



Ordinary Meeting of Council

SUPPLEMENTARY AGENDA

14 December 2016

Commencing at 5.30pm

**Council Chambers
253 Crawford St, Queanbeyan**

****On-site Inspections****

List any inspections or indicate “Nil”

S DETERMINATION REPORTS

- S.1 Annual Financial Statements - Former Queanbeyan City Council - 1st July 2015 to 12th May 2016 3

S COMMITTEE REPORTS

- S.1 Local Traffic Committee - 6 December 2016..... 7

LIST OF ATTACHMENTS –

(Copies available from General Manager’s Office on request)

Open Attachments

- Item S.1 Annual Financial Statements - Former Queanbeyan City Council - 1st July 2015 to 12th May 2016

Attachment 1 Queanbeyan City Council Audit Report (Under Separate Cover)

Attachment 2 Audited Financial Statements 2015/16 - former Queanbeyan City Council (Under Separate Cover)

Closed Attachments

Nil

DETERMINATION REPORTS

S.1 Annual Financial Statements - Former Queanbeyan City Council - 1st July 2015 to 12th May 2016 (Ref: C16193768; Author: Tegart/Taylor)

Summary

This report presents Council's 2015/2016 Financial Statements and Auditor's Reports for the period between 1st July 2015 and 12th May 2016. In accordance with the Local Government Act 1993. Section 27 (1) of the Local Government (Council Amalgamations) Proclamation 2016 states:

A new council is to prepare audited financial reports for the former councils, in respect of the period from 1 July 2015 to the end of the day on which this Proclamation was published on the NSW legislation website, on or before 31 December 2016.

Recommendation**That Council**

- 1. Adopt the 2015/2016 Financial Statements and accept the Auditor's Reports, as submitted by Hill Rogers.**
 - 2. Note that the Internal Audit Committee have received a copy of the Financial Statement with no adjustments being advised.**
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Background

The 2015/16 Financial Statements have been prepared in accordance with the *Local Government Act 1993* (as amended) and associated Regulations, International Financial Reporting Standards and the Local Government Code of Accounting Practice and Financial Reporting.

The Statements have been reviewed by Council's Auditor (Hill Rogers) and this report is to formally present Council's Financial Statements for the year ending 12th May 2016, together with Auditor's reports, to the public in accordance with section 419 of the Local Government Act 1993 (as amended).

The Operating Result of \$34.509 million includes the receipts of non-cash contributions of assets relating to the Googong development (\$18.234 million), coupled with a recognition of revenues for a 46 week period compared a 52 week period for Annual Rates (\$2.919 million) and the Contribution of Grants (\$11,641 million), resulting in a surplus of \$1.715 million.

Operating Performance measures the ability to contain operating expenditure within operating revenue excluding capital amounts. For 2016, this indicator was 7.35%, well above the benchmark of 0%.

S.1 Annual Financial Statements - Former Queanbeyan City Council - 1st July 2015 to 12th May 2016 (Ref: C16193768; Author: Tegart/Taylor) (Continued)

Own Source Operating Revenue measures the degree of reliance on external funding sources such as grants and contributions. For 2016, this indicator was 63.09%, again above the benchmark of 60%.

The complete set of Financial Statements are included in an attachment to this report. The Auditor Reports will be provided in a supplementary attachment. The Auditor has, consistent with the prior year, confirmed that the overall financial position of Council is sound.

A summary of the Financial Statement and key financial indicators are provided below:

	2016	%of Total	2015	%of Total	Increase / (Decrease)
	\$000		\$000		\$000
Revenues before Capital Items					
Rates & annual charges	43,301	61%	42,151	57%	1,150
User charges, fees & other revenues	17,818	25%	19,294	26%	(1,476)
Grants & contributions provided for operating purposes	7,288	10%	9,050	12%	(1,762)
Interest & investment revenue	2,821	4%	3,216	4%	(395)
	71,228	100%	73,711	100%	(2,483)
Expenses					
Employee benefits & costs	22,507	34%	24,681	34%	(2,174)
Materials, contracts & other expenses	31,198	47%	35,638	48%	(4,440)
Depreciation, amortisation & impairment	12,108	18%	12,311	17%	(203)
Borrowing costs	781	1%	884	1%	(103)

ORDINARY MEETING OF COUNCIL**14 DECEMBER 2016****S.1 Annual Financial Statements - Former Queanbeyan City Council - 1st July 2015 to 12th May 2016 (Ref: C16193768; Author: Tegart/Taylor) (Continued)**

	66,594	100%	73,514	100%	(6,920)
Surplus (Deficit) before capital items	4,634		197		4,437
Grants & contributions provided for capital purposes	29,875		9,316		20,559
Net Surplus (Deficit) for the period	34,509		9,513		24,996

Performance Measures	2016	2015
Operating Performance	7.35%	-1.52%
Own Source Operating Revenue	63.09%	77.53%

Further background to the financial performance of Council for the period is included in an attachment to this report along with information provided with the Financial Statements at Notes 13 and 16.

Implications***Policy***

The 2014/2015 Financial reports comply with the provisions of Part 3, Chapter 13 of the Local Government Act 1993, which relates to Financial Management.

Engagement

In accordance with Section 418 of the Local Government Act 1993 (as amended) public notice of the presentation of the Financial Statements was advertised in The Canberra Times on the 8th December 2016. As well as being displayed on the Council Website. Copies of the audited Financial Statements have been made available for inspection by members of the public from 8th December 2016. The reports are available for inspection at the customer services counter and any person can make written submissions to council with respect to the reports until 2 December 2015. Any submissions received will be subsequently reported to council and forwarded to Council's Auditor's.

S.1 Annual Financial Statements - Former Queanbeyan City Council - 1st July 2015 to 12th May 2016 (Ref: C16193768; Author: Tegart/Taylor) (Continued)

The Internal Audit Risk and Improvement Committee has received a copy of the Financial Statements for comment out of session.

Conclusion

Financial Statements for 2015/16 for the former Queanbeyan City Council is presented as per Local Government Act. The former Palerang Council statements are expected to be reported to the next meeting of council.

Attachments

Attachment 1	Queanbeyan City Council Audit Report (<i>Under Separate Cover</i>)
Attachment 2	Audited Financial Statments 2015/16 - former Queanbeyan City Council (<i>Under Separate Cover</i>)

COMMITTEE REPORTS

S.1 Local Traffic Committee - 6 December 2016 (Ref: C16194067; Author: Tegar/Wilson-Ridley)

Present: Constable Ryan Simpson (NSW Police Rep), Kelly Cherry (RMS Rep),
Derek Tooth (QPRC Rep), Treyton Proctor (QPRC)

Also Present: Joanne Wilson-Ridley (QPRC Road Safety Officer)

Others Present:

The Committee Recommends:

Apologies: Sam Morabito (NSW Police Rep), Rowan Carter (NSW State Member Rep)

1. Confirmation of Report of previous meeting held on 30 August 2016

That the report of the meeting of the committee held on 30 August 2016 be confirmed.

Business arising from previous minutes:

- Event application for 'Boogong 2016' was reviewed at August meeting. Event organisers contacted Council after this meeting to request a change in the commencement of the road closure time from 4.00pm to 3.00pm. The amendment request was emailed to committee members for approval due to the event date occurring before the next scheduled LTC date. Amendment noted in these minutes.
- Event application for Braidwood Christmas Community Party was reviewed at August meeting. A condition of the recommendation for the event required the TCP for the road closure to be circulated to committee prior to the event. The TCP was circulated to members by email for approval. Approval of TCP noted in these minutes
- Designs for proposed traffic changes on Bass Street were tabled and approved at July meeting. Minor amendments to the design as result of additional community consultation were presented to the meeting and noted with no objections
- Designs for four new pedestrian refuges and associated works were tabled and approved at April meeting. Amendments to one pedestrian refuge as a result of community consultation was presented to the meeting and noted with no objection

2. Correspondence

Local Traffic Committee received letters from: Karen Wilkson, John Maddrell, Tony Kitzelmann. Reply letters were sent on behalf of Local Traffic Committee to John Maddrell and Tony Kitzelmann.

S.1 Local Traffic Committee - 6 December 2016 (Ref: C16194067; Author: Tegart/Wilson-Ridley) (Continued)

3. Queanbeyan Uniting Church Spring Fair

Council received an application from Queanbeyan Uniting Church for parking closures to assist in holding their annual Spring Fair on 22 October 2016. This report was emailed to committee members for approval due to the event date occurring before the next scheduled LTC date. Report and email approvals noted in these minutes.

Recommendation

LTC 030/16 Under the Roads Act 1993, approve the closure of 8 car parking spaces outside the church in Rutledge Street and one additional park in Crawford St for the Queanbeyan Uniting Church Spring Fair on Saturday 22 October between 5.45am and 2pm.

4. Carinya Street Parking and Line Marking Treatment

Designs for proposed changes to line-marking and signage on Carinya Street were tabled at the August 2016 meeting. The committee recommended the design but requested community consultation occur. A further report was tabled with the results of community consultation. No objections to the changes were received from consultation. Some responses were received noting additional requests. A request for additional signage to the overflow car park was viewed as fair and was suggested to be implemented with the road changes. Given the positive results from community consultation it was recommended to implement the changes.

Recommendation

LTC 031/16 Under the Roads Act 1993, from the results of community consultation implement signage and line marking on Carinya Street as per the design.

5. Donald Road – No Stopping Sign

A request to relocate a 'No Stopping' sign on Donald Road due to safety concerns was reviewed and recommended.

Recommendation

LTC 032/16 Under the Roads Transport Act 2013 relocate the 'No Stopping' sign on Donald Road to the south of the second driveway of 2 Donald Road.

6. Queanbeyan Public School – Thorpe Avenue

A request to review parking at Queanbeyan Public School on Thorpe Avenue and implement a 'Kiss and Ride' facility was reviewed. The request was investigated by Council, RMS Safety Around Schools Officer and consultation occurred regarding needs, design and education with the School and the P&C. Design for the implementation was tabled which is proposed to be implemented with education with the school. The design

S.1 Local Traffic Committee - 6 December 2016 (Ref: C16194067; Author: Tegart/Wilson-Ridley) (Continued)

was recommended by the committee noting the need for education with the school and parents.

Recommendation

LTC 033/16 Under the Road Transport Act 2013 install on Thorpe Avenue, as per design, 'Kiss and Ride' signs at the existing 'No Parking signs, paint the kerb blue to indicate the 'Kiss and Ride' are area and install a 'No Stopping' sign on Isabella Street to close the existing 'No Stopping' Zone.

7. St Gregory's Primary School – Macquoid Street

A request to review parking at St Gregory's Primary School on Macquoid Street and implement 'No Parking' signs with 'Kiss and Ride' facility was reviewed. The request was investigated by Council, RMS Safety Around Schools Officer and consultation occurred regarding needs, design and education with the School and the School Council. Design for the implementation was recommended by the committee noting the need for education with the school and parents.

Recommendation

LTC 034/16 Under the Road Transport Act 2013 on Macquoid Street, as per design, install 'No Parking' signs together with 'Kiss and Ride Area' signs, paint the kerb blue to indicate the 'Kiss and Ride' area and install 'No Stopping' signs on Macquoid and Molonglo Street.

8. Atkinson and Macquoid St Intersection Design

Council has received Black Spot Funding to improve the intersection at Atkinson and Macquoid Street. The design for the improvements was presented to the committee. It was request to investigate possible inclusion in the design 'Form One Lane' pavement marking for the zipper merge driving east on Atkinson Street. Otherwise, the committee supported the design.

Recommendation

LTC 035/16 Under the Road Transport Act 2013 approve the intersection upgrade for Atkinson St and Macquoid Street as per design.

9. Waterfall Drive – New Pedestrian Refuges

A report was tabled for the implementation of two new pedestrian refuges in Jerrabomberra plus associated works, which originate from the current delivery program. The committee supported the changes

S.1 Local Traffic Committee - 6 December 2016 (Ref: C16194067; Author: Tegar/Wilson-Ridley) (Continued)

Recommendation

LTC 036/16 Under the Road Transport Act 2013 implement the new pedestrian refuges and associated works as per the design plans noting additional lighting to be provided on Bicentennial Drive at the location of the proposed refuge.

10. General Business

- **Review of Bungendore and District Car and Bike Show Event**

A post-event debrief was held with Council Staff, NSW Police and event organisers and suggestions were given to event organisers for improving safety and traffic impacts. Committee noted the feedback.

- **Review of Boogong Event**

Committee noted feedback from Council staff regarding the event. Discussions were held with event organisers after the event regarding notification, traffic closure implementation and parking arrangements.

11. Next Meeting

Tuesday 7 February 2017, 12pm

There being no further business, the meeting closed at 3pm

Attachments

Nil