



Ordinary Meeting of Council

AGENDA

28 May 2025

Commencing at 5.30pm

**WB Freebody Chambers
Nellie Hamilton Centre
257 Crawford Street, Queanbeyan**

Presentations for items listed on the Agenda can be made in writing, via Zoom or in person. A live stream of the meeting can be viewed at: <http://webcast.qprc.nsw.gov.au/>

Statement of Ethical Obligations

The Mayor and Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the council term to undertake their civic duties in the best interests of the people of Queanbeyan-Palerang Regional Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

The Mayor and Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.

On-site Inspections - Nil

Queanbeyan-Palerang Regional Council advises that this meeting will be webcast to Council's website. Images and voices of those attending will be captured and published.

A recording of the meeting will be archived on the website.

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4 CONFIRMATION OF MINUTES

4.1 Minutes of the Ordinary Meeting of Council held on 14 May 2025

5 DISCLOSURES OF INTERESTS

6 ADJOURNMENT FOR PUBLIC FORUM

7 MAYORAL MINUTE

8 NOTICES OF MOTIONS OF RESCISSION

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Confidential - Not for Publication

16 REPORTS FOR CLOSED SESSION

16.1 RFT 2025-31 Garden Waste Processing and Removal from QPRC Waste Transfer Stations

Item 16.1 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

16.2 RFT 2025-15 Monaro Street Upgrade Construction

Item 16.2 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

17 CONCLUSION OF THE MEETING

LIST OF ATTACHMENTS

Open Attachments

- Item 9.1 Community Strategic Plan Submissions Report
- Attachment 1 CSP 2042 Post Exhibition Community Engagement Report (Under Separate Cover)*
- Attachment 2 Draft Community Strategic Plan as Exhibited for Community Feedback (Under Separate Cover)*
- Attachment 3 Draft Changes to the Community Strategic Plan 2042 (Under Separate Cover)*
- Item 9.2 Quarterly Budget Review Statement for the Quarter Ending 31 March 2025
- Attachment 1 March Quarter Budget Review Statement (Under Separate Cover)*
- Item 9.3 Investment Report - April 2025
- Attachment 1 Investment Report Pack - April 2025 (Under Separate Cover)*
- Item 9.4 Membership of Southern Tablelands Arts (STA)
- Attachment 1 STA QPRC Strategic Partnership Agreement 2025-29 (Under Separate Cover)*
- Attachment 2 STA Strategic Plan 2025-28 (Under Separate Cover)*
- Attachment 3 QPRC Membership Benefits Report (Under Separate Cover)*

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- Item 9.5 Nerriga Community Plan
Attachment 1 Nerriga Community Plan (Under Separate Cover)
- Item 9.6 Bungendore Bites Event
Attachment 1 Bungendore Bites Draft Program (Under Separate Cover)
Attachment 2 Bungendore Bites Budget (Under Separate Cover)
- Item 9.8 Committee Members - Queanbeyan Showground Advisory Committee
Attachment 1 Terms of Reference - Queanbeyan Showground Advisory Committee (Under Separate Cover)
- Item 9.9 Committee Members - Queanbeyan Sporting Gallery
Attachment 1 Terms of Reference - Queanbeyan Sporting Gallery (Under Separate Cover)
- Item 9.10 Committee Members - Small Business Advisory Committee
Attachment 16 Proposed updated Terms of Reference - Small Business Advisory Committee (Under Separate Cover)
- Item 10.1 Planning Performance
Attachment 1 Correspondence from Planning Minister (Under Separate Cover)
- Item 10.2 VNSW re Valuer General's Cancellation of Commonwealth Land
Attachment 1 QPRC letter to VG re Rates on Commonwealth Land (Under Separate Cover)
Attachment 2 Response from VNSW CEO, Stewart McLachlan (Under Separate Cover)
- Item 11.1 Minutes of Heritage Advisory Committee - 8 May 2025
Attachment 1 HAC Minutes - 8 May 2025 Meeting (Under Separate Cover)
Attachment 2 HAC Presentation - 8 May 2025 Meeting (Under Separate Cover)

Closed Attachments

- Item 9.7 Application for a Cultural Grant
Attachment 1 Cultural Grants Application - ArtsNational Molonglo Plains Inc (Under Separate Cover)
- Item 9.8 Committee Members - Queanbeyan Showground Advisory Committee
Attachment 2 Mary Boyle (Under Separate Cover)
Attachment 3 Laurence Kennedy (Under Separate Cover)
Attachment 4 Colin Skelly (Under Separate Cover)
Attachment 5 Paula Roath (Under Separate Cover)
Attachment 6 David Loft (Under Separate Cover)
Attachment 7 Ginnette Loft (Under Separate Cover)
Attachment 8 Jenny Scott (Under Separate Cover)
Attachment 9 Jashua Williams (Under Separate Cover)
Attachment 10 Sue Jarvis (Under Separate Cover)
Attachment 11 William Lilley (Under Separate Cover)
- Item 9.9 Committee Members - Queanbeyan Sporting Gallery
Attachment 2 EOI - Phillip Hawke (Under Separate Cover)
Attachment 3 EOI - Sepi Hawke (Under Separate Cover)
Attachment 4 EOI - Hugh Percy (Under Separate Cover)
Attachment 5 EOI - Paul Walshe (Under Separate Cover)

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- Item 9.10 Committee Members - Small Business Advisory Committee
- Attachment 1 EOI - Bryan Clark (Under Separate Cover)*
 - Attachment 2 EOI - Connie Hick (Under Separate Cover)*
 - Attachment 3 EOI - Elise Apollini (Under Separate Cover)*
 - Attachment 4 EOI - Frank Bresnik (Under Separate Cover)*
 - Attachment 5 EOI - Jagjit Singh (Under Separate Cover)*
 - Attachment 6 EOI - James McRae (Under Separate Cover)*
 - Attachment 7 EOI - Jeffrey Pugh (Under Separate Cover)*
 - Attachment 8 EOI - Jodie Haigh (Under Separate Cover)*
 - Attachment 9 EOI - Kenneth Seiler (Under Separate Cover)*
 - Attachment 10 EOI - Lisa LaMaitre (Under Separate Cover)*
 - Attachment 11 EOI - Rachael Macdonald (Under Separate Cover)*
 - Attachment 12 EOI - Richard Graham (Under Separate Cover)*
 - Attachment 13 EOI - Susan Whelan OAM (Under Separate Cover)*
 - Attachment 14 EOI - Tina Fort (Under Separate Cover)*
 - Attachment 15 EOI - Zarmig Kouyoumjian (Under Separate Cover)*
- Item 16.1 RFT 2025-31 Garden Waste Processing and Removal from QPRC Waste Transfer Stations
- Attachment 1 RFT 2025-31 Evaluation-Report (Under Separate Cover)*
- Item 16.2 RFT 2025-15 Monaro Street Upgrade Construction
- Attachment 1 RFT 2025-15 Monaro Street Construction - Evaluation Report (Under Separate Cover)*



Minutes of the Ordinary Meeting of the Queanbeyan-Palerang Regional Council held virtually and in the WB Freebody Chambers, Nellie Hamilton Centre, 257 Crawford Street, Queanbeyan on Wednesday, 14 May 2025 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Winchester (Chairperson)

Cr Broadbent

Cr Grundy

Cr Livermore

Cr Macdonald

Cr Preston

Cr Schweikert

Cr Waterhouse

Cr Willis

Cr Wilson – via Zoom

Staff:

R Ryan, General Manager

M Duff, Director Infrastructure Services

J Richards, Director Community, Arts and Recreation

K Monaghan, Director Corporate Services

R Ormella, Director Development and Environment

Also Present: M de Vries (Minute Secretary)

1. OPENING

The meeting commenced at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Custodians of the Land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

799/25

RESOLVED (Winchester/Macdonald)

That the apology for non-attendance from Cr Taskovski be received and that leave of absence be granted.

The resolution was carried unanimously.

4. CONFIRMATION OF MINUTES

800/25

**4.1 Minutes of the Ordinary Meeting of Council held on 23 April 2025
RESOLVED (Winchester/Macdonald)**

That the Minutes of the Ordinary Meeting of Council held in the WB Chambers in the Nellie Hamilton Centre on Wednesday 23 April 2025 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

801/25

RESOLVED (Winchester/Preston)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Broadbent declared a significant non-pecuniary interest in Item 9.1: Council Submission DA 2023.0635 - Construction of a Registered Club (Vikings), stating he is a voting member of the Southern Regional Planning Panel. Cr Broadbent proposed to leave the Chamber when the matter was considered.

Cr Preston declared a significant non-pecuniary interest in Item 9.1: Council Submission DA 2023.0635 - Construction of a Registered Club (Vikings), stating he is a member of the Southern Regional Planning Panel. Cr Preston proposed to leave the Chamber when the matter was considered.

Cr Willis declared a less than significant non-pecuniary interest for Item 9.4: Community Members – Sustainability and Climate Change Advisory Committee, stating that many of the nominees community members recommended to the committee are known to her. Cr Willis proposed to stay in the chamber and vote on the matter.

Cr Wilson declared a less than significant non-pecuniary interest in Item 9.1: Council submission DA 2023.0635 - Construction of a Registered Club (Vikings), stating that he is a close acquaintance of a board member of the Tuggeranong Valley Rugby Union and Sports Club Limited. Cr Wilson proposed to leave the Chamber when the matter was considered.

Cr Winchester declared a less than significant non-pecuniary interest in Item 9.1: Council Submission DA 2023.0635 - Construction of a Registered Club (Vikings), stating that he is a Board Member of the Queanbeyan Leagues Club. Cr Winchester proposed to leave the Chamber when the matter was considered.

Cr Winchester declared a less than significant non-pecuniary interest in Item 12.1: Notice of Motion – Liquor and Gaming Licence Applications, stating that he is a Board Member of the Queanbeyan

Leagues Club. Cr Winchester proposed to leave the Chamber when the matter was considered.

Cr Livermore declared a less than significant non-pecuniary interest in Item 9.7: Committee Members - Arts and Cultural Development Advisory Committee, stating that a community member who has nominated and recommended for the committee was part of the Labor ticket in the September 2024 local government elections. Cr Livermore proposed to stay in the Chamber and vote on the matter.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.38pm, Cr Winchester advised that the meeting should now adjourn for the Public Forum.

802/25

RESOLVED (Winchester/Preston)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.38pm.

During the Public Forum, at 5.53pm, having declared an interest in Item 9.1, Crs Broadbent, Preston and Winchester left the Chamber and Cr Wilson left the audio visual Zoom link.

The Deputy Mayor assumed the Chair and conducted the remaining part of the Public Forum, and remained in the Chair when the meeting resumed at 6.05pm.

7. MAYORAL MINUTE

There was no Mayoral Minute.

8. NOTICES OF MOTIONS OF RESCISSION

There were no Notices of Motion of Rescission.

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 Council Submission DA 2023.0635 - Construction of a Registered Club Premises (Vikings)

803/25

RESOLVED (Willis/Schweikert)

That Council:

1. Endorse the submission to DA 2023.0635 Construction of a registered club premises at 37 Tomsitt Drive, Jerrabomberra as drafted with any amendments made at the meeting.
2. Upon notification of the determination meeting, authorise the General Manager to address and present this submission to the Regional Planning Panel.

The resolution was carried unanimously.

Crs Broadbent, Preston, Wilson and Winchester returned to the meeting at 6.14pm, and Cr Winchester resumed the Chair.

PROCEDURAL MOTION

804/25

RESOLVED (Winchester/Macdonald)

That Items 9.11 and 9.13 be brought forward for consideration at this juncture.

The resolution was carried unanimously.

9.11 Fencing Standards for Rural Subdivisions

MOVED (Waterhouse/Willis)

That Council:

1. Consider developing a Notice of Motion for the Local Government NSW (LGNSW) Annual Conference progressing policy matters the subject of this report.
2. Progresses to include DCP fencing amendments in the next DCP housekeeping amendment.

AMENDMENT (Grundy/Schweikert)

That Council:

1. Defer this matter to allow for meaningful consultation with key stakeholders, for example but not limited to:
 - Local wildlife advocacy groups
 - Conservation organisations with expertise in wildlife movement
 - Local stock and station agents
 - Local Rural fencing contractors
 - South East Local Land Services
 - The National Farmers Federation
 - And members of the general public
2. Receive a report summarising stakeholder feedback well as a risk assessment of the proposed changes in relation to the balance between wildlife permeability and livestock containment.

The amendment (of Crs Grundy and Schweikert) was put and lost.

For: Crs Broadbent, Grundy, Macdonald and Schweikert

Against: Crs Livermore, Preston, Waterhouse, Willis, Wilson and Winchester

The motion of (Crs Waterhouse and Willis) was brought forward.

805/25

RESOLVED (Waterhouse/Willis)

That Council:

1. Consider developing a Notice of Motion for the Local Government NSW (LGNSW) Annual Conference progressing policy matters the subject of this report.
2. Progresses to include DCP fencing amendments in the next DCP housekeeping amendment.

The resolution was carried.

For: Crs Livermore, Macdonald, Preston, Schweikert,
Waterhouse, Willis, Wilson and Winchester

Against: Crs Broadbent and Grundy

9.13 Post Exhibition Report - Draft Solid Fuel Heater Policy - Second Round of Community Feedback**MOVED (Grundy/Macdonald)**

That Council:

1. Not adopt the Draft Solid Fuel Heater Policy.
2. Undertake an education campaign to ensure solid fuel heater owners understand their obligations in controlling smoke pollution.

Cr Willis foreshadowed a contrary motion:

That Council:

1. Adopt the Draft Solid Fuel Heater Policy as exhibited.
2. Undertake an education campaign annually to ensure correct usage of solid fuel heaters, so that owners understand their obligations in controlling smoke pollution.

The motion (of Crs Grundy and Macdonald) was brought forward.

806/25

RESOLVED (Grundy/Macdonald)

That Council:

1. Not adopt the Draft Solid Fuel Heater Policy.
2. Undertake an education campaign to ensure solid fuel heater owners understand their obligations in controlling smoke pollution.

The resolution was carried.

For: Crs Broadbent, Grundy, Macdonald, Schweikert,
Waterhouse and Winchester

Against: Crs Livermore, Preston, Willis and Wilson

9.2 Draft Integrated Plans and Reports for 2025/26**MOVED (Macdonald/Livermore)**

That Council:

1. Endorse the 2025-26 Draft Integrated Planning and Reporting Documents for public exhibition:
 - Draft Operational Plan and Delivery Program
 - Draft Statement of Revenue Policy
 - Draft Fees and Charges
 - Draft Long Term Financial Plan
 - Draft Workforce Management Plan
 - Draft Asset Management Strategy
2. Publish a short “easy to read” version of the consolidated draft plans that highlights the projects, major programs and principal activities of the delivery program.
3. Undertake community engagement in accordance with the Community Engagement Strategy, requesting community feedback on the draft plans.
4. Receive a report and consider all community feedback before finalising the draft plans.

AMENDMENT (Willis/Winchester)

That Council:

1. Endorse the 2025-26 Draft Integrated Planning and Reporting Documents for public exhibition, with the amendments listed in dot point 5:
 - Draft Operational Plan and Delivery Program
 - Draft Statement of Revenue Policy
 - Draft Fees and Charges
 - Draft Long Term Financial Plan
 - Draft Workforce Management Plan
 - Draft Asset Management Strategy
2. Publish a short “easy to read” version of the consolidated draft plans that highlights the projects, major programs and principal activities of the delivery program.
3. Undertake community engagement in accordance with the Community Engagement Strategy, requesting community feedback on the draft plans.
4. Receive a report and consider all community feedback before finalising the draft plans.
5. Amendments to the 2025/26 Operational Plan and Delivery Program:
 - a. Allocate \$130,000 in 2025/26 to implement the Mount Jerrabomberra Plan of Management action plan.

- b. Include \$130,000 per annum in the following years of the Delivery Program to 2028/29 for the Mount Jerrabomberra Plan of Management.
- c. Increase the allocation to the Heritage Grants program by \$5,000 to \$30,000, in 2025-26, with additional funds to be drawn from the Heritage Reserve.
- d. Allocate \$150,000 from the Heritage Reserve for the development of a Conservation Management Plan for all of the QPRC Historic Cemeteries.
- e. Remove \$10,000 allocated for the Honour Walk in Crawford Street.
- f. Allocate \$10,000 for Microforest Project in Ash Street Parklet subject to reviewing the staff report on the outcomes of the Blackall Avenue Park Microforest Project.

The amendment (of Crs Willis and Winchester) was put and carried.

For: Crs Livermore, Preston, Waterhouse, Willis, Wilson and Winchester

Against: Crs Broadbent, Grundy, Macdonald and Schweikert

The amendment became the motion.

807/25

RESOLVED (Willis/Winchester)

That Council:

1. Endorse the 2025-26 Draft Integrated Planning and Reporting Documents for public exhibition, with the amendments listed in dot point 5:
 - Draft Operational Plan and Delivery Program
 - Draft Statement of Revenue Policy
 - Draft Fees and Charges
 - Draft Long Term Financial Plan
 - Draft Workforce Management Plan
 - Draft Asset Management Strategy
2. Publish a short “easy to read” version of the consolidated draft plans that highlights the projects, major programs and principal activities of the delivery program.
3. Undertake community engagement in accordance with the Community Engagement Strategy, requesting community feedback on the draft plans.
4. Receive a report and consider all community feedback before finalising the draft plans.
5. Amendments to the 2025/26 Operational Plan and Delivery Program:
 - a. Allocate \$130,000 in 2025/26 to implement the Mount Jerrabomberra Plan of Management action plan.

- b. Include \$130,000 per annum in the following years of the Delivery Program to 2028/29 for the Mount Jerrabomberra Plan of Management.
- c. Increase the allocation to the Heritage Grants program by \$5,000 to \$30,000, in 2025-26, with additional funds to be drawn from the Heritage Reserve.
- d. Allocate \$150,000 from the Heritage Reserve for the development of a Conservation Management Plan for all of the QPRC Historic Cemeteries.
- e. Remove \$10,000 allocated for the Honour Walk in Crawford Street.
- f. Allocate \$10,000 for Microforest Project in Ash Street Parklet subject to reviewing the staff report on the outcomes of the Blackall Avenue Park Microforest Project.

The resolution was carried.

For: Crs Livermore, Macdonald, Preston, Schweikert,
Waterhouse, Willis, Wilson and Winchester
Against: Crs Broadbent and Grundy

9.3 Review of Mount Jerrabomberra Plan of Management (2021)
MOVED (Willis/Wilson)

That Council refer the Mount Jerrabomberra Site Specific Plan of Management, and the update of progress achieved, to the Sustainability and Climate Change Advisory Committee to determine priority projects for the current Delivery Plan 2025/26 to 2029/30.

Cr Wilson left the meeting at 7.30pm.

ADJOURNMENT: The meeting adjourned for a short break at 7.30pm and resumed at 7.40pm.

The motion (of Crs Willis and Wilson) was brought forward.

808/25

RESOLVED (Willis/Wilson)

That Council refer the Mount Jerrabomberra Site Specific Plan of Management, and the update of progress achieved, to the Sustainability and Climate Change Advisory Committee to determine priority projects for the current Delivery Plan 2025/26 to 2029/30.

The resolution was carried.

For: Crs Livermore, Macdonald, Preston, Schweikert,
Waterhouse, Willis and Winchester
Against: Crs Broadbent and Grundy

PROCEDURAL MOTION

809/25

RESOLVED (Schweikert/Waterhouse)

That Items 9.4, 9.5, 9.6, 9.7 and 9.8 be considered as a bloc.

The resolution was carried unanimously.

MOTION

810/25

RESOLVED (Schweikert/Waterhouse)

That Items 9.4, 9.5, 9.6, 9.7 and 9.8 be adopted.

The resolution was carried unanimously.

9.4 Community Members - Sustainability and Climate Change Advisory Committee

811/25

RESOLVED (Schweikert/Waterhouse)

That Council:

1. Appoint the following six community members to the QPRC Sustainability and Climate Change Advisory committee:

David Smith	Lyndal Thorburn
Emma Richardson	Paul Cockram
Rachel Clarke	Judith Turley

2. Maintain a merit list from those remaining community members who nominated and are interested in being considered should future vacancies in the Sustainability and Climate Change Advisory committee arise over the term of Council.

The resolution was carried unanimously.

9.5 Community Members - Braidwood Flood Risk Management Committee

812/25

RESOLVED (Schweikert/Waterhouse)

That Council appoint the following three community members to the Braidwood Flood Risk Management Committee:

David Cargill
John Tuckwell
Nicholas Kemp

The resolution was carried unanimously.

9.6 Committee Members - Bungendore Town Centre & Environs Committee

813/25

RESOLVED (Schweikert/Waterhouse)

That Council:

1. Appoint the following four community members to the Bungendore Town Centre and Environs Committee:

Bryan Clark
Stuart Henderson
Graham Judge
Andrew Riley

2. Endorse the appointment of Mel Carn as the Bungendore Chamber of Commerce & Industry representative.

The resolution was carried unanimously.

9.7 Committee Members - Arts and Cultural Development Advisory Committee

814/25

RESOLVED (Schweikert/Waterhouse)

That Council:

1. Appoint the following ten community members to the Arts and Cultural Development Advisory Committee:

Alison Alder	Barrina South
Anthea Gunn	Helen Musa
Jeremy Christian	Neil Roach
Sophia Halloway	Mitch Porteous
Rose Marin	Vicki Martin

2. Amend the Terms of Reference of the Arts and Cultural Development Advisory Committee to allow for a maximum of ten community members.

The resolution was carried unanimously.

9.8 Membership QPRC Seniors Advisory Committee

815/25

RESOLVED (Schweikert/Waterhouse)

That Council:

1. Appoint the following ten community members to the QPRC Seniors Advisory Committee:

Lauren Yen	Sharon Baxter-Judge
Christine Allard	Neil Johnson
Olwyn-Anne Cook	Maria Porreca
Brenda Russell	Anthorr Nomchong
Kenneth Seiler	Lynne Magus

2. Appoint the following two agency representatives:
 - Regional Manager of Warrigal
 - Aged Care Advocate, Southern NSW Region of Seniors Rights Service
3. Maintain a merit list from those remaining community members who nominated and are interested in being considered should future vacancies on the Seniors Advisory Committee arise over the term of Council.

The resolution was carried unanimously.

9.9 Review of Urban Forest Cooling Strategy

816/25

RESOLVED (Willis/Schweikert)

That Council refer the Urban Forest Cooling Strategy (2022), and the update of progress achieved, to the Sustainability and Climate Change Advisory Committee to determine priority projects for the current Delivery Plan 2025/26 – 2029/30.

The resolution was carried unanimously.

817/25 **9.10 Adoption of Council Managed Crown Land - Farrer Place Car Park**

RESOLVED (Waterhouse/Preston)

That Council approve Lot 2 Deposited Plan 758862, at 3 Farrer Place Queanbeyan as Council Managed Crown Land.

The resolution was carried unanimously.

9.11 Fencing Standards for Rural Subdivisions

This item was dealt with in earlier business.

818/25 **9.12 Post Exhibition Report - Draft Swimming Pool Inspection Program**

RESOLVED (Macdonald/Preston)

That Council adopt the draft Swimming Pool Inspection Program – 2025.

The resolution was carried unanimously.

9.13 Post Exhibition Report - Draft Solid Fuel Heater Policy - Second Round of Community Feedback

This item was dealt with in earlier business.

819/25 **9.14 Draft Donations Policy**

RESOLVED (Waterhouse/Preston)

That Council endorse the draft Donations Policy, draft Grant Guidelines and Schedule of Donations for Category C (Rates and Annual Charges) for public exhibition.

The resolution was carried.

For: Crs Broadbent, Livermore, Macdonald, Preston,
 Schweikert, Waterhouse, Willis and Winchester

Against: Cr Grundy

10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION

820/25 **10.1 Women's Rugby Changerooms - Freebody and Seiffert Oval**
RESOLVED (Macdonald/Schweikert)

That the report be received for information.

The resolution was carried unanimously.

821/25 **10.2 Councillor Workshops**
RESOLVED (Preston/Waterhouse)

That the report be received for information.

The resolution was carried unanimously.

11. REPORTS OF COMMITTEES

There were no reports of Committees.

12. NOTICES OF MOTIONS

Having declared an interest in the following Item, Cr Winchester left the Chamber at 7.56pm.

The Deputy Mayor assumed the Chair.

12.1 Notice of Motion - Liquor and Gaming Licence Applications**RESOLVED (Willis/Waterhouse)**

That Council:

1. Note:

- a. Local councils should be notified of each application for liquor and/or gaming machine licences, or changes to existing licences or conditions, to provide an opportunity for comment.
- b. Queanbeyan-Palerang Regional Council (QPRC) could provide feedback on any licence application in our local government area (LGA).
- c. The current LGNSW policy platform contains this statement, under Health & Safety, that LGNSW continues to advocate for [14.10]: "Increased local government involvement in determination of gaming machine applications with priority consideration given to social impact and implementation of cashless poker machines with harm reduction features."
- d. Data from Liquor and Gaming NSW for Q4 2024 shows weekly losses through poker machines in Queanbeyan-Palerang LGA to have reached \$1.4 million.

2. Resolve that staff notify the governing body of Council of each referral from the NSW Independent Liquor and Gaming Authority for an application or transfer of an ongoing liquor or gaming licence or changes to existing licences or conditions, so that Council can provide feedback should it choose to. For clarity, this does not pertain to applications for one-off events.

The resolution was carried.

For: Crs Livermore, Macdonald, Preston, Waterhouse and Willis

Against: Crs Broadbent, Grundy and Schweikert

Cr Winchester returned to the Chamber at 8.05pm and assumed the Chair.

822/25

13. REPORTS TO COUNCIL - DELEGATES REPORTS**13.1 NSW Police Community Precinct Safety Committee Meeting (CPSC) - 10 April 2025**

823/25

RESOLVED (Schweikert/Waterhouse)

That the report be received for information.

The resolution was carried unanimously.

13.2 South East Australian Transport Strategy (SEATS) Meeting - 20-21 February 2025 - Delegate Report

824/25

RESOLVED (Willis/Schweikert)

That the report be received for information.

The resolution was carried unanimously.

14. QUESTIONS WITH NOTICE

There were no Questions with Notice.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

16. REPORTS FOR CLOSED SESSION

825/25

RESOLVED (Winchester/Broadbent)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 RFT 2025-03 Renewal of 88 Wallace Street and New Carpark, Braidwood – Tender Evaluation

Item 16.1 is confidential in accordance with s10(A) (d)(i) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Sale of Laneway (Nellie Hamilton Centre to Rutledge Street) to Village Building Company

Item 16.2 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 Tender Number 2024-41 Captains Flat Pool Upgrade

Item 16.3 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.4 Request to Reduce Water Charge

Item 16.4 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 8.12pm to discuss the matters listed above.

16.1 RFT 2025-03 Renewal of 88 Wallace Street and New Carpark, Braidwood – Tender Evaluation

826/25

RESOLVED (Waterhouse/Macdonald)

That Council award Contract No. 2025-03 for the Detailed Design – Renewal of 88 Wallace Street and New Carpark, Braidwood to Spiire Australia Pty Ltd for the contract amount of \$393,590 (ex GST).

The resolution was carried unanimously.

16.2 Sale of Laneway (Nellie Hamilton Centre to Rutledge Street) to Village Building Company

827/25

RESOLVED (Preston/Macdonald)

That Council approve the sale of the Laneway at Lot 12 DP 1305630 (formerly made up of parts of Lots 1,2 & 5 DP748338, Lot 18 DP548244 and the closed public road) as shown in the plan contained within this report to Village Building Company Pty Ltd for \$452,250.

The resolution was carried.

For: Crs Broadbent, Grundy, Livermore, Macdonald, Preston, Schweikert, Waterhouse and Winchester

Against: Cr Willis

- 828/25 **16.3 Tender Number 2024-41 Captains Flat Pool Upgrade**
RESOLVED (Preston/Willis)
That Council award RFT 2024-41: Captains Flat Pool Upgrade to Rice Constructions Group Pty Ltd for \$181,182 (GST exclusive).

The resolution was carried unanimously.
- 829/25 **16.4 Request to Reduce Water Charge**
RESOLVED (Preston/Willis)
That the owner be advised that the excess water usage is not eligible for assistance in accordance with the Financial Hardship and Assistance Policy.

The resolution was carried unanimously.
- 830/25 **RESOLVED (Winchester/Macdonald)**
That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 8.18pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Queanbeyan-Palerang Regional Council Code of Meeting Practice, Section 14.22, the Chairperson provided a summary of the resolutions passed in Closed Session.

17. CONCLUSION OF THE MEETING

The time being 8.18pm, the Mayor announced that the Agenda for the meeting had now been completed.

CR KENRICK WINCHESTER
MAYOR
CHAIRPERSON

ITEM 5 DECLARATION OF CONFLICTS/PECUNIARY INTERESTS

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the *Local Government Act* restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

Recommendation

That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 Community Strategic Plan Submissions Report (Author: Monaghan/Gregory)

File Reference: 51.1.7

Recommendation

That Council:

- 1. Consider the submissions to the Draft Community Strategic Plan.**
 - 2. Endorse the Queanbeyan-Palerang Community Strategic Plan 2042 including the amendments listed within the attachment.**
-

Summary

Council placed the draft Community Strategic Plan on public exhibition on 27 March 2025 for 44 days. The exhibition period has now concluded, and Councillors have received all community submissions.

A Councillor workshop has been held regarding the submissions and other suggested changes.

Council is required to endorse a Community Strategic Plan prior to 30 June 2025.

Background

QPRC joined nine other councils and the Canberra Regional Joint Organisation (CRJO) in approaching the Community Strategic Plan development from a regional perspective. This approach provides the individual councils with their own Community Strategic Plan, as well as a regional view of community aspirations and priorities.

The Community Strategic Plan forms part of the Integrated Planning and Reporting framework; defining the key issues and ambitions of the community and setting the strategic direction over a long term horizon.

Engagement

The Community Strategic Plan is the community's plan and highlights the aspirations and the visions the community has for the entire Local government area.

The previous version of the Community Strategic Plan was developed following community engagement during mid-2021 when more than 1,720 people in the region contributed to the review. The current update builds upon the previous plan and incorporates further feedback from the community who were asked whether the goals they set three years ago are still true.

During 2024, Council collected an additional 800 responses to guide the current update of the Community Strategic Plan.

The draft Community Strategic Plan was presented to Council on the 27th of March 2025 and was placed on public exhibition between 27 March and 9 April 2025. The exhibition period was advertised via social media, email to Your Voice subscribers, letter to key stakeholders, circulated throughout committees, and newspaper advertisements.

**9.1 Community Strategic Plan Submissions Report (Author: Monaghan/Gregory)
(Continued)**

The results of the current round of community engagement are provided in the attached post exhibition engagement report. During the period, Council received 35 submissions, responding to the following questions:

- Do you agree with the vision?
- Rank each community priority identified in the first round of engagement
- What feedback do you have on the key priorities?
- Is there anything missing from our Community Strategic Plan? If so, what?
- What specific projects or services should Council focus on?

The responses are provided in full, in the attached post exhibition community engagement report.

As a result of the engagement, a number of changes have been included in the attachment to this report.

Risk/Policy/Legislation Considerations

The following is a summary of the requirements of section 402 of the *Local Government Act 1993* relating to the Community Strategic Plan:

- Each local government area is to have a Community Strategic Plan that has been developed and endorsed by the council on behalf of its community.
- The Community Strategic Plan is to identify the main priorities and aspirations for the future of the local government area.
- The Community Strategic Plan must cover a minimum timeframe of 10 years.
- The Community Strategic Plan must establish strategic objectives together with strategies to achieve those objectives.
- The council must review the Community Strategic Plan before 30 June in the year following an ordinary election of council. The council may endorse the existing plan, or develop and endorse a Community Strategic Plan, as appropriate, to ensure that the area has a Community Strategic Plan covering at least the next 10 years.

The Office of Local Government issues mandatory guidelines to NSW Councils that state:

While a council has a custodial role in initiating, preparing and maintaining the Community Strategic Plan on behalf of the local government area, it is not wholly responsible for its implementation. Other partners, such as state agencies, non-government organisations, business and industry, joint organisations and community groups may also be engaged in delivering the strategies of the Plan.

Links to QPRC/Regional Strategic Plans


The Community Strategic Plan is the highest level plan and provides direction to Council for the programs and actions of the Delivery Program and Operational Plan. All of the other plans of Council are informed by the Community Strategic Plan objectives and strategies.

Conclusion

Council has developed the 2042 Community Strategic Plan on behalf of the community is presented to Council for endorsement.

9.1 Community Strategic Plan Submissions Report (Author: Monaghan/Gregory)
(Continued)

Attachments

- | | |
|--|--|
| Attachment 1 | CSP 2042 Post Exhibition Community Engagement Report (<i>Under Separate Cover</i>) |
|  Attachment 2 | Draft Community Strategic Plan as Exhibited for Community Feedback (<i>Under Separate Cover</i>) |
| Attachment 3 | Draft Changes to the Community Strategic Plan 2042 |

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.2 Quarterly Budget Review Statement for the Quarter Ending 31 March 2025
(Author: Monaghan/Sligar)**

File Reference: 43.7.2-28

Recommendation

That Council:

- 1. Receive the March 2025 Quarterly Budget Review Statement.**
 - 2. Adopt the budget variations outlined in the report.**
 - 3. Note the opinion of the Responsible Accounting Officer in relation to Council's financial performance and projected year result is satisfactory.**
-

Summary

The March 2025 Quarterly Budget Review Statement (QBRs) provides a summary of Council's financial performance at the end of the March 2025 (Third) quarter and reports on progress made against the original budget adopted by Council in its 2024-25 Operational Plan.

- The first quarter budget review provides an opportunity to review the adopted budget including carry forward budgets to ensure completeness. This also includes any budget adjustments approved by Council during the period from July to September.
- The second quarter budget review includes any budget adjustments that have already been approved by Council during the period from October to December and assists with the forecasting and development of the future year budget and operational plan.
- The third quarter budget review includes any budget adjustments that have already been approved by Council during the period from January to March and preparations for identifying any projects that will be ongoing and carried forward into the next financial year.
- A fourth quarter budget review is to provide a variance analysis of Council's performance over the year compared to budget and identify any further projects that will be ongoing and carried forward into the next financial year.

Council is required to adopt and approve the recommended variations in the budget, before funds are moved or made available.

Background

QBRs' provide progress reporting against the original annual budget, and subsequent revisions at the end of each quarter. A detailed list of budget adjustments recommended is provided in the attached March Quarterly Budget Review Statement.

This QBRs report has been provided to the Chair and members of the Audit, Risk and Improvement Committee, who may conduct an online out of session meeting to review and provide comments and questions. These will be provided to Council under separate cover before the Council meeting.

Report

See attached report for full details of the QBRs.

**9.2 Quarterly Budget Review Statement for the Quarter Ending 31 March 2025
(Author: Monaghan/Sligar) (Continued)**

Risk/Policy/Legislation Considerations

Council prepares quarterly budget review statements in accordance with clause 203(1) of the Local Government (General) Regulation 2005 which requires that, not later than 2 months after the end of each quarter, excluding the June quarter, the Responsible Accounting Officer (RAO) must submit a budget review statement to Council.

The budget review statement must include or be accompanied by a report as to whether or not the RAO believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure, and if that position is unsatisfactory, recommendations for remedial action.

In the opinion of the RAO, the March QBRs forecasts that the financial position as at 30 June 2025 will be satisfactory. It is noted remedial action has already been taken including:

1. A deficit general fund budget, when accumulated with previous years deficits, is an indicator that the council may not be sustainable. Depreciation, a non cash item, is having a significant impact on the general fund net operating result. Future budgets need to focus on achieving a surplus net operating result and focus on a positive cash position to ensure there is an adequate level of working capital. Opportunities to improve the general fund's income has begun with the implementation of the special rate variation of 18% for 3 years. Focus needs to be on future year results.
2. A deficit budget is an indicator of a deterioration of the capital base for ongoing operations. Opportunities to increase other revenue, such as fees and charges, must be considered with the adoption of each Operational Plan.
3. A deficit budget is an indicator that the governing body is unable to plan for unforeseen events. Expenditure reductions including opportunities for savings, cost minimisations and re-prioritisation of services to a financially sustainable level is to be a focus of each budget review.
4. Council's unrestricted cash position is an improvement on past years. This position needs to be maintained.
5. Confirm Council's objectives:
 - a. that general fund expenditure does not exceed income;
 - b. there is enough available cash to pay current liabilities, and
 - c. and assets are maintained to a standard that meets community expectations.

Financial, Budget and Resource Implications**Cash Result**

The budget adjustments recommended to Council for approval result in a forecast unrestricted cash position of \$2.0 million after allocating funds into internal reserves in accordance with Councils Restricted Funds policy and external reserves as indicated by the restrictions placed on the use of these funds.

The report highlights a number of budget adjustments that impact unrestricted cash. The net overall movement in unrestricted cash proposed is a reduction of \$248K.

The minimal impact to unrestricted cash ensures council is maintaining a sufficient level of working capital to fund day to day operations and support the draft 2025-26 budget.

9.2 Quarterly Budget Review Statement for the Quarter Ending 31 March 2025 (Author: Monaghan/Sligar) (Continued)

This budget review focused on the timeline for the delivery of the capital works program and is proposing budget adjustments to reflect the ongoing nature of this work. With projects ongoing and being carried forward into the 2025-26 financial year, budgets have been placed into reserve to ensure the ongoing funding of this work.

Cash and Reserves reported are a point in time measure. Unrestricted cash can move significantly up and down throughout the year based on large cashflow movements for quarterly rates instalments, grant payments and spending on large capital projects.

Projected Internal reserves balances are used as a device to restrict portions of surplus cash to make them unavailable for general purposes. They are a decision of Council to set aside surpluses for future expenditure, for example, employee leave entitlements, plant purchases, and infrastructure replacement. It is recognised that internal reserves balances are subject to change, via a Council resolution, based on the need of Council and may not guarantee that the cash is available for its original intended purpose.

Operating Result (Income Statement)

The proposed budget adjustments result in a net increase to the consolidated budgeted surplus before capital items of \$4.5M. The forecast consolidated position for 30 June 2025 is now \$5.7M surplus.

Fund	Adopted Operational Plan (\$'000)	Sept 2024 (Qtr 1) (\$'000)	Dec 2024 (Qtr 2) (\$'000)	Mar 2025 (Qtr 3) (\$'000)	Variance (\$'000)
Consolidated	\$6,659	\$7,586	\$1,248	\$5,703	\$4,455
General	(\$3,975)	(\$3,021)	(\$10,402)	(\$9,621)	\$781
Waste	\$1,455	\$1,455	\$1,280	\$2,610	\$1,330
Water	\$3,401	\$3,387	\$4,106	\$2,958	(\$1,148)
Sewer	\$5,778	\$5,764	\$6,264	\$9,756	\$3,492

The primary drivers impacting the net consolidated result before capital items include:

- Favourable gains on interest and investment revenue. With the reforecast timeline for delivery of some of the capital works program, this results in additional cash being held in investments.
- Additional expected income from Disaster recovery grants. Ongoing works to assets impacted by natural disasters are resulting in funds being received as work is completed.

Capital Projects Budget

The original capital works 2024-25 budget plus previously approved budget adjustments after the second quarter budget review was \$75.3M.

This budget review is recommending a reduction to the capital works program of \$13.0M.

The budget adjustments are primarily due to the ongoing nature of large capital work projects. The attached report highlights the projects that are ongoing and will be carried forward into the 2025-26 financial year. These budgets have been adjusted to reflect the level of work

**9.2 Quarterly Budget Review Statement for the Quarter Ending 31 March 2025
(Author: Monaghan/Sligar) (Continued)**

expected to be completed in this financial year and place funds into reserve to fund this ongoing work.

The capital works program has incurred expenditure of \$25.1M as at 31 March 2025. The attached report includes status updates on these projects.

Links to QPRC/Regional Strategic Plans

This report is part of the Operational Plan 2024-25 reporting and in accordance with the NSW Local Government Regulations, and OLG Annual Reporting compliance requirements.

Conclusion

The March Quarterly Budget Review Statement provides a summary of Council's financial performance and reports on progress against the adopted budget and projected financial position to 30 June 2025 which will be satisfactory, with ongoing monitoring to ensure Council's longer term financial sustainability.

Attachments

Attachment 1 March Quarter Budget Review Statement (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.3 Investment Report - April 2025 (Author: Monaghan/Sligar)

File Reference: 43.6.5-01

Recommendation

That Council:

1. Receive the Investment Report for the month of April 2025.
 2. Note the investment return for April 2025 was \$1,255,110.
 3. Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2021) and Queanbeyan-Palerang Regional Council's Investment Policy.
-

Summary

This report presents the investment result for April 2025.

Background

In accordance with Clause 212 of the Local Government (General) Regulation 2021, the Investment Report is presented to Council monthly.

Report

A list of Council's cash and investments held on 30 April 2025 is detailed in the attached Investment Report Pack, which reports interest income received/accrued for the month plus Unit Trust Market Value Changes a total Return for Month of \$1,255,110 for April 2025 (refer to page 3 of 17, Table 1: Budget vs Actual Interest Income 1 July 2024 to 30 June 2025).

Market Update – The current Reserve Bank of Australia (RBA) cash rate is 4.1%. The next RBA meeting is scheduled for the 19-20 May 2025.

Council's portfolio return was 5.46% over the last 12 months, higher than the bank bill index which was 4.46% over the same period. Council's return over the last 1 month matches but does not exceed the bank bill index. (Page 11 of the Investment Report).

Environmental Awareness - Market Forces is a campaign group focusing on environmental protection by exposing institution's financing projects that have a negative environmental impact. They have assessed over 115 banks, mutuals and credit unions to determine their position on lending to or investing in the fossil fuel (coal, oil, and gas) industry. Council's investment advisor, Laminar Capital has applied Market Forces' findings to Council's current investment portfolio with the results outlined in Section 5 of the attached Investment Report Pack.

Institutions that lend to the fossil fuel industry can mitigate some of the impact by offering products that are environmentally aware.

The Climate Bonds Standard Board operates as an advisory committee of the Climate Bonds Initiative Board and oversees the development of the Climate Bonds Standard. The Climate Bonds Standard and Certification Scheme is a labelling scheme for bonds and loans. Rigorous scientific criteria ensure that bonds and loans with Certification are consistent with the 2 degrees Celsius warming limit in the Paris Agreement.

9.3 Investment Report - April 2025 (Author: Monaghan/Sligar) (Continued)

The scheme is used globally by bond issuers, governments, investors, and financial markets to prioritise investments which genuinely contribute to addressing climate change.

The portfolio fossil fuel summary information is shown in Table 5 of the attached Investment Report Pack.

On 30 April 2025, Council held \$131 million in non-fossil fuel investments.

Risk/Policy/Legislation Considerations

Council has a fiduciary responsibility to exercise the care, diligence, and skill that a prudent person would exercise in managing the affairs of other persons.

Council's investments, as listed in Table 2 of the attached Investment Report Pack, comply fully with section 625 of the Local Government Act 1993, clause 212 of the Local Government General Regulations 2021, and Council's Investment Policy.

Certified by Tracy Sligar, Responsible Accounting Officer, 13/5/2025.

The Investment Policy is due for review in 2025.

Financial, Budget and Resource Implications

For July to April 2025 Council's portfolio produced an annualised rate of return of 5.46%, outperforming the benchmark Bank Bill Index by 1%.

On 30 April 2025, Council's Investment portfolio was \$304,495,142.

Council's investment return as at the end of April 2025 was \$12,848,580 compared to the original budget of \$5,875,000. The majority of this income is restricted to water, sewer and waste funds, and developer contributions. Investment returns are being monitored and may result in a budget adjustment.

Of the total \$304.4 million investment portfolio, Council holds \$33 million in the TCorpIM long-term growth fund (LTGF) and medium-term growth fund (MTGF).

The LTGF issued a special distribution in July 2024 of \$309,925 and \$220,542 in September and the MTGF issued a special distribution in September of \$270,524 which was reinvested into the funds.

For April 2025 the LTGF returned \$96,155 and the MTGF returned \$57,516. The following table shows the funds' performances since the original deposit.

	LTGF \$	MTGF \$
2017-18	981,891	-44,845
2018-19	1,160,462	635,485
2019-20	21,702	37,815
2020-21	2,557,413	927,076
2021-22	-1,300,450	-742,711
2022-23	1,692,084	658,145
2023-24	1,819,166	730,982

9.3 Investment Report - April 2025 (Author: Monaghan/Sligar) (Continued)

	LTGF \$	MTGF \$
2024-25		
July	539,422	228,229
August	74,169	13,828
September	244,071	90,738
October	-80,792	-77,180
November	533,011	186,559
December	17,894	56,041
January	461,618	150,428
February	-101,216	34,411
March	-453,665	-106,552
April	96,155	57,517
2024-25 YTD Total	1,330,667	634,019
Initial Placement	12,000,000	10,000,000
Return since inception	8,262,935	2,835,966
Closing balance	20,262,935	12,835,966
Return since inception	68.9%	28.4%
Average return pa since inception	4.6%	2.7%
Return 2024/2025	5.9%	5.1%

While these funds are exposed to additional investment risks to generate higher potential returns, they are structured with longer term time horizons. The minimum advised investment time frame for the MTGF is 5+ years and 10+ years for the LTGF.

Paired with cash asset classes, these growth assets form a diversified portfolio within the restrictions of the Investment Policy.

Council's cash and investment balance is made up of restricted and unrestricted funds. Restrictions can be external e.g. Developer Contributions, or internal e.g. by resolution of Council. Restricted investments cannot be used for general purpose expenses as they are either subject to some form of external legislative or contractual obligation or are dedicated to future Council commitments.

The following table shows the 30 April 2025 Cash and Investments balance by fund and by restriction:

Fund	\$
General	96,871,456
Waste	21,693,813
Water	62,470,489
Sewer	112,477,073
Trust	5,549
Trust: South East Weight Of Loads Group	297,364
Unrestricted*	10,679,398
Total Cash & Investments	304,495,142

9.3 Investment Report - April 2025 (Author: Monaghan/Sligar) (Continued)

External Restrictions	\$
Unspent Grants	28,556,284
Developer Contributions – General	48,725,966
Developer Contributions – Water	14,961,704
Developer Contributions - Sewer	13,883,708
Water Fund	47,508,785
Sewer Fund	98,593,365
Unexpended loans	656,331
Domestic Waste Management	12,759,986
Stormwater Management	1,599,760
Other	1,119,401
Total External Restrictions	268,365,290

Internal Restrictions	\$
Infrastructure (carry forward)	2,388,313
Employee Leave Entitlements	1,320,173
Business Waste Management	8,933,827
Work, Health & Safety	272,317
Heritage Grant	243,702
Deposits, Retentions & Bonds	3,507,171
Plant & vehicle replacement	1,891,579
Property	587,661
Elections	395,803
Revolving Energy	171,210
Financial Assistance Grant in advance	0
DoE - Compensation	5,738,699
Total Internal Restrictions	25,450,454
Total Restricted Funds	293,815,744
Unrestricted*	10,679,398
Total Cash & Investments	304,495,142

*Unrestricted funds are a working balance and fluctuate over time as Council's operational plan is carried out during the financial year.

Attachments

Attachment 1 Investment Report Pack - April 2025 (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.4 Membership of Southern Tablelands Arts (STA) (Author: Richards/Petroff)

File Reference: 2.8.1

Recommendation

That Council approve QPRC membership of Southern Tablelands Arts (STA) commencing 1 January 2025 until 31 December 2029.

Summary

This report seeks Council approval to renew membership of Southern Tablelands Arts (STA) for a further four years under a new Strategic Partnership Agreement commencing 1 January 2025.

Continued membership ensures ongoing access to a wide range of arts and cultural services that support community engagement, economic development, and regional collaboration, with an improved fee structure offering annual cost savings.

Background

STA is one of 15 Regional Arts Development Organisations (RADOs) that make up the Regional Arts Network across NSW. Each RADO receives core funding from Create NSW and funding from the Council areas it serves. STA's service area includes the councils of Hilltops, Upper Lachlan, Wollondilly, Wingecarribee, Yass Valley, Goulburn Mulwaree and Queanbeyan-Palerang Regional.

On 22 June 2022, Council approved a 3-year membership of STA from 1 July 2022 until 31 December 2024 (**Resolution 256/22**). This report seeks approval to renew Council's membership for a further four years under an updated Strategic Partnership Agreement, commencing 1 January 2025 (attached).

Cr Preston was appointed as Council delegate to the STA Regional Advisory Panel at the meeting of 27 November 2024 (**Resolution 530/24**), with Cr Waterhouse as the alternate.

The Director Community, Arts and Recreation was appointed as staff representative, who may send their delegate as an alternate, the Manager Economy, Events and Arts.

Report

Renewing Council's membership with STA will continue to provide access to high-impact arts and cultural services that contribute to economic development, community wellbeing, and cultural vibrancy. STA plays a vital role in building regional arts capacity, supporting creative industries, and delivering community-based initiatives across Queanbeyan-Palerang. STA's Strategic Plan is attached.

A summary of activities and outcomes delivered during the outgoing agreement period is also attached. Although QPRC and STA are currently outside a formal agreement for the second half of 2024-25, STA has continued to provide services across the local government area (LGA).

STA convenes a Regional Advisory Panel, a formal communication forum comprising two representatives from each contributing Council, along with STA Board members and STA's Executive Director. The Panel meets twice a year, with meetings hosted in rotation across

**9.4 Membership of Southern Tablelands Arts (STA) (Author: Richards/Petroff)
(Continued)**

member LGAs. It serves as a mechanism for exchanging information, gathering feedback, aligning arts and cultural initiatives with Council priorities, and strengthening regional collaboration.

Ongoing key benefits to Council include:

- Tailored Arts and Cultural Support - specialist advice, mentoring, and professional development for local artists, cultural organisations, and creative enterprises.
- Cultural Planning and Policy Assistance - collaboration with Council on integrating arts and culture into strategic planning and regional development.
- Access to Programs and Projects – access to a diverse portfolio of arts projects, festivals, exhibitions, and workshops.
- Funding and Grant Support - advice, auspicing, and application review services to help local creatives and organisations access external arts funding.
- Increased Community Engagement – facilitation of community-led projects that promote social connection, cultural awareness, and civic pride.
- Marketing and Promotion - enhanced visibility of local arts and culture through targeted marketing, directories, and digital platforms.
- Venue Activation - opportunities for Council to activate underutilised venues and community spaces for arts and cultural purposes.
- Strong Regional Advocacy – representation of QPRC's arts sector at state and national levels, ensuring the region's interests are reflected in broader policy and funding opportunities.
- Dedicated Local Presence - mobile offices and regular in-region engagement to maintain strong relationships with Council and community stakeholders.

STA is currently in the first year of a four-year funding agreement with Create NSW. Council's membership contribution forms part of the co-funding model required to support STA's ongoing operations and programming.

Under the previous 2022-24 agreement, Council's fees were calculated using a sliding scale based on Australian Bureau of Statistics Estimated Resident Population (ABS ERP) data for the first funding year (63,491), resulting in per capita fees of 54 cents in 2022, 57 cents in 2023, and 60 cents in 2024.

The new membership model introduces an annual fee cap of \$35,000, equivalent to an ABS ERP of 58,333. With QPRC's most recent ABS ERP figure at 65,369, this change results in a saving of \$4,221.40 per year compared to the previous model.

Risk/Policy/Legislation Considerations

The Local Government Act (1993) prescribed how Council may exercise its functions under clause 355. Membership to STA is enabled by parts:

(d) whereby Council can deliver services and activities jointly by the council and another council or councils; including by means of a joint organisation or a Voluntary Regional Organisation of Councils of which the councils concerned are members or

(e) by a delegate of the council (which may, for example, be a joint organisation or a Voluntary Regional Organisation of Councils of which the council is a member).

9.4 Membership of Southern Tablelands Arts (STA) (Author: Richards/Petroff) (Continued)

Without membership, QPRC and our arts communities are missing out on:

- grant opportunities and regional arts projects promoted and managed by STA;
- creative industry opportunities, connections and peer support;
- access to professional opportunities;
- the creative overview provided by the Creative South web platform, and
- the opportunity to broaden the scope of creative engagement across the region.

Membership adds value to what Council provides to the LGA in terms of arts and cultural programs and brings together a regional focus, advocacy and purchasing power that could not be achieved if the same level of service was expected to be delivered by QPRC itself.

Financial, Budget and Resource Implications

The 2024-25 Economy, Events and Arts budget includes an allocation for STA membership covering Quarters 3 and 4, based on the rate and population figures from the expiring agreement (63,491 at 60 cents per capita). With the new capped fee structure coming into effect from Quarter 3, this results in a saving of \$1,547 for the current financial year.

From 2025-26 onwards, the budget had been forecast using the previous uncapped model. With the cap of \$35,000 now applied, Council will realise ongoing annual savings of \$4,221.

Links to QPRC/Regional Strategic Plans

Community Strategic Plan 2042

Strategy 2.1: Build financial and employment capability and capacity across Queanbeyan-Palerang.

Strategy 2.2: Provide, collaborate and advocate programs, facilities and events that promote and enhance the Queanbeyan-Palerang region to make it a destination of choice.

Strategy 2.3: Collaborate with local business and industry groups to enhance economic resilience.

Strategy 2.4: Collaborate, advocate for, and promote education and employment pathways.

Conclusion

Continued membership with STA will ensure ongoing support for local arts and cultural development, strengthen regional collaboration, and access valuable programs and services that align with strategic community objectives. It is recommended that Council approve the renewal of the Agreement for the period 2025-29.

Attachments

Attachment 1	STA QPRC Strategic Partnership Agreement 2025-29 (<i>Under Separate Cover</i>)
Attachment 2	STA Strategic Plan 2025-28 (<i>Under Separate Cover</i>)
Attachment 3	QPRC Membership Benefits Report (<i>Under Separate Cover</i>)

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.5 Nerriga Community Plan (Author: Ryan/Richards)

File Reference: 11.1.8

Recommendation

That Council endorse the Nerriga Community Plan and place the plan on the QPRC website with other community plans.

Summary

In 2023 Council supported the development of community plans that focus on the towns and smaller villages that make up the broader QPRC Community Strategic Plan 2042.

This report seeks Council endorsement of the Nerriga Community plan.

Background

Council has supported the process of developing plans for Queanbeyan-Palerang communities who wish to do so; and have endorsed the Braidwood Community Plan with the Captains Flat Plan to be presented to Council in the next few weeks.

The Nerriga community has been very proactive and developed its own community plan that identifies priority investment areas in and around Nerriga that are important to the community. This is in line with Council's other community plans and will provide input into future Delivery and Operational Plan decisions. Community plans also assist in communities seeking grant funding.

Report

In December 2024, the General Manager and Director of Community Arts and Recreation met with the Nerriga Progress and Sporting Association to discuss their vision and future projects identified for Nerriga. The Association indicated at that meeting that they had already commenced writing their community plan which would be completed by early 2025.

This has now been completed and forwarded to Council.

Whilst slightly different in style, the Nerriga Plan covers similar information to plans for Braidwood and Captains Flat that were facilitated by Council. The plan provides information on the region and a clear vision for the future, identifying the priorities for investment within and around Nerriga.

It is proposed that this plan be endorsed by Council and included with other community plans on Council's website.

Risk/Policy/Legislation Considerations

The opportunity to have local level community plans as a primary source for future iterations of the QPRC Community Strategic Plan is beneficial and contributes significantly to the Community Engagement Strategy. The Nerriga Plan lists a range of projects and initiatives that have been identified by stakeholders as important for the Nerriga community. The plan has supported recent grant submissions for the regional Precincts and Partnerships Program

9.5 Nerriga Community Plan (Author: Ryan/Richards) (Continued)

Financial, Budget and Resource Implications

Projects listed in the plan will assist Council in understanding the priorities for the people in and around Nerriga. Each project will need to be scoped and budgeted in future QPRC Delivery and Operational plans and for funding applications.

Any costs associated with developing this plan have been met by the Nerriga Progress and Sporting Association

Links to QPRC/Regional Strategic Plans**Community Strategic Plan 2042**

Strategy 5.2 Use community engagement methods that enhance community participation in decision making

Community Engagement Plan (draft)

Principles:

- Right to be involved
- Relationship building
- Accessible and inclusive

Conclusion

The Nerriga Community Plan represents extensive consultation with the community in and around Nerriga. Council endorsement of the plan and its subsequent placement on the QPRC website with other community plans is sought.

Attachments

Attachment 1 Nerriga Community Plan (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.6 Bungendore Bites Event (Author: Richards/O'Connell)

File Reference: 1.4.1

Recommendation

That Council endorse the allocation of \$14,800 to support 'Bungendore Bites – A Taste of Spring' event.

Summary

Council is asked to endorse an allocation of \$14,800 funding towards a new proposed event, 'Bungendore Bites – A taste of Spring'.

The event has been proposed by Sharon Baxter-Judge, editor of the Regional Independent Bungendore, to be delivered in August 2025, and has the support of the support of Rotary Club of Bungendore NSW and other local groups.

Background

In 2023 after five years of operating in Queanbeyan, the board of the Harmonie German Club determined to cancel its large Oktoberfest event in favour of a smaller event at their club.

At the meeting of 12 July 2023, Council resolved to reallocate \$25,000 from this event to, in part, support new events in Braidwood, Bungendore and rural villages with Council's endorsement (**Resolution 268/23**).

Report

'Bungendore Bites' is a proposed new community event centred around food, designed to bring locals and visitors together for a day and night of fantastic food, fun and entertainment in the heart of Bungendore.

The event is an independent initiative led by Ms Baxter-Judge with support from the Bungendore Rotary Club and other community members.

The proposal outlines a daytime (10am to 2pm) and evening (6pm to 9pm) program featuring local vendors, entertainment and activities aimed creating a family-friendly atmosphere that will strengthen community connection and potentially attract visitors to the region. It will also support local businesses through increased accommodation and retail spending. A draft program and budget are attached.

Council's funding would enable the inaugural event to proceed, with the hope that it will become an annual feature on the Bungendore cultural calendar. Whilst this will be a community led event, Council's Events Unit will support the event through the standard event process and will manage the financial aspects of the event in line with attached draft budget. The events team will also work with the organisers to plan for a post-event report outlining the outcomes and benefits delivered.

Risk/Policy/Legislation Considerations

The event will be supported by the QPRC events team, with all financial, procurement and administration responsibilities retained by Council. This will include insurance and any risk management matters.

9.6 Bungendore Bites Event (Author: Richards/O'Connell) (Continued)

Financial, Budget and Resource Implications

The required funds are available within the approved 2024-25 events budget and have been earmarked for regional events.

Links to QPRC/Regional Strategic Plans**Community Strategic Plan 2042**

Strategy 2.2: Provide, collaborate and advocate programs, facilities and events that promote and enhance the Queanbeyan-Palerang region to make it a destination of choice.

QPRC Events Strategy 2018-25

Mission: to work with community and industry to support and enhance the delivery of events in the region.

Conclusion

The proposed event aligns with Council's strategic priorities and has the potential to deliver community and economic benefit. The budget is available and earmarked for regional activity.

Council endorsement of the funding for this event is sought to allow the QPRC Events team to work with the community to deliver Bungendore Bites.

Attachments

Attachment 1 Bungendore Bites Draft Program (*Under Separate Cover*)



Attachment 2 Bungendore Bites Budget (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.7 Application for a Cultural Grant (Author: Richards/Mirowski)

File Reference: 11.10.1

Recommendation

That Council approve a Cultural Grant of \$1,000 to ArtsNational Molonglo Plains Inc. for the purchase of two laptops.

Summary

On 6 May 2025, ArtsNational Molonglo Plains Inc. applied for a Council Cultural Grant of \$1,000 to purchase two Mac Air-book laptops.

This report seeks Council approval of the grant application.

Background

The Cultural Grants application at Attachment 1 seeks funding to replace the organisation's ageing laptops with 2 Mac Air-book laptops. The organisation's current laptops are no longer functional for managing their membership database, producing advertising brochures, or to use for their monthly community lectures from experts in the arts and cultural heritage field.

ArtsNational Molonglo Plains Inc. is a local community organisation with 120 members. It conducts monthly lectures at the C3 Church, Queanbeyan, followed by afternoon tea. All members of the community are welcome and encouraged to attend, with non-members charged a nominal fee. A data projector is available at the venue, but new laptops are needed for suitable delivery of the audio-visual aspects of the lectures.

Report

The application has been assessed as eligible for a Cultural Grant. The organisation is an incorporated not-for-profit organisation, which works in and with the community of the Queanbeyan-Palerang region.

While the purchase of the two laptops will not directly advance the cultural and creative experiences of the local community, they will be a valuable tool to allow the organisation to continue to provide monthly lectures on arts, culture and heritage, and other services to the community. The monthly lectures will advance the cultural and creative experiences of the Queanbeyan-Palerang community and will have demonstrated educational components that seek to advance the creative skills and knowledge of our community.

The application also meets the eligibility criteria by demonstrating a matching dollar amount towards purchase of the laptops. Their most recent quote per laptop was \$1,699. The requested budget seeks \$1,000 towards the purchase, with a cash co-contribution of \$2,400.

Risk/Policy/Legislation Considerations

Under s.356 of the Local Government Act 1993, Council may exercise a function by resolution to provide various forms of assistance through grants, donations, rental rebates, rate relief, non-financial contributions, in-kind donations and sponsorships.

Council's Cultural Grants are administered in compliance with the QPRC Donations Policy, under which Council commits to providing financial assistance for the development of positive

9.7 Application for a Cultural Grant (Author: Richards/Mirowski) (Continued)

and beneficial projects which address the identified objectives of the QPRC Community Strategic Plan.

Financial, Budget and Resource Implications

There are sufficient unallocated 2024/25 Cultural Grants funds to pay this request. The 2024/25 Cultural Grants allocation is \$15,500. \$11,500 of the funds have been already allocated. A further \$3,500 was conditionally approved at the 23 April 2025 Council Meeting.

Wildcare Queanbeyan Inc. has yet to provide the required evidence on how the replacement mosaic for Waniassa Park will be protected from vandalism, and author Anne-Maree Hunt did not provide suitable evidence of support from Queanbeyan primary schools for that the project to go ahead as planned.

As ANZAC Day has passed, the \$500 conditionally approved to the 'Mateship' book author can return for use towards another eligible and approved project. This means that \$1,000 is available to allocate towards this laptop project, irrespective of whether the \$3,000 to Wildcare Queanbeyan is paid to them.

Links to QPRC/Regional Strategic Plans

Community Strategic Plan 2042

Strategic Pillar 1 'Community' and Strategy 1.1 – 'Build cultural capacity through the availability and participation in arts, performance and cultural gatherings, events and exhibitions'.

Conclusion

This funding application has been assessed as eligible for a \$1,000 Cultural Grant. This paper seeks Council approval to award the grant.

Attachments

Attachment 1 Cultural Grants Application - ArtsNational Molonglo Plains Inc (*Under Separate Cover*) - **CONFIDENTIAL**

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.8 Committee Members - Queanbeyan Showground Advisory Committee
(Author: Richards/Kaden)**

File Reference: 23.1.1-21

Recommendation

That Council appoint the following seven community members to the Queanbeyan Showground Advisory Committee:

Laurence James Kennedy
David George Loft AFSM
Ginnette Louise Loft
Jenny Scott
Sue Jarvis
William (Bill) George Lilley
Josh Williams

Summary

At the meeting of 26 February 2025, Council nominated Cr Macdonald as the Councillor delegate for the Showground Advisory Committee, Cr Wilson as the alternate and endorsed the Terms of Reference for this committee (**Resolution 662/25**).

Council approval of the committee members who have nominated for this Advisory Committee is sought.

Background

The Queanbeyan Showground Advisory Committee was established in accordance with the Crown Lands Management Act 2016. Queanbeyan-Palerang Regional Council are the current land managers of the Queanbeyan Showground Reserve. The Reserve has been dedicated for a public showground, public recreation and community purposes.

The Queanbeyan Showground Advisory Committee has been established to:

- provide a forum to enable users of the Showground to have input into Showground usage and development, and
- to review of the Showground Plan of Management and its implementation.

Report

Expressions of interest (EOIs) were sought from interested members of the community from 9 January to 24 February 2025. Applicants were asked to respond to three questions to indicate their related skills and experience:

- Why they are interested in joining the committee
- Relevant experience that would benefit the committee
- Previous experience working with committee or boards

Nine applications were received during the EOI period, with one additional submission following the EOI period end date. All ten applicants were reviewed from a panel of three, which included Acting Manager Urban Landscapes, Administration Officer Infrastructure, and the Councillor delegate, Cr Macdonald.

9.8 Committee Members - Queanbeyan Showground Advisory Committee (Author: Richards/Kaden) (Continued)

Applicants were chosen according to the Terms of Reference including:

- Two representatives of the Queanbeyan Show Society
- One member of the Heritage Advisory Committee
- Four representatives of user groups

There were no applications from representatives of the Queanbeyan and District Historical Society and no First Nations applications, and so these vacancies on the committee remain unfilled.

Risk/Policy/Legislation Considerations

This Advisory Committee is a non-legislated committee which means it has no legislative delegations or ability to make decisions on behalf of the Council. Each external committee member is considered a volunteer of Council and is therefore required to undergo Code of Conduct and Code of Meeting Practice training as part of their induction program.

Financial, Budget and Resource Implications

There is no budget or financial delegation granted with any Advisory Committee. Committee members attend on a voluntary basis, some in person and some online. Councillors attending these Committee meetings are eligible to claim travel expenses, as per the QPRC Councillor Expense and Facilities Policy, which are included in the Councillor expenses budget.

Links to QPRC/Regional Strategic Plans

The appointment of delegates to each Advisory Committee of Council aligns with the following outcomes in the Community Strategic Plan 2024:

- 1.1 Our community is strengthened through connection and participation that enhances our community and cultural life.
- 5.2 Council is an open, accessible and responsive organisation.

Conclusion

Council endorsement of the seven candidates selected, consisting of two representatives from the Queanbeyan Show Society, one from the Heritage Advisory Committee, and four User representatives is sought.

Attachments

Attachment 1	Terms of Reference - Queanbeyan Showground Advisory Committee (Under Separate Cover)
Attachment 2	Mary Boyle (Under Separate Cover) - CONFIDENTIAL
Attachment 3	Laurence Kennedy (Under Separate Cover) - CONFIDENTIAL
Attachment 4	Colin Skelly (Under Separate Cover) - CONFIDENTIAL
Attachment 5	Paula Roath (Under Separate Cover) - CONFIDENTIAL
Attachment 6	David Loft (Under Separate Cover) - CONFIDENTIAL
Attachment 7	Ginnette Loft (Under Separate Cover) - CONFIDENTIAL
Attachment 8	Jenny Scott (Under Separate Cover) - CONFIDENTIAL
Attachment 9	Jashua Williams (Under Separate Cover) - CONFIDENTIAL
Attachment 10	Sue Jarvis (Under Separate Cover) - CONFIDENTIAL
Attachment 11	William Lilley (Under Separate Cover) - CONFIDENTIAL

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.9 Committee Members - Queanbeyan Sporting Gallery (Author: Richards/Duncan)

File Reference: 4.1.2-01

Recommendation

That Council appoint the following four community members to the Queanbeyan Sporting Gallery Advisory Committee:

Phillip Hawke

Sepi Hawke

Hugh Percy

Paul Walshe

Summary

At the meeting of 18 December 2024, Council nominated Cr Livermore as the Councillor delegate for the Queanbeyan Sporting Gallery and Cr Macdonald as an alternate, with an expressions of interest (EOI) process to follow to establish membership (**Resolution 565/24**).

This report seeks endorsement of the proposed committee members.

Background

The Queanbeyan Sporting Gallery came to fruition in 1993 with the main driver of the project being Jim Woods OBE, former Managing Director of the Queanbeyan Age Newspaper. The role of the Queanbeyan Sporting Gallery Committee is to monitor sporting achievements of athletes and administrators across the local government area for future inductions.

A wide range of sports are represented by the individuals who have been included in the gallery. Notable Queanbeyan representatives include – multiple World Champion Women's Squash player, Heather McKay (nee Blundell), World Champion Rugby Union player, David Campese, Formula One driver, Mark Webber and dual Rugby League and Rugby Union International and current coach of the Canberra Raiders, Ricky Stuart.

Report

Expressions of interest (EOIs) were sought from interested members of the community from 9 January to 24 February 2025. Applicants were asked to respond to three questions to indicate the skills and experience they might bring to the committee:

- Why they were interested in joining the committee
- Relevant experience that would benefit the committee
- Previous experience working with committees or boards.

Four applications were received from community members and reviewed with the Councillor delegate. All of the applicants have extensive knowledge and experience either with this committee or in an associated role.

**9.9 Committee Members - Queanbeyan Sporting Gallery (Author: Richards/Duncan)
(Continued)**

Risk/Policy/Legislation Considerations

The Queanbeyan Sporting Gallery Advisory Committee is a non-legislated committee which means the committee has no legislative delegations or ability to make decisions on behalf of the Council. Each external committee member is considered a volunteer of Council and is therefore required to undergo Code of Conduct and Code of Meeting Practice training as part of their induction program.

Financial, Budget and Resource Implications

There is no budget or financial delegation granted with any Advisory Committee. Committee members attend on a voluntary basis, either in person or online. Councillors attending these Committee meetings are eligible to claim travel expenses, as per the QPRC Councillor Expense and Facilities Policy, which are included in the Councillor expenses budget.

Links to QPRC/Regional Strategic Plans

The appointment of delegates to each Advisory Committee of Council aligns with the following outcomes in the Community Strategic Plan 2024:

- 1.1 Our community is strengthened through connection and participation that enhances our community and cultural life
- 5.2 Council is an open, accessible and responsive organisation

Conclusion

This report seeks Council's endorsement to appoint the four community representatives who nominated for the Queanbeyan Sporting Gallery Advisory Committee.

Attachments

Attachment 1	Terms of Reference - Queanbeyan Sporting Gallery (<i>Under Separate Cover</i>)
Attachment 2	EOI - Phillip Hawke (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 3	EOI - Sepi Hawke (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 4	EOI - Hugh Percy (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 5	EOI - Paul Walshe (<i>Under Separate Cover</i>) - CONFIDENTIAL

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.10 Committee Members - Small Business Advisory Committee (Author: Richards/Deebank)

File Reference: 11.1.1-03

Recommendation

That Council:

- 1. Amend the Terms of Reference for the Small Business Advisory Committee to allow for a maximum of eight community representatives, including one nominated by each of the business chambers.**
 - 2. Appoint the following community representatives to the Small Business Advisory Committee:**

Elise Appolloni	Connie Hick
Lisa LaMaitre	Rachael Macdonald
Jeffrey Pugh	Jagjit Singh
 - 3. Appoint the following representatives from business chambers**
Gavin Gillin (Braidwood and Villages Business Chamber)
Murray Gough (Bungendore Chamber of Commerce and Industry)
-

Summary

At the meeting of 26 February 2025, Council nominated Cr Macdonald as the Councillor delegate for the Small Business Advisory Committee (SBAC) and Cr Broadbent as alternate, with an expressions of interest (EOI) process to follow to establish membership for the committee (**Resolution 660/25**).

Background

The role of the SBAC is to provide advice to Council to support the retention and growth of existing businesses in the region, and encourage new investment, considering areas such as:

- infrastructure planning and development;
- skills shortages and workforce development;
- investment attraction;
- the vibrancy and effectiveness of our commercial districts;
- Council's processes and policies that impact small businesses;
- the impacts of external factors (e.g. economic conditions, natural disasters), and
- other related matters upon request from Council officers.

Report

The adopted Terms of Reference provided for seven voting members to be appointed to the SBAC (in addition to the Councillor delegate), comprised of:

- one member appointed by the Bungendore Chamber of Commerce and Industry;
- one member appointed by the Braidwood and Villages Business Chamber, and
- five community members selected by EOI, having regard to geographic representation from across the LGA and representation from a diversity of business sectors.

9.10 Committee Members - Small Business Advisory Committee (Author: Richards/Deebank) (Continued)

Expressions of interest (EOI) were sought from interested members of the community from 27 February to 27 March 2025. Seventeen nominations were received, including one each from the Bungendore Chamber of Commerce and Industry and the Braidwood and Villages Business Chamber.

An assessment panel was convened on 30 April 2025 comprised of Cr Ross Macdonald, QPRC's Coordinator, Economic Development and Marketing, and the Team Leader, Marketing.

The panel reviewed the EOIs and reached a consensus on the most qualified applications, considering the need for a geographic spread across the region and a diversity of represented sectors.

To achieve a suitable and representative committee, this report recommends amending page 1 of the SBAC Terms of Reference by replacing "five members of the community" with "six members of the community." This amendment would facilitate a more representative SBAC, with expertise in food services, retail, accommodation, manufacturing, information technology, allied health and business support services, as well as representatives who live and/or run businesses in Queanbeyan, Jerrabomberra, Braidwood, Bungendore and Majors Creek.

Risk/Policy/Legislation Considerations

This committee is a non-legislated committee which means it has no legislative delegations or ability to make decisions on behalf of the Council. Each external committee member is considered a volunteer of Council and is therefore required to undergo Code of Conduct and Code of Meeting Practice training as part of their induction program.

Financial, Budget and Resource Implications

There is no budget or financial delegation granted with any Advisory Committee. Committee members attend on a voluntary basis, some in person and some online. Councillors attending these Committee meetings are eligible to claim travel expenses, as per the QPRC Councillor Expense and Facilities Policy, which are included in the Councillor expenses budget.

Links to QPRC/Regional Strategic Plans

The appointment of delegates to each Advisory Committee of Council aligns with the following outcomes in the Community Strategic Plan 2024:

- 1.1 Our community is strengthened through connection and participation that enhances our community and cultural life
- 5.2 Council is an open, accessible and responsive organisation

Conclusion

Following the advice of the EOI assessment panel convened for the SBAC, this report seeks Council's endorsement to amend the terms of reference to allow for a maximum of eight community members (including one representative nominated by the Bungendore and Braidwood business chambers), and to appoint the eight representatives named in the recommendation.

**9.10 Committee Members - Small Business Advisory Committee (Author:
Richards/Deebank) (Continued)**

Attachments

Attachment 1	EOI - Bryan Clark (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 2	EOI - Connie Hick (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 3	EOI - Elise Apollini (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 4	EOI - Frank Bresnik (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 5	EOI - Jagjit Singh (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 6	EOI - James McRae (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 7	EOI - Jeffrey Pugh (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 8	EOI - Jodie Haigh (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 9	EOI - Kenneth Seiler (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 10	EOI - Lisa LaMaitre (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 11	EOI - Rachael Macdonald (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 12	EOI - Richard Graham (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 13	EOI - Susan Whelan OAM (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 14	EOI - Tina Fort (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 15	EOI - Zarmig Kouyoumjian (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 16	Proposed updated Terms of Reference - Small Business Advisory Committee (<i>Under Separate Cover</i>)



File Reference: 26.1.98-06

Recommendation

That the report be received for information.

Report

Council has committed to reporting to the community on its progress to achieving the NSW Minister of Planning's Expectation Order (July 2024) and from the March meeting have been providing this report monthly.

Currently Council has 121 active applications, 96 development applications and 25 modification applications.

For the month of April:

QPRC had an average lodgement time of 0 days with 29 lodgements, being the fastest Council in NSW. Across the year to date, Council is the fifth fastest Council in NSW for lodgement of applications.

QPRC had an average assessment time of 113 days for 27 assessments. This has brought the year's average to 151 days, with residential development at 137 days for the year.

The following table sets out Council's performance. All indicators are tracking in the right direction, with over 50% of DAs meeting the expectations and average days for the year now sitting at 153. May is tracking to meet all targets, and the expectation is that average assessment days will again drop.

Criteria based on average in the financial year to date	Target or measure	06/24	11/24	02/25	03/25	04/25
24/25 Lodgement into Portal	14 days	30 days	9 days	7 days	6 days	6 days
Lodgement % meeting expectation	%	n/a	86%	90%	91%	92%
No. Applications lodged aggregate over financial year	No.	494	212	306	347	376
DAs Average Assessment Days	115 days	189 days	174 days	160 days	153 days	151 days
DAs % meeting expectations	%	43%	43%	48%	51%	51%
DAs No. Determined	No.	506	275	379	429	456
No. Fast Track DAs Undetermined	No.	36	62	62	39	56
No. Majors DAs Undetermined	No.	133	61	45	55	41
DA Average Assessment Days for residential	115 days	180 days	154 days	146 days	139 days	137 days
% Residential DAs achieving 115 days	%	n/a	45%	50%	53%	54%

10.1 Planning Performance (Author: Reich/Coe) (Continued)

Since the last planning report to Council, correspondence has been received from the Minister regarding Council's Action Plan to reduce development assessment timeframes. This correspondence is provided at Attachment 1.

The NSW Planning Council League Table <https://www.planning.nsw.gov.au/policy-and-legislation/housing/faster-assessments-program/council-league-table> and Register of DA's and status with QPRC is publicly available on Council's website <https://www.qprc.nsw.gov.au/Building-Development>

Members of the public can search on property address, applicant or DA number. Similarly anyone can track a DA online using the address or DA number at the Track Developments Online page <https://www.qprc.nsw.gov.au/Building-Development/Track-Development-Applications-Online>

Attachments

Attachment 1 Correspondence from Planning Minister (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.2 VNSW re Valuer General's Cancellation of Commonwealth Land (Author: Ryan/Ryan)

File Reference: 43.2.1-25

Recommendation

That the report be received for information.

Report



At the meeting held on 27 November 2024, Council considered a report on the Valuer General's cancellation of commonwealth land. Council resolved to write to the NSW Valuer General to request a review of the decision to apply the change retrospectively (**Resolution 536/24**).

Letters were also sent to local member Kristy McBain MP, Minister for Regional Development, Local Government and Territories; and the NSW Minister Local Government, Ron Hoenig MP.

Council has received a response from the CEO of Value NSW, Stewart McLachlan.

Both letters are attached for information.

Attachments

- | | |
|---|---|
| Attachment 1 | QPRC letter to VG re Rates on Commonwealth Land (<i>Under Separate Cover</i>) |
|  | |
| Attachment 2 | Response from VNSW CEO, Stewart McLachlan (<i>Under Separate Cover</i>) |
|  | |

File Reference: 28 May 2025 reports

Recommendation

That the report be received for information.

Councillor workshop items are published in the Agenda of the next Council meeting.

From 9 to 22 May 2025, the following workshops were held:

Workshop Items and External Presenter/s (if applicable)
Workshop date: 21 May
Quarterly Budget Review Statement as at 31 Mar 2025 A regular financial report as required by the OLG, the financial position of Council and budget review as at 31 March 2025 was presented to Councillors. The report showed the updated forecast net operating result and cash position for 30 June 2025. Proposed budget adjustments resulted in a reduction to the capital works program of \$13M, an improvement to the net operating result of council as a whole and a small reduction to the unrestricted cash. This report has been provided to the ARIC for their review and oversight.
Regional Sports Complex Update of Business Case A review of the original business plan that was commissioned for the Regional Sports Complex at South Jerrabomberra has been completed. The report included options for future consideration that will be presented to a future Council meeting.
PFAS Bungendore – Status, Risk Assessment, Mitigation Strategy Recent PFAS test results for the Bungendore water supply were discussed, and further information regarding ongoing root cause investigations and engagement with NSW Government to address potential strategies, future solutions and resource requirements.

Attachments

Nil

11.1 Minutes of Heritage Advisory Committee - 8 May 2025 (Author: Reich/Steele)

File Reference: 26.5.1-08

Recommendation

That Council note the minutes of the QPRC Heritage Advisory Committee meeting held on 8 May 2025.

Summary

Council's Heritage Advisory Committee (HAC) held its first meeting on 8 May 2025.

The Chair provided committee members an overview of conflicts of interest and the operation of the Code of Conduct as well as the Code of Meeting Practice.

Staff provided the committee a presentation (Attachment 2), covering Development Applications (DAs) processes, the types of DAs likely to be presented to the committee for comment or advice and the strategic land use planning work program.

Staff provided an update on local heritage awards, local heritage grants, and invited the committee to the 2025 Heritage Awards ceremony on 17 May, at the Frank Pangallo Heritage Library in Queanbeyan.

The committee reviewed and discussed the meeting schedule and locations of meetings for the next 12 months.

There were no recommendations referred to Council at this meeting.

Attachments

Attachment 1 HAC Minutes - 8 May 2025 Meeting (*Under Separate Cover*)



Attachment 2 HAC Presentation - 8 May 2025 Meeting (*Under Separate Cover*)



15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.

Recommendation

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 RFT 2025-31 Garden Waste Processing and Removal from QPRC Waste Transfer Stations

Item 16.1 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 RFT 2025-15 Monaro Street Upgrade Construction

Item 16.1 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.