



Grant Guidelines

Category C Funding

Rates, Fees and Annual Charges

1. OVERVIEW

The aim of Council's Rates, Fees and Annual Charges Grants Program is to assist not-for-profit community based organisations and s355 committees for:

- Development application fees and associated charges
- General Rates and Annual Charges

Council's grants and donations are administered in compliance with the Donations Policy available for download from the QPRC website.

2. ADMINISTRATION

- 2.1 Council will consider the waiving of fees and/or charges for not-for-profit community or charitable organisations.
- 2.2 Council will consider the waiving of development application fees and associated charges for s355 committees on a one-off basis.
- 2.3 General rates and annual charges will be levied in accordance with Council's Statement of Revenue Policy. Community organisations may apply under the Annual Grants Program for a donation towards these costs.
- 2.4 The maximum rates donation that Council will make is 55% of the General Rate.
- 2.5 To be eligible for any donation, sporting, recreational and other community organisations must demonstrate incorporation and provide evidence of being registered for not-for-profit status.
- 2.6 For new applications, organisations must provide annual income and expenditure statements for the past 2 years and demonstrate how the donation is being passed on to users of the facility.
- 2.7 There is no legislative requirement for Council to provide relief to sporting, recreational and community organisations for rates and charges. Any donation provided for this purpose is at Council's discretion.

RURAL COMMUNITIES

- 2.8 Council will consider a donation of rates and charges for churches, community halls and community spaces in rural and remote locations where there is no capacity to pay otherwise.
- 2.9 The maximum donation that Council will make is 100% of general rates, water, sewer and waste services access charges.

3. CRITERIA

Council will determine eligibility and level of funding based on the assessment grid (item 5). All Category C donations will be placed on public exhibition annually with Council's operational plan.

4. LODGEMENT

Applications are made in writing requesting a Category C donation with evidence of not-for-profit status and sent to Council's Grants Officer, QPRC at council@qprc.nsw.gov.au. For further assistance call **02 6285 6044**.

5. ASSESSMENT GRID

Calculation for eligibility of sporting, recreational and community organisations for rate relief is shown below:

CRITERIA	TYPE 1 (each answer worth 4 points)	TYPE 2 (each answer worth 3 points)	TYPE 3 (each answer worth 2 points)	TYPE 4 (each answer worth 1 point)
Purpose of donation	The organisation provides a unique activity or service to the majority of residents in QPRC	The organisation provides a unique activity or service to a particular group of residents in QPRC	The organisation provides an activity or service to QPRC residents that may be difficult to access outside the LGA	The organisation provides an activity or service to QPRC residents that may be easily accessed outside the LGA
Management of the organisation	The organisation is stand-alone and locally managed servicing only the QPRC community	The organisation is locally managed and participates in local and regional activities or services	The organisation is a local branch of a regional or umbrella organisation	The organisation is a regional branch of a national umbrella organisation
Accessibility of service or function	Accessible to all QPRC residents and provides disabled access	Accessible to all QPRC residents but no disabled access is provided	Accessible to the majority of the QPRC community	Access is limited to small groups within QPRC
Alignment with QPRC's Community Strategic Plan	The organisation fully aligns	The organisation partially aligns	The organisation has minimal alignment	The organisation has no alignment
Support provided by Council in the last financial year	The organisation has received no support from Council	The organisation has received a maximum of 25% support from Council	The organisation has received a maximum of 50% support from Council	The organisation has received at least 75% support from Council
Sources of funding	The organisation relies entirely on donations from the community	The organisation can raise income from member subscriptions or participants' fees only	The organisation can raise income from member subscriptions, participants' fees and regular fundraising activities	The organisation can raise income from member subscriptions, participants' fees, regular fundraising activities and grants

Points attained	Rate relief
At least 10	20%
At least 12	30%
At least 17	55% - Maximum