



Disclosure of Interests by Councillors and Designated Persons Return

Important information

The Annual Disclosures by Councillors and Designated Persons' Return" will be completed electronically this year.



ALL DISCLOSURES MUST BE COMPLETED AND SUBMITTED NO LATER THAN 30 SEPTEMBER

This information is being collected for the purpose to comply with clause 4.21 of the [Model Code of Conduct](#).

You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular (see clause 4.23 of the [Model Code of Conduct](#)). Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the council, the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

The information collected on this form will be kept by the CEO in a register of returns. The CEO is required to table all returns at a council meeting.

Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the [Government Information \(Public Access\) Act 2009](#), the [Government Information \(Public Access\) Regulation 2018](#) and any guidelines issued by the Information Commissioner.



To clarify the above statement, all returns are required to be posted on QPRC's Website.

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

Instructions

The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule ONE of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

If this is the first return you have been required to lodge with the CEO after becoming a councillor or designated person, do not complete Parts C, D and I of the return. All other parts of the return should be completed with appropriate information based on your circumstances at the return date, that is, the date on which you became a councillor or designated person.

If you have previously lodged a return with the CEO and you are completing this return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the CEO, you must complete all parts of the return with appropriate information for the period from 30th June of the previous financial year or the date on which you became a councillor or designated person, (whichever is the later date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.

If you have previously lodged a return with the CEO and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12 months period, commencing on 30th June of the previous year to 30th June this year.

If there is insufficient space for all the information you are required to disclose, you must submit/upload an attachment at the end of this form under the appropriate upload sections.



Information on fields where you have nothing to disclose

*In any field that you have nothing to disclose, you are required to insert the word **NIL** in the corresponding box. If the form is submitted with empty boxes, Governance will **return** the form for you to amendment/update.*

Real Property # 1 ?

123 Any Street

Select the Return Period

☐ at the return date

☐ at any time since 30 June

Clear selected answer

Real Property # 2 ?

NIL

Person Making the Disclosure and Date(s) of Return

Name of the person making this disclosure (required)

Katrina Willis

This is my (required)

☒ First Return

☐ Subsequent Return

Section A - Real Property

Identify the street address of each parcel of real property in which I had an interest.

Identify:
The interest - at the return date OR at any time since 30 Jun
The nature of the interest



There are three property fields available. Should you have more than three properties to report, please add them as an attachment at the end of this document.

Select the Return Period - N1 (required)

☒ At the return date.

☐ At any time since the 30th of June.

Real Property - N1

Please add each property, one per line and indicate the nature of the interest.
For Example:
123 Anystreet, Queanbeyan NSW 2620 - Private Home
333 Nostreet, Jerrabomberra NSW 2619 - Investment Property

private home

Select the Return Period - N2

☒ At the return date.

☐ At any time since the 30th of June.

Real Property - N2

Please add each property, one per line and indicate the nature of the interest.

For Example:

123 Anystreet, Queanbeyan NSW 2620 - Private Home

333 Nostreet, Jerrabomberra NSW 2619 - Investment Property

NIL

Select the Return Period - N3

- ☒ At the return date.
☐ At any time since the 30th of June.

Real Property - N3

Please add each property, one per line and indicate the nature of the interest.

For Example:

123 Anystreet, Queanbeyan NSW 2620 - Private Home

333 Nostreet, Jerrabomberra NSW 2619 - Investment Property

NIL

B1 - Sources of Income

Three fields have been provided, if you have more than three sources of income, please upload the information at the end of the form.

Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30th of June.

OR

Sources of income I received from an occupation at any time since 30th of June.

Source of Income - N1 (Category)
(required)

- ☒ Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30th of June.
☐ Sources of income I received from an occupation at any time since the 30th of June.

Source of Income - N1 (Details)
(required)

Identify in this field:

- Description of occupation
- Name/Address of Employer or description of office held (if applicable)
- Name under which partnership conducted (if applicable)

Assistant Director, Riverine Ecology
Murray-Darling Basin Authority, 33 Allara St, Civic ACT 2600

Source of Income - N2 (Category)

- ☒ Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30th of June.
☐ Sources of income I received from an occupation at any time since the 30th of June.

Source of Income - N2 (Details)

Identify in this field:

- Description of occupation

- Name/Address of Employer or
description of office held (if applicable)

- Name under which partnership
conducted (if applicable)

Councillor Allowance, Queanbeyan-Palerang Regional Council

Source of Income - N3 (Category)

- ☒ Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30th of June.
- ☐ Sources of income I received from an occupation at any time since the 30th of June.

Source of Income - N3 (Details)

Identify in this field:

- Description of occupation

- Name/Address of Employer or
description of office held (if applicable)

- Name under which partnership
conducted (if applicable)

NIL

B2 - Sources of Income - Trusts

Three fields have been provided. If you have more than three sources of income, please upload the information at the end of the form.

Sources of income I reasonably expect to receive from a trust in the period: commencing on the first day after the return date and ending on the following 30th of June.

OR

Sources of income I received from a trust since 30th of June.

Source of Income Trusts - N1 (Category)

- ☒ Sources of income I reasonably expect to receive from a trust in the period: commencing on the first day after the return date and ending on the following 30th of June.
- ☐ Sources of income I received from a trust since the 30th of June.

Source of Income Trusts - N1 (Details)

Identify in this field:

- Name and Address of Settlor

- Name and Address of Trustee

NIL

Source of Income Trusts - N2 (Category)

- ☒ Sources of income I reasonably expect to receive from a trust in the period: commencing on the first day after the return date and ending on the following 30th of June.
- ☐ Sources of income I received from a trust since the 30th of June.

Source of Income Trusts - N2 (Details)

Identify in this field:

- Name and Address of Settlor

- Name and Address of Trustee

NIL

Source of Income Trusts - N3 (Category)

- ☒ Sources of income I reasonably expect to receive from a trust in the period: commencing on the

first day after the return date and ending on the following 30th of June.

☐ Sources of income I received from a trust since the 30th of June.

Source of Income Trusts - N3 (Details)

Identify in this field:

- Name and Address of Settlor

- Name and Address of Trustee

NIL

B3 - Sources of Income - Other

Three fields have been provided. If you have more than three sources of income, please upload the information at the end of the form.

Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30th of June

OR

Sources of other income I received at any time since 30th of June

I have other sources of Income
(required)

☒ Yes ☐ No

Source of Income Other - N1 (Category)

☒ Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30th of June.

☐ Sources of other income I received at any time since the 30th of June.

Source of Income Other - N1 (Details)

Identify in this field:

Include description sufficient to identify the person from whom, or the circumstances in which, that income was received.

Australian Ethical Investment Ltd, GPO Box 3993, Sydney NSW 2001. Australian Ethical Australia Shares Fund; Australian Ethical Balanced Fund

Source of Income Other - N2 (Category)

☒ Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30th of June.

☐ Sources of other income I received at any time since the 30th of June.

Source of Income Other - N2 (Details)

Identify in this field:

Include description sufficient to identify the person from whom, or the circumstances in which, that income was received.

Interest earned on term deposits held with Bendigo Bank, PO Box 480, Bendigo VIC 3552 and savings in Beyond Bank, Australia, 100 Waymouth St, Adelaide 5000

Source of Income Other - N3 (Category)

☒ Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30th of June.

☐ Sources of other income I received at any time since the 30th of June.

Source of Income Other - N3 (Details)

Identify in this field:

Include a description sufficient to identify the person from whom or the circumstances in which that income was received.

NIL

Section C - Gifts

If this is your first return

DO NOT COMPLETE THIS SECTION

Section D - Contributions to Travel

If this is your first return


DO NOT COMPLETE THIS SECTION

In the box below please identify the name and address of each person who made **ANY** financial or other contribution to any travel undertaken by me at any time since the 30th of June.

 Three entries have been provided. If there are more than three travel contributions to report, please add an attachment at the end of the document.

Section E - Interests in Positions in Corporations

In this section, provide the name and address of each corporation in which you had an interest or a position held.

 Three reporting fields have been provided. If you have more than three to report, please upload an attachment at the end of this document.

Select the Return Period - N1

- ☒ At the return date.
☐ At any time since the 30th of June.

Name and address of each corporation in which I had an interest or held a position.

NIL

Nature of Interest (if any)

NIL

Description of Position (if any)

NIL

Description of principal object of the corporation, if any (except in the case of a listed company).

NIL

Select the Return Period - N2

☒ At the return date.
☐ At any time since the 30th of June.

Name and address of each corporation in which I had an interest or held a position.

NIL

Nature of Interest (if any)

NIL

Description of Position (if any)

NIL

Description of principal object of the corporation, if any (except in the case of a listed company)

NIL

Select the Return Period - N3

☒ At the return date.
☐ At any time since the 30th of June.

Name and address of each corporation in which I had an interest or held a position.

NIL

Nature of Interest (if any)

NIL

Description of Position (if any)

NIL

Section F - Developer Relationships

Were you a property developer on the return date?
(required)

☐ Yes ☒ No

Were you a close associate of a property developer on the return date?
(required)

☐ Yes ☒ No

Section G - Positions in trade unions and professional or business associations

In this section, provide the name of each trade union, professional or business associations in which you held any position.



Three reporting fields have been provided. If you have more than three to report, please upload an attachment at the end of this document.

Are you a member of a Trade Union and/or professional or business associations (required)

☒ Yes ☐ No

Select the Return Period - N1

☒ At the return date.
☐ At any time since the 30th of June.

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not).

Community and Public Sector Union (CPSU)

Description of the Position

Member only

Select the Return Period - N2

☒ At the return date.
☐ At any time since the 30th of June.

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not).

NIL

Description of the Position

NIL

Select the Return Period - N3

☒ At the return date.
☐ At any time since the 30th of June.

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not).

NIL

Description of the Position

NIL

Section H - Debts

Please provide the name and address of each person to whom I was liable to pay any debt.



Three reporting fields have been provided. If you have more than three to report, please upload an attachment at the end of this document.

Select the Return Period - N1

☒ At the return date.
☐ At any time since the 30th of June.

Name and address of each person to whom I was liable to pay any debt.

Commonwealth Bank of Australia, Queanbeyan Branch, NSW 2620

Select the Return Period - N2

☒ At the return date.
☐ At any time since the 30th of June.

Name and address of each person to whom I was liable to pay any debt.

NIL

Select the Return Period - N3

☒ At the return date.
☐ At any time since the 30th of June.

Name and address of each person to whom I was liable to pay any debt.

NIL

Section I - Disposition of Property



If this is your first return



DO NOT COMPLETE THIS SECTION

Section J - Discretionary disclosures



Three reporting fields have been provided. If you have more than three to report, please upload an attachment at the end of this document.

I have other discretionary disclosures
(required)

☐ Yes ☒ No



In this section



upload any additional information that may be required from Sections A, D, E, G, H and J

Document Upload Section A - Real Estate Property



No uploaded files.

Document Upload Section D - Contributions to Trade Unions



No uploaded files.

Document Upload Section E - Interests in Positions in Corporations



No uploaded files.

Document Upload Section G - Positions in trade unions and professional or business associations



No uploaded files.

Document Upload Section H - Debts



No uploaded files.

Document Upload Section J - Discretionary Disclosures



No uploaded files.

Submission



Submitted on 16 Mar 2022 23:25 by

Katrina Willis



Acknowledgements



None required.

Amendment History



☐ Include deleted

| Application | Title | Status | Outcome | Last Updated |
|-------------|---|----------|----------|--------------|
| 299 | [299] First Return - Disclosures by Councillors and Designated Persons Return - Katrina Willis [this application] | Complete | Approved | 16/03/2022 |

