



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 10 Majara Street, Bungendore on Thursday, 26 April 2018 commencing at 5.30pm.

1. OPENING

ATTENDANCE

Councillors: Cr Overall (Chair), Crs Biscotti, Bray AM, Brown, Harrison, Hicks, Marshall, Noveska, Schweikert, Taylor and Winchester.

Staff: P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice; P Neil, Portfolio General Manager Organisational Capability and S Taylor, Service Manager Finance.

Also Present: W Blakey (Clerk of the Meeting) and L Ison (Minute Secretary).

2. APOLOGIES

There were no apologies.

3. DISCLOSURES OF PECUNIARY INTERESTS

116/18

RESOLVED (Taylor/Biscotti)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Overall declared a less than significant, non-pecuniary interest in Item S1: Stronger Country Communities Fund Round 2 – Additional Projects, stating that his son is a casual employee of the Queanbeyan Golf Club.

4. CONFIRMATION OF MINUTES**4.1 Minutes of the Ordinary Meeting of Council held on 28 March 2018**

117/18

RESOLVED (Taylor/Schweikert)

That the Minutes of the Ordinary Meeting of Council held in the Bungendore Council Chambers on Wednesday 28 March 2018 be confirmed subject to the following amendment:

Item 12.1 – Modification Application – MOD.2014.029 – 744 Bombay Road Bombay: re mover and seconder for resolution 096/18 – replace “Winchester/Harrison” with “Winchester/Hicks”.

The resolution was carried unanimously.

4.2 Minutes of the Planning and Strategy Committee of the Whole held on 11 April 2018

118/18

RESOLVED (Taylor/Schweikert)

That the Minutes of the Planning and Strategy Committee of the Whole held in the Queanbeyan Council Chambers on Wednesday 11 April 2018 be confirmed subject to the following amendment:

Item 3 - Presentations: re speaker Alastair Cooper - replace “Mr” with “Cmdr”.

The resolution was carried unanimously.

5. PRESENTATION BY DEPARTMENTAL OR OTHER REPRESENTATIVES

There were no presentations.

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising.

7. PRESENTATIONS FROM THE GALLERY RELATING TO LISTED ITEMS ON THE AGENDA AND PETITIONS

That following speakers were heard:

Mr Chris Daly – Item 12.1 - South Jerrabomberra Local Infrastructure Contributions Plan 2018

Mr Hugh Howell – Item 12.8 - Delegation for May 2018 Planning and Strategy Committee Meeting to Determine Tenders

Mr John Stahel – Item 14.3 - Braidwood and Curtilage Heritage Advisory Committee Meeting - 12 April 2018

Ms Kirsty Altenburg – Item 14.3 - Braidwood and Curtilage Heritage Advisory Committee Meeting - 12 April 2018

8. MAYORAL REPORT

There was no Mayoral Report.

9. MAYORAL MINUTE

There was no Mayoral Minute.

10. NOTICES OF MOTIONS OF RESCISSION

There were no Notices of Motions of Rescission.

11. NOTICES OF MOTIONS

There were no Notices of Motions.

12. ITEMS FOR DETERMINATION**12.1 South Jerrabomberra Local Infrastructure Contributions Plan 2018**

119/18

RESOLVED (Hicks/Brown)

That Council:

1. Note the outcomes of the recent public consultation in respect of the draft South Jerrabomberra Local Infrastructure Contributions Plan 2018.
2. Adopt the draft plan with recommended changes.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester

Against: Cr Marshall

12.2 Proposed South Tralee Essential Infrastructure Agreement

120/18

RESOLVED (Marshall/Brown)

That Council:

1. Agree to execute the South Tralee Infrastructure Agreement with any minor amendments that may be necessary.
2. Authorise the General Manager/CEO and the Mayor to execute the final South Tralee Infrastructure Agreement.

The resolution was carried unanimously.

12.3 Draft Integrated Plans 2018-21

121/18

RESOLVED (Marshall/Hicks)

That Council:

1. Place the Draft Operational Plan and the Draft Delivery Program as amended on exhibition until 4 June 2018.
2. Consider draft submissions on the exhibited documents at its Ordinary Meeting on 27 June 2018.

The resolution was carried unanimously.

- 122/18 **12.4 2018/2019 QPRC Revenue Policy - QPRC Fees and Charges**
RESOLVED (Bray/Schweikert)
That:
 1. The draft QPRC Revenue Policy as amended be placed on public exhibition for a minimum of 28 days.
 2. The draft QPRC Fees and Charges as amended be placed on public exhibition for a minimum of 28 days.

The resolution was carried unanimously.

- 123/18 **12.5 Draft Activity Attribution and Distribution of Governance Costs Policy**
RESOLVED (Harrison/Taylor)
That Council place the draft Policy on exhibition for 28 days.

The resolution was carried unanimously.

- 124/18 **12.6 Community Engagement Services (Contract 20/2017) Award of Contract**
RESOLVED (Schweikert/Taylor)
That Council:
 1. Reject both tenders for Community Engagement Services for the Queanbeyan STP Project.
 2. Commence negotiations with Tenderer 1, RPS Manidis Roberts Pty Ltd, on the evidence presented in the attached Tender Evaluation Report and in accordance with Clause 178 (4) of the Local Government (General) Regulation 2005.
 3. Provide a further report to Council detailing the outcome of these negotiations.

The resolution was carried unanimously.

- 125/18 **12.7 Queanbeyan River Shared Path and Waterfall Drive Path Design and Construction Tender**
RESOLVED (Harrison/Noveska)
That Council award tender 18/2018 to Tenderer number 1 CB Excavations in the amount of \$1,526,884.25 for the design and construction of the Queanbeyan River shared path, Waterfall Drive path and associated works.

The resolution was carried unanimously.

12.8 Delegation for May 2018 Planning and Strategy Committee Meeting to determine tenders

126/18

RESOLVED (Hicks/Harrison)

That Council delegate to the May 2018 Planning and Strategy Committee meeting the authority to accept a tender for the design and construction of the Captains Flat Rural Fire Station.

The resolution was carried unanimously.

12.9 Land Classifications: Lot 4 DP 1179941 Googong and Lot 8 DP 1228456 Googong

127/18

RESOLVED (Harrison/Marshall)

That in accordance with Section 31(2) of the *Local Government Act 1993* (NSW) Council resolve that the land classifications below be adopted:

1. Lot 4 DP 1179941 (36A Googong Road) Googong – Operational Land
2. Lot 8 DP 1228456 (18 Weatherstone Circuit) Googong – Operational Land

The resolution was carried unanimously.

12.10 Report on the 6 February 2018 meeting of the Audit, Risk and Improvement Committee

128/18

RESOLVED (Marshall/Winchester)

That Council:

1. Note the minutes of the Audit, Risk and Improvement Committee meeting of 6 February 2018.
2. Appoint a second Councillor to the Audit, Risk and Improvement Committee.

For: Crs Biscotti, Brown, Harrison, Hicks, Marshall, Noveska, Overall, Taylor and Winchester

Against: Crs Bray and Schweikert

129/18

RESOLVED (Marshall/Winchester)

Council appoint Cr Harrison to be the second delegate on the Audit, Risk and Improvement Committee and the Terms of Reference be amended to reflect the change of membership.

The resolution was carried unanimously.

12.11 Investment Report - March 2018

130/18

RESOLVED (Bray/Biscotti)

That Council:

1. Note the investment income for March 2018 was \$265,314 bringing the total return on Cash and Cash Equivalent Investments for the 2017/18 Financial Year to \$3,778,273 which is \$317,118 above the year to date budget within the Operational Plan.
2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, and the Local Government (General) Regulation 2005.
3. Adopt the Investment Report for the month of March 2018.

The resolution was carried unanimously.

12.12 Draft Financial Hardship Assistance Policy and Draft Debt Recovery Policy

131/18

RESOLVED (Schweikert/Harrison)

That Council:

1. Place the Financial Hardship Assistance Policy on public exhibition for 14 days prior to adoption subject to submissions.
2. Place the Debt Recovery Policy on public exhibition for 14 days prior to adoption subject to submissions.
3. Note that by adopting these policies, the following policies are rescinded:
 - a) The former Palerang Debt Recovery Policy
 - b) The former Palerang Hardship Policy
 - c) The former QCC Debt Recovery Policy Rates and Charges
 - d) The former QCC Debt Recovery Policy Sundry Debtors

The resolution was carried unanimously.

17. SUPPLEMENTARY REPORTS**12.13 Stronger Country Communities Fund Round 2 - Additional Projects**

132/18

Cr Overall declared an interest in this item and left the Chambers at 6.21pm.

The Deputy Mayor, Cr Hicks, assumed the Chair.

RESOLVED (Harrison/Brown)

That Council endorse the addition of Riverside Sports Field upgrade \$250,000 and Queanbeyan Golf Course Amenities Upgrade \$750,000 to its list of applications for SCCF Round 2 and note it will over subscribe the amount Council is expecting to be allocated.

The resolution was carried unanimously.

Cr Overall returned to the meeting at 6.25pm and assumed the Chair.

13. ITEMS FOR INFORMATION**13.1 Schools Environmental Education**

133/18

RESOLVED (Taylor/Noveska)

That the report be received for information.

The resolution was carried unanimously.

13.2 Environmental Expos 2017-18

134/18

RESOLVED (Schweikert/Taylor)

That the report be received for information.

The resolution was carried unanimously.

13.3 Local Government Emissions Baseline Project

135/18

RESOLVED (Marshall/Noveska)

That the report be received for information.

The resolution was carried unanimously.

14. COMMITTEE REPORTS AND RECOMMENDATIONS**14.1 Local Traffic Committee Meeting - 12 April 2018**

136/18

RESOLVED (Schweikert/Harrison)

That Council:

1. Note the minutes of Local Traffic Committee Meeting held on 6 February 2018.
2. Adopt recommendations LTC 10/18 to LTC 20/18 from the meeting held on 12 April 2018:
 - LTC 10/18 Under the *Roads Act 1993* approve the traffic control plan for the Blacksmiths Lane Food, Art and Beverage – Event in Queanbeyan from 1pm to 10pm Saturday 5 May 2018.
 - LTC 11/18 Under the *Roads Act 1993* approve the traffic control plan for the Seniors Week Bike Display Event in Lowe St Queanbeyan 10am to 1pm 11 April 2018.
 - LTC 12/18 Under the *Roads Act 1993* approve the traffic control plan for the Reconciliation Walk 2018 Event in Queanbeyan 10.15am to 11am 29 May 2018.
 - LTC 13/18 Under the *Roads Act 1993* approve the traffic control plan for the Braidwood Anzac Day Event(s) 5.30am to 7.30am for Dawn Service and 10am to 1pm for Main March, 25 April 2018.
 - LTC 14/18 Under the *Roads Act 1993* approve the traffic control plan for the Queanbeyan Anzac Day Event from 5am to 6.30am for Dawn Service and 9am to 11.30am for Main Service 25 April 2018.

- LTC 15/18 Under the *Roads Transportation Act 2013* approve the replacement of an existing 'No Parking' sign with a "No Stopping' sign at the bus stops on both side of Gorman Drive, Googong as per the design.
- LTC 16/18 Under the *Roads Transportation Act 2013* approve the installation of 'No Stopping' signage on Faunce Street and Australis Place in Queanbeyan as per the design.
- LTC 17/18 Under the *Roads Transportation Act 2013* approve the installation of 'Pick up and Drop off' areas in Donald Road and Alanbar St and implement "no Stopping' signs at intersections in the school zone of Karabar High School as per the design.
- LTC 18/18 Under the *Roads Transportation Act 2013* approve the signage changes as per the design, modified so that the Bus Zone signage in Braidwood on Ryrie St is made consistent with Bus Zone signage on Wilson St (8am – 9.30am and 2.30 - 4.00pm) and that the relocated 45° Parking sign on Wilson St adjacent to resident driveway be installed to ensure no encroachment on resident driveway (Design to show dimension from layback to pole), at Braidwood Central School.
- LTC 19/18 Under the *Road Transport Act 2013* approve the replacement of speed hump (symbolic) sign with 'All traffic turn left' sign and install 'All traffic turn right' sign at the exit intersection of the car park at the Queanbeyan Bus Interchange with the Bus Only area in accordance with the design.
- LTC 20/18 Under the Road Transport Act 2013 approve the installation of new No Parking sign timed from 8.30am – 9.30am on the school side of Gibraltar Street Bungendore west of the school crossing, paint the kerb of the two No Parking areas Blue, install 'Kiss and Ride Area' signs for the No Parking Areas, install four new 'No U-Turn' Signs in the centre median and enhance the kerbside pedestrian blisters as per the Design at Bungendore Public School.

The resolution was carried unanimously.

14.2 QPRC Environment and Sustainability Advisory Committee Minutes - 21 March 2018

137/18

RESOLVED (Marshall/Taylor)

That Council:

1. Note the minutes of QPRC Environment and Sustainability Advisory Committee held on 21 March 2018.
2. Adopt the revised Terms of Reference for the Committee as shown in Attachment 2.
3. Adopt recommendations QPRC ESAC 003/18 to 004/18 from the meeting held on 21 March 2018.

QPRC ESAC 03/18 That QPRC write to the NSW EPA to make them aware of some of the problems associated with the operation of the Container Deposit Scheme in QPRC with a view to resolving them and improving the experience of users and the number and location of outlets with an increased range of containers.

QPRC ESAC 04/18 That QPRC review the Community Climate Change Action Plan.

The resolution was carried unanimously.

14.3 Braidwood and Curtilage Heritage Advisory Committee Meeting - 12 April 2018

MOVED (Marshall/Winchester)

That Council:

1. Note the minutes of the Braidwood and Curtilage Heritage Advisory Committee held on 12 April 2018.
2. Adopt recommendation B&C HAC 003/18 from the meeting held on 12 April 2018.

- B&C HAC 003/18
- a) That Council note the Committee's view that skate elements would not impact on the significant heritage values of Ryrie Park.
 - b) That Council include Ryrie Park in their ongoing investigations for a location for skate elements in Braidwood.

AMENDMENT (Harrison/Schweikert)

That Council:

1. Note the minutes of the Braidwood and Curtilage Heritage Advisory Committee held on 12 April 2018.
2. Note recommendation B&C HAC 003/18 from the meeting held on 12 April 2018.

- B&C HAC 003/18
- a) That Council note the Committee's view that skate elements would not impact on the significant heritage values of Ryrie Park.
 - b) That Council include Ryrie Park in their ongoing investigations for a location for skate elements in Braidwood.

The amendment (of Crs Harrison and Schweikert) was PUT and CARRIED and became the motion.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Schweikert and Taylor
Against: Crs Marshall and Winchester

The motion (of Crs Harrison and Schweikert) was PUT and CARRIED.

138/18

RESOLVED (Harrison/Schweikert)

That Council:

1. Note the minutes of the Braidwood and Curtilage Heritage Advisory Committee held on 12 April 2018.
2. Note recommendation B&C HAC 003/18 from the meeting held on 12 April 2018.

B&C HAC 003/18 a) That Council note the Committee's view that skate elements would not impact on the significant heritage values of Ryrie Park.

b) That Council include Ryrie Park in their ongoing investigations for a location for skate elements in Braidwood.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Schweikert, Taylor and Winchester
Against: Cr Marshall

14.4 Report of the QPRC Consultative Committee on Aboriginal Issues

139/18

RESOLVED (Taylor/Hicks)

That Council:

1. Note the minutes of Consultative Committee on Aboriginal Issues held on 20 March 2018.
2. Note the intention to review the Terms of Reference for the Consultative Committee on Aboriginal Issues.
3. Adopt recommendation CAI 02/18 from the meeting held on 20 March 2018.

CAI 02/18 That the Consultative Committee on Aboriginal Issues supports the review and update of the Reconciliation Action Plan (RAP) as a key plan in the Council's strategic framework, and when complete, will seek the new RAP to be endorsed by Reconciliation Australia.

The resolution was carried unanimously.

14.5 Report of the Youth Advisory Committee

140/18

RESOLVED (Taylor/Biscotti)

That Council:

1. Note the minutes of Youth Advisory Committee held on 19 March 2018.
2. Note recommendations YAC 01/18 and YAC 03/18 from the meeting held on 19 March 2018:

YAC 01/18 That the Youth Advisory Committee explore opportunities for regional music or similar events to engage young people in the QPRC region.

YAC 03/18 That the Youth Advisory Committee plays an active role in future Youth Week planning, participation and promotion across the region, working with Youth Centres, Schools, Libraries and Community groups.

3. Adopt recommendation YAC 02/18 from the meeting held on 19 March 2018:

YAC 02/18 That a Youth Committee Trust Account to be set up in the QPRC finance system with revenue and expenditure capacity.

The resolution was carried unanimously.

14.6 Report of the Access Committee

141/18

RESOLVED (Bray/Marshall)

That:

1. The report of the Access Committee held on Friday 23 March 2018 be received and recommendations considered.
2. Council adopt recommendations DAC 01/18 – DAC 03/18 from the meeting held on 23 March 2018.

Recommendations:

DAC 01/18 That DIAP recommendations as approved by Council resolution 143/17 be progressed through a planned implementation process by Community Development team members. Items recommended for Budget funding to be proposed for inclusion in Council's Delivery Plan and Operational Plan.

DAC 02/18 That options for a pedestrian crossing on Campbell Street Queanbeyan be considered by Council.

DAC 03/18 That the QPRC Communication and Customer Services team promote and educate the community around reporting processes for any issues with accessibility in the QPRC area. This includes via the website, by phone or email, via a smartphone app or in person at Customer Service centres.

The resolution was carried unanimously.

- 142/18 **14.7 The Q Board Meeting - March 2018**
RESOLVED (Harrison/Taylor)
That Council note the minutes of The Q Board held on 26 March 2018.

The resolution was carried unanimously.

15. DELEGATES' REPORTS

Cr Harrison reported he had attended a number of events in his capacity as a Councillor but only the ANZAC service in Braidwood as a formal delegate.

Cr Bray reported on his attendance at the dawn ANZAC service in Jerrabomberra.

Cr Taylor reported on her attendance at the sod turning at the Anglican School in Googong.

Cr Schweikert reported on his attendance at the following:

- Citizenship Ceremony
- Bungendore annual ANZAC dinner
- ANZAC service in Bungendore

Cr Overall reported on his attendance at the various ANZAC services around Queanbeyan:

- Dawn service
- Morning service
- Cemetery service
- George Forbes House service

16. RESPONSES TO COUNCILLORS' QUESTIONS

- 143/18 **16.1 Responses to Councillors' Questions**
RESOLVED (Marshall/Harrison)

That the report be received for information.

The resolution was carried unanimously.

18. MATTERS OF WHICH NOTICE HAS NOT BEEN GIVEN BUT RULED BY THE CHAIR TO BE CONSIDERED

There were no matters.

19. COUNCILLORS' QUESTIONS FOR NEXT MEETING

1. Cr Marshall enquired on the process for residents to report damage that is a result of the construction work on the Ellerton Drive extension.
2. Cr Marshall enquired on the progress of the Councillor Professional Development and the Councillor site visits.

3. Cr Marshall enquired as to when the briefing will be held on the road junctions that RMS are making changes to including Lanyon Drive, Yass Road etc.
4. Cr Schweikert referred to the Elmslea Ponds in Bungendore stating the eastern pond appears to draining rapidly and requested Council investigate this. He also enquired if the ponds could be added to the fishing stocking program.
5. Cr Schweikert enquired about the new furniture for the Bungendore Council Chambers. The CEO/General Manager advised the furniture has been ordered.
6. Cr Schweikert requested a discussion be held on fencing regulations in the LEP when residential land abuts rural land.

20. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Overall advised that there were items on the Agenda that should be dealt with in Closed Session. Cr Overall then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

PRESENTATIONS

There were no presentations.

144/18

RESOLVED (Harrison/Bray)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 20.1 Writing Off Water Usage Accounts Due to Undetectable Leaks

".Item 20.1 is confidential in accordance with s10(A) (a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 20.2 Potential Land Acquisition

".Item 20.2 is confidential in accordance with s10(A) (c) (di) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 20.3 Noise Attenuation

"Item 20.3 is confidential in accordance with s10(A) (f) (g) of the Local Government Act 1993 because it contains details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property; AND advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 7.10pm to discuss the matters listed above.

The meeting returned to Open Session at 7.34pm by virtue of Resolution No. 148/18 made in Closed Session.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

20.1 Writing Off Water Usage Accounts Due to Undetectable Leaks

That Council write off a total of \$4,476.40 in water usage charges for the properties listed in the report.

20.2 Potential Land Acquisition

That Council authorise the CEO/General Manager to progress the land acquisition as outlined in the report.

20.3 Noise Attenuation

That Council agree to the noise attenuation measures proposed in this report.

The time being 7.35 pm, Cr Overall announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL
MAYOR
CHAIRPERSON**