



Ordinary Meeting of Council

9 July 2025

**UNDER SEPARATE COVER
ATTACHMENTS**

ITEMS 11.1 TO 11.4

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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

9 JULY 2025

ITEM 11.1 LOCAL TRAFFIC COMMITTEE MINUTES - 3 JUNE 2025

ATTACHMENT 1 LTC - MINUTES - 3 JUNE 2025



Local Traffic Committee Meeting Minutes – 3 June 2025

Present: Senior Constable Charles Gannon (NSW Police), Inspector Cherie Knox (NSW police), Indigo Braeder (NSW MoP), Mel Lausz (TfNSW) via TEAMS, Jacky Woolhouse (QPRC), Dion Toole (QPRC - Chair), Brooke Greer (QPRC), Andrew Palmer (QPRC), Hamad Abro (QPRC).

1. Acknowledgement of Country – Dion Toole

2. Apologies

Mike Duff – QPRC

Confirmation of Report of Previous Meeting

Confirmed post meeting.

Business Arising from Previous Minutes

Item (a) – LTC 04/2025 Traffic Control Devices – Googong Neighbourhood 3. Confirmation of ‘Unanimous Decline’ required by QPRC Development Engineering. The proposed signage and pavement markings presented to the committee were not consistent with existing signage and pavement markings within the Googong Township and require fundamental changes.

Resolution of Unanimous Decline from LTC Meeting held on 1 April 2025 is confirmed.

3. Business Items

a) LTC 13/2025 - Traffic Control Devices – 137 Environa Drive Tralee

LTC Comments – Use of “No Parking” signage indicated on Traffic Control Devices Plan is not consistent with parking restrictions at approaches to intersections. Review use of “No Parking” restrictions in accordance with nominated legislation, consider replacement with “No Stopping” signage at all nominated locations. Confirmation of existing “Roundabout Give Way” signage is required. Confirmation pavement markings are compliant with relevant NSW Legislation is required. Traffic Control Devices Plan to be reviewed and updated for resubmission to LTC.

Resolution – Unanimous decline

b) LTC 14/2025 - Traffic Control Devices – Child Care Expansion – 275 Crawford Street Queanbeyan

LTC Comments – Development Engineering confirmed existing waste collection location to remain in place on Crawford Street.

Resolution – Unanimous support

OFFICES
144 Wallace St, Braidwood
10 Majara St, Bungendore
256 Crawford St, Queanbeyan

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PO Box 90, Queanbeyan NSW 2620

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W: www.qprc.nsw.gov.au
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ABN 95 933 070 982

c) LTC 15/2025 - Traffic Control Devices – Macs Reef Road & Bungendore Road Intersection

LTC Comments – Macs Reef Road speed signage to be updated to reflect current 80km/h speed zone. Use of 'Rumble Strips' to be reviewed with consideration for removal due to proximity of residential properties. Use of additional warning signage on approach to Bungendore Road may be a more appropriate control. Expanded Traffic Control Devices Plan required to demonstrate compliant warning signage and guide signage is in place on all approaches to the intersection. Traffic Control Devices Plan to be reviewed and updated for resubmission to LTC.

Resolution – Unanimous decline

d) LTC 16/2025 - Event – 2025 Bungendore Rodeo

LTC Comments – The submitted Traffic Guidance Scheme has not been reviewed or amended addressing safety concerns previously raised by LTC for the 2024 event. Safety concerns relating to queueing traffic over crest on the western approach to venue and around the curve on the eastern approach to the venue to be assessed. TGS designer to demonstrate adequate controls are in place to mitigate risk to all road users. TGS to be reviewed and updated for resubmission to LTC.

Resolution – Unanimous decline

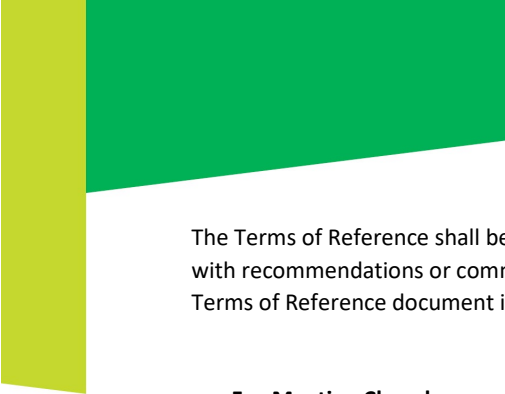
e) LTC 17/2025 - Event – 2026 Googfest

LTC Comments – Location of "End Event" and associated speed zone signage along Old Cooma Road to be reviewed and updated. Updated TGS required for resubmission to LTC should intersection on Old Cooma Road to the south of Fernleigh Drive become operational before the 2026 event.

Resolution – Unanimous support

4. General Business

Mike Duff – Provided update to committee on development of a LTC Terms of Reference document. The Terms of Reference will provide clarification of LTC functions, the roles and responsibilities of all parties involved and the Temporary Delegations to Councils from Transport for NSW that constitutes the LTC.



The Terms of Reference shall be provided to delegates under separate cover for their review with recommendations or comments to be provided by 30 June 2025. Once finalised the Terms of Reference document is to be presented to Council for approval and adoption.

5. Meeting Closed:

Closed – 3:21pm

Next Meeting: 10am Tuesday 5 August 2025.

QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

9 JULY 2025

ITEM 11.2 QPRC SPORTS COUNCIL MINUTES - 16 JUNE 2025

ATTACHMENT 1 QPRC SPORTS COUNCIL DRAFT MINUTES - 16 JUNE 2025



Agenda

Date:	Monday 16 June 2025	Time:	6:00pm	Venue:	Nellie Hamilton Centre / Online
Chairperson:	Cr Winchester			Minutes:	Mark Spear
Participants:	Three councillors and a member from each sporting code or club in Queanbeyan-Palerang LGA.			Apologies:	Gary Bullivant (Queanbeyan Basketball) and Annette Thomas-Schumacher (Jerrabomberra Touch)
Meeting Objective:	The role of the QPRC Sports Council is to consider the allocation of sports fields across the LGA prior to the commencement of each winter and summer sporting season, and to make recommendations for the development and/or improvements to sporting facilities and recreational needs, including input into the works programs.				

Code of co-operation

1. We start on time and finish on time
2. We respect the Chair and direct all comments through the Chair
3. We all participate and contribute – everyone is given the opportunity to voice their opinions
4. We use improvement tools that enhance meeting efficiency and effectiveness
5. We actively listen to what others have to say, seeking first to understand, then to be understood
6. We follow up on the actions for which we are assigned responsibility and complete them on time
7. We give and receive open and honest feedback in a constructive manner
8. We use data to make decisions (whenever possible)

No.	Item	Details	Who	Notes															
1	Welcome and Attendance		Chair	Cr Winchester opened the meeting at 6:02pm and gave an Acknowledgement of Country.															
				The following attended in person:															
				<table><tr><td>Councillors</td><td>Cr Winchester (Chair)</td><td>Council Representative</td></tr><tr><td>Bowls</td><td>Coral McMurray</td><td>Queanbeyan</td></tr><tr><td>Dogs</td><td>Karen Hayward</td><td>Queanbeyan</td></tr><tr><td>Rugby League</td><td>Ashlea Leake</td><td>Queanbeyan Roos Juniors</td></tr><tr><td>Tennis</td><td>Wendy Grant</td><td>Queanbeyan</td></tr></table>	Councillors	Cr Winchester (Chair)	Council Representative	Bowls	Coral McMurray	Queanbeyan	Dogs	Karen Hayward	Queanbeyan	Rugby League	Ashlea Leake	Queanbeyan Roos Juniors	Tennis	Wendy Grant	Queanbeyan
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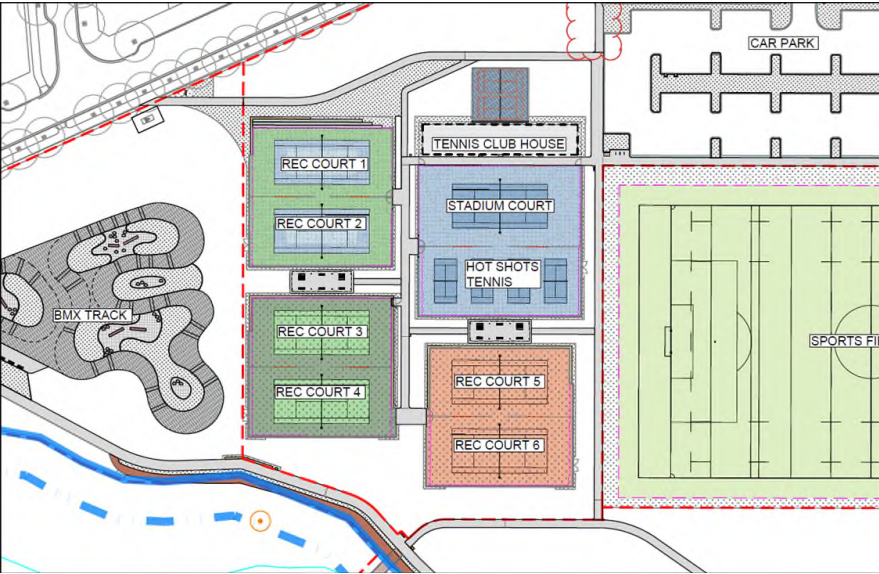
				<table><tr><td rowspan="5">Staff</td><td>Sean Kaden</td><td>Acting Manager, Urban Landscapes</td></tr><tr><td>James Correll</td><td>Coordinator Parks & Open Spaces</td></tr><tr><td>Liz Brown</td><td>Sports and Contracts Liaison</td></tr><tr><td>Chris Duncan</td><td>Manager, Community and Recreation</td></tr><tr><td>Mark Spear</td><td>Coordinator, Recreation</td></tr></table> <p>The following attended online via Microsoft Teams:</p> <table><tr><td rowspan="2">Councillors</td><td>Cr Grundy</td><td>Council Representative</td></tr><tr><td>Cr Wilson</td><td>Council Representative</td></tr><tr><td>Archery</td><td>Keith Sircombe</td><td>Monaro</td></tr><tr><td rowspan="2">AFL</td><td>Nicole Prior</td><td>Googong</td></tr><tr><td>Scott Taylor</td><td>Queanbeyan Juniors</td></tr><tr><td>Cricket</td><td>Pete Solway</td><td>Queanbeyan</td></tr><tr><td rowspan="4">Football</td><td>Veronica Elliott</td><td>BellaMonaro</td></tr><tr><td>Darcy Green</td><td>Bungendore</td></tr><tr><td>Alex Tine</td><td>Monaro</td></tr><tr><td>Charles Ban</td><td>Queanbeyan</td></tr><tr><td>Hockey</td><td>Mark Unwin</td><td>Monaro</td></tr><tr><td>Netball</td><td>Tiffany Knight</td><td>Bungendore</td></tr><tr><td>Pickleball</td><td>Greg Durr</td><td>Queanbeyan</td></tr><tr><td>Rugby League</td><td>Jacob Noone</td><td>Googong</td></tr><tr><td>Rugby Union</td><td>Garry Cook</td><td>Bungendore</td></tr><tr><td>Swimming</td><td>Di Silk</td><td>Queanbeyan</td></tr><tr><td>Staff</td><td>Rob Sheffield</td><td>Team Leader - Sport Fields</td></tr></table> <p>Cr Winchester gave all in attendance the opportunity to introduce themselves.</p>	Staff	Sean Kaden	Acting Manager, Urban Landscapes	James Correll	Coordinator Parks & Open Spaces	Liz Brown	Sports and Contracts Liaison	Chris Duncan	Manager, Community and Recreation	Mark Spear	Coordinator, Recreation	Councillors	Cr Grundy	Council Representative	Cr Wilson	Council Representative	Archery	Keith Sircombe	Monaro	AFL	Nicole Prior	Googong	Scott Taylor	Queanbeyan Juniors	Cricket	Pete Solway	Queanbeyan	Football	Veronica Elliott	BellaMonaro	Darcy Green	Bungendore	Alex Tine	Monaro	Charles Ban	Queanbeyan	Hockey	Mark Unwin	Monaro	Netball	Tiffany Knight	Bungendore	Pickleball	Greg Durr	Queanbeyan	Rugby League	Jacob Noone	Googong	Rugby Union	Garry Cook	Bungendore	Swimming	Di Silk	Queanbeyan	Staff	Rob Sheffield	Team Leader - Sport Fields
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2	Adoption of February Minutes		Chair	No issues identified with the meeting held on 3 February 2025 and adopted (Cr Winchester / Cr Wilson).																																																									

9	Men's Table		Chris Duncan	<p>This item was brought forward in the agenda.</p> <p>Chris Duncan gave an overview of the program being run by Michael Collins. Chris will send an email to each club asking for participation.</p> <p>Ashlea Leake suggested that a Men's Table may not be relevant for junior clubs.</p>																														
3	Fees and Charges		Chair	<p>Mark Spear spoke to the summary below of which had been in unchanged for a few years now. Noting we also spoke to this in the Sports Fields Fees and Charges Survey.</p> <table border="1"> <thead> <tr> <th>Venue Classification</th><th>Elite</th><th>Competition</th><th>Community</th><th>Court</th></tr> </thead> <tbody> <tr> <td>Seasonal Fee</td><td>\$3,120.00</td><td>\$1,560.00</td><td>\$780.00</td><td>\$390.00</td></tr> <tr> <td>Competition (Per Hour)</td><td>\$200.00</td><td>\$100.00</td><td>\$50.00</td><td>\$25.00</td></tr> <tr> <td>Training (Per Hour)</td><td>\$100.00</td><td>\$50.00</td><td>\$25.00</td><td>\$12.50</td></tr> <tr> <td>QPRC Rate Competition (Per Hour)</td><td>\$10.00</td><td>\$5.00</td><td>\$2.50</td><td>\$1.25</td></tr> <tr> <td>QPRC Rate Training (Per Hour)</td><td>\$5.00</td><td>\$2.50</td><td>\$1.25</td><td>\$0.625</td></tr> </tbody> </table> <p>Elite Venues – Regional Sports Complex, Freebody Oval Enclosed, Margaret Donoghoe Oval, Riverside Oval and Seiffert Oval</p> <p>Competition – Duncan Fields, Rockley Oval, Campese Oval, High Street Playing Field, Queanbeyan Park</p> <p>Community – Braidwood Recreation Ground, Bungendore Sports Hub, Mick Sherd Oval, Warren Little Oval, Googong 3, Googong 4, Allan McGrath Reserve, David Madew Oval, Halloran Drive Oval, Blundell Park, Freebody Oval Bottom, Lambert Park, Letchworth Regional Sporting Field, Neil Bulger Oval, Steve Mauger Oval, Taylor Park, Wright Park</p> <p>Courts – Bungendore Netball Courts, Googong Netball Courts, Steve Mauger Netball Courts</p> <p>Cr Grundy asked for clarification on what constitutes an elite field. Information from the current fees and charges were passed on.</p> <p>Elite Characteristics – Highest level of competition venue in region. Host First Grade fixtures. Hosts representative events.</p>	Venue Classification	Elite	Competition	Community	Court	Seasonal Fee	\$3,120.00	\$1,560.00	\$780.00	\$390.00	Competition (Per Hour)	\$200.00	\$100.00	\$50.00	\$25.00	Training (Per Hour)	\$100.00	\$50.00	\$25.00	\$12.50	QPRC Rate Competition (Per Hour)	\$10.00	\$5.00	\$2.50	\$1.25	QPRC Rate Training (Per Hour)	\$5.00	\$2.50	\$1.25	\$0.625
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			<p>Competition characteristics – Suitable for competition – all levels.</p> <p>Community characteristics – Venue maintained less. Primarily junior or training venue.</p> <p>Courts characteristics – Netball or Tennis Court.</p> <p>Mark thanked those had put in submissions around the fees including Monaro Football and Queanbeyan Cricket. Mark asked whether these clubs wished to pass on details of their submissions but technical difficulties did not allow it.</p> <p>Veronica Elliott spoke in support of the Monaro Football submission and emphasised the high state and national affiliation fees Football clubs face.</p> <p>Cr Wilson re-iterated that Council wants to keep fees as low as possible for QRPC clubs and fees to use fields in the ACT are considerably higher.</p>																																		
4	Operational Plan	Chair	<p>Mark Spear spoke to the summary below:</p> <table><tr><th>Project</th><th>Budget</th></tr><tr><td>Queanbeyan Aquatic Centre - Re-tiling outdoor poo</td><td>\$250,000</td></tr><tr><td>Queanbeyan Aquatic Centre - Replace dehumidifier/boiler</td><td>\$364,000</td></tr><tr><td>Braidwood Pool Plant Room Replacement</td><td>\$875,000</td></tr><tr><td>Braidwood Pool UV Sanitizer</td><td>\$83,000</td></tr><tr><td>Bungendore Pool - Toddlers Pool and Shade sails</td><td>\$80,000</td></tr><tr><td>Captains Flat Pool leak rectification</td><td>\$599,000</td></tr><tr><td>Remodelling and upgrade of "The Scar" - Design</td><td>\$7,000</td></tr><tr><td>Toilet upgrade Queanbeyan Women's Bowling Club</td><td>\$100,000</td></tr><tr><td>Queanbeyan Whites Clubhouse Maintenance</td><td>\$52,000</td></tr><tr><td>Oval Lighting Maintenance and Upgrades</td><td>\$150,000</td></tr><tr><td>Upgrade floors Neil Bulger Oval changerooms</td><td>\$10,000</td></tr><tr><td>Fencing for Campese Oval</td><td>\$175,000</td></tr><tr><td>Upgrade to cricket wickets at Bungendore</td><td>\$25,000</td></tr><tr><td>East Queanbeyan carpark lighting</td><td>\$20,000</td></tr><tr><td>Freebody Oval upgrade to dressing room floors</td><td>\$10,000</td></tr><tr><td>Upgrade to Seiffert Oval Canteen facilities</td><td>\$13,000</td></tr></table>	Project	Budget	Queanbeyan Aquatic Centre - Re-tiling outdoor poo	\$250,000	Queanbeyan Aquatic Centre - Replace dehumidifier/boiler	\$364,000	Braidwood Pool Plant Room Replacement	\$875,000	Braidwood Pool UV Sanitizer	\$83,000	Bungendore Pool - Toddlers Pool and Shade sails	\$80,000	Captains Flat Pool leak rectification	\$599,000	Remodelling and upgrade of "The Scar" - Design	\$7,000	Toilet upgrade Queanbeyan Women's Bowling Club	\$100,000	Queanbeyan Whites Clubhouse Maintenance	\$52,000	Oval Lighting Maintenance and Upgrades	\$150,000	Upgrade floors Neil Bulger Oval changerooms	\$10,000	Fencing for Campese Oval	\$175,000	Upgrade to cricket wickets at Bungendore	\$25,000	East Queanbeyan carpark lighting	\$20,000	Freebody Oval upgrade to dressing room floors	\$10,000	Upgrade to Seiffert Oval Canteen facilities	\$13,000
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5	Naming of New Sports Fields in Googong		Chair	<p>Mark Spear spoke to a report that went to the Council Meeting on 23 April 2025. At the meeting, Council deferred consideration of the naming of new sports fields in Googong pending feedback from the QPRC Sports Council.</p> <p>Possible naming of fields have been brought up as agenda items several times at the QPRC Sports Council including on 3 February 2025, 5 February 2024 and 7 August 2023. No other suggestions have been received from the QPRC Sports Council for fields in Googong at the time of writing.</p> <p>Cr Grundy asked whether Queanbeyan AFL as a user of the venue had been asked. It was discussed that this had occurred at previous meetings. Cr Winchester also has spoken to all Googong clubs around the need to have the fields named eventually.</p> <p>Scott Taylor had indicated that has not spoken to Queanbeyan AFL Seniors. But somebody like Tony Wynd – four-time Mulrooney Medallist and All Australian would be a worthy candidate.</p> <p>Cr Wilson indicated that would welcome female names as many venues have male names.</p>														

				<p>Wendy Grant spoke around that it would be good to get a resolution as names have been tossed around for a few years now. Wendy suggests that the naming convention should be consistent i.e. if it is proposed as the James Brown Sporting Hub, the females should be referenced the same way – Elizabeth Brook Oval and Alexander McDonald Playing Fields.</p>
6	Googong Tennis Courts		Chair	<p>Mark Spear spoke to new tennis courts are planned for Googong as below. But the development does not include any clubhouse or amenities.</p> <p>Tennis ACT has meet with Council on a few occasions and is keen for Council to fund the clubhouse.</p>  <p>Mark wanted to make sure there is no objections from current local tennis clubs. Wendy Grant said that she supports all facilities upgrades that promote people being active and that the clubhouse made sense to complement the facility.</p>

				<p>Greg Durr spoke that the Pickleball facility guidelines are being updated to align and be the same size as Hot Shots courts. Greg has spoken to Googong Pty Ltd about his suggestions that include room for expansion and the above designs may not be the latest layout.</p>
7	Current and planned capital works projects		Liz Brown	<p>Liz Brown gave an update:</p> <p>* Bungendore Sports Hub</p> <p>The following work has occurred:</p> <ul style="list-style-type: none"> - Fencing around netball courts - Field drainage - Goal posts installed - Lighting for the sealed car park - 200 trees planted - Bollards installed - Space for the Men's Shed has been pegged out - A slab has gone down for a maintenance shed - Is currently working on a design for the Netball pavilion. <p>* Freebody Oval Enclosed</p> <p>We are out for tender for the new building.</p> <p>* Other</p> <p>Charles Ban wanted to put it on record that Queanbeyan Football are working with staff to rectify some minor capital works at High Street. Cr Winchester indicated that fencing from Campese Oval may be able to shift to High Street as well.</p> <p>Garry Cook said that there were not enough public toilets at the Bungendore Sports Hub. Liz Brown suggested that more public toilets would be available when the netball building is constructed.</p> <p>Darcy Green thanked staff for their work at the Bungendore Sports Hub. The fields are great and the club is loving it. But extra public toilets would be good.</p>

8	Staff Changes		Sean Kaden	<p>Sean Kaden provided an update that Sports Fields management has returned to Urban Landscapes. Therefore things that Chris Duncan and Mark Spear were responsible for is back with Urban Landscapes.</p> <p>Urban Landscapes has dedicated staff including James Correll and Liz Brown that will assist clubs with requests. Rob Sheffield and his team will continue to be involved with Sports Fields.</p> <p>Sean is working on providing further details to clubs to make this clear as well as singular contact numbers and emails for assistance.</p> <p>Di Silk asked whether she needed to liaise with Sean now. Mark advised that he will remain a point of contact for pools and swimming clubs. The change is just for Sports Fields.</p> <p>Cr Winchester indicated that he often gets calls from Sports clubs of which he then just relays information to staff. Cr Winchester reminded clubs that you are best going to staff in the first instance for requests.</p>
10	Any Other Business		Chair	<p>Wendy Grant is looking for an auditor and asked clubs if they had any contacts. Ashlea Leake would be interested as well. Liz Brown that she will be able to pass on some information.</p> <p>Charles Ban asked what was the thought process of Cooma Football being able to use the Regional Sports Complex. Cr Winchester advised that although local users are preferred, there are cost implications for the venue and Cooma Football can utilise some of the weekends where there is availability in 2025. Cooma Football will be invited to a future Regional Sports Complex user meeting to discuss options for 2026.</p> <p>Alex Tine suggested that the venue is struggling to deal with the usage of three current clubs and having another user will be problematic and detrimental to the grass. Cr Winchester commented that Monaro and Queanbeyan Football are not playing First Grade games there and having First Grade content is desirable. Cr Winchester would be happy to have further discussions offline about this.</p> <p>Greg Durr thanked the Googong Hogs for assistance with promotion of Pickleball through their Netball club. Greg also thanked Queanbeyan Tennis for their assistance.</p> <p>Cr Winchester also thanked the Googong Hogs who are celebrating 50 years and have an event at Manuka Oval this weekend.</p>

11	Close of Meeting		Chair	Cr Winchester closed the meeting at 6:47pm.
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No.	Actions and Agreements	Who	When	Completed
1	Put June 2025 Minutes to Council	Chris Duncan	Jul-2025	No
2	Audit of lighting at Sports Fields	Sean Kaden	Aug-2025	No

Next Meeting:	August (TBC)	Time:	6:00pm	Venue:	Nellie Hamilton Centre / Online
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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

9 JULY 2025

ITEM 11.3 HERITAGE ADVISORY COMMITTEE MINUTES - 19 JUNE 2025

ATTACHMENT 1 HERITAGE ADVISORY COMMITTEE MINUTES - 19 JUNE 2025



Agenda & Minutes



Date:	19 June 2025	Time:	Open 3:30pm	Closed 5:15pm	Venue:	Braidwood Council office – 144 Wallace Street Braidwood
Chairperson:		Cr Willis			Minutes:	Kira Steele
Participants:		Margaret Carmody (Online 4:10PM) Martin Rowley Andrew Riley Angela Casey Sue Murray Catherine Frieman Haydon Murdoch Chris Kurzyniec Kira Steele			Apologies:	Ruth Ormella Lauren Reed Jenifer Bird
Meeting Objective:		Queanbeyan Heritage Advisory Committee meeting				

Code of co-operation	
1. We start on time and finish on time	5. We actively listen to what others have to say, seeking first to understand , then to be understood
2. We respect the Chair and direct all comments through the Chair	6. We follow up on the actions for which we are assigned responsibility and complete them on time
3. We all participate and contribute – everyone is given the opportunity to voice their opinions	7. We give and receive open and honest feedback in a constructive manner
4. We use improvement tools that enhance meeting efficiency and effectiveness	8. We use data to make decisions (whenever possible)

No.	Item	Details	Who	Notes
1	Site visit – 88 Wallace Street Braidwood	Chris Kurzyniec, Acting Senior Strategic Planner, will present information to the committee on the rezoning of 88 Wallace Street and 41 Ryrie Street Braidwood. Site visit to commenced at 3:30pm from 65 Duncan Street. Committee members on site Cr Willis, Sue Murray, Andrew	Chris Kurzyniec,	Haydon confirmed that the heritage analysis regarding the housing design options will be provided to the committee for member’s input. Margaret Carmody joined the meeting online 4:10pm.

		<p>Riley, Martin Rowney, Angela Casey and Catherine Frieman.</p> <p>Staff onsite Haydon Murdoch, Chris Kurzyniec, Kira Steele and Grant Heffernan.</p> <p>Committee members wondered how the feedback had been after the public hearing 20 May 2025.</p>		
2	Code of conduct training	Caitlin Flint Manager, Governance Legal & Risk will provide a detailed training session on Council's Code of Conduct.	Caitlin Flint	30-minute training program.
3	Draft Heritage NSW Strategy	<p>Haydon Murdoch, Manager Land Use Planning will present the committee with a written submission for the Draft NSW Heritage strategy.</p> <p>Haydon presented the key points about the draft strategy. All committee members had read the draft QPRC submission and support the recommendation (1/25) to formally submit the letter to Heritage NSW.</p>	Haydon Murdoch	<p>Feedback as follows:</p> <p>Margaret – support – Noted the high degree of cultural diversity in QBN, following post-WWII settlement, higher than state average for Irish heritage and very high proportion of Aboriginal students relative to NSW average.</p> <p>Andrew – support Angela – support Sue - support Martin – response on Objective 1 – consider adding “identify and protect aboriginal places under the Heritage Act</p> <p>Response on Objective 1 – identify other cultural and social groups in QPRC.</p> <p>Catherine- Response to objective 1 – can be more forward with the fact that it is funding we need.</p> <p>Cr Willis – Objective 2 - conserving heritage – Is NSW govt supporting skills training for building conservation?</p>

No.	Actions and Agreements	Who	When	Completed
1	Cr Willis - Elm tree at the Albion site was discussed at two meetings of the previous HAC. Cannot find the tree officer's report online and would like to know the justification for tree removal. Would be good to make this public given interest in BWD	Council Officer	31 July Meeting	
2	Kira to send draft around by Monday with additional points.	Kira Steele	23 June	23 June
3	Committee members asked if there was an update for the works on the Braidwood Museum.	Council officer	31 July Meeting	
4				
5				

Next Meeting:	31 July 2025	Time:	3:30pm	Venue:	253 Crawford Street Queanbeyan
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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

9 JULY 2025

ITEM 11.3 HERITAGE ADVISORY COMMITTEE MINUTES - 19 JUNE 2025

ATTACHMENT 2 DRAFT LETTER TO NSW HERITAGE



Doc Set ID: 3148964

30 May 2025

Heritage NSW
4PSQ
12 Darcy Street
PARRAMATTA NSW 2150

Dear Heritage NSW,

Submission for the Draft Heritage Strategy

Thank you for providing Council the opportunity to comment on the draft Heritage Strategy for NSW (draft Strategy). Council welcomes the intention to modernise approaches to heritage protection and celebration, reflected in the draft Strategy and its supporting objectives.

This letter constitutes Council's formal submission on the draft Strategy, as determined by Council at the ordinary meeting held 9 July 2025 (Resolution XXXX).

Council is supportive of the draft Strategy and the provision of a consistent and modernised approach to managing heritage values across NSW. However, the cost of implementing the identified actions in the draft Strategy requires additional support to councils from Heritage NSW.

Queanbeyan-Palerang Regional Council (QPRC) contains 535 heritage listed items, including the state listing of the town "Braidwood and its setting". Council made a formal submission on the Milestone 3 Report, prepared by Heritage NSW in August 2024 (attached), which highlighted the additional funding and resourcing to support the protection and celebration of heritage within Braidwood.

In addition to the comments provided in its letter dated 16 August 2024 (Attached), Council provides the following specific comments for Heritage NSW's consideration:

Objective 1: Embrace and reflect the diversity of our heritage

Council requests that consideration be given to providing additional funding and resources to identify and protect Aboriginal places and artefacts under the *Heritage Act 1977*. Council's LSPS and the Milestone 3 Report identified the need for Aboriginal Cultural Heritage studies to be undertaken across the Council, however, there is a lack of funding opportunities to undertake the necessary studies.

Council supports the initiatives in relation to Aboriginal cultural practices and traditions. QPRC's population is made up of 18 percent of people born overseas, with 14 percent of the total population speaking languages other than English at home (ABS 2021). Council requests that Objective 1 clarifies that it also includes other cultural practices and traditions.

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Objective 2 – Empower owners to conserve heritage

To ensure communities can implement the intent of the Objective, it is recommended that the draft Strategy consider exploring increased and equitable funding opportunities for heritage listed areas and items.

To support property owners and heritage areas, Council largely relies on operational budgets and a small annual grant contribution administered by Heritage NSW, which fund the following programs:

- Local heritage grants,
- Heritage advisory services,
- Local Heritage Awards, and
- The review of Schedule 5 Environmental Heritage in the Queanbeyan-Palerang Local Environmental Plan 2022.

While these programs assist empowering owners of heritage properties to conserve heritage, the actual maintenance, restoration and adaptive reuse costs are beyond what many owners, local councils or community groups can contribute. As part of the Objective 2 Actions, Council requests Heritage NSW consider the following:

- Targeted funding programs for towns and regions with a high density of heritage listings like Braidwood. The scale of the listing covers many buildings, streetscapes, and public spaces. This requires ongoing conservation which requires specialist skills, materials, and regulatory compliance all of which come at a high cost. Volunteer groups and local heritage advocates often carry the load with minimal finance or professional support.
- A training program that is tailored to supporting the skills and trades that are required for building and heritage conservation.
- Streamlining and simplifying access to funding, so that small communities and volunteer groups can apply without a disproportionate administrative burden.
- Recognise that State heritage designation should come with State support and responsibility.

Objective 3: Realise the benefits of heritage & Objective 4: Improve the state heritage system

Council is supportive of the initiatives with Objectives 3 and 4, specifically additional regulatory guidance and heritage activation for economic benefits. Council has several examples within “Braidwood and its setting”, which illustrate the difficulty in balancing economic benefits with heritage values. Additional guidance would be a benefit to Council.

Council also supports providing a more robust State Heritage Register. Council is currently undertaking a review of Schedule 5 Environmental Heritage in the Queanbeyan-Palerang Local Environmental Plan 2022. It intends to use the review to support the updating of the State Heritage Register.

Council looks forward to working through these matters with Heritage NSW. If further clarification or assistance is required. Please contact Kira Steele, Acting Strategic Planner, on [REDACTED] or via email at [REDACTED].

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Yours sincerely,

Rebecca Ryan
General Manager
Queanbeyan-Palerang Regional Council

Attachments

Letter to Heritage NSW - Milestone 3

DRAFT

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Ref: 26.5.1-24
Your Ref: 21-0094A

16 August 2024

Dr Damian Tybussek
Senior Heritage Officer – SHR Listings
Heritage NSW
Department of Climate Change,
Energy, the Environment and Water
Locked Bag 5022
PARRAMATTA NSW 2124

Email: [REDACTED]

Dear Damian

**Submission to Heritage NSW on the 15 Year Management Review of
Braidwood and its Setting SHRL – Milestone 3 Report**

Thank you for the opportunity to comment on the final Milestone 3 Report addressing the 15 Year Management Review of Braidwood and its Setting SHRL. Council appreciates the extension granted to the time allotted for comment.

This letter constitutes Council's formal submission on the Milestone 3 Report, as determined by Council at the ordinary meeting held 14 August 2024 (Resolution No 374/24).

Council is generally supportive of many of the recommendations for future management of the SHRL proposed in the Milestone 3 Report, however, the cost of implementing these measures is a key concern. This, in turn, has significant implications for the proposed timeline to achieve the recommended short, medium, and long-term goals.

Resolution of funding and resourcing necessary to support the Report's recommendations, particularly those inclusive of work to be performed by Council, is necessary for advancement.

Council looks forward to working through these matters with Heritage NSW. If further clarification or assistance is required, please contact Katherine Adsett, Senior Strategic Planner, on (02) [REDACTED] or via email at [REDACTED].

Yours sincerely,

Rebecca Ryan
General Manager
Queanbeyan-Palerang Regional Council

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QUEANBEYAN-PALERANG REGIONAL COUNCIL

Council Meeting Attachment

9 JULY 2025

ITEM 11.4 SENIORS ADVISORY COMMITTEE MINUTES - 25 JUNE 2025

ATTACHMENT 1 SENIORS ADVISORY COMMITTEE MINUTES - 25 JUNE 2025



QPRC Seniors Advisory Committee Meeting Minutes

Date:	Wednesday 25 June 2025	Time:	2pm-3pm	Venue:	Braidwood Room 1 (Level M), Nellie Hamilton Centre, 257 Crawford Street, Queanbeyan & Online via MS Teams
Chairperson:	Cr Ross Macdonald			Minutes:	Sue Froewis (QPRC Community Development Officer)
Participants:	Members in-person: Cr Ross Macdonald (Chairperson), Sharon Baxter-Judge, Olwyn-Anne Cook, Kenneth (Ken) Seiler, Maria Porreca, Lynne Magus, Brenda Russell, Dr Anthorr Nomchong, Neil Johnson QPRC Staff: Sue Froewis, Jo Wherry & Chris Duncan Online: Rachel Muscarella (Aged Care Advocate from Southern NSW Region of Seniors Rights Service)			Apologies:	Community Members: Laurann Yen, Cristine Allard Agency Reps: Belinda McClelland (Regional Manager Warrigal Aged Care)
Meeting Objective:	Welcome members to the Seniors Advisory Committee and determine priorities for the year				

No.	Item	Details	Who	Notes
1	Meeting opens & Acknowledgement of Country		Chair	
2	Apologies	Community Members: Laurann Yen, Cristine Allard Agency Reps: Belinda McClelland (Regional Manager Warrigal Aged Care)	Chair	
3	Review of Terms of Reference	The Terms of Reference were reviewed and accepted by all. Council will be advised by Seniors Advisory Committee if changes are required in future.	All	

No.	Item	Details	Who	Notes
4	Membership Updates	<p>Cr Macdonald invited members to provide introductions to the group in relation to their motivations to join the Committee and the networks or groups that they represent as relevant.</p> <p>Action 1: Members were asked to provide a short 50-word profile for Staff to add to the website or provide permission for staff to take information from their EOI submission.</p>	All	
5	Priorities of the Committee	<p>Cr Macdonald invited members to raise items for the Committee to focus on. The following items were raised for discussion:</p> <p>Seniors Week/Festival Suggestion made for more activities around Senior's Week, especially to start grant funding application planning early. Ideas included providing transport for Seniors to attend Sydney Seniors Festival Concert or providing a local concert opportunity.</p> <p>Diversity of events for Seniors Other suggestions raised in discussions included community BBQ's, planning to accommodate the taste younger seniors (from 55), and events for Braidwood, Bungendore and Captains Flat.</p> <p>The role of Council to share information Members raised concerns about the sharing of information particularly to those not online. They spoke to the networks they are a part of (CWA, SES, Health Walking Groups etc.) and how these play a vital role in sharing key information to the community. A comment was raised about there not being information relating to scam awareness on Council's website.</p> <p>Educating Seniors on scams The Committee discussed concerns relating to scam awareness. It was noted that whilst the QPRC Library team have run Scam awareness sessions and offer</p>		

No.	Item	Details	Who	Notes
		<p>Tech support assistance, which is very much welcomed, there is an increasing appetite for more support. The Rachel Muscarella from Seniors Rights Service informed the group that the Legal team would be able to provide Scam presentations community groups.</p> <p>Gun licencing The representative from Seniors Rights Service raised the issue relating to gun ownership for those with cognitive decline or dementia and a need to advocate. Cr Macdonald noted that whilst this sits at a State and Federal level, Council can advocate for increased education and awareness around issues such as this.</p> <p>Transport & urban planning The Committee discussed planning considerations for best practice to better accommodate seniors including accessible public toilet facilities and placement of outdoor seating to provide comfort from the elements.</p> <p>Cr Macdonald spoke about the aims of the Committee and suggested that it would support and connect seniors through networks, advise on activities, policies, and advocate for increased accessibility and inclusion.</p> <p>Action 2: Cr Macdonald asked the committee to each consider -</p> <ul style="list-style-type: none"> - A small item to address - A larger strategic item for the Committee to focus on <p>Cr Macdonald welcomed members to reach out directly to him directly to discuss if ideas fall within Council remit.</p>		
	Other Business	<p>Members discussed sharing information through their networks to support residents across more remote areas such as Captains' Flat where we don't have direct representation on the Committee.</p> <p>Members agreed that they would utilise their networks to gather input and advice from other community members before meetings.</p>	All	

No.	Item	Details	Who	Notes
		<p>Footpath issues were reported in the Woolworths car park area. Cr Macdonald advised Committee members to report via the Snap Send Solve app. Staff noted that depending on the location, this could be a matter for the private landlord but that reporting to Council will allow us to be aware and advocate as required.</p> <p>Bungendore CWA had reported to Council on two occasions regarding the pathways in Bungendore. The CWA has provided a detailed submission including listed issues and photos. Council's Road Safety Officer has met with and communicated with the Bungendore CWA, and the new footpath requests have been referred to the Pedestrian Access Management Plan (PAMP) review.</p> <p>Action 3: Staff to provide an update to the Committee on the PAMP review project.</p> <p>Cr Macdonald informed members that staff would be in touch to start planning for August's meeting. It was noted that Christine Allard cannot attend meetings on a Wednesday.</p>		
	Meeting Closed	Time: 3:05pm	Chair	



No.	Actions and Agreements:	Who	When	Completed
1	Members to provide a short 50-word profile for Staff to add to the website or provide permission for staff to take from EOI submission.	Members	By next meeting	In progress
2	Cr Macdonald asked the committee to each consider – <ul style="list-style-type: none"> A small item to address A larger strategic item for the Committee to focus on 	Members	By next meeting	In progress
3	Bungendore CWA representative to forward Bungendore footpath submission to Cr Macdonald and QPRC staff to follow up.	Members	By next meeting	In progress

Next Meeting:	August (date TBC)	Time:	TBC	Venue:	TBC
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