



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held via Zoom and at the Council Chambers, 253 Crawford Street, Queanbeyan on Wednesday, 23 November 2022 commencing at 5.30pm.

## **ATTENDANCE**

**Councillors:** Cr Winchester (Chairperson)

Cr Biscotti  
Cr Burton  
Cr Grundy  
Cr Livermore  
Cr Preston  
Cr Taskovski  
Cr Ternouth  
Cr Webster  
Cr Willis  
Cr Wilson

**Staff:**

R Ryan, General Manager  
P Hansen, Director Infrastructure Services  
M Thompson, Director Development and Environment  
J Richards, Director Community, Arts and Recreation  
K Monaghan, Director Corporate Services

**Also Present:** W Blakey, Clerk of the Meeting

L Ison, Minute Secretary

### **1. OPENING**

The meeting commenced at 5.30pm.

### **2. ACKNOWLEDGEMENT OF COUNTRY**

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

### **3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

There were no apologies.

**4. CONFIRMATION OF MINUTES**

**4.1 Minutes of the Ordinary Meeting of Council held on 9 November 2022**

468/22

**RESOLVED (Winchester/Wilson)**

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 9 November 2022 be confirmed.

The resolution was carried unanimously.

**5. DISCLOSURES OF INTERESTS**

468/22

**RESOLVED (Winchester/Willis)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Winchester declared a less than significant non-pecuniary interest in Item 9.2: Development Application DA.2022.1121 - Respite Care Centre - 16 Agnes Avenue, Crestwood, stating he was the former Vice President of Respite Care in Queanbeyan. Cr Winchester proposed to leave the Chambers when the Item is being considered.

Cr Willis declared a significant non-pecuniary interest in Item 16.1: Review of Expressions of Interest of Environment and Sustainability Advisory Committee, stating she is a partner of the specified person. Cr Willis proposed to leave the Chambers when the Item is being considered.

**6. ADJOURNMENT FOR PUBLIC FORUM**

At this stage of the proceedings, the time being 5.33pm, Cr Winchester advised that the meeting should now adjourn for the Public Forum.

469/22

**RESOLVED (Winchester/Ternouth)**

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

**ADJOURNMENT:**

The meeting adjourned for the Public Forum at 5.33pm and resumed at 5.52pm.

**7. MAYORAL MINUTE**

There was no Mayoral Minute.

**8. NOTICES OF MOTIONS OF RESCISSION**

There were no Notices of Motions of Rescission.

**9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**

**9.1 Development Application DA.2022.1184 - Alterations and Additions to Braidwood Heritage Museum - 186 Wallace Street, Braidwood**

470/22

**RESOLVED (Willis/Taskovski)**

That:

1. Council support a variation to the requirements of Part 7.30 of the Braidwood Development Control Plan 2006 by dispensing with the provision of on-site parking in this particular instance due to the following factors:
  - Access to the proposed development is severely constrained and substantially increasing the number of vehicle movements to and from the site would not be a desirable outcome.
  - The community benefits of the proposed development from both a heritage and social perspective mean that the utilisation of the site for Museum activities takes precedence over using that land for on-site carparking.
  - The existing on-street parking has capacity to absorb the additional parking demands generated by the development during its proposed hours of operation.
  - Disabled parking is able to be accommodated onsite.
2. Development application DA.2022.1184 for alterations and additions to the existing Museum, new visitor accommodation, cafe, office, sales area, artisan studios, landscaping and associated infrastructure works at Lot 1 DP86338, No.186 Wallace Street, Braidwood be granted conditional approval.

The resolution was carried unanimously.

The Mayor, having declared an interest in the following item, vacated the Chair and left the Chambers at 5.57pm. The Deputy Mayor assumed the Chair.

**9.2 Development Application DA.2022.1121 - Respite Care Centre - 16 Agnes Avenue, Crestwood**

471/22

**RESOLVED (Wilson/Biscotti)**

That:

1. Development application DA.2022.1121 for a construction of a community facility for use as a respite care centre on Lot 33, Lot 34 DP 14341 and Lot 35 DP 14341, No.16 Agnes Avenue, Crestwood be granted conditional approval.
2. Council actively seek grant funding to pursue Option A for the park embellishment, as endorsed by Council in 2020, including the construction of a new basketball court.

The resolution was carried unanimously.

The Mayor returned to the Chambers at 6.04pm and assumed the Chair.

**9.3 Modification Application DA.2020.1022.D - Modification to Queanbeyan Civic and Cultural Precinct Development - 257 Crawford Street, Queanbeyan**

472/22

**RESOLVED (Grundy/Wilson)**

That modification application DA.2020.1022.D for a public administration building including civic and cultural precinct, basement car parking, subdivision and ancillary infrastructure on Lot 2 DP 748338, Lot 18 DP 548244, Lot 1 DP 748338, Lot 1 DP 1179998, Lot 2 DP 1179998, Lot 5 DP 1179998, No.257 Crawford Street, Queanbeyan be granted approval in accordance with the original conditions of development consent as modified by the following:

Modify condition 1 to reflect the amended plans except as otherwise varied by any other conditions of the consent as follows (for clarity amendments are highlighted in grey):

Drawing Reference	Date
Plans prepared by Cox Architects	12.08.22
DA 01-01 Coversheet Drawing Index, revision 7	27.04.21
DA 10-01 Subdivision Plan Existing, revision 7	27.04.21
DA 11-01 Site Plan, revision 12	12.08.22
DA 13-01 Staging Plan, revision 8	27.04.21
DA 15-01 Demolition Plan, revision 9	12.08.22
DA 21-01 A Basement Plan, revision 12	12.08.22
DA 21-01 B Basement Plan, revision 1	12.08.22

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DA 21-02 A Ground Plan, revision 12	12.08.22
DA 21-02 B Ground Plan, revision 1	12.08.22
DA 21-03 Mezzanine Plan, revision 10	27.04.21
DA 21-04 Level 1 Plan, revision 9	27.04.21
DA 21-05 Level 2 Plan Revision 9	27.04.21
DA 21-06 Level 3 Plans, revision 9	27.04.21
DA 21-07 Level 4 Plans, revision 9	27.04.21
DA 21-08 Level 5 Plans, revision 9	27.04.21
DA 21-09 Plant – Mechanical + Services, revision 8	27.04.21
DA 21-10 Roof Plans, revision 8	27.04.21
DA 30-01 Elevations, revision 8	27.04.21
DA 30-02 Elevations, revision 8	27.04.21
DA-30-03 Elevations, revision 4	12.08.22
DA-30-04 Elevations, revision 1	12.08.22
DA 31-01 Site Elevation, revision 7	27.04.21
DA 32-01 External Finishes Schedule, revision 6	27.04.21
DA 40-01 Sections, revision 6	27.04.21
DA 40-02 Sections, revision 7	27.04.21
DA-50-01 Basement Ramp, revision 3	12.08.22
DA-60-01 Bike Store – Ground Plan, revision 1	12.08.22
DA-60-02 Bike Store – Roof Plan, revision 1	12.08.22
DA 70-01 Solar Study, revision 5	27.04.21
DA 71-01 Shadow Diagram – Summer, revision 7	27.04.21
DA 71-02 Shadow Diagram Equinox, revision 7	27.04.21
DA 71-03 Shadow Diagram Winter Solstice, revision 7	27.04.21
DA 90-01 GFA Schedules, revision 8	27.04.21
DA 94-01 Signage Schedule, revision 6	27.04.21
Plan prepared by Indesco	
025 Ramp Plan Grade and Section, revision 1	04.07.22
030 Swept Path Analysis, revision 1	04.07.22
S080 Ramp Marking Plans, revision 1	04.07.22
S081 Ramp Sections and Details, revision 1	04.07.22
Other Documents	
Statement of Environmental Effects prepared by SMEC	07.05.21
Landscape Plans	Appendix B
Civil Plans	Appendix C

Traffic Assessment _QPRC – Rutledge Street Ramp Alterations and Lowe Street Car Park Access Closure	08.07.22
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For: Crs Winchester, Biscotti, Burton, Grundy, Livermore, Preston, Taskovski, Ternouth, Webster and Wilson

Against: Cr Willis

**9.4 South Jerrabomberra Planning Proposal PP-2022-2258 - Rezoning of Rural Land to Residential Land - Result of Public Consultation and Agency Consultation**

473/22

**RESOLVED (Wilson/Biscotti)**

That Council:

1. Note the outcomes of the recent public exhibition of the Planning Proposal for South Jerrabomberra being PP-2022-2258.
2. Adopt Planning Proposal PP-2022-2258.

The resolution was carried unanimously.

**9.5 Draft QPRC Affordable Housing Strategy**

**MOVED (Willis/Webster)**

That Council place the draft QPRC Affordable Housing Strategy and its background material on public exhibition for a minimum period of 60 days.

**AMENDMENT (Grundy/Ternouth)**

That consideration of the draft QPRC Affordable Housing Strategy be deferred until estimated costs are provided.

The amendment (of Crs Grundy and Ternouth) was PUT and LOST.

For: Crs Burton, Grundy and Ternouth

Against: Crs Biscotti, Livermore, Preston, Taskovski, Webster, Wilson, Willis and Winchester

The motion (of Crs Willis and Webster) was PUT and CARRIED.

474/22

**RESOLVED (Willis/Webster)**

That Council place the draft QPRC Affordable Housing Strategy and its background material on public exhibition for a minimum period of 60 days.

For: Crs Winchester, Biscotti, Burton, Livermore, Preston, Taskovski, Ternouth, Webster, Willis and Wilson

Against: Cr Grundy

**9.6 Queanbeyan Showgrounds Cultural and Heritage Interpretation Plan**

475/22

**RESOLVED (Wilson/Willis)**

That Council endorse the Queanbeyan Showground Cultural and Heritage Interpretation Plan to be placed on public exhibition to the end of January 2023 and the resulting Community Engagement Report come back to Council for consideration.

The resolution was carried unanimously.

**9.7 Naming of New Off Lead Dog Area - Googong Neighbourhood 2**

476/22

**RESOLVED (Preston/Biscotti)**

That Council endorse the name of "Scentral Bark" for the new dog park at Googong, Neighbourhood 2, Stage 14.

For: Crs Winchester, Biscotti, Burton, Grundy, Livermore, Preston, Taskovski, Ternouth, Webster and Wilson

Against: Cr Willis

**9.8 Proposed Transfer of a Crown Road (Brick Kiln Lane) to Council**

477/22

**RESOLVED (Willis/Livermore)**

That Council object to the transfer of Brick Kiln Lane at Bendoura for the following reasons:

1. Council does not have the financial capacity to become the roads authority for this road.
2. Brick Kiln Lane at Bendoura does not meet the transfer criteria contained in Council's Crown Road Management Policy.
3. Council does not have the resources capacity to manage the administration of this road and any associated maintenance and repair requirements.

The resolution was carried unanimously.

**9.9 Draft QPRC Bin Inspection and Contamination Policy**

478/22

**RESOLVED (Willis/Biscotti)**

That Council:

1. Place the draft Bin Inspection and Contamination Policy on public exhibition in accordance with Council policies.
2. Receive a future report detailing the consultation process and outcomes.

The resolution was carried unanimously.

- 479/22                    **9.10 Establishment of s355 Committee for Braidwood Common**  
**RESOLVED (Preston/Willis)**  
That Council agree to the establishment of a Section 355 Committee to manage the land currently referred to as Braidwood Common.  
  
The resolution was carried unanimously.
- 480/22                    **9.11 Annual Report - 2021-22**  
**RESOLVED (Wilson/Winchester)**  
That Council endorse the Annual Report 2021-22.  
  
The resolution was carried unanimously.
- 481/22                    **9.12 Reviewed Policies**  
**RESOLVED (Willis/Preston)**  
That Council place the following Policies on public exhibition for 28 days:  
  - Corporate Sponsorship Policy
  - Footpath Management Policy
  - Cat Containment Policy  
The resolution was carried unanimously.
- 482/22                    **9.13 Memorandum of Understanding - 88 Wallace Street, Braidwood**  
**RESOLVED (Willis/Grundy)**  
That Council:  
  1. Endorse the Memorandum of Understanding for the use of 88 Wallace Street, Braidwood by the Braidwood Heritage Museum for a period of 3 months, with the option to extend for a further 3 months if operationally suitable.
  2. Request a financial contribution towards electricity charges for the duration of the occupancy at the premises.  
The resolution was carried unanimously.
- 483/22                    **9.14 ACT-QPRC Statement of Intent**  
**RESOLVED (Taskovski/Wilson)**  
That Council authorise the Mayor to execute the ACT-QPRC Statement of Intent and Work Plan 2022.  
  
The resolution was carried unanimously.



**9.15 Quarterly Budget Review Statement for the Quarter Ending 30th September 2022**

484/22

**RESOLVED (Wilson/Willis)**

That Council receive the September 2022 Quarterly Budget Review Statement and adopt the budget variations outlined in the report and note the opinion of the Responsible Accounting Officer in relation to Council's financial performance and projected year result is unsatisfactory.

The resolution was carried unanimously.

**9.16 Loan Agreement - Common Seal of Council**

485/22

**RESOLVED (Preston/Willis)**

That Council authorise the use of the Common Seal for the execution of the Loan Agreement with ANZ Bank.

The resolution was carried unanimously.

**9.17 Investment Report - October 2022**

486/22

**RESOLVED (Willis/Grundy)**

That Council:

1. Receive the Investment Report for the month of October 2022.
2. Note the investment return for October 2022 was \$1,241,816.
3. Note the investment portfolio has been made in accordance with the *Local Government Act (1993)*, the *Local Government (General) Regulation (2005)* and Queanbeyan-Palerang Regional Council's Investment Policy.

The resolution was carried unanimously.

**9.18 Financial Sustainability Options and Revised Long Term Financial Plan**

487/22

**RESOLVED (Wilson/Biscotti)**

That Council:

1. Endorse the draft Long Term Financial Plan 2022-32 for public exhibition.
2. Endorse the amendments to the 2022-26 Delivery Program for public exhibition.
3. Endorse the three proposed Special Rate Variation scenarios for community consultation with feedback to be considered at the Extraordinary Council meeting to be held on 1 February 2023.
4. Notify IPART of its intention to apply for a special variation.

The resolution was carried unanimously.

**10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**

488/22      **10.1 Community Consultation Captains Flat Replacement Playground**

**RESOLVED (Preston/Willis)**

That the report be received for information.

The resolution was carried unanimously.

489/22      **10.2 Outcome of Community Consultation - Nerriga Main Street Upgrade**

**RESOLVED (Livermore/Webster)**

That the report be received for information.

The resolution was carried unanimously.

490/22      **10.3 Finalisation of Power Purchase Agreement**

**RESOLVED (Willis/Wilson)**

That the report be received for information.

The resolution was carried unanimously.

491/22      **10.4 Councillor Workshops**

**RESOLVED (Burton/Livermore)**

That the report be received for information.

The resolution was carried unanimously.

**11. REPORTS OF COMMITTEES**

492/22      **11.1 Minutes of the QPRC Sports Council Meeting - August 2022**

**RESOLVED (Wilson/Biscotti)**

That Council note the minutes of the QPRC Sports Council held on 8 August 2022.

The resolution was carried unanimously.

493/22

## 11.2 Disability Access Committee - November 2022

### **RESOLVED** (Biscotti/Webster)

That Council:

1. Note the minutes of Disability Access Committee held on 1 November 2022.
2. Adopt recommendations DAC 04/2022 to 06/2022 from the meeting held on 1 November 2022.

DAC 04/2022 Communications team to seek feedback from the Access Committee on the accessibility of the QPRC website and systems before the end of 2022. Any suggestions to be reviewed and adopted where possible to improve usability and accessibility of content.

DAC05/2022 Communications team to commit to user beta testing with the Access Committee going forward when considering major changes to content or structure.

DAC06/2022 Events team to consult with Access Committee on their plan for community events in 2023. Suggestions to improve accessibility include incorporation of Auslan at major events, closed captions for recorded events, sensory spaces at festivals, all terrain wheelchairs, etc.

The resolution was carried unanimously.

## **12. NOTICES OF MOTIONS**

There were no Notices of Motions.

## **13. REPORTS TO COUNCIL - DELEGATES REPORTS**

There were no Delegates' reports.

## **14. QUESTIONS WITH NOTICE**

There were no Questions with Notice.

## **15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

**16. REPORTS FOR CLOSED SESSION**

494/22

**RESOLVED (From the Chair)**

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

**Item 16.1 Review of Expressions of Interest for Environment and Sustainability Advisory Committee**

*Item 16.1 is confidential in accordance with s10(A) (a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

The resolution was carried unanimously.

The meeting then moved into Closed Session at 7.11pm to discuss the matters listed above.

Cr Willis, having declared an interest in the following item, left the Chambers at 7.11pm.

**16.1 Review of Expressions of Interest for Environment and Sustainability Advisory Committee**

495/22

**RESOLVED (Livermore/Preston)**

That:

1. Council endorse the appointment of the following five community members to the new QPRC Environment and Sustainability Advisory Committee:
  - Daryl Crapp (Karabar)
  - Margaret Sewell (Greenleigh)
  - Felicity Sturgis (Braidwood)
  - Carolyn Larcombe (Googong)
  - Tony Hill (Mount Fairy)
2. Queanbeyan Landcare's nomination of Tom Baker be accepted.

The resolution was carried unanimously.

Cr Willis returned to the Chambers at 7.13pm.

496/22

**RESOLVED (Winchester/Preston)**

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 7.16pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

**17. CONCLUSION OF THE MEETING**

The time being 7.17pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR KENRICK WINCHESTER  
MAYOR  
CHAIRPERSON**