

Annual Report

2022-2023



QPRC 

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Front page: The new Braidwood skate park was completed and opened during 2022-23. **Photo:** Gordon Waters.

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Anzac Day 2023 in Bungendore. **Photo:** Sharon Baxter-Judge

Executive summary

Welcome to Queanbeyan-Palerang Regional Council's Annual Report for the 2022-23 financial year.

The financial sustainability of the organisation was a major focus of Council this year. As identified in previous plans and reports, Council's General Fund and available cash was not sustainable as a result of ongoing structural deficits that could only be addressed via an increase in income, a reduction in expenditure and delivery of services, or both.

There are a number of factors that led to our financial position and it is certainly not something that is unique, with a number of NSW councils in a similar position to us. As part of our considerations, councillors and senior staff looked at several options to address our long term financial sustainability. Throughout these discussions, we were very mindful of the impact these changes would have on our residents and on the services that we provide the community.

From November through to January 2023, we presented three scenarios to the community for consultation. These scenarios included different approaches to achieving financial sustainability and all relied upon a significant Special Rate Variation.

After considering the community feedback and our financial position, Council resolved to proceed with a mid-range scenario that will require an 18% Special Rate Variation over three years and a \$5.5m per year reduction in our budget each year. In June 2023, the Independent Pricing and Regulatory Tribunal announced that Council's Special Rate Variation application was approved for three years, commencing in 2022-23.

Aside from financial sustainability, Council continued to focus on asset renewal and maintenance across the local government area. Compared to previous years, we fared slightly better in regard to natural disasters, however a wet winter did have a significant impact on our road assets. Our works were assisted by Government grant opportunities, specifically the Local Roads and Community Infrastructure Fund which allowed us to progress a number of asset upgrades that would not have been possible due to our financial situation.

During the financial year, we farewelled Councillor Jacqueline Ternouth who resigned from her position in December 2022. At the first meeting of this Council, it was resolved that if Council declared a casual vacancy within 18 months of the 4 December 2021 Council elections, then this will be filled by a countback of votes. The NSW Electoral Commission undertook a countback and Cr Ross MacDonald was declared as a councillor in early 2023.

Some of the significant projects and initiatives progressed during the financial year include:

- Progression of significant capital works projects, including the Regional Sports Precinct, Bungendore Sports Hub and Queanbeyan Civic and Cultural Precinct
- Completion of the Lascelles Street, Braidwood upgrade
- Opening of the Braidwood Skatepark
- Progression of the Braidwood Structure Plan
- Adoption of the QPRC Affordable Housing Strategy
- Start of design and environmental investigations for a proposed Queanbeyan to Bungendore water pipeline
- Community engagement, and ultimate approval, for Council's Special Rate Variation
- Relocation of our Bungendore staff into a temporary office following the compulsory acquisition of our former office in Bungendore by the Department of Education.
- The comprehensive Local Environmental Plan for Queanbeyan-Palerang came into effect in October 2022
- Significant community events, including Australia Day, Multicultural Festival, Music by the River and Anzac Day
- Consultation on the draft Aquatics Strategy, draft Contaminated Land Policy, Queanbeyan Integrated Water Cycle Management Plan and the QPRC Sports Facilities Strategic Plan.

The organisation continued to adapt to challenges that were affecting much of the local government sector. As with many other local government organisations and the private sector, we saw an increase in staff turnover and faced difficulties in recruiting to some of our specialist roles. This placed pressure on all parts of the organisation as we managed our service delivery with reduced staffing numbers. We have implemented strategies to help retain our current staff and attract new staff to our organisation and we are starting to see the outcome of this. We'll continue to face these challenges as we compete against the Public Service and the private sector for many of our positions. We offer a variety of challenging and engaging roles that provide staff with autonomy to make decisions and see their actions come to fruition.

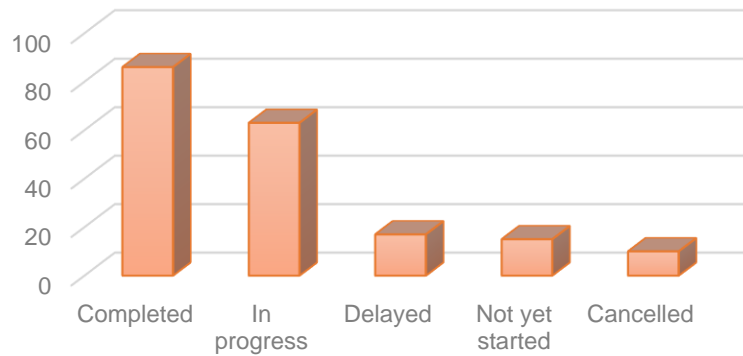
Local government remains an amazing sector to work in and we'll be working hard to promote that message moving forward. In early 2023, we welcomed our new Director, Development and Environment, Ms Ruth Ormella who replaced long-serving Director, Mr Mike Thompson. Mr Thompson had been employed by Council for more than 40 years and his service and dedication was honoured when he was awarded a Public Service medal in 2022.

The Annual Report provides information on Council's progress against key performance indicators and our capital and operational projects. KPIs are recorded as either green (on target 95-100%), orange (require attention 80-94%) or red (critical <79%). Of the 127 KPIs, 97 were rated as on target, five require attention, 21 as critical and four KPIs were unable to be reported on due to a lack of relevant data. In regards to capital and operational projects, 63 of our 191 projects have been completed, 86 remained in progress as of 30 June 2023, 15 were yet to start, 27 have been delayed and 10 have been cancelled.

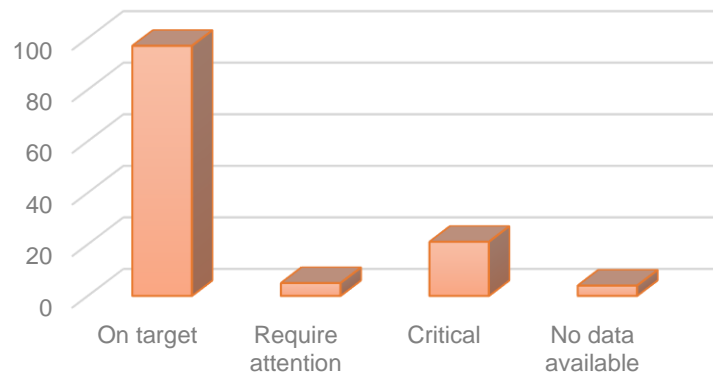
Over the next year, Council will continue to focus on its financial sustainability and will prepare for the local government elections in September 2024.

Finally and most importantly, we'd like to recognise and thank our staff for their commitment to continue to deliver high quality services and assets for the community.

2022-23 Capital and Operational Projects



2022-23 Key Performance Indicators



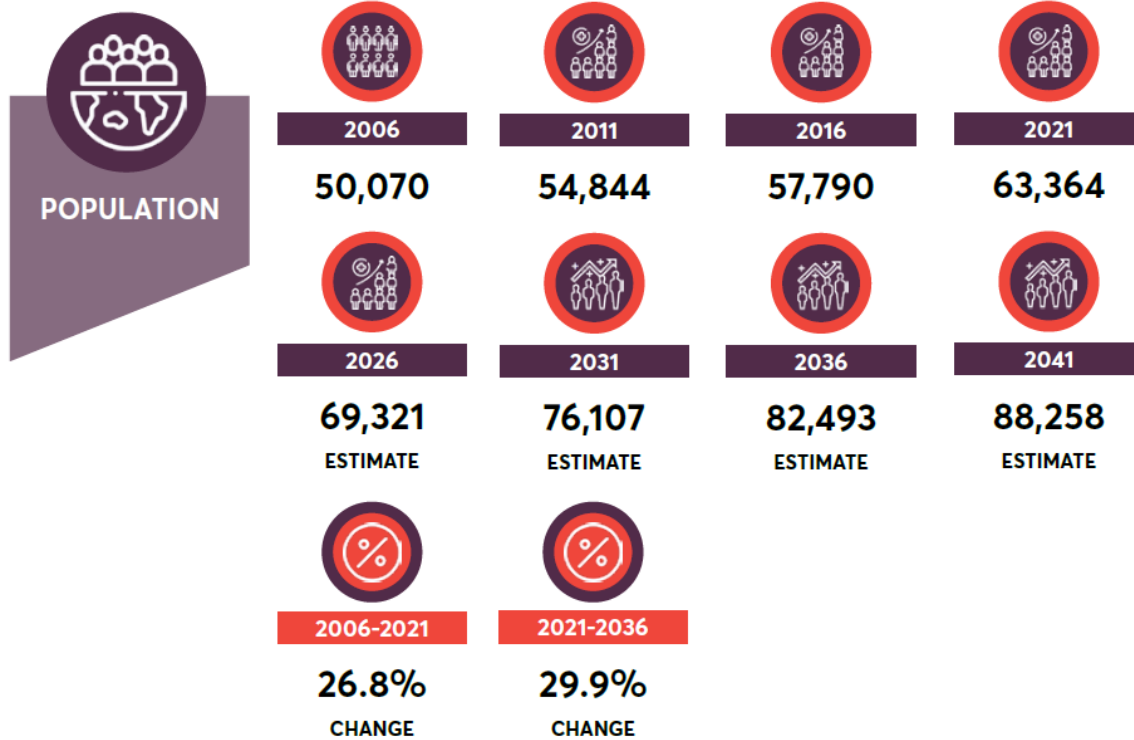
Rebecca Ryan
General Manager



Cr Kenrick Winchester
Mayor

Queanbeyan-Palerang – who are we?

Queanbeyan-Palerang is located in south-eastern NSW and lies adjacent to the Australian Capital Territory (ACT). The local government area stretches to the bottom of the Clyde Mountain in the east, the Shoalhaven River in the north-east, Collector in the north and borders Snowy Monaro Regional Council in the south. The Council came about after a merger in 2016 of the former Queanbeyan City and Palerang councils. QPRC's population for 2022 was 64,233 (ABS estimated resident population) and is expected to grow to 82,493 by 2036.



Council's libraries in Queanbeyan, Braidwood and Bungendore provided a variety of services and programs to the community, including children's programs.

QPRC Assets

Queanbeyan-Palerang Regional Council has a total asset base of \$2.4 billion. The majority of Council's assets are either road, water or sewer assets, with significant investment made in those categories to ensure assets are maintained and renewed.



915km of sealed roads
752km of unsealed roads



2 performing arts centres
8 community centres
6 community halls



30km of shared paths *



107 parks and reserves
27 sportfields
3 showgrounds



210km of footpaths



67 bushland reserves
4,900ha Council-managed land
1,840km roadside with high value vegetation



169 vehicular bridges
7 pedestrian bridges



5 swimming pools

* Council's asset database does not currently recognise on-road cycle paths as separate assets.



173 buildings
1 saleyard



33 public toilets
5 sewage treatment plants
35 sewage pump stations



6 waste transfer stations



6 water pump stations
7 water bores



4 water treatment plants
22 water reservoirs
1 dam



445km of sewer mains
425km of water mains
40km of recycled water mains
284km of stormwater mains



1 truck wash facility

Your elected representatives

The Local Government Election was held on 4 December 2021, with the community required to elect 11 councillors to represent the whole Local Government Area. The community elected 11 councillors who sat their first Council meeting on 12 January 2022.

At that meeting, Cr Kenrick Winchester was elected to serve as Mayor between 12 January 2022 and September 2023, while Cr Esma Livermore was elected Deputy Mayor between 12 January 2022 and September 2022.

In September 2022, Cr Livermore's tenure as Deputy Mayor was extended until September 2023.

Jacqueline Ternouth was elected in December 2021, however resigned from her position in December 2022. At the first meeting of this Council, it was resolved that if Council declared a casual vacancy within 18 months of

the 4 December 2021 Council elections, then this will be filled by a countback of votes. The NSW Electoral Commission undertook a countback and Cr Ross MacDonald was declared as a councillor in early 2023. The next Local Government Election will be held in September 2024.



Cr Kenrick Winchester
Mayor



Cr Esma Livermore
Deputy Mayor



Cr Michele Biscotti



Cr Louise Burton



Cr Mareeta Grundy



Cr Ross McDonald



Cr John Preston



Cr Steve Taskovski



Cr Edwina Webster



Cr Katrina Willis



Cr Bryce Wilson

Our organisation

Queanbeyan-Palerang Regional Council is one of the largest employers in the area, with more than 520 staff members working across a range of services. As of 30 June 2022, Council employed 496 full time equivalent staff members (including vacancies, but excluding casuals). During the financial year, long-standing Director, Development and Environment, Mr Michael Thompson announced his retirement. Ms Ruth Ormella was appointed as the new Director, Development and Environment and commenced in February 2023. The organisation structure was endorsed by Council in October 2022 and saw the change of titles for the Executive group, moving from CEO and Portfolio General Managers to the traditional General Manager and Director titles. The structure and senior staff of Council as of 30 June 2023 is shown below.



Rebecca Ryan
General Manager



Jacquelyn Richards
Director, Community, Arts
and Recreation



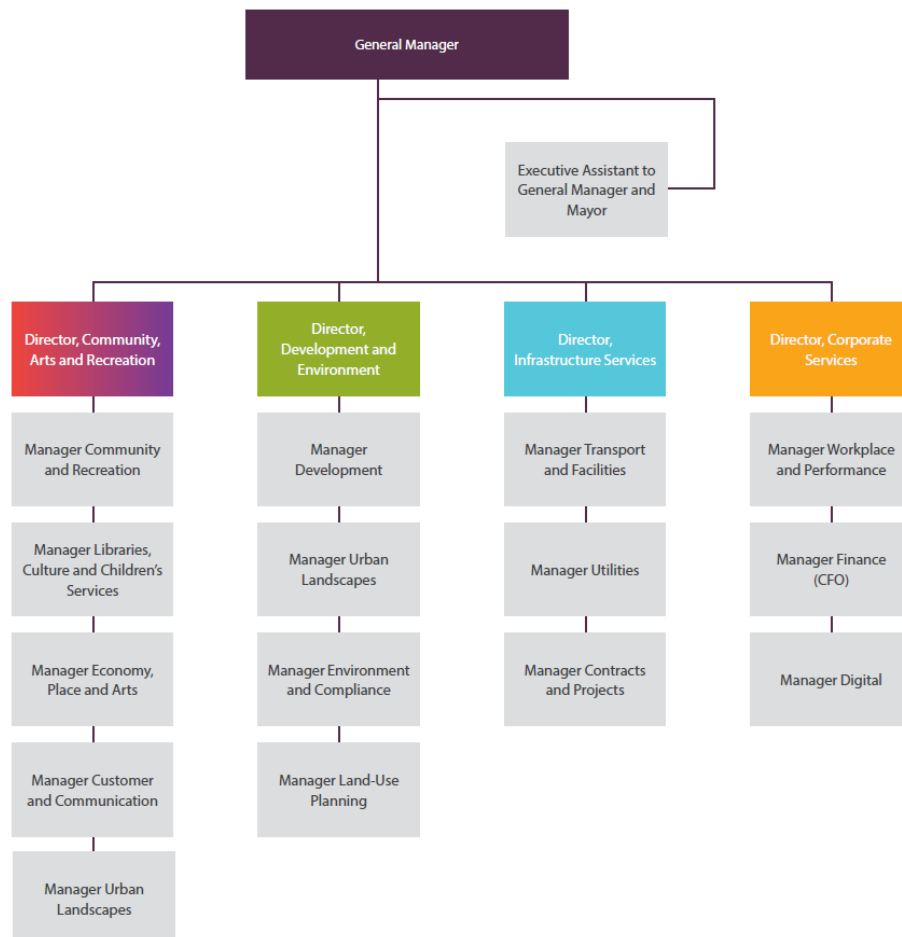
Ruth Ormella
Director, Development and
Environment



Phil Hansen
Director, Infrastructure
Services



Kate Monaghan
Director, Corporate
Services



Our Strategic Pillars and Community Vision

Leading up to the 2021 Local Government election, Queanbeyan-Palerang Regional Council reviewed its Community Strategic Plan (CSP), with it endorsed in May 2022. The CSP draws on fresh engagement and outlines our community's vision for the future across the areas of community, economy, environment, infrastructure and civic leadership as required by the Integrated Planning and Reporting Framework.

Our previous CSP 2018-2028 provided a solid basis for the refreshed plan which maintains the key strategic pillars of Community, Choice, Character, Connection and Capability. Council was conscious that a CSP needs to remain sure in its direction whilst being flexible enough to respond to new and emerging issues. To conduct this review, Council consulted extensively with the community, with more than 1,700 people contributing to review our community vision, priorities and aspirations for the next 20 years. Council then developed strategies to achieve those aspirations and measures to monitor our progress and achievements.

This CSP seeks to preserve, enhance, and protect the things we love about our community, such as the beautiful natural landscapes and river corridors, our welcoming community, and the balanced, affordable rural lifestyle. At the same time, its strategies aim to address challenges in collaboration with our community and partners. Key challenges identified include housing availability and affordability, road safety and maintenance, adapting to climate change, promoting environmental sustainability, pedestrian friendliness and support for vulnerable groups through aged and disability services.

The Vision and Mission in the endorsed CSP are:

Vision

The Queanbeyan-Palerang region is a safe and relaxed place to live, offering a wonderful lifestyle for all members of our community, where we can enjoy excellent services and facilities while experiencing the benefits of a healthy natural environment.

Mission

- *We acknowledge the Traditional Custodians and respect their continuing relationship to the lands on which we live.*
- *We value the heritage, cultural diversity and country lifestyle of our vibrant towns, villages and rural districts.*
- *Our people have a strong sense of pride, and we support the inclusiveness of our diverse communities.*
- *We protect our healthy natural environment whilst experiencing the benefits of a sustainably growing area.*
- *Our community has access to fulfilling and engaging employment, education and creative opportunities.*

About this document




The 2022-23 Annual Report has been developed in line with the Office of Local Government's Annual Report and Annual Performance Statement Checklist which is available at www.olg.nsw.gov.au

Over the coming pages, a summary is provided on Council's performance against each of its five Strategic Pillars. Progress of major projects, key performance indication and the financial results of each service aligned to each Strategic Pillar is shown between pages 13-57. Progress updates on all projects aligned to the Strategic Pillars are shown in Appendix 2.

Various pieces of legislation or Council policy requires the organisation to report on other matters in the Annual Report. These reports are shown from Page 58-89 onwards and are referred to as Statutory Declarations.

Performance legend

The key performance indicators listed in the Annual Report are reported on by Service Managers every six months. Depending on the performance, each KPI has the relevant 'traffic light' applied as per below

	on target and between 95-100% achieved
	Requires attention and between 80-94% achieved
	Critical and less than 79% achieved



The Bungendore Girl Guides participated in the 2023 Clean Up Australia Day event.

STRATEGIC PILLAR **1**

COMMUNITY



Major projects – Strategic Pillar 1

A full list of projects associated with Strategic Pillar 1, Community can be found at Appendix 1.

Project	104739 QPR - Providing Independent access BWD and QBN Aquatic Centre		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$0	\$0	\$89,404
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023	October 2023	
Comment	Procurement complete, purchase order placed. Pods due October 2023.		

Project	104291 QBN – Aquatic Centre HVAC/Boiler replacement		
Status	Complete	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$412,794	\$376,568
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	New boiler installed		

Project	100184 QBN - Regional Sports Complex - Stage 1		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$14,998,000	\$19,710,425	\$15,876,065
Timeframe	End date	Revised end date	Completed Date
	December 2023		
Comment	Sportsfields complete. Pavillion buildings in progress. Landscaping and tree planting complete. Tiered seating and shade structures in progress. Staff pursuing energy saving grants to install solar panels. Works planned for completion by the end of 2023.		








Construction of the Regional Sports Complex in Jerrabomberra progressed during the financial year.








Project	104374 BGD - New Bungendore Pool		
Status	Delayed	Branch	Community and Recreation
Budget	Original	Revised	Expenditure to date
	\$2,000,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Staff are continuing to complete tender documentation and consultation, pending confirmation adequate funds are available to commence design and construct contract.		





Project	104453 QBN - Aquatic Centre Upgrade to Change Rooms		
Status	Delayed	Branch	Community and Recreation
Budget	Original	Revised	Expenditure to date
	\$230,980	\$42	\$42
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	<p>The Council Resolution from 22 June 2022:</p> <p><i>Council has declined to accept any of the tenders, postponing the project, pending the sourcing of additional grant (or other) funding.</i></p> <p>There is currently \$606,000 in funding for 2023-24 - Project 104453 - QBN Aquatic Centre Upgrade Change Rooms.</p>		








Project	104105 BWD - Braidwood Pool Upgrade		
Status	In Progress	Branch	Community and Recreation
Budget	Original	Revised	Expenditure to date
	\$957,576	\$337,369	\$392,829
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023	October 2023	
Comment	<p>The Braidwood Pool Upgrade is expected to be completed by November/December 2023. Over 2022-23, a brief summary of updates included:</p> <ul style="list-style-type: none"> • QPRC was appointed as Crown Land Manager (Dedication No. 530070) in September 2022 • Applied for a Construction Certificate in October 2022 and approved in May 2023 • Went out for Tender in January 2023 • At the Council Meeting on Wednesday 22 March 2023, Council decided to - Award the contract to upgrade Braidwood Pool to Rice Constructions Group Pty Ltd for the lump sum price of \$1,239,936 (ex GST). <p>As of 12 July 2023 - Rice Constructions Group Pty Ltd has demolished the old buildings, ordered all the materials and completed the footings for the new buildings.</p>		



Key Performance Indicators – Strategic Pillar 1

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 1 - Culture						
P: Community Gathering O: Community Centres	Income Return vs Expenditure		15%	205%	Community and Recreation	<p>QPRC Community Centres are: AXIS Youth Centre, Braidwood - Councillor Facilities Room, Bungendore Community Centre, Bungendore Multipurpose Hall, Captains Flat Multipurpose Health Centre, Googong Community Centre, Jerrabomberra Community Centre, Letchworth Community Centre and Riverside Oval Meeting Room.</p> <p>Financial figures as of 12 July 2023. Income - \$365,538 and Expenses (including salary estimates) - \$178,077. As a percentage – 205.3%.</p> <p>As of the end of the financial year, total bookings taken from Intelligenz booking system.</p> <ul style="list-style-type: none"> • AXIS Youth - 214 • Braidwood - 18 • Bungendore Community Centre - 237 • Bungendore Multipurpose Hall - 148 • Captains Flat - 100 • Googong - 524 • Jerrabomberra - 1,389 (goal of 1,109) • Karabar - venue sold (279) • Letchworth - 359 (322) • Library - venue currently not available (163) • Riverside - 113 (162) <p>Total of 3,102 bookings of a goal of 2,035.</p>
	Number of unique hirers p.a. - At least 100 p.a.		100	270	Community and Recreation	270 unique hirers have used identified QPRC Community Centres
P: Cultural Development O: Cultural Arts Assistance	Number of cultural and arts events supported per year		4	5	Libraries, Culture and Children's Services	Arts Trail - October Women's Festival - March World Art Day event - April Heritage Festival - April and May Art Awards - May and June
P: Cultural Development O: Exhibitions	Number of exhibitions delivered		10	22	Libraries, Culture and Children's Services	16 exhibitions at Rusten House Two exhibitions at Braidwood Library Two exhibitions at the Q Exhibitions space Two exhibitions at No Name Lane
P: Cultural Development O: Public Art	Initiate or deliver public art projects in region		2	3	Libraries, Culture and Children's Services	Moore Park Skate bowl Queanbeyan Laneways Bloom public art program as part of Arts Trail.

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Events O: Economic & Community Events	Community satisfaction with events increasing >75%.		75%	75%	Economy, Place and Arts	Large attendance to events held within the LGA, including: <ul style="list-style-type: none"> Australia Day events (4 events Braidwood, Bungendore, Captains Flat, and Queanbeyan) 2,000+ attending Music By the River - 3,000 people attended - reached capacity Bungendore Multicultural Festival 1,500 Queanbeyan Multicultural Festival 8,000
P: The Q (Performing Arts Centre) O: Live Performance Program	Income return vs Expenditure 55% recovery		55%	30%	Economy, Place and Arts	130 Performances between the Q & The B with 30 performances at half or sold-out status. With the year's economic demands, the numbers are slightly down on ticket sales due to customers being more selective on what they buy and theatre tickets being a luxury.
P: The Q (Performing Arts Centre) O: Live Performance Program	Growth in total attendance p.a - 5%		5%	3%	Economy, Place and Arts	More than 26,000 patrons attended shows at The Q during 2023-24. A slow start for the year with audience numbers difficult to predict what people will buy tickets for. With the increased pressure of financial strain on the community with less available money, ticket sales are slow in the past three months.
Service 2 – Community						
P: Aged O: Active Ageing	Assist with organisation and funding options		2	3	Community and Recreation	NSW Clubgrants include applications from Seniors Groups. Disability Inclusion Action Plan and the Disability Access Committee both include support for the ageing community members
P: Children O: Family Day Care	% compliance with National Quality Framework and licensing obligations		100%	100%	Libraries, Culture and Children's Services	We currently have 28 Educators. In our latest assessment and rating. Council is exceeding two of the National standards and meeting the other five
P: Community Development O: Support for Community Groups	Administer the NSW ClubGrants Program		100	100	Community and Recreation	Completed and clubs have notified recipients
P: Customer O: Integrated customer service	% Unresolved triaged service requests < 20%		20%	24%	Customer and Communications	17,143 requests for service were received during 2022-23. At the time of reporting 4,126 remain in 'Current' status which represents 24% of requests still to be closed off by a responsible officer. 42% (1,763) of the 4,126 relate to the last three months (Apr-Jun) so it's likely these are still ongoing or due to be finalised and closed.

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Call abandonment rate < 10%		10%	17%	Customer and Communications	During 2022-23, 53,993 calls were made to the 1300 customer service line during business hours, of which 41,759 calls were answered. 15,139 of these calls were transferred to other areas across Council, which means the remaining 26,620 calls (63.7%) were dealt with directly by customer service officers. In addition to this, 3,122 of the 53,933 calls opted to either leave a message for a call-back or used the NAB online payment credit card line to make a payment or have hung-up within four minutes of being placed in the call waiting queue. 9,052 calls were unanswered which equates to a 17% abandonment rate. The average wait time for a call to be answered was 1 minute 43 seconds and average talk time three minutes. The increase in abandonment rate has occurred during the latter part of the year due to lack of resources and onboarding/training of new staff.
P: Engagement O: Community Engagement	Increase in Your Voice subscriptions		15%	28%	Customer and Communications	At 6 July 2022 we had 3,536 participants and as at 3 July 2023 we have 4,522. This is an increase of 986 subscribers, or 27.8%. Much of this growth can likely be attributed to consultation on the Special Rate Variation.
P: Indigenous O: Reconciliation Action Plan	Ongoing implementation of initiatives identified in the Reconciliation Plan - At least 4 initiatives p.a.		4	6	Community and Recreation	Go for Fun program Health and wellbeing program for kids and families NAIDOC Event in Queanbeyan park Elders lunch, touch comp and stall holders QBN South School Didgeridoo Boys group Reconciliation Walk Aboriginal playgroup Nations of Origin (Koori sport comp)
P: People with Disability O: Disability Inclusion Action Plan	Implementation of initiatives identified in adopted plan		4	8	Community and Recreation	Disability Inclusion Action Plan - new Action Plan published for 2022-2026 Access Committee met twice in Jan-July 2023 Communications team are working on increasing accessibility of PDFs Staff attended event presented by speaker with disability Zero Barriers membership ongoing Accessible pool entry equipment ordered for Queanbeyan and Braidwood Braidwood accessible parking and pathway access to the pool Changing places unit ordered for Queen Elizabeth II park

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Volunteers O: Volunteer Program	Number of volunteer hours increase from previous year		5%	2,550 hours	Community and Recreation	As this is the first year the program has been in operation, the actual relates to number of hours as opposed to a percentage increase which is infinite. Over 2022-23, there were a total of 2,549.5 volunteer hours recorded with a break down as below: <ul style="list-style-type: none"> Aquatics – 3 volunteers (total of 6.5 hours) Library – 2 volunteers (total of 19.5 hours) Performing Arts – 39 volunteers (total of 2,523.5 hours)
P: Youth O: Youth Early Intervention Program	Delivery of skills-based workshops as per funding agreement		5	3	Community and Recreation	Department of Communities and Justice funding is for Aboriginal Playschool, Fit for Life, School Holiday Programs Braidwood and Queanbeyan
Service 3 - Education						
P: Animals O: Companion Animal Management	Annual inspection of properties containing dangerous/ menacing dogs in the Local Government Area		100%	100%	Customer and Communications	Compliance inspections were undertaken and majority of the dog owners have complied with control requirements. A few received letters to improve on some requirements for next inspection purposes.
P: Library O: Collection Management	Average age of collection		7	7	Libraries, Culture and Children's Services	Percentage of collection 0-5 years = 30.58% Percentage of collection 5-10 years = 41.05% Percentage of collection 10+ years = 28.37%
P: Library O: Digital Library Services	Increased number of available digital resources, databases and equipment		3%	1%	Libraries, Culture and Children's Services	New resource signed up to HBR eBook Library.
Service 4 - Recreation						
P: Aquatic O: Queanbeyan Aquatic Centre Operation	Provision of an annual event to recognise history of QPRC's aquatic venues		1	0	Community and Recreation	Budget was removed for 60-year pool celebrations at Queanbeyan. No event occurred in 2022-23. There is currently \$7,000 in funding for 2023/2024 - Project 100662 - Summer Dedication.
P: Aquatic O: Regional Swimming Pools	Pools operate within the parameters of agreed hours (20 weeks p.a.)		90%	100%	Community and Recreation	Braidwood, Bungendore and Captains Flat Pools were open for advertised hours. There were no closures due to staff shortages, weather or maintenance.

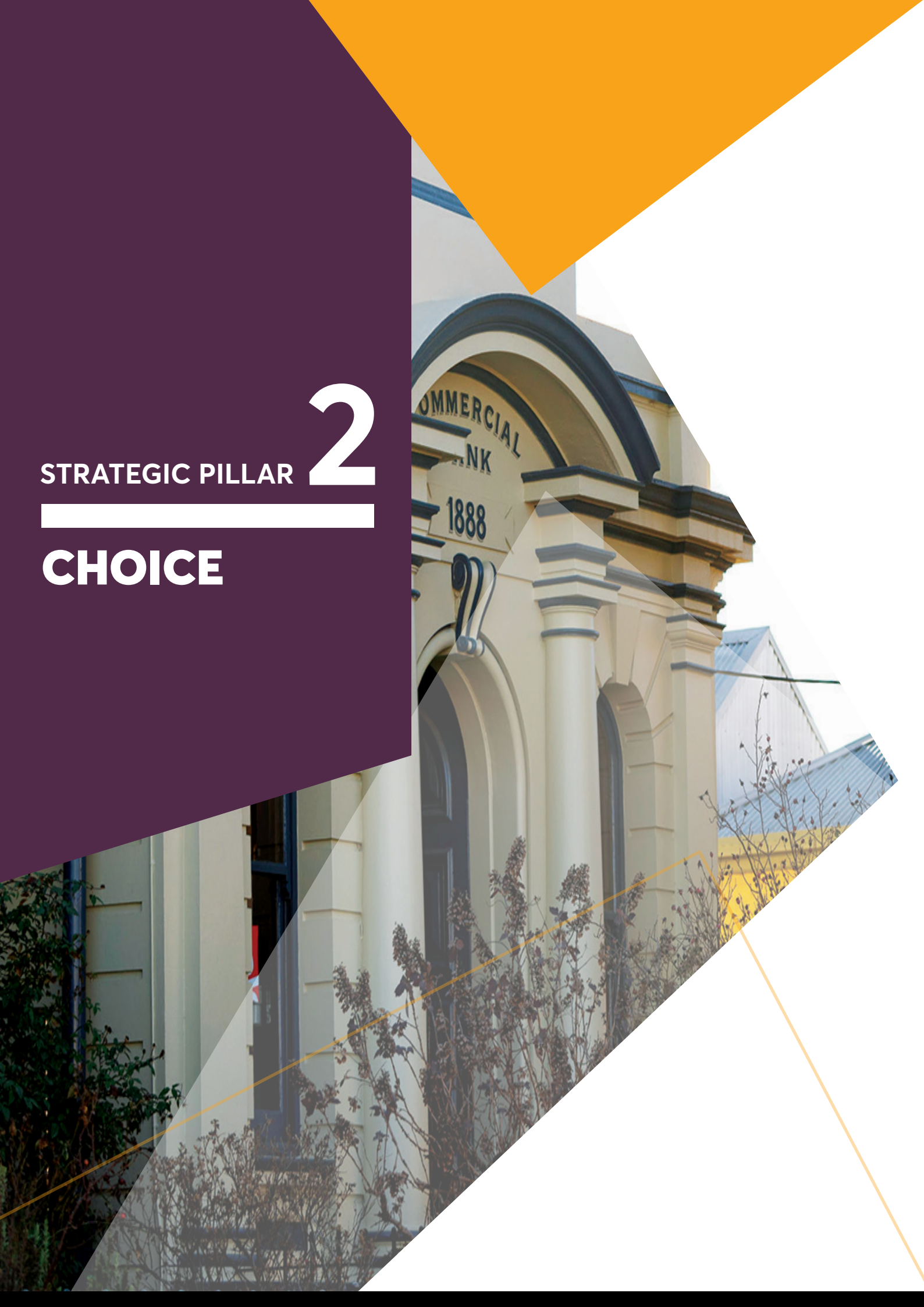
Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	>10% variance of permitted patronage levels (15,000 per annum)		10%	62%	Community and Recreation	<p>As of the end of the season, 24,275 people have attended the pools which consists of:</p> <ul style="list-style-type: none"> • Braidwood - 9,652 • Bungendore - 10,758 • Captains Flat - 3,865 <p>This equates to 62% greater than the 15,000 expected patronage level</p> <p>Information taken from People Counters - https://qprc.sensorserver.com.au/dashboard/</p>
P: Sportsfields O: Sportsfields - Maintenance	Sportsfields maintained to user satisfaction >90%		90%	89%	Community and Recreation	<p>Of the 27 sportsfields we are currently maintaining, only three were subject to multiple service requests. The Braidwood Recreation Ground had continual requests about the dampness of the field which potentially relates to the drainage. Campese Oval had request around patchiness of grass which potentially relates to overuse of the field and heavy forces of rugby union players during set plays. Staff spent considerable time on these fields trying to improve the surfaces.</p>



The Queanbeyan Multicultural Festival was once again popular with the community.

STRATEGIC PILLAR **2**

CHOICE



Major projects – Strategic Pillar 2

A full list of projects associated with Strategic Pillar 2, Choice can be found at Appendix 1




Project key: * = grant funding carried over from previous financial year. ** = project is reliant on grant funding. *** = Election promise – awaiting confirmation on funding arrangement.






Project	104092 QBN - City of Champions Walk		
Status	Cancelled	Branch	Economy, Place and Arts
Budget	Original	Revised	Expenditure to date
	\$1,000,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		30 June 2023
Comment	NSW State Government funding for this project was reviewed by the incoming government in early 2023. Funding was withdrawn for the project.		

Project	100894 QBN - Monaro St (Lowe to Crawford)		
Status	Delayed	Branch	Economy, Place and Arts
Budget	Original	Revised	Expenditure to date
	\$10,058,464	\$104,668	\$166,191
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	An invitation to tender for the detailed design and construction of the proposed work was released, tenders closed on 18 January 2023 and no submissions were received.		
	A report on the future of the project was considered by Council at the 26 April 2023 meeting.		
	A request for a variation from the State Government to extend the time for the project and change the milestones to go forward to a detailed designed.		

Project	104562 QBN - Monaro Lanes upgrade		
Status	Completed	Branch	Economy, Place and Arts
Budget	Original	Revised	Expenditure to date
	\$0	\$209,694	\$209,694
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		29 Oct 2022
Comment	The Monaro Lanes project was successfully completed and acquitted in October 2022. The project has also taken out two awards in 2023 from the Australian Landscape Architect Awards for Regional Achievement and Small projects.		

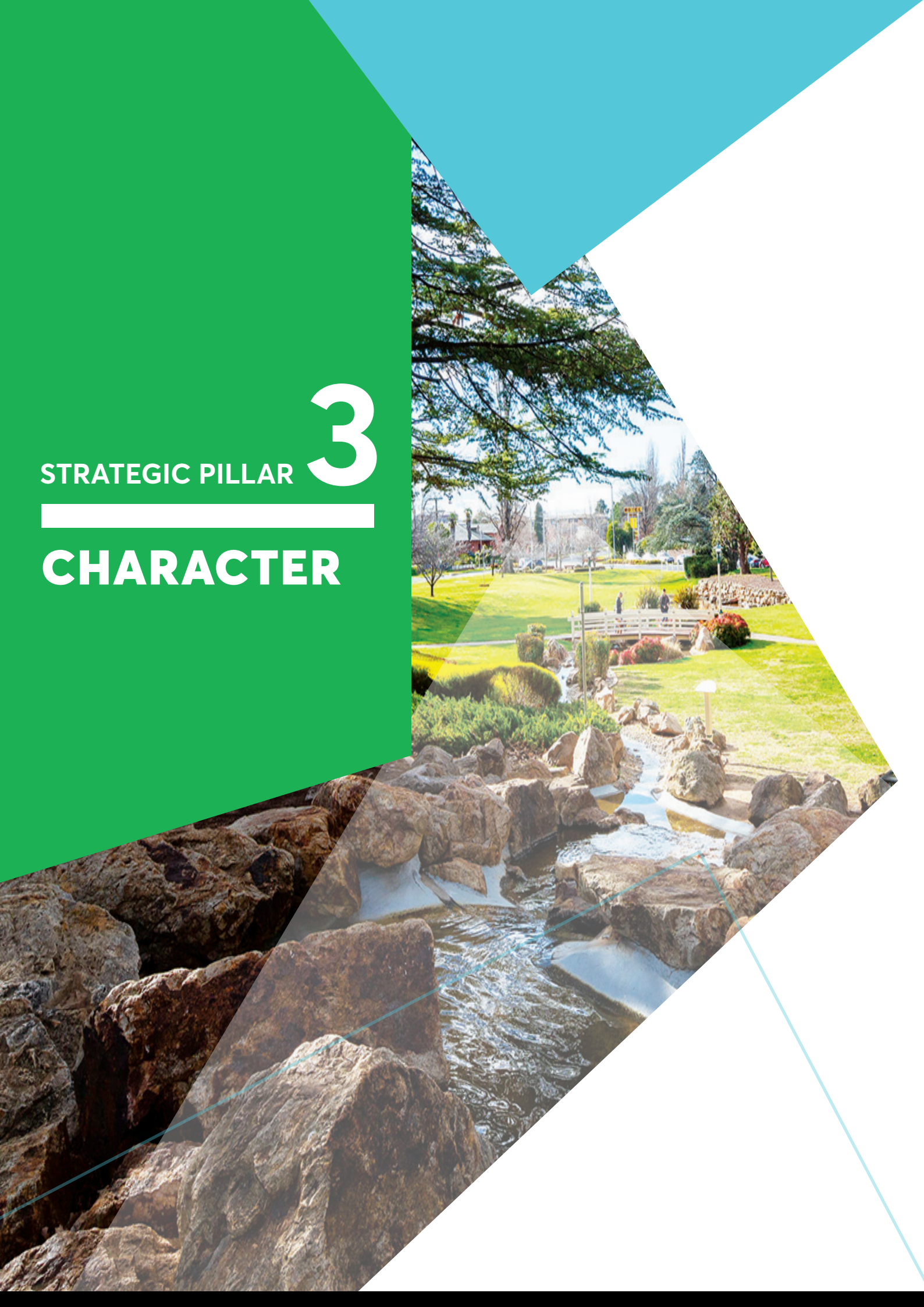
Key Performance Indicators – Strategic Pillar 2

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 11 - Business						
P: Conference O: Conferences	Number of conferences using QPRC Community Facilities per year		2	44	Economy, Place and Arts	A large increase in demand for conferences, gala, and workshops. seminars for The Q and The B
P: Economic O: CBD Transformation Strategy	Ongoing implementation of actions identified within the CBD Transformation Strategy - At least 4 actions p.a.		4	8	Economy, Place and Arts	<p>Actions implemented include:</p> <ul style="list-style-type: none"> • Monaro Lanes (Blacksmith Lane and No Name Lane) complete • QCCP planning underway for public realm activation • Christmas in July complete • Facade Painting Program complete • Transport for NSW Place and Movement framework assessment completed providing identified prioritised vehicle and pedestrian movement areas • Cultural events notice board to be installed • CBD Wayfinding Plan complete providing a consistent look and feel for wayfinding signage • Queanbeyan Showgrounds Interpretation Plan complete
P: Economic O: Economic Development	Key actions identified for implementation on an annual basis - 4 actions p.a.		4	12	Economy, Place and Arts	<p>1.1 - FutureMapp workshop with UTS complete. Additional workshop being explored for early 2023 - Generation STEM collaboration progressing with CSIRO. Two Queanbeyan schools committed. Introduction workshops completed 1.5 & 1.6 Progressing tenancies in new Council office</p> <p>1.7 Working with Telstra on site identification for tower in Carwoola 1.9 & 2.4 - Transport for NSW 16 Cities project is now in implementation phase. - Transport for NSW and DPE collaboration on Integrated Transport Strategy is in final stages of draft it is planning to address up to 2025. Working groups established but scope has changed</p> <p>3.8 QPRC signed up to Building Better Finance program allowing businesses to pay for renewable energy upgrades through their rates</p> <p>3.10 All draft technical reports completed for the Sth Jerrabomberra Regional Jobs Precinct Master Plan. Plan will go on public exhibition in March</p> <p>4.1 & 4.2 - DPE finalised new Agribusiness SEPP regulations for endorsement in LGA LEPs</p> <p>4.5 Interpretation Plan completed for Qbn Showground</p> <p>4.8</p>

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						We Are Explorers Tourism campaign was created and executed during the last six months 4.9 QPRC officers have been furthering strategic development of the regional visitor economy through the Southern Tablelands Steering Committee including the launch of the first collaborative campaign with Destination NSW.
P: Tourism O: Marketing	Measure reach of activities to target markets		4	4	Economy, Place and Arts	Marketing performance review complete
P: Tourism O: Regional Coordination	Activities conducted under the Tablelands Destination Development Plan		4	4	Economy, Place and Arts	The Southern Tablelands Steering Committee continues to plan and execute actions from the Tablelands Destination Development Plan, with actions 1.8, 4.3, 5.4 and 6.2 already complete for 22/23.
P: Tourism O: Tourism Planning	Maintain visitation level trends relative to comparable markets in regional NSW		100%	100%	Economy, Place and Arts	Local visitation trend (+20%) for the Southern Tablelands outperformed Regional NSW (+14%) in most recent data reporting. Queanbeyan-Palerang had annual overnight visitation of 243,000 to Dec 2022, compared to a five-year average of 239,000.
Service 12: Health						
P: Food and Premises O: Food Safety	Implementation of the Food Safety program to minimise risk to the community from the sale of unsafe food (100% of medium and high risk food premises inspected annually)		100%	100%	Environment and Compliance	164 food premise inspections undertaken to June 30 2023 <ul style="list-style-type: none"> 72 warning letters 6 improvement notices 2 penalty notices 1 seizure notice 24 food safety complaints investigated 100% of inspections required under the NSW Food Regulation Partnership completed Annual food surveillance report completed and submitted to NSW Food Authority as required (information report provided to Council)
P: Food and Premises O: Surface Water Monitoring	Regular sampling of recreational swimming areas in river systems within LGA (10 sites tested per month)		120	100	Environment and Compliance	Environmental Health team has made changes to the recreational water sampling program to provide better value for its use of resources. Instead of running a separate program, Council now partners with NSW Water Watch to fill gaps in their volunteer/citizen science availability. We currently sample three sites per month though this will constantly change due to volunteer availability. Council has access to the full set of Water Watch results which is much more comprehensive than the data collected as part of our separate program. We have an agreement that we can use this data for annual and State of the Environment reporting.

STRATEGIC PILLAR **3**

CHARACTER



Major projects – Strategic Pillar 3

A full list of projects associated with Strategic Pillar 3, Character can be found at Appendix 1

Project key: * = grant funding carried over from previous financial year. ** = project is reliant on grant funding. *** = Election promise – awaiting confirmation on funding arrangement.

Project	100692 BGD - Bungendore Sports Hub Stage 1		
Status	In progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$0	\$1,060,418	\$2,172,659
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	<p>The new sports pavilion has recently been completed with connections to water/sewer/electrical services pending. It will cater for sports players on both major sports fields adjacent to the pavilion. The pavilion has four change rooms, five storage sheds, public toilets (including all abilities and ambulant), referee facilities, a first aid room, a canteen and a large social room. A significant part of the project included the land acquisition, which included lands for Halfway Creek Road and additional Utilities land next to the STP. A new Sewer Pump Station (SPS) has been installed to service the site. An RFQ has recently closed with Council due to appoint a contractor to install the service connection lines from the SPS. Essential Energy will be commencing works to install the power supply by the end of this year.</p> <p>The sports fields have undergone remediation over the past few months in preparation for spring growth. Turf remediation involved topdressing and seeding. Additional work to the fields will continue through Spring. Drainage issues at the front and rear of the fields have been addressed, with additional drainage work continuing. The netball courts are complete with lighting. Additional funds have been committed by the Federal Government that would allow the construction of a new netball pavilion. These funds are subject to Council application through the Investing in our Communities (IOC) Program. Upcoming works for netball will see the construction of two turf courts when future funding is sourced.</p>		



The Bungendore Sports Hub will include netball courts, grass fields, lighting and amenities.

Project	100285 QBN - Showground Pavillion & Storage		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$0	\$394,581	\$73,535
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Contractors engaged, development application approved and construction certificate released.		

Project	104245 BWD - Braidwood Recreation Ground Drainage channel		
Status	Completed	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$0	\$386,550	\$386,587
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		30 June 2023
Comment	Channel piped and levelled		

Project	104658 NRG - Recreation Area and Main Street		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$686,058	\$870,062	\$384,855
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Works 95% complete. Road and parking rebuilt and sealed, trees planted, playground installed, BBQ and shelter installed, tennis courts refurbished.		



New town entry signs were installed as part of the Nerriga recreation area and main street project.

Project	104615 QBN - Karabar Netball Courts changerooms		
Status	Completed	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$0	\$541,899	\$565,058
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		30 Mar 2023
Comment	Project complete and commissioned. Handed over to Netball Club for occupation.		

Project	104650 QBN - Archery Club		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$0	\$240,000	\$159,561
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Building complete. Awaiting approval for sewer system before commissioning.		

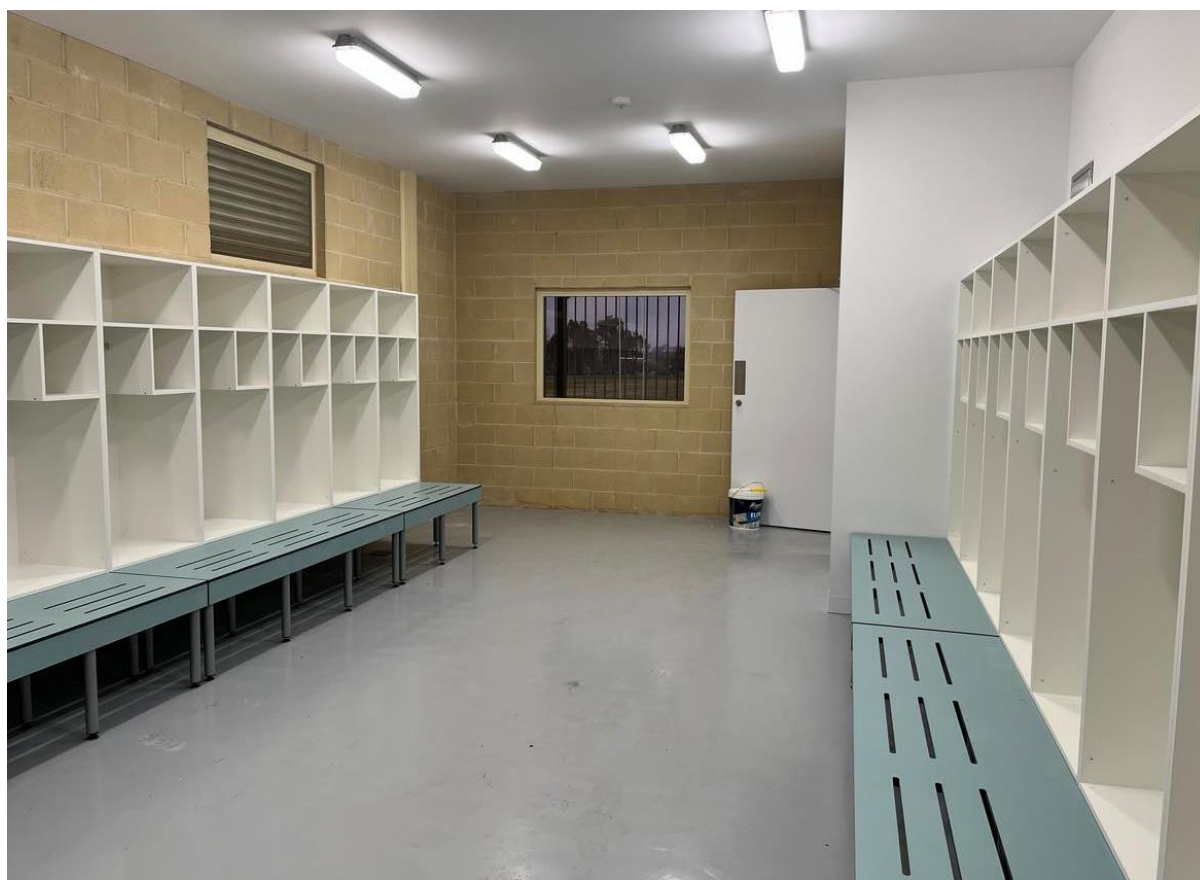
Project	104649 QBN - Wright Park Amenities		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$0	\$1,370,000	\$306,510
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Construction commenced, ground floor storage complete, upper floor slab being laid.		



Construction commenced on the Wright Park amenities building.







Project	104684 CFL - Lead Abatement for Foxlow Parklet		
Status	Not Yet Started	Branch	Environment and Compliance
Budget	Original	Revised	Expenditure to date
	\$400,000	\$491,350	\$37,412
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023	30 June 2024	
Comment	The remediation of Foxlow Parklet requires the removal and disposal of a large amount of contaminated soil. Offsite disposal options are limited and costly, however, Council has a commitment from Crown Lands (Legacy Mines) that the waste from Foxlow Parklet can be received at the waste cell which is being constructed on the old mine site. There have been delays with the construction and opening of the waste cell which has led to delays in the Foxlow Parklet remediation works. Council has been advised that the waste cell at the mine site will be open in early 2024 and ready to receive the waste. Accordingly, Council has received an extension to the grant with completion of the works required by 30 June 2024.		





Project	104598 QBN - Women's Change rooms at Freebody Oval		
Status	Completed	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$440,440	\$807,337	\$729,416
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		30 Jun 2023
Comment	Building complete. Handover imminent		







The new women's changerooms at Freebody Oval were completed during 2022-23.

Key Performance Indicators – Strategic Pillar 3

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 21 - Development						
P: Development Assessment O: Development Applications	Dwellings development applications processed within statutory timeframe		70%	81%	Development	Similarly with all DA totals, new single dwelling processing times have dramatically improved in the second half of the reporting period. First half being 92 days and the second half being 49 days.
	Average turnaround times for all development applications, excluding top and bottom 5% (40 days)		40	84	Development	While the total average DA assessment times for the 2022-23 FY are the same as the previous 12 months, it needs to be recognised that there has been an improvement in the assessment times in the latter half of the reporting period. In the first half of 2023, DA assessment times averaged 61 days. This can be largely attributed to the improved process that involves notification and referrals being activated much earlier in the assessment thus improving the opportunity to invoke "stop the clock" provisions. There has also been significant staff performance improvement in the face of resource shortage and staff turnover.
Service 23 – Urban Landscapes						
P: CBD O: CBD Street Cleaning	Urban street cleaning program delivered to agreed standard - Footpaths swept daily basis – QBN CBD, Footpaths swept weekly - Bungendore/ Braidwood town centres		100%	100%	Urban Landscapes	Cleaning staff provide an excellent service to the community
P: Parks/Playgrounds/ Sportsfields O: Parks and Reserves (including Showgrounds)	Maintenance of grounds and facilities in accord with adopted standards in the Asset Management Plan		100%	95%	Urban Landscapes	Continually growing workload with new areas coming on line. Team has met all necessary standards.
P: Public Amenities O: Public Conveniences	Public conveniences maintained to agreed standard - CBD and town centre toilets cleaned daily, Other urban and rural toilets cleaned weekly		100%	100%	Urban Landscapes	All standards met with quality finish
Service 24 – Natural Landscapes						
P: Biodiversity O: Native Species conservation works	Revegetation, protection and enhancement of natural areas for connectivity and habitat protection in accordance with Plans of Management. (2 areas targeted for landscape improvement projects each year)		2	2	Environment and Compliance	Planting of ~2000 shrubs and trees along ridge lines on Council land at Royalla as part of the Saving our Species Program. Garryowen Park planting on Queens Jubilee project.

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Biosecurity O: Biosecurity weed education, inspection and enforcement	Education, inspections, and enforcement to detect priority weeds and ensure their adequate control		90%	90%	Environment and Compliance	Two new incursions have been found during this time, a small infestation of Fireweed and a large infestation of Ox-eye daisy. We are currently working with landowners, having them controlled as both species have limited distribution within QPRC.
P: Environmental Health O: On-site Sewage System management	Assessment and monitoring the operation of onsite sewerage systems in accordance with Council Policy		750	1,214	Environment and Compliance	Council inspects onsite sewage management systems to ensure compliance with environmental and health standards. Systems are classified as either high or medium risk due to factors such as system type, property size and proximity to water courses. High risk systems are inspected every two years and medium risk systems every five years. Systems that are performing in a satisfactory manner are issued with an Approval to Operate under Section 68 of the <i>Local Government Act</i> , and in accordance with the risk rating for the system. Where systems are not performing to a satisfactory standard Council uses a graduated enforcement process ensure compliance. As well as enforcement, the OSSM program also has a significant education function.
Service 25 - Sustainability						
P: Education O: Environmental education	Environmental programs for the community to increase awareness of environmental issues and to encourage good environmental practice		4	6	Environment and Compliance	Council ran six separate events during the week of World Environment Day: <ul style="list-style-type: none"> Guided nature walk along Queanbeyan River (in conjunction with Queanbeyan Landcare) Environmental Education Expo at the Hive Environmental Education Stall at the Southern Harvest Markets in Bungendore Guided nature walk along Turallo Creek Bungendore Clean up Gillamatong Creek in Braidwood Family Movie Screening at National Theatre Braidwood We estimate that we engaged with more than 200 people across the six events.
Service 26 – Land-Use Planning						
P: Community Land O: Plans of Management (PoM)	Compliance with all legislative and Council requirements for Plans of Management - One community land Plan of Management reviewed annually.		1	1	Land-Use Planning	Work continued on a Local Government wide Natural Areas Plan of Management. This work was done in accordance with the relevant legislative requirements of the <i>Crown Lands Management Act 2016</i> as well as the relevant guidelines of the Crown Lands Office. An annual report was also submitted as required to the Crown Lands Office.

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Heritage O: Queanbeyan-Palerang's heritage	Heritage Grants and awards provided annually - 100% applications processed and dispersed annually		100%	100%	Land-Use Planning	Applications for local heritage place grants were advertised during August and October 2022. Six applications were received and these were reported to Council at 21 December meeting with four applications being funded. All projects must be completed by 21 April 2023.
P: Land-Use Planning O: Planning Instruments (LEP/DCP)	Reviews are undertaken on a five-yearly cycle - 100% of principal local environmental plans are reviewed during the five year period		100%	100%	Land-Use Planning	Queanbeyan-Palerang Regional Local Environmental Plan 2022 is being regularly updated through the submission and processing of scoping proposals and planning proposals. During this reporting period, Council was processing 9 of these with one being notified and a second one close to notification. The next comprehensive review of Queanbeyan-Palerang Regional Local Environmental Plan 2022 is due in 2027.
P: Land-Use Planning O: Planning Strategies and Policies	Reviews are undertaken as initiated by the Department of Planning and Environment		100%	90%	Land-Use Planning	The Branch continued to participate and input into the South Jerrabomberra Regional Jobs Precinct project, the Regional Housing Grant Fund project, the ACT/NSW Cross Border Land and Housing Monitor and the South East and Tablelands Regional Plan review.
P: Spatial/LIS/ Naming O: Geographic Information System (GIS) – data layer management	GIS database updated as required - 100% accurate each entry		100%	100%	Land-Use Planning	GIS staff continue to strive to achieve 100% accuracy given that a range of other Council functions are dependent on this information e.g. section 10.7 certificates. Work during the reporting period included: <ul style="list-style-type: none"> Updating the maps for the Queanbeyan-Palerang Regional Local Environmental Plan 2022 in accordance with advice from the <ul style="list-style-type: none"> Department of Planning and Environment. This included the replacement of maps referring to areas previously zoned Business and/or Industrial with maps referring the Department's new Employment zones. Updating Intramaps to also reflect the above mentioned point. Continuing to meet various requests of the Manager and staff for background maps and other information throughout the LGA. Updating section 10.7 certificate templates for the new LEP as a result of moving to the Cloud and the loss of functionality.

STRATEGIC PILLAR **4**

CONNECTION



Major projects – Strategic Pillar 4

A full list of and projects associated with Strategic Pillar 4, Connection can be found at Appendix 1

Project key: * = grant funding carried over from previous financial year. ** = project is reliant on grant funding. *** = Election promise – awaiting confirmation on funding arrangement.

Project	700193 QBN - Mains		
Status	Cancelled	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$2,340,000	\$520,000	\$216,077
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	This project is covered by PJ 700297 - Cooma Street which will be progressed during 2023-24.		

Project	100123 QBN - Sewage Treatment Plant Upgrade		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$30,000,000	\$3,954,913	\$1,702,994
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	<p>The concept plan has been developed based on design criteria and preferred treatment process and reviewed internally by QPRC staff as well as technical assessors from NSW Dept Planning and Environment and representatives from the ACT Environment Protection Agency. The project is using the Infrastructure Sustainability Council (ISC) rating scheme and aims to achieve an 'Excellent' design rating for the design of the new STP. The design rating submission is 90% complete. The Environmental Impact Statement (EIS) was deemed complete by the ACT Government on 28 June 2023. QPRC will lodge a development application to the ACT Government in the first quarter of the 23-24 financial year. Detailed design is 95% complete and currently being reviewed by QPRC. Council has endorsed the final business case for the project. The final business case as well as the concept design, reference design and the EIS are being jointly funded by QPRC and the NSW Government's Safe and Secure Water Program. Funding for the construction phase remains unconfirmed. An EOI application has been submitted for the Growing Region Program, if successful, this would provide Council with \$15M towards construction.</p>		

Project	100265 QBN - Civic and Cultural Precinct		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$87,805,601	\$48,171,552	\$45,635,399
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	<p>Sewerage works through Lowe Car Park have commenced. Final water connection to the building has commenced. Facade envelopment and roof are complete. Building services are being progressively commissioned</p> <p>Building completion, including part basement handover targeting mid-August. QPRC digital commissioning mid-August to mid-September. Staff relocation planned between early September and mid-October. Library shutdown and relocation planned for early to mid-October. Q Gallery forecast handover in late September. Lowe Car Park sewerage works forecast for completion in late September. Lowe Car Park resurfacing, tree planting, street lights and line marking forecast for completion in late September. Public domain forecast for completion in late September</p>		



The view from the roof top garden of the building in the Queanbeyan Civic and Cultural Precinct

Project	102012 BWD - Cooma Rd/Krawaree Rd		
Status	Cancelled	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$278,720	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	There is no capital works scheduled on Cooma/Krawaree Road funded from the Regional Road Block Grant this financial year.		

Project	102098 CFL - Captains Flat Road Reconstruction		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$3,000,000	\$7,588,106	\$6,950,863
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Project largely complete (95%) with last section to be finalised by October 2023.		



Tree planting along a reconstructed section of Captains Flat Rd.

Project	101297 BGD - Rehab Tarago Road Between Mt Fairy and Goulburn Mulwaree border		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$1,040,000	\$1,569,291	\$3,397,893
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Project currently underway with sealing of the first stage complete		

Project	102088 BWD - Construct Intersection - Nerriga Rd/Kings Highway		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$296,848	\$2,014,979
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Earthworks and pavement and drainage underway. To be completed in late 2023.		

Project	104161 BWD - Mayfield Road – Reedy Creek Bridge Replacement		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$689,259	\$624,478
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Works 98% complete, road open to traffic. Removal of old bridge to be completed.		

Project	800010 QPR - Plant Replacement Program		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$3,500,000	\$3,500,000	\$1,668,967
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Annual program finalised		

Project	800020 QPR - Fleet Sales		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,382,000	\$0	\$338,673
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Annual program finalised		

Project	104169 BGD - Mulloon RFS Station – Design and Construction		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$712,400	\$13,688	\$15,083
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Funding confirmed. Tender documentation prepared and to be released by end of July.		

Project	104517 BGD - Bridge over Halfway Creek		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$307,183	\$89,808
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Tender has been let and construction underway		



Works on the Halfway Creek bridge replacement.

Project	104515 BWD - River Forest Rd-Mongarlowe River Bridge Replacement		
Status	Complete	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$362,245	\$317,889
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Bridge complete and open to traffic		

Project	104107 QBN - South Jerrabomberra Northern Entry Road		
Status	Completed	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$0	\$402,000	\$393,097
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		30 June 2023
Comment	Works as executed has been submitted and assets have been capitalised.		

Project	101296 QBN - Crawford, Antill and Erin Intersection Safety Upgrade		
Status	In Progress	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$554,327	\$906,239	\$789,761
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	<p>Contract awarded to JSC Pty Ltd. Construction works complete. Defects to be rectified.</p> <p>Construction works completed, road safety audit undertaken. QPRC has responded to actions. Variation awarded by funding body for dim-by-wire change and TPG Pit Modifications Additional works have been carried out (landscaping, linemarking), and are completed.</p>		

Project	104518 NER - Bindi Brook Causeway		
Status	Delayed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$511,203	\$57,597
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Project delayed with lack of resources. Project will be completed during 2023-24		

Project	104519 QBN - Williamsdale Rd Extend Seal		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$2,253,164	\$659,526
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Stage 1 complete, stage 2 underway		

Project	710036 BWD - Landfill reinstatement		
Status	Not Yet Started	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$260,000	\$260,000	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Closure plan to be developed in 2023-24		

Project	710035 NER - Waste Transfer Station		
Status	Delayed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$260,000	\$260,000	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Settlement of Araluen and Majors Creek greenwaste question needs to occur first so that model for Nerriga can be informed		

Project	104514 BWD - Wallaces Gap Rd - Back Creek Bridge Replacement		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$506,368	\$120,222
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Review of environmental factors complete, Land acquisition underway. Construction to be undertaken in 2023-24		

Project	700041 BGD - North Elmslea Pressure Pump Station		
Status	Delayed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,768,000	\$1,138,763	\$140,477
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Refer to Council decision of May 2023 - project delayed pending develop[er funding and water security. General Manager authorised to negotiate with preferred tenderer up until 31 March 2024		

Project	700042 BGD - Currandooley WTP		
Status	Cancelled	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$260,000	\$39,705	\$39,705
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Project abandoned due to lack of groundwater. Efforts now focusing on Q2B water pipeline - option 3 of the 2019 IWCM		

Project	100701 BWD – Lascelles Street upgrade		
Status	Completed	Branch	Contracts and Projects
Budget	Original	Revised	Expenditure to date
	\$1,144,749	\$1,600,603	\$1,715,751
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		30 June 2023
Comment	<p>The engagement under the contract of Shail Construction Pty Ltd was terminated, effective on 29 March 2023. Council took over completion of the work on 29 March 2023.</p> <p>Work is completed and rectification of defects being completed. Invoices and payments are being finalised to subcontractors working on behalf of Council. Former Contractor has made adjudication applications under the Building Security Payments Act which the former Contractor has been partially successful in receiving some additional payments.</p>		



Lascelles St in Braidwood before and after the works were completed.

Project	700203 BGD - STP Stage 1		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$520,000	\$156,000	\$49,192
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023	30 June 2024	
Comment	Design engagement underway and due for completion by 30 June 2024		

Project	101004 QPR - Local Road - Resheeting Program		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$320,000	\$102,648	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	2022-23 resheeting program completed		

Project	104645 BWD - Pedestrian Refuge Lascelles-Monkittee		
Status	Cancelled	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$282,122	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		,
Comment	Grant funding submission was not successful – entire program was pulled - new application submitted.		

Project	104646 BWD - Pedestrian Refuge Lascelles -Elrington		
Status	Cancelled	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$311,220	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		,
Comment	Grant funding submission was not successful – entire program was pulled - new application submitted.		

Project	700198 QPR - Water Mains		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$312,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Regular connections occurring as private work applications come in.		

Project	101798 BWD - Araluen Road Stabilisation - Reidsdale to Jembaicumbene		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$884,000	\$1,160
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Project completed		

Project	102117 BWD - Cooma Road Stabilisation - Kains Croos Rd to End of seal		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$780,000	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Project completed		

Project	700040 BGD - North Elmslea Reservoir		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,853,410	\$3,041,554	\$2,699,034
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		30 June 2023
Comment	Project complete		

Project	700039 BGD - Days Hill Water Pump Station		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$1,471,244	\$1,801,899	\$1,782,836
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		30 June 2023
Comment	Project completed successfully		

Project	700038 BGD - Currandooley Clear Water delivery main		
Status	Cancelled	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$2,080,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Project abandoned due to lack of groundwater. Efforts now focusing on Q2B water pipeline - option 3 of the 2019 IWCM - this project may yet be re-scoped to allow for a new town rising main if the Q2B project comes to fruition.		

Project	700037 BGD - Bungendore East Bore		
Status	Cancelled	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$257,400	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Groundwater model abandoned in favour of Q2B pipeline proposal (option 3)- Refer to September 2022 Council meeting		

Project	700036 BGD - Jim Gray Bore		
Status	Cancelled	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$281,320	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Groundwater model abandoned in favour of Q2B pipeline proposal (option 3)- Refer to September 2022 Council meeting		

Project	101300 QPR - Local Roads Rehabilitation		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$1,591,226	\$72,826	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Project funded the resurfacing of Araluen Rd and Gibraltar St, Bungendore		

Project	101013 QPR - Road to Recovery		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$1,588,816	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Budget item only completed at PJ101787 Hoskinstown Rd, PJ101788 Little River Road, 101789 Reidsdale Road,		

Project	102064 NER - Nerriga Rd construction and seal - Ningeenimble Project		
Status	In Progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$3,092,150	\$157,927
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Project still in design and land acquisition stage		

Project	700191 BGD - Water Treatment Plant Upgrade		
Status	Completed	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$7,362,451	\$158,000	\$123,239
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		30 June 2023
Comment	Geobag slab complete. New caustic tank has been delivery and concrete bund constructed. Project complete		

Project	700285 QPR - Water Development for Greenfield		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$780,000	\$0	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Key components complete in the Days Hill water pump station and the new North Elmslea Reservoir. Current project is Queanbeyan to Bungendore Bulk water pipeline		








Project	700284 BGD - Greenfield Sewer Network Services		
Status	Not Yet Started	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$260,000	\$260,000	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Still to commence preliminaries. Need for works still dependent on future growth of Bungendore and thus Q2B pipeline		





Project	104648 BGD - Halfway Creek Road		
Status	In progress	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$850,000	\$0
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Design being finalised with construction in first and second quarter		





Project	101801 BGD - Gibraltar Street - Resurfacing - Molonglo to Ellendon		
Status	Completed	Branch	Transport and Facilities
Budget	Original	Revised	Expenditure to date
	\$0	\$400,400	\$332,732
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Project completed		

Project	700294 QPR - Q2B bulk water pipeline		
Status	In Progress	Branch	Utilities
Budget	Original	Revised	Expenditure to date
	\$0	\$520,000	\$19,898
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2023		
Comment	Design engagement underway		

Key Performance Indicators – Strategic Pillar 4

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 31 - Transport						
P: Bridges	Quantity of timber bridges reduced each council term - 4 per term		4	8	Transport and Facilities	River Forest, Mayfield Rd, plus six more this term
O: Bridges and Culverts	% of bridges/culverts inspected annually 30% p.a.		30%	N/A	Transport and Facilities	There is no data available on this item
P: Paths/Cycleways	% of extreme footpath defects fixed < 7 days >90%		90%	N/A	Transport and Facilities	This data is not available within the Council system
O: Footpath						
P: Roads	Resealing sealed roads < 15 year cycle >80%		80%	N/A	Transport and Facilities	This data is not available within the Council system
O: Sealed Roads						
P: Roads	Annual street sweeper program developed and implemented -% kms swept vs kms proposed in annual program		1000	N/A	Transport and Facilities	This data is not available within the Council system
O: Street Sweeping						
P: Roads	Annual target for grading roads - 749.6km		750	795	Transport and Facilities	
O: Unsealed Roads						
Service 32 – Water						
P: Water Infrastructure	Service requests per 1000 customers p.a. <15		15	5	Utilities	136 main breaks in reporting period
O: Water Mains	Failures per KM mains pa < 1		1	0	Utilities	136 breaks over 460.8km main
	Mains breaks responded < 2 hours		75%	95%	Utilities	
P: Water Operations	Compliance with ADWG standards and adopted DWQMP >99%		80%	100%	Utilities	
O: Water Treatment						
Service 33 – Sewer						
P: Sewer Infrastructure	Sewer chokes responded <2 hours - > 75%		75%	90%	Utilities	
O: Sewer Collection Network						
P: Sewer Infrastructure	Network failure per km main p.a. <1		1	0	Utilities	157 chokes over 475.1km sewer main
O: Sewer Collection Network						

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Sewer Operations O: Other Sewerage Treatment Plants	Effluent meets Environmental Authorisation license limits >90%		90%	90%	Utilities	Googong 100%. Some isolated non-conformances for some of the Shire based plants
	Performance report published as per required timeframe annually		100%	100%	Utilities	Regulatory timeframe met
P: Sewer Operations O: Sewerage Treatment Plant	Effluent meets Environmental Authorisation license limits >90%		90%	75%	Utilities	QSTP regularly fails in faecal coliforms and issues with ammonia as a result of component failure and running of effluent ponds at lower levels as a response to seepage
Service 34 - Waste						
P: Waste Operations O: Domestic Waste Collection Service	Number of missed service complaints p.a. - <= 12 per 1000services p.a.		100%	12%	Utilities	
P: Waste Operations O: Recycling Collection Service	Number of missed service complaints p.a. - <= 12 per 1000services p.a.		100%	8%	Utilities	
Service 35 - Facilities						
P: Buildings O: Building Maintenance	Compliance with Council's Five Year Building Maintenance Program		90%		Transport and Facilities	Council's building maintenance program is performing well. High priority projects are being funded and completed.

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 36 - Logistics						
P: Asset Planning O: Asset Database Management	Infrastructure Asset Registers are up to date and data validated - Undertake data audit - 1 asset class per year		1	1	Assets	Continue to update/ review building asset components and the attributes to prepare for a quotation/ tender for building asset condition assessment and valuation by June 2024.
	Assets renewed, created or rehabilitated as part of a capital works project - All capex projects correctly capitalised for FY		100%	100%	Assets	Capex from works in progress balance and gifted asset creation for 2022-23 has been completed. Community Land valuation data provided to finance; under process by the finance team.
P: Projects/contracts O: Contract Management	Variations and delays to contract < 5%		5%	2%	Contracts and Projects	Projects are currently being delivered within the allocated budget including contingency. The Majority of projects are experiencing delays due to excessive wet weather. Variation regarding QCCP was reported to Council.
	Procurement in accord with policy and tender legislation		100%	100%	Contracts and Projects	

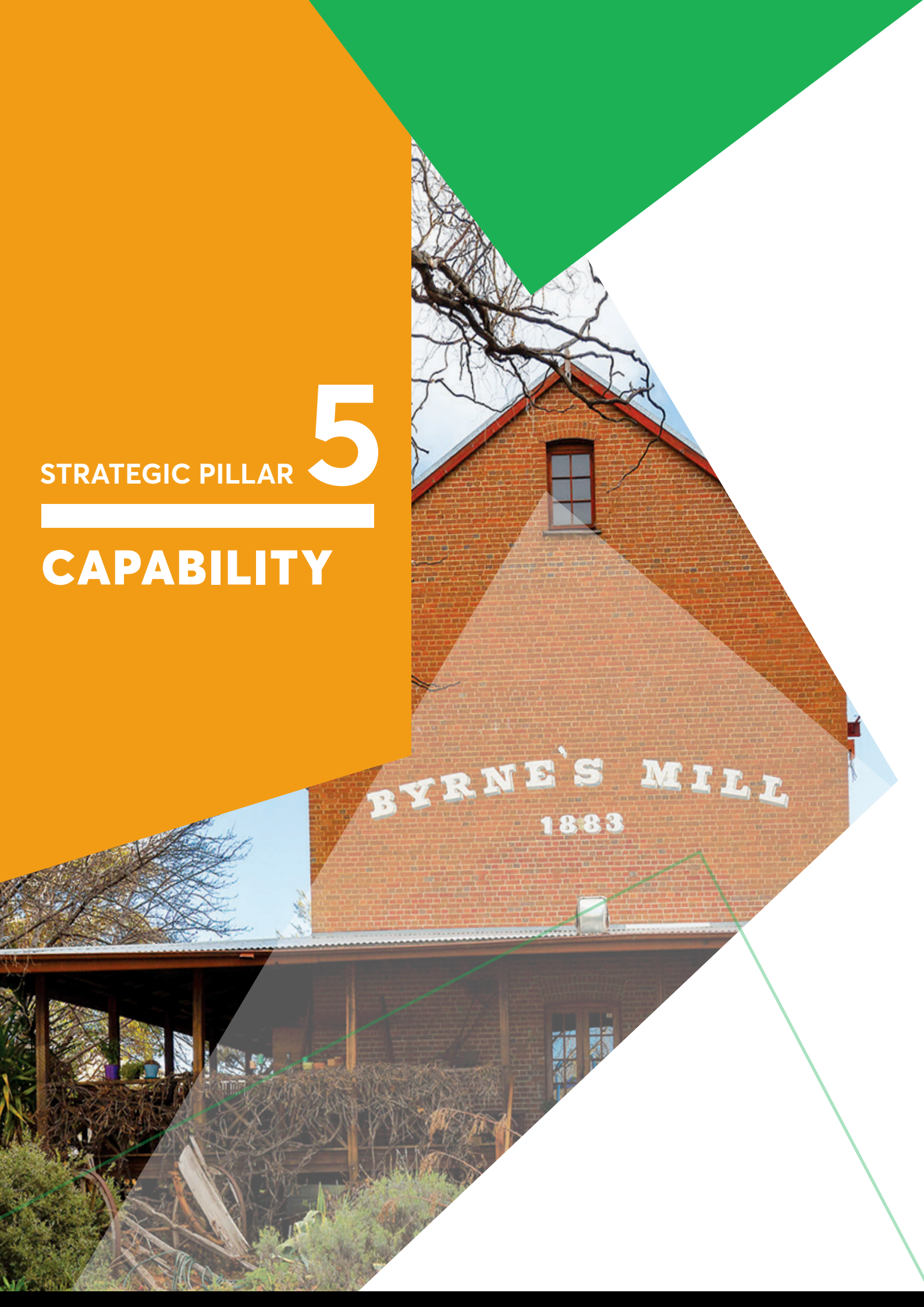


The bridge on River Forest Road was replaced during 2022-23.









STRATEGIC PILLAR











5










CAPABILITY















Key performance indicators – Strategic Pillar 5








Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 41. People						
P: Human Resource Management and Organisation Development O: Attraction	Candidates suitable for shortlisting		10%	42%	Workplace and Performance	From all applications received, 42% were shortlisted for an interview.
	Students participating in work experience per annum equivalent to 1% of QPRC overall FTE count		5	11	Workplace and Performance	Council had 11 work experience or placement students during 2022-23. Council has now entered into an agreement with the University of Canberra for an intern program. This will commence in 2023-24
P: Human Resource Management and Organisation Development O: Development	Successful completion of formal coursework within the prescribed timelines by Trainees and Cadets		90%	94%	Workplace and Performance	17 of 18 cadets and trainees are on track with course work.
	Staff attendance at training identified in the annual training plan		90%	88%	Workplace and Performance	Staff attendance at training for 2022-23 was 88%.
	Number of trainees/cadets as total of organisation FTE		10%	5%	Workplace and Performance	Council's organisation structure has 23 cadets or trainees, noting that some of these positions are currently vacant. Based upon the organisation FTE of around 470, Council current has 4.8% of the organisation made up of cadets and trainees. Council was aiming to have 10% of the organisation made up of cadets and trainees by 2026. As that date draws closer, the 10% target may not be achievable. Will continue to monitor.
P: Human Resource Management and Organisation Development O: Engagement	Unplanned absences steady or decreasing (benchmark 5% unplanned absences)		5%	8%	Workplace and Performance	During 2022-23, 55,995 hours of unplanned leave was taken. This includes sick leave, carers leave, leave without pay, workers compensation leave, special leave and bereavement leave. In 2021-22, 60,985 hours of unplanned leave was taken. The 2022-23 result is a 8% reduction.
	Staff eligible for step progression complete appraisal within timeframe		95%	66%	Workplace and Performance	There were 112 eligible staff launched with a 2022 appraisal. As of December when appraisals were closed off, there was a 66% completion rate of those eligible. The new appraisal cycle will commence in July 2023 and has been amended to encourage a higher completion rate.
	Industrial matters resolved without IRC intervention		95%	100%	Workplace and Performance	No matters were referred to the Industrial Relations Commission during the 2022-23 financial year.











Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Human Resource Management and Organisation Development O: On boarding	New employees attend induction program within six months of commencement		100%	93%	Workplace and Performance	93% of new starters attended Council's Welcome to QPRC induction. Employees who have not yet attended the induction are waiting to participate in the next session, hence why they have not yet undertaken this program.
	New starters sign off on their delegations		100%	20%	Workplace and Performance	A new delegations system and process has been put in place. With this in place, all new employees since April 2023 have signed their delegations and a process is in place to ensure new employees are captured. Focus is now on ensuring existing staff have the correct delegations.
	Probation periods complete by new starter and supervisor		90%	86%	Workplace and Performance	All new employees and their supervisors are required to complete the probation process in the first three months. Of those staff onboarded during the financial year, 86% completed the process. This has steadily increased due to ongoing education of employees and supervisors.
P: Human Resource Management and Organisation Development O: Recruitment	Staff turnover per annum		10%	6.5%	Workplace and Performance	Of all employees onboarded during the financial year, 6.5% separated within the first six months of employment.
	Turnover in first six months of employment (quality of hire)		10%	18.6%	Workplace and Performance	Staff turnover for the financial year was 18.6%. This is higher than previous years however aligns with turnover rate at other local government organisations and in the private sector. Where exit interviews are undertaken, data is captured and reported to Executive to identify trends regarding departing employees.
P: Human Resource Management and Organisation Development O: Retention	Staff separation rate at years one to two of employment		10%	27%	Workplace and Performance	Of the staff who separated during 2022-23, 29 had been employed between 1-2 years. which equates to 27%
	Delivery of the QPRC annual 'Years of Service' ceremony		100%	100%	Workplace and Performance	The 2022 event was held in November 2022, with 50 staff recognised.
P: Human Resource Management and Organisation Development O: Separation	Separating staff participate in an exit interview		90%	66%	Workplace and Performance	In 2022-23, 72 non-casual staff left Council. While exit interviews were offered to all, 66% took up the opportunity.
	Employee exit forms completed before final payment processed		100%	100%	Workplace and Performance	Confirmation of all Council issued equipment was returned before separation payments were processed
P: Payroll Management	Accurate completion of payroll processing (accurate individual		99%	100%	Workplace and Performance	6,228 pays processed over the period and 14 correction pays were made.




Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
O: Salary System	payments vs advance individual payments)					
	Accurate completion of separation payments		100%	98%	Workplace and Performance	One termination payment required correction. It was in relation to a claim not being recorded in the timesheet and needed to be retrospectively adjusted after termination
P: Workplace Health & Safety (WHS) and Wellbeing O: Incident and Claims Management	Claims lodged within 48 hours		95%	100%	Workplace and Performance	20 workers compensation claims were lodged and all were lodged with StateCover within 48 hours of receipt.
	All lost time injuries managed in accordance with Council's recover at Work Program		100%	100%	Workplace and Performance	Lost time injuries are managed within Council's Return at Work Program developed in conjunction with StateCover. Suitable duties are identified and plans developed in consultation with worker and relevant supervisors /Managers (where possible) to reduce lost time.
	All incidents reviewed by WHS Officer to determine investigation level		90%	100%	Workplace and Performance	All incidents are reviewed by the WHS Office upon lodgement. The process for reviewing and addressing incidents is being reviewed.
P: Workplace Health & Safety (WHS) and Wellbeing O: Wellbeing	Implementation of wellbeing initiatives incorporating five ways of wellbeing		10	10	Workplace and Performance	Council held 10 wellbeing events during the 2022-24 financial year. These included the regular wellbeing webinars, Safety and Wellbeing Expo, RU OK Day and September.
P: Workplace Health & Safety (WHS) and Wellbeing O: WH&S	Maintain HSEQ certification through external audit process		100%	100%	Workplace and Performance	The HSEQ audit was undertaken in June 2023, with a reduced scope to focus on Council's Connection Strategic Pillar. The audit identified one minor non-conformance and seven opportunities for improvement and Council was recommended for recertification.
	Minimum 100 tests undertaken in accordance with Alcohol and Other Drugs Directive		100%	100%	Workplace and Performance	Council's Alcohol and Other Drugs Policy was reviewed during the financial year. Council completed more than 100 drug and alcohol tests as part of its regular program.
	Internal audits undertaken relative to operational risk register		95%	100%	Workplace and Performance	
	Evaluate and monitor WHS management system in accordance with StateCover's continuous improvement activity		100%	100%	Workplace and Performance	Self-audit was undertaken. The StateCover audit action plan identified six key priority areas. These elements have been entered into Council's WHS Management system allowing corrective actions to be identified with responsibilities and timeframes allocated.

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 42 Digital						
P: Applications O: Applications	Availability to users		99%	99%	Digital	<p>None of the corporate systems experienced any major outages during the last 12 months. However, in April, Council migrated TechnologyOne from On-premise to SaaS.</p> <p>The implementation of SaaS went fairly smoothly; All TechOne products were unavailable (planned outage) from 3pm on 21 April until 24 April. Although there were some initial issues with the transition to SaaS, they have been resolved and workarounds have been introduced for cases where the business process no longer works with the cloud solution.</p>
P: Network O: Network	Network availability to users		99%	100%	Digital	<p>During the reporting period of 12 months (July 2022 – June 2023), network availability was impacted only once, when the Queanbeyan East power grid suffered a blackout and the UPS, and then the generator, protecting the Council's datacentre failed. This happened in December 2022. The power spike and dirty shutdown impacted several servers leaving most Digital services unavailable for a total of 8.5 hours (including a 1.5 hour outage caused by a subsequent generator failure at the datacentre). corrective actions have been put in place to prevent this possibility (failure of UPS & generator) again.</p>
P: Network O: Telecoms	Availability to users		99%	100%	Digital	<p>Occasional "dropped call" issues were reported during the reporting period of the last 12 months. Customer Service Officers also reported two instances where they were not able to transfer calls to certain staff extensions. A hung VoIP server was found to be the cause on both occasions.</p> <p>The only broader telephony outage over the whole financial year occurred in mid-December during a power failure at the Queanbeyan datacentre. The telephony service interruption lasted intermittently for nearly four hours during business hours and also required a subsequent scheduled weekend outage for out of hours remedial work.</p>

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						Since March 2023, QPRC's telephony service has been running on a 100% cloud-based solution via Microsoft. Internal SLA reflects the availability of Microsoft Teams cloud service.
P: Systems O: Systems	ERP integration failures		1%	0%	Digital	We have not experienced any major integration problems despite the significant migration to TechnologyOne SaaS / Cloud in April 2023.
Service 43 Financial						
P: Compliance & Control O: Accounting for Grants and Contributions	Grant acquittals lodged on time		100%	100%	Finance CFO	All claims submitted to Finance have been acquitted on time. A new process is being created to monitor all grant claims across the organisation.
P: Compliance & Control O: Financial Statements	Statements finalised for audit within 3 months, annually		1 Nov 2022	31 Nov 2022	Finance CFO	The QPRC 2021-22 Audit was finalised on 31 November 2022 due to delays by caused by the NSW Audit Office. There is currently a review in place to improve the 2022-23 audit and prevent delays occurring again.
P: Transactional O: Rates & Water	Water bills posted on time each quarter - 100%		100%	50%	Finance CFO	Delays in meter reads due to new meter installations impacted our ability to meet our target.
Service 45 Risk						
P: Audit O: Audit Reporting	Annual internal audit program developed and implemented		100%	100%	Office of the General Manager	Annual Internal Audit Plan for 23-27 has been developed. Implementation will commence 1 July 2023.
P: Business Continuity O: Business Continuity Plan	Business Continuity Plan updated following test		100%	100%	Office of the General Manager	Business Continuity Plans were updated and approved by the Executive at its meeting of 23 February 2023.
P: Insurances O: Review of Council's insurances	Insurances reviewed, valued and renewed by due date		100%	100%	Office of the General Manager	Insurances for 2023-24 have been placed.
P: Risk O: Risk Management	Participation in Statewide Mutual - CIP Program - 1 p.a		100%	100%	Office of the General Manager	This was completed and results reported to Executive at their meeting of 22 December 2022. Results were also reported to the Audit, Risk and Improvement Committee at their meeting of 15 March 2023.
P: Risk O: Risk Register	Annual report to the QPRC Audit Risk and Improvement Committee on the risk management framework		100%	100%	Office of the General Manager	Annual Internal Audit Plan for 23-27 has been developed. Implementation will commence 1 July 2023.

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 46 Property						
P: Property Management O: Property management	Leases and licenses register kept up to date		100%	80%	Office of the General Manager	Audit of previous registers completed in December 2022. Legal Officer has completed a thorough search of iFerrett and ECM to capture any further historical leases/licences. Integration with CiAnywhere underway. Leases/Licences for renewal reported to Council as required.
Service 51 Strategy						
P: Communications O: External Communications	Increase in subscriptions to weekly e-newsletter		5%	3%	Customer and Communications	At 1 July 2022, we had 2,268 subscribers to the weekly eNewsletter. As at 30 June 2023, we had 2,330 subscribers which is a 2.6% increase.
P: Communications O: Media Liaison	Media enquiries responded to by requested deadline		98%	100%	Customer and Communications	No media enquiry deadlines have been missed.
P: Communications O: Social Media	Growth in corporate social media accounts		15%	3%	Customer and Communications	From July 2022 to July 2023, Instagram followers increased from 1,908 to 1,992, Twitter followers decreased from 2,532 to 2,449 and Facebook followers increased from 16,470 to 17,175. Across the three main channels, this was an increase from 20,910 to 21,616 which equates to a 3.25% increase.
P: Communications O: Website and Intranet	Increase in number of unique hits on website		10%	-14%	Customer and Communications	In the 1 July 2021-30 June 2022 year there were 958,876 unique hits. In the 1 July 2022-30 June 2023 year there were 827,768 unique views. This is a decrease of 131,108 or 13.7%.
	Increase in usage of online services		10%	5%	Customer and Communications	Difficult to compare with previous years as monitoring was not available for multiple periods last year and for a period this year. The total online unique views of eservices was 158,131 (in comparison to 120,377 last year). Noting analytics was down 22 April-30 June this year. The total online customer requests was 2,598 (in comparison to 2,390 last year). The total online certificate requests was 6,406 (in comparison to 6,506 last year). The total online payments was 14,219 (in comparison to 13,534 last year).
P: Integrated Planning and Reporting	Satisfaction with Council is improving (3.54/5 in 202)		4	4	Workplace and Performance	Funding to conduct the Community Satisfaction Survey was not included in the 2021-22 budget. A regional

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
O: Community Survey						approach with the Canberra Region Joint Organisation is being considered The last survey, in April 2020, showed an overall satisfaction of 3.5 out of 5.
P: Integrated Planning and Reporting O: Integrated Plans (CSP, DP, OP) & Resourcing Strategy	Plans prepared and reviewed within required statutory timeframes and engagement strategy		100%	100%	Workplace and Performance	The Annual report was presented to Council in November 2022. The draft Operational Plan, Revenue Policy and Fees and Charges were adopted by Council on 28 June 2023.
Service 52 Executive						
P: Complaints/ Privacy Management	Code of Conduct complaints managed and processed in line with Councils Code of Conduct and Code of Conduct Guidelines		100%	100%	Office of the General Manager	Achieved
O: Code of Conduct	Code of Conduct complaints reported as required by Office of Local Government		100%	100%	Office of the General Manager	Achieved
	Annual report produced within required timeframe		100%	100%	Office of the General Manager	Reporting submitted to Office of Local Government by due date
P: Councillors O: Councillor Induction and Training	Training Program developed and delivered for each councillor		100%	100%	Office of the General Manager	All Councillors have undertaken mandatory induction training at the commencement of their term and continue to participate in further professional development opportunities as identified by each Councillor. Governance facilitates access to professional development options for consideration
P: Councillors O: Disclosure of Interests	Designated persons required to complete returns and register reported to Council within statutory timeframe		100%	100%	Office of the General Manager	All 2021-22 returns were tabled prior to 30 September 2022. Returns made available in redacted form on Council Website and proactively updated over the course of the year if circumstances changed.
P: Governance O: Policy	Policy register maintained and responsible officers notified of impending review requirement		90%	90%	Office of the General Manager	Council continue to review a minimal number of policies not yet reviewed. A plan for ensuring all reviews take place has been implemented. All statutory policies reviewed within timeframe.
P: Legal O: Delegations	Delegations Register kept up to date		100%	60%	Office of the General Manager	Work in progress to review all Instruments of Delegation and Authority. Register to be completed once review is complete
P: Public information O: Government Information Public Access Management	Applications processed within statutory timeframe of 20 working days		100%	100%	Office of the General Manager	Achieved
	Eligible entries placed into the Disclosure log on Council's website		100%	100%	Office of the General Manager	Disclosure Log updated bi-annually and on Council Website

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Completion of Annual GIPAA Report		100%	100%	Office of the General Manager	Submitted to Information and Privacy Commissioner
P: Public information O: Public Interest Disclosures	Complaints processed within prescribed timeframe		100%	100%	Office of the General Manager	Annual PID Reporting completed via the office of the NSW Ombudsman
	Six monthly report completed within required timeframe		100%	100%	Office of the General Manager	Achieved



Council held a number of citizenship ceremonies during the financial year

Statutory Disclosures

In accordance with the *Local Government Act NSW 1993* and various other pieces of legislation, NSW councils are required to include specific information in their Annual Reports. Alongside these legislative requirements, Council has also included annual reporting requirements in a number of adopted policies.

Special Rate Variation

The 2022-23 Operational Plan included an additional Special Variation approved by Independent Pricing and Regulatory Tribunal (IPART) of 2.5%. These funds were committed to support the ongoing provision of services, as adopted within the Operational Plan, Delivery Program and Long Term Financial Plan.

The additional Special Variation was used to improve Council's Operating Performance Ratio (OPR).

Council had forecast an average General Fund Operating Performance Ratio of below 2%.

	2022-23	2023-24	2024-25	2025-26	2026-27	5 yr average
Forecast General Fund Operating Performance Ratio	-8.1%	-5.3%	-4.0%	-4.5%	-9.0%	-6.2%

While the forecast ratio was -8.1% in 2022-23, the Additional Special Variation has assisted to improve this ratio in 2022-23 to -5.34% (unaudited).

Rates and charges written off

Rates and charges written off	Amount \$,000
Rates relief	1
Pensioner concessions	907
Special Rate Variation pensioner concession (former Queanbeyan City Council)	62
Undetected leaks	34
Small balances (rates, water and debtors)	1
Total	1,005

Contracts awarded

Council awarded the following contracts valued at more than \$150,000 during the 2022-23 financial year:

Contract number	Contract title	Supplier	Contract start date	Contract amount \$ (ex GST)
2020-59	Upgrade of Lascelles Street, Braidwood between Wallace Street and Ryrie Street	Shail Construction Pty Ltd	12 August 2022	1,575,694
2021-23	Braidwood Pool - Upgrade	Rice Construction Group Pty Ltd	6 April 2023	1,239,936.36
2022-29	DRFA Slope Remediation - Araluen Road Sites 1,2 & 3	Dale & Hitchcock Civil Engineering & Landscaping	28 July 2022	2,128,991
2022-30	DRFA Slope Remediation and Realignment - Cooma Road CH29.8	Divall's Earthmoving and Bulk Haulage	16 September 2022	1,465,735
2022-20	Supply and construct pavilion at Queanbeyan Showground	Rice Construction Group Pty Ltd	22 November 2022	785,000
2022-21	Construction of bus bay and safety upgrades around Braidwood Central School	JSC Pty Ltd	5 November 2022	190,000

Contract number	Contract title	Supplier	Contract start date	Contract amount \$ (ex GST)
2022-27	Crawford, Antill & Erin intersection safety upgrades	JSC Pty Ltd	28 September 2022	774,882
2022-37	Design and construction of a new RFS shed in Mulloon adjacent to the existing station	Ivins Brant & Associates Pty Ltd	5 December 2022	700,000
2022-38	Construction of Wright Park Amenities	Rice Construction Group Pty Ltd	22 November 2022	1,300,000
2022-48	Braidwood concrete path construction and ancillary work	JSC Pty Ltd	31 May 2023	405,827
2022-49	Outstanding components of Contract 12/2015 as split from TechOne contract 2019-34 as of 22 December 2022	Hunter H2O Holdings Pty Ltd	22 December 2022	929,264
2023-14	Design and construct shade structure above tiered seating	Ellis & Sons Group	2 May 2023	226,460



Council awarded the contract for the Braidwood Pool upgrade to Rice Construction Group.

Legal Proceedings

Council is required to report on costs that relate to legal proceedings taken by Council or are initiated against Council. Additionally, a precis status of each legal proceeding and the result is required. Details are set out below:

Matter	Date commenced	Status as of 30 June 2023	Actual costs spent on matter
Enforcement Action – Unauthorised junk yard	June 2015	The matter is presently listed before the Court for a status update on 1 September 2023. No hearing date has been set. On 11 August 2023, the Council instructed its representatives to amend its Contempt Notice of Motion to seek a substituted performance order which gives Council the option to take clean up action should the resident not do so. The matter is ongoing.	\$130,582
Land Environment Court - Enforcement action	August 2017	Class 4 civil enforcement proceedings heard in Land and Environment Court (LEC) in December 2020. Judgment received 16 March 2021. Council was successful in obtaining the declarations and orders it sought in the proceedings file opened for costs enforcement. A costs order was made in favour of QPRC	\$130,652
Land Environment Court Class 3 Proceedings - Compulsory Acquisition	September 2021	Council has commenced Class 3 proceedings in the LEC challenging the amount of compensation awarded. Council will also be seeking to recover legal costs.	\$358,628
Land Environment Court Class 4 Proceedings – Unlawful Development	October 2021	The Class 4 Civil Enforcement proceedings are listed for hearing on 15 November 2023.	\$298,044
Land Environment Court Class 1 Appeal – Development consents.	May 2022	This litigation is complete, subject to an outstanding costs order. An offer to resolve the costs order has not yet received a response.	See above
Land Environment Court Class 1 – alterations & additional to commercial premises	June 2022	Merits appeal litigated in the NSW Land and Environment Court against the Council's refusal of a development application for alterations and additions. A mutual agreement was reached between the parties and a judgement was produced by the NSW Land Environment Court on 14 August 2023. Parties are currently negotiating a costs settlement.	\$90,059
Enforcement action and Enforcement of Costs	December 2022	Orders were made in favour of Council in the LEC proceedings. Currently pursuing bankruptcy proceedings to recover costs.	\$130,327
QPRC – Shooting range s.56A LEC Appeal	April 2015	Matter has been finalised. Orders in favour of Council. A portion of Council's legal costs have been recovered from the other party. The matter is complete and the file has been closed.	\$436,375
Café – Class 1 LEC – DA for use and Stop Use Order	February 2023	These appeals have been discontinued by the applicants and the file is to be closed.	\$18,047
Land Environment Court Class 1 –Subdivision application.	July 2022	This matter was listed for a conciliation conference on 21 October 2022 and an in-principal agreement was reached. A s34 agreement was filed in the proceedings on 21 December 2022 and the Court made orders disposing of the proceedings in accordance with the agreement on 22 December 2022. This matter has now concluded.	\$47,779

Donations and contributions

In accordance with the Donations Policy and by separate resolution, Council made the following donations and contributions during the 2022-23 financial year

Donation recipient	Amount (\$)
Cultural Assistance Grants	
Catholic Parish of St Gregory, Queanbeyan	1,500
Heritage Culture Arts Promotions Incorporated (HAPI)	1,500
Braidwood Youth Performing Arts Association In.	1,500
Paint Club Creative Kids in Queanbeyan	667
Mrs Sylvie Carter	500
Braidwood FM	3,000
Australian Decorative and Fine Arts Society Molonglo Plains Incorporated	1,500
Create Collaborate Collective Incorporated	1,500
Queanbeyan Junio Brass Incorporated	2,200
Braidwood Lions Club	1,500
Australia Day Events:	
Queanbeyan Girl Guides	300
Queanbeyan Rotary	200
Legacy Branch Queanbeyan	200
Captains Flat Community Association	200
Lions Club of Braidwood	200
Queanbeyan Red Cross	200
Queanbeyan Country Women's Association	200
Bungendore Rotary Club	200
Bungendore Rural Fire Service	200
Braidwood Youth Performing Arts Association	200
Total	17,467
Community Grants and donations program – category B	
Australian Military Wives Choir Inc	2,000
University of the Third Age (U3A)	1,920
Wamboin Social Drop-In Group	750
Rotary Club of Jerrabomberra	930
Queanbeyan Landcare Inc.	863
Corroboree Empire Ltd	2,000
Wildcare Queanbeyan	2,000
ACT Deafness Resource Centre	640
Jerrabomberra Combined Probus Club Inc.	1,617
Jerrabomberra Residents Association	1,323
Queanbeyan Quilters Inc.	2,000
Queanbeyan Toastmasters Club	1,000
Molonglo Waster Dragons Aussie Adult Swimming Club	1,800
Knitters Guild NSW, Capital Region	858
Abbeyfield Bungendore	240
Jerrabomberra Community Church Ltd	1,960
Queanbeyan Leagues Amateur Swimming Club	2,000
Bungendore Spring Ball	2,000
Bungendore Bridge club	1,248
ACT Maori Performing Arts Inc.	1,000
Jerrabomberra Playgroup	2,000
Queanbeyan Schools as Community Centres (SACC)	350
Campbell Page Bungendore Playgroup	1,920
Upper Murrumbidgee Catchment Network (UMCN)	784
Braidwood Youth Performing Arts Association	500
Captains Flat Seniors Group	1,000
Total	34,703
Heritage Assistance Grants	
Maria and Vincenzo Suraci	10,000
Renee and Alex Englitis	6,000
Mark O'Donoghue	4,500

Donation recipient	Amount (\$)
Helen Sergi	6,000
Andrew Mooney	2,500
John Donaldson	5,564
Total	34,564
Other donations	
Rates and charges relief	62,648
Total	62,648
Total Donations	149,382

Other donations (values included above)

Public Schools

Public schools located within the QPRC area received a donation for their annual prize giving/speech day ceremonies. The donation was increased by the annual rate peg amount, rounded up to the nearest \$5 starting from \$100.

Donations equivalent to ordinary rates

A donation equivalent to \$62,648 levied for the year to the following organisations and facilities located within the local government area:

- Scouts Australia Group
- Braidwood Historical Society
- Braidwood Show Society
- Service clubs including Lions and Rotary
- Any registered pre-school
- Bungendore War Memorial Hall
- Community halls
- Men's Shed



Members of the community volunteered to plant trees for National Tree Day.

Equal Employment Opportunities (EEO) Management Plan

Council's Equal Employment Opportunity Policy aims to recognise and enhance the capability of the organisation and our employees, through a commitment to:

- a workplace free of unlawful discrimination on the basis of race, gender, marital or domestic status or disability and providing equal opportunity to ensure our workforce is reflective of our staff and the diversity within the community we serve; and,
- supporting diversity to build organisational capability – each employee brings perspectives that can support innovation, efficiency, productivity and service improvement to our community.

Supporting this policy, the EEO and Diversity Plan was implemented and evaluated in line with Council's Delivery Program and includes;

- progress reporting in Council's Annual Report;
- ensuring all data gathered is voluntary, confidential and will not identify individual employees or members of the community;
- annual reporting requirements to the Executive; and,
- progressing the actions identified in Council's Workforce Management Plan, Disability Inclusion Action Plan and Reconciliation Action Plan.

A Diversity and Inclusion Group was established in 2021-22 with representatives from across the organisation broadly reflecting gender, ethnicity, disability and staff from non-English speaking backgrounds.

The EEO Policy and Plan for Council were reviewed, with the EEO Policy adopted at the September 2022 Council meeting.

EEO Statistical Information

EEO statistical information is voluntarily provided by employees on commencement of their employment. This year, Council has undertaken steps to collect data on the diversity of Council's full workforce by facilitating an all-staff EEO survey to capture diversity data of existing staff.

Focal points for diversity data collection include:

- Gender
- Identified Aboriginal or Torres Strait Islander people
- Non-English speaking background
- People living with a disability
- Veterans
- People identified as LGBTIQ+

The intent in extending this data to current employees is to track progress in achieving a more diverse workforce, and will inform a range of staff policies and practices to support employees in contributing to their full potential. This data will be compared with Census data to understand how closely Council's workforce reflects the QPRC community. This data will also allow Council to celebrate its diversity and help make informed decisions about the future direction and aspirations of diversity and inclusion initiatives.

All EEO data is provided voluntarily, and confidentially retained on Council's Human Resource Management Information System

As data collection is still being undertaken, data surrounding these most of these demographics is low and therefore not reliable enough to report against.

Some relevant stats for Council as at the end of 2022-23 were:

Group	2021-22	2022-23
Gender		
Male	56.1%	54.5%
Women	43.3%	44.7%
Non-binary	0.3%	0.4%
Prefer not to respond (gender)	0.3%	0.4%
Age		
Less than 20 years	4%	8.4%
20 to 29 years	14.7%	16.2%
30 to 39 years	12.7%	13.5%
40 to 49 years	21%	17%
50 to 59 years	29.3%	27.2%
60 to 69 years	17%	16.4%
70 years or older	1.7%	1.3%

In addition to this data collection, Council has also undertaken the following actions to further equal employment and diversity and inclusion:

- All new starters complete an Aboriginal and Torres Strait Islander Awareness e-learning module
- All new starters complete a respectful behaviours e-learning module
- All new starters complete a Foundations of LGBTQI Inclusion e-Learning Module
- Managing Mental Health Matters for Supervisors and Leaders responsible for ensuring a psychologically safe and healthy workplace - equipping them with the knowledge, tools and skills necessary to appropriately identify and respond to staff experiencing mental ill-health.
- Pronouns to email signatures upon request
- Diversity and Inclusion section included in the Careers with Council webpage
- Continuation of Diversity Council Australia (DCA) and Racism – It Stops With Me membership
- The Diversity and Inclusion Group continues to meet monthly and promote a variety of initiatives and attend relevant training on the subject
- Recruitment training sessions run for staff which discuss the importance of EEO through hiring
- An Indigenous staff member is included on a recruitment panel if an applicant has identified as being of Aboriginal or Torres Strait Islander Heritage
- Acknowledgment of Country displayed on the QPRC intranet and website
- EEO statement on all vacancy advertisements
- Development of Disability and Inclusion Action Plan
- Reconciliation Action Plan in progress

Labour statistics

The Office of Local Government requires councils to publish a statement of the total number of persons who performed paid work for them on **Wednesday 23 November 2022** including the total number of the following:

- the number of persons directly employed by the council:
 - on a permanent full-time basis – 316
 - on a permanent part-time basis – 43
 - on a casual basis, and – 295
 - under a fixed-term contract – 64
- the number of persons employed by the council who are "senior staff" for the purposes of the *Local Government Act 1993* – 5
- the number of persons engaged by the council, under a contract or other arrangement with the person's employer, that is wholly or principally for the labour of the person, and – 7
- the number of persons supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee – 17

Modern Slavery Act

The following steps were taken to ensure that goods and services procured by and for Queanbeyan-Palerang Regional Council during 2022-23 were not the product of modern slavery within the meaning of the *Modern Slavery Act 2018*:

- Modern slavery training was conducted by QPRC staff in quarter two of 2022-23 to understand how to identify, assess and mitigate modern slavery risks. This training was conducted by ArcBlue Consulting Pty Ltd. QPRC is aware of modern slavery e-learning modules developed by the NSW Government and Australian Government, and will ensure that further modern slavery training be undertaken by new staff in the future.
- No suppliers were engaged from high modern slavery risk geographies. QPRC exclusively conducted procurement activities with suppliers from Australia (1,469 suppliers), United States of America (two suppliers), and United Kingdom (one supplier).
- QPRC made a continuous effort to ensure that total spend with high-risk suppliers decreased from 28.7% in 2021-22 to 25.3% in 2022-23.
- A Modern Slavery Reporting Entities Register was created for contract 2020-31 Design Finalisation and Construction of Queanbeyan Civic and Cultural Precinct given the large amount of works from various suppliers being conducted. Suppliers who were identified as a high modern slavery risk were asked to provide a modern slavery statement.
- QPRC continues to foster a positive relationship with suppliers by working in collaboration with suppliers to incorporate measures safeguarding against potential modern slavery risks and monitoring progress of works being conducted by supplier employees.

QPRC recognises that addressing modern slavery risk is an ongoing process that must be constantly reviewed and refined. Accordingly, we will continue developing frameworks and processes to ensure we can review the effectiveness of our actions to assess and address modern slavery risks in our procurement and supply chains moving forward, including taking steps to:

- a) regularly review QPRC's policies and procedures;
- b) work with suppliers to assess their progress in addressing modern slavery risks;
- c) conduct and evaluate our risk assessment processes; and
- d) conduct supplier questionnaires to identify modern slavery risks.

The results of these processes will enable us to adapt and strengthen our actions to continually improve our response to modern slavery

General Manager's remuneration package

The General Manager's total remuneration package comprising salary and superannuation was valued at \$382,500 plus a vehicle allowance.

Senior staff remuneration package

Council employed four senior staff members (excluding the General Manager) in Director roles during 2021-22. The total remuneration package for senior staff was \$1,218,207.70 (including superannuation and payments that were not included in a salary portion of their package). Please note, that between February and June 2023, Council employed two staff in the Director, Development and Environment role as one transitioned to retirement.

Mayor and councillor expenses

Item	2021-22 (\$)	2022-23 (\$)
Fee payments		
Mayor	40,410	62,510
Councillors	207,778	276,300
Superannuation	0	35,575
Total payments	248,188	374,385
Councillor (including Mayor) expenses		
Total:	68,577	47,367
Total	316,765	421,752

Note: Council was required to pay councillors superannuation from 1 July 2022. In 2019, the Local Government Remuneration Tribunal reclassified Queanbeyan-Palerang Regional Council from a 'Regional Rural' Council to a 'Regional Centre' Council. In June 2022, Council resolved to accept this reclassification and apply the maximum annual councillors and Mayor fee for the category.

Overseas visits

Council's General Manager, Rebecca Ryan is a board member of the International City/Country Management Association (ICMA). As part of this role, Ms Ryan attended the ICMA Conference in the Philippines between 10-14 March 2023. Ms Ryan took annual leave from Queanbeyan-Palerang Regional Council, with flights, accommodation and other expenses paid for by ICMA. There was no cost to Queanbeyan-Palerang Regional Council.

Attendance of councillors at conferences and seminars

Councillors attended the following conference and seminars in 2022-23:

- ALGWA Conference July 2022 Jacqueline Ternouth
- LGNSW Conference October 2022 – Kenrick Winchester, Mareeta Grundy, Steve Taskovski, Michele Biscotti, Bryce Wilson
- Local Roads Congress June 2023 – John Preston, Mareeta Grundy
- ALGA Conference June 2023 – Kenrick Winchester, Katrina Willis
- Mayoral Forum LGNSW June 2023 – Kenrick Winchester

Councillor Induction and Professional Development

Mandatory induction training was facilitated at the commencement of the 2021-22 Term. This expenditure was reported on in the 2021-22 Annual Report.

The Induction Program for Cr Ross MacDonald was run in-house at no expense at the commencement of his term in April 2023.

Professional development opportunities undertaken by councillors during 2022-23 include:

- Acknowledgement of Country Course (Acknowledge This!)
- Speaking and Presenting Skills Training (Cam Sullings)
- Executive Certificate for Elected Members (LGNSW)
- Internet Security and You (KnowBe4)
- Planning for Councillors (LGNSW)
- Finance for Councillors (LGNSW)
- Chairing and Effective Meeting Procedures for Councillors (LGNSW)
- Assessing EV Site Feasibility (LGNSW)
- Community and Stakeholder Engagement Course (LGNSW)
- Demographics for Councillors (Institute of Local Government).

Councillor attendance at meetings

At the September 2018 Ordinary Council meeting, Council resolved:

322/18 - Attendance at meetings by Councillors as delegates and representatives on Council committees, organisational committees, statutory committees, locality committees and advisory committees be published in the QPRC Annual Report.

From March 2020, changes to the Local Government Act allowed councillors to participate in meetings remotely. The table at Appendix 1 does not differentiate between councillors who attended in person or remotely.

A summary of Council attendance at all Council and Committee meetings is shown in **Appendix 1**

Stormwater levy

A stormwater levy has been applied to residential and business properties within the Queanbeyan (including Googong and Jerrabomberra), Bungendore and Braidwood urban areas. Properties classified as residential and business were charged \$25 per year for the Stormwater Levy, while residential (strata/flats) and business strata units were charged \$12.50.

The majority of the funding that has been collected via the levy was expended on works in Hoover Rd to realign the stormwater mains at the former Hoover Rd landfill during 2021-22. The reserve will be replenished prior to any further works being scheduled.

The levy collects around \$530,000 per year.

Swimming pool inspections

Under section 22F (2) of the *Swimming Pools Act 1992*, Council is required to report on its activities regarding swimming pool inspections. During the period 1 July 2022 and 30 June 2023, Council undertook the following:

Swimming pool inspections	2021-22	2022-23
Inspections of Tourist and visitor accommodation	8	8
Inspections of dwellings with more than 2 dwellings	2	2
Number of inspections that resulted in issuance a certificate of compliance under s22D of the Swimming Pools Act	38	55
Number of inspections that resulted in issuance a certificate of non- compliance under cl 21 of the Swimming Pools Reg	7	21
Total number of compliance certificate applications	72	76

Partnerships, cooperatives and joint ventures

Council has an interest in or membership of the following organisations in accordance with the under-listed arrangements:

- Statewide Mutual - A mutual pool scheme providing liability and general insurance cover to NSW councils.
- StateCover Mutual – A mutual providing workers compensation insurance cover to NSW councils.
- South East Weight of Loads (SEWOL) – Council has a management role and has four inspectors in two vehicles patrolling roads in 11 constituent councils of the region.
- ACT and NSW Strategic Land Use and Infrastructure Planning Group.
- Joint Regional Planning Panel which provides merit-based decision making on regional development within the framework of the NSW planning system.
- Canberra Region Joint Organisation (CRJO) is a regional organisation, with a membership of 10 Councils. The CRJO also has associate members and affiliate members. Associate members being the ACT Government, Wagga Wagga City Council, East Gippsland Shire Council and Affiliate membership with Canberra Airport. The purpose of the CRJO is to facilitate opportunities and partnerships to create sustainable vibrant communities. CRJO has

developed several special purpose interest groups for regional resource sharing and information exchange. The CRJO was constituted in accordance with the *Local Government Act 1993* on 1 July 2018.

Privacy and Personal Information ACT 1998

The *Privacy and Personal Information Protection Act 1998 (PPIP Act)* provides safeguards to an individual's privacy in relation to a wide variety of personal information held by public sector agencies including councils. Council must ensure compliance with the requirements of the Act and adopted its Privacy Policy and Plan based on the Model Privacy Management Plan issued by the Office of Local Government. Council reviewed and adopted its Privacy Policy and Plan on 12 August 2020.

Council is required under the provisions of the *PPIP Act* to include in information collected about individuals the following:

- the nature of personal information we collect
- the purpose for which we collect personal information
- an individual's right to access their personal information.

Council collects personal information for the following purposes:

- building certificates
- compliance certificates
- consents and approvals
- land transactions
- licences held
- occupation certificates
- notification of adjoining premises of development proposals
- rates records
- record of approvals
- records of impounding
- register of pecuniary interests
- subdivision and zoning certificates
- provision of care and support
- job applications
- employment.

The purpose for collecting this information is to allow Council to complete its statutory responsibilities under the *Local Government Act 1993* and other legislation. Under the provisions of the *PPIP Act* individuals have the right to access their own personal information that we hold.

No applications were made for information under the Act during 2022-23. Further information on gaining access to this information can be obtained from the Council's Public Officer on 1300 735 025 between 8.30am-4.30pm weekdays.

Disability Inclusion Action Plan

In July 2022, QPRC launched its new Disability Inclusion Action Plan 2022 - 2026 (DIAP) which guides Council in meeting its requirements under the *NSW Disability Inclusion Act 2014*.

During the 2022-23 period, the QPRC Access Committee identified five key priority areas, a number of which are reflected in the action outcomes of this report.

Progress in achieving the outcomes of the implementation plan for 2022-23 to address the four focus areas include the following actions:

1. Developing positive community attitudes and behaviours

- Continuation of the internal QPRC Diversity and Inclusion Group which drives progress across Council in a wide range of areas, such as LGBTIQ+ inclusion, gender equality, mental health, disability, and inclusion awareness.
- Inclusion of 'sensory friendly' spaces and provision for major community events in collaboration with local group CAPSS (carer and parents spectrum supports).
- Planning an inclusive advertising campaign to increase education and awareness of disability across the LGA, to be delivered with the collaboration and support of the QPRC Access Committee.

2. Creating liveable communities

- Continuation of the Zero Barriers Project in QPRC area, this year focusing on engaging businesses from across the Bungendore and Braidwood regions.
- Grant funding obtained for a range of accessibility improvement projects across the region. These include a Changing Places unit at Queanbeyan's Queen Elizabeth II Park, swimming pool platform lifts, disability parking and new footpath access to Braidwood swimming pool and disability access to Captains Flat pool.
- Installation of an accessible adult change facility in the new QCCP headquarters.
- The installation of four new footpaths to increase pedestrian accessibility in Braidwood with plans developed for additional footpaths in Bungendore and Queanbeyan.

3. Supporting access to meaningful employment

- The availability of two disability identified traineeship positions and two Aboriginal and Torres Strait Islander identified positions for QPRC.
- Council employment application packs include inclusive statements encouraging applications from individuals with diverse backgrounds, and those with disability.
- Inclusion of information on Council's website to support former Defence staff in applying for jobs with Council.
- Planning the adoption of Disability Confident Recruitment practices (Australian Network on Disability).

4. Improving access to mainstream services through better systems and processes

- QPRC Access Committee met four times during 2022-23 to discuss a range of issues impacting on people living with disability in the QPRC region. The Committee also identified key DIAP priorities and provided ongoing advice on projects and improvement works.
- Implementation of Easy Read document design by the QPRC Communications and Engagement team allowing improved accessibility of Council document, forms, and website.
- Ongoing improvements made to QPRC website to increase accessibility for users, including an audit of the top 100 most visited pages. Work being undertaken to increase the accessibility of PDF files.

Public Interest Disclosures Act 1994

Council is required as a public authority to report half yearly on any public interest disclosures that are reported. Council received four Public Interest Disclosures during the financial year and processed all in line with the Act and Council's Policy. These statistics are reported bi-annually to the NSW Ombudsman's Office

Council reviewed and adopted its Public Interest Disclosures Policy on 25 August 2022. The General Manager has taken action to promote staff awareness of Council's obligations including:

- policy briefings for senior managers
- as part of induction, staff indicate that they have read and understood the internal reporting policy
- training provided to new staff during induction
- appropriate links on the intranet site
- messages in staff newsletters and circulars

The new Public Interest Disclosures Act came into force on 1 July 2023. Council will conduct training and education for staff during 2023-24.

External bodies exercising Council functions

The following external bodies have been delegated functions by Council for 2022-23:

- Les Reardon Reserve
- Greenways
- Burra/Cargill Park Reserves
- Nerriga Sports Ground Reserve Trust
- Captains Flat Area
- Braidwood Showground Reserve trust
- Braidwood Gymnasium
- Carwoola/Stoney Creek Community Hall
- Canning Close Reserve
- Mick Sherd Oval canteen
- Fernleigh Park
- Braidwood Recreation Ground
- Royalla Common
- Wamboin Community Hall
- Hoskinstown Hall
- Braidwood National theatre and Community Centre
- Bungendore War Memorial
- Araluen Area Committee
- Bungendore Multi-purpose School Hall
- Bungendore School of Arts
- Mongarlowe Hall
- Braidwood Common

Controlling interests in companies

Council does not have a controlling interest in any companies.

Government Information (Public Access) Act 2009 - statistical report

Table A: Number of applications by type of applicant and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Info not Held	Info Already Available	Refused to Deal with Application	Refused to Confirm/Deny whether info is held	Application Withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private sector business	3	2	1	0	0	0	0	0
Not for profit organisations or community groups	0	2	0	0	0	0	0	0
Members of the public (by legal representative)	1	2	0	1	0	0	0	0
Members of the public (other)	2	4	4	1	0	1	0	0
Total	6	10	5	2	0	1	0	0

*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome*.

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Info not Held	Info Already Available	Refused to Deal with Application	Refused to Confirm/Deny whether info is held	Application Withdrawn
Personal information applications*	0	0	0	0	0	0	0	0
Access applications (other than personal information applications)	0	0	0	0	0	0	0	0
Access applications that are partly personal information applications and partly other	0	4	3	0	0	0	0	0
Total	0	4	3	0	0	0	0	0

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

Reason for invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	1
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0
Information about complaints to Judicial Commission	0
Information about authorised transactions under Electricity Network Assets (Authorised Transactions) Act 2015	0
Information about authorised transaction under Land and Property Information NSW (Authorised Transaction) Act 2016	0
Total	1

*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act

Personal details (name address, phone number etc.) is never released by the Council and is redacted in any information provided.

	Number of times consideration used*
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	9
Business interests of agencies and other persons	1
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0
Total	10

Table F: Timeliness

	Number of applications*
Decided within the statutory timeframe (20 days plus any extensions)	22
Decided after 35 days (by agreement with applicant)	2
Not decided within time (deemed refusal)	0
Total	24

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total	% of Total
Internal review	2	1	3	2
Review by Information Commissioner*	2	1	3	2
Internal review following recommendation under section 93 of Act	0	0	0	0
Review by NCAT	4	2	6	4

*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review
Applications by access applicants	6
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0
Total	6

Table I: Applications transferred to other agencies.

	Number of applications transferred
Agency-Initiated Transfers	0
Applicant - Initiated Transfers	0
Total	0

Property acquisitions and disposals

In accordance with Council's Property Policy, the details of property acquisitions and disposals during 2022-23 are shown below.

Property	Type (sale/purchase, lease etc)	Status	Previous property use	Proposed property use	\$ Funding impact, price
Queanbeyan Golf Course	Licence – Council Managed Crown Land	Licence Renewed	Golf Course – Sport & Public Recreation	Golf Course – Sport Public Recreation	\$12,500 p.a
66 Old Mines Road	Lease	Lease finalised (5 years with 3 5-year option terms)	Telecommunications Tower	Telecommunications Tower	\$8500 p.a
Part Lot 22 DP1103783, Nerriga Road	Acquisition for road widening	Completed	Private freehold	Road widening	\$5,100
13 Gibraltar Street, Bungendore	Purchase	Settlement finalised	Commercial office space	Temporary office for relocation	\$1,650,000
Majors Creek Recreation Reserve (part)	Renewal endorsed by Council.	Renewal of peppercorn licence over the Council-owned Pat of the Reserve. Endorsed by Council	Public recreation reserve	Public Recreation Reserve	\$1
Bungendore Pool	Lease back to Council		Community swimming pool	Community Swimming Pool	\$1
Lot 1 DP 1167833 - Compulsory acquisition of land for Krawarree RFS shed	Compulsory acquisition of Crown land	Completed	Reserve	Krawarree Rural Fire Services Shed	Land \$7500 plus statutory interest charges \$1919.75=
Queanbeyan Golf Course	Licence – Council Managed Crown Land	Licence Renewed	Golf Course – Sport & Public Recreation	Golf Course – Sport Public Recreation	\$12,500 p.a

Planning agreements

During the 2022-23 financial year, the following planning agreements were in force for Queanbeyan-Palerang Regional Council:

1. Googong Urban Development Planning Agreement.
2. Big Island Mining Pty Ltd Planning Agreement.
3. Jerrabomberra Innovation Precinct Infrastructure Planning Agreement 2020.
4. South Tralee Essential Infrastructure Planning Agreement.
5. Jumping Creek Planning Agreement.
6. Blind Creek Solar Farm Planning Agreement.
7. 18 Mecca Lane, Bungendore.

Of the above, the first two were operational during this period and were complied with.

Details of the operational and non-operational planning agreements are provided as follows:

Googong Urban Development Planning Agreement

This planning agreement was originally executed on 12 January 2012. It was amended on 16 February 2015 by a Deed of Novation and on 13 January 2020 Variation (No. 1) was executed by the parties. A second deed of variation was executed by the parties on 14 May 2020.

This planning agreement applies to the urban release area known as Googong which is approximately 10km south east of the Queanbeyan CBD and at completion will have approximately 6,190 dwellings and employment facilities as well as supporting physical, community and recreational infrastructure/facilities. It provides for the delivery of works, the dedication of land, and other material public benefits in order to provide the necessary infrastructure, facilities and services to support the development on the land within the site and external to it. Examples of infrastructure which have been and/or are to be provided under the agreement include new roads, intersections, recreational facilities, water supply, and sewerage facilities. These are provided in accordance with a Schedule in the planning agreement with timing being triggered by the number of equivalent persons reached for the development at each stage of it. Contributions are provided either in the form of material public benefits or monetary contributions.

Contributions (cash or material public benefits) are required to be paid when a subdivision certificate is issued or when a construction certificate is issued for development, other than a dwelling-house. In the reporting period, six subdivision applications consisting of a total of 346 lots were approved which required contributions and compliance with this planning agreement.

Big Island Mining Pty Ltd Planning Agreement

The Big Island Mining Pty Ltd Planning Agreement applies to the Dargues Gold Mine at Majors Creek. It was executed on 15 February 2013 between the then Palerang Council and Big Island Mining Pty Ltd. It was the subject of a Deed of Amendment executed after public consultation by the parties on 23 April 2023.

It provides for the mining operator to:

1. make a development contribution for the upgrading of sections of the Braidwood to Majors Creek Road (which, at the date of the original Agreement, lay within the Palerang Council Local Government Area) and
2. contribute for the benefit of the Braidwood community (Section 94 Contribution) for the upgrading of facilities at the Braidwood Recreation Ground.

The contributions obligation in regard to Item 2 has previously been met.

In regard to Item 1, an invoice for the required contribution is issued before the end of the financial year. This invoice has been issued for the reporting period.

Jerrabomberra Innovation Precinct Infrastructure Planning Agreement 2020

The Jerrabomberra Innovation Precinct Infrastructure Planning Agreement 2020 was executed on 5 June 2020 and is an agreement between Council, The Village Building Company and Poplars Developments in respect of the future provision of infrastructure at areas known as South Jerrabomberra and West Jerrabomberra. This site is about 12km south west of the Queanbeyan CBD adjoining ACT Hume and at full development will provide for 1,500 dwellings, local employment facilities as well as community and recreational facilities.

The planning agreement establishes a commitment between all parties to collectively contribute to specific infrastructure items in the area to facilitate new residential and employment development. Examples of infrastructure to be provided under the agreement include land, new roads, intersections, water supply, sewerage and high voltage electricity. It was varied by a Deed of Variation executed by all parties on 8 December 2020.

In this case, a number of contribution obligations of the developers have been met. No further contribution obligations arose during the reporting period.

South Tralee Essential Infrastructure Planning Agreement

The South Tralee Essential Infrastructure Planning Agreement also applies to South Jerrabomberra. It was originally executed on 19 June 2018 between Queanbeyan-Palerang Regional Council and Canberra Estates Consortium No 4 Pty.

Its objective is to provide for the:

- provision of sewer and potable water supply infrastructure
- facilities and services (essential infrastructure) to meet the demands of the development and other development within the South Jerrabomberra Urban Release Area including land for these.

Again, most of the contribution obligations under this planning agreement have been met and no further obligations arose during the reporting period.

Jumping Creek Voluntary Planning Agreement 2021

Queanbeyan-Palerang Regional Council and PEET Jumping Creek Pty Ltd have executed a planning agreement in respect of land at 28 Lonergan Drive, Greenleigh known as "Jumping Creek". This was executed on 9 November 2021 following community consultation.

It provides arrangements for PEET to make certain developer contributions to support its proposed development of 218 residential lots at Jumping Creek as follows:

- The rehabilitation and improvement of 47.2ha of land not proposed to be developed for residential uses, and the dedication of this land to Council for future public ownership
- The dedication of 8.7ha of land for active local open space (local park) and embellishment of that land for facilities such as play equipment to the value of \$500,000 and
- Monetary contributions for offsite roads, community services and plan administration and for water and sewer infrastructure to the value of approximately \$4,545,475.

During the reporting period no contribution obligations were required under this planning agreement.

Blind Creek Solar Farm Planning Agreement

The Blind Creek Solar Farm Planning Agreement applies to the Blind Creek Solar Farm about 8km north of Bungendore off Tarago Road. It comprises a 350MWac solar farm and a nominally 300MW/600MWh battery and has been recently granted development consent by the Minister of Planning and Public Spaces' delegate.

Instead of paying contributions under the Council's Contributions Plan, the planning agreement provides for the solar farm to:

- Make a contribution of \$250,000 (as adjusted) to Council for the benefit of the public at the commencement of commercial operation of the Solar Farm. This is to be used for recreational facilities at Bungendore.
- Make annual contributions of \$49,250 (as adjusted) from the commencement of commercial operation of the Solar Farm for a period of 20 years or until operations permanently cease, whichever is the shorter period. This is also to be used for recreational facilities at Bungendore.

During the reporting period no contribution obligations arose under this planning agreement.

18 Mecca Lane, Bungendore

The 18 Mecca Lane, Bungendore Planning Agreement applies to 18 Mecca Lane, Bungendore. It was executed in July and September 2019 between Queanbeyan-Palerang Regional Council and Paul Gerard Niven and Alice Elizabeth Niven. Its objective is to require the developer to make development contributions for water and sewer supply in conjunction with the carrying out of the development.

All contribution obligations have been met and no further action will be taken in regard to this planning agreement.

Environmental upgrades

In 2022-23 Council resolved to facilitate environmental upgrade finance through third party lending bodies. Environmental upgrade finance is a loan for building upgrade works. A lender provides the upfront capital for the works, which the business then repays through Council's rates system over periods of up to 20 years.

Council is in the early stages of implementation of the program and has not entered into an environmental upgrade agreement to date.

Companion Animals

As required by the Companion Animals Regulation, the following information is disclosed:

Required information	Council response
Lodgement of pound data collection returns with the OLG (Survey of council seizures of cats and dogs).	<p>Pound collection data was submitted to the Office of Local Government by the required deadline. During the period the following occurred:</p> <ul style="list-style-type: none"> • Dogs Seized - 124 • Cats Seized - 32 • Cats arriving at Animal Management Facility: 394 <ul style="list-style-type: none"> ◦ Cats released to owner: 19 ◦ Cats sold: 176 ◦ Cats released to Rescue Organisations: 5 ◦ Cats euthanised: 18 ◦ Cats escaped or other: 2 • Dogs arriving at Animal Management Facility: 588 <ul style="list-style-type: none"> ◦ Dogs released to owner: 189 ◦ Dogs sold: 115 ◦ Dogs released to rescue organisations: 14 ◦ Dogs euthanised: 3 ◦ Dogs died while in Council's care: 1 ◦ Other: 0
Lodgement of data about dog attacks with the OLG.	<p>Dog attack data was provided to the OLG by the required deadline. Data included:</p> <ul style="list-style-type: none"> • Dog attacks: 38 • Infringements for Dog Attacks: 25 • Declared Menacing dogs: 9
Amount of funding spent on companion animal management and activities.	<p>Council expended \$651,951 on Companion Animal Management. This included staff costs, training and professional development, maintenance of the Animal Management Facility, office supplies, food, vet services and much more. This did not include maintenance to the Animal Management Facility.</p>
Community education programs carried out and strategies the council has in place to promote and assist the desexing of dogs and cats.	<p>Two desexing vouchers provided to community members facing hardship (one cat and one dog)</p>
Strategies in place for complying with the requirement under s 64 of the CA Act to seek alternatives to euthanasia for unclaimed animals.	<p>To assist with maintaining a low euthanasia rate, Council implements the following strategies:</p> <ul style="list-style-type: none"> • Close relationships with local rescue groups • Weekly promotional email to various rescue groups • Animals promoted on Council's website and social media platforms • Discount microchip rate for rescue groups saving animals <p>As a result, Council euthanasia rates for 2022-23 was 0.5% for dogs and 4.3% for cats</p>
Off leash areas provided in the council area	<p>Council's off lead dog areas are listed on the website at: https://www.qprc.nsw.gov.au/Services/Animals/Find-an-Off-Lead-Dog-Park</p>
Detailed information on fund money used for managing and controlling companion animals in its area	<p>Funds expended during 2022-23 were from Council revenue. Council does not have a specific Animal Management Fund.</p>

Section 7.11 contributions and section 7.12 levies

The details of how developer contributions have been used or extended is outlined in Council's Financial Statements.

Project identification number and description	The kind of public amenity or public service the project relates	Amount of monetary contributions or levies used or expended on project	Percentage of project cost funded by contributions or levies	Amounts expended that have been temporarily borrowed from money to be expended for another purpose under the same or another contributions plan	Value of the land and material public benefit other than money or land	Whether the project is complete
Program 101297 - Rehabilitation Tarago Road	Road	\$1,040,000	100%	Nil	Nil	No
Program 100701 – Rehabilitation and landscaping works. Lascelles Street, Wallace and Ryrie Sts	Road/landscaping	\$244,366	11.74%	Nil	Nil	Yes
Program 104688 - Path - Ellendon St - Finch St to King St	Pathway	\$4,856	4.7%	Nil	Nil	No
Program 100265 - Queanbeyan Civic & Cultural Precinct	Civic building	\$20,394	0.04%	Nil	Nil	No
Program 100749 - Library operations	Library materials	\$398	100%	Nil	Nil	Yes
Program 100959 - Upgrade Bicentennial Hall	Upgrade of Council asset	\$50,916	100%	Nil	Nil	Yes
Program – 205030 - Ellerton Drive Extension principal and interest	Interest and principal of the Ellerton Drive Extension Rd loan	\$3,271,059	77.94%	Nil	\$2,300,000	No
Program 100692 - Bungendore Sports Hub Stage 1	Recreation/sporting infrastructure	\$774,000	15.48%	Nil	Nil	No
Program 104687 - Path - Forster St - Ellendon to Majara Sts	Pathway	\$6,594	4.57%	Nil	Nil	No
Program – 104507 - Path Duncan St to Wallace St and Monkittee St	Pathway	\$279	Unknown	Nil	Nil	Yes

Project identification number and description	The kind of public amenity or public service the project relates	Amount of monetary contributions or levies used or expended on project	Percentage of project cost funded by contributions or levies	Amounts expended that have been temporarily borrowed from money to be expended for another purpose under the same or another contributions plan	Value of the land and material public benefit other than money or land	Whether the project is complete
Program 101297 - Rehab Tarago Road Between Mt Fairy and Goulburn	Road	\$3,422,979	96.41%	Nil	Nil	No
Program 102076 - Bungendore - Roundabout on Malbon St	Roundabout	\$62,009	2.48%	Nil	Nil	Yes
Program 101297 - Rehab Tarago Road Between Mt Fairy and Goulburn	Road	\$3,422,979	96.41%	Nil	Nil	No
Program 102076 - Bungendore - Roundabout on Malbon St	Roundabout	\$62,009	2.48%	Nil	Nil	Yes

In addition Queanbeyan-Palerang Regional Council resolved on the 24 August 2022 (Resolution No. 332/22):

That Council allocate funds to the Lascelles Street Upgrade Project (PJ100701) from the following Section 94 Contributions Plans:

- 1. \$193,359 from the Tallaganda Shire Council Section 94 Contributions Plan No. 3 Roadworks (Kings Highway East) Reserve.*
- 2. \$45,000 from the Tallaganda Shire Council Section 94 Contributions Plan No. 3 Roadworks (Braidwood Village) Reserve.*

This was subsequently actioned.

Corporate Sponsorships

Name of organisation	Relationship	What the sponsor agreed to provide	What Council agreed to provide	Financial commitment to Council	Approx value provided to Council
Shop and win promotion					
Palerang Financial Services (Braidwood & Bungendore Community Bank)	Financial partner/sponsor	Provide financial sponsorship for Christmas Shop & Win 2022	Promotion of business logo on all printed/electronic material relative to Braidwood & Bungendore Christmas Shop & Win promotion	\$4,000	\$4,000
Bungendore Chamber of Commerce & Industry	Financial partner/sponsor	Provide financial sponsorship for Bungendore Christmas Shop & Win 2022	Promotion of business logo on all printed/electronic material relative to Bungendore Christmas Shop & Win promotion	\$3,000	\$3,000
Music by the River					
Icon Water	Business events relationship to bring Canberra symphony orchestra to Music by the River	Event support and resources Marketing resources and opportunities Payment of Canberra Symphony Orchestra performance fee	All event management and resources Traffic management Infrastructure Marketing Staffing and resources	\$40,000	\$60,000
The Q					
Royal Hotel Queanbeyan	Business sponsorship agreement	Co-marketing and advertising in venues On print advertising material Sponsorship of canapés at season launch	Space to advertise Royal Hotel Queanbeyan (RHQ) in the B & Q. TVC each month at RHQ RHQ logo on print advertising Material Flyers at venue Information and meal deal with RHQ to the membership distribution list	\$17000	\$17000

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Name of organisation	Relationship	What the sponsor agreed to provide	What Council agreed to provide	Financial commitment to Council	Approx value provided to Council
Walshs Hotel Queanbeyan	Business sponsorship agreement	Meals for performers Show marketing on the social media pages. Advertising in venue	First option for catering for performers Access to tickets for shows to be used in raffle draws in Trivia. Event support for Give Me Five Event with FM106.3	\$1000	\$1000
Pronto	Business agreement to support each other	Promotion of each business and to provide per-ordered grazing boxes to audience members	Space on our website to advertise Pronto restaurants and the grazing boxes. Opportunities for catering functions when required	As per cost for items	As per cost for items

Appendix 1 - Councillor attendance at Council and Committee Meetings

In September 2018, Council resolved that attendance at meetings by Councillors as delegates and representatives on Council committees, organisational committees, statutory committees, locality committees and advisory committees would be published in the QPRC Annual Report.

Ordinary Council meetings

Ordinary and Extraordinary Council meetings			
Date of meeting	Attended	Apologies	Did not attend
13 July 2022	Cr Winchester , Cr Biscotti, Cr Grundy, Cr Livermore , Cr Preston , Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis, Cr Wilson	Cr Burton	
27 July 2022	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Preston , Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis, Cr Wilson	Cr Livermore	
10 August 2022	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston , Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis , Cr Wilson		
24 August 2022	Cr Winchester , Cr Burton, Cr Livermore, Cr Preston , Cr Taskovski, Cr Webster, Cr Willis , Cr Wilson	Cr Biscotti, Cr Grundy, Cr Ternouth	
14 September 2022	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston , Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis , Cr Wilson		
28 September 2022	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston , Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis , Cr Wilson		
12 October 2022	Cr Winchester , Cr Biscotti, Cr Grundy, Cr Livermore, Cr Preston , Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis , Cr Wilson	Cr Burton	
26 October 2022	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston , Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis , Cr Wilson		
9 November 2022	Cr Winchester , Cr Burton, Cr Grundy, Cr Livermore, Cr Taskovski, Cr Webster, Cr Willis , Cr Wilson	Cr Biscotti, Cr Preston, Cr Ternouth	
23 November 2022	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston , Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis , Cr Wilson		
21 December 2022	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston , Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis , Cr Wilson		

Date of meeting	Attended	Apologies	Did not attend
18 January 2023	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr Preston , Cr Taskovski, Cr Webster, Cr Willis , Cr Wilson		
8 February 2023	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr MacDonald, Cr Preston , Cr Taskovski, Cr Ternouth, Cr Webster, Cr Willis , Cr Wilson		
Note: Cr Ternouth resigned after the 8 February 2023 and was replaced by Cr MacDonald who commenced on 22 February 2023.			
22 February 2023	Cr Biscotti, Cr Burton, Cr Livermore, Cr MacDonald, Cr Taskovski, Cr Webster, Cr Willis , Cr Wilson	Cr Winchester, Cr Grundy, Cr Preston	
8 March 2023	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr MacDonald, Cr Preston , Cr Taskovski, Cr Webster, Cr Willis , Cr Wilson		
22 March 2023	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr MacDonald, Cr Preston , Cr Taskovski, Cr Webster, Cr Willis , Cr Wilson		
12 April 2023	Cr Winchester , Cr Burton, Cr Grundy, Cr MacDonald, Cr Preston , Cr Taskovski, Cr Webster, Cr Willis , Cr Wilson	Cr Biscotti, Cr Livermore	
26 April 2023	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr MacDonald, Cr Preston , Cr Taskovski, Cr Webster, Cr Willis , Cr Wilson		
10 May 2023	Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr MacDonald, Cr Preston , Cr Taskovski, Cr Webster, Cr Willis , Cr Wilson	Cr Winchester	
24 May 2023	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr MacDonald, Cr Preston , Cr Taskovski, Cr Webster, Cr Willis , Cr Wilson		
14 June 2023	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr MacDonald, Cr Preston , Cr Taskovski, Cr Webster, Cr Willis , Cr Wilson		
28 June 2023	Cr Winchester , Cr Biscotti, Cr Burton, Cr Grundy, Cr Livermore, Cr MacDonald, Cr Preston , Cr Taskovski, Cr Webster, Cr Willis	Cr Wilson	

Organisational Committees

Australia Day Community Awards Committee			
Mayor and Cr MacDonald			
Date of meeting	Attended	Apology	Did not attend
6 December 2022	Cr Winchester		

Australia Day Organising Committee			
Mayor			
Date of meeting	Attended	Apology	Did not attend
10 October 2022			Cr Winchester
28 November 2022			Cr Winchester
16 January 2023			Cr Winchester

Dangerous Dog Panel			
Cr Wilson (Cr Biscotti alternate)			
Date of meeting	Attended	Apology	Did not attend
11 October 2022	Cr Wilson		
29 November 2022	Cr Wilson		
28 February 2023	Cr Wilson		

CEO's Performance Review Committee			
Mayor, Deputy Mayor, Cr Willis, Cr Biscotti			
Date of meeting	Attended	Apology	Did not attend
10 October 2022	Crs Biscotti, Livermore, Willis and Winchester		

Statutory Committees

Audit, Risk and Improvement Committee			
Cr Biscotti (Cr Wilson alternate)			
Date of meeting	Attended	Apology	Did not attend
21 September 2022	Cr Biscotti		
29 November 2022	Cr Biscotti		
15 March 2023	Cr Biscotti		
21 June 2023	Cr Biscotti		

Dargues Reef Community Consultative Committee			
Cr Preston (Cr Willis alternate)			
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Integrated Water Cycle Management Project Reference Group			
Cr Wilson			
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Lake George District Liaison Committee			
Cr Webster			
Date of meeting	Attended	Apology	Did not attend
9 February 2023		Cr Webster	
19 June 2023		Cr Webster	

Lake George Bushfire Management Committee			
Cr Webster			
Date of meeting	Attended	Apology	Did not attend
23 August 2022		Cr Webster	
19 September 2022		Cr Webster	
6 December 2022		Cr Webster	
11 April 2023		Cr Webster	

Local Traffic Committee			
Cr Livermore (Cr Winchester alternate)			
Date of meeting	Attended	Apology	Did not attend
9 August 2022		Cr Livermore	
11 October 2022	Cr Livermore		
6 December 2022		Cr Livermore	
7 February 2023	Cr Livermore		
4 April 2023		Cr Livermore	
6 June 2023	Cr Livermore		

Old Cooma Rd Holcim Quarry Consultative Committee			
Cr Willis			
Committee did not meet this financial year.			

Advisory Committees

Braidwood Floodplain Risk Management Committee			
Crs Willis and Winchester			
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Bungendore Floodplain Risk Management Committee			
Crs Grundy and Preston (Cr Willis alternate)			
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Bungendore Town Centre and Environs Committee			
Cr Grundy (Cr Burton alternate)			
Date of meeting	Attended	Apology	Did not attend
18 July 2022	Cr Grundy		
15 August 2022	Cr Grundy		
19 September 2022	Cr Grundy		
17 October 2022	Cr Grundy		
21 November 2022	Cr Grundy		
14 December 2022	Cr Grundy		
27 February 2023	Cr Grundy		
27 March 2023	Cr Grundy		
1 May 2023	Cr Grundy		
22 May 2023	Cr Grundy		

Cultural Development and Public Art Advisory Panel			
Crs Livermore and Preston			
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Disability Access Committee			
Cr Biscotti (Cr Webster alternate)			
Date of meeting	Attended	Apology	Did not attend
27 July 2022	Cr Biscotti		
1 November 2022	Cr Biscotti		
16 March 2023	Cr Biscotti		
14 June 2023	Cr Biscotti and Cr Webster		

Environment and Sustainability Advisory Committee			
Crs Willis and Wilson			
Date of meeting	Attended	Apology	Did not attend
14 December 2022	Cr Willis		
15 February 2023	Cr Willis		
17 April 2023	Cr Willis		
26 June 2023	Cr Willis		

First Nations Consultative Committee			
Cr Willis and Cr Ternouth/Cr MacDonald			
Date of meeting	Attended	Apology	Did not attend
3 August 2022	Cr Willis and Cr Ternouth		
17 October 2022	Cr Willis and Cr Ternouth		

PCYC Advisory Committee			
Crs Winchester (Cr Biscotti alternate)			
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Queanbeyan Flood Management Committee			
Crs Wilson and Livermore			
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

QPRC Heritage Advisory Committee			
Cr Willis (Cr Taskovski alternate)			
Date of meeting	Attended	Apology	Did not attend
7 December 2022	Cr Willis		
12 January 2023	Cr Willis		
9 February 2023	Cr Willis		
9 March 2023	Cr Willis		
11 May 2023	Cr Willis		
8 June 2023	Cr Willis		

Queanbeyan Showground Advisory Committee			
Crs Wilson and Cr Ternouth/Cr MacDonald			
Date of meeting	Attended	Apology	Did not attend
19 December 2022		Cr Wilson	
27 February 2023	Cr Wilson and Cr MacDonald		

Queanbeyan Sporting Gallery Committee			
Cr Livermore			
Date of meeting	Attended	Apology	Did not attend
10 October 2022	Cr Livermore		
12 December 2022	Cr Livermore		
23 January 2023	Cr Livermore		
1 May 2023		Cr Livermore	

Queanbeyan Sports Council			
Crs Wilson and Biscotti (Cr Webster and Cr Taskovski alternate)			
Date of meeting	Attended	Apology	Did not attend
8 August 2022	Cr Wilson	Cr Biscotti	Cr Taskovski
13 February 2023	Cr Biscotti, Cr Livermore, Cr Taskovski and Cr Wilson		
7 November 2023	Cr Taskovski and Cr Wilson	Cr Biscotti	
8 May 2023	Cr Biscotti and Cr Taskovski	Cr Wilson	

Sister City Committee			
Cr Taskovski			
Date of meeting	Attended	Apology	Did not attend
Committee did not meet this financial year.			

Youth Advisory Council			
Cr Winchester (Cr Livermore alternate)			
Date of meeting	Attended	Apology	Did not attend
24 August 2022			Cr Winchester

Appendix 2 – Project update

Project update - Strategic Pillar 1

Project key: * = grant funding carried over from previous financial year. ** = project is reliant on grant funding. *** = Election promise – awaiting confirmation on funding arrangement.

Action	Status	Progress comment	Responsible branch
100184 QBN - Regional Sports Complex - Stage 1	In Progress	Sportsfields complete. Pavillion buildings in progress. Landscaping and tree planting complete. Tiered seating and shade structures in progress. Staff pursuing energy saving grants to install solar panels. Works planned for completion by the end of 2023.	Urban Landscapes
100698 QBN - Stronger Communities \$9m – Aquatic Centre paint and restore	Completed	Painting completed, waiting on hot water system repairs	Transport and Facilities
100749 QPR - Library Purchases Books and Non Books *	Completed	All Library purchases (books and non-books) have been completed.	Libraries, Culture and Children's Services
100966 QBN - Aquatic Centre Renewal Works	Completed	Project completed in 2020-21.	Community and Recreation
104105 BWD - Braidwood Pool Upgrade	In Progress	<p>The Braidwood Pool Upgrade is expected to be completed by November/December 2023.</p> <p>Over 2022-23, a brief summary of updates included:</p> <ul style="list-style-type: none"> • QPRC was appointed as Crown Land Manager (Dedication No. 530070) in September 2022 • Applied for a Construction Certificate in October 2022 and approved in May 2023 • Went out for Tender in January 2023 • At the Council Meeting on Wednesday 22 March 2023, Council decided to - Award the contract to upgrade Braidwood Pool to Rice Constructions Group Pty Ltd for the lump sum price of \$1,239,936 (ex GST). <p>As of 12 July 2023 - Rice Constructions Group Pty Ltd has demolished the old buildings, ordered all the materials and completed the footings for the new buildings.</p>	Community and Recreation
104291 QBN - Aquatic Centre HVAC/Boiler replacement	Complete	New boiler installed	Transport and Facilities
104374 BGD - New Bungendore Pool	Delayed	Staff continuing to complete tender documentation and consultation, pending confirmation adequate funds are available to commence design and construct contract.	Community and Recreation
104453 QBN - Aquatic Centre Upgrade to Change Rooms	Delayed	<p>The Council Resolution from 22 June 2002:</p> <p><i>Council has declined to accept any of the tenders, postponing the project, pending the sourcing of additional grant (or other) funding.</i></p> <p>There is currently \$606,000 in funding for 2023-24 - Project 104453 - QBN Aquatic Centre Upgrade Change Rooms.</p>	Community and Recreation
104663 CF - Captains Flat Pool leak rectification	In Progress	Preparation of a request for tender (RFT) is underway for pool leak rectification and all abilities access into the pool. The RFT will include research of all reports on the status of the pool. The RFT will consider management of the lead contamination at this site.	Urban Landscapes

Action	Status	Progress comment	Responsible branch
104738 BWD - Accessible path and ramp at Braidwood Pool	In Progress	Designs are in progress for a new accessible path connecting the Braidwood Pool entrance with the rear carpark. Design work includes creation of dedicated disabled parking space(s) in the carpark at the end of the accessible path.	Contracts and Projects
104739 QPR - Providing Independent access BWD and QBN Aquatic Centre	In Progress	Procurement complete, purchase order placed. Pods due October 2023.	Urban Landscapes
1008 Advocate for state-wide cat containment laws and expand areas subject to QPRC Cat Containment Policy	Completed	<p>Following a period of public consultation and endorsement by Council, the revised policy which expanded cat containment to include Elm Grove (North Elmslea, Bungendore), Braidwood Ridge, South Jerrabomberra (Tralee) and any future greenfield developments. was published on the QPRC website on 26 April 2023. A copy was provided to developers of Elm Grove (North Elmslea, Bungendore), Braidwood Ridge, South Jerrabomberra (Tralee).</p> <p>Suggested wording for restrictive covenants to be included in future lands sales and subdivisions within these developments was also provided to developers.</p> <p>Work on a draft strategy to possibly expand the policy to all areas of the LGA has not yet commenced. Responsibility for animal management services with Council, and the cat containment policy, has recently changed following an organisational restructure.</p> <p>Animal Management Officers continue to advocate for state-wide cat containment laws through various 'Ranger' networks. The matter is also raised as a regular topic and matter of concern at various Animal Management Officer conferences.</p> <p>Informal discussions have been held, and concerns raised, with the area of the Office of Local Government responsible for the Companion Animals Act and Companion Animals Regulation.</p>	Customer and Communication
1003 Community events (inc Anzac Day, Australia Day, Multicultural Festival, Christmas in July)	Completed	<p>Anzac Day, Australia Day, and the Queanbeyan and Bungendore multicultural festivals and events were held with an increase in participation and attendance by 15%.</p> <p>The introduction of the Bungendore Multicultural Festival in February was a smaller-scale event however well attended.</p> <p>Anzac Day attendance was large with additional support needed for the rural areas that host ceremonies (Majors Creek) and the introduction of a ceremony at Googong.</p> <p>Christmas in July 2023 is looking to be a big day with 175 vendors booked.</p>	Economy, Place and Arts
1007 Complete review of Reconciliation Action Plan	In progress	The Reconciliation Action Plan working group is progressing through the document but there is at least a six month wait from Reconciliation Australia to get it adopted.	Community and Recreation
1001 Volunteering Program	In progress	Being the first year the program has been in operation, the program was positive with 2,549.5 volunteer hours recorded. This equated to 44 volunteers across three areas of Council - Aquatics, Library and Performing Arts.	Community and Recreation
1005 Conduct review of QPRC mobile library bus coverage	In progress	Mobile library statistics have been collected. Decision to continue service as is until end of 2023 at which point it will be revisited.	Libraries, Culture and Children's Services
1004 Undertake a review of current and future community meeting spaces and fees and charges	Completed	<p>This project culminated at the Council Meeting on 28 June 2023 which resulted in:</p> <ul style="list-style-type: none"> 2023/2024 Fees and Charges being adopted The fees were re-configured from four levels to six as below: <ul style="list-style-type: none"> Diamond (new category) 	Community and Recreation

Action	Status	Progress comment	Responsible branch
		<ul style="list-style-type: none"> ○ Emerald (previously Gold) ○ Platinum (previously Silver) ○ Gold (previously Bronze) ○ Silver (previously Office) ○ Bronze (new category) <ul style="list-style-type: none"> • Potential for free use for certain not-for-profit groups if not being used by other hirers. <p>Also during the period:</p> <ul style="list-style-type: none"> • Council endorsed on 26 April 2023 that the use of the Old Braidwood Library by the Braidwood Youth and Performing Arts Association as a no cost hire eligible community group for a trial period of 12 months from 1 July 2023. • Two Councillor Workshops were held – one in August 2022 and one in May 2023 • A Community Meeting was held on 30 August 2022 at AXIS Youth Centre. 	
1002 Community Christmas parties and Carols in the Park	Completed	The event for 2022 was held at Queanbeyan Park with an audience of approximately 500 people. It was an unusually cold evening for the summer. Performances were conducted by local church groups and MC was Michael and Tammy George from Jerrabomberra Community Church.	Economy, Place and Arts
1006 Complete review of QPRC Sports Facilities Strategic Plan	Completed	Updated report complete and reported to Council	Urban Landscapes

Project update - Strategic Pillar 2

Action	Status	Performance comment	Responsible branch
100894 QBN - Monaro St (Lowe to Crawford)	Delayed	An invitation to tender for the detailed design and construction of the proposed work was released, tenders closed on 18 January 2023 and no submissions were received. A report on the future of the project was considered by Council at the 26 April 2023 meeting. A request for a variation from the State Government to extend the time for the project and change the milestones to go forward to a detailed designed.	Economy, Place and Arts
100944 BWD - Braidwood Saleyards upgrade	In Progress	The maintenance and upgrade program of the saleyards is ongoing.	Economy, Place and Arts
104092 QBN - City of Champions Walk	Cancelled	NSW State Government funding for this project was reviewed by the incoming government in early 2023. Funding has been withdrawn.	Economy, Place and Arts
104562 QBN - Monaro Lanes upgrade	Completed	The Monaro Lanes project was successfully completed and acquitted in October of 2022. The project has also taken out two awards in 2023 from the Australian Landscape Architect Awards for Regional Achievement and Small projects.	Economy, Place and Arts
2002 Christmas Shop and Win Promotion	Completed	The Shop & Win promotion was successfully completed for 2022.	Economy, Place and Arts
2005 Review business attraction opportunities in QPRC	Completed	An investment attraction prospectus was completed with the Department of Regional NSW in May 2023. QPRC officers continue to participate in a monthly investment attraction working group with DRNSW. QPRC's investment attraction website has been redesigned and is ready for relaunch.	Economy, Place and Arts
2003 Memorial parks - studies and operational	In progress	Business Plan developed. Studies to support State Significant Development Application continuing	Urban Landscapes
2001 Community Donation Program	Completed	The 2022-23 program has been finalised and preparations are underway for the roll out of the 2023-24 program.	Economy, Place and Arts
2004 Support progression of Molonglo and Monaro Rail Trails, pending resolution of lead contamination issues	In progress	Planning work is continuing for the Monaro Rail Trail. Council officers remain available to assist proponents of the Molonglo Rail Trail, however substantial work is paused until there is clarity surrounding lead contamination.	Economy, Place and Arts

Project update - Strategic Pillar 3

Action	Status	Progress comment	Responsible branch
100285 QBN - Showground Pavillion & Storage	In Progress	Contractors engaged, development application approved and construction certificate released.	Urban Landscapes
100557 BWD - Braidwood Recreation Ground Construction	In Progress	The construction of the cricket practice nets is almost complete. When done, this will see this project finalised.	Urban Landscapes
100692 BGD - Bungendore Sports Hub Stage 1	In progress	<p>The new sports pavilion has recently been completed with connections to water/sewer/electrical services pending. It will cater for sports players on both major sports fields adjacent to the pavilion. The pavilion has four change rooms, five storage sheds, public toilets (including all abilities and ambulant), referee facilities, a first aid room, a canteen and a large social room. A significant part of the project included the land acquisition, which included lands for Halfway Creek Road and additional Utilities land next to the STP. A new Sewer Pump Station (SPS) has been installed to service the site. An RFQ has recently closed with Council due to appoint a contractor to install the service connection lines from the SPS. Essential Energy will be commencing works to install the power supply by the end of this year.</p> <p>The sports fields have undergone remediation over the past few months in preparation for spring growth. Turf remediation involved topdressing and seeding. Additional work to the fields will continue through Spring. Drainage issues at the front and rear of the fields have been addressed, with additional drainage work continuing. The netball courts are complete with lighting. Additional funds have been committed by the Federal Government that would allow the construction of a new netball pavilion. These funds are subject to Council application through the Investing in our Communities (IOC) Program. Upcoming works for netball will see the construction of two turf courts when future funding is sourced.</p>	Urban Landscapes
100891 QBN - Showground buildings refurb	In Progress	Construction certificate approved, Contractor engaged.	Urban Landscapes
104087 QBN- Construction of Googong Sub-Depot	In Progress	Development application approved, Subdivision plans currently being registered.	Urban Landscapes
104245 BWD - Braidwood Recreation Ground Drainage channel	Completed	Channel piped and levelled	Urban Landscapes
104357 QBN - Botanical Garden Project - CBD Masterplan Stage 8	Delayed	Project currently not funded.	Urban Landscapes
104572 BWD - Braidwood Skatepark - BLERF	Completed	Skate park complete and open to public	Urban Landscapes
104598 QBN - Women's Change rooms at Freebody Oval	Completed	Building complete. Handover imminent	Urban Landscapes
104615 QBN - Karabar Netball Courts changerooms	Completed	Project complete and commissioned. Handed over to Netball Club for occupation.	Urban Landscapes

Action	Status	Progress comment	Responsible branch
104649 QBN - Wright Park Amenities	In Progress	Construction commenced, ground floor storage complete, upper floor slab being laid.	Urban Landscapes
104650 QBN - Archery Club	In Progress	Building complete. Awaiting approval for sewer system before commissioning.	Urban Landscapes
104658 NRG - Recreation Area and Main Street	In Progress	Works 95% complete. Road and parking rebuilt and sealed, trees planted, playground installed, BBQ and shelter installed, tennis courts refurbished.	Urban Landscapes
104664 ARA - Community Facility Upgrade	Completed	New toilets built, old toilets demolished. Tank and bore complete	Urban Landscapes
104673 CFL - Sealing of car park at Bowling Club	Completed	Sealing of rear car park to Captains Flat RSL Club for dust mitigation purposes completed with works to seal Miners Road.	Environment and Compliance
104684 CFL - Lead Abatement for Foxlow Parklet	Not Yet Started	The remediation of Foxlow Parklet requires the removal and disposal of a large amount of contaminated soil. Offsite disposal options are limited and costly, however, Council has a commitment from Crown Lands (Legacy Mines) that the waste from Foxlow Parklet can be received at the waste cell which is being constructed on the old mine site. There have been delays with the construction and opening of the waste cell which has led to delays in the Foxlow Parklet remediation works. Council have been advised that the waste cell at the mine site will be open in early 2024 and ready to receive the waste. Accordingly, Council have received an extension to the grant with completion of the works required by 30 June 2024.	Environment and Compliance
104707 QBN - Learn to Ride Facility	Not Yet Started	Awaiting Developers to complete site works	Urban Landscapes
104737 QBN - Family Changing Facilities Queen Elizabeth II Park	In Progress	Procurement complete, order issued. Unit due to arrive October 2023	Urban Landscapes
760502 QPR - Memorial Park Site Studies	In Progress	Design concept developed and ready for workshop. Engagement Plan completed RAP established. Pre-SSDA advisor panel scheduled for August.	Urban Landscapes
3001 Braidwood Structure Plan	In progress	During this period, staff produced a community consultation plan incorporating a wide range of actions which have been largely completed. These included a Councillor workshop, an initial Council report, consultation with internal stakeholders, agency representatives, a presentation to the Queanbeyan Heritage Advisory Committee, two community workshops, two drop in centres, a formal consultation period of 28 days and a briefing to the Heritage Council of NSW. At the end of the period staff were awaiting a submission from the Heritage Council and analysing submissions received with a view to preparing a submissions report to Council.	Land-Use Planning
3002 Adopt Affordable Housing Strategy	Completed	During this reporting period, a wide range of actions were undertaken and completed. These included four Councillor workshops being August 2022 where the consultant presented to Council, December 2022, February 2023 and June 2023, Actions also included various meetings with both internal and external stakeholders, two reports to Council - 23 November 2022 and 28 June 2023, a community consultation period of 60 days, analysis of submissions received by both the consultant and staff and finalisation of the Strategy and background material as well as the development of an implementation plan. The Strategy was adopted	Land-Use Planning

Action	Status	Progress comment	Responsible branch
		by Council on 28 June 2023 and included the implementation plan although this will require a further workshop with Council in order for their input.	
3010 Review proponent lodged scoping proposals and/or planning proposals	In progress	Scoping proposals and proponent lodged planning proposals (often including background studies) are reviewed by staff when they are lodged and after, with each usually requiring meetings with the proponents and in most cases the involvement of state agencies as well as reports to Council. During the period staff received the following; Elm Grove Scoping Proposal Stage 4, North Ashby Scoping Proposal, two scoping proposals for Ashby, background reports for the Bungendore East Planning Proposal, two scoping proposals for South Jerrabomberra, a scoping proposal for the Sunset development at Googong, a planning proposal for Googong being a Housekeeping PP and a planning proposal for the reclassification of Bunyip Park, Googong. In one case at South Jerrabomberra this is completed and close to completion in the case of the reclassification Bunyip Park, In other cases work continues and for the Bungendore examples, work on guaranteeing potable water has limited future action.	Land-Use Planning
3007 Prepare and review Plans of Management for community and Council managed land	Delayed	Staff resources for other projects have resulted in little progress being achieved on this project.	Land-Use Planning
3009 Review all of Council's section 94 or local contribution plans in accordance with the Government's reforms	Not yet started	The government has delayed the implementation of these reforms. Consequently no action in accordance with them has been taken. Staff have recently written the Department of Planning and Environment seeking their recommencement.	Land-Use Planning
3008 Undertake a review of Yarrawlumla Council Section 94 Contribution Plan (No. 2) for Provision of Access Roads to replace with a rural road contribution plan for the LGA	Delayed	Other priorities have resulted in little progress on this project. However the recent recruitment of staff will mean that staff are now available to take this project forward.	Land-Use Planning
3006 Draft appropriate heritage management controls for Braidwood township	In progress	This project is largely reliant on the results of Heritage NSW's 15-Year Management Review of Braidwood and its Setting State Heritage Register Listing. Consequently actions during this reporting period included reviewing and providing feedback on draft milestone two of the project. In addition staff as part of the Discussion Paper on a Braidwood Structure Plan have sought and received feedback in regard to the heritage management controls for Braidwood.	Land-Use Planning
3005 Ensure potential bypass routes are not compromised by incompatible development or future zoning	Not yet started	No action was required on this during the period.	Land-Use Planning
3004 Incorporate the recent Braidwood tree inventory into Council's existing asset management system and pilot use for monitoring and maintaining the urban forest	In progress	Urban Landscapes has been systematically carrying out the inventory of Public Trees in Braidwood, as a pilot project. The inventory will be used as a model to develop a specific Tree Asset Management Plan which can then be rolled out over the rest of the LGA in stages.	Environment and Compliance

Project update - Strategic Pillar 4

Action	Status	Progress comment	Responsible branch
100119 QBN - Googong Water Recycling Plant	In Progress	Stage D works continuing by contractor - expect completion late 2023	Utilities
100123 QBN - Sewage Treatment Plant Upgrade	In Progress	The concept plan has been developed based on design criteria and preferred treatment process and reviewed internally by QPRC staff as well as technical assessors from NSW Dept Planning and Environment and representatives from the ACT Environment Protection Agency. The project is using the Infrastructure Sustainability Council (ISC) rating scheme and aims to achieve an 'Excellent' design rating for the design of the new STP. The design rating submission is 90% complete. The Environmental Impact Statement (EIS) was deemed complete by the ACT Government on 28 June 2023. QPRC will lodge a development application to the ACT Government in the first quarter of the 23-24 financial year. Detailed design is 95% complete and currently being reviewed by QPRC. Council has endorsed the final business case for the project. The final business case as well as the concept design, reference design and the EIS are being jointly funded by QPRC and the NSW Government's Safe and Secure Water Program. Funding for the construction phase remains unconfirmed. An EOI application has been submitted for the Growing Region Program, if successful, this would provide Council with \$15M towards construction.	Contracts and Projects
100148 QBN - Water Telemetry - Radio upgrades	In Progress	Project is continuing along with QCCP works.	Utilities
100183 QBN - Efficient street lighting upgrades	Completed	Installation complete, operational works to continue	Transport and Facilities
100265 QBN - Civic and Cultural Precinct	In Progress	Sewerage works through Lowe Car Park have commenced. Final water connection to the building has commenced. Facade envelopment and roof are complete. Building services are being progressively commissioned Building completion, including part basement handover targeting mid-August. QPRC digital commissioning mid-August to mid-September. Staff relocation planned between early September and mid-October. Library shutdown and relocation planned for early to mid-October. Q Gallery forecast handover in late September. Lowe Car Park sewerage works forecast for completion in late September. Lowe Car Park resurfacing, tree planting, street lights and line marking forecast for completion in late September. Public domain forecast for completion in late September	Contracts and Projects
100359 QPR - Security Project - Access control and key replacement	In progress	Ongoing operation budget. Delay to access control with building sales upcoming	Transport and Facilities
100548 BGD - Bungendore Landfill Reinstatement	Completed	Project complete	Utilities
100701 BWD - Lascelles Street upgrade - SCF	Completed	The engagement under the contract of Shail Construction Pty Ltd was terminated, effective on 29 March 2023. Council took over completion of the work on 29 March 2023. Work is completed and rectification of defects being completed. Invoices and payments are being finalised to	Contracts and Projects

Action	Status	Progress comment	Responsible branch
		subcontractors working on behalf of Council. Former Contractor has made adjudication applications under the Building Security Payments Act which the former Contractor has been partially successful in receiving some additional payments.	
100861 BGD - car park off Ellendon St	Delayed	EV charging unit is on hold pending Bungendore relocation. Once this has been completed this project will be closed.	Contracts and Projects
100862 BWD - Renewal - 88 Wallace St - Carpark	In Progress	Community consultation has commenced requesting feedback on inclusions for the design brief.	Contracts and Projects
100869 QBN - Thorpe to Barracks Flat Dr paths	Delayed	Funding application for 2023-24 not successful	Transport and Facilities
100871 BWD - Monkittee Bridge path	Completed	Project completed	Transport and Facilities
100874 BGD - Develop options report Reschs Creek Bridge	In progress	Project study underway.	Transport and Facilities
100959 QBN - Upgrade Bicentennial Hall	In Progress	Acoustic panel non-compliance to be rectified by the installation of sprinklers as a separate project. Acoustic curtain contribution to be resolved with architect.	Contracts and Projects
100964 QBN - Museum - Refurbishment	In progress	Partly completed. Roof repairs done. Carry forward requested	Transport and Facilities
101002 QPR - Local Roads Renewal	Completed	2022-23 roads to renewal program completed	Transport and Facilities
101004 QPR - Local Road - Resheeting Program	Completed	2022-23 resheeting program completed	Transport and Facilities
101013 QPR - Road to Recovery	Completed	Budget item only completed at PJ101787 Hoskinstown Rd, PJ101788 Little River Road, 101789 Reidsdale Road,	Transport and Facilities
101196 QPR - Traffic Modelling	In Progress	Received updated reports which staff are reviewing. Reports include recommended upgrades to the existing road networks, developer contribution splits for these upgrades and analysing Dunns Creek Road options.	Contracts and Projects
101296 QBN - Crawford, Antill and Erin Intersection Safety Upgrade	In Progress	Contract awarded to JSC Pty Ltd. Construction works complete. Defects to be rectified. Construction works completed, road safety audit undertaken. QPRC has responded to actions. Variation awarded by funding body for dim-by-wire change and TPG Pit Modifications Additional works have been carried out (landscaping, linemarking), and are completed.	Contracts and Projects
101297 BGD - Rehab Tarago Road Between Mt Fairy and Goulburn Mulwaree border	In progress	Project currently underway with sealing of the first stage complete	Transport and Facilities

Action	Status	Progress comment	Responsible branch
101300 QPR - Local Roads Rehabilitation	Completed	Project funded the resurfacing of Araluen Rd and Gibraltar St, Bungendore	Transport and Facilities
101459 QBN - Dunns Creek Road -Design and Land acquisition	In Progress	Consultant engaged for options review of alignment.	Contracts and Projects
101798 BWD - Araluen Road Stabilisation - Reidsdale to Jembaicumbene	Completed	Project completed	Transport and Facilities
101799 BGD - Ellendon Street Stabilisation - King St to Trucking Yard Ln	Not yet started	Project to be undertaken in 2023-24	Transport and Facilities
101800 CFL - Miners Road pavement - Cooper Creek Rd to Old Mines Rd	Not yet started	Works to be completed following completion of mine rehabilitation	Transport and Facilities
101801 BGD - Gibraltar Street - Resurfacing - Molonglo to Ellendon	Completed	Project completed	Transport and Facilities
102006 CFL - Captains Flat Rd	Cancelled	There is no capital works budget for Captains Flat Road as part of the Block Grant Funding. The \$10M grant is being utilised to upgrade this road.	Transport and Facilities
102012 BWD - Cooma Rd/Krawaree Rd	Cancelled	There are no capital works scheduled on Cooma/Krawaree Road funded from the Regional Road Block Grant this financial year.	Transport and Facilities
102064 NER - Nerriga Rd construction and seal - Ningenimble Project	In progress	Project still in design and land acquisition stage	Transport and Facilities
102076 BGD - Roundabout on Malbon St *	In Progress	Works are completed. Finalising land acquisition at 1 Malbon St, Bungendore to be completed.	Contracts and Projects
102088 BWD - Construct Intersection - Nerriga Rd/Kings Highway	In progress	Earthworks and pavement and drainage underway. To be completed in late 2023.	Transport and Facilities
102098 CFL - Captains Flat Road Reconstruction	In progress	Project largely complete (95%) with last section to be finalised by October 2023.	Transport and Facilities
102113 BWD- Cooma Road - Brick Kiln Bridge Replacement	Completed	Bridge constructed and open.	Transport and Facilities
102117 BWD - Cooma Road Stabilisation - Kains Croos Rd to End of seal	Completed	Project completed	Transport and Facilities
104064 QBN - Letchworth Community Centre - Refurbish toilets	Not yet started	Works to be undertaken during 2024.	Transport and Facilities

Action	Status	Progress comment	Responsible branch
104065 QBN - Jerrabomberra Community Centre Property Improvements	In progress	Works have progressed, however further funding is required to complete works.	Transport and Facilities
104078 BWD - Council Offices - Customer Area	Not yet started	Scope being revised and funding requirement to be assessed	Transport and Facilities
104107 QBN - South Jerrabomberra Northern Entry Road	Completed	Works as executed information has been submitted and assets have been capitalised.	Contracts and Projects
104161 BWD - Mayfield Road – Reedy Creek Bridge Replacement	In progress	Works 98% complete, road open to traffic. Removal of old bridge to be completed.	Transport and Facilities
104169 BGD - Mulloon RFS Station – Design and Construction	In Progress	Funding confirmed. Tender documentation prepared and to be released by end of July.	Contracts and Projects
104247 QBN - Rosa St School Pedestrian Upgrade	Complete	Works complete	Contracts and Projects
104299 BWD - Depot - Security gates and repair to workshop	Delayed	Project on hold to determine use of Council Depot land	Transport and Facilities
104300 BGD - Depot Install security gates	Delayed	Fence moved to allow staff parking on Council Land but outside of depot site	Transport and Facilities
104369 BWD - Recreation Ground - extend stormwater pipe to enable skatepark	Completed	Pipes extended	Transport and Facilities
104455 BWD - Bus Shelter Installation	In Progress	Work still ongoing within the grant program	Transport and Facilities
104458 BGD – Bungendore Office Relocation	In Progress	<p>Temporary relocation: Procurement activities have initially been targeted to enable the occupation of the existing 13 Gibraltar</p> <ul style="list-style-type: none"> • Minor Heritage Works applications have been submitted for access ramps to the building and additional aerials. • Strategy for the expansion of the bedsit has been confirmed with procurement to progress in the next reporting period. • Installation of workstations to main building completed • Painting refresh completed • Tree removal completed • Site clearing to accommodate temporary sheds completed • Customer service desk completed and front DDA access ramp completed • Security system installation in progress and will be ready for staff relocation • Records storage/shipping containers and demountable offices installed • Ramp and landing for shipping containers and demountables in progress and due for completion 23 July • Electrical and network cabling completed • Generator installation completed • Removalist booked for move 22/23 July • One team relocated, majority of office to relocate 24 July, customer service to relocate 31 July 	Contracts and Projects

Action	Status	Progress comment	Responsible branch
104495 BWD - Braidwood Showground lighting	In progress	Nearing completion with project near finalisation with some defects to rectify	Transport and Facilities
104496 BWD - Braidwood Showground upgrade electrical supply	In progress	Nearing completion with project near finalisation with some defects to rectify	Transport and Facilities
104506 BWD - Shared path Wallace St to Services Club	Completed	Works completed, unexpended funds returned to Section 94 reserve	Transport and Facilities
104507 BWD - Shared path Duncan St to Wallace St and Monkitee St	Not yet started	Project not yet started, waiting on grant funding to be provided	Transport and Facilities
104508 BWD - Footpath Elrington St between Wilson St and Duncan St	Completed	Works completed, unexpended funds returned to Section 94 reserve	Transport and Facilities
104514 BWD - Wallaces Gap Rd - Back Creek Bridge Replacement	In progress	Review of environmental factors complete, Land acquisition underway. Construction to be undertaken in 2023-24	Transport and Facilities
104515 BWD - River Forest Rd- Mongarlowe River Bridge Replacement	Completed	Bridge complete and open to traffic	Transport and Facilities
104517 BGD - Bridge over Halfway Creek	In progress	Tender has been let and construction underway	Transport and Facilities
104518 NER - Bindi Brook Causeway	Delayed	Project delayed with lack of resources. Project will be completed during 2023-24	Transport and Facilities
104519 QBN - Williamsdale Rd Extend Seal	In progress	Stage 1 complete, stage 2 underway	Transport and Facilities
104568 QPR - Solar and essential battery backup RFS	In progress	Works underway to install solar on Rural Fire Service sheds	Transport and Facilities
104574 ARA - Araluen Campground Fire affected	In progress	90% complete, remaining funds to be rolled over to allow project to be complete in October 2023.	Transport and Facilities
104589 QBN - Braidwood Central School Wilson St Upgrade and Bus Stop relocation	Completed	Construction works for the safety upgrade commenced on Monday 8 of May 2023 and concluded 30 June 2023	Contracts and Projects
104637 CF - Captains Flat Community Hall fire affected	In progress	Works approximately 80% complete and on track for completion in October 2023	Transport and Facilities
104638 CF - Stoney Creek Community Hall Fire affected	In progress	Works approximately 90% complete and on track for completion in October 2023	Transport and Facilities
104639 BGD - Hoskinstown War Memorial Hall Fire affected	In progress	Works nearing completion	Transport and Facilities
104640 QBN - Burra Hall fire affected	Completed	Works completed.	Transport and Facilities

Action	Status	Progress comment	Responsible branch
104641 QBN - Fernleigh Park Hall (NSP) Fire Effected	Completed	Works completed	Transport and Facilities
104645 BWD - Pedestrian Refuge Lascelles-Monkittee	Cancelled	Grant funding submission was not successful – entire program was pulled - new application submitted.	Transport and Facilities
104646 BWD - Pedestrian Refuge Lascelles -Elrington	Cancelled	Grant funding submission was not successful – entire program was pulled - new application submitted.	Transport and Facilities
104648 BGD - Halfway Creek Road	Delayed	Design being finalised with construction in first and second quarter	Transport and Facilities
104659 BWD - Braidwood Showground Solar/Battery	In progress	Project progressing	Transport and Facilities
104660 BWD - Braidwood Showground Toilet Block/Yard Works	In progress		Transport and Facilities
104661 QPR - Generator Connection Points	In progress	Braidwood Showground completed with another three community halls remaining	Transport and Facilities
104662 QPR - Community Halls power connections	In progress	Solar panels funded via grant funding	Transport and Facilities
104686 BGD - Refuge on Ellendon St, north of Forster St	Delayed	Works delayed due to resourcing issues.	Transport and Facilities
104687 BGD - Shared path - Forster, between Ellendon and Majara Sts	Delayed	Works delayed due to resourcing issues.	Transport and Facilities
104688 BGD - Shared path - Ellendon St, from Finch St to King St	Delayed	Works delayed due to resourcing issues.	Transport and Facilities
104690 QBN - Flood funding - Karabar Preschool	Completed	New roof installed and electrical repairs completed	Transport and Facilities
104691 NER - Flood funding - Nerriga Road	Completed	Works finalised	Transport and Facilities
104692 BWD - Flood funding - Reidsdale Road	Completed	Works finalised	Transport and Facilities
104693 BWD - Flood funding - Cooma Rd	In progress	Project 90% complete	Transport and Facilities
104710 BWD - Honeysuckle Creek Bridge Replacement	In progress	Review of environmental factors underway	Transport and Facilities
104711 BWD - Jembaicumbene Bridge 1 Replacement	In progress	Review of environmental factors underway	Transport and Facilities
104712 BWD - Jembaicumbene Bridge 2 Replacement	In progress	Review of environmental factors underway	Transport and Facilities

Action	Status	Progress comment	Responsible branch
104713 BWD - Jembaicumbene Bridge 3 Replacement	In progress	Review of environmental factors underway	Transport and Facilities
104720 QBN - Southbar Road Intersection	In progress	Design complete and estimate completed. Quotations being sought.	Transport and Facilities
104723 BWD - Elrington Street Footpath (Wilson St to Keder St)	Completed	Construction of a new 1.5m wide footpath on Elrington St between Wilson St and Keder St/Braidwood Recreation Ground completed.	Contracts and Projects
104724 BWD - Lascelles St Footpath (Wallace St to Monkitee St)	Completed	Construction of a new 1.5m footpath between Wallace St and Monkitee St/Capital Chemist completed,	Contracts and Projects
104729 BWD - Jerrabattgulla Creek Bridge (Hereford Hall Rd)	In progress	Review of environmental factors underway	Transport and Facilities
104730 BWD - Tantulean Creek Bridge (Little River Road)	In progress	Review of environmental factors underway	Transport and Facilities
104731 BWD - Bedding Ground Creek Bridge (Reidsdale Road)	In progress	Review of environmental factors underway	Transport and Facilities
104732 BWD - Jerrabattgulla Creek Bridge (Jerrabattgulla Rd)	In progress	Review of environmental factors underway	Transport and Facilities
104741 BWD - Shared path Wallace St Braidwood (Coronation Ave)	In Progress	Construction of a new 2m shared path between Ryrie St and Victory St/Ex Servicemen's Club has commenced and is largely completed.	Contracts and Projects
700036 BGD - Jim Gray Bore	Cancelled	Groundwater model abandoned in favour of Q2B pipeline proposal (option 3)- Refer to September 2022 Council meeting	Utilities
700037 BGD - Bungendore East Bore	Cancelled	Groundwater model abandoned in favour of Q2B pipeline proposal (option 3)- Refer to September 2022 Council meeting	Utilities
700038 BGD - Currandooley Clear Water delivery main	Cancelled	Project abandoned due to lack of groundwater. Efforts now focusing on Q2B water pipeline - option 3 of the 2019 IWCM - this project may yet be re-scoped to allow for a new town rising main if the Q2B project comes to fruition.	Utilities
700039 BGD - Days Hill Water Pump Station	Completed	Project completed successfully	Utilities
700040 BGD - North Elmslea Reservoir	Completed	Project complete	Utilities
700041 BGD - North Elmslea Pressure Pump Station	Delayed	Refer to Council decision of May 2023 - project delayed pending develop[er funding and water security. GM authorised to negotiate with preferred tenderer up until 31 March 2024	Utilities
700042 BGD - Currandooley WTP	Cancelled	Project abandoned due to lack of groundwater. Efforts now focusing on Q2B water pipeline - option 3 of the 2019 IWCM	Utilities
700043 BWD - Shoalhaven Pump station and rising main	Not Yet Started	Project likely to be held over while work load focus is on Q2B	Utilities

Action	Status	Progress comment	Responsible branch
700129 BGD - Replace membrane	Completed	Project complete	Utilities
700166 QPR - Water connections – Palerang	Completed	Works completed for the year as received	Utilities
700167 QBN - Water connections – Queanbeyan	Completed	Works completed for the year as received	Utilities
700168 QPR - Sewer connections – Palerang	Completed	Works completed for the year as received	Utilities
700169 QBN - Sewer connections – Queanbeyan	Completed	Works completed for the year as received	Utilities
700191 BGD - Water Treatment Plant Upgrade	Completed	Geobag slab complete. New caustic tank has been delivery and concrete bund constructed. Project complete	Utilities
700193 QBN - Mains	Cancelled	This project is covered by PJ 700297 - Cooma Street and is scheduled for 2023-24	Utilities
700198 QPR - Water Mains	In Progress	Regular connections occurring as private work applications come in.	Utilities
700202 QBN - Telemetry	Completed	Works planned for 2022-23 as planned	Utilities
700203 BGD - STP Stage 1	In Progress	Design engagement underway and due for completion by 30 June 2024	Utilities
700206 BGD - SPS upgrades	Completed	First project complete - SPS4 upgrade	Utilities
700284 BGD - Greenfield Sewer Network Services	Not Yet Started	Still to commence preliminaries. Need for works still dependent on future growth of Bungendore and thus Q2B pipeline	Utilities
700285 QPR - Water Development for Greenfield	In Progress	Key components complete in the Days Hill water pump station and the new North Elmslea Reservoir. Current project is Queanbeyan to Bungendore Bulk water pipeline	Utilities
700287 QPR - Water Pump Stations Upgrades	Completed	Upper Thornton WPS VSDs and actuators changed	Utilities
700289 CFL - Water Treatment Plant renewal	In Progress	PLC upgrade planned for September 2023	Utilities
700294 QPR - Q2B bulk water pipeline	In Progress	Design engagement underway	Utilities
710025 QPR - Old landfills	Not Yet Started		Utilities
710035 NER - Waste Transfer Station	Delayed	Settlement of Araluen and Majors Creek greenwaste question needs to occur first so that model for Nerriga can be informed	Utilities

Action	Status	Progress comment	Responsible branch
710036 BWD - Landfill reinstatement	Not Yet Started	Closure plan to be developed in 2023-24	Utilities
800010 QPR - Plant Replacement Program	Completed	Program complete for 2023-24	Utilities
800020 QPR - Fleet Sales	Completed	Program complete for 2023-24	Utilities
4002 Compete Queanbeyan Integrated Water Cycle Management Plan	In progress	Internal draft prepared	Utilities
4005 Prepare and implement a Community Waste Education Strategy covering schools, general public, business/industry, and initiatives identified in the strategy	In progress	Internal draft prepared	Utilities
4007 Develop and implement a routine bin inspection program to reduce contamination rates in kerbside collection	Completed	Waste compliance officer now employed. Bin inspections ongoing.	Utilities
4009 Investigate the feasibility of a Council owned and operated centralised FOGO facility for the processing and treatment of all FOGO and GO materials received in the LGA. Relocate two staff from the Queanbeyan WAMI to the new facility	Not yet started		Utilities
4012 Dunns Creek Rd - design and land acquisition	In progress	Consultant engaged for options review of alignment. Interim findings to be reported to a Council Workshop before options report is finalised.	Contracts and Projects
4001 Review Unsealed Road Maintenance Policy	In progress	Ongoing review underway	Transport and Facilities
4003 Consider NSW Public Works report on Braidwood's water supply	In progress	Public Works report with Executive for review before presentation to Council	Utilities
4004 Review Council's Fleet Management Directive	Completed	Leaseback Policy review complete.	Utilities
4008 Undertake regular bin audits to ascertain current generation rates, contamination rates and problem areas. Results to be incorporated into education programs	Completed	Program implemented - Council inspection program	Utilities

Action	Status	Progress comment	Responsible branch
4006 Develop an education and routine inspection program to reduce contamination rates at waste facilities	Not yet started	No comment	Utilities
4011 Advocate to NSW Government to address traffic congestion and pedestrian issues at Yass Rd / Bungendore Rd roundabout	Completed	Staff have advocated to NSW Government and TfNSW to address traffic congestion and pedestrian issues at Yass Rd/Bungendore Rd/Ellerton Dr roundabout. TfNSW has provided funding for an interim solution to create additional storage on the Ellerton Dr approach to improve AM congestion, this design also includes creation of a pedestrian refuge on Bungendore Rd. TfNSW has confirmed it has funding to progress the detailed design for the long term solution, the local Member is securing \$10m towards construction of the long term solution. TfNSW to determine cost estimate of the long term solution once detailed design is completed and assess adequacy of the election commitment to provide \$10M.	Contracts and Projects

Project update - Strategic Pillar 5

Action	Status	Progress comment	Responsible branch
100122 QPR - Computer Hardware Replacement Program	In Progress	Ongoing project: During the 12-month period of FY22-23, Digital Deployed 40 tablets/mobile phones.	Digital
100168 QPR - Network Hardware Replacement Program	In Progress	During the 12-month period of FY22-23, Digital Purchased 61 laptops and deployed 45.	Digital
5001 Consider QPRC scholarship program	In progress	Initial internal conversations have commenced and input has been sought from other local government areas. A report will be presented to Council's Executive when details have been obtained.	Workplace and Performance
5002 Develop Local Procurement Plan	Not yet started	Lack of resources impacted our ability to deliver this action. This is proposed to be started in 2023/24	Finance CFO
5004 Advocate for increase to NSW Government rates rebate scheme	Not yet started		Finance CFO
5003 Review QPRC Customer Service Strategy	In progress	<p>A draft strategy document was prepared in 2019 that explored customer service in QPRC and offered a range of ideas to consider as the way forward to enhance customer service operations. However, an internal audit into customer service and complaints handling was not able to locate evidence that the draft was finalised or approved by management. The audit ascertained that whilst the document was not formally approved, some of the recommendations have been implemented.</p> <p>A review of the draft strategy has commenced, with a view to have it updated and formally approved. Work is also underway on an overarching framework that governs the customer service operations. This framework will bring together this draft strategy, service charter and service standards, as well as policies and procedures for customer service and complaints handling.</p>	Customer and Communication