue (Under Separate Cover)*
- Attachment 7 DA.2021.1259 - Biodiversity Report - 2G Phillip Avenue (Under Separate Cover)*
- Attachment 8 DA.2021.1259 - Combined Redacted Submissions- 2G Phillip Avenue Queanbeyan East (Under Separate Cover)*
- Attachment 9 DA.2021.1259 - Response to Submissions - 2G Phillip Avenue Queanbeyan East (Under Separate Cover)*
- Attachment 10 DA.2021.1259 - Draft Conditions of Consent - 2G Phillip Avenue (Under Separate Cover)*
- Item 9.2 Modification Application DA.2021.1258.A - Modification to Braidwood Memorial Pool - 163 Wallace Street, Braidwood
- Attachment 1 DA.2021.1258.A - 4.55(2) Assessment Report - 163 Wallace Street, Braidwood (Under Separate Cover)*
- Attachment 2 DA.2021.1258.A - Architectural Plans - 163 Wallace Street, Braidwood (Under Separate Cover)*

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- Item 9.3 Road Naming Proposal - North and South Poplars - Jerrabomberra
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- Item 9.8 Membership of Southern Tablelands Arts (STARTS)
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- Item 9.9 Library Collections Policy
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Attachment 3 QCC Library Services Policy 2011 (Under Separate Cover)
- Item 9.12 Investment Report - May 2022
Attachment 1 Investment Report Pack - May 2022 (Under Separate Cover)
- Item 9.13 Adoption of Integrated Plans
Attachment 1 Summary of submissions and staff recommendation - draft Integrated Plans 2022-23 (Under Separate Cover)
Attachment 2 Collated submissions (Under Separate Cover)
- Item 11.1 Local Traffic Committee Meeting - 7 June 2022
Attachment 1 Local Traffic Committee Minutes - 7 June 2022 (Under Separate Cover)

Closed Attachments

- Item 9.5 Tender Number 2021-22: Queanbeyan Pool - Upgrade to Change Rooms
Attachment 1 Tender Evaluation report - Queanbeyan Pool - Upgrade to Change Rooms (Under Separate Cover)
- Item 9.6 RFT 2021-34 - Contract for Waste Disposal
Attachment 1 RFT 2021-34 Waste Disposal Tender Evaluation Report (Under Separate Cover)



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held via Zoom and at the Council Chambers, 253 Crawford Street, Queanbeyan on Wednesday, 8 June 2022 commencing at 5.30pm.

Councillors: Cr Winchester (Chairperson)
Cr Biscotti
Cr Burton
Cr Grundy
Cr Livermore
Cr Preston
Cr Taskovski
Cr Ternouth
Cr Webster
Cr Willis
Cr Wilson

Staff: R Ryan, CEO
P Hansen, Portfolio General Manager Community Connections
M Thompson, Portfolio General Manager Natural and Built Character
J Richards, Portfolio General Manager Community Choice
K Monaghan, Portfolio General Manager Organisational Capability

Also Present: W Blakey, Clerk of the Meeting
L Ison, Minute Secretary

1. OPENING

The meeting commenced at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

There were no apologies.

4. CONFIRMATION OF MINUTES**4.1 Minutes of the Ordinary Meeting of Council held on 25 May 2022**

230/22

RESOLVED (Winchester/Wilson)

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 25 May 2022 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

231/22

RESOLVED (Winchester/Biscotti)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Winchester declared a significant non-pecuniary interest in Item 9.1: Request from Queanbeyan Respite Centre for Support with Development Application Fees, stating he is a former board member of Respite Care of Queanbeyan Incorporated. He will leave the Chambers when the item is being considered.

Mr Michael Thompson declared a less than significant non-pecuniary interest in Item 16.2: Tripartite Deed of Agreement w/ Googong Township & Googong Sports Club - Amendment to Right of First Refusal, stating he has a relative who is a Director of the Specified Company (Googong Sports Club). He will leave the Chambers when the item is being considered.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.33pm, Cr Winchester advised that the meeting should now adjourn for the Public Forum.

232/22

RESOLVED (Winchester/Preston)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.33pm.

During the Public Forum, a formal presentation was made by the Mayor on behalf of Council, to the former CEO, Peter Tegart in recognition of the leadership given to Queanbeyan City, then throughout the merger and establishment of the new Queanbeyan Palerang Regional Council.

The meeting resumed at 5.46pm.

7. MAYORAL MINUTE

There was no Mayoral Minute.

8. NOTICES OF MOTIONS OF RESCISSION

There were no Notices of Motions of Rescission.

During the Public Forum, the Mayor having declared an interest in the first agenda item, vacated the Chair and left the Chambers at 5.41pm. The Deputy Mayor assumed the Chair.

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**9.1 Request from Queanbeyan Respite Centre for Support with Development Application Fees**

233/22

RESOLVED (Wilson/Preston)

That Council support the request from Respite Care for Queanbeyan Incorporated to provide support to refund paid development application fees for DA.2022.1121 by providing a donation of \$4,970.71, noting that such donation will be unfunded expenditure.

For: Crs Livermore, Preston, Taskovski, Webster and Wilson
Against: Crs Biscotti, Burton, Grundy, Ternouth and Willis

With the vote being five-all, the Deputy Mayor exercised her casting vote and declared the motion CARRIED.

Cr Winchester returned to the Chambers at 5.55pm and assumed the Chair.

9.2 Queanbeyan Showground Aboriginal Place Nomination**MOVED (Wilson/Webster)**

That Council agree to the listing of the Queanbeyan Showground as an Aboriginal Place subject to Heritage NSW preparing the Aboriginal Place Management Plan under the required Acts in full consultation with local Aboriginal community, Council and other relevant stakeholders.

AMENDMENT (Ternouth/Burton)

That Council defer consideration of the request from Heritage NSW pending:

1. A workshop with Heritage NSW to better understand issues around access, control, authority and ongoing management of the showgrounds as an Aboriginal Place; and
2. Consultation with the First Nations Consultative Committee, Queanbeyan Showground Advisory Committee, and local indigenous communities.

The AMENDMENT (of Crs Ternouth and Biscotti) was PUT and LOST.

For: Crs Biscotti, Burton, Grundy, Ternouth and Webster

Against: Crs Livermore, Preston, Taskovski, Willis, Wilson and Winchester

The motion (of Crs Wilson and Preston) was brought forward, PUT and CARRIED.

234/22

RESOLVED (Wilson/Webster)

That Council agree to the listing of the Queanbeyan Showground as an Aboriginal Place subject to Heritage NSW preparing the Aboriginal Place Management Plan under the required Acts in full consultation with local Aboriginal community, Council and other relevant stakeholders.

For: Crs Biscotti, Burton, Livermore, Preston, Taskovski, Webster, Willis, Wilson and Winchester

Against: Crs Grundy and Ternouth

9.3 Road Naming Proposal - North and South Poplars - Jerrabomberra

This item of business was WITHDRAWN from the agenda.

9.4 Braidwood Heritage Centre - Construction Tender EOI

235/22

RESOLVED (Willis/Livermore)

That in accordance with s166(b) of the Local Government (General) Reg 2005, Council seek Expressions of Interest from suitably qualified builders for the construction phase of the Braidwood Heritage Centre Upgrades.

The resolution was carried unanimously.

9.5 Reconnecting Regional NSW - Community Events Program

236/22

RESOLVED (Wilson/Biscotti)

That Council approve the list of recommended events in Attachment 3, to proceed to a funding application under the Reconnecting Regional NSW Community Events Program.

The resolution was carried unanimously.

9.6 QPRC Community Strategic Plan

237/22

RESOLVED (Willis/Wilson)

That Council endorse the amended Queanbeyan-Palerang Community Strategic Plan 2042.

The resolution was carried unanimously.

9.7 Councillor Remuneration**MOVED (Preston/Taskovski)**

That Council apply the maximum annual Councillor and Mayoral fee for the Regional Centre category of \$25,310 and \$62,510 (respectively) effective from 1 July 2022 in accordance with the Local Government Remuneration Tribunal Annual Report and Determination of 20 April 2022.

AMENDMENT (Grundy/Ternouth)

That Council:

1. Retain the current level of fees payable to Councillors and the Mayor (\$20,685 and \$45,135 respectively) and not apply an increase in the level of these fees for the 2022/2023 financial year.
2. Note that the Local Government Remuneration Tribunal has determined QPRC to be within the Regional Centre category and that the current Councillor and Mayoral fees fall within that category.

The AMENDMENT (of Crs Gundy and Ternouth) was PUT and LOST.

For: Crs Biscotti, Burton, Grundy and Ternouth
Against: Crs Livermore, Preston, Taskovski, Webster, Willis, Wilson and Winchester

The motion (of Crs Preston and Taskovski) was brought forward, PUT and CARRIED.

238/22

RESOLVED (Preston/Taskovski)

That Council apply the maximum annual Councillor and Mayoral fee for the Regional Centre category of \$25,310 and \$62,510 (respectively) effective from 1 July 2022 in accordance with the Local Government Remuneration Tribunal Annual Report and Determination of 20 April 2022.

For: Crs Livermore, Preston, Taskovski, Webster, Willis, Wilson and Winchester
Against: Crs Biscotti, Burton, Grundy and Ternouth

9.8 Renewal of Licence to Queanbeyan Players over 18 Barrow Place

239/22

RESOLVED (Willis/Livermore)

That Council:

1. Resolve to renew the agreement on similar terms as the current licence for a further two years.
2. Delegate authority to the CEO to sign the new agreement on behalf of Council.

The resolution was carried unanimously.

10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**10.1 Councillor Workshops**

240/22

RESOLVED (Preston/Livermore)

That the report be received for information.

The resolution was carried unanimously.

11. REPORTS OF COMMITTEES

There were no Reports of Committees.

12. NOTICES OF MOTIONS

There were no Notices of Motions.

13. REPORTS TO COUNCIL - DELEGATES REPORTS

There were no Delegates' Reports.

14. QUESTIONS WITH NOTICE

There were no Questions with Notice.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

16. REPORTS FOR CLOSED SESSION

241/22

RESOLVED (Winchester/Grundy)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 Contract 2022-18 Enterprise Software as a Service

Item 16.1 is confidential in accordance with s10(A) (di) (dii) (diii) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; AND information that would, if disclosed, confer a commercial advantage on a competitor of the council; AND information that would, if disclosed, reveal a trade secret and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Tripartite Deed of Agreement w/ Googong Township & Googong Sports Club - Amendment to Right of First Refusal

Item 16.2 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 6.47pm to discuss the matters listed above.

16.1 Contract 2022-18 Enterprise Software as a Service

242/22

RESOLVED (Willis/Burton)

That Council:

1. Approve an exemption to tender for the upgrade to the TechnologyOne Software-as-a-Service (SaaS) platform as:
 - a. TechnologyOne is the sole provider of this service, and
 - b. to change to another provider would require the replacement of Council's Enterprise Resource Planning (ERP) system, which would incur significant additional costs.
2. Endorse entering into a new contract with TechnologyOne for the provision of its Software-as-a-Service platform in accordance with the terms of this report.
3. Delegate to the CEO the authority to execute the new contract.

The resolution was carried unanimously.

Mr Thompson having declared an interest in the following item, left the Chambers at 6.48pm.

16.2 Tripartite Deed of Agreement w/ Googong Township and Googong Sports Club - Amendment to Right of First Refusal

243/22

RESOLVED (Wilson/Taskovski)

That Council:

1. Agree to the revised wording of the right of first refusal granted under section 3 of the Deed of Agreement to exclude the Club Facilities Lot from the Right of First Refusal as proposed by the representatives of the Sports Club.
2. Delegate authority to the CEO to finalise the Deed of Agreement and associated Agreement for Lease on behalf of Council.

The resolution was carried unanimously.

Mr Thompson returned to the Chambers at 6.54pm.

244/22

RESOLVED (Winchester/Livermore)

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 6.54pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

17. CONCLUSION OF THE MEETING

The time being 6.55pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR KENRICK WINCHESTER
MAYOR
CHAIRPERSON**

ITEM 5 DECLARATION OF CONFLICTS/PECUNIARY INTERESTS

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the *Local Government Act* restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

Recommendation

That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

9.1 Development Application DA.2021.1259 - Four Torrens Title Lots,
Construction of Three Two Storey Dwelling Houses - 2G Phillip Avenue,
Queanbeyan East (Author: Thompson/Glouftsis)

File Reference: DA.2021.1259

Summary

Reason for Referral to Council

This application has been referred to Council because it includes a proposal to incorporate a bushfire asset protection zone partially over Council land. The proposal to support the asset protection zone is accompanied by a Plan of Management, which is required to be 'adopted by' or 'agreed' to by Council. If Council does not support the Plan of Management, then it is likely the application will not be supported by the Rural Fire Service and as such will not be able to be approved.

Proposal:	Four lot Torrens title subdivision. Construction of three x two storey dwellings on three of the created lots with no proposed development on the large residual lot. Includes construction of driveway (right of carriageway).
Applicant/Owner:	Garry Hugh Kerans / Pineclub Pty Ltd.
Subject Property:	Lot 1 DP 119766, No.2G Phillip Avenue, Queanbeyan East Lot 102 DP 1213713, No.10G Phillip Avenue, Queanbeyan East (land owned by QPRC subject to partial bushfire APZ).
Zoning and Permissibility:	Partially R2 Low Density Residential, partially C4 Environmental Living and partially C2 Environmental Conservation under the <i>Queanbeyan Local Environmental Plan 2012</i> . The subdivision of land and the construction of dwelling houses is permitted within the R2 zoned portion of the land to which the proposal relates.
Public Submissions:	Five (5)
Issues Discussed:	<ul style="list-style-type: none">- Planning Requirements.- Provision of a partial Asset Protection Zone for Bushfire Protection Purposes located on Council Land (Adjoining Lot).- Submitters comments.
Disclosure of Political Donations and Gifts:	Applicant Declared no Donations or Gifts to any Councillor or Staff have been made.

9.1 Development Application DA.2021.1259 - Four Torrens Title Lots, Construction of Three Two Storey Dwelling Houses - 2G Phillip Avenue, Queanbeyan East (Author: Thompson/Glouftsis) (Continued)

Recommendation

That:

1. Council agrees to endorse the attached proposed Draft Plan of Management to facilitate the creation and maintenance of an appropriate Asset Protection Zone (APZ) over Council land on Lot 102 DP 1213713, No.10G Phillip Avenue, Queanbeyan East and forward the Plan to the RFS for their consideration.
 2. Development Application DA.2021.1259 for a four lot Torrens title subdivision and erection of three two storey dwellings on Lot 1 DP 119766, No.2G Phillip Avenue, Queanbeyan East, be determined under delegated authority of the General Manager subject to the issue of General Terms of Approval by the NSW Rural Fire Service and NSW Natural Resources Access Regulator.
-

Background

Site History and Previous Development Applications

This site has had a long history with a number of development proposals considered over the last 30 years. Prior to the adoption of the *Queanbeyan Local Environmental Plan 2012* (QLEP) the site was zoned for multi-unit development. However, the proximity of the site to Buttles Creek and the steep portions making up the northern half of the sites made multi-unit development difficult. Consequently, the site was rezoned under the QLEP to allow for subdivision and erection of single dwellings.

A brief history of proposals on the site included the following:

- 1992-1993 – A DA was submitted to Council for multi-dwelling housing comprising 15 townhouses on the eastern side of the ridge. The DA was rejected on environmental grounds and flooding issues.
- 2004 - A DA for townhouses was submitted and refused.
- 2011 – A rezoning proposal was approved by Council for the portion of R2 and C4 zoned land that currently exists on the site.
- 2016 – A concept plan for subdivision was drafted but never submitted for DA approval.

In 2021 the applicant began discussions with Council about developing a suitable development proposal for the site. Council was concerned that an application for subdivision only would create three allotments that would then be sold individually. The concern was that the three subsequent individual owners may wish to erect unsuitable dwellings on the site that did not collectively adequately address the particular constraints found on the site. As such it was recommended that if a DA was to be submitted it should be for both subdivision and erection of dwellings on each site to ensure that the dwellings were suitable for the site. This advice was developed into the present proposal.

Proposed Development

The development application is for the subdivision of land to create 3 allotments for residential use and 1 residual lot. Three split level homes will be constructed on the three created residential allotments. One dwelling will be serviced by a driveway directly off Phillip Avenue. The other two dwellings will be serviced by a shared driveway with a registered right of carriageway to service each allotment.

9.1 Development Application DA.2021.1259 - Four Torrens Title Lots, Construction of Three Two Storey Dwelling Houses - 2G Phillip Avenue, Queanbeyan East (Author: Thompson/Glouftsis) (Continued)

The following lot arrangement is proposed (see Figure 1):

- A lot 841m² in area and with a road frontage facing Phillip Avenue.
- A lot 814m² in area
- A lot 912m² in area
- A large residual lot (not for development purposes). The residual lot is a mix of C4 and C2 – Environmental Conservation Zoning. The C4 portion of the lot may be intended for future development whilst the C2 portion is intended as an ‘offset’ lot.

Individual dwelling plans including elevations showing relationship between natural ground levels and floor levels are shown in Attachment 3.

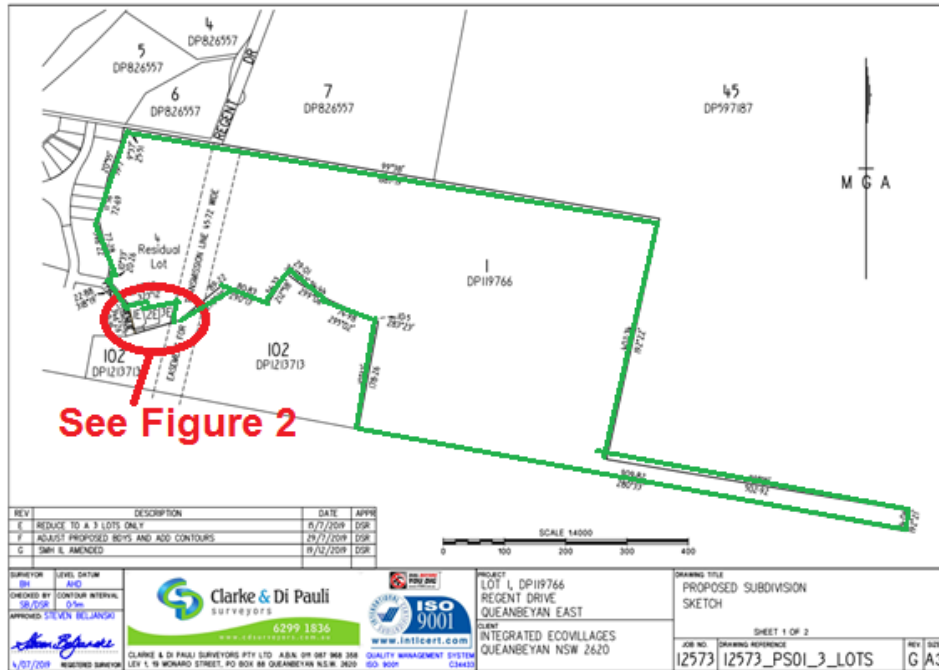


Figure 1 – Lot 1 DP119766 subdivided into three residential lots (circled in red) with large residual lot 4 remaining (outlined green)

9.1 Development Application DA.2021.1259 - Four Torrens Title Lots, Construction of Three Two Storey Dwelling Houses - 2G Phillip Avenue, Queanbeyan East (Author: Thompson/Glouftsis) (Continued)

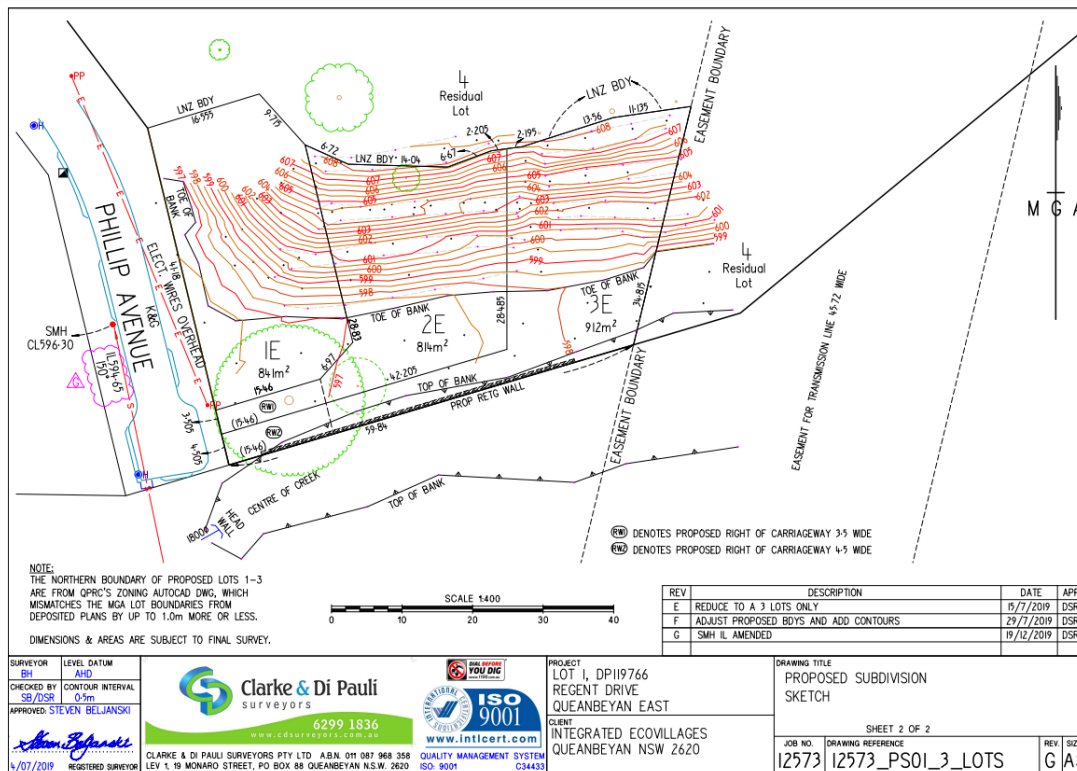


Figure 2 – Subdivision plan (residential lots) with contours

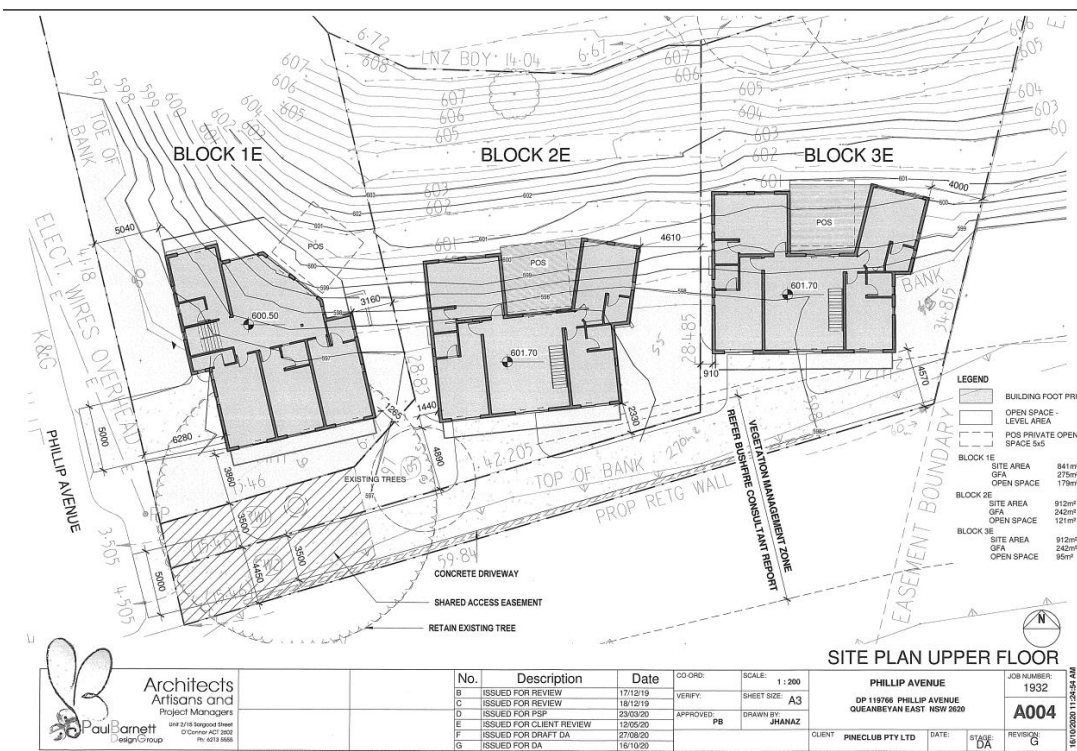


Figure 3 – Proposed configuration of dwellings on newly created allotments

9.1 Development Application DA.2021.1259 - Four Torrens Title Lots, Construction of Three Two Storey Dwelling Houses - 2G Phillip Avenue, Queanbeyan East (Author: Thompson/Glouftsis) (Continued)

Subject Property

The subject site is legally described as Lot 1 DP 119766, and is commonly known as No.2G Phillip Avenue, Queanbeyan East. The site is located on the north eastern side of Phillip Avenue and has an area of 30.8 Hectares.

The subject site contains split zoning, being predominantly C2 – Environmental Conservation and C4 Environmental Living. The site contains a small portion of R2 low density residential zoned land in its south west corner which is in proximity to Phillip Avenue.

The land contains a substantial slope upwards from the watercourse located on the adjoining block (Buttles Creek) to about 30 to 40 metres to the north. From the lot boundary to the south, to the highest point of the R2 zoned portion in the north, represents a roughly 14 metre slope upwards. The site contains some native vegetation in its upper portion.

Access to the site is proposed from Phillip Avenue. A right of carriageway will be utilised to provide access to the rear allotments.

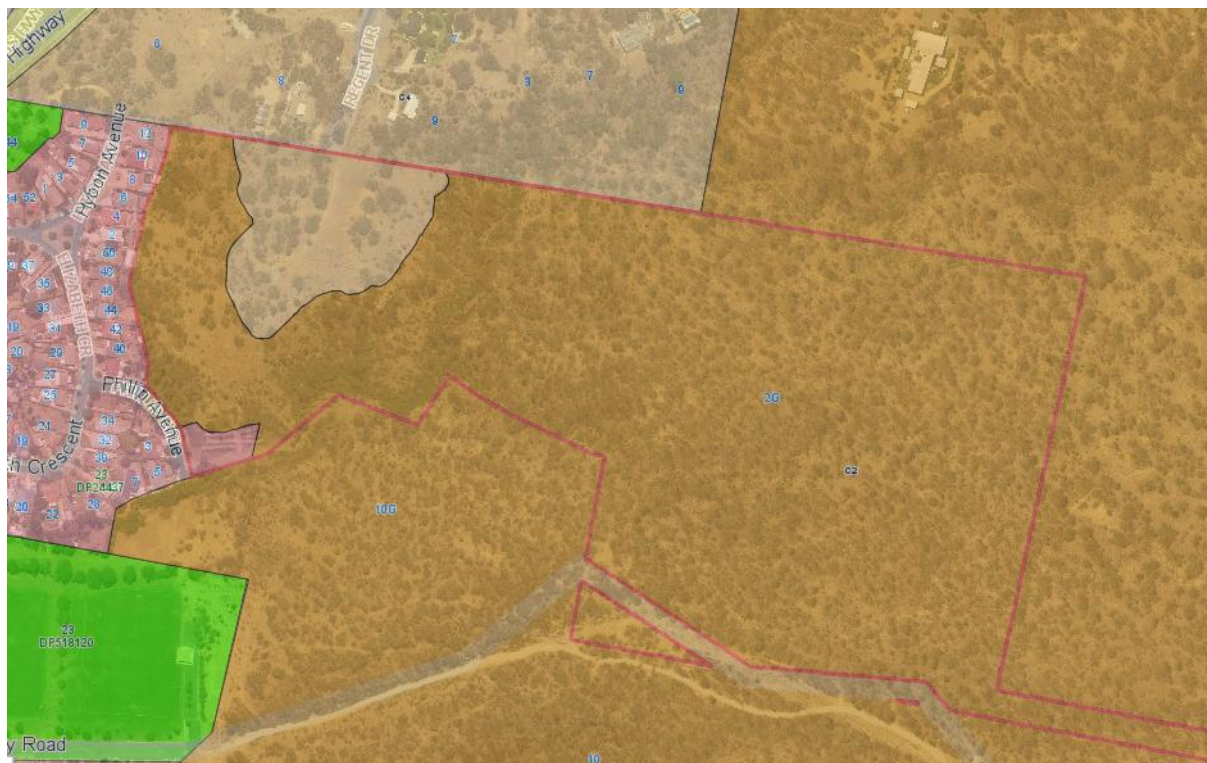


Figure 4 – Subject site

Planning Requirements

Assessment of the application has been undertaken in accordance with Section 4.15 of the *Environmental Planning and Assessment Act (EPAA) 1979*. The matters that are of relevance under Section 4.15 are summarised in the attached *Section 4.15 Table – Matters for Consideration*.

The following planning instruments have been considered in the planning assessment of the subject development application:

1. *State Environmental Planning Policy No. 55 (Remediation of Land)*
2. *State Environmental Planning Policy (Infrastructure) 2007*
3. *Queanbeyan Local Environmental Plan 2012 (LEP)*
4. *Queanbeyan Development Control Plan 2012 (DCP)*

9.1 Development Application DA.2021.1259 - Four Torrens Title Lots, Construction of Three Two Storey Dwelling Houses - 2G Phillip Avenue, Queanbeyan East (Author: Thompson/Glouftsis) (Continued)

The development generally satisfies the requirements and achieves the objectives of these planning instruments except for impacts on terrestrial biodiversity, the adjoining watercourse and reliance on an APZ on Council land within the riparian corridor and biodiversity mapped land. The key issues relating to the proposal for the Council's consideration are further detailed below:

(a) Compliance with LEP

The proposed development for the subdivision of land and construction of dwelling houses is a permissible use within the R2 zone under the relevant LEP. The site contains several constraints which are detailed below.

Biodiversity - The development area of the allotment is wholly mapped as terrestrial biodiversity. The applicant provided an appropriate ecological report which determined that the relatively small area of native vegetation to be removed did not trigger the need for a Biodiversity Development Assessment Report (BDAR). The ecological report did not assess the additional impacts created by the need to clear some vegetation within the adjacent creek corridor to create a bushfire asset protection zone (APZ). However, it has been assessed that the works required within the corridor do not exceed the area of clearing that would trigger the need for a BDAR particularly given the poor quality of vegetation within the creek line and the substantial area of extant native vegetation retained on the residual lot.

The ecological report concludes that there are no threatened plant species identified on the subject property or in the area of the proposed development and that no threatened fauna were noted as permanent residents on the subject property. As such it was determined that the environmental impacts of the proposed development are not significant. The report did include some compensatory planting which will be included as a condition of consent.

Riparian Corridor - The development area is located within a riparian corridor. As such the application was referred to the Natural Resources Access Regulator as integrated development. Please see the section below on external referrals for consideration of this issue.

Bushfire Prone Land - The development area is wholly mapped as bushfire prone land. As such the application was referred to the Rural Fire Service as integrated development. Please see the section below on external referrals for consideration of this issue.

(b) Compliance with DCP

The proposal is generally compliant with Council's Development Control Plan. The relevant parts being: Part 2 'All Zones', and Part 3A 'Single Dwelling Houses'.

The front facing dwelling does not comply with the front and rear setback control of Part 3A (3A.2.2) Siting and Building Setbacks. This section requires a 6 metre front setback and a minimum 5 metres has been proposed. This variation is not considered significant as it has no additional impact on the streetscape with that dwelling being the only one located on the eastern side of Phillip Avenue.

The rear setback should be a minimum of 4 metres and is only 3.1 metres. It is noted that the variation is not significant and adequately takes into consideration the topography of the land at the rear of the property.

9.1 Development Application DA.2021.1259 - Four Torrens Title Lots, Construction of Three Two Storey Dwelling Houses - 2G Phillip Avenue, Queanbeyan East (Author: Thompson/Glouftsis) (Continued)

(c) Development Engineer's Comments

Council's Development Engineer has offered no objection to the proposal subject to the imposition of the recommended conditions of consent.

External Referral Agencies**(a) NSW RFS (Rural Fire Service)**

The proposed development is located within a mapped bushfire prone area. As such it is integrated development and must obtain General Terms of Approval (GTAs) from the RFS.

After referring the application to the RFS they issued a request for further information on the 9 July 2021.

As noted in PBP 2019, an APZ imposed by a development consent condition must be maintained for the life of the development unless modified by subsequent consent. To guarantee that an APZ can be managed in perpetuity, APZs should be contained within the overall development site and not on adjoining lands. Where an APZ is proposed on adjoining land, the land should have an easement under the Conveyancing Act 1919 or be covered by a Council endorsed Plan of Management. In all cases, the adjoining landowner must provide written consent for the proposed APZ, which shall be lodged with the DA.

An Asset Protection Zone (APZ) is an area around the edge of a development where vegetation is managed (thinned) in such a way that it significantly reduces the likely spread of fire from the surrounding bushland area to the dwellings on the allotment.

In its request the RFS is requiring a 15m wide APZ to be maintained on the northern, eastern and southern sides of the property. An APZ is not required on the western side because the road provides adequate protection. Where the APZ cannot be provided on the site of the development then a Plan of Management must be provided over the adjacent land to maintain the APZ. However, a Plan of Management can only be enforced where the permission of the landowner affected by the APZ gives its approval. This is enforced on the title of the property through the creation of an easement which requires compliance with the Plan of Management in perpetuity.

This is not a problem on the northern and eastern boundaries as the land is owned by the applicant. However, Council owns the land to the south (10G Phillip Avenue) which is almost entirely made up of the Buttles Creek corridor. In order to create an APZ the applicant would therefore require Council's agreement to sign off on a Plan of Management for an area of land approximately 15m wide and 65m long (see Figure 5 below).

9.1 Development Application DA.2021.1259 - Four Torrens Title Lots, Construction of Three Two Storey Dwelling Houses - 2G Phillip Avenue, Queanbeyan East (Author: Thompson/Glouftsis) (Continued)

APPENDIX 1 – MAP

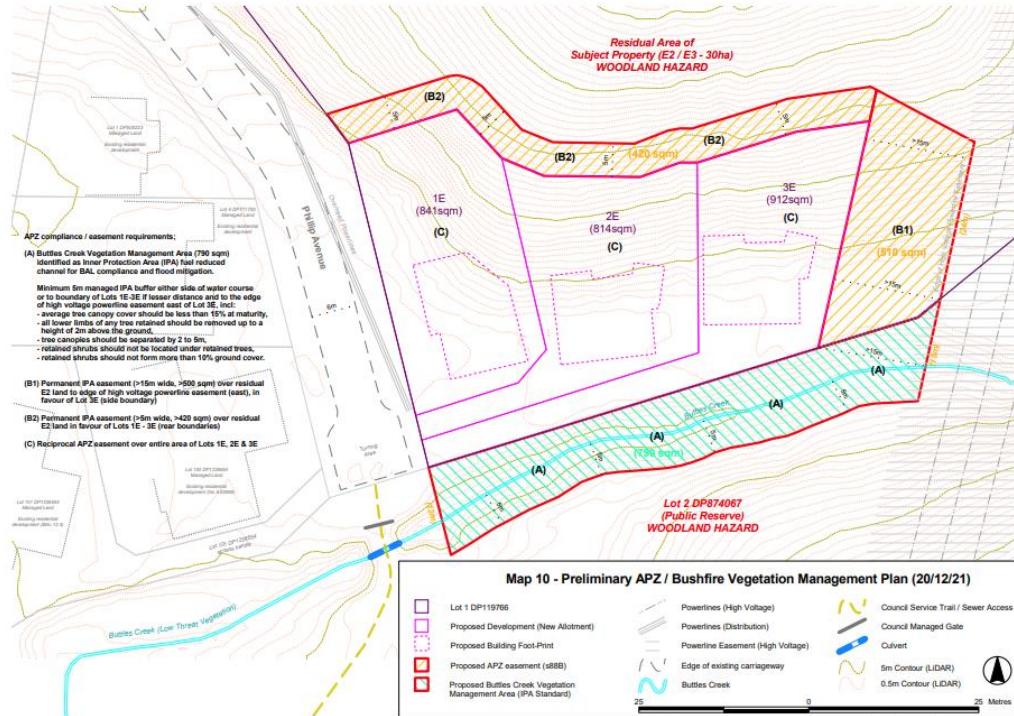


Figure 5 – Map showing APZs covered by Plan of Management. Council's affected land shown in blue and marked (A)

Staff have worked with the applicant to produce a Draft Plan of Management which has been submitted and supplied as an attachment to this report (Attachment 1). Council is required to endorse the Plan of Management before the proposal can be re-referred to the NSW RFS for the issue of General Area Terms of Approval (GTAs). In the case that Council does not endorse the Plan of Management then the RFS will not be able to issue GTAs and the application will need to be refused.

For the information of Councillors, the following physical works on Council’s land are required by the Draft Plan of Management (POM).

- The average tree canopy across the POM should be less than 15% at maturity.
- Lower limbs of any tree retained with the POM should be removed up to a height of 2 metres above the ground.
- Tree canopies within the POM should be separated by 2 to 5 metres.
- Retained shrubs within the POM should not be located under retained trees within the POM.
- Retained shrubs within the POM should not form more than 10% ground cover.

Council’s obligations under the POM are limited. However, it may need to enact compliance action/enforcement if the agreement is not complied with in the future. The consent and POM provide adequate provision for Council to undertake enforcement action of necessary.

Given all of the above it is recommended that Council endorse the POM.

9.1 Development Application DA.2021.1259 - Four Torrens Title Lots, Construction of Three Two Storey Dwelling Houses - 2G Phillip Avenue, Queanbeyan East (Author: Thompson/Glouftsis) (Continued)

(b) NSW NRAR (Natural Resources Access Regulator)

The proposed development is located within a 40m riparian corridor. As such it is integrated development and requires GTAs to be issued by NRAR.

The following comments and additional information required was by NRAR.

The works have not been shown in relation to the top of bank of the watercourse. As a third order watercourse, a 30m setback is required under the Water Management Act. A pinch point of 15m with an average of 30m is allowable. Please show on a plan, the riparian corridor for this site. The setback is to be from the top of bank and clearly marked. A scale bar must be used.

Further information was supplied by the applicant and sent to NRAR late last year. However, Council is yet to receive approval of the proposal from the NRAR. It is noted that if Council endorses approval of the proposal it should not be granted until NRAR issues relevant General Terms of Approval.

Financial Implications

If approval is granted both Section 7.12 and Section 64 developer contribution charges will be applicable to the proposal.

Engagement

The proposal required notification pursuant the QPRC Community Engagement and Participation Plan for a period of 14 days. It was notified from the 31 May 2021 to 28 June 2021. Five (5) submissions were received during this period and all submissions were against the proposal. A copy of the submissions is provided in Attachment 8.

The relevant issues raised are as follows:

- Traffic congestion based on the increased numbers of dwellings. View that the development should be reduced to one dwelling on the site. Upgrading of infrastructure /servicing
- Prevention of public access to nature corridor, destruction of and/or disruption to wildlife corridor, negligence in current management of the site.
- Slope of the land.
- Bulk and scale of dwellings.
- Visual impacts, environmental impacts, that the use of the land is not appropriate and would be better used as a nature corridor.

Assessing Officer's Comments

The applicant has provided a detailed and thorough response to the matters raised in submissions which can be found in Attachment 9. It is recommended Councillors refer to this attachment as staff generally support the comments and assertions made in those responses.

It is noted that the creation of an APZ into a riparian corridor will not be without some impact on Council land. Despite this, all other aspects of the development are generally compliant with Council's LEP and DCP. The site was rezoned with the intent of allowing future subdivision and residential development. It is within Council's jurisdiction to weigh up the benefit vs cost of allowing the development to go ahead in its current form given the history of the site, the planning proposal and rezoning, and the contents of the proposed Plan of Management.

9.1 Development Application DA.2021.1259 - Four Torrens Title Lots, Construction of Three Two Storey Dwelling Houses - 2G Phillip Avenue, Queanbeyan East (Author: Thompson/Glouftsis) (Continued)

Conclusion

The submitted proposal for a four lot Torrens title subdivision (comprising of 3 development lots and 1 residual allotment) and the construction of three dwellings on Lot 1 DP 119766, No. 2G Phillip Avenue, Queanbeyan East is an integrated development and is supported by a Statement of Environmental Effects (SEE). The proposal was notified to adjoining owner/occupiers and five (5) submissions against the proposal were received.

The proposal has been assessed under Section 4.15 of the *Environmental Planning & Assessment Act 1979* including the relevant provisions of *Queanbeyan Local Environmental Plan 2012* and *Queanbeyan Development Control Plan 2012*. The development generally satisfies the requirements and achieves the objectives of these instruments other than a small variation to front and rear setbacks for the dwelling fronting Phillip Avenue.











The key consideration for Council is the reliance of a bushfire Asset Protection Zone on Council land, which will result in some impacts on biodiversity/native vegetation and the mapped riparian corridor. If Council is willing to accept the recommendations of the Ecologist's report, Bushfire Assessment Report and the terms and condition of the proposed Plan of Management, then the application is deemed generally satisfactory for approval.

Two outstanding matters need to be finalised before the application can be determined:

1. Council must agree to endorse the Plan of Management for the APZ over the Buttles Creek corridor, which must be subsequently forwarded to, and approved by the RFS.
2. NRAR must issue their general terms of approval.

Subject to these two matters being resolved the application can be determined. For that reason, it is recommended that determination of the application be delegated to the CEO when the two outstanding matters have been resolved.

Attachments

Attachment 1 	DA.2021.1259 - Draft Plan of Management for APZ Over Council Land - 2G Phillip Avenue (<i>Under Separate Cover</i>)
Attachment 2 	DA.2021.1259 - S4.15 Assessment Report - 2G Phillip Avenue (<i>Under Separate Cover</i>)
Attachment 3 	DA.2021.1259 - Architectural Plans - 2G Phillip Avenue (<i>Under Separate Cover</i>)
Attachment 4 	DA.2021.1259 - Subdivision and Survey - 2G Phillip Avenue (<i>Under Separate Cover</i>)
Attachment 5 	DA.2021.1259 - Statement of Environmental Effects - 2G Phillip Avenue, Queanbeyan West (<i>Under Separate Cover</i>)
Attachment 6 	DA.2021.1259 - Bushfire Assessment - 2G Phillip Avenue (<i>Under Separate Cover</i>)
Attachment 7 	DA.2021.1259 - Biodiversity Report - 2G Phillip Avenue (<i>Under Separate Cover</i>)
Attachment 8 	DA.2021.1259 - Combined Redacted Submissions- 2G Phillip Avenue Queanbeyan East (<i>Under Separate Cover</i>)
Attachment 9 	DA.2021.1259 - Response to Submissions - 2G Phillip Avenue Queanbeyan East (<i>Under Separate Cover</i>)
Attachment 10 	DA.2021.1259 - Draft Conditions of Consent - 2G Phillip Avenue (<i>Under Separate Cover</i>)

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.2 Modification Application DA.2021.1258.A - Modification to Braidwood Memorial Pool - 163 Wallace Street, Braidwood (Author: Thompson/McManus)

File Reference: DA.2021.1258.A

Summary

This modification application has been referred to Council because the development is a QPRC community project located on Council managed Crown Land.

Proposal:	Alterations and additions to a recreational facility (Braidwood Memorial Pool) – staged upgrading. Modification to roof design and demolition of walls.
Applicant/Owner:	Queanbeyan-Palerang Regional Council
Subject Property:	Lot 7005 DP 1020633 No. 163 Wallace Street, Braidwood (Ryrie Park North)
Zoning and Permissibility:	RE1 - Public Recreation under Palerang Local Environmental Plan 2014
Public Submissions:	None at the time of report going to Council
Issues Discussed:	Planning requirements and Heritage Conservation
Disclosure of Political Donations and Gifts:	Applicant Declared no Donations or Gifts to any Councillor or Staff have been made

9.2 Modification Application DA.2021.1258.A - Modification to Braidwood Memorial Pool - 163 Wallace Street, Braidwood (Author: Thompson/McManus) (Continued)

Recommendation

That modification application DA.2021.1258.A to modify the configuration of the kiosk and control room, change to roof design and relocation of fencing for the alterations and additions to the Braidwood Memorial Pool on Lot 7005 DP 1020633 No.163 Wallace Street, Braidwood (Ryrie Park North) be approved subject to the following additional condition of consent.

1A. Modified Plans

The development referred to in the application is to be carried out in accordance with the original approved plans except as modified by the plans numbered DA.2021.1258.A and in accordance with this schedule of conditions.

Title / Description	Prepared by	Issue/Revision & Date	Date received by Council
Site plan and signage (DA005)	Paul Barnett Design Group	18/03/2022 (F)	08/04/2022
Demolition plan (DA050)	Paul Barnett Design Group	18/03/2022 (G)	08/04/2022
New works detail plan (DA101)	Paul Barnett Design Group	18/03/2022 (H)	08/04/2022
Roof plan (DA111)	Paul Barnett Design Group	18/03/2022 (H)	08/04/2022
External elevations (DA200)	Paul Barnett Design Group	18/03/2022 (H)	08/04/2022
External elevations (A201)	Paul Barnett Design Group	18/03/2022 (H)	08/04/2022
External street elevations (DA203)	Paul Barnett Design Group	18/03/2022 (E)	08/04/2022
Sections (DA300)	Paul Barnett Design Group	18/03/2022 (H)	08/04/2022
Landscape plan (DA150)	Paul Barnett Design Group	18/03/2022 (A)	08/04/2022

Background

Previous Applications

DA.2021.1258 was approved by Council on 23 February 2022 for the alterations and additions to a recreational facility (Braidwood Memorial Pool). That application included a reconfiguration and enlargement of the existing pool, significant renovations and upgrades to existing amenities, and facilities, access improvements and associated changes to fencing and landscaping.

Proposed Development

The modification application seeks approval to amend the following aspects of the original approval:

- The initial proposal showed a proposed Gymnasium. The gym was removed from the original consent. Plans have now been amended to make it clear that the gym no longer forms part of the consent.
- Reconfiguration of the kiosk and control room.
- A modified roof design.
- Changes to the location of the fence line following deletion of the gym building.

9.2 Modification Application DA.2021.1258.A - Modification to Braidwood Memorial Pool - 163 Wallace Street, Braidwood (Author: Thompson/McManus) (Continued)

The various modifications are shown in the Figures 1 to 6 below.

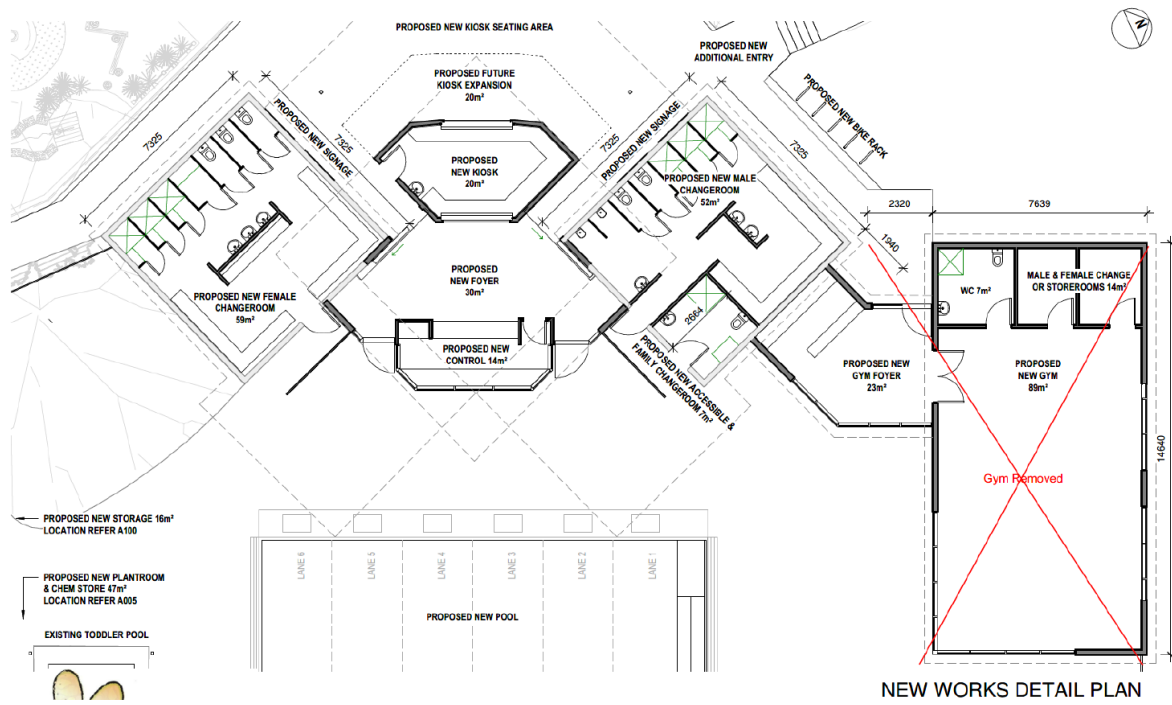


Figure 1 – Existing approval showing initial design of kiosk and control room, and the location of the deleted gym.

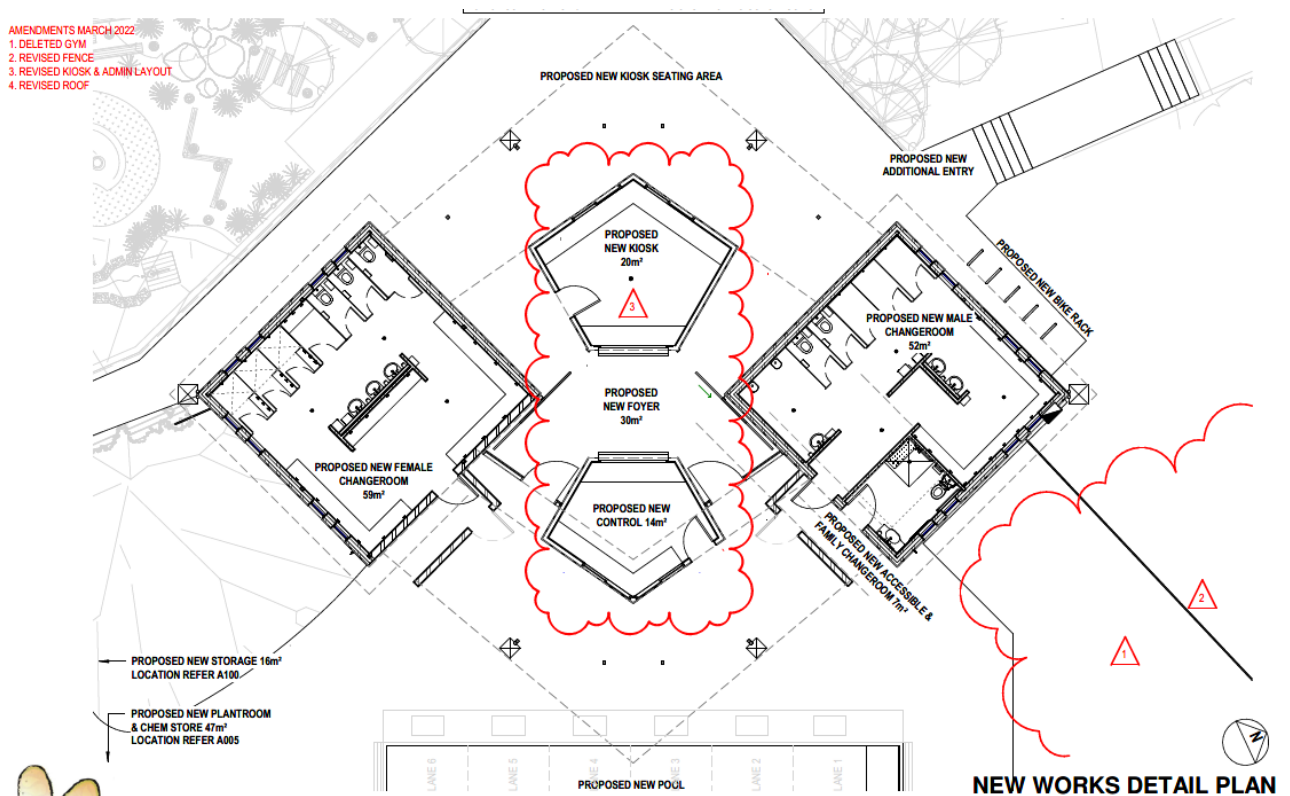


Figure 2: Compare to Figure 1 above – Modified design showing reconfigured design of kiosk and control room and deletion of gym.

9.2 Modification Application DA.2021.1258.A - Modification to Braidwood Memorial Pool - 163 Wallace Street, Braidwood (Author: Thompson/McManus) (Continued)



Figure 3 - Existing approval showing initial design of roof design

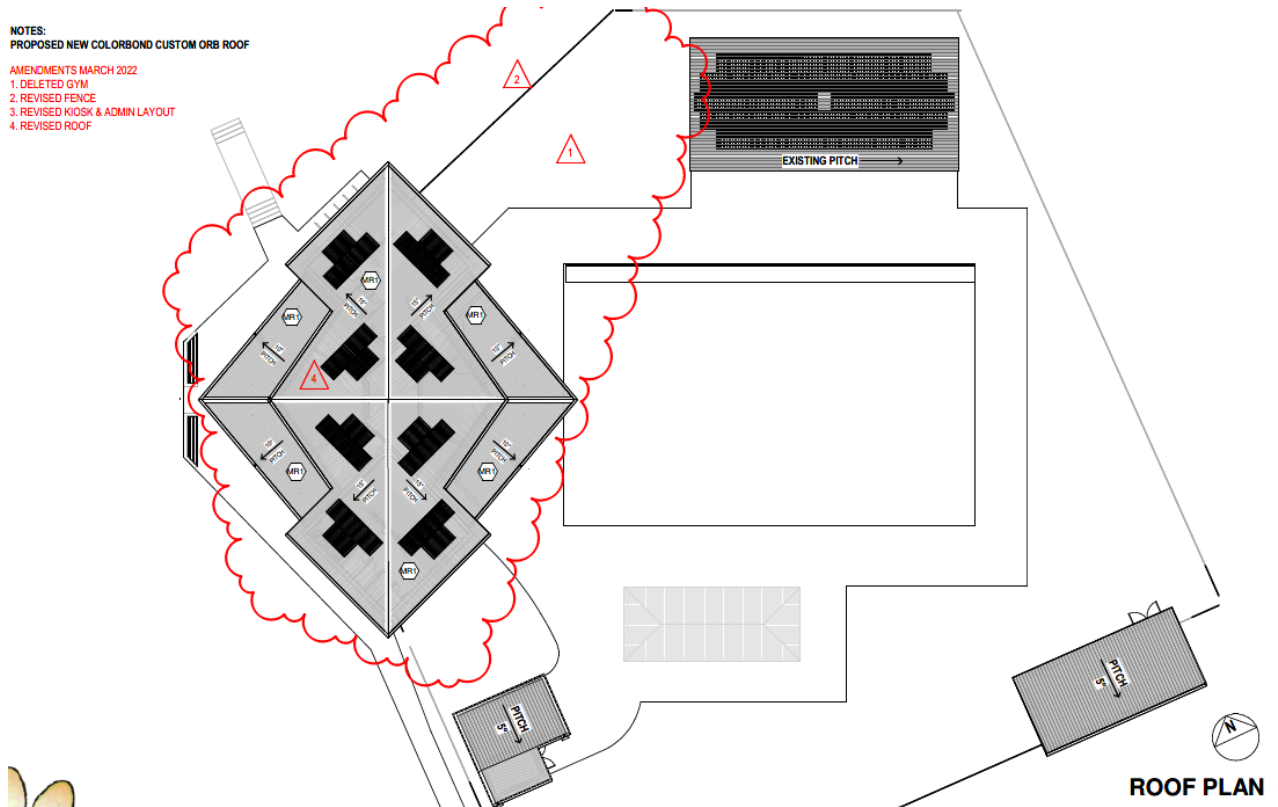


Figure 4: Compare to Figure 3 above – Modified design showing proposed roof plan

9.2 Modification Application DA.2021.1258.A - Modification to Braidwood Memorial Pool - 163 Wallace Street, Braidwood (Author: Thompson/McManus) (Continued)

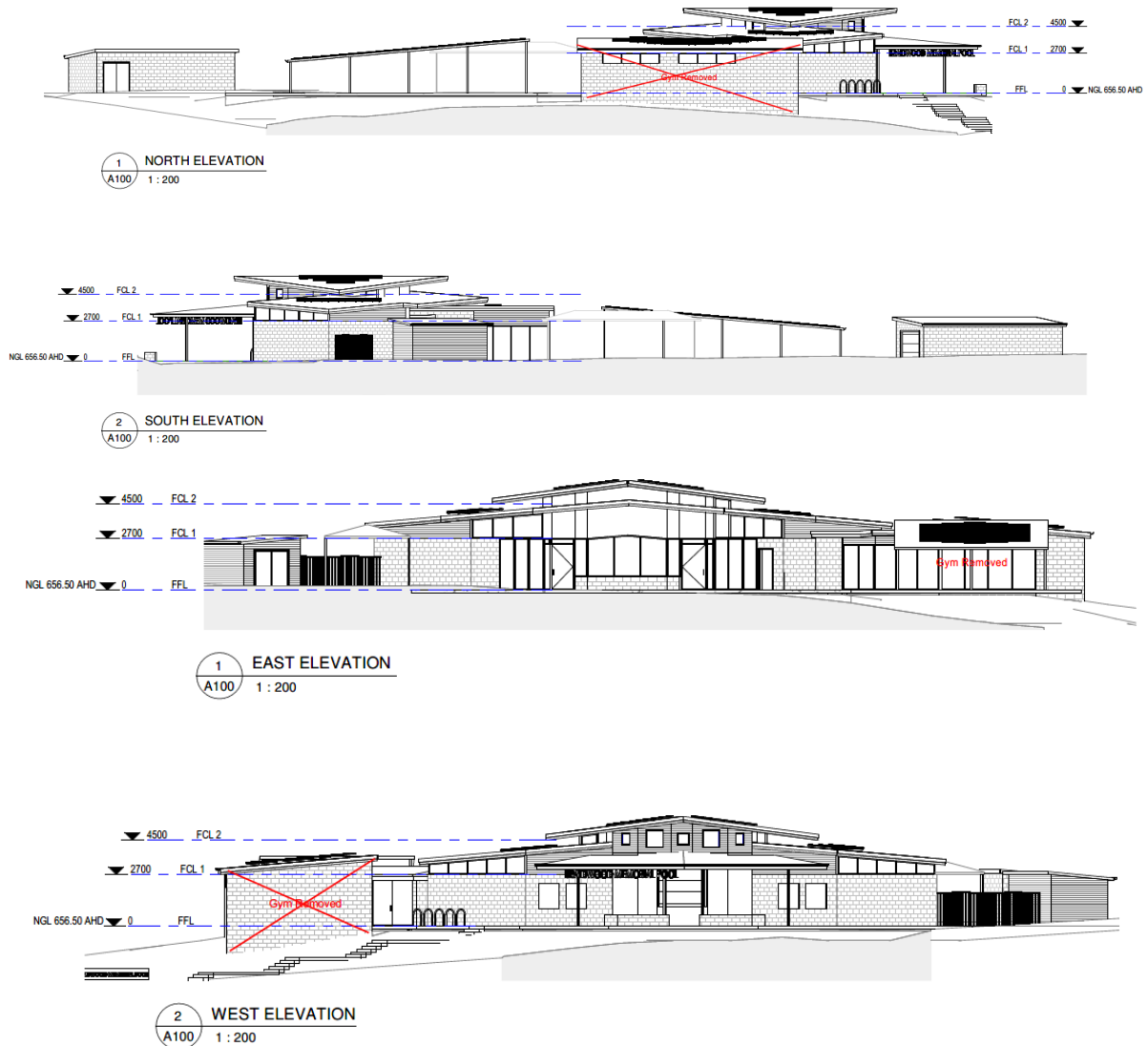


Figure 5 - Existing approval showing elevations of initial design of roof design

9.2 Modification Application DA.2021.1258.A - Modification to Braidwood Memorial Pool - 163 Wallace Street, Braidwood (Author: Thompson/McManus) (Continued)

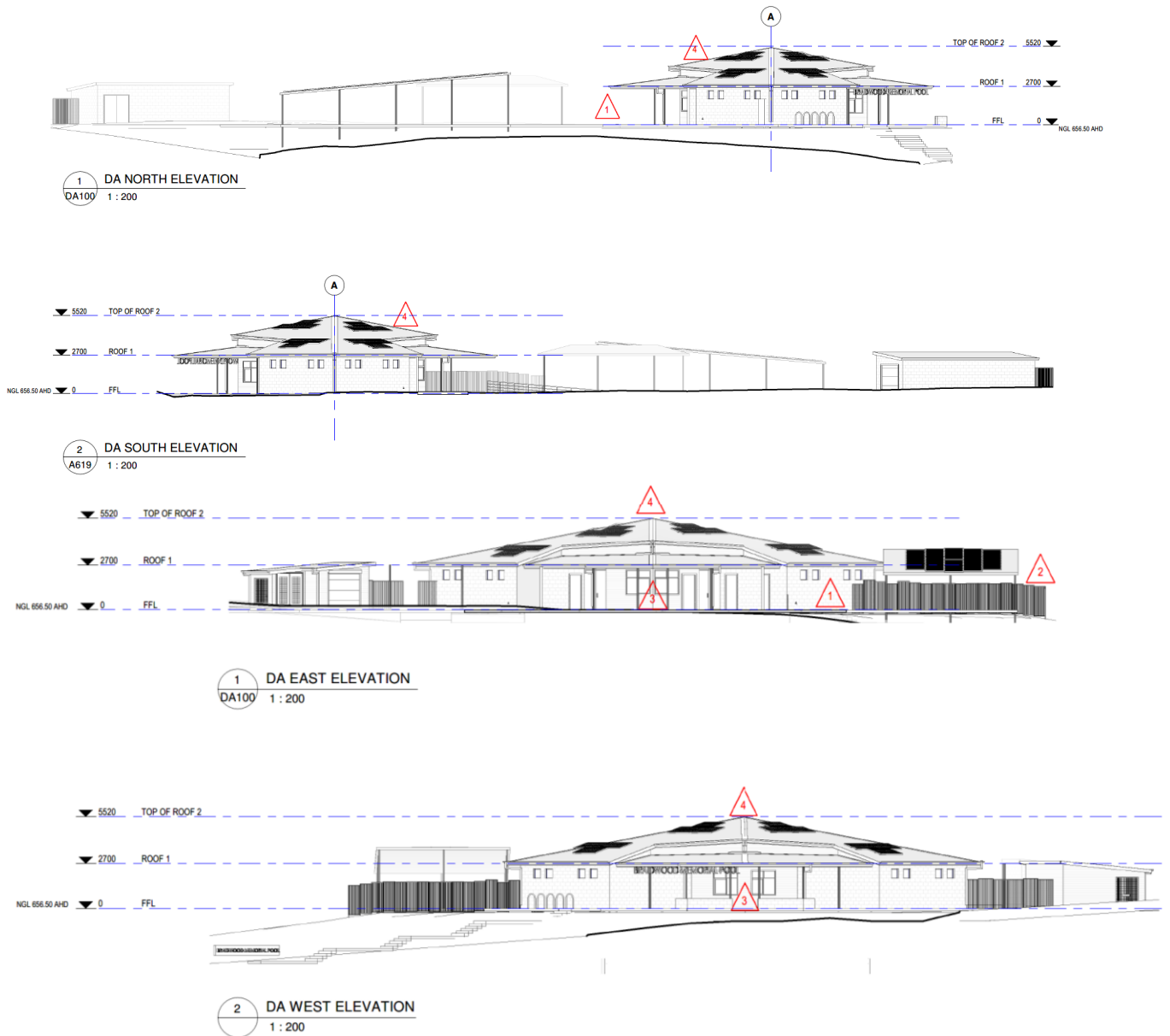


Figure 6: Compare to Figure 5 above – Modifications showing amended roof

9.2 Modification Application DA.2021.1258.A - Modification to Braidwood Memorial Pool - 163 Wallace Street, Braidwood (Author: Thompson/McManus) (Continued)***Subject Property***

The subject site is legally described as Lot 7005 DP 1020633 and is commonly known as 163 Wallace Street, Braidwood (Ryrie Park North). The site has an area of 8,429m² with the western boundary having frontage to Wallace Street, the northern and eastern boundaries having frontage to Park Lane and the southern boundary facing onto Wilson Street.

Pedestrian access to the site is currently available from all sides and vehicular access is available via an existing car park from Park Lane (eastern side). Development on the site comprises the existing memorial 18m pool, toddlers pool, covered outdoor area, plant room, changerooms, office and chemical storage areas. The site also contains the Ryrie Park playground and includes picnic areas, barbecues and public toilet facilities (see Figure 7 below).



Figure 7: Locality Plan

Assessment of Modifications

Council can consider modifying a consent if:

- (a) It is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which consent was originally granted and before that consent as originally granted was modified (if at all), and

Comment - Council is satisfied that the development to which the consent as modified relates is substantially the same development for which consent was originally granted. The proposal retains predominantly the approved alterations and additions to a to the Braidwood Memorial Pool as approved under DA.2021.1258.

9.2 Modification Application DA.2021.1258.A - Modification to Braidwood Memorial Pool - 163 Wallace Street, Braidwood (Author: Thompson/McManus) (Continued)

- (b) It has consulted with the relevant Minister, public authority or approval body (within the meaning of Division 4.8) in respect of a condition imposed as a requirement of a concurrence to the consent or in accordance with the general terms of an approval proposed to be granted by the approval body and that Minister, authority or body has not, within 21 days after being consulted, objected to the modification of that consent, and

Comment - No concurrence agencies referrals were required as part of the modification.

- (c) it has notified the application in accordance with:
- (i) the regulations, if the regulations so require, or
 - (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and
- (d) It has considered any submissions made concerning the proposed modification within the period prescribed by the regulations or provided by the development control plan, as the case may be.

Comment - With regards to subclause 'c' and 'd', the application was required to be notified in accordance with the Community Engagement and Participation Plan and no submissions have been received.

Summary – Council can consider the modification application.

Planning Requirements

Assessment of the application has been undertaken in accordance with Section 4.55(2) of the *Environmental Planning and Assessment Act (EPAA) 1979*, as amended. The matters that are of relevance under Section 4.55(2) are summarised in the attached *Section 4.55(2) Table – Matters for Consideration*.

The following planning instruments have been considered in the planning assessment of the subject development application:

1. *State Environmental Planning Policy (Resilience and Hazards) 2021*
2. *State Environmental Planning (Sydney Drinking Water Catchment) 2011*
3. *State Environmental Planning Policy (Transport and Infrastructure) 2021*,
4. *State Environmental Planning Policy (Industry and Employment) 2021*,
5. *Palerang Local Environmental Plan 2014 (PLEP)*,
6. Braidwood Development Control Plan 2006 (for the purposes of compliance under the *Heritage Act 1977*).

The development generally satisfies the requirements and achieves the objectives of these planning instruments.

(a) Compliance with LEP

The site for the proposed development is located within land that is zoned RE1 – Public Recreation under the PLEP. Development is for the purposes of *Recreation facilities (outdoor)* and is permissible with consent within the zone.

The proposed kiosk is also permissible with consent within the zone and meets the requirements of clause 5.4 of the PLEP which states that the gross floor area must not exceed 20 square metres.

The works proposed by the modification involve no changes to compliance with the relevant provisions of the *Palerang Local Environmental Plan 2014*.

9.2 Modification Application DA.2021.1258.A - Modification to Braidwood Memorial Pool - 163 Wallace Street, Braidwood (Author: Thompson/McManus) (Continued)

(b) Compliance with DCP

The Braidwood Development Control Plan 2006 was repealed when the Palerang Development Control Plan 2015 came into effect on 27 May 2015 and is no longer considered a development control plan for the purposes of Division 6 of the *Environmental Planning and Assessment Act 1979*.

The document however, continues to operate under the *Heritage Act 1977* in the State listed conservation area 'Braidwood and its setting' as the document which determines whether approval under section 60 of the Act is required.

The modification involves no changes to the compliance of the development with the relevant provisions of the Braidwood Development Control Plan 2006.

(c) Other Matters

Heritage - The existing swimming pool and facilities are not listed heritage items. They are however, located within the State listed conservation area. The original application was referred to Council's Heritage Advisor who provided comment that "*The existing cement block structures on site are not considered to be significant and there is no heritage objection to partial or complete demolition.*"

The only aspect of the modification proposal which may impact heritage is the appearance of the new rood design. However, the single story, pitched roof is low in scale and is not highly visible and is not considered to have significant impacts on heritage.

The modification application was referred to Council's Heritage Advisor. At the time of the report going to Council a response has not been received. Should a response be received before the matter is considered by Council that additional information will be provided.



Engagement

The proposal required notification under the Community Engagement and Participation Plan from 18 May 2022 and closes on 15 June 2022. At the time of report going to Council no submissions have been received.

Conclusion

The submitted modification to modify the configuration of the kiosk and control room, change to roof design and relocation of fencing at the Braidwood Memorial Pool on Lot 7005 DP 1020633 No.163 Wallace Street, Braidwood (Ryrie Park North) be supported.

Attachments

- | | |
|--|--|
| Attachment 1 | DA.2021.1258.A - 4.55(2) Assessment Report - 163 Wallace Street, Braidwood (<i>Under Separate Cover</i>) |
|  Attachment 2 | DA.2021.1258.A - Architectural Plans - 163 Wallace Street, Braidwood (<i>Under Separate Cover</i>) |
|  | |

9.3 Road Naming Proposal - North and South Poplars - Jerrabomberra (Ref: ;
Author: Thompson/Knight)

File Reference: 26.4.1-04

Summary

Council has received a request from the proponents of the Poplars business and innovation precinct to name the remaining road in the North Poplars subdivision and the three roads in the South Poplars subdivision. This report considers the names proposed and recommends endorsement of those names for public exhibition.

Recommendation

That Council:

1. **Adopt in principle the following proposed names for the new roads created within Stage 1 and Stage 2 at the Poplars business and innovation precinct:**
 - **Gwendoline Place**
 - **Lexcen Avenue**
 - **Nicholas Court**
 - **Wolseley Place**
 2. **Place the names on public exhibition for a period of 28 days.**
 3. **Publish a notice in the NSW Government Gazette adopting the names if no objections are received.**
-

Background

The developer of the Poplars business and innovation precinct is seeking to finalise street names for the four remaining streets in the development. Council has worked with the applicant's consultant and the Geographical Names Board (GNB) to arrive at a list of names which differ from those elsewhere in the local government area and meet the criteria for road naming set down by the GNB.

North Poplars

North Poplars there will be one additional street name to add to the existing names of Henry Street and Ferdinand Place, both named for the historic owner of the land, Henry Ferdinand Halloran. This new road is referred to as Road 1 in the plan in Attachment 2. The developer has chosen to continue the historic landowners theme proposing the name, Gwendoline Place. Gwendoline is the middle name of Henry Halloran's wife and as such is an appropriate name for this area of the precinct. More details relating to the name are provided in Attachment 2.

South Poplars

Stage 1 of South Poplars was approved by Council in August 2021 under DA.2020.1427. Construction of Stage 1 of the subdivision is nearing completion and a new name for the single cul-de-sac created by the subdivision is required.

The developer has also requested that approval for the streets in the future Stage 2 of the development also be considered at this time. The developer originally sought three names for the proposed streets, however the proposal is inconsistent with the masterplan in that one of the streets will actually be required to be a through road. As a result only two street names will be required.

9.3 Road Naming Proposal - North and South Poplars - Jerrabomberra (Ref: ; Author: Thompson/Knight) (Continued)

Given the South Poplars precinct will primarily be used by technology and other innovative industries, the developer has chosen Australian Inventors/Innovation as a theme after which the three new roads will be named. The recommended names are as follows:

- Lexcen Avenue – After Ben Lexcen designer of the winged keel that assisted Australia to win the America's Cup yacht race.
- Wolseley Place – After Frederick Wolseley who invented and developed the first commercially successful sheep shearing machinery.
- Nicholas Court – After George Nicholas, founder and developer of Aspro (aspirin).

More details about these names is shown in Attachment 1. The layout of the roads and the names allocated to each is shown in Attachment 2 (Roads 2, 3 and 4).

The names selected are generally unambiguous and easy to spell and pronounce. They are all recommended for public exhibition.

Implications

Policy

The Code of Practice for addressing premises requires the recommended road names be reported to Council and then advertised for public comment. If supported by Council and the Geographical Names Board, and there are no objections received from notifications, the notice will be published in the NSW Government Gazette. If any objections are received, a further report will be put to Council.

Council has requested the Code of Practice for the Naming of Roads be reviewed, and that it includes consideration of Aboriginal names. A report will be provided to Council in the coming months, following engagement and consultation with local elders and Indigenous groups by our Aboriginal Community Liaison Officer. This request for naming of streets in the Poplars precinct has been assessed under the current Policy.

Consultation

The proposed names will be exhibited for 28 days for public comment.



Financial

All costs associated with advertising of the road name and supply of road name plates are to be borne by the applicant in accordance with Council's adopted fees and charges and the conditions of the development consent issued for the subdivision.

Conclusion

The names chosen are unique and interesting names selected under an appropriate theme. The names have been selected in accordance with Council's Code of Practice for the Naming of Roads and the Geographical Names Board guidelines for the naming of roads. It is recommended that the names in Attachment 1 be endorsed for public exhibition.

Attachments

- | | |
|---|---|
| Attachment 1
 | Road Name Information - North and South Poplars (<i>Under Separate Cover</i>) |
| Attachment 2
 | Road Name Locations - North and South Poplars (<i>Under Separate Cover</i>) |

9.4 Local Roads and Community Infrastructure Program Phase 3 (Ref: ; Author: Ryan/Hansen)

File Reference: 22 June 2022 Council Meeting Reports

Summary

At the meeting held 23 January 2022, Council resolved to allocate funding to eligible projects under the Commonwealth Government's Local Roads and Community Infrastructure (LRCI) Phase 3 program. A further report was requested for Council to consider projects for the remaining funds totalling \$665,418.

Following a workshop held on 1 June 2022, the following projects are recommended for inclusion in this grant:

Item number	Description	Amount
1	Finalisation of current work at the Bungendore Sports Hub	\$565,418
2	Remediate Foxlow Park at Captains Flat	\$100,000
	Total	\$655,418

Recommendation

That Council fund the following projects from the Local Roads and Community Infrastructure Phase 3 program:

- 1. Bungendore Sports Hub \$565,418**
 - 2. Foxlow Park Captains Flat \$100,000**
-

Background

Foxlow Park

Foxlow Park is located at Captains Flat. Foxlow Park is current closed to play due to the identification of lead in the topsoil. The playground is small but still serviceable.

The work proposed is:

- Lifting out and re-installing the play equipment.
- Refurbishment parts of the equipment where required.
- Replace the soft fall.

Council has been advised that other funds have been provided by Crown Lands to assist with the rehabilitation of the soil at Foxlow Park, however further funds are required to ensure the playground can be safely used once the soil rehabilitation has been completed.

A further allocation of \$100,000 is proposed from the LRCI Phase 3 Grant would allow for refurbishment and provide some further embellishment of the play structure.

9.4 Local Roads and Community Infrastructure Program Phase 3 (Ref: ; Author: Ryan/Hansen) (Continued)

Bungendore Sports Hub

The Bungendore Sports Hub has commenced and it will deliver additional sporting facilities to Bungendore.

The project has received construction funding from:

Stronger Communities Grant	\$1,500,000
Stronger Country Communities	\$ 950,000
S94 (7:11) reserve	\$1,178,907

Additional funds have also been received from:

Sewer Fund contribution to Land Acquisition	\$ 658,695
Council Contribution	\$ 110,000
Total Funds	\$4,397,602

The cost to complete the work to date has exceeded the original estimate by \$565,000 due to a significant increase in the cost to acquire the land. The additional cost was not anticipated, and it is proposed to fund this shortfall from the LRCI Phase 3 Grant.

Unfortunately, the provision of amenities to the site remains unfunded and a further report will be provided to Council detailing a proposal to enable the amenities to be progressed.

Financial

These projects will be fully funded from the LRCI Program Phase 3.

Program Code	Expense Type	Funding source	Amount
		Local Roads & Community Infrastructure Grant – Phase 3	\$665,418

Attachments

Nil

9.5 Tender Number 2021-22: Queanbeyan Pool - Upgrade to Change Rooms
(Author: Richards/Duncan)

File Reference: 36.1.3-14

Summary

Council was successful in receiving \$66,040 (ex GST) in grant funding through the NSW Government's Stronger Country Communities Fund (SCCF) Round 3 and \$222,095 (ex GST) through the NSW Government's Crown Reserves Improvement Fund (CRIF) to upgrade the change room facilities at the Queanbeyan Pool.

Tenders were invited for the proposed work in March 2022 and three submissions have been evaluated. The tender evaluation report is included as an attachment to this report and a preferred tenderer recommended.

It should be noted that all tender prices exceeded the budget allocation for the work.

Recommendation

That Council decline to accept any of the tenders, postponing the Aquatic Centre Upgrade to Change Rooms project and proposal for a contract, pending the sourcing of additional grant (or other) funding.

Background

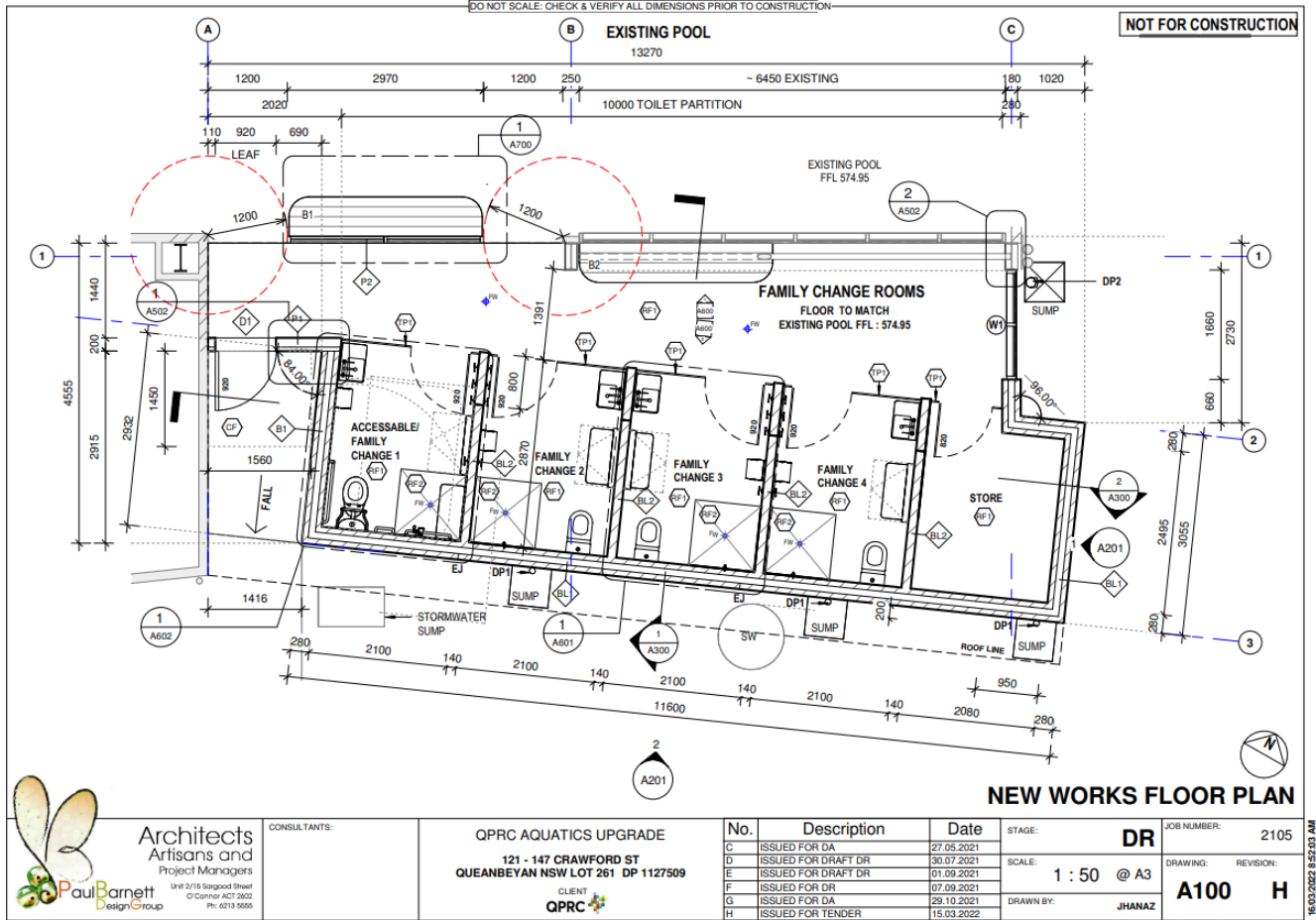
The Queanbeyan War Memorial Swimming Pool (now known as QPRC Aquatics Queanbeyan) has been a much loved and important centre for sport and recreation over many decades. Serving the community well since 1961, it was recognised in the early 2000's that the local community needed a bigger aquatics facility. In 2004, a 25m indoor heated swimming pool was opened and in 2018, a children's splash park was added to the facility. One of the major complaints about the facility has been a lack of change rooms especially for family use. The venue is highly patronised, and the amenities of the centre no longer meet community needs. The current large, open plan male and female change rooms and the one small, shared family room are no longer fit-for-purpose.

The current single sex change rooms are open plan and children over the age of five are not permitted in the change rooms of the opposite sex. The solitary shared family room is heavily used especially at peak times. The construction of additional family change rooms will alleviate parental concern about young children getting changed without supervision.

9.5 Tender Number 2021-22: Queanbeyan Pool - Upgrade to Change Rooms (Author: Richards/Duncan) (Continued)

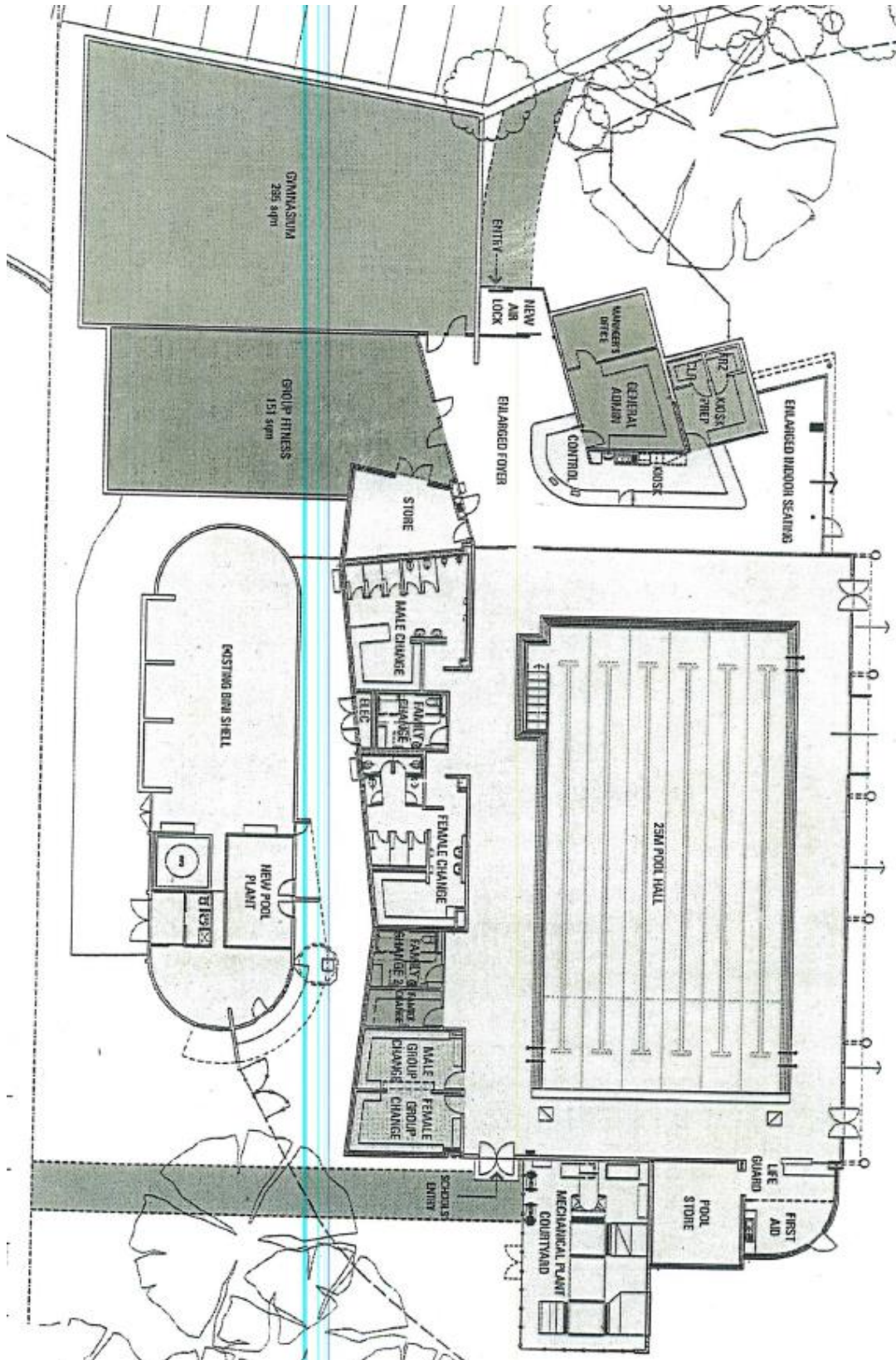
Design and planning

Detailed designs by Paul Barnett Design Group (shown below) were submitted with a Development Application this year.



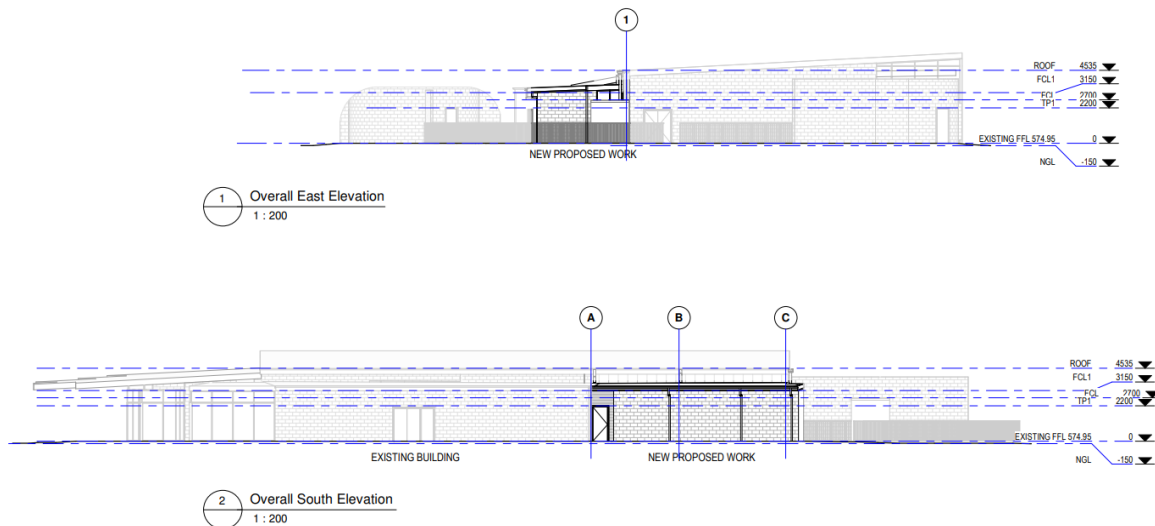
9.5 Tender Number 2021-22: Queanbeyan Pool - Upgrade to Change Rooms (Author: Richards/Duncan) (Continued)

Following are the original Indoor Pool Plans. The unshaded areas were completed in 2004; shaded items were not built but the design allowed for future expansion. The current plan uses the original concept with a focus on family change rooms.



9.5 Tender Number 2021-22: Queanbeyan Pool - Upgrade to Change Rooms (Author: Richards/Duncan) (Continued)

Below are the external overall elevations



Due to the extended time between submission of the grant and the tender for construction, the costs are much higher than originally anticipated. All tender prices exceeded the allocated budget for the project, with the preferred tender at \$195,000 (GST excl) more than budget.

Council has three options to address this issue:

Option	Positive	Negative
<p><u>Option 1</u></p> <p>That Council award the contract for Tender Number 2021-22 to the preferred tenderer and provide the shortfall of \$195,000 through the 22-23 budget.</p>	<p>This option provides the community outcomes the project intended and fulfills current grant obligations including completion by 30 June 2023.</p>	<p>There is no capacity in the 22-23 budget without forgoing other projects.</p>
<p><u>Option 2</u></p> <p>That Council decline to accept all tenders for Tender Number 2021-22 and authorise the CEO to negotiate a revised scope of works with the preferred tenderer; noting that a fresh tender process is unlikely to provide an improved outcome.</p>	<p>The funding body has advised that it would accept a project variation, however formal approval may take some time.</p> <p>The outcome would provide upgraded amenity for families using the pool.</p>	<p>The completed project would be inferior to the original anticipated outcome. The revised project would require modified plans and DA approval. The revised cost of construction would be unknown until the negotiation could be commenced.</p>

9.5 Tender Number 2021-22: Queanbeyan Pool - Upgrade to Change Rooms (Author: Richards/Duncan) (Continued)

Option	Positive	Negative
<p><u>Option 3</u></p> <p>That Council decline to accept all tenders and postpone the project, pending the sourcing of additional grant (or other) funding.</p>	<p>The funding body have advised the project could be placed on hold until further funds can be sourced and allocated for the project. No revised plans or DA modifications would have to be made.</p>	<p>It is unknown when grant funds that could be added to the current project budget will be available. This means the project could be delayed indefinitely. A longer delay may further increase construction costs.</p>

Implications**Legal**

The tendering process complies with s55 of the Local Government Act 1993 and Part 7 of the Local Government (General) Regulation 2021. Budget estimates indicated the total contract value would exceed this threshold.

Section 178(3) of the Regulations details Council's options if Council decides not to accept any of the tenders it must by resolution, do one of the following—

- a) *postpone or cancel the proposal for the contract,*
- b) *invite, in accordance with section 167, 168 or 169, fresh tenders based on the same or different details,*
- c) *invite, in accordance with section 168, fresh applications from persons interested in tendering for the proposed contract,*
- d) *invite, in accordance with section 169, fresh applications from persons interested in tendering for contracts of the same kind as the proposed contract,*
- e) *enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender,*
- f) *carry out the requirements of the proposed contract itself.*

And if Council resolves to enter into negotiations as referred to in subsection (3)(e), the resolution must state the following—

- a) *the Council's reasons for declining to invite fresh tenders or applications as referred to in subsection (3)(b)–(d),*
- b) *the Council's reasons for determining to enter into negotiations with the person or persons referred to in subsection (3)(e).*

Policy

The tendering process complies with Council's Procurement Policy.

Asset

The new change rooms will become a QPRC asset and will be managed in accordance with QPRC works programs.

Strategic

This project has been identified in Council's Operational Plan – 104453 – QBN – Aquatic Centre Upgrade to Change Rooms.

9.5 Tender Number 2021-22: Queanbeyan Pool - Upgrade to Change Rooms (Author: Richards/Duncan) (Continued)

The 2018-2028 Community Strategic Plan identifies dissatisfaction with sports and recreation facilities and sportsgrounds. Strategic Pillar 1 – Community, identifies key goal 1.1.5 - We have an active and healthy lifestyle.

The Community Outcome is – Health and quality of life are improved through access to a range of recreation and leisure opportunities.

The Community Strategy – Service Objective is to support the active recreational, sporting and health pursuits of the community through the availability of facilities and participation in programs and events in the Queanbeyan-Palerang region.

This project is consistent with the outcomes of the Community Strategic Plan.

Financial

All tenders significantly exceeded the \$288,135 budget allocated for this project. This may be attributed to recent sharp price increases due to supply chain issues along with increased material and labour costs.

Tenderer	Total Tendered Price (GST excl)	Total Score	Rank
1	\$ 445,499	87.7	2
2	\$ 530,121	80.3	3
3	\$ 482,562	88.4	1

Tenderer 3 was assessed as the preferred tenderer based on a combination of technical and commercial criteria as detailed in the Tender Evaluation Report. Current sources of funding are:

Program Code	Expense Type	Funding source	Amount
104453	Grant	SCCF	\$ 66,040
104453	Grant	CRIF	\$ 222,095
Total			\$ 288,135

Resources (including staff)

If the project proceeds, this contract will be managed by Council staff. All construction work will be completed by the successful tenderer, if an agreed scope of works can be negotiated, or additional funding can be sourced.

Conclusion

Tenders have been evaluated and a preferred tenderer recommended. As all tender prices exceeded the budget allocation for the work, three options are presented for Council consideration. However, it is recommended that given the financial constraints of the 22/23 Operational Plan that all tenders are rejected and Council seeks additional grant funding for the project before recommencing the tender process again.

Attachments

- Attachment 1 Tender Evaluation report - Queanbeyan Pool - Upgrade to Change Rooms (*Under Separate Cover*) - **CONFIDENTIAL**

9.6 RFT 2021-34 - Contract for Waste Disposal (Ref: ; Author: Hansen/Belcher)

File Reference: 34.1

Summary

A Request for Tender (RFT) process has been undertaken for the disposal of municipal waste, processing of commingled recyclables and organics processing.

The RFT process was undertaken in accordance with the Tender Evaluation and Probity Plan developed for this procurement and complies with the requirements of the *Local Government Act 1993* and *Local Government (General) Regulation 2021*.

This report recommends the awarding of Tenders as separable portions.

Recommendation

That Council:

1. Subject to resolution of contractual matters to the satisfaction of the Chief Executive Officer, award the separable portion for Municipal Waste Services of RFT 2021-34 to the Conforming Tender submitted by Tenderer 1 for the rates shown in the table below:

Code	Description	Unit	Service Rate Excluding GST
G1	Municipal Waste Disposal Rate	Per tonne	
G2	Biosolids Disposal Rate	Per tonne	

2. Subject to resolution of contractual matters to the satisfaction of the Chief Executive Officer, award the separable portion for Recyclables Processing Services of RFT 2021-34 to the Conforming - Recyclables Tender submitted by Tenderer 2 for the rates shown in the table below:

Code	Description	Unit	Service Rate Excluding GST
R1	Recyclables Processing Services (Base Rate)	Per tonne	
R2	Recyclables Processing Services (Additional Payment Contamination >15% by weight)	Per tonne	
R3	Recyclables Processing Services (Additional Payment Compaction)	Per tonne	

9.6 RFT 2021-34 - Contract for Waste Disposal (Ref: ; Author: Hansen/Belcher)
(Continued)

3. Subject to resolution of contractual matters to the satisfaction of the Chief Executive Officer, award the separable portion for Organics Processing Services to the Conforming - Organics Tender submitted by Tenderer 2 for the rates shown in the table below:

Code	Description	Unit	Service Rate Excluding GST
Organics Processing Services			
O1	Base Rate	Per tonne	
O2	Additional Payment Contamination >5 – 10% by weight	Per tonne	
	Additional Payment Contamination >10 – 15% by weight	Per tonne	
	Additional Payment Contamination >15% by weight	Per tonne	
Organics Buy Back			
O5	Compost to AS4454	Per tonne	

Background

Council does not currently have contracts with any of its waste disposal or processing sites. A Request For Tender (RFT) process has been undertaken to award contracts for waste disposal and/or processing of the following waste streams:

- a) Municipal Waste: Residual waste disposal from kerbside collections and Council self-haul facilities
- b) Recyclables: Comingled recyclable processing from kerbside collections and Council self-haul facilities inclusive of Container Deposit Scheme (CDS) revenue sharing arrangements
- c) Organics: Food organics and garden organics (FOGO)/Garden organics (GO) processing from kerbside collections and from Council self-haul facilities

The successful Tenderers' responsibilities will include disposal and processing of Garbage, Recyclables, FOGO and/or Biosolids (as applicable) according to the relevant Specifications, and compliance with any other obligations and/or provisions specified in the final Contract.

The Services required for each of waste stream constitute separable portions of the Contract, and Council reserved the right to award separate contracts to Tenderers for the disposal and/or processing of any one or some of the waste streams.

9.6 RFT 2021-34 - Contract for Waste Disposal (Ref: ; Author: Hansen/Belcher) (Continued)

At close of tenders, four (4) tenders were received as shown in the following table.

Tenderer Number	Services Tendered	Offers
1	Municipal Waste Disposal	Conforming
2	Recyclables Processing and Organics Processing	Conforming – Recyclables Conforming – Organics Alternative 1 - Organics
3	Organics Processing	Conforming Alternative 1 Alternative 2
4	Organics Processing	Conforming Alternative 1 Alternative 2

Municipal Waste Disposal

Awarding of the Municipal Waste Disposal contract will enable Council to utilise a single residual waste disposal site and achieve savings through reduced gate fees (although partially offset by increased transport fees).

Recyclables Processing

Council currently pays different recycling gate fees based on pre-amalgamation areas. Award of the recycling contract will provide Council with a single gate fee and reduced administration costs. Transport costs will remain the same.

Organics Processing

The major change arising from award of this contract relates to the organics processing contract. Award of the organics processing contract will enable Council to rapidly expand the existing Garden Organics (GO) collection service operating in the urban areas of Queanbeyan, Jerrabomberra and Googong to include Food Organics (FO). A combined Food Organics and Garden Organics (FOGO) is a major step change in waste diversion and has been identified as a high priority action in the QPRC Waste Strategy. It is expected that the FOGO service could commence within a few months of contract award. The rollout of the FOGO service will include a reinvigoration of the existing FOGO service in the Bungendore, Braidwood and Captains Flat urban areas.

Council staff currently process GO collections from the former Queanbeyan LGA into compost and mulch at an area located within the Queanbeyan Sewage Treatment Plant (QSTP). Staff will be retained to manage existing organic matter on the site, continue the operation of the Waste Minimisation Centre and assist in other areas of waste management.

Prior to commencing the RFT process, Council staff assessed whether FOGO processing could be undertaken in-house. While Council has the skills to process the material, the following factors are relevant:

- The current composting site is located on the QSTP and will be required for the QSTP upgrade and there is no other suitable land within the QSTP boundaries.
- Relocating the processing site would require several years of planning, approvals and construction.

**9.6 RFT 2021-34 - Contract for Waste Disposal (Ref: ; Author: Hansen/Belcher)
(Continued)**

- The ACT Government is currently preparing a FOGO rollout that will require a substantial facility to be constructed. Council staff are in discussions with the ACT Government about potential involvement in this facility. This facility is still several years away.

As such, operating a FOGO processing site is not feasible at this time. Awarding of the organics processing contract does not preclude Council moving into this area in the future and will provide data to inform any future decision on whether to do so.

Energy from Waste Proposals

No Tenderer offered an 'energy from waste' solution.

Implications***Legal***

The procurement activity has been undertaken in accordance with the *Local Government Act* and *Local Government (General) Regulation 2021*.

Development of the RFT and assessment of responses included expert external legal review.

Policy

Award of these contracts is consistent with the adopted QPRC Waste Strategy. Specific actions these contracts contribute to include:

- DWM10 - Expand the Food Organics and Garden Organics collection to the urban areas of Queanbeyan (including Googong and Jerrabomberra) once an appropriate processing facility is completed
- DWM15 - Continue to use Hume Materials Recovery Facility for commingled recyclables collected by both Council and Contractor-operated collection vehicles until a new contract is prepared and awarded
- GWM31 - Prepare and award a Tender for the disposal of residual waste delivered to Council waste facilities
- GWM32 - Prepare and award a Tender for the disposal of commingled recyclables delivered to Council waste facilities

Environmental

Awarding of these contracts will enable delivery of FOGO collections far earlier than anticipated to the Queanbeyan, Jerrabomberra and Googong urban areas. Diversion of food wastes will have a substantial environmental benefit.

Strategic

Awarding of this tender is consistent with the adopted QPRC Waste Strategy.

**9.6 RFT 2021-34 - Contract for Waste Disposal (Ref: ; Author: Hansen/Belcher)
(Continued)**

Engagement

The RFT process was undertaken via Council's Tenderlink portal. Specific community engagement was not required for this procurement.

Financial

Ongoing funding for this procurement has been included in the financial model developed as part of the adopted QPRC Waste Strategy. Funding will be drawn from the Domestic Waste Fund, Business Waste Fund and General Waste Fund in proportion to the waste collected from these sources.

Based on anticipated waste generation, annual expenditure under these contracts would be in the order of \$2,000,000 per annum for waste disposal, \$1,100,000 per annum for recyclables and \$500,000 per annum for organics processing. These values are indicative only and will be subject to changes in waste generation rates, contamination rates, compaction rates and inflation over time.

Award of these contracts will have no financial implication to Council's General Fund revenue or expenditure.

Resources (including staff)

Council currently undertakes processing of greenwaste using Council staff. Impacts on these staff have been discussed in the background to this report.

Integrated Plan

Awarding of these contracts is consistent with the adopted Community Strategic Plan, namely key goal 4.4: "We actively promote and implement sound resource conservation and good environmental practice for our waste management systems".

Conclusion

Awarding of these contracts will provide confidence in future waste disposal and processing charges and facilitate improved environmental outcomes including expedited rollout of a FOGO service to more properties within the LGA. The procurement activity has been undertaken in accordance with the requirements of the *Local Government Act* and *Local Government (General) Regulation*.

Attachments

Attachment 1 RFT 2021-34 Waste Disposal Tender Evaluation Report (*Under Separate Cover*) - **CONFIDENTIAL**

9.7 Committee Framework, Delegates and Representatives (Author: Richards/Duncan)

File Reference: 52.3

Summary

A report to consider Committee Framework, Delegates and Representatives was presented to the 12 January 2022 meeting of Council and subsequent workshops on committee functions and structure were held on 9 February and 2 March 2022.

At the meeting of 23 March 2022, following a report proposing revised committee structures, Council resolved to:

1. Endorse the proposed Committee Structure for public exhibition for community comment; and
2. Receive a further report following the exhibition period addressing the comments received.

The review of Council committees was placed on public exhibition from 25 March to 1 May 2022 and committee representatives were notified. On 21 April 2022, an online community consultation meeting was held via zoom with Mayor Winchester, Cr Willis, the acting CEO and relevant employees in attendance.

The review detailed section 355 committees, Organisational committees, Area committees, Advisory committees, Statutory committees and Regional Committees and suggestions for the creation of a new Reserves and Facilities Committee and dissolution of Area Committees. A total of 23 submissions were received - 18 via My Voice and 5 by email.

In regards to the section 355 committees, a further report on the community suggestions and comments will come to the next meeting of Council. However, in general, the major concerns raised were:

- the need for clearer communication and access between communities, committees, Council staff and elected members;
- a concern for the preservation of 355 committees, and
- the need to better understand the function and aims of the proposed changes.

In the meantime, it is important to finalise and endorse the Advisory, Statutory and Regional Committee memberships.

Recommendation

That Council:

1. **Endorse the changes in Committees including the dissolution of the Economic Advisory, Panel, the Q Advisory Board, the Tourism Advisory Board and the Queanbeyan Trust Committee; and the combination of the Braidwood Heritage Advisory Committee with the QPRC Heritage Advisory Committee.**
 2. **Nominate Councillor delegates for the remaining Organisational, Statutory, Advisory and Regional Committees.**
-

9.7 Committee Framework, Delegates and Representatives (Author: Richards/Duncan) (Continued)

Background

The following tables are a list of the current committees, Councillor and Staff delegates and recommended changes.

Organisational Committees

COMMITTEE	NOTE if Applicable	COUNCILLOR/S	STAFF
Australia Day & Community Awards	Convened annually	Mayor	PGM Choice SM Culture
Australia Day Organising	Operates monthly from Sept - Jan		PGM Choice SM Culture
CEO Performance Review	Established annually with Mayor, Deputy Mayor, a Councillor nominated by Council and a Councillor nominated by the CEO		
Dangerous Dog Panel		Wilson ALT Biscotti	
First Nations Consultative			Liaison Officer
Queanbeyan-Palerang Library Service - NSW Public Library Zone			
Sister City			
Queanbeyan Sporting Gallery	Convened as required		
Sports Council		Biscotti, Wilson (Chair) ALT Webster, Taskovskil	

Statutory Committees

COMMITTEE	NOTE if Applicable	COUNCILLOR/S	STAFF
Audit, Risk and Improvement	Moved from Organisational	Biscotti ALT Wilson	PGM Cap
Dargues Reef Community Consultative		Preston ALT Willis	Y
Integrated Water Cycle Management Project Reference Group		Wilson ALT	Y
Lake George Bush Fire Management		Webster ALT	Limo
Lake George District Liaison		Webster ALT	CEO
Lake George Emergency Management			PGM Connection (Chair)
Local Traffic Committee		Livermore ALT Winchester	PGM Connections
Holcim Quarry Consultative		Willis ALT	

9.7 Committee Framework, Delegates and Representatives (Author: Richards/Duncan) (Continued)

Advisory Committees

Advisory Committees have a Terms of Reference which outlines their role and operation, committee membership and meetings. Members including community representatives are required to abide by Council's Code of Meeting Practice and Code of Conduct. They have no delegations of authority, and minutes are presented to Council for endorsement and approval of any recommendations. Membership and Terms of Reference are renewed by each committee on the commencement of a new Council.

COMMITTEE	NOTE if Applicable	COUNCILLOR/S	STAFF
Braidwood and Curtilage Heritage Advisory	Combined with QPRC Heritage Advisory Committee See # below		
Bungendore Town Centre and Environs			
Cultural Development and Public Arts Advisory			
Disability Access Committee			
Economic Advisory Panel	Dissolved – no objection from public comment		
Environment and Sustainability Advisory			
Q Advisory Board	Dissolved – no objection from public comment		
QPRC Heritage Advisory Committee	See #		
Queanbeyan Showground Advisory Committee	Queanbeyan Showground Advisory Committee		
Queanbeyan Trust Committee	Dissolved – change in legislation		
Tourism Advisory Board	Dissolved – no objection from public comment		
Youth Advisory Council			

Two of the 23 submissions were against combining the Heritage Advisory Committee with the Braidwood Heritage Advisory Committee stating that as a heritage listed town, Braidwood has unique and complex heritage issues to consider. It is recommended that the one Heritage Advisory Committee will be more inclusive and provide valuable input into the heritage issues across the shire. Membership from each community of interest will ensure that Braidwood heritage issues are competently represented.

Regional Committees

COMMITTEE	NOTE if Applicable	COUNCILLOR/S	STAFF
ACT-NSW Cross Border Illegal Dumping Steering Committee			PGM Connection
ACT and Region Catchment Management Coordination group			CEO
Canberra Airport Community Aviation Consultation Group		Ternouth	
Canberra Joint Organisation (CRJO)		Winchester	CEO
Community Safety Precinct Committee – Monaro Local Area Command		Burton, Livermore ALT Grundy	

9.7 Committee Framework, Delegates and Representatives (Author: Richards/Duncan) (Continued)

COMMITTEE	NOTE if Applicable	COUNCILLOR/S	STAFF
Q-P Library Service – NSW Public Library Zone		Ternouth ALT Willis	
Regional Cities NSW		Winchester	CEO
South East Australia Transport Strategy (SEATS)		Willis ALT Preston	
Southern Joint Regional Planning Panel		Preston ALT Willis	
South-East Weight of Loads Group			PGM Connection
Southern Tablelands Arts Board (STARTS)	Pending decision to re-join STARTS		PGM Choice
Upper Murrumbidgee Catchment Network			PGM Character
WaterNSW (Local Government Reference Panel)			PGM Connection
Woodlawn Eco-Precinct Community Liaison (Veolia)		Preston	

Implications

Policy

Committees that require Councillor representation have been on hold pending these decisions.

Strategic

All committees are important conduits to Council.

Conclusion

Finalisation and endorsement of Councillor membership to Organisational, Statutory, Advisory and Regional Committees will allow these committees to operate effectively.

Following approval by Council, community representatives will be sought and updated Terms of Reference documents submitted to Council for endorsement.

A detailed report on Section 355 committees including a revised proposal for Area Committees, taking on board the community feedback on suggested changes in the recent review will be subject of a further report to the next Council meeting.

Attachments

Nil

9.8 Membership of Southern Tablelands Arts (STARTS) (Ref: ; Author: Ryan/Richards)

File Reference: 2.8.1 Community Arts

Summary

Southern Tablelands Arts (STARTS) is part of a statewide network of Regional Arts Development Organisations supported by Create NSW. Currently Goulburn Mulwaree, Hilltops, Upper Lachlan, Wingecarribee, Wollondilly and Yass Valley Councils are all members of STARTS.

Queanbeyan-Palerang withdrew its membership in February 2018 following a report to Council. Over the past four years, changes have been made to STARTS operations and QPRC's Arts Officer supported by local arts communities, seek Council's endorsement to reinstate membership. A draft Memorandum of Understanding (MoU) is attached for information.

Recommendation

That Council approves QPRC membership of the Southern Tablelands Arts commencing 1 July 2022 until 30 December 2024.

Background

In February 2018, QPRC withdrew its membership to STARTS. At that time fees had increased markedly over one year and value was not demonstrable. This was partly because large areas of the QPRC area was not eligible for many of the benefits of membership, despite a per capita based joining fee.

In February 2020, a report was put to Council for approval to re-join STARTS as their strategy and focus had shifted. This was rejected by Council pending the development of a Cultural Arts Plan. Due to COVID, lack of funds and the scope of such a plan which would need to include performing arts as well as visual arts this plan has not been completed and will not form part of the 22-23 delivery plan.

Draft MoU

The Draft MoU between Queanbeyan-Palerang and STARTS is attached. Council should note the following points in particular:

Item	Page N°	Issue
Termination period	2 pt 7(a)	The MoU represents a commitment from 1 July 2022 until 31 December 2024. Whilst the MoU is not legally binding on either party, notice of six months in writing is required to terminate the agreement. During this period, Council must remain a financial member.
Funding	4	All program funding is secured through competitive grant applications and is therefore not predictable. STARTS seeks grant funding from government, government agencies, philanthropic, non-profit and commercial sources for the delivery of arts and cultural programs, projects and initiatives.

9.8 Membership of Southern Tablelands Arts (STARTS) (Ref: ; Author: Ryan/Richards) (Continued)

Item	Page N°	Issue
Board members	7	Two Council delegates nominated by the CEO and the Mayor are invited to become members of the STA Regional Advisory Panel - an elected representative interested in community arts, culture, heritage and First Nations culture and language and a member of the Executive Team with responsibility for the Community portfolio
Council agreements	8 pt 10b (k)	Council agrees to include links to the Creative South website on both Council and Visit Queanbeyan-Palerang websites.
Financial Contribution	9 pt 13	Membership costs are not fixed but linked to both population (ABS ERP or Census data) and a rising scale of fees: <ul style="list-style-type: none"> • July-December 2022: 54 cents per head of population • January-December 2023: 57 cents per head of population • January-December 2024: 60 cents per head of population
Authorisation	10	The MoU must be signed by the CEO

Implications

Social / Cultural

Without membership, QPRC and our arts communities are missing out on:

- grant opportunities and regional ARTS projects promoted and managed by STARTS;
- creative industry opportunities, connections and peer support; and
- access to professional opportunities

Strategic

Without membership, visitors to the region are missing out on the regional creative overview provided by the Creative South web platform. As an organisation, QPRC is missing out on the opportunity to broaden the scope of creative engagement across the region.

Engagement

Membership of STARTS has been consistently raised as an issue by our arts communities and at Community meetings, including the most recent community meeting in Braidwood. Re-joining will provide a range of important engagement and support options including:

- assistance with Cultural Planning through cultural consultants;
- grant application support including advice on specific project funding, review of applications, letters of support and auspicing;
- professional networking - through the STA Advisory panel of delegates from across the region who meet for regular networking and collegiate advice;
- regional collaborations through program sharing such as touring performances and regional training workshops; and
- professional representation through a position on QPRC's Cultural Development & Public Art Advisory committee and a voice into Create NSW.

Financial

As noted above, financial membership is based on both population and STARTS increasing fee scale. From July-December 2022, financial contribution is based on a pro-rata (6 months) of 54 cents per head of population per annum.

9.8 Membership of Southern Tablelands Arts (STARTS) (Ref: ; Author: Ryan/Richards) (Continued)

From January-December 2023 this rate increases to 57 cents per head of population; and from January to December 2024 it increases further to a rate of 60 cents per head of population.

Although QPRC withdrew from membership, a financial allocation for STARTS membership remained in the budget.

Program Code	Expense Type	Funding source	Amount
63401		Membership to associations	\$ 17,142

Conclusion

Our local Arts communities and staff are of the view that membership of STARTS will provide opportunities not currently available for the benefit of cultural and arts development in the local government area.

Attachments

Attachment 1 Draft STARTS MoU QPRC 2022-24 (*Under Separate Cover*)



9.9 Library Collections Policy (Ref: ; Author: Richards/McGowan)

File Reference: 3.1.1-13

Summary

As part of Council's policy harmonisation project, all former Queanbeyan and Palerang Councils Library Policies have been reviewed to develop one library-specific policy related to Library Collections. The attached revised policy will be the primary guiding document for all QPRC libraries.

Recommendation

That Council:

- 1. Place the Library Collections Policy on public exhibition for 28 days inviting submissions to be received.**
 - 2. Adopt the Library Collections Policy if there are no objections.**
-

Background

As part of the QPRC policy harmonisation process, all policies relating to libraries in the former Queanbeyan and Palerang Councils have been reviewed to develop one consistent policy document.

To achieve this, it is suggested that the following former policies be removed.

- *Palerang Libraries Policy for Young People*

The key aspects of child safety generally are covered by other Council policies including, for example, Code of Conduct and Media policies. Other aspects relating to young people and the library are addressed via specific internal processes including *Working with Vulnerable People* approvals.

- *Queanbeyan City Council Library Services Policy*

This policy contained operational information including membership, opening hours and library charges that do not belong in a policy document. Operational guidelines are covered in QPRC processes and included in State Library of NSW Public Library Standards and Guidelines.

- *QPRC Library Collections Policy*

This policy has been updated and will become the guiding policy for Libraries in QPRC. It has been condensed from 17 to five pages due to the removal of demographic information, sale of items and detailed information about each collection.

Implications

Legal

NSW *Library Act 1939* provides legislative imperative to provide a free public library service. QPRC libraries are bound by law to adhere to the Australian Classification Board in ensuring that any restrictions are enforced.

Policy

This policy aligns with *Access to information in New South Wales public libraries: Library Council of New South Wales Guideline* that promotes freedom of information within

9.9 Library Collections Policy (Ref: ; Author: Richards/McGowan) (Continued)

collections. It will also be supported by the QPRC Library strategy which is currently being finalised.

Social / Cultural

QPRC will always have a Community Languages collection which contains items relevant to local CALD communities. Accessibility of the general collection is important, with consideration given to diversity and inclusion when selecting items for the collection. The library stocks popular items in several digital and print formats.



Engagement

Following Council endorsement, the *Library Collections Policy* will go on public exhibition for 28 days inviting public comment and submissions.

Conclusion

The *QPRC Library Collections Policy* will be the single guiding policy for QPRC libraries. It will include relevant information from the former policies of *Palerang Libraries Policy for Young People*, *Queanbeyan City Council Library Services Policy* and the current *QPRC Library Collections Policy*. Operational information that was included in the old policies will be covered by internal processes and directives.

Attachments

- | | |
|--|--|
| Attachment 1 | QPRC Library Collections Policy 2022 (<i>Under Separate Cover</i>) |
|  Attachment 2 | QCC Library Collections Policy 2013 (<i>Under Separate Cover</i>) |
|  Attachment 3 | QCC Library Services Policy 2011 (<i>Under Separate Cover</i>) |

9.10 Code of Conduct Review Panel (Ref: ; Author: Monaghan/Flint)

File Reference: 52.2.4

Summary

On 26 June 2019, Council resolved (Resolution 219/19) to appoint the following consultants/entities to its Panel of Code of Conduct Reviewers for the three-year period from 1 June 2019 to 30 June 2022:

1. Echidna Associates
2. Meehan and Meehan
3. Applied Integrity Solutions
4. Train Reaction
5. Sinc Solutions
6. Centium
7. O'Connor Marsden
8. Aust Workplace Training
9. Weir Consulting
10. Mediate Today
11. Nemesis Consultancy Group
12. Redenbach Lee Lawyers
13. HWL Ebsworth Lawyers

This report seeks to extend the previous Resolution of Council by 12 months until such time the Canberra Region Joint Organisation (CRJO) seeks further tenders for a new Panel of Conduct Reviewers.

Recommendation

That Council extends the term for the current Panel of Code of Conduct Reviewers by 12 months, in accordance with the provision in the Administrative Framework of Procedures for the Administration of the Code of Conduct.

Background

The CRJO resolved to establish a regional Panel of Conduct Reviewers for the CRJO and member councils to access for administering Code of Conduct matters.

At the time, expressions of interest were called by the CRJO for consultants/entities to be considered for appointment to the Panel. While clause 3.9 of the Procedures for Administration of the Model Code of Conduct 2020 allows for such panels to be appointed for a period of up to four years, CRJO proposed that its regional panel be appointed for three years from 1 June 2019 to 30 June 2022.

The expressions of interest were assessed by three representatives of CRJO member councils. The evaluation criteria were:

1. Compliance with the minimum eligibility requirements
2. Suitable legal or relevant tertiary qualifications
3. Demonstrated knowledge and experience (of local government and other fields)
4. Demonstrated knowledge and experience in the application of natural justice principles

9.10 Code of Conduct Review Panel (Ref: ; Author: Monaghan/Flint) (Continued)

A total of 27 expressions of interest were received and after assessment, the CRJO Board resolved as follows:

85/2018

1. *That the CRJO establish a "CRJO Panel of Conduct Reviewers" to operate from 1 June 2019 to 30 June 2022.*
2. *That the following 12 consultants/entities be appointed to the "CRJO Panel of Conduct Reviewers"*
 1. *Echidna Associates*
 2. *Meehan and Meehan*
 3. *Applied Integrity Solutions*
 4. *Train Reaction*
 5. *Sinc Solutions*
 6. *Centium*
 7. *O'Connor Marsden*
 8. *Aust Workplace Training*
 9. *Weir Consulting*
 10. *Mediate Today*
 11. *Nemesis Consultancy Group*
 12. *Redenbach Lee Lawyers*
3. *That it be noted by member councils that utilise the CRJO Panel, councils will need to resolve to establish its own panel of conduct reviewers as the "CRJO Panel of Conduct Reviewers"*

As Council has referred all its Code of Conduct complaints to a previously approved member of the former Queanbeyan City Council Panel of Conduct Reviewers, via HWL Ebsworth Lawyers, it was recommended that this firm be added to the CRJO Panel.

Implications***Legal***

Council is required to formally resolve to appoint appropriately qualified consultants/entities to its Panel of Code of Conduct reviewers, in accordance with the Administrative Framework of Procedures for Administration of the Model Code of Conduct 2020.

Financial

A budget allocation is made annually for dealing with Code of Conduct complaints. However, actual expenditure may vary considerably from the estimate depending on the number of complaints made. There is no financial impact for Council in extending the term of this Panel.

Conclusion

This reports seeks to extend the current Panel of Conduct Reviewers by 12 months until such time the CRJO determines to seek tenders for this Panel.

Attachments

Nil

9.11 Adoption of 2022-2023 Revenue Policy (Ref: ; Author: Monaghan/Robinson)

File Reference: 43.2.1-14 and 51.1.1-01

Summary

This report presents the draft 2022-23 Revenue Policy which has been on public exhibition with community feedback sought. It includes the rates and annual charges, which must be made by a resolution of Council.

Recommendation

That Council:

- 1. Following the consideration of submissions made on the draft Integrated Planning documents and in accordance with Section 405(5) of the *Local Government Act 1993*; adopt the Revenue Policy 2022-23 with no amendments.**
 - 2. Make the following rates and annual charges for the 2022-23 financial year and that such rates and annual charges be the amount specified hereunder for the Queanbeyan-Palerang Regional Council.**
-

Background

In April 2022, Council exhibited its draft Revenue Policy including the proposed rates and annual charges.

Implications

Legal

Making of the Rates

In accordance with the provisions of Section 532 of the *Local Government Act 1993* a council must not make a rate or charge until it has given public notice (in accordance with Section 405) of its Draft Operational Plan for the year for which the rate or charge is to be made and has considered any matters concerning the Draft Operational Plan.

Strategic

Rates notices in July 2022 will be affected by these main factors:

1. Council's total rates income for the year will be increased by the Additional Special Variation rate increase of 2.5%.

The rate increase of 2.5% was submitted to IPART as per Council Resolution No 153/22. As at the time of writing this report, the IPART decision is pending, due 21 June 2022.

The rate peg of 2.5% is not the amount that each individual rates assessment can increase, but the increase in the total general rates income that Council receives.

2. Increase the annual charge for existing users of the Queanbeyan Sewerage Scheme by 10% over 5 years (or 2% each year) plus the annual indexation – for the major upgrade and expansion of the Queanbeyan Sewerage Treatment Plant. The upgrade

**9.11 Adoption of 2022-2023 Revenue Policy (Ref: ; Author: Monaghan/Robinson)
(Continued)**

works are reliant on additional grant funding in addition to the 10% increase in user charges.

3. Harmonisation of Waste Management Charges, with a phased implementation over three years from 2021-22. The proposed pricing has been guided by the Waste Strategy and includes:
 - Programs to divert more waste to recyclable streams.
 - Expansion of the application of the General Waste Charge
 - Adjustment to domestic waste charges by locality.
4. Discretionary user fees and charges will be increased by a base level of 4%.

Engagement

The draft Revenue Policy was placed on public exhibition for the period from 28 April to 29 May. During the exhibition period, the documents were advertised with the Operational Plan and available on Council's engagement website.

The Council received nil submissions directly for the Revenue Policy.

Conclusion

Each year Council considers the Operational Plan and Revenue Policy and must 'make the rate' and set annual charges to enable rate notices to be issued within the statutory timeframe. Up to half the general rate income per category can be levied as a base amount or 'base rate' to recover fixed costs of governance and certain community service obligations.

The following pages represents the terms of setting the rate, and forms the resolution of Council:

Recommendation

In accordance with section 533, 534, 535 and 566 of the *Local Government Act 1993* (the Act), Council makes the following Rates and Annual Charges for the period 1 July 2022 to 30 June 2023, being the financial year 2022/2023.

Annual Rates***Residential General***

An ordinary rate will be levied on all rateable land categorised as "**Residential**" under section 516 of the Act which falls within the designated area of Queanbeyan-Palerang Regional Council as indicated on Page 2 of the Draft Revenue Policy 2022/23, consisting of an ad-valorem rate of zero point one eight two one five cents in the dollar (0.18215) calculated on the land value issued by the NSW Valuer-General's Office with base date 1 July 2019, and a base amount of three hundred and eighty seven dollars (\$387) which is equivalent to 33% of the total rates levied for this category in 2022/2023. In accordance with section 543(1) of the Act this rate be named "**Residential General**".

Residential Queanbeyan Urban

An ordinary rate will be levied on all rateable land sub-categorised as "**Residential Queanbeyan Urban**" under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 18 of the Draft Revenue Policy 2022/23, consisting of

**9.11 Adoption of 2022-2023 Revenue Policy (Ref: ; Author: Monaghan/Robinson)
(Continued)**

an ad-valorem rate of zero point three four five seven one cents in the dollar (0.345710) calculated on the land value issued by the NSW-Valuer General's Office with base date 1 July 2019, and a base amount of four hundred and twenty eight dollars (\$428) which is equivalent to 33% of the total rates levied for this sub-category in 2022/2023. In accordance with section 543(1) of the Act this rate be named "**Residential Queanbeyan Urban**".

Residential Googong

An ordinary rate will be levied on all rateable land sub-categorised as "**Residential Googong**" under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 18 of the Draft Revenue Policy 2022/23, consisting of an ad-valorem rate of zero point three four five seven one cents in the dollar (0.345710) calculated on the land value issued by the NSW Valuer-General's Office with base date 1 July 2019, and a base amount of five hundred and two dollars (\$502) which is equivalent to 33% of the total rates levied for this sub-category in 2022/2023. In accordance with section 543(1) of the Act this rate be named "**Residential Googong**".

Residential Bungendore

An ordinary rate will be levied on all rateable land sub-categorised as "**Residential Bungendore**" under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 19 of the Draft Revenue 2022/23, consisting of an ad-valorem rate of zero point two two two six eight cents in the dollar (0.222680) calculated on the land value issued by the NSW Valuer-General's Office with base date 1 July 2019, and a base amount of three hundred and eighty seven dollars (\$387) which is equivalent to 36% of the total rates levied for this sub-category in 2022/2023. In accordance with section 543(1) of the Act this rate be named "**Residential Bungendore**".

Residential Braidwood

An ordinary rate will be levied on all rateable land sub-categorised as "**Residential Braidwood**" under section 516 and section 529(2) (b) of the Act which falls within the designated area indicated on Page 18 of the Draft Revenue Policy 2022-23, consisting of an ad-valorem rate of zero point two two two six eight cents in the dollar (0.222680) calculated on the land value issued by the NSW Valuer-General's Office with base date 1 July 2019, and a base amount of three hundred and eighty seven dollars (\$387) which is equivalent to 49% of the total rates levied for this sub-category in 2022/2023. In accordance with section 543(1) of the Act this rate be named "**Residential Braidwood**".

Farmland Ordinary

An ordinary rate will be levied on all rateable land categorised as "**Farmland**" under section 515 of the Act which falls within the designated area of Queanbeyan-Palerang Regional Council, consisting of an ad-valorem rate of zero point one three four two six four one cents in the dollar (0.134264) calculated on the land value issued by the NSW Valuer-General's Office with base date 1 July 2019, and a base amount of one thousand and one hundred and seventy one dollars (\$1171) which is equivalent to 44% of the total rates levied for this category in 2022/2023. In accordance with section 543(1) of the Act this rate be named "**Farmland Ordinary**".

Business General

An ordinary rate will be levied on all rateable land categorised as "**Business**" under section 518 of the Act which falls within the designated area of Queanbeyan-Palerang Regional

**9.11 Adoption of 2022-2023 Revenue Policy (Ref: ; Author: Monaghan/Robinson)
(Continued)**

Council as indicated on Page 2 of the Draft Revenue Policy 2022/23 consisting of an ad-valorem rate of point one eight two one five cents in the dollar (0.182150) calculated on the land value issued by the NSW Valuer-General's Office with base date 1 July 2019, and a base amount of four hundred and twenty eight dollars (\$428) which is equivalent to 43% of the total rates levied for this category in 2022/2023. In accordance with section 543(1) of the Act this rate be named "**Business General**".

Business Queanbeyan Urban

An ordinary rate will be levied on all rateable land sub-categorised as "**Business Queanbeyan Urban**" under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 20 of the Draft Revenue Policy 2022/23, consisting of an ad-valorem rate of one point three three five seven five cents in the dollar (1.335750) calculated on the land value issued by the NSW Valuer-General's Office with base date 1 July 2019, and a base amount of four hundred and seventy dollars (\$470) which is equivalent to 5% of the total rates levied for this sub-category in 2022/2023. In accordance with section 543(1) of the Act this rate be named "**Business Queanbeyan Urban**".

Business Poplars Business Park

An ordinary rate will be levied on all rateable land sub-categorised as "**Business Poplars Business Park**" under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 23 of the Draft Revenue Policy 2022/23, consisting of an ad-valorem rate of one point eight five nine seven one cents in the dollar (1.859710) calculated on the land value issued by the NSW Valuer-General's Office with base date 1 July 2019, and a base amount of six hundred and ninety dollars (\$690) which is equivalent to 1% of the total rates levied for this sub-category in 2022/2023. In accordance with section 543(1) of the Act this rate be named "**Business Poplars Business Park**".

Business Googong

An ordinary rate will be levied on all rateable land sub-categorised as "**Business Googong**" under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 23 of the Draft Revenue Policy 2022/23, consisting of an ad-valorem rate of one point eight five nine seven one cents in the dollar (1.859710) calculated on the land value issued by the NSW Valuer-General's Office with base date 1 July 2019, and a base amount of six hundred and ninety dollars (\$690) which is equivalent to 11% of the total rates levied for this sub-category in 2022/2023. In accordance with section 543(1) of the Act this rate be named "**Business Googong**".

Business CBD

An ordinary rate will be levied on all rateable land sub-categorised as "**Business CBD**" under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 22 of the Draft Revenue Policy 2022/23, consisting of an ad-valorem rate of one point eight five nine seven one cents in the dollar (1.859710) calculated on the land value issued by the NSW Valuer-General's Office with base date 1 July 2019, and a base amount of six hundred and ninety dollars (\$690) which is equivalent to 6% of the total rates levied for this sub-category in 2022/2023. In accordance with section 543(1) of the Act this rate be named "**Business CBD**".

**9.11 Adoption of 2022-2023 Revenue Policy (Ref: ; Author: Monaghan/Robinson)
(Continued)**

Business Industrial

An ordinary rate will be levied on all rateable land sub-categorised as “**Business Industrial**” under section 518 and section 529(2) (d) of the Act which falls within the designated area indicated on Page 21 of the Draft Revenue Policy 2022/23, consisting of an ad-valorem rate of zero point eight two eight cents in the dollar (0.828) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of four hundred and seventy dollars (\$470) which is equivalent to 12% of the total rates levied for this sub-category in 2022/2023. In accordance with section 543(1) of the Act this rate be named “**Business Industrial**”.

Mining

An ordinary rate will be levied on all rateable land categorised as “**Mining**” under section 517 of the Act, consisting of an ad-valorem rate of zero point five eight zero six cents in the dollar (0.580600) calculated on the land value issued by the NSW Valuer-General’s Office with base date 1 July 2019, and a base amount of one thousand one hundred and fifty dollars (\$1,150) which is equivalent to 5% of the total rates levied for this category in 2022/2023. In accordance with section 543(1) of the Act this rate be named “**Mining**”.

Annual Charges

Domestic Waste Management Annual Charges

A domestic waste management annual charge will be levied on each parcel of rateable land for which the service is available in accordance with section 496(1) and section 496(2) and a domestic waste management annual charge will be levied on land that is exempt from rating if the owner requests the service, as follows;

<i>Type</i>	<i>2022-23</i>
Domestic Garbage (140L Garb + Rec + Grn)	\$328
Domestic Waste 240L waste bin, 240L recycling and 240L green waste	\$433
Domestic Garbage (Additional 140L Garb)	\$154
Domestic Garbage (Additional 240L Garb)	\$183
Domestic Garbage (Additional GreenWaste)	\$82
Domestic Garbage (Additional Recycling)	\$82
MUD -Domestic Garbage-shared service & recycling	\$213
MUD - Domestic Garbage-Shared bin with Recycling & Green	\$328
Domestic Garbage (Shared Serv - Addit Green)	\$82
Domestic Garbage-Residential Vacant Land	\$29
Domestic Garbage (Shared Rec + Garb)	\$213
Units with individual 140L waste bin, recycling and greenwaste services and scheduled cleanup services	\$213
360L recycling bin upsize charge	\$52
Rural Waste Collection - fortnightly 240L waste bin and 240L recycling per annum	\$177
Domestic Garbage 2 Bins MUD(No Bulky)	\$166
Rural Waste Collection -fortnightly 240L recycling only per annum	\$85
MUD - unserviced mixed use residential	\$29

**9.11 Adoption of 2022-2023 Revenue Policy (Ref: ; Author: Monaghan/Robinson)
(Continued)**

Rural waste Collection - Additional 240L waste bin collected fortnightly	\$83
Rural Waste Collection - Additional 240L recycling bin collected fortnightly	\$82
Domestic Waste Urban 360L waste bin collected weekly, 240L recycling and 240L Green Waste collected fortnightly (Current services only)	\$538
Compound Bins	\$166

Non-residential Waste Management Annual Charge

In accordance with the provisions of sections 501, 502 and 535 of the Act Council proposes to provide waste management services and levy a non-residential waste management annual charge on all rateable land categorised as business, as follows;

Type	Charge 2022-2023
BW1 waste availability charge	\$142
BW2 for each 240L Waste bin	\$138
BW4 for each 240L Recycling bin	\$98
BW5 for each Rural Waste 240L (Fortnightly)	\$98
BW8 for each 240L Greenwaste bin	\$94

General Waste Charge

In accordance with the provisions of sections 501 and 535 of the Act Council proposes to provide general waste services and levy a general waste charge on all rateable land and those properties which are exempt from rates under section 555 and 556, and excluding land categorised as business, as follows;

Property Service Locality	Qualifier	Charge
All areas of the former Palerang Council LGA excluding areas west of Queanbeyan River	Annual charge per assessment	\$307
All areas of the former Palerang Council LGA west of Queanbeyan River	Annual charge per assessment	\$166
All areas of the former Queanbeyan City Council LGA	Annual charge per assessment	\$166

Water Annual Access Charges

Queanbeyan Water Services

In accordance with the provisions of section 501 and 535 of the Act a water access charge of \$290 will be levied on all rateable land categorised as residential within the defined area of the former Queanbeyan City Council.

All strata and non-strata units or dual occupancy properties will be charged an annual water access charge equivalent to a 20mm water access charge for each single occupancy (e.g. unit, flat or granny flat).

**9.11 Adoption of 2022-2023 Revenue Policy (Ref: ; Author: Monaghan/Robinson)
(Continued)**

In the case of non-residential properties and properties exempt from rates an annual Water Access Charge will be applied for each connection according to the size of the water meter service connection/connections to the property as per the following table.

An annual water access charge equivalent to a 20mm water access charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1)(b) of the Act.

Meter Size	Annual Charge
20 mm	\$290
25 mm	\$453
32 mm	\$741
40 mm	\$1,158
50 mm	\$1,810
65 mm	\$3,058
80mm	\$4,634
100 mm	\$7,240
150mm	\$16,290

Palerang Communities Water Services

In accordance with the provisions of section 501 and 535 of the Act a water access charge will be levied on all rateable land, including strata units, and those properties which are exempt from rates under section 555 and 556 within the benefit areas of the Bungendore, Braidwood and Captains Flat water supply schemes to which the water supply is available and connected, in accordance with the number and size of water service meters connected to the land, as per the following table.

An annual water access charge equivalent to a 20mm water access charge will be levied on all rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1)(b) of the Act.

Meter Size	Annual Charge
20 mm	\$570
25 mm	\$890
32 mm	\$1,459
40 mm	\$2,280
50 mm	\$3,562
65 mm	\$6,020
80mm	\$9,118
100 mm	\$14,248
150mm	\$32,057

Water Usage Charges

A charge will be raised in accordance with Section 502 of the Act for the use of Water Supply Services on a quarterly basis on properties within the defined area of the former Queanbeyan

9.11 Adoption of 2022-2023 Revenue Policy (Ref: ; Author: Monaghan/Robinson) (Continued)

City Council. Water usage will be charged at a single variable rate of **\$4.28** per kl on all usage recorded through the water meter or meters connected to the property.

A charge will be raised in accordance with Section 502 of the Act for the use of Water Supply Services on a quarterly basis on properties within the benefit areas of the Braidwood, Bungendore and Captains Flat Water Supply Schemes. Water usage will be charged at a single variable rate of **\$3.81** per kl on all usage recorded through the water meter or meters connected to the property.

Recycled Water Annual Access Charge

All rateable land within the defined area of Googong Township will be charged an Annual Recycled Water Access Charge equivalent to a 20mm Water Access Charge in accordance with section 501 of the Act.

All strata and non-strata units or dual occupancy properties will be charged an Annual Recycled Water Access Charge equivalent to a 20mm Recycled Water Access Charge for each single occupancy (e.g. unit, flat or granny flat).

In the case of non-residential properties and properties exempt from rates an annual Recycled Water Access Charge will be applied for each connection according to the size of the water meter service connection/connections to the property as per the following table.

An Annual Water Access Charge equivalent to a 20mm Recycled Water Access Charge will apply to each parcel of rateable land which does not have a water service connected but to which a water service is available in accordance with the provision of section 552(1) (b) of the Act.

Meter Size	Annual Charge
20 mm	\$290
25 mm	\$453
32 mm	\$741
40 mm	\$1,158
50 mm	\$1,810
65 mm	\$3,058
80mm	\$4,634
100 mm	\$7,240
150mm	\$16,290

Recycled Water Usage Charge

To promote water conservation, the pricing of recycled water has been calculated at the rate of 5% below the potable water prices.

A charge will be raised in accordance with Section 502 of the Act for the use of Recycled Water Supply Services on a quarterly basis on the usage recorded through the water meter or meters connected to the property. Water usage will be charge at a single variable rate of **\$4.07** per kl.

**9.11 Adoption of 2022-2023 Revenue Policy (Ref: ; Author: Monaghan/Robinson)
(Continued)**

Queanbeyan Sewerage Access Charges

In accordance with the provisions of section 501 a sewerage access charge of \$769.00 will be levied on all residential properties within the defined area of the former Queanbeyan City Council.

All strata and non-strata units or dual occupancy properties within the defined area of the former Queanbeyan City Council will be charged an annual sewerage service charge for each single occupancy (e.g. unit, flat or granny flat).

In the case of non-residential properties and properties exempt from rates within the defined area of the former Queanbeyan City Council Annual Sewerage Service Charge will be applied according to the size of the water meter service connection/connections to the property as per the following table.

An Annual Sewerage Service Charge – Vacant Land will apply to each parcel of rateable land within the defined area of the former Queanbeyan City Council which does not have a sewerage service connected but to which a sewerage service is available in accordance with the provision of section 552(3) (a) of the Act.

Meter Size	Annual Charge
20 mm	\$769
Vacant Land	\$501
25 mm	\$1,202
32 mm	\$1,970
40 mm	\$3,078
50 mm	\$4,809
65 mm	\$8,127
80 mm	\$12,311
100 mm	\$19,236
150 mm	\$43,282

Palerang Communities Sewerage Access Charge

In accordance with the provisions of section 501 and 552(3)(a) a sewerage access charge of \$1,161.00 will be levied on all residential properties within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Schemes.

In accordance with the provisions of section 501 and 552(3)(a) a sewerage access charge will be levied on all non-residential properties within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Schemes as per the following table.

Meter Size	Annual Charge
20 mm	\$1,337
Not connected	\$1,337
25 mm	\$2,088
32 mm	\$3,422
40 mm	\$5,346

9.11 Adoption of 2022-2023 Revenue Policy (Ref: ; Author: Monaghan/Robinson)
(Continued)

Meter Size	Annual Charge
50 mm	\$8,354
65 mm	\$14,118
80 mm	\$21,386
100 mm	\$33,415
150mm	\$75,184

Sewerage Usage Charges

In accordance with the provisions of section 502 the following sewer usage charges will be levied.

Sewerage usage charge on all non-residential properties within the defined area of the former Queanbeyan City Council are calculated by applying business category SDF as defined in the NSW Office of Water, Liquid Trade Waste Regulations Guidelines April 2009 to the Sewerage Usage Charge of **\$1.33** per kl.

Sewerage usage charges for non-residential properties within the benefit areas of the Bungendore, Braidwood and Captains Flat Sewerage Scheme are calculated by applying the following business category SDF to the Sewerage Usage Charge of **\$3.22** per kl.

Land Use Description	SDF
General Main Street Businesses Shop Newsagency Cafes & Restaurants Motels Council Offices Laundromat	95%
Schools	90%
Factories Hospitals Service Clubs Hotels	85%
Churches	70%
Concrete Works	5%

Liquid Trade Waste Annual Charges

In accordance with the provisions of section 502 of the Act Council resolves to make the following liquid trade waste annual charges for all rateable land not categorised as non-residential within the benefit areas of the Queanbeyan sewerage scheme:

Discharge category	Compliance	Annual Charge	Usage per kl
One	Complying	\$120.00	\$0.00
One	Non Complying	\$120.00	\$2.69

9.11 Adoption of 2022-2023 Revenue Policy (Ref: ; Author: Monaghan/Robinson)
(Continued)

Discharge category	Compliance	Annual Charge	Usage per kl
Two	Complying	\$120.00	\$2.697
Two	Non Complying	\$120.00	\$19.71
Three		\$780.00	As stated in liquid trade waste excess mass charges in the schedule of fees and charges

In accordance with the provisions of section 502 of the Act Council resolves to make the following liquid trade waste annual charges for all rateable land not categorised as non-residential within the benefit areas of the Bungendore, Braidwood and Captains Flat sewerage schemes:

Discharge category	Compliance	Annual Charge	Usage per kl
One	Complying	\$98.00	\$0.00
One	Non Complying	\$98.00	\$3.29
Two	Complying	\$196.00	\$3.29
Two	Non Complying	\$196.00	\$19.00
Three		\$655.00	As stated in liquid trade waste excess mass charges in the schedule of fees and charges

Stormwater Management Charge

In accordance with section 496A of the Act, Council will levy the following stormwater management charges on all rateable properties for which the service is available that are within Council's urban stormwater catchment areas:

Properties categorised as Residential (not being strata titled)

A flat charge of \$25.00 for a stormwater management service charge is to be charged against each eligible assessment categorised as residential within the urban stormwater catchment.

Properties categorised as residential (strata units)

A flat charge of \$12.50 for a stormwater management service charge is to be levied against each eligible residential strata unit within the urban stormwater catchment.

Properties categorised as business (not being strata titled)

Queanbeyan Area - A stormwater management service charge is to be charged against each eligible assessment (not being strata titled) categorised as business within the urban stormwater catchment area based on the total area of the assessment. A charge of \$25.00 for every 350 square metres or part of 350 square metres will apply, with a minimum charge of \$25.00 to apply for those properties with an area of less than 350 square metres.

**9.11 Adoption of 2022-2023 Revenue Policy (Ref: ; Author: Monaghan/Robinson)
(Continued)**

Braidwood and Bungendore - A stormwater management service charge is to be charged against each eligible assessment (not being strata titled) categorised as business within the urban stormwater catchment area based on the total area of the assessment. A charge of \$25.00 for every 1,200 square metres or part of 1,200 square metres will apply, with a minimum charge of \$25.00 to apply for those properties with an area of less than 1,200 square metres.

Properties categorised as business (strata units)

A stormwater management service charge against each eligible business strata unit within the urban stormwater catchment area based on one of the following two scenarios:

1. Business strata units only

Where a strata complex contains only business properties and is not mixed development the charge per strata unit will be calculated by using a charge of \$25.00 per 350m² of the land area occupied by the strata scheme (or part thereof), proportioned by the unit entitlement of each lot in the strata scheme with a minimum charge of \$12.50 levied on each strata unit.

2. Business & residential strata units (mixed development)

If the strata complex includes properties rated as both business and residential the dominant category of the strata scheme must be determined and charges will apply for business strata units or residential strata units as previously adopted. In the event that a mixed development is 50% residential and 50% business, council has the discretion to determine whether to charge the property as a residential or business property.

Urban Land Exempt from the Stormwater Management Service Charge

The same exemptions that apply to non-rateable properties for other rates and charges also apply in respect of the stormwater management service charge pursuant to the Local Government Act. In addition, the following properties are also exempted from this charge under the provisions:

- Rateable land owned by the Crown
- Rateable land under a lease for private purposes granted under the *Housing Act 2001* or the *Aboriginal Housing Act 1998*

Interest on Overdue Rates & Charges

In accordance with Section 566 of the Act, interest will accrue on outstanding rates and charges at the rate of six per cent (6%) per annum simple interest calculated daily from 1 July 2021.

Attachments

Nil

9.12 Investment Report - May 2022 (Ref: ; Author: Monaghan/Drayton)

File Reference: 43.6.5-02

Summary

In accordance with the *Clause 212 of the Local Government (General) Regulation 2005*, the Investment Report is presented to Council monthly. This report presents the investment result for May 2022.

Recommendation

That Council:

1. Note the investment return for May 2022 was **-\$51,928**.
 2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and *Queanbeyan-Palerang Regional Council's Investment Policy*.
 3. Receive the Investment Report for the month of May 2022.
-

Background

Cash and Cash Equivalent Investments

A list of Council's cash and investments held on 31 May 2022 is detailed in the attached Investment Report Pack.

Over the last 12 months, Council's portfolio produced an annualised rate of return of -0.21%, underperforming the benchmark Bank Bill Index by -0.26%.

On 31 May 2022, the principal amount invested was \$216,221,871 and the 2021/22 financial year return to date was \$178,970 which is 9% of Council's 2021/22 budgeted return.

Market Update

The Reserve Bank (RBA) continued to withdraw monetary support by raising the cash rate by 50 basis points to 0.85% at its June 2022 meeting. The Board is expected to take further steps in the process of normalising Australian monetary conditions in the months ahead. The size and timing of future interest rate rises will be guided by incoming data and the Board's assessment of the outlook for inflation and the labour market.

Of the total \$216 million investment portfolio, Council holds \$27.2 million in TCorpIM long-term and medium-term funds. Despite a late rally, the May result continued the 2022 poor run of returns for the funds with respective regressions of \$158,159 and \$94,456.

Council's investment advisor, Laminar Capital continue to recommend Council maintain its holdings in both funds. While these funds are exposed to additional investment risks to generate higher potential returns, they are structured with longer term time horizons. The minimum advised investment time frame for the MTGF is 3-7 years and 7+ years for the LTGF.

Paired with cash asset classes, these growth assets form a diversified portfolio within the restrictions of the Investment Policy.

Implications***Legal***

Council's investments as listed in Table 2 of the attached Investment Report Pack comply fully with section 625 of the *Local Government Act 1993* and clause 212 of the Local Government General Regulations 2021, and Council's Investment Policy.

Certified by Josh Staniforth, Responsible Accounting Officer, 10/6/2022.

Policy

The Investment Policy was adopted by Council on 28 July 2021.

The annual policy review was undertaken in May 2022, and is currently under review. Councillor feedback is being collated for tabling at the 13 July 2022 Council meeting.

Environmental

Environmental considerations are now included within the standard monthly investment report. Future reporting to also incorporate additional ethical reporting measures.

Financial

Council's cash and investment balance is made up of restricted and unrestricted funds. Restrictions can be external eg Developer Contributions or internal eg by resolution of Council. Restricted investments cannot be used for general purpose expenses as they are either subject to some form of external legislative or contractual obligation or are dedicated to future Council commitments.

The following tables show the 31 May 2022 cash and investments balance by fund and by restriction.

<i>Fund</i>	<i>\$</i>
General	99,693,314
Water	35,082,055
Sewer	76,602,051
Trust	128,974
Unrestricted*	4,715,477
Total Cash & Investments	216,221,871

<i>Restriction</i>	<i>\$</i>
Unexpended Loans	17,761,792
Developer Contributions	53,881,323
Unexpended Grants	18,316,897
External Restrictions (Other)	105,807,883
Internal Restrictions	15,738,499
Total Restrictions	211,506,394
Unrestricted*	4,715,477
Total Cash & Investments	216,221,871

*Unrestricted funds are a working balance and fluctuate over time as Council's operational plan is carried out during the financial year.

Conclusion

On 31 May 2022, the 2021/22 Financial Year investment return amounted to \$178,970. The investment returns are added to the associated restricted funds (e.g. developer contributions) that form Council's investment portfolio.

Attachments

Attachment 1 Investment Report Pack - May 2022 (*Under Separate Cover*)



9.13 Adoption of Integrated Plans (Ref: ; Author: Monaghan/Tozer)

File Reference: 51.1.1

Summary

Council's draft Integrated Planning documents were presented to Council in April 2022, prior to public exhibition. The exhibition period has now concluded and Councillors have been provided with a copy of all submissions.

A number of Executive and Councillor workshops have been held regarding the submissions and other suggested changes and these are summarised below.

Council is required to adopt the Operational Plan, Delivery Program, Fees and Charges and Revenue Policy prior to 30 June 2022.

Recommendation

That:

1. **Following the consideration of submissions made on the draft Integrated Planning documents and in accordance with Section 405(5) of the *Local Government Act 1993*; Council adopt the Operational Plan 2022-23 and Delivery Program 2022-26 with the amendments shown in table 1 in the report and the minor changes proposed in submissions 13, 17, 20 and 30.**
 2. **In accordance with Clause 211(2) of the Local Government (General) Regulation 2005, Council approve expenditure in the adopted Operational Plan 2022-23.**
 3. **In accordance with Clause 211(2) of the Local Government (General) Regulation 2005, Council vote funds to meet the expenditure in the adopted Operational Plan 2022-23**
 4. **Council adopt the Fees and Charges 2022-23 in accordance with Section 608 of the *Local Government Act 1993* and adjustments as shown in submissions FC1, FC2 and FC4 and endorse the public exhibition of the proposed fee shown in FC3.**
 5. **Where fees and charges are set by the NSW Government, that Council adopt the maximum fee for inclusion in the Fees and Charges.**
-

Background

Following the election in December 2022, Council is required to develop and adopt the suite of documents under the Integrated Planning and Reporting Framework:

- Community Strategic Plan 2022-42 – endorsed 8 June 2022
- Delivery Program 2022-26
- Operational Plan 2022-23
- Revenue Policy 2022-23 (separate report)
- Fees and Charges 2022-23
- Resourcing Strategy, including Long Term Financial Plan and Workforce Management Strategy (currently on exhibition, to be adopted in July 2022)

9.13 Adoption of Integrated Plans (Ref: ; Author: Monaghan/Tozer) (Continued)

Implications***Engagement***

The draft Integrated Plans were placed on public exhibition between 28 April and 29 May 2022. During the period, Council held community meetings in Braidwood, Bungendore and Queanbeyan where the plans were discussed with the community. In addition to the community meetings, the documents were advertised via:

- Social media
- Media release
- Council's e-newsletter
- May edition of QPRC News
- Email notification to Your Voice subscribers
- Email to community groups and associations

Councillor workshops were held on 1 June and 15 June to discuss the submissions and other proposed changes to the document. All submissions were provided to councillors in early June. Staff have responded to all submissions in the attached document.

Following staff consideration of submissions and discussions with Councillors, the following amendments to the Integrated Plans are to be considered in adopting the final plans.

Table 1: Recommended changes to Operational Plan 2022-23 and Delivery Program 2022-26

Item / Project	Cost \$	Funding Source	2022-23 proposed General Fund budget adjustments
2022-23 Draft Operational Plan Budget Movement Unrestricted Cash			-\$1,478,177
Reduce sporting facilities hire	\$12,000	General Revenue	-\$12,000
Lake Jerrabomberra – Algal UV units	\$28,000	General revenue	-\$28,000
Bushland management – Mt Jerra, offset properties, natural reserves	\$25,000	General Revenue	-\$25,000
Climate Change actions	\$25,000	General Revenue	-\$25,000
Industry and Workforce Skills Audit	\$80,000	50% grant funding	-\$40,000
Memorial Park Capital works - defer budget to 22-23	\$4,000,000	100% loan funded	-\$165,183
Increased budget for Development Application Fees based on increased volume		General Revenue	\$21,000
Operating Grant to assist Development Application Process		General Revenue	\$350,000
Reduce Roads Resheet Budget due to high volume of natural disaster recovery work		General Revenue	\$200,000
Bungendore Carpark works to be funded from property reserve		Property Reserve	\$60,000

9.13 Adoption of Integrated Plans (Ref: ; Author: Monaghan/Tozer) (Continued)

Item / Project	Cost \$	Funding Source	2022-23 proposed General Fund budget adjustments
Bungendore Pool	\$2m 22-23 \$8m 23-24	Loans, contribution	\$0
Bungendore footpaths <ul style="list-style-type: none"> • BGD - Ellendon St Refuge Island (at Forster St) - \$28,000 • BGD - Ellendon St Shared Path (King St to Finch St) - \$103,000 • BGD - Forster St Shared Path (Ellendon St to Majara St) - \$144,000 	\$275,000	Section 94 reserve	\$0
Captains Flat park remediation	\$400,000	Grant	\$0
Captains Flat RSL car park remediation	\$40,000	Grant	\$0
Heritage databases	\$4,0000	Reserve	\$0
Final General Fund cash position			-\$1,142,360

Changes have been made as listed in the following submissions:

- 13 – change to wording for some Land-Use Planning actions in Delivery Program
- 17 – inclusion of tourism-related actions in Delivery Program
- 20 – expand demographic information to individual communities (pending availability of updated Census data)
- 30 – Amend wording for action DP1.8 in Delivery Program

Council considered a number of submissions on the Maslin Place drainage. A design has been completed for the project and the works are currently valued at \$1.75m. Council is holding \$468,000 in Section 94 funding, leaving a shortfall of \$1.3m. Given the budget position for 2022-23, staff have not recommended allocating any funding to this project in 2022-23, however have suggested that Council consider placing \$250,000 into a reserve for this project from 2023-24 onwards until enough funds are held to complete the works. Council will continue to seek grant funding and other funding assistance to bring forward the works where possible.

The draft capital works program included \$8m for the Bungendore Pool project in 2022-23 with a further \$2m in 2023-24. This has been amended to \$2m in 2022-23 and \$8m in 2023-24 to match with the project timeframes.

Four submissions were received from staff on the draft Fees and Charges. All submissions are supported by staff, noting that submission FC3 requests a new fee. This new fee will be placed on public exhibition for 28 days.

A number of Council's fees and charges, including development applications and animal management, are set by the NSW Government. Council applies the maximum fee allowed for each fee set by the NSW Government. These fees are noted as 'M under the Pricing Policy column in the Fees and Charges.

A number of other formatting changes, clarifications and other minor changes will be made to the documents following suggestions from staff, councillors and the community.

9.13 Adoption of Integrated Plans (Ref: ; Author: Monaghan/Tozer) (Continued)

All those people who made submissions will be acknowledged for their feedback and notified that the adopted Operational Plan is on Council's website.

Financial

The Operational Plan sets Council's budget for the 2022-23 financial year. When presented to Council in April 2022, the draft budget showed a \$8.45m operating deficit and a \$1.4m cash deficit in Council's General Fund.

Following the consideration of submissions and workshops with councillors, the above changes would result in an operating deficit of \$8.3m and a cash deficit of \$1.142m for the 2022-23 financial year. Any changes made by Council at the 22 June meeting will impact this result.


Integrated Plan


The adoption of the above documents are critical to Council achieving the requirements of the Integrated Planning and Reporting Framework. As mentioned above, the Resourcing Strategy, including the Long-Term Financial Plan and Workforce Management Strategy are still on public exhibition (until 26 June 2022) and will be reported to Council in July 2022 for adoption.

Conclusion

Council's Integrated Planning documents have been developed in consultation with Councillors, staff and the community and are presented for adoption. The Delivery Program is reviewed every 12 months should any significant changes be required.

Attachments

Attachment 1  Summary of submissions and staff recommendation - draft Integrated Plans 2022-23 *(Under Separate Cover)*

Attachment 2  Collated submissions *(Under Separate Cover)*

10.1 Grants Associated with Improvement to Development Assessment Processes
(Ref: ; Author: Thompson/Harlor)

File Reference: 26.1.98-20, 26.1.98-21

Report

The NSW Government, in acknowledging the pressures on many Council's planning and assessment processes have initiated the Faster Local Assessment and NSW Planning Portal grant programs. QPRC is eligible for both and invited to nominate projects that will address issues and improve Council's development assessment processes. The main objective is to reduce the timeframe from development application lodgement to determination.

Faster Local Assessment Grants

QPRC was one of 16 mainly larger and metropolitan Council's where there is significant housing growth invited to submit an application. The program aims to support:

- Changes in Council processes that contribute to faster processing times
- Assessment of local DAs and Planning Proposals to bring forward housing supply

The grant has a total value of \$350,000 to be paid in 3 instalments over the next 11 months with the first instalment of \$250,000 being paid before 30 June 2022. It is to be acquitted by no later than 31 May 2023.

The grant required the execution of a Funding Deed which the Chief Executive Officer has signed, given the very short period between the award of the grant and the time when the executed deed had to be submitted.

A condition of the grant requires Council to prepare and submit a Process Improvement Plan within four weeks of the Deed being signed by all parties. Staff are currently working on this plan along with a range of other measures to address the current backlog of development applications and improve future processes.

NSW Planning Portal API Grant

This program is specifically aimed to improve the integration of the NSW Planning Portal and Council's IT system thus eliminating the need for Council personnel to transfer data manually. The grant funding is available for all 128 councils in NSW. Funding will be paid prior to 30 June 2022. A project progress report is required to be submitted by Council no later than 31 May 2023 and the project acquittal report to be lodged no later than 29 February 2024.

Recommendation

That the report be received for information.

Attachments

Nil

File Reference: 22 June 2022 reports

Synopsis

Council at its meeting on 23 February 2022 resolved (*Resolution No 093/22*) to publish details of Councillor workshops in the Agenda of the next Council meeting.

Recommendation

That the report be received for information.

Report

During the period 2 -15 June 2022, the following workshops were held:

Date	Workshops	Presenter/s (if applicable)
14/06/2022	DA Matter for Council Meeting	Nil
14/06/2022	Queanbeyan Memorial Park and future Cemetery needs	Nil
14/06/2022	Monaro Street Upgrade	Nil
15/06/2022	Information Session re Bungendore High School	Schools Infrastructure NSW: Carlo Bellinato Stuart Bicknell Shay Bergin Lachlan MacDonald Sarah Kelly
15/06/2022	Affordable Housing Strategy	Judith Stubbs and Assoc: Judith Stubbs
15/06/2022	Operational Plan 22/23	Nil

Attachments

Nil

11.1 Local Traffic Committee Meeting - 7 June 2022 (Ref: ; Author:
Cooke/Zubrinich)

File Reference: 31.4.1

Summary

The Local Traffic Committee has submitted the minutes and recommendations of its meeting held on 7 June 2022 for Council's information and consideration.

Recommendation

That Council:

1. Note the minutes of Local Traffic Committee held on 7 June 2022.
2. Adopt recommendations LTC 19/2022 to LTC 28/2022 from the meeting held on 7 June 2022.

LTC 19/2022:	Under <i>The Roads Act 1993</i> , approve the TCP/TMP for the Capital to Coast Event.
LTC 20/2022:	Under <i>The Roads Act 1993</i> , approve the TCP/TMP for the Husky Ultra Festival.
LTC 21/2022:	Under <i>The Roads Act 1993</i> , this event is not supported by Local Traffic Committee in its current form.
LTC 22/2022:	Under <i>The Road Transport Act 2013</i> , approve proposed line marking and signage changes to Jerrabomberra Parkway Wombat Crossing as per design.
LTC 23/2022:	Under <i>The Road Transport Act 2013</i> , approve proposed line marking and signage changes to Queanbeyan West School as per design.
LTC 24/2022:	Under <i>The Road Transport Act 2013</i> , approve proposed line marking and signage changes to MacQuoid Street as per design.
LTC 25/2022:	Under <i>The Road Transport Act 2013</i> , approve proposed bus zone signage changes to Ellendon Street as per design.
LTC 26/2022:	Under <i>The Road Transport Act 2013</i> , proposed bus zone signage changes to Mowatt Street as per design.
LTC 27/2022:	Under <i>The Road Transport Act 2013</i> approve proposed removal of no stopping signs in the Lowe Street Car Park as per design.
LTC 28/2022:	Under <i>The Road Transport Act 2013</i> approve proposed bus zone signage changes to Crawford Street as per design.

Attachments

Attachment 1 Local Traffic Committee Minutes - 7 June 2022 (*Under Separate Cover*)



15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.