



# Ordinary Meeting of Council

## AGENDA

8 May 2024

Commencing at 5.30pm

**Council Chambers  
257 Crawford Street, Queanbeyan**

**Presentations for items listed on the Agenda can be made in writing, via Zoom or in person. A live stream of the meeting can be viewed at: <http://webcast.qprc.nsw.gov.au/>**

### **Statement of Ethical Obligations**

The Mayor and Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the council term to undertake their civic duties in the best interests of the people of Queanbeyan-Palerang Regional Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

The Mayor and Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.

**On-site Inspections - Nil**

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**LIST OF ATTACHMENTS**

**Open Attachments**

Item 9.1	Road Naming off Wirreanda Road, Wamboin <i>Attachment 1 Location Map (Under Separate Cover)</i> <i>Attachment 2 Background Research (Under Separate Cover)</i>
Item 9.2	Cooma Street Water Mains Upgrades Review of Environmental Factors (REF) <i>Attachment 1 Cooma Street Water Main Upgrade Project REF consultation report (Under Separate Cover)</i> <i>Attachment 2 Cooma Street Water Main upgrade project - Review of Environmental Factors (Under Separate Cover)</i>
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Item 9.6	Request for Donation Braidwood Pre School Developer Contribution Levies <i>Attachment 1 SIGNED - Notice of Determination - DA.2021.1482.A (Under Separate Cover)</i> <i>Attachment 2 Waiver Request - Braidwood Preschool (Under Separate Cover)</i>
Item 9.7	Draft Integrated Plans 2024-25 <i>Attachment 1 Draft Fees and Charges 2024-25 (Under Separate Cover)</i> <i>Attachment 2 Donations Policy (Under Separate Cover)</i> <i>Attachment 3 Donations Policy Guidelines (Under Separate Cover)</i>

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- Item 9.8 Internal Audit Charter - Annual Review  
*Attachment 1 Draft 2024 Internal Audit Charter (Under Separate Cover)*  
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- Item 10.1 Gateway Determination and Public Exhibition of Planning Proposal to Reclassify 19 Gibraltar Street, Bungendore from Community to Operational Land  
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- Item 10.2 Response to Notice of Motion - Local Heritage Listings  
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- Item 11.1 Heritage Advisory Committee 4 April 2024  
*Attachment 1 QPRC Heritage Advisory Committee minutes - 4 April 2024 (Under Separate Cover)*
- Item 11.2 Queanbeyan Showground Advisory Committee Meeting Minutes November 2023 and February 2024  
*Attachment 1 November 2023 Minutes (Under Separate Cover)*  
*Attachment 2 February 2024 Minutes (Under Separate Cover)*
- Item 12.3 Notice of Motion - ICAN Campaign to abolish Nuclear Weapons  
*Attachment 1 Letter - Peace Walkers Against AUKUS 19 April 2024 (Under Separate Cover)*

**Closed Attachments**

*Nil*



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held via Zoom and at the Council Chambers, 257 Crawford Street, Queanbeyan on Wednesday, 24 April 2024 commencing at 5.30pm.

## ATTENDANCE

**Councillors:** Cr Winchester (Chairperson)  
Cr Biscotti  
Cr Grundy  
Cr Livermore  
Cr Macdonald  
Cr Preston  
Cr Taskovski  
Cr Willis  
Cr Wilson

**Staff:** R Ryan, General Manager  
J Richards, Director Community, Arts and Recreation  
K Monaghan, Director Corporate Services  
R Ormella, Director Development and Environment  
D Tooth, A/Director Infrastructure Services

**Also Present:** L Ison (Minute Secretary)

### 1. OPENING

The meeting commenced at 5.30pm.

### 2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Custodians of the Land upon which the meeting was held.

### 3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

#### **RESOLVED (Winchester/Livermore)**

That the apology for non-attendance from Cr Louise Burton be received and that leave of absence be granted.

The resolution was carried unanimously.

155/24

- 156/24                    **3.1    Application for Leave of Absence - Cr Michele Biscotti**  
**RESOLVED (Winchester/Taskovski)**
- That Council approve the Leave of Absence application submitted by Councillor Michele Biscotti for the 22 May 2024 Council Meeting.
- The resolution was carried unanimously.

#### **4.       CONFIRMATION OF MINUTES**

- 157/24                    **4.1    Minutes of the Ordinary Meeting of Council held on 10 April 2024**  
**RESOLVED (Winchester/Preston)**
- That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 10 April 2024 be confirmed.
- The resolution was carried unanimously.

#### **5.       DISCLOSURES OF INTERESTS**

- 158/24                    **RESOLVED (Winchester/Taskovski)**
- That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.
- The resolution was carried unanimously.
- Cr Taskovski declared a less than significant non-pecuniary interest in Item 9.10: Proposal for Lease to Queanbeyan City Football Club - 25 High Street, Queanbeyan, stating he is involved in obtaining the grant for Queanbeyan City Football Club. He proposed to leave the Chambers when the matter is considered.
- Cr Preston declared a significant non-pecuniary interest in Item 12.4: Notice of Motion - Council Submission Tuggeragong Valley Rugby Union and Sports Club Limited DA 2023.0635, stating he is a Council delegate to the Regional Planning Panel. He proposed to leave the Chambers when the matter is considered.
- Cr Wilson declared a significant non-pecuniary interest in Item 12.4: Notice of Motion - Council Submission Tuggeragong Valley Rugby Union and Sports Club Limited DA 2023.0635, stating he is a close associate of a Board Member of Vikings Club. He proposed to leave the Chambers when the matter is considered.

**6. ADJOURNMENT FOR PUBLIC FORUM**

At this stage of the proceedings, the time being 5.36pm, Cr Winchester advised that the meeting should now adjourn for the Public Forum.

159/24

**RESOLVED (Winchester/Macdonald)**

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

**ADJOURNMENT:**

The meeting adjourned for the Public Forum at 5.36pm and resumed at 6.09pm.

**7. MAYORAL MINUTE**

There was no Mayoral Minute.

**8. NOTICES OF MOTIONS OF RESCISSION**

There were no Notices of Motions of Rescission.

**PROCEDURAL MOTION**

160/24

**RESOLVED (Grundy/Winchester)**

That Items 12.4, 12.3, 9.10, 12.1 and 12.2 be brought forward for consideration at this juncture.

The resolution was carried unanimously.

Having declared a non-pecuniary interest in the following Item, Crs Wilson and Preston left the Chambers at 6.10pm.

**12.4 Notice of Motion - Council Submission Tuggeranong Valley Rugby Union and Sports Club Limited DA 2023.0635**

161/24

**RESOLVED (Grundy/Macdonald)**

That Council:

1. Acknowledges the community interest received, in the matter of the Tuggeranong Valley Rugby Union and Sports Club Limited DA 2023.0635 to construct a registered club premises at 37 Tomsitt Drive, Jerrabomberra.
2. Makes a submission to Regional Planning Panel (RPP) on this proposal noting these community concerns.
3. Recommends to the Regional Planning Panel that they conduct a public determination meeting in person at Queanbeyan prior to their determination.

The resolution was carried unanimously.

Crs Wilson and Preston returned to the Chambers at 6.20pm.

162/24

**12.3 Notice of Motion - Pedestrian Safety in Bungendore**  
**RESOLVED (Macdonald/Preston)**

That Council:

1. Notes the change.org petition developed by Bungendore community members petitioning for the installation of a pedestrian crossing in the school precinct on Kings Highway, Bungendore, and
2. Write to the Member for Monaro and the NSW Minister for Transport expressing Council's support for the priority investigation and any necessary work to increase pedestrian safety at the school precinct in Bungendore.

The resolution was carried unanimously.

Having declared a less than significant non-pecuniary interest in the following Item, Cr Taskovski left the Chambers at 6.26pm.

**9.10 Proposal for Lease to Queanbeyan City Football Club - 25 High Street, Queanbeyan**  
**MOVED (Biscotti/Macdonald)**

That:

1. Council endorse the proposed lease agreement to Queanbeyan City Football Club (QCFC) over land at 25 High Street for a 25-year term.
2. When finances have been attained and a budget approved by QCFC, Council approval is sought to proceed to construction and delivery of the new clubhouse, change rooms and canteen facility project.
3. A reporting framework from QCFC to Council is implemented on a quarterly basis until project completion.

**AMENDMENT (Livermore/Preston)**

That Council endorse the proposed lease agreement to Queanbeyan City Football Club (QCFC) over land at 25 High Street for a 25-year term.

The amendment (of Crs Livermore and Preston) was PUT and CARRIED unanimously and became the motion.

163/24

**RESOLVED (Livermore/Preston)**

That Council endorse the proposed lease agreement to Queanbeyan City Football Club (QCFC) over land at 25 High Street for a 25-year term.

The resolution was carried unanimously.

Cr Taskovski returned to the Chambers at 7.00pm.



164/24                    **12.2 Notice of Motion - Lead Working Group**  
**RESOLVED (Macdonald/Grundy)**

That Council:

1. Establishes a lead management working group comprising representatives from Council and members of the Captains Flat community; and
2. Write to the NSW Premier to request the involvement in the working group of a representative from the Department of Premier to enable whole of government liaison and coordination.

The resolution was carried unanimously.

165/24                    **12.1 Notice of Motion - Captains Flat Lead Remediation and Related Matters Workshop**  
**RESOLVED (Willis/Macdonald)**

That Council:

1. Note:
  - a. The Captains Flat Lead Abatement Taskforce has disbanded following completion of a Lead Management Plan.
  - b. There is currently no coordinating group to oversee implementation of lead abatement plans and remediation of a number of public sites.
  - c. Residents have requested to be involved in the implementation of lead abatement actions in Captains Flat so that their particular concerns and interests are addressed.
  - d. Queanbeyan-Palerang Regional Council requires additional funding to remediate public and Crown Land for which it is the manager.
  - e. Residents require a viable option to safely dispose of contaminated soil from their own properties.
2. Hold a Councillor workshop to discuss these and related matters concerning lead contamination and remediation in Captains Flat.

The resolution was carried unanimously.

**9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION****9.1 Draft South Jerrabomberra Regional Job Precinct Master Plan and Associated Amendments to the Queanbeyan-Palerang LEP 2022**

166/24

**RESOLVED (Willis/Wilson)**

That Council provide a letter of support for the finalisation of the Draft South Jerrabomberra Regional Job Precinct Master Plan and associated amendments to the Queanbeyan-Palerang Local Environmental Plan 2022.

The resolution was carried unanimously.

**9.2 Scoping Proposal - Proposed Additional Uses for Housing - 138 Environa Drive, Environa**

167/24

**RESOLVED (Wilson/Biscotti)**

That Council:

1. Support the progression of the Scoping Proposal on Lot 1 DP 1269436, located at 138 Environa Drive, Environa for initial agency consultation. The Proposal aims to amend the schedule 1, as well as accordingly Additional Permitted Uses Map and Height of Buildings Map, in the Queanbeyan-Palerang Regional Local Environmental Plan 2022.
2. Note that no approval or endorsement of the Scoping Proposal forms part of this decision.
3. Consider at a future date whether to support or refuse progression of a Planning Proposal to the Department of Planning, Housing and Infrastructure for Gateway Determination, as per Section 3.34(1) of the Environmental Planning and Assessment Act 1979.

For: Crs Biscotti, Grundy, Livermore, Macdonald, Preston, Taskovski, Wilson and Winchester

Against: Cr Willis

**9.3 Scoping Proposal - Rezoning and Consolidation - 3 Callum Street and 76 Tharwa Road, Queanbeyan**

168/24

**RESOLVED (Biscotti/Macdonald)**

That Council:

1. Support progression of the Scoping Proposal for the rezoning of land located at 3 Callum Street and 76 Tharwa Road, Queanbeyan for initial agency consultation.
2. Note that no approval or endorsement of the Scoping Proposal forms part of this decision.
3. Will consider at a future date whether to support or refuse progression of a Planning Proposal to the Department of Planning, Housing and Infrastructure for Gateway Determination, as per Section 3.34(1) of the Environmental Planning and Assessment Act 1979.

The resolution was carried unanimously.

- 169/24                    **9.4      Jerrabomberra Pump Track - Preferred Location**  
**RESOLVED (Wilson/Grundy)**
- That Council endorse David Madew Oval as the location for the Jerrabomberra Pump Track and proceed to final design, with a report to be brought back to Council then construction.
- The resolution was carried unanimously.
- ADJOURNMENT:**            The meeting adjourned for the Public Forum at 7.35pm and resumed at 7.46pm.
- 170/24                    **9.5      Bungendore Place Plan 2024**  
**RESOLVED (Willis/Preston)**
- That Council:
1. Endorse the Bungendore Place Plan for public exhibition for 28 days.
  2. Receive a further report on the feedback provided.
- The resolution was carried unanimously.
- 171/24                    **9.6      QPRC Sporting Gallery Policy**  
**RESOLVED (Macdonald/Livermore)**
- That Council endorse the QPRC Sporting Gallery Policy for public exhibition for 28 days.
- The resolution was carried unanimously.
- 172/24                    **9.7      Draft Submissions to Local Government Financial Sustainability and NSW RFS Assets Inquiries**  
**RESOLVED (Willis/Macdonald)**
- That Council make submissions to the:
1. NSW Parliament Inquiry into the Ability of Local Governments to Fund Infrastructure and Services;
  2. Parliamentary Inquiry into Local Government Sustainability, and
  3. NSW Parliament Inquiry into the assets, premises and funding of the NSW Rural Fire Service.
- The resolution was carried unanimously.

173/24

**9.8 Investment Report - March 2024****RESOLVED (Wilson/Taskovski)**

That Council:

1. Receive the Investment Report for the month of March 2024.
2. Note the investment return for March 2024 was \$1,469,128.
3. Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2021) and Queanbeyan-Palerang Regional Council's Investment Policy.

The resolution was carried unanimously.

**9.9 Renewal of Lease and Proposed Donation - Headspace Queanbeyan****MOVED (Macdonald/Winchester)**

That Council:

1. Endorse renewal of the lease agreement to Marathon Health for the operation of headspace over 98/2 Monaro Street at a commercial rental rate for a six-year term.
2. Provide in the QPRC Donations Policy (Category C), a donation of \$22,596 that supports Marathon Health Ltd delivering of their Headspace Mental Health Counselling Services in Queanbeyan.

**AMENDMENT (Wilson/Willis)**

That Council endorse renewal of the lease agreement to Marathon Health for the operation of Headspace over 98/2 Monaro Street at the current rental agreement until 30 June 2025.

The amendment (of Crs Wilson and Willis) was PUT and CARRIED unanimously and became the motion.

**MOTION (Wilson/Willis)**

That Council endorse renewal of the lease agreement to Marathon Health for the operation of Headspace over 98/2 Monaro Street at the current rental agreement until 30 June 2025.

**AMENDMENT (Grundy/Macdonald)**

That Council:

1. Endorse renewal of the lease agreement to Marathon Health for the operation of Headspace over 98/2 Monaro Street at the current rental agreement until 30 June 2025.
2. Write to the Minister for Health and Aged Care requesting assurance that mental health services in Queanbeyan will remain fully funded in the long term, and that government funding increases to match rising costs, so that Council will not be required to provide an ongoing subsidy to the market rent.

The amendment (of Crs Grundy and Macdonald) was PUT and CARRIED unanimously and became the motion.

174/24

**RESOLVED (Grundy/Macdonald)**

That Council:

1. Endorse renewal of the lease agreement to Marathon Health for the operation of Headspace over 98/2 Monaro Street at the current rental agreement until 30 June 2025.
2. Write to the Minister for Health and Aged Care requesting assurance that mental health services in Queanbeyan will remain fully funded in the long term, and that government funding increases to match rising costs, so that Council will not be required to provide an ongoing subsidy to the market rent.

The resolution was carried unanimously.

**9.10 Proposal for Lease to Queanbeyan City Football Club - 25 High Street, Queanbeyan**

This Item was dealt with in earlier business.

**9.11 Post-Exhibition Report - Mobile Food Vending Policy  
RESOLVED (Macdonald/Winchester)**

175/24

That Council adopt of the Mobile Food Vending Policy.

The resolution was carried unanimously.

**10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION****10.1 Frogs Hollow Landscape Embellishment  
RESOLVED (Preston/Willis)**

176/24

That the report be received for information.

The resolution was carried unanimously.

**10.2 WHS Quarterly Report  
RESOLVED (Preston/Wilson)**

177/24

That the report be received for information.

The resolution was carried unanimously.

**10.3 Questions With Notice - Staff Salary Underspends  
RESOLVED (Willis/Wilson)**

178/24

That the report be received for information and noting the amendments to the report.

The resolution was carried unanimously.

- 179/24            **10.4 Questions With Notice - Former Mayors**  
**RESOLVED (Grundy/Macdonald)**  
That the report be received for information.  
The resolution was carried unanimously.
- 180/24            **10.5 Resolution Action Sheet**  
**RESOLVED (Willis/Wilson)**  
That the report be received for information.  
The resolution was carried unanimously.
- 181/24            **10.6 Councillor Workshops**  
**RESOLVED (Macdonald/Preston)**  
That the report be received for information and noting the amendments to the report.  
The resolution was carried unanimously.

## **11. REPORTS OF COMMITTEES**

- 182/24            **11.1 Local Traffic Committee Meeting - 2 April 2024**  
**RESOLVED (Winchester/Livermore)**  
That Council:
1. Note the minutes of Local Traffic Committee held on 2 April 2024.
  2. Adopt recommendations LTC 2/2024 to LTC 9/2024 from the meeting held on 2 April 2024:  

LTC 5/2024:	The Bungendore ANZAC Day event is approved conditioned on amendments to the TGS as per LTC meeting minutes.
LTC 12/2024:	Approve the parking signage changes as per the report reverting to the previous park on Rutledge St and within the Lowe Carpark.
LTC 13/2024:	Endorse Traffic Control Devices Plan – with the traffic Signals at the Old Cooma Road & Bunyip Drive Intersection.

The resolution was carried unanimously.

## **12. Notices of Motions**

- 12.1 Notice of Motion - Captains Flat Lead Remediation and Related Matters Workshop**

This item was dealt with in earlier business.

**12.2 Notice of Motion - Lead Working Group**

This item was dealt with in earlier business.

**12.3 Notice of Motion - Pedestrian Safety in Bungendore**

This item was dealt with in earlier business.

**12.4 Notice of Motion - Council Submission Tuggeranong Valley Rugby Union and Sports Club Limited DA 2023.0635**

This item was dealt with in earlier business.

**13. REPORTS TO COUNCIL - DELEGATES REPORTS**

There were no Delegates Reports.

**14. QUESTIONS WITH NOTICE**

There were no Questions with Notice.

**15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

**16. REPORTS FOR CLOSED SESSION****RESOLVED (Winchester/Livermore)**

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

**Item 16.1 Minutes of the Queanbeyan Sporting Gallery Meeting - 18 March 2024**

*Item 16.1 is confidential in accordance with s10(A) (a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

183/24

**Item 16.2 Council Properties Market Analysis Report**

*Item 16.2 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

The resolution was carried unanimously.

The meeting then moved into Closed Session at 8.19pm to discuss the matters listed above.

**16.1 Minutes of the Queanbeyan Sporting Gallery Meeting - 18 March 2024**

184/24

**RESOLVED (Livermore/Macdonald)**

That Council note the minutes of the Queanbeyan Sporting Gallery held on 18 March 2024.

The resolution was carried unanimously.

**16.2 Council Properties Market Analysis Report**

185/24

**RESOLVED (Grundy/Livermore)**

That Council:

1. Proceed to undertake the necessary actions (identified in this report) including a Councillor workshop to ensure the best return and development outcomes for the sites.
2. Authorise the General Manager to invite proposals from specialised commercial real-estate agents to market the sale of:
  - a. 98 Monaro Street, with lease agreements in place;
  - b. 256 Crawford Street as a vacant block, and
  - c. Rutledge Street Carpark.

For: Crs Biscotti, Grundy, Livermore, Macdonald, Preston, Taskovski, Wilson and Winchester

Against: Cr Willis

186/24

**RESOLVED (Winchester/Biscotti)**

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 8.57pm.

The doors of the Chambers were opened to allow the public to enter.



In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

**17. CONCLUSION OF THE MEETING**

The time being 8.58pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR KENRICK WINCHESTER  
MAYOR  
CHAIRPERSON**

**ITEM 5    DECLARATION OF CONFLICTS/PECUNIARY INTERESTS**

---

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the *Local Government Act* restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

**Recommendation**

**That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.**

File Reference: 26.4.1-2

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### **Recommendation**

**That Council:**

- 1. Adopt in principle the name Top Flat Lane as the proposed name for one new road located off Wirreanda Road, Wamboin created under Development Consent MOD.2017.016, a 21 Lot Subdivision Stage two.**
  - 2. Advertise the proposed road names for public comment for 28 days.**
  - 3. Publish a notice in the NSW Government Gazette for the road name Top Flat Lane, if no objections are received during the advertising period.**
- 

### **Summary**

Council has received a request, from the developer to name one new road created as part of a 21-lot subdivision off Wirreanda Road Wamboin. The developer has proposed the road name Top Flat Lane. This name has been assessed and meets the requirements of the QPRC Road Names Policy 6.2.2 and is recommended to be supported by Council and advertised for public comment.

### **Background**

Council has received a request to name one new road created as part of a 21-lot subdivision off Wirreanda Road Wamboin, as required under Development Consent MOD.2017.016. The proposed road name is Top Flat Lane as identified on the attached map (Attachment 1).

Staff received this request from the developer who put forward this name stating its historic connection to the area of this rural subdivision.

### **Report**

Council has worked in conjunction with the developer to name this new road created as part of 21 lot subdivision off Wirreanda Road, Wamboin as required under development consent MOD 2017.016. The proposed name: Top Flat Lane has been proposed.

In accordance with Clause 6.2.1(d) Recognition of local history and events of Councils Road Names Policy, the developer undertook research into the family of Thomas Smith who owned the land in 1826. The developer suggests that the name Top Flat has no shortage of historical value in the immediate area where people will build their homes and is worthy of having this road named after. Any road name must be supported by information on the origin of the name and relevant background, which is provided in Attachment 2.

Council staff have submitted this name to the GNB for pre-approval and they have found no issues with the proposal.

### **Risk/Policy/Legislation Considerations**

The QPRC Road Names Policy, the NSW Road Names Policy applies, NSW Address Policy and User Manual apply.

**9.1 Road Naming off Wirreanda Road, Wamboin (Ref: ; Author: Ormella/Lamont)  
(Continued)**

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The road name Top Flat Lane has been assessed under these policies and meet the requirements.

The QPRC Roads Name Policy Clause 6.2.2; specifies that at the land subdivision stage where three or fewer new roads are created, a property developer may select road names from the Register of Proposed Road Names or propose other names in accordance with GNB policies and the criteria referenced in 6.2.1 for consideration and approval.

The criteria in clause 6.2.1 of the policy states: Community members with connections to the local government area and property developers are encouraged to submit proposed road names to Council in accordance with NSW Government guidelines as set out by the GNB for inclusion in the Register of Proposed Road Names.

Criteria for proposed road names can include (but is not limited to) the following:

- (a) Promotion and recognition of local First Nations Peoples' language
- (b) Recognition of local First Nations People
- (c) Recognition of eminent persons connected to the area
- (d) Recognition of local history and events
- (e) Recognition of the natural environment
- (f) Recognition of Australian heritage

This subdivision creates one new road, and the developer has submitted the name Top Flat Lane which meets criteria (d), in the policy 6.2.1, as this name refers to the history of the site.

First Nations names were considered, however, the proximity to road names in Ngunnawal ACT meant that the names that supported by the Ngambri Local Aboriginal Lands Council (LALC) cannot meet the 30km non-duplication distance set in the GNB guidelines for this location.

**Financial, Budget and Resource Implications**

All costs associated with advertising of the road names and supply of road name plates are to be borne by the developer of the subdivision.

**Links to QPRC/Regional Strategic Plans**

The QPRC Road Names Policy is directly linked to Strategic Pillar 1.1 Community, our community is strengthened through connection and participation that enhances our community and cultural life.

**Conclusion**

A 21-lot subdivision off Wirreanda Road, Wamboin approved in Development Application MOD.2017.016, has one new road which requires naming. The proposed name Top Flat Lane has been selected in accordance with Council's Road Names Policy and the Geographical Names Board guidelines for the naming of roads.

The name Top Flat Lane comprise unambiguous words that are easy to spell and pronounce, is supported by the applicant, and have preapproval from GNB. It is recommended that this Road Name be endorsed by Council and publicly exhibited for 28 days, following which and subject to no objections being received, that it be published in the NSW Government Gazette.

9.1 Road Naming off Wirreanda Road, Wamboin (Ref: ; Author: Ormella/Lamont)  
(Continued)

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**Attachments**

Attachment 1      Location Map (*Under Separate Cover*)



Attachment 2      Background Research (*Under Separate Cover*)



9.2 Cooma Street Water Mains Upgrades Review of Environmental Factors (REF)  
(Ref: ; Author: Hansen/Cunningham)

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File Reference: PJT0046-01

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**Recommendation**

**That Council adopt the attached Cooma Road Water Mains Upgrade Review of Environmental Factors and incorporate same into the project contractual suite of documents.**

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**Summary**

Council's 2023/2024 Operational Plan contains a funding provision for much needed water main replacement works in the area of Cooma Street between Bulbar Street and Southbar Road. The works are extensive and will extend into 2024/2025. In terms of approvals, the works are proposed to be undertaken under the provisions of clause 2.159(1) of the State Environmental Planning Policy (Transport and Infrastructure) 2021 and thus are exempt from the need for formal Development Approval. Part V of the Environmental Planning and Assessment Act 1979 applies however, and a formal Review of Environmental Factors (REF) has thus been prepared in satisfaction of these requirements.

The final draft of this REF was presented to Council on 13 September 2023 at which time it was resolved to place the document on public exhibition (**Resolution No 355/23**).

This process is now complete, and the REF is now ready for finalisation.

**Background**

Council received a report on this project at its ordinary meeting of 13 September 2023 at which time the final draft of the REF was tabled. In determining the matter, Council resolved to place the document on public exhibition and to subsequently receive a further report on the outcomes of this process at a later date. This report aims to satisfy the requirements of Council's resolution.

**Report**

The formal consultation period for the Cooma Road water main project REF was conducted between 11 March 2024 and 12 April 2024. The consultation process consisted of the usual web and "Your Voice" electronic mediums as well as more direct physical approaches to affected schools, pre-schools, businesses and residents.

A total of three submissions (two written and one oral) were received as a result of this process. A theme for these stressed the importance of supply continuity for educational institutions with this concern being addressed through a commitment for no planned interruptions being programmed during operational hours.

The other theme was based around a lamentation about the expected general disruptions likely as part of the project although the submission also noted the need for the project and outwardly looked forward to the completed project.

Further detail of the submissions are contained in the community engagement report attachment provided under separate cover.

**9.2 Cooma Street Water Mains Upgrades Review of Environmental Factors (REF)  
(Ref: ; Author: Hansen/Cunningham) (Continued)**

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None of the submissions require an amendment to the REF and thus the document is now recommended for formal adoption and inclusion into the contract.

**Risk/Policy/Legislation Considerations**

Consultation has been conducted consistent with Council's Stakeholder and Community Engagement Policy Framework.

The REF has been developed in accordance with the requirements of Part V of the Environmental Planning and Assessment Act 1979 and clause 171 of the Environmental Planning and Assessment Regulation 2022.

**Financial, Budget and Resource Implications**

The project is supported by a vote of capital funding from the Water fund reserve in the 2023/2024 operational plan and will extend into the 2024/2025 financial year.



**Links to QPRC/Regional Strategic Plans**

This project is included in the current operational plan and will carry over into 2024/2025.

**Conclusion**

The final draft of the Cooma Road Water Main project REF has been publicly exhibited and no changes are proposed as a result of this process. The REF is now ready for formal adoption and inclusion into the contract suite of documents.

**Attachments**

- |   |  |
|---|--|
| Attachment 1<br> | Cooma Street Water Main Upgrade Project REF consultation report<br><i>(Under Separate Cover)</i>           |
| Attachment 2<br> | Cooma Street Water Main upgrade project - Review of Environmental Factors<br><i>(Under Separate Cover)</i> |

File Reference: 36.3.3-01

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### **Recommendation**

**That Council:**

- 1. Endorse the General Manager executing the funding agreement for \$3 million from the Federal Government's Investing in our Local Communities Program for the Braidwood Car Park; and**
  - 2. Bring into the 2024/25 budget, total expenditure for this project of \$3,656,750 with funding of \$3m from grant, \$400,750 from internal infrastructure reserve, and \$256,000 of internal costs to be allocated to this project already funded from general revenue.**
- 

### **Summary**

Council was invited by the Commonwealth Department of Infrastructure, Transport, Regional Development, Communication and the Arts to submit a funding application for the Braidwood Car Park. The proposed project involves construction of a new carpark at the rear of 88 Wallace Street and 41A Ryrie Street, Braidwood.

The funding commitment was originally announced during the 2022 Federal election. The scope and funding deed has now been finalised. The grant was announced publicly by the Hon Kristy McBain the Member for Eden Monaro on 30 April 2024.

### **Report**

Council was notified of a successful funding application in the amount of \$3m under the Commonwealth 'Investing in Our Communities Program' for the Braidwood Car Park project. A funding deed has been received, reviewed and signed by the General Manager.

The purpose of the grant is to construct a new carpark at the rear of 88 Wallace Street and 41A Ryrie Street, Braidwood, providing access from Duncan Street and neighbouring streets.

This grant funding approval notification covers the following components:

1. Designs, approvals and site investigations,
2. Construction of new carpark,
3. Installation of CCTV,
4. Installation of lighting,
5. Installation of new water and sewer for future adjacent affordable housing site,
6. Installation of new stormwater mains to drain the site,



**9.3 Braidwood Car Park (Author: Sligar/de Jongh) (Continued)**

7. Installation of new electrical work, including new substation; to provide power to the site,
8. Installation of EV Charging Station and solar panel roofing of parking spaces, and
9. Signage and landscaping.

Wider community consultation will be undertaken on the project components prior to development of final designs and construction.

- 88 Wallace St Renewal –   
 Braidwood Carpark –   
 88 Wallace St Boundary –   
 41A Ryrie St Boundary –

**Financial, Budget and Resource Implications**

The total funding amount from the Commonwealth Department of Infrastructure, Transport, Regional Development, Communication and the Arts is \$3 million. This covers external costs from consultants/contractors for design and construction. A further \$400,750 funding is available through the property reserve for construction.

Internal costs are not covered by the grant funding. As such, Council will need to cover these costs from the general fund. This is estimated to be \$116,000 of staff time, already budgeted within Council's annual wages budget. Additional general revenue in the amount of \$140,000 is to be allocated for internal project management charges.

## 9.3 Braidwood Car Park (Author: Sligar/de Jongh) (Continued)

Expense Type	Funding Source	Amount
Construction Cost	Commonwealth Grant	\$3,000,000
	Property Reserve	\$400,750
Project Management	Internal project management charge – general revenue	\$140,000
	Existing operational budget for wages and administration for internal cost – general revenue	\$116,000
		<b>\$3,656,750</b>

The project timeline is for delivery by 1 April 2026. \$2.2m is to be allocated to the 24/25 budget with the balance to go into 25/26.

**Conclusion**

The General Manager within her delegation has executed this funding agreement for \$3m from the Commonwealth Department of Infrastructure, Transport, Regional Development, Communications and the Arts. Council endorsement of the for the Braidwood Car Park project is recommended and approval to allocate \$140,000 from general funds to cover our internal project management charges.

**Attachments**

Nil

9.4 Naming of QCCP and Public Spaces - Community Feedback (Author: Ryan/Richards)

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File Reference:

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**Recommendation**

That Council:

1. Endorse the naming of the new Council Administration Office and Public Spaces as follows:
    - The Building - The Nellie Hamilton Centre
    - Forecourt and Q Link - The Mulunnggang Walk
    - Rooftop Gardens - Djara Gardens
    - Public Domain and Park - Aunty Louise Brown Park
  2. An official opening and community event be conducted as soon as practicable.
- 

**Summary**

At the meeting of 13 March 2024, Council resolved to place suggested First Nations names for the QCCP and surrounding public places on exhibition for 28 days (**Resolution 093/24**).

This report provides a summary of the feedback received.

**Background**

Council's QCCP Naming Working Group invited suggestions for names from both the Ngambri Local Aboriginal Lands Council (LALC) and the Winanggaay Ngunnawal Language Group. At the meeting of 14 February 2024, Council endorsed the principle that the naming of the QCCP building is an opportunity to acknowledge and pay respect to our First Nations history and referred the suggestions provide to the First Nations Advisory Committee (**Resolution 046/24**).

At the meeting of 13 March 2024, the matter returned to Council with agreed recommendations from the First Nations Advisory Committee shown below.

- The Building - Mulunnggang
- Forecourt and Q Link - Narragunnawali
- Rooftop Gardens - Djara Nellie Hamilton
- Public Domain and Park - Aunty Louise Brown

After discussion, Council agreed to endorse the following names for public exhibition and comment (**Resolution 093/24**).

- The Building - The Nellie Hamilton Centre
- Forecourt and Q Link - The Mulunnggang Walk
- Rooftop Gardens - Djara Gardens
- Public Domain and Park - Onyong Park

**Report**

During the period of exhibition 12 comments were received in addition to a separate email on the issue. The feedback report with detailed comments is attached. Of the 13 responses, only two were fully supportive of the names, with one comment partially agreeing on the name for

#### 9.4 Naming of QCCP and Public Spaces - Community Feedback (Author: Ryan/Richards) (Continued)

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the building as the 'best of a bad choice'. The supportive emails did not give specific reasoning for their support, however those who did not support the options included reasons such as:

- Virtue signalling and politically correct.
- Difficulty in pronouncing the names.
- Not inclusive of all the regions history.
- Not well-known historical figures.

Some comments indicated that there is no reason to name the main building. Another suggestion was to use a name such as Casurina or Acacia. The email submission noted that Council did not respect the suggestions of its First Nations Advisory Committee by altering the suggestions given.

#### **Risk/Policy/Legislation Considerations**

Council may choose to name the building and other public spaces however they determine appropriate.

#### **Financial, Budget and Resource Implications**

Signage is included in the QCCP budget and an official opening to be planned and in keeping of the significance would be of minimal expense and within Council's Civic Events allocation.

#### **Links to QPRC/Regional Strategic Plans**

##### QPRC Community Strategic Plan (2022)

Mission Statement:

- We acknowledge the Traditional Custodians and respect their continuing relationship to the lands on which we live.
- We value the heritage, cultural diversity and country lifestyle of our vibrant towns, villages and rural districts.
- Our people have a strong sense of pride, and we support the inclusiveness of our diverse communities.

Strategic Pillar Capability

5. Contemporary civic leadership and governance that is open, transparent and accountable.

Stakeholder and Community Engagement Policy Framework (2022)

#### **Conclusion**

For a variety of reasons, the proposed names of the QCCP building and surrounding public spaces were not supported by those who provided comment. Whilst Council could proceed with the names suggested, the purpose of choosing the names provided was to acknowledge and pay respect to our First Nations people.


The contribution and collaboration from the First Nations Advisory Committee should be considered and it is recommended that Council select the following names.

- The Building - The Nellie Hamilton Centre
- Forecourt and Q Link - The Mulunnggang Walk
- Rooftop Gardens - Djara Gardens
- Public Domain and Park - Aunty Louise Brown Park

9.4 Naming of QCCP and Public Spaces - Community Feedback (Author:  
Ryan/Richards) (Continued)

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**Attachments**

Attachment 1  Feedback Report Naming of QCCP and Public Spaces April 2024 (*Under Separate Cover*)

9.5 Cemeteries Strategy - Community Feedback (Author: Ryan/Richards)

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File Reference: Cemetery 12.2

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**Recommendation**

**That Council endorse the Cemeteries Strategy with the suggested amendments.**

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**Summary**

At the meeting of 13 March 2024, Council resolved to place the Draft Cemeteries Strategy on exhibition for 28 days (**Resolution 094/24**).

This report provides a summary of the feedback received.

**Background**

QPRC operates 13 cemeteries across the region and typically carries out around 300 new burials and inters approximately 50 cremated remains each year. Two of our cemeteries are historic and although they have limited interments, they have important cultural and historical value.

The context for cemetery operations is changing. Cemetery processes and functions are bound by the NSW Cemeteries and Crematoria Regulation (2022). These updated regulations will impose a range of new administrative requirements that will be increasingly enforced over the next year.

The Cemeteries Strategy a consistent and planned approach for cemeteries across Queanbeyan-Palerang.

**Report**

The Draft Cemeteries Strategy was placed on public exhibition from 12 March 2024 until 10 April 2024. During that time 208 people visited the web page and 110 people downloaded the document. Of those, 12 people participated in the survey. The following areas addressed in these comments.

- Typos and minor corrections (4)
- Future environmentally sustainable practices (3)
- Maintenance of historic cemeteries (2)
- Memorial Park (2)
- Compliments (2)
- Crematoria (1)
- Charging additional fees for out-of-area interment (1)
- Reservations at Queanbeyan Cemetery (1)

Complete participant responses, staff comments and actions are attached. Several minor amendments to the Draft Strategy are suggested. The final amended Cemeteries Strategy is also attached.

**Risk/Policy/Legislation Considerations**

Cemeteries operate under the NSW legislation – Cemeteries and Crematoria Regulation 2022.

## 9.5 Cemeteries Strategy - Community Feedback (Author: Ryan/Richards) (Continued)

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### Financial, Budget and Resource Implications

QPRC cemetery operations are generally funded from user payments, and this is likely to remain the case for the foreseeable future. However, older cemeteries across Sydney and New South Wales generally are increasingly struggling with cemetery maintenance and the new regulations include compulsory provision for perpetual maintenance.

### Links to QPRC/Regional Strategic Plans

#### Cemeteries and Crematoria NSW Strategic Plan 2022 to 2025

#### Strategic goals

- Operators are financially sustainable and their income and liabilities are well managed.
- Regulatory activities drive best practice.
- Interment service prices are simple, transparent and comparable.
- Issues and trends impacting consumers are identified and shared.
- Religious, cultural, Aboriginal and interest group needs are clearly understood.
- Information on cemetery capacity and demand effectively informs planning decisions.
- Sustainable practices and policies enable effective use of cemetery land.
- Operators take opportunities to manage environmental heritage and open spaces values.

#### QPRC Strategic Plan



#### Strategic Objective 1.2

- Our health, wellbeing and resilience is supported by strong partnerships and access to services.

### Conclusion

This strategy will provide the focus for cemetery processes and operations across QPRC over the next five years.

### Attachments

- |   |   |
|---|---|
| Attachment 1  | Draft Cemeteries Strategy Community Feedback April 2024 ( <i>Under Separate Cover</i> ) |
|  |   |
| Attachment 2  | Final Draft Cemeteries Strategy 30 April 2024 ( <i>Under Separate Cover</i> )           |
|  |   |

9.6 Request for Donation Braidwood Pre School Developer Contribution Levies  
(Ref: ; Author: Ryan/Richards)

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File Reference: DA.2021.1482.A / 21.4.2

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**Recommendation**

**That Council provide a Donation of \$31,831.60 to cover Developer Contribution Levies associated with DA.2021.1482.A for the Braidwood Preschool extension from General Fund.**

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**Summary**

This report seeks a donation of Development Contribution Levies associated with extension work to the Braidwood Preschool.

**Background**

On 19 March 2024 Council approved a Modification Application (DA.2021.1482.A) relating to Lot 1 DP 1271457, at 66 Wilson Street Braidwood. The proposed development was for alterations and additions to the existing preschool including the construction of an extension and verandah, relocating of a shed, tree removal and installation of a shade structure. The modification was to alter the building design, amend the fence design and the removal of landscaping structures and planting to suit their allocated budget. The extension will allow the Preschool to increase childcare places offered in Braidwood.

**Report**

Braidwood Preschool is a not-for-profit organisation that has been operated by parent volunteers since 1973. With the recent closure of the Purple House, options for childcare in Braidwood are limited and services have been stretched to capacity with a waiting list of more than 50 families. The preschool has acquired adjoining land and has recently been given approval for extension with two conditions attached. One being payment of \$31,831.60 Contribution Levies, the other being associated sewerage works. As a not-for-profit organisation, limited funds are available to complete the works. The addition of Contribution Levy imposes another financial burden for this critical service, and they are requesting Council assistance.

Section 64 Developer Contributions for Queanbeyan are levied through a Development Servicing Plan (DSP) which states that:

**5.5 Developer Contributions Waiver**

Greater Queanbeyan City Council may waive Developer Contributions ordinarily attributable to subdivision and development, where the proponent demonstrates to Greater Queanbeyan City Council's satisfaction, that it is a non-profit and charitable organisation, which by virtue of carrying out such development, is considered by the Greater Queanbeyan City Council to be making a significant and positive contribution to the community.

This waiver allows for the removal of Contributions Levy for certain eligible organisations.

However, DSPs for Braidwood do not make any provisions for waiving contributions for not-for-profit organisations. Accordingly, to achieve equity across the LGA, this request would need to be provided as a donation from Council.



**9.6 Request for Donation Braidwood Pre School Developer Contribution Levies (Ref: ; Author: Ryan/Richards) (Continued)**

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**Risk/Policy/Legislation Considerations**

Council's DSPs are noted as being inconsistent across the LGA in terms of how requests from charities and NFPs are able to be made. This inconsistency originates from the typical practice of individual prior Councils. Where provision for the waiving of contributions for charities and NFPs is provided for in any DSP, such decisions will be brought to Council as matters regarding policy. Any requests for the waiving of contributions in the former Palerang Council area will need to be brought before Council as donation requests to ensure process equity across the LGA until the making of new, or amendment of existing DSPs resolves the above noted inconsistencies.

**Financial, Budget and Resource Implications**

Since there is no budget item for waiving contributions levies, this donation would need to come from General Revenue unrestricted cash.

This will reduce the forecast unrestricted cash position as at 30 June 2024, and have a flow on effect of reducing the forecast balance of unrestricted cash as at 30 June 2025.

An updated forecast balance for unrestricted cash will be provided to Council in the third Quarterly Budget Review reports.

**Links to QPRC/Regional Strategic Plans****QPRC Community Strategic Plan**



1. Community
- 1.2 Our health, wellbeing and resilience is supported by strong partnerships and access to services.
2. Choice
- 2.4 Our community has access to increased and enhanced education, training and learning opportunities.
5. Capability
- 5.2 Council is an open, accessible and responsive organisation.

**Conclusion**

Waiving of the contributions levy applied to the extension of the Braidwood Preschool would assist the provision of a critical community service in Braidwood. It would also ensure equity across the LGA.

Should Council agree to fund this donation request, the amount of \$31,831.60 would be transferred from General Fund to the Developer Contributions Reserve and used for projects identified under the Developer Contributions Plan. The reserve funds roads, footpaths, parks and community infrastructure.

**Attachments**

- |  |   |
|--|---|
| Attachment 1   | SIGNED - Notice of Determination - DA.2021.1482.A ( <i>Under Separate Cover</i> ) |
|  Attachment 2 | Waiver Request - Braidwood Preschool ( <i>Under Separate Cover</i> )              |
|               |   |

9.7 Draft Integrated Plans 2024-25 (Ref: ; Author: Monaghan/Tozer)

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File Reference: 51.1.1

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**Recommendation**

That Council endorse the following draft Integrated Plans for public exhibition for 28 days:

- **Operational Plan 2024-25**
  - **Service Statements 2024-25**
  - **Revenue Policy 2024-25**
  - **Fees and Charges 2024-25**
  - **Donations Policy**
  - **Guidelines Category H Donations**
- 

**Summary**

Council's draft Integrated Plans for 2024-25 include the draft Operational Plan, draft Revenue Policy, draft Service Statements and draft Fees and Charges. The Donations Policy has also been reviewed however no changes are proposed. The documents have been developed by staff with Councillors over the past 3-4 months at numerous workshops.

The draft documents are presented to Council for endorsement for public exhibition for 28 days.

The draft Operational Plan, draft Revenue Policy and draft Service Statements will be added as supplementary attachments prior to the meeting on Wednesday 8 May in readiness for public exhibition. The draft Fees and Charges, Donations Policy and Donations Guidelines are attached.

**Background**

Under the Integrated Planning and Reporting Framework (IP&R), Council is required to develop an annual Operational Plan that includes a detailed budget and works program for the upcoming financial year. The 2024-25 Operational Plan is the third year of Council's adopted Delivery Program 2022-26.

The Delivery Program was adopted in June 2022 and represents the elected Council's response to the long-term goals and aspirations outlined in the Community Strategic Plan 2022-2042.

While the Delivery Program includes the strategies Council will implement, the Operational Plan sets out the specific activities the Council will be undertaking within a particular financial year. The Plan also sets out the budgets that will fund these activities.

**9.7 Draft Integrated Plans 2024-25 (Ref: ; Author: Monaghan/Tozer) (Continued)**

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**Report**

Following the decisions of Council and the Independent Pricing and Regulatory Tribunal in 2023, Council received approval for a Special Rate Variation of 18% per year for three years. The 2024-25 Operational Plan represents the second year of the SRV implementation.

Along with Council's long-term financial challenges, a number of assumptions have been included in the draft budget for 2024-25. Some of these include:

- Gifted developer infrastructure budgeted at \$12 million.
- Workers Compensation increase of \$600,000
- 3.5% industrial Award increase, plus additional award payment and 0.5% superannuation increase
- Emergency services levy increase to a new total of \$1.9 million.
- Average staff vacancy rate – 13%
- General fees and charges increase - 4%
- \$500,000 transferred to employee leave entitlement reserve

**Income and Expenditure Statement**

The draft consolidated income statement for 2024-25 has a net operating surplus before grants and contributions for capital purposes of \$6.6m. Total operating income forecast of \$226.9m, including 18% increase to rate revenue as per the approved special rate variation.

Total operating expenditure forecast of \$177.6m including \$49m for employee benefits and \$44.6m for depreciation

**Cashflow**

The consolidated forecast cash flow position for 2024-25 results in a decrease in the cash and cash equivalents of \$28.8m as significant investment in capital works continues to be undertaken. Council is proposing to undertake \$97m of capital works within the 2024-25 budget, with \$29.6m to be spent on infrastructure assets. The majority of that work is funded from grants.

Council is forecasting a small unrestricted cash balance of \$951k. This is an improvement on the position of the unrestricted cash as at June 2023 which was \$223k.

**Budget Highlights**

Items are available in detail in the Operational Plan and Capital Expenditure Projects list, however a few key highlights include:

- \$1.2m increase to roads maintenance and grading budget to employ an additional crew, including a grader, roller and water cart to increase maintenance of our local roads, resulting in a total roads maintenance budget of \$6.08m
- Safety upgrades to the Macs Reef Rd and Bungendore Road intersections
- Road projects, including:
  - \$500,000 for Tarago Road rehabilitation and patching
  - \$4m for the finalisation of sealing of Nerriga Road
  - \$7.2m to upgrade the Briars Sharrow crossing
  - \$1.68m for stabilisation and drainage on Captains Flat Road
  - \$1.5m for stabilisation on Cooma Road
  - \$700,000 for the upgrade of the Reschs Creek Bridge
  - \$400k of a total \$2m project to address Jerrabomberra traffic is to replace the existing roundabout at the intersection of Edwin Land Parkway, Numeralia Drive and Stringybark Drive with traffic lights as well as install pedestrian fences, speed cushioning and pedestrian warning signs

**9.7 Draft Integrated Plans 2024-25 (Ref: ; Author: Monaghan/Tozer) (Continued)**

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- \$3m to progress Dunns Creek Road studies
- Construction of the new Queanbeyan Sewage Treatment Plant
- Replacement of the Queanbeyan water main on Cooma Street
- Delivery of community events such as the Multicultural Festival, Music by the River, Christmas in July ,Queanbeyan, Bungendore and Braidwood Christmas Community events, Anzac Day and Australia Day celebrations
- \$500,000 increase to Development assessment resources
- \$25k for the Captains Flat Hall Masterplan and refurbishment planning
- \$20k for Section 355 Committees for their priority projects
- An additional \$25k for European Wasp traps across the local government area

**Draft Revenue Policy**

In adopting the 2023-24 Operational Plan, Council resolved to undertake a review of its rating structure to inform the 2024-25 Revenue Policy. This review was undertaken during 2024 with a number of community members participating in a number of sessions and workshops.

Having considered a range of information and reviewing alternative options, the panel recommended that Council make no changes to the current rate structure.

The analysis completed by the panel and their recommendations will be published on Council's website in full.

The key impacts on the July 2024 rates notice will be:

- Council's total general rates income will be increased by Special Rate Variation of 18%, inclusive of the rates peg of 4.5%.
- The additional pensioner rebate of \$40 will be continued for all pensioners. This keeps the maximum pensioner rebate at \$465 (for water, sewer and general rates and charges).
- Palerang Water Supply Scheme Annual Charges increase by 15.6%, being the amount that was set by the adoption of the 2020 Integrated Water Cycle Management Plan.
- Queanbeyan Sewer Annual Charge increases by 6.5%, being the amount that is required for the major upgrade and extension of the Queanbeyan Sewerage Treatment Plant.
- All other water and sewer charges increase by 4.5%.
- All other waste and stormwater charges increase by 4%.

**Draft Fees and Charges**

The base increase to discretionary fees and charges is 4% and generally rounded to the nearest \$. A number of fees and charges have increased by more than 4% to meet operational costs, while others have reduced to align with other charges or market factors. A range of new fees and charges are proposed in the document.

**Community consultation**

Council is required to publicly exhibit the draft documents for 28 days. This period will be from 9 May 2024 until 7 June 2024. During the 28-day public exhibition period, Council will hold community meetings in Braidwood, Bungendore and Queanbeyan where the documents will be included on the agenda for discussion. Additionally, the period will be advertised online and via Council's regular community newsletter.

**Service Statements**

While not a requirement under the Integrated Planning and Reporting Guidelines, Council has developed a suite of Service Statements to provide councillors and the community with an overview of each service. The Service Statements include the performance indications and financial impact of each service.

**9.7 Draft Integrated Plans 2024-25 (Ref: ; Author: Monaghan/Tozer) (Continued)****Donations**

The draft Donations Policy is attached and will be included in the public exhibition. Council has proposed to allocate the following budget in grants or donations.

<b>Grant/Donation Type</b>	<b>Amount</b>
Cultural Assistance Grants	\$15,500
General Assistance - Category A	\$25,000
Hire Fee for Council Premises - Category B	\$36,350
Rates and Charges Donations	\$73,000
Heritage Grants	\$26,000
Schools and sundry	\$2,045
<b>Total</b>	<b>\$177,895</b>

The QPRC Donations Policy was amended last year and no further changes are required. In 2023 Category H (No Fee Hire for Council Premises) was added to enable a wider and more equitable use of community facilities, especially for community groups who are unable to afford to hire facilities. The current facilities available for hire are:

- Access Youth Centre
- Letchworth Community Centre
- Jerrabomberra Community Centre
- Googong Community Centre
- The Old Braidwood Library (No fee community hire coordinated by BYPAA, paid hire managed by Council)

The use of this Category is gaining traction and popularity. Additions of the reading room at the Heritage Library in Queanbeyan and the meeting room in the pavilion at the Bungendore Sports Hub are recommended. There are no other QPRC community rooms in Bungendore and only one other in the centre of Queanbeyan (ie Axis).

It is also recommended that, in special circumstances and approved by the General Manager, the Bicentennial Hall (The B) may be hired through Category H. The B is a popular commercial hire venue and therefore will not normally be included in this Category. However, from time to time, in support of community goals, this venue could be used. In such circumstances the condition of 'bumping' a booking if a commercial rental is achieved would not apply.

A table has been presented in the Donations Policy which shows the various community groups who received donations for rates and charges in 2023-24 under Category C for rates and charges. The table shows the value of further donations in 2024-25.

**Risk/Policy/Legislation Considerations**

Council must develop Integrated Planning documents in line with the Local Government Act Section 406 and the Office of Local Government's Integrated Planning and Reporting Guidelines.

**Financial, Budget and Resource Implications**

The draft Integrated Plans form Council's budget for 2024-25. The budget has been the subject of numerous Councillor workshop discussions and presentations and some of the key budget considerations, and impacts, are listed above.

**9.7 Draft Integrated Plans 2024-25 (Ref: ; Author: Monaghan/Tozer) (Continued)**

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**Links to QPRC/Regional Strategic Plans**

The Operational Plan is directly linked to the adopted Delivery Program 2022-26 and Community Strategic Plan 2022-2024. As seen in the draft Operational Plan, the linkages between the Delivery Program and Community Strategic Plan is shown against all projects and programs.

Council will report on the progress of its Integrated Plans through the six-month Delivery Program update, Annual Report and the State of our City Report. All reports are presented to Council and are available on Council's website.

**Conclusion**

Council's draft Integrated Planning documents for 2024-25 are presented to Council for endorsement, prior to public exhibition for 28 days. All submissions will be presented to Councillors for consideration, prior to the adoption of the plans at Council's meeting on 26 June 2024.

The Draft Operational Plan, Service Statements, Revenue Policy and Fees and Charges documents for 2024/2025 are being finalised and will be presented to Council prior to the meeting.

**Attachments**

Attachment 1      Draft Fees and Charges 2024-25 (*Under Separate Cover*)



Attachment 2      Donations Policy (*Under Separate Cover*)



Attachment 3      Donations Policy Guidelines (*Under Separate Cover*)



9.8 Internal Audit Charter - Annual Review (Ref: ; Author: Ryan/Cakalic)

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File Reference: ECM 45.3.1-03

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**Recommendation**

**That Council endorse the revised Internal Audit Charter.**

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**Summary**

The draft Charter, as attached, has been fully reviewed against the Model Internal Audit Charter provided as part of the Guidelines for Risk Management and Internal Audit for Local Government NSW (as provided by the Office of Local Government (OLG)), and has been approved by the Audit, Risk and Improvement Committee (ARIC) for endorsement by Council.

**Background**

Internal audit is an essential component of good governance for all Councils. It is a mechanism that Council uses to receive independent assurance that its internal controls and risk management is effective and that it is performing its functions legally, effectively and efficiently and to advise on how it can improve its performance.

Internal audit has no direct involvement in day-to-day operations. A Council's internal audit function reports to the ARIC which provides independent advice to Council and the General Manager on the performance and governance of Council.

**Report**

As a result of the review against the model OLG Charter a number of changes have been made to the current Charter.

In addition to minor amendments, the following provides a high-level summary of revised changes:

- Introductory paragraphs.
- Additional clauses 1.2.
- Additional clauses around internal audit arrangements (clause 3) and Independence (Clause 6).
- Expanded Authority (clause 4) with the inclusion of confidentiality clauses.
- Inclusion of Code of Conduct clause (within clause 10)
- New clause 12 on dispute resolution

It should also be noted that reference to the 'Chief Audit Executive' has been removed from the current Charter as the *Local Government (General) Amendment (Audit, Risk and Improvement Committees) Regulation 2023*, schedule 1 clause 216P, includes a legislative requirement to appoint a member of staff in the role of internal audit co-ordinator. As such, the model Charter makes provision for this role which is reflected in the changes included in the draft Charter attached (refer to clause 3).

The current Charter has also been attached for reference.

**9.8 Internal Audit Charter - Annual Review (Ref: ; Author: Ryan/Cakalic) (Continued)**

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**Risk/Policy/Legislation Considerations**

In accordance with the Local Government (General) Amendment (Audit, Risk and Improvement Committees) Regulation 2023, Council is required to adopt (by resolution) an internal audit charter.

The Charter sets out how the internal audit function is to carry out its functions and must be consistent with the Act and Regulation and take consideration of the model internal audit charter provided by the OLG.

**Financial, Budget and Resource Implications**

There are currently no financial, budget or resource implications.

**Links to QPRC/Regional Strategic Plans**

Pillar 5: Capability: Contemporary civic leadership and governance that is open, transparent and accountable.

Strategic Objectives:

- 5.1 Our community is serviced by an efficient, effective and innovative Council.
- 5.2 Council is an open, accessible and responsive organisation.

**Conclusion**

The Charter is one of the requirements of the OLG Guidelines for Risk Management and Internal Audit for Local Government in NSW (2022) and has been approved by the ARIC for endorsement by Council.

**Attachments**

Attachment 1      Draft 2024 Internal Audit Charter (*Under Separate Cover*)



Attachment 2      2023 Internal Audit Charter (*Under Separate Cover*)





10.1 Gateway Determination and Public Exhibition of Planning Proposal to  
Reclassify 19 Gibraltar Street, Bungendore from Community to Operational  
Land (Ref: ; Author: Ormella/Kurzyniec)

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File Reference: PP.2023.0007

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**Recommendation**

**That the report be received for information.**

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**Report**

At its meeting of 22 November 2023 (**Resolution 492/23**), Council agreed to progress the draft planning proposal to reclassify Lot 8 Section 11 DP 758183 at 19 Gibraltar Street, Bungendore from community to operational land, and upon completion, it be forwarded to the NSW Department of Planning and Environment (now Department of Planning, Housing and Infrastructure). A further report was sought, to provide an update on the matter.

The draft planning proposal to facilitate the reclassification of the land is provided as per Attachment 1.


The draft planning proposal was forwarded to the NSW Department of Planning, Housing, and Infrastructure (DPHI) to obtain a Gateway determination.


On 5 April 2024, Council received a Gateway determination (Attachment 2) from the NSW DPHI to proceed with the public exhibition of the draft planning proposal for a minimum of 28 days. The public exhibition is intended to begin on 9 May 2024.

After public exhibition has ended, an independent chairperson will be engaged to convene a public hearing in Bungendore in accordance with the Local Government Act (1993).

A public hearing report will accompany a LEP finalisation report which will be provided to Council at a future date.

**Attachments**

Attachment 1  Draft Planning Proposal - 19 Gibraltar Street, Bungendore -  
PP\_2024\_509 (*Under Separate Cover*)

Attachment 2  PP\_2024\_509 - Gateway Determination - 19 Gibraltar Street Bungendore  
(*Under Separate Cover*)

10.2 Response to Notice of Motion - Local Heritage Listings (Ref: ; Author:  
Ormella/Yeomans)

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File Reference: 10 April 2024 Council resolution 136/24

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**Recommendation**

**That the report be received for information.**

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**Report**

On 10 April 2024, Council asked staff to report on the change to the local heritage listing of the Albion and outbuildings, made during the transition from the Palerang LEP 2014 to the Queanbeyan-Palerang Regional LEP 2022 (QPRLEP 2022) (**Resolution No 136/24**).

The following outlines the timeline of events and Council decisions made in relation to the heritage listing of 119 Wallace Street, Braidwood.

**19 September 2014** (First gazettal as NSW Legislation)

- Palerang Local Environmental Plan 2014 made
- 119 Wallace Street listed as a State Heritage Item
- Item description 'The Albion and outbuildings'

**12 February 2020** Item 6.2 (**Resolution No PLA 005/20**)

- Council resolved to exhibit the draft consolidated LEP
- The draft LEP was publicly notified from 1 June to 30 June 2020
- The exhibited LEP listed 119 Wallace Street as a State Heritage Item
- Item description 'The Albion and outbuildings'

**9 September 2020** Item 8.5 (**Resolution No PLA 135/20**)

- Council considered a report in response to public consultation and responses from State Government agencies
- In response to the exhibited consolidated LEP, Heritage NSW requested that all State listed items in the final LEP be consistent with the State Heritage Register
- The State Heritage Register brief description reads 'Albion Hotel, 3 adjoining shops and the stables'
- The description of all the items in that listing is more comprehensive. A copy of the listing from the NSW State Heritage Inventory is at Attachment 1
- Council resolved to take the necessary action to finalise the draft Comprehensive Local Environmental Plan as per the amended draft Comprehensive Local Environmental Plan attached to the report
- The amended draft Comprehensive Local Environmental Plan listed 119 Wallace Street as a State Heritage Item
- Item description 'Albion Hotel, 3 adjoining shops and stables'

**10.2 Response to Notice of Motion - Local Heritage Listings (Ref: ; Author: Ormella/Yeomans) (Continued)**

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7 October 2022 (First gazettal of NSW Legislation)

- Queanbeyan-Palerang Regional Local Environmental Plan 2022 (QPLEP 2022) made
- 119 Wallace Street listed as a State Heritage Item
- Item description 'Albion Hotel, 3 adjoining shops and stables'

Council also sought comment on the extent and values of local heritage for the Albion and outbuildings site which has been removed from the QPRLEP 2022. The attached, Heritage Item Report – Description of items – 119 Wallace Street, Braidwood, from the NSW Heritage Inventory provides a comprehensive description of the item, including terrace, outbuildings and shed.

The QPRLEP 2022 uses the same brief description as the State Register description. There has been no change to the comprehensive description of the item provided in the NSW Heritage Inventory. The Report provides an assessment of the heritage significance of 119 Wallace Street, Braidwood in its entirety.

In regard to a recommendation for reinstatement of the local heritage listing, the NSW Heritage Inventory comprehensive description has been considered in its entirety through the assessment of development applications on the subject land.

To create a separate locally listed item for 119 Wallace Street, Braidwood would require a Planning Proposal to amend the QPRLEP 2022. Prior to its preparation, consultation would be required with Heritage NSW and the Department of Planning, Housing and Infrastructure, through the Scoping Proposal process to understand what information is required to create a separate locally listed item on the site and the implications of having both.

The LEP amendment process has an average timeframe of 380 working days and would require the Land Use Planning Branch to reprioritise existing workloads to facilitate this change.

The recommended way forward is to complete the comprehensive review of Schedule 5 of the QPLEP 2022, currently in the draft 2024/2025 Operational Plan. The review will involve an analysis of all existing heritage items, their detailed description and the accuracy of the item name. It will also make recommendations on whether any additional items should be included in Schedule 5.

If approved by Council, this work will be commissioned in late 2024 and anticipated to be finalised in late 2026.

**Attachments**

Attachment 1  Heritage Item Report - Description of items - 119 Wallace Street Braidwood (*Under Separate Cover*)

10.3 Bungendore Sports Hub Playing Fields (Ref: ; Author: Ryan/Richards)

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File Reference: PJ100984

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**Recommendation**

**That the report be received for information.**

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**Report**

The fields at the Bungendore Sports Hub were constructed within the available budget.

Unfortunately, the fields have not had the growth hoped for to date. There are a number of issues that Council's Horticulturalist and Greenkeeper are addressing, including the clay sub surface and previous flooding which has caused pythium fungus damage to the fields.

Remediation measures to improve drainage and plant growth already undertaken and scheduled involve:

1. Levelling of parts of the field that have potholes
2. Verti-draining, which loosens the ground to facilitate drainage so that the roots can get vital nutrients to restart growth
3. Renovation to fields with coring and sand
4. Treatment with a fungicide
5. Top dressing

The site is a frost flat and so the growing season is shorter than fields that are protected by urban development.

All of this means that the fields are not match fit at the moment, and whilst the 3 junior fields could be safely marked out, field 2 is only fit for training purposes.

If the fields do not respond to the planned treatments Council will need to consider treatment similar to that applied to Campese Oval. This took four months to completely restore, however this would be a late spring/ summer activity. Installation of sand filled slit drains would also provide long term sustainment to the grass.

**Attachments**

Nil

10.4 Service Reviews (Ref: ; Author: Monaghan/Tozer)

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File Reference: 44.5.1

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**Recommendation**

**That the report be received for information.**

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**Report**

In 2021, the Office of Local Government (OLG) released revised Integrated Planning and Reporting (IP&R) Guidelines for Councils to implement as part of the new suite of Integrated Plans, requiring each Council to undertake Service Reviews.

Council's Delivery Program 2022-26 identified a number of services that Council intended to review during the term of the Delivery Program. Given the financial sustainability issues that Council was required to address during 2022-23, much of the focus was on Council's overall service planning, service statements and a review of levels of service. While that was underway, an assessment was undertaken into Council's management and distribution of community grants and our Donations Policy. This was finalised late in the 2022-23 financial year and was led by the Director, Community, Arts and Recreation.

The IP&R framework and guidelines do not define what a service review is, therefore each organisation is able to determine its approach via a framework.

The draft 2024-25 Operational Plan includes the following reviews for the financial year:

- Waste Management Strategy
- Council Fleet and Plant Hire
- Braidwood Saleyards
- Integrated Water Cycle Management Plans (Palerang and Queanbeyan)

**Attachments**

Nil

File Reference: 8 May 2024 reports

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**Recommendation**

**That the report be received for information.**

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Councillor workshop items are published in the Agenda of the next Council meeting. During the period 18 April to 1 May 2024, the following workshops were held:

Date	Workshop Items	External Presenter/s (if applicable)
30/04/2024	Operational Plan – Operational and CAPEX Budget	N/A
01/05/2024	1. Operational Plan – Operational and CAPEX Budget 2. Rating Structure Review Reference Panel 3. Queanbeyan Sewage Treatment Plant 4. Service Statements 5. Fees and Charges	N/A

**Attachments**

Nil

File Reference: 26.5.1-08

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### Recommendation

That Council:

1. Note the minutes of the Heritage Advisory Committee Meeting held on 4 April 2024.
  2. Note recommendations from the meeting held on 4 April 2024:
    - **QPRC HAC – DA.2023.0495 – 75 Campbell Street Queanbeyan**  
The committee recommended unanimously that this DA be referred to Council’s Heritage Advisor for comment given the social importance of the property, its visual prominence and noting the significance of the chimney.
    - **QPRC HAC – DA.2023.0038 – 7 Hirst Avenue Queanbeyan**  
The committee recommend unanimously that this DA be referred to Council’s Heritage Advisor for review of the proposed changes to the windows, the bulk and visibility of the extension, the French doors and the addition of the carport.
    - **QPRC HAC – DA.2023.0543 65 Butmaroo Street Bungendore**  
Unanimously the committee does not support the design of this development. The two-storey nature of the proposed development is incompatible with the character of surrounding dwellings and this includes having an adverse impact on Rutledge Street.
- 

### Summary

This meeting of the Heritage Advisory Committee was one of general business. There were three recommendations all relating to development applications.

#### DA.2023.0495 – 75 Campbell Street Queanbeyan

The first matter related to the development application DA.2023.0495 – 75 Campbell Street Queanbeyan, which is for a partial demolition and construction in a Heritage Conservation Area. The committee agreed that overall, the proposal was good however there were some concerns with regards to protecting and preserving the chimney and recommended it be referred to the heritage advisor for comment.

#### DA.2023.0038 – 7 Hirst Avenue Queanbeyan

The second recommendation was in relation to development application DA.2023.0038 – 7 Hirst Avenue Queanbeyan which proposes demolition of an existing garage at the rear of the property, alterations and additions to the rear of the house and construction of a free standing carport. The committee recommended unanimously that this DA be referred to Council’s Heritage Advisor for review of the proposed changes to the windows, the bulk and visibility of the extension, the French doors and the addition of the carport.

#### DA.2023.0543 – 65 Butmaroo Street Bungendore

The third matter was in relation to the development application DA.2023.0543 – 65 Butmaroo Street Bungendore which is for the demolition of a garage at the rear of the property and construction of a two-storey garage with rumpus room on the second level. Unanimously the

**11.1 Heritage Advisory Committee 4 April 2024 (Ref: ; Author: Ormella/Steele)  
(Continued)**

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committee did not support the design of this development. The two-storey nature of the proposed development is incompatible with the character of surrounding dwellings, this includes having an adverse impact on Rutledge Street.

The committee were provided with updates regarding:

- The appointment of the new Heritage Advisor
- How other councils celebrate heritage
- Tallaganda signage update

The committee discussed the importance of development applications seeking heritage advice for locally listed items and items in the conservation area.

**Attachments**

Attachment 1  QPRC Heritage Advisory Committee minutes - 4 April 2024 (*Under Separate Cover*)



11.2 Queanbeyan Showground Advisory Committee Meeting Minutes November 2023 and February 2024 (Ref: ; Author: Richards/Geyer)

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File Reference: 23.1.1-21

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**Recommendation**

**That Council note the minutes of Queanbeyan Showground Advisory Committee meetings held on 13 November 2023 and 12 February 2024.**

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**Summary**

The Queanbeyan Showground Advisory Committee met in November 2023 and, although a quorum was not present, the meeting proceeded. It was agreed that meetings would not be cancelled or deferred unless exceptional circumstances prevailed. The February meeting took place on the scheduled date with a quorum.

The role of the Queanbeyan Showground Advisory Committee is to oversee the implementation of the Showground Plan of Management and make recommendations to Council as Crown Land Managers. There are no recommendations for Council to consider, resulting from the two meetings.

The Committee is currently focused on rewriting the Plan of Management (PoM). The current PoM was first adopted in 2003 and has been reviewed a number of times over the past 20 years. It has now run its course and no longer meets the current legislative requirements. The Committee is aiming to have a draft PoM ready for a Council workshop later in 2024.

**Attachments**

Attachment 1      November 2023 Minutes (*Under Separate Cover*)



Attachment 2      February 2024 Minutes (*Under Separate Cover*)



12.1 Notice of Motion - RB Smith Building (Ref: ; Author: Willis/Willis)

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File Reference: 8 May 2024 motions

**Notice**

Councillor Katrina Willis will move the following motion:

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**Motion**

That Council receive a report on:

1. The feasibility and cost to make the RB Smith Centre available for use by community groups, providers of services and private hirers pending a Council decision on the long-term future use of the facility and site.
  2. The potential revenue stream from meeting room hire to offset operational costs of the RB Smith Centre.
- 

**Comment from Cr Willis in support of this Notice of Motion**

There is strong demand for community meeting space in council facilities, including 1,437 bookings for venues in Queanbeyan City from July to December 2023 (Delivery Program Update tabled at the Ordinary Meeting of Council of 27 March 2024).

There has been a loss of the Queanbeyan Library meeting room with the sale of the site for re-development. The RB Smith Building in Crawford Street, Queanbeyan is now vacant after Council staff relocated to the Queanbeyan Civic and Culture Precinct.

Prior to Council staff relocating from the former Queanbeyan City Council administration building in Crawford St, the RB Smith Building was well used by a range of community groups for various activities.

The centre has two large meeting rooms and is equipped with bathroom and kitchen facilities. The centre is easily accessible, located on several bus routes, and within easy walking and cycling distance of many residents.

Until such time as Council determines the long-term use of the facility and site, the centre could be used to provide meeting space, affording Council a revenue stream to offset ongoing operating costs of the centre.

**Staff Comment**

The RB Smith Building has been booked by the NSW Electoral Commission for the upcoming Local Government Elections. It will serve as the Returning Officers' office space from 15 July 2024 to 19 October 2024, and is being inspected this week for suitability to conduct Pre Poll voting. NSW Electoral Commission are not being charged a rental fee, as is otherwise a direct Council expense for the election.

**Attachments**

Nil

12.2 Notice of Motion - Ending Violence Against Women (Ref: ; Author:  
Willis/Willis)

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File Reference: 8 May 2024 Motions

**Notice**

Councillor Katrina Willis will move the following motion:

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**Motion**

**That Council:**

- 1. Endorses community calls for more effective government action and funding to end violence against women.**
  - 2. Writes to the Prime Minister, The Hon Anthony Albanese, and the Premier of NSW, the Hon Chris Minns, expressing its support for their governments to take immediate steps to address the causes of this crisis.**
- 

**Comment from Cr Willis in support of this Notice of Motion**

It is evidenced that marches and rallies across Australia in recent days have called for effective action to end the growing violence against women. The inadequacy of crisis accommodation contributes to the risk of women being unable to leave situations where they experience domestic and family violence. The Universal Declaration of Human Rights states at Article 3: *Everyone has the right to life, liberty, and security of person.*

It is important that Council affirms the right of all people to live free from violence.

More than one woman a week is killed in Australia. This toll has barely improved in many years and over the past several months, the rate at which women have been killed has almost doubled.

Thousands of people marched and rallied across Australia in recent days to demand effective action to end violence against women.

Effective action requires governments to strengthen policies, improve the judicial system and address cultural values, to increase funding for frontline services including crisis housing, and to deliver nationwide prevention programs.

This notice of motion seeks to lend this Council's support to widespread community calls for urgent and effective action.

**Attachments**

Nil

12.3 Notice of Motion - ICAN Campaign to abolish Nuclear Weapons (Ref: ; Author: Willis/Willis)

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File Reference: 8 May 2024 Motions

**Notice**

Councillor Katrina Willis will move the following motion:

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**Motion**

**That Council write to the Prime Minister, the Hon Anthony Albanese endorsing the International Campaign to Abolish Nuclear Weapons (ICAN) Cities Appeal as follows:**

**‘Our city is deeply concerned about the grave threat that nuclear weapons pose to communities throughout the world. We firmly believe that our residents have the right to live in a world free from this threat. Any use of nuclear weapons, whether deliberate or accidental, would have catastrophic, far-reaching and long-lasting consequences for people and the environment. Therefore, we warmly welcome the adoption of the Treaty on the Prohibition of Nuclear Weapons by the United Nations in 2017, and we call on our national government to sign and ratify it without delay.’**

---

**Comment from Cr Willis in support of this Notice of Motion**

The United Nations adopted the Treaty on the Prohibition of nuclear weapons in 2017. For the treaty to enter into effect, governments must sign and ratify the agreement. The International Campaign to Abolish Nuclear Weapons (ICAN) has issued an appeal to all governments to sign and ratify the treaty.

The Australian Government is yet to sign and ratify the treaty.

The International Campaign to Abolish Nuclear Weapons (ICAN) is a coalition of non-governmental organisations working towards a world free from nuclear weapons and the threat of catastrophic harm that they pose to people and the environment.

The Nobel Peace Prize was awarded to ICAN in 2017: *“for its work to draw attention to the catastrophic humanitarian consequences of any use of nuclear weapons and for its ground-breaking efforts to achieve a treaty-based prohibition of such weapons”*.

The Cities Appeal is part of ICAN’s work to abolish nuclear weapons.


The National General Assembly of the Australian Local Government Association in June 2021 unanimously resolved: *“The National General Assembly calls on the Australian Government to sign and ratify the Treaty on the Prohibition of Nuclear Weapons.”*

During March and April this year, the group Peace Walkers Against AUKUS travelled from Port Kembla to Shellharbour, Kiama, Shoalhaven, Eurobodalla and Queanbeyan-Palerang on their way to Canberra to deliver a message to the Australian Government about the risk posed by an Australia port handling nuclear-powered submarines and waste under the AUKUS agreement. The walkers arrived in Queanbeyan on 19 April where they asked me to receive a letter on behalf of QPRC, attached; about their concerns and their request that Council endorse the ICAN Cities Appeal.

12.3 Notice of Motion - ICAN Campaign to abolish Nuclear Weapons (Ref: ; Author: Willis/Willis) (Continued)

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**Attachments**

Attachment 1  Letter - Peace Walkers Against AUKUS 19 April 2024 (*Under Separate Cover*)

## NOTICE OF MOTIONS

**12.4 Notice of Motion - Gibraltar Street Bungendore, Road Safety (Ref: ; Author: Grundy/Grundy)**

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**File Reference:** 8 May 2024 Motions

**Notice**

Councillor Mareeta Grundy will move the following motion:

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**Motion**

**That Council investigate the options and steps necessary to consider a 40km/hr speed zone on Gibraltar Street between Molonglo and Majara Streets, and any other speed mitigating measures.**

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**Comment from Cr Grundy in support of this Notice of Motion**

Currently, Gibraltar Street has a 50km/hr speed limit, except for the Bungendore Public School precinct, where the limit is 40km/hr during designated hours. Gibraltar Street is unusual in that it is the only street in Bungendore which has parking in the centre, as well as along each side of the road.

The section of Gibraltar Street between Molonglo Street and Butmaroo Street has commercial shops including cafes, galleries, pubs, produce, the QPRC customer service centre, the post office and professional rooms. It is a busy area for foot traffic. It is also a wide road, with the centre parking element, and this can take some pedestrians time to get from one side of the road to the other safely.

The section of Gibraltar Street between Butmaroo Street and Majara Street contains a popular and busy children's playground, off street parking, more shops, an Arts Centre, the Police Station, and the Public Primary School main.

The entire section of Gibraltar Street from Molonglo to Majara Streets is regularly used as what is known as a "rat run" for out of town traffic entering town from Bungendore Road and travelling towards coast and visa versa from the Kings Highway.

These drivers seek to cut traffic on the Kings highway by travelling as quickly as possible along Gibraltar Street. This practice of rat running has become a real threat to the safety of pedestrians crossing Gibraltar Street, especially those immersing from beside vehicles parked along the centre of the road.

A number of local business operators in the immediate vicinity have told me that they regularly witness speeding motorists along Gibraltar Street and are fearful that someone will be killed if something isn't done about speeding drivers.

**Attachments**

Nil

**15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

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It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.