

COMMUNITY PROGRAMS VOLUNTEER

Portfolio, Branch	Community, Arts and Recreation – Community and Recreation
Reports To	Coordinator, Community
Location	Across the LGA (as required)

Primary Purpose

To provide quality volunteer assistance in the delivery of community-focused programs and events across the LGA.

Key Tasks

- Assist in the delivery of community programs and events.
- Hold a current NSW Working with Children Check and have experience working in youth-focused settings.
- Other tasks that are in the volunteer's skills and capabilities, as required and as agreed.
- Comply with workplace health and safety, risk, environmental and quality (HSEQ) objectives and targets.

Preferred capabilities

- Ability to follow instructions.
- Ability to support and lead small group activities.
- Have good attention to detail.
- Capacity to communicate effectively within activity settings.

Key stakeholders

1. Internal - QPRC staff, managers, and elected members of Council
2. Diverse external stakeholders throughout the Queanbeyan-Palerang Community.

Standards

Performance is measured against QPRC's values (shown below) and the Ethical Framework for the Government Sector that requires those representing government to be apolitical and professional in implementing the decisions of the government of the day.



our reputation matters