

RECYCLING PARTNER VOLUNTEER

Portfolio, Branch	Community Connection - Utilities
Reports To	Program Coordinator, Utilities - Technical
Location	Waste Transfer Station - Macs Reef, Bungendore or Braidwood

Primary Purpose

To provide volunteer assistance at Council's waste transfer stations to help patrons understand best practice in recycling. This position will take guidance from Council's Waste Education Officer.

Key Tasks

- Look through recycling to identify items that are not suitable for recycling.
- Provide advice to patrons around helpful recycling practices.
- Provide educational materials to patrons to support positive recycling practices.
- In support of the Waste Education Officer, attend community events to provide education around recycling.
- Complying with workplace health and safety, risk, environmental and quality (HSEQ) objectives and targets.
- Other tasks that are in the volunteer's skills and capabilities, as required and as agreed.

Preferred capabilities

- A genuine desire to promote good recycling habits in the local community.
- Friendly and outgoing nature.
- Good communication skills.

Key stakeholders

1. Internal - QPRC Utilities Branch staff, managers and elected members of Council
2. Diverse external stakeholders within the relevant Queanbeyan-Palerang local government area.

Standards

Performance is measured against QPRC's values (shown below) and the Ethical Framework for the Government Sector that requires those representing government to be apolitical and professional in implementing the decisions of the government of the day.



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