



Minutes of the Ordinary Meeting of the Queanbeyan-Palerang Regional Council held virtually and at the WB Freebody Chambers, Nellie Hamilton Centre, 257 Crawford Street, Queanbeyan on Wednesday, 23 April 2025 commencing at 5.30pm.

## ATTENDANCE

**Councillors:** Cr Winchester (Chairperson)

Cr Broadbent

Cr Grundy

Cr Macdonald

Cr Preston

Cr Schweikert

Cr Taskovski

Cr Waterhouse

Cr Willis

Cr Wilson

**Staff:**

R Ryan, General Manager

J Richards, Director Community, Arts and Recreation

K Monaghan, Director Corporate Services

R Ormella, Director Development and Environment

G Cunningham, A/Director Infrastructure Services

**Also Present:** L Ison (Minute Secretary)

### 1. OPENING

The meeting commenced at 5.32pm.

### 2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Custodians of the Land upon which the meeting was held.

### 3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

769/25

#### **RESOLVED (Winchester/Broadbent)**

That the apology for non-attendance from Cr Livermore be received and that leave of absence be granted.

The resolution was carried unanimously.

**4. CONFIRMATION OF MINUTES****4.1 Minutes of the Ordinary Meeting of Council held on 9 April 2025**

770/25

**RESOLVED (Winchester/Preston)**

That the Minutes of the Ordinary Meeting of Council held in the Bungendore Sports Hub on Wednesday 9 April 2025 be confirmed.

The resolution was carried unanimously.

**5. DISCLOSURES OF INTERESTS**

771/25

**RESOLVED (Winchester/Macdonald)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Macdonald declared a less than significant non-pecuniary interest in item 9.4: Applications for a QPRC Cultural Grant, stating he is as I'm a member and supporter of Wildcare Queanbeyan. Cr Waterhouse proposed to leave the Chamber when the matter is considered.

Cr Taskovski declared a less than significant non-pecuniary interest in item 9.7: Post Exhibition Report - Reprinting of Tales From Two Cities, stating that he is employed by Ian McNamee and Partners who published the book. Cr Taskovski proposed to leave the Chambers when the matter is considered.

Cr Waterhouse declared a less than significant non-pecuniary interest in item 9.4: Applications for a QPRC Cultural Grant, stating he is a member of the specified company or other body. Cr Waterhouse proposed to leave the Chamber when the matter is considered.

Council observed a moment's silence as a mark of mourning and respect for the Late Eileen Daniel OAM and the Late Ian Baker.

**6. ADJOURNMENT FOR PUBLIC FORUM**

At this stage of the proceedings, the time being 5.38pm, Cr Winchester advised that the meeting should now adjourn for the Public Forum.

772/25

**RESOLVED (Winchester/Macdonald)**

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

**ADJOURNMENT:**

The meeting adjourned for the Public Forum at 5.38pm and resumed at 5.51pm.

**7. MAYORAL MINUTE**

773/25

**7.1 Mayoral Minute - Passing of his Holiness, Pope Francis  
RESOLVED (Winchester)**

That Council:

1. Acknowledges the passing of his Holiness Pope Francis, the 266th Pope of the Catholic Church, who died on 21 April 2025.
2. Extends its deepest condolences to the Catholic community within our region as we too recognise the profound impact his passing will have on many in our community, and we acknowledge their sorrow during this time of mourning.

The resolution was carried unanimously.

**8. NOTICES OF MOTIONS OF RESCISSION**

There were no Notices of Motions of Rescission.

774/25

**PROCEDURAL MOTION****RESOLVED (Winchester/Macdonald)**

That Items 12.2 and 10.2 be brought forward for consideration at this juncture.

The resolution was carried unanimously.

775/25

**12.2 Notice of Motion - Traffic Safety in Precinct of Karabar Schools  
RESOLVED (Grundy/Macdonald)**

That Council:

1. Undertakes an urgent comprehensive investigation into traffic safety in the Karabar schools precinct in the vicinity of Cameron Road, Alanbar Street, Donald Road, Anne Street and Wilgabar Way where Karabar High School, Queanbeyan South Public School, Queanbeyan South Pre-School, Tirriwirri School and soon to be completed new day-care centre and new Pre-School are located.
2. As part of the investigation, examines and reports on:
  - Existing traffic flow, congestion, and driver behaviour in school peak times.
  - The adequacy and visibility of current school zone signage.
  - The feasibility and priority locations for traffic calming measures (e.g. speed humps, chicanes).
  - Opportunities for improved visibility of signage and crossings, including the use of flashing lights.
  - The potential installation of wombat crossings and/or upgraded pedestrian infrastructure.
  - Consultation with Transport for NSW, local schools, parents, and community members about the issue.

3. Refers this matter to the QPRC Roads Safety Officer for urgent consideration by the Local Traffic Committee.
4. Prepares a report to Council with recommendations and potential funding sources, including eligibility for state or federal school safety or infrastructure grants.

The resolution was carried unanimously.

**10.2 Final Project Costs Report - Nellie Hamilton Centre**  
**RESOLVED (Winchester/Wilson)**

776/25

That the report be received for information.

The resolution was carried.

For: Crs Macdonald, Preston, Schweikert, Taskovski,  
Waterhouse, Willis, Wilson and Winchester  
Against: Crs Broadbent and Grundy

**9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**

**9.1 Planning Proposal - QPRLEP 2022 Housekeeping Amendment 2024**

777/25

**RESOLVED (Willis/Wilson)**

That Council:

1. Endorse the Planning Proposal Housekeeping Amendment 2024 (Attachment 1) to amend the Queanbeyan-Palerang Regional Local Environmental Plan 2022.
2. Forward the Planning Proposal to the NSW Department of Planning, Housing and Infrastructure (DPHI) requesting a Gateway determination.
3. Request delegation from DPHI for the Local Plan-Making Authority, for this Planning Proposal.
4. Undertake agency consultation and public exhibition according to the requirements of the Gateway determination.
5. Should no objections be received, undertake the necessary actions to finalise the making of the Queanbeyan-Palerang Regional Local Environmental Plan 2022.

The resolution was carried.

For: Crs Broadbent, Grundy, Macdonald, Preston,  
Taskovski, Waterhouse, Willis, Wilson and Winchester  
Against: Cr Schweikert

- 778/25
- 9.2 Bulky Waste Collection Service Options**  
**RESOLVED (Grundy/Macdonald)**
- That Council introduce an electronic waste voucher system for bulky waste disposal, for a two-year trial from July 2025 until 30 June 2027 for the following:
- Option 3 Urban: Up to 2 kerbside bulky waste services or 2 vouchers interchangeable (up to 2m<sup>3</sup> per service).
  - Option 3 Rural: 16 self-haul vouchers to all properties outside the bulky waste service entitlement area (equivalent of 1 x 240L wheelie bin per service).

The resolution was carried.

For: Crs Broadbent, Grundy, Macdonald, Preston,  
Schweikert, Taskovski, Waterhouse, Wilson and  
Winchester

Against: Cr Willis

- 779/25
- 9.3 Naming of New Sports Fields in Googong**  
**RESOLVED (Winchester/Macdonald)**
- That Council defer consideration of the naming of new sports fields in Googong pending feedback from the QPRC Sports Council.

The resolution was carried unanimously.

Having declared an interest in the following item, Crs Macdonald and Waterhouse left the Chamber at 6.52pm.

- 9.4 Applications for a QPRC Cultural Grant**  
**MOVED (Wilson/Broadbent)**
- That Council approve the following Cultural Grants:
1. \$3,000 to Wildcare Queanbeyan Inc for the Mosaic Art works project in Wanniasa Park, Queanbeyan.
  2. \$500 to author/illustrator Anne-Maree Hunt for costs towards printing 'Mateship' for Kindergarten to Grade 1 students at Queanbeyan Primary Schools subject to:
    - a. Support from the schools in Queanbeyan-Palerang Regional Council area that will host the book reading, and
    - b. Evidence that the project will be delivered as proposed.

**ADJOURNMENT:** The meeting adjourned for a short break at 6.56pm and resumed at 7.00pm.

**AMENDMENT (Willis/Winchester)**

That Council approve the following Cultural Grants:

1. \$3,000 to Wildcare Queanbeyan Inc for the Mosaic Art works project in Wanniasa Park, Queanbeyan, subject to advice on how the artwork might be protected from potential vandalism.
2. \$500 to author/illustrator Anne-Maree Hunt for costs towards printing 'Mateship' for Kindergarten to Grade 1 students at Queanbeyan Primary Schools subject to:
  - a. Support from the schools in Queanbeyan-Palerang Regional Council area that will host the book reading, and
  - b. Evidence that the project will be delivered as proposed.

The amendment (of Crs Willis and Winchester) was put.

For: Crs Broadbent, Preston, Schweikert, Taskovski, Willis and Winchester

Against: Crs Grundy and Wilson

The amendment became the motion.

780/25

**RESOLVED (Willis/Winchester)**

That Council approve the following Cultural Grants:

1. \$3,000 to Wildcare Queanbeyan Inc for the Mosaic Art works project in Wanniasa Park, Queanbeyan, subject to advice on how the artwork might be protected from potential vandalism.
2. \$500 to author/illustrator Anne-Maree Hunt for costs towards printing 'Mateship' for Kindergarten to Grade 1 students at Queanbeyan Primary Schools subject to:
  - a. Support from the schools in Queanbeyan-Palerang Regional Council area that will host the book reading, and
  - b. Evidence that the project will be delivered as proposed.

The resolution was carried.

For: Crs Broadbent, Preston, Schweikert, Taskovski, Willis, Wilson and Winchester

Against: Cr Grundy

Crs Macdonald and Waterhouse returned to the Chamber at 7.07pm.

- 781/25
- 9.5 Committee Members - QPRC Youth Advisory Committee**  
**RESOLVED (Broadbent/Schweikert)**
- That Council:
1. Appoint the following 10 community members to the Youth Advisory Committee:

Campbell Serrat	Chelsea Pharaoh
Danika Hartge	Grace Deweske
Jessica McCamley	Oliver Gurling
Shannon Lanza	Tyeren Williams
Ziyad El-Aasar	Zoey Morrison
  2. Amend the Terms of Reference of the Youth Advisory Committee to remove reference to the number of committee members.
  3. Amend the Terms of Reference of the Youth Advisory Committee to accept new committee members during the term of the Committee by application which will be reviewed by Councillor delegates and endorsed by Council.
- The resolution was carried unanimously.

- 782/25
- 9.6 Community Members - Heritage Advisory Committee**  
**RESOLVED (Willis/Macdonald)**
- That Council:
1. Appoint the following eight community members to the QPRC Heritage Advisory Committee:

Andrew Riley	Jennifer Bird
Lauren Reed	Angela Casey
Sue Murray	Martin Rowney
Margaret Carmody	Catherine Frieman
  2. Maintain a merit list from those remaining community members who nominated and are interested in being considered should future vacancies in the Heritage Advisory Committee arise over the term of Council.
- The resolution was carried unanimously.

Having declared an interest in the following the item, Cr Taskovski left the Chamber at 7.12pm.

- 783/25
- 9.7 Post Exhibition Report - Reprinting of Tales From Two Cities**  
**RESOLVED (Wilson/Preston)**
- That Council donate \$3,000 towards the costs incurred for the reprinting of 350 copies of the book Tales from Two Cities by Mark Butz.
- The resolution was carried.

For: Crs Preston, Waterhouse, Willis, Wilson and Winchester  
Against: Crs Broadbent, Grundy, Macdonald and Schweikert

Cr Taskovski returned to the Chamber at 7.24pm.

**9.8 Request for Rates Donation**

**MOVED (Wilson/Preston)**

That Council approve the application under Category C of the QPRC Donations Policy for Queanbeyan and District Basketball Association a 55% rate relief estimated at \$5,675 to be included in the draft 2025/26 Operational Plan.

**AMENDMENT (Willis/Broadbent)**

That the request be deferred to after Council has reviewed its Donations Policy.

The amendment (of Crs Willis and Broadbent) was put.

For: Crs Broadbent, Grundy, Macdonald, Schweikert,  
Waterhouse, Willis, and Winchester  
Against: Crs Preston and Wilson

The amendment became the motion.

784/25

**RESOLVED (Willis/Broadbent)**

That the request be deferred to after Council has reviewed its Donations Policy.

The resolution was carried unanimously.

**ADJOURNMENT:**

The meeting adjourned for a short break at 7.38pm and resumed at 7.49pm.

**9.9 Variation Deed - Funding Agreement - Braidwood Heritage Centre**

785/25

**RESOLVED (Winchester/Grundy)**

That Council endorse the General Manager executing the Variation Deed under the Bushfire Local Economic Recovery Fund for the Braidwood Heritage Centre.

The resolution was carried unanimously.

**9.10 Investment Report - March 2025**

786/25

**RESOLVED (Willis/Preston)**

That Council:

1. Receive the Investment Report for the month of March 2025.
2. Note the investment return for March 2025 was \$579,097.
3. Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2021) and Queanbeyan-Palerang Regional Council's Investment Policy.



The resolution was carried unanimously.

## **10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**

### **10.1 Planning Performance**

787/25

#### **RESOLVED (Macdonald/Wilson)**

That the report be received for information.

The resolution was carried unanimously.

### **10.2 Final Project Costs Report - Nellie Hamilton Centre**

This item was dealt with in earlier business.

### **10.3 Summary of Road Renewal and Maintenance Activities - 3rd Quarter 2024/25**

788/25

#### **RESOLVED (Macdonald/Broadbent)**

That the report be received for information.

The resolution was carried unanimously.

### **10.4 HSEQ Quarterly Report - 1 January to 31 March 2025**

789/25

#### **RESOLVED (Preston/Wilson)**

That the report be received for information.

The resolution was carried unanimously.

### **10.5 Councillor Workshops**

790/25

#### **RESOLVED (Preston/Wilson)**

That the report be received for information.

The resolution was carried unanimously.

## **11. REPORTS OF COMMITTEES**

### **11.1 Audit, Risk and Improvement Committee Minutes - March 2025**

791/25

#### **RESOLVED (Broadbent/Winchester)**

That Council note the draft minutes of the Audit, Risk and Improvement Committee held on 17 March 2025.

The resolution was carried unanimously.

### **11.2 Local Traffic Committee Meeting Minutes - 1 April 2025**

792/25

#### **RESOLVED (Schweikert/Preston)**

That Council endorse the 1 April 2025 Local Traffic Committee meeting minutes and the associated recommendations as follows:

1. LTC 04/2025 – Not approve the Traffic Control Devices – Googong Neighbourhood 3: Stages 1-5.
2. LTC 05/2025 – Not approve the Traffic Control Devices – Bus Stop Removal Newington Road, Bywong.

3. LTC 06/2025 – Approve the Event – Queanbeyan Reconciliation Walk 2025.
4. LTC 07/2025 – Approve the Event – Queanbeyan Anzac Day.
5. LTC 08/2025 – Approve the Event – Bungendore Anzac Day.
6. LTC 09/2025 – Approve the Event - Braidwood Anzac Day.
7. LTC 10/2025 – Approve the Event – Captains Flat Anzac Day.
8. LTC 11/2025 – Approve the Event – Majors Creek Anzac Day.
9. LTC 12/2025 – Approve the Event – Jerrabomberra Anzac Day.

The resolution was carried unanimously.

## **12. NOTICES OF MOTIONS**

### **12.1 Notice of Motion - QPRC Meetings in Rural Locations**

#### **MOVED (Waterhouse/Wilson)**

That QPRC Ordinary Council Meetings be held at least once per calendar year in the community halls in Nerriga, Araluen and Captain's Flat as well as continuing the successful current arrangement of Ordinary Meetings being held in Queanbeyan, Bungendore and Braidwood.

Cr Schweikert foreshadowed a contrary motion:

That the community meeting schedule be amended to take in one meeting per year in Araluen, Nerriga and Captains Flat.

The motion (of Crs Waterhouse and Wilson) was put.

#### **MOVED (Waterhouse/Wilson)**

That QPRC Ordinary Council Meetings be held at least once per calendar year in the community halls in Nerriga, Araluen and Captain's Flat as well as continuing the successful current arrangement of Ordinary Meetings being held in Queanbeyan, Bungendore and Braidwood.

The motion was lost.

For: Crs Preston, Waterhouse, Wilson and Winchester

Against: Crs Broadbent, Grundy, Macdonald, Schweikert, Taskovski and Willis

The foreshadowed contrary motion (of Cr Schweikert) was brought forward in an amended form, seconded by Cr Macdonald and put.

793/25

#### **RESOLVED (Schweikert/Macdonald)**

That the community meeting schedule be amended to take in Araluen, Nerriga and Captains Flat.

The resolution was carried.

For: Crs Grundy, Macdonald, Preston, Schweikert,  
Taskovski, Waterhouse, Willis, Wilson and Winchester  
Against: Cr Broadbent

## **12.2 Notice of Motion - Traffic Safety in Precinct of Karabar Schools**

This item was dealt with in earlier business.

## **12.3 Notice of Motion - Public Meeting on Q2B Bulk Water Supply Pipeline**

### **MOVED (Willis/Waterhouse)**

That Council:

1. Hold a public meeting in Bungendore to provide a briefing and opportunity for questions about the proposed Queanbeyan to Bungendore bulk water supply pipeline.
2. Ensure it holds the meeting before Council releases a draft Queanbeyan-Palerang Integrated Water Cycle Management Strategy and related fees and charges to finance the plan, so that community views can be considered in developing the strategy.
3. Hold a Councillor workshop to consider what measures Council can take to support improved water conservation in Bungendore.

The motion was lost.

For: Crs Waterhouse and Willis  
Against: Crs Broadbent, Grundy, Macdonald, Preston,  
Schweikert, Taskovski, Wilson and Winchester

## **13. REPORTS TO COUNCIL - DELEGATES REPORTS**

### **13.1 Canberra Region Joint Organisation (CRJO) Board Meeting - 7 March 2025**

794/25

#### **RESOLVED (Winchester/Broadbent)**

That the report be received for information.

The resolution was carried unanimously.

### **13.2 Country Mayor's Association (CMA) General Meeting - 28 March 2025**

795/25

#### **RESOLVED (Winchester/Broadbent)**

That the report be received for information.

The resolution was carried unanimously.

## **14. QUESTIONS WITH NOTICE**

There were no Questions With Notice.

**15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

**16. REPORTS FOR CLOSED SESSION**

796/25

**RESOLVED (Winchester/Broadbent)**

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

**Item 16.1 RFT 2025-33 Braidwood Heritage Centre Completion Works**

*Item 16.1 is confidential in accordance with s10(A) (d)(i) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

The resolution was carried unanimously.

The meeting then moved into Closed Session at 8.59pm to discuss the matters listed above.

**16.1 RFT 2025-33 Braidwood Heritage Centre Completion Works**

797/25

**RESOLVED (Wilson/Macdonald)**

That Council award Contract No 2025-33 for the Braidwood Heritage Centre Completion Works to Trinity Quality Interiors Pty Ltd on a 'cost plus' basis with an estimated amount of \$1,248,897 (excluding GST).

The resolution was carried unanimously.

798/25

**RESOLVED (Winchester/Schweikert)**

That the meeting now return to Open Session.  
The resolution was carried unanimously.

The meeting returned to Open Session at 9.00pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Queanbeyan-Palerang Regional Council Code of Meeting Practice, Section 14.22, the Chairperson provided a summary of the resolutions passed in Closed Session.

**17. CONCLUSION OF THE MEETING**

The time being 9.00pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR KENRICK WINCHESTER**  
**MAYOR**  
**CHAIRPERSON**