



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held via Zoom and at the Council Chambers, 253 Crawford St, Queanbeyan on Wednesday, 27 September 2023 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Winchester (Chairperson)
Cr Biscotti
Cr Burton
Cr Grundy
Cr Livermore
Cr Preston - via Zoom
Cr Taskovski
Cr Willis
Cr Wilson

Staff: R Ryan, General Manager
P Hansen, Director Infrastructure Services
J Richards, Director Community, Arts and Recreation
T Reich, A/Director Development and Environment
R Tozer, A/Director Corporate Services

Also Present: W Blakey (Clerk of the Meeting)
L Ison (Minute Secretary)

1. OPENING

The meeting commenced at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

380/23

RESOLVED (Winchester/Biscotti)

That the apologies for non-attendance from Crs Macdonald and Webster be received and that leave of absence be granted.

The resolution was carried unanimously.

4. CONFIRMATION OF MINUTES**4.1 Minutes of the Ordinary Meeting of Council held on 13 September 2023**

381/23

RESOLVED (Winchester/Taskovski)

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 13 September 2023 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

382/23

RESOLVED (Winchester/Taskovski)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

There were no disclosures.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.33pm, Cr Winchester advised that the meeting should now adjourn for the Public Forum.

383/23

RESOLVED (Winchester/Taskovski)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.33pm and resumed at 5.42pm.

7. MAYORAL MINUTE

There was no Mayoral Minute.

8. NOTICES OF MOTIONS OF RESCISSION

There were no Notices of Motions of Rescission.

The Mayor vacated the Chair at 5.42pm. The General Manager assumed the Chair, as Returning Officer to conduct the election of Mayor and Deputy Mayor.

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 Election of Mayor

384/23

RESOLVED (Wilson/Preston)

That Council elect a Mayor to serve between September 2023 until the Local Government Elections in September 2024; and if more than one Councillor is nominated, the election will proceed by open voting.

The resolution was carried.

For: Crs Biscotti, Burton, Livermore, Preston, Taskovski,
Willis, Wilson and Winchester
Against: Cr Grundy

The Returning Officer called for nominations for the position of Mayor between September 2023 until the Local Government Elections in September 2024. There were two valid written nominations received, those of Cr Mareeta Grundy and Cr Kenrick Winchester. Both having accepted the nomination, a vote was taken. The vote by a show of hands resulted in three votes for Cr Grundy and six votes for Cr Winchester.

The Returning Officer declared Cr Winchester duly elected as Mayor.

9.2 Election of Deputy Mayor

385/23

RESOLVED (Wilson/Taskovski)

That Council elect a Deputy Mayor to serve between September 2023 until the Local Government Elections in September 2024; and if more than one Councillor is nominated, the election will proceed by open voting.

The resolution was carried unanimously.

The Returning Officer called for nominations for the position of Deputy Mayor between September 2023 until the Local Government Elections in September 2024. There was one written nomination received, that of Cr Esma Livermore.

The Returning Officer declared Cr Livermore duly elected as Deputy Mayor.

Cr Winchester assumed the Chair at 5.47pm.

9.3 Council Meeting Schedule 2024

386/23

RESOLVED (Winchester/Taskovski)

That Council confirm the following:

1. Ordinary Council meetings are to be held on the second and fourth Wednesday of each month, except for December and January, as per Council's Code of Meeting Practice (2022).
2. An Ordinary Council meeting will be held on the second Wednesday of December 2023 and the fourth Wednesday of January 2024.
3. Pre-meeting briefing schedules to be held at 4.30pm on the Tuesday prior to a Council Meeting.
4. Note the 12 month trial for some Council Meetings to be held in the locations being Council Chambers Queanbeyan and Braidwood Library.

The resolution was carried unanimously.

9.4 Exhibition of Memorial Garden Preliminary Concept Design

387/23

RESOLVED (Willis/Preston)

That Council place the Memorial Garden Preliminary Concept Design and associated documents on public exhibition for 42 days (six weeks) and revise the engagement strategy accordingly.

The resolution was carried.

For: Crs Biscotti, Burton, Grundy, Livermore, Preston,
Taskovski, Willis and Wilson

Against: Cr Winchester

9.5 WB Freebody Sculpture

388/23

RESOLVED (Grundy/Biscotti)

That Council:

1. Accept the sculpture of former Alderman and Mayor of Queanbeyan City Council, WB Freebody as a gift from the family.
2. Refer the proposal to the Cultural Development and Public Art Committee.
3. Receive a further report following investigation of an appropriate location, options for the installation and associated costs.

The resolution was carried unanimously.

- 389/23 **9.6 Access Agreement Queanbeyan District Cricket Club Freebody Oval**
RESOLVED (Biscotti/Wilson)
That:
 1. Council endorse amending the existing access agreement between QPRC and the Queanbeyan District Cricket Club to include the new pavilion building on Freebody Oval.
 2. The updated agreement be placed on public exhibition for 30 days inviting submissions to be received.

The resolution was carried unanimously.
- 390/23 **9.7 Renewal of Licences over Letchworth Estate Reserve to Queanbeyan and District Dog Training Club and Monaro Archers Inc**
RESOLVED (Biscotti/Wilson)
That Council approves the renewal of Licence Agreements between QPRC and; the Queanbeyan and District Dog Training Club over part of Letchworth Estate Reserve for a further five-year period; and Monaro Archers over part of Letchworth Estate Reserve for a further five-year period.

The resolution was carried unanimously.
- 391/23 **9.8 Draft Licence Agreement - Breakpoint Tennis**
RESOLVED (Grundy/Wilson)
That:
 1. Council agree in principle to enter into a five-year Licence Agreement with Breakpoint Tennis for the management and usage of the two Tennis Courts in Beltana Park at Googong.
 2. These Licence Agreement proposals be advertised in accordance with S47 and 47A of the Local Government Act 1993.
 3. If no objection to the proposals is received the Licence Agreements be executed.

The resolution was carried unanimously.
- 392/23 **9.9 Australia Day Committees**
RESOLVED (Grundy/Willis)
That Council endorse the amended Terms of Reference and membership for the Australia Day Organising Committee and Australia Day Awards Committee.

The resolution was carried unanimously.

- 393/23 **9.10 Investment Report - August 2023**
RESOLVED (Willis/Taskovski)
That Council:
1. Receive the Investment Report for the month of August 2023.
 2. Note the investment return for August 2023 was \$731,746.
 3. Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2021) and Queanbeyan-Palerang Regional Council's Investment Policy.
- The resolution was carried unanimously.
- 394/23 **9.11 Water Wise and Recycled Water Supply Policy Review**
RESOLVED (Willis/Livermore)
That Council:
1. Defer consideration of the Waterwise Policy .
 2. Adopt the Potable and Recycled Water Supply Policy.
- The resolution was carried unanimously.
- 395/23 **9.12 Public Interest Disclosures Policy**
RESOLVED (Biscotti/Burton)
That Council endorse the Public Interest Disclosures Policy and place on exhibition for 28 days inviting submissions.
- The resolution was carried unanimously.
- 396/23 **9.13 Rescinding Council's Unsolicited Proposals Guide**
RESOLVED (Willis/Wilson)
That Council rescind the Unsolicited Proposals Guide.
- The resolution was carried unanimously.
- 10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**
- 397/23 **10.1 Regional and Local Roads Repair Program**
RESOLVED (Grundy/Wilson)
That the report be received for information.
- The resolution was carried unanimously.
- 398/23 **10.2 Update on Matters Related to Hume Materials Recycling Facility Fire**
RESOLVED (Willis/Livermore)
That the report be received for information.
- The resolution was carried unanimously.

- 399/23 **10.3 Gas Appliances Council Buildings Audit**
 RESOLVED (Willis/Wilson)
 That the report be received for information.

 The resolution was carried unanimously.
- 400/23 **10.4 Koori Biz Project**
 RESOLVED (Wilson/Willis)
 That the report be received for information.

 The resolution was carried unanimously.
- 401/23 **10.5 Shade Covers for QPRC Pools**
 RESOLVED (Willis/Taskovski)
 That the report be received for information.

 The resolution was carried unanimously.
- 402/23 **10.6 Ellerton Drive Extension Loan Fact Sheet**
 RESOLVED (Wilson/Taskovski)
 That the report be received for information.

 The resolution was carried unanimously.
- 403/23 **10.7 Bi-Annual Review of Councillor Expenses**
 RESOLVED (Biscotti/Wilson)
 That the report be received for information.

 The resolution was carried unanimously.
- 404/23 **10.8 Councillor Workshops**
 RESOLVED (Preston/Biscotti)
 That the report be received for information.

 The resolution was carried unanimously.

11. REPORTS OF COMMITTEES**11.1 QPRC Heritage Advisory Committee Minutes of 24 August 2023**

405/23

RESOLVED (Willis/Livermore)

That Council:

1. Note the minutes of QPRC Heritage Advisory Committee held on 24 August 2023 - 23/23.
2. Note recommendations 24/23 to 27/23 from the meeting held on 24 August 2023:
 - a. QPRC HAC 24/23 – Development Application 2023.0273 at 119 Wallace Street, Braidwood for demolitions, alterations, and additions.
 - i. The Committee has a consensus view that the t-shaped shed should be retained on site given its heritage value and potential for reuse.
 - ii. The Committee notes that the DA put before it is incomplete and may be expanded upon in the future. In the event that further information is received, the Committee request that it be returned to the Committee for consideration.

QPRC HAC 25/23 – Development Application 2023.0083 at 124-126 Wallace Street, Braidwood for alterations and additions.

The Committee has no objection to the proposed development.

- b. QPRC HAC 26/23 – Development Application 2022.1661 at 30 Alice Street, Queanbeyan for demolition of existing dwelling and construction of a dwelling house.

The Committee does not support the proposed design, which does not align with the QDCP 2012. The current Development Control Plan does not support garages in the front elevation of the building. The applicant should contact the Heritage Advisor regarding advice for an alternative design that is consistent with the QDCP in this Heritage Conservation Area location.

- c. QPRC HAC 27/23 – Proposed development at 29 and 30 Alice Street, Queanbeyan.

The Committee is happy with the existing QDCP 2012 provisions for Heritage Conservation Areas at this time and would like to see them rigorously applied.

The resolution was carried unanimously.

406/23

11.2 Bungendore Town Centre and Environs Advisory Committee Meeting Minutes - 22 May 2023 and 21 August 2023**RESOLVED (Grundy/Wilson)**

That Council note the minutes of Bungendore Town Centre and Environs Committee meetings held on 22 May 2023 and 21 August 2023.

The resolution was carried unanimously.

12. NOTICES OF MOTIONS**12.1 Reinstatement of NSW Regional Seniors Travel Card Program****MOVED (Grundy/Burton)**

That Council:

1. Recognises the significant contribution the NSW Regional Seniors Travel Card Program made in alleviating the unavoidable costs of transport for regional, rural and remote residents; in accessing medical, social and family needs in addition to supporting aging in place principles, health and wellbeing outcomes.
2. Notes the \$250 Seniors Travel Card provided much needed financial assistance to fixed and low income eligible residents from the Queanbeyan-Palerang Regional Council area.
3. Write to the local member, the Hon Steve Whan, MP; the NSW Premier, the Hon Chris Minns, MP, and the NSW Minister for Transport and Roads, the Hon Jo Haylen, MP, calling for the immediate reinstatement of the NSW Regional Seniors Travel Card Program.

The motion was PUT and LOST.

For: Crs Biscotti, Burton and Grundy

Against: Crs Livermore, Preston, Taskovski, Willis, Wilson and Winchester

407/23 **12.2 Acknowledgement of Country at Town Entrances**
RESOLVED (Willis/Wilson)

That Council:

1. Develop a proposal for signage at the main entrances to Queanbeyan-Palerang's towns and villages that incorporates acknowledgment of the Traditional Custodians of the lands on which a town or village is situated.
2. Consult local Aboriginal Land Councils and Council's First Nations Advisory Committee about wording and local First Nations groups to be acknowledged on the signage.
3. Receive a report detailing the feasibility, costs and timeframes to:
 - a. update existing locality signage; and/or
 - b. commission new signage.

The resolution was carried.

For: Crs Biscotti, Burton, Livermore, Preston, Taskovski,
 Willis, Wilson and Winchester

Against: Cr Grundy

13. REPORTS TO COUNCIL - DELEGATES REPORTS

There were no Delegates' reports.

14. QUESTIONS WITH NOTICE

There were no Questions with Notice.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

16. REPORTS FOR CLOSED SESSION

408/23

RESOLVED (Winchester/Preston)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 RFT 2022-37 - Design and Construction of Mulloon RFS Station

Item 16.1 is confidential in accordance with s10(A) (di) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 QCCP Lease Agreements

Item 16.2 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 QPRC v Minister for Education and Early Learning Matter

Item 16.3 is confidential in accordance with s10(A) (g) of the Local Government Act 1993 because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 7.06pm to discuss the matters listed above.

16.1 RFT 2022-37 - Design and Construction of Mulloon RFS Station

409/23

RESOLVED (Biscotti/Burton)

That Council award contract 2022-37 for the Design and Construction of Mulloon RFS Station to Ivins Brant & Associates Pty Ltd for \$422,080.36 (exc GST).

The resolution was carried unanimously.

16.2 QCCP Lease Agreements

This item was WITHDRAWN from the agenda.

16.3 QPRC v Minister for Education and Early Learning Matter

410/23

RESOLVED (Biscotti/Preston)

That Council authorise the General Manager to represent Council's position on this matter.

The resolution was carried.

For: Crs Biscotti, Burton, Livermore, Preston, Taskovski,
Willis, Wilson and Winchester

Against: Cr Grundy

411/23

RESOLVED (Winchester/Biscotti)

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 7.27pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

17. CONCLUSION OF THE MEETING

The time being 7.28pm, the Mayor announced that the Agenda for the meeting had now been completed.

CR KENRICK WINCHESTER
MAYOR
CHAIRPERSON