



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Council Chambers, 10 Majara Street, Bungendore on Wednesday, 28 March 2018 commencing at 5.30pm.

## 1. OPENING

### ATTENDANCE

**Councillors:** Cr Overall (Chair), Crs Biscotti, Bray AM, Brown, Harrison (from 5.36pm), Hicks, Marshall, Noveska, Schweikert, Taylor and Winchester.

**Staff:** P Tegart, CEO/General Manager; M Thompson, Portfolio General Manager Natural and Built Character; P Hansen, Portfolio General Manager Community Connections; J Richards, Portfolio General Manager Community Choice; P Neil, Portfolio General Manager Organisational Capability and S Taylor, Service Manager Finance.

**Also Present:** W Blakey (Clerk of the Meeting) and L Ison (Minute Secretary).

## 2. APOLOGIES

There were no apologies.

## 3. DISCLOSURES OF PECUNIARY INTERESTS

089/18

### **RESOLVED (Schweikert/Taylor)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Marshall declared a less than significant pecuniary interest and non-pecuniary interest in Item 11.1 - Construction of Captains Flat Fire Station, stating he is a member of the Captains Flat Rural Fire Brigade and neighbour of the proposed site.

**4. CONFIRMATION OF MINUTES**

**4.1 Minutes of the Ordinary Meeting of Council held on 28 February 2018**

090/18

**RESOLVED (Taylor/Hicks)**

That the Minutes of the Ordinary Meeting of Council held in the Bungendore Council Chambers on Wednesday 28 February 2018 be confirmed.

The resolution was carried unanimously.

**4.2 Minutes of the Planning and Strategy Committee of the Whole held on 14 March 2018**

091/18

**RESOLVED (Schweikert/Hicks)**

That the Minutes of the Planning and Strategy Committee of the Whole meeting held in the Queanbeyan Council Chambers on Wednesday 14 March 2018 be confirmed.

The resolution was carried unanimously.

**5. PRESENTATION BY DEPARTMENTAL OR OTHER REPRESENTATIVES**

There were no presentations.

**6. BUSINESS ARISING FROM THE MINUTES**

There was no business arising.

**7. PRESENTATIONS FROM THE GALLERY RELATING TO LISTED ITEMS ON THE AGENDA AND PETITIONS**

The following presenter was heard:

Ms Debbie Simms - Item 12.2 - Stronger Country Communities Fund Round 2

Cr Harrison joined the meeting at 5.36pm

**8. MAYORAL REPORT**

There was no Mayoral Report.

**9. MAYORAL MINUTE**

**9.1 Donation Tathra Bushfire Appeal**

092/18

**RESOLVED (Overall)**

That Council make a donation of \$10,000 to the Bega Valley Shire Council's Mayoral Appeal Fund (Tathra Bushfire Appeal).

The resolution was carried unanimously.

**10. NOTICE OF MOTION OF RESCISSION**

There were no Notices of Motion of Rescission.

**11. NOTICES OF MOTIONS**

**11.1 Construction of Captains Flat Fire Station**

Cr Marshall declared an interest in this item of business and left the meeting at 5.37pm.

093/18

**RESOLVED (Hicks/Schweikert)**

That Council:

1. Continue to work with the Rural Fire Service to expedite the construction of the Captains Flat Fire Station.
2. Receive a report on the outcome of negotiations with the Rural Fire Service.

The resolution was carried unanimously.

Cr Marshall returned to the meeting at 5.46pm.

**11.2 Ambulance Station for Bungendore**

094/18

**RESOLVED (Schweikert/Hicks)**

That Council:

1. Prepare an information report to the Council Meeting in May on Council and Crown land in Bungendore that could accommodate and service a NSW Ambulance Station, and any efforts required to remediate the site.
2. Identify any land that could be more useful and fit for purpose that Council/the Crown does not own.

The resolution was carried unanimously.

**11.3 Council Agenda Items**

095/18

**RESOLVED (Marshall/Schweikert)**

That Council request:

1. The CEO/General Manager to include in the business papers for Council Ordinary meetings the agendas and business papers for forthcoming meetings of the Canberra Region Joint Organisation (when available), and minutes of the most recent meeting of CBRJO.
2. The Mayor request each Councillor to report orally to Council meetings on their recent attendance and any significant matters from meetings at which they are Council's delegate.

The resolution was carried unanimously.

**12. ITEMS FOR DETERMINATION**

**12.1 Modification Application - MOD.2014.029 - 744 Bombay Road, Bombay**

**MOVED (Winchester/Hicks)**

1. That modification application MOD.2014.029 for a dwelling and garage at Lot 1 DP573146, 744 Bombay Road, Bombay be approved subject to condition numbers 57 to 99 (inclusive) being deleted and substitute conditions 57 to 68, as provided in Attachment 2 of this report, be applied.
2. That in approving this modification application Council note:
  - a. The original engineering assessment of the DA contained some assumptions that the development was possibly creating additional lots or a subdivision.
  - b. The conditions required significant works to be carried out on property not directly connected to the subject lot and which are considered unreasonable in the circumstances.

Cr Harrison foreshadowed a CONTRARY motion: ["That the modification be refused."]

Following discussion, the motion (of Crs Winchester and Hicks) was PUT in an amended form and CARRIED.

096/18

**RESOLVED (Winchester/Harrison)**

That:

1. Modification application MOD.2014.029 for a dwelling and garage at Lot 1 DP573146, 744 Bombay Road, Bombay be approved subject to condition numbers 57 to 99 (inclusive) being deleted and substitute conditions 57 to 68, as provided in Attachment 2 of this report, be applied.
2. In approving this modification application Council note:
  - a. The original engineering assessment of the DA contained some assumptions that the development was possibly creating additional lots or a subdivision.
  - b. The conditions required significant works to be carried out on property not directly connected to the subject lot and which are considered unreasonable in the circumstances.
3. The applicant be encouraged to negotiate the right of way on the existing road or relocate the road reserve, and Council assist those discussions with the relevant stakeholders.

For: Crs Biscotti, Brown, Hicks, Marshall, Noveska, Overall and Winchester

Against: Crs Bray, Harrison and Taylor  
Cr Schweikert (did not vote)

**12.2 Stronger Country Communities Fund Round 2**

097/18

**RESOLVED (Brown/Schweikert)**

That Council:

1. Endorse the following projects in principle, and staff continue preparing the scope following discussions with the local Member, John Barilaro MP, under the Stronger Country Communities Fund – Round 2:
  - a. Queanbeyan River Walk Stage 2 - \$800,000
  - b. Bungendore Sports Hub Stage 2 - \$1,000,000
  - c. Braidwood Recreation Area Stage 2 - \$350,000
  - d. Ryrie Park Braidwood - \$740,000
  - e. Queanbeyan Showground - \$650,000
2. Delegate authority to the Planning and Strategy Committee of the Whole meeting to determine the projects to be submitted.

The resolution was carried unanimously.

**12.3 NSW Regional Sporting Infrastructure Fund**

098/18

**RESOLVED (Hicks/Schweikert)**

That Council lodge an Expression of Interest with the Regional Sporting Infrastructure Fund for the Queanbeyan Regional Sports Complex Stage 1, comprising sporting fields for football (soccer) and hockey and associated parking and amenities.

The resolution was carried unanimously.

**12.4 Googong Catchment Management Plan**

099/18

**RESOLVED (Marshall/Biscotti)**

That Council become a partner on the steering committee for the development of the Googong Actions for Clean Waters Plan.

The resolution was carried unanimously.

**12.5 Cities Power Partnership**

**MOVED (Schweikert/Taylor)**

That Council refer the former Queanbeyan City Council and Palerang Climate Change plans to the QPRC Environment and Sustainability Advisory committee for merging and updating, then presentation to Council for potential adoption.

**AMENDMENT (Marshall/Brown)**

That Council:

1. Apply for the third-round intake to become a Power Partner and pledge to take 5 key actions across renewable energy, efficiency, transport and working together.
2. Refer the former Queanbeyan City Council and Palerang Climate Change plans to the QPRC Environment Sustainability and Advisory committee for merging and updating, then presentation to Council for potential adoption.

The amendment (of Crs Marshall and Brown) was PUT and LOST.

For: Crs Brown, Harrison, Marshall, Noveska and Winchester  
Against: Crs Biscotti, Bray, Hicks, Overall, Schweikert and Taylor

The motion (of Crs Schweikert and Taylor) PUT and CARRIED.

100/18

**RESOLVED (Schweikert/Taylor)**

That Council refer the former Queanbeyan City Council and Palerang Climate Change plans to the QPRC Environment Sustainability and Advisory committee for merging and updating, then presentation to Council for potential adoption.

For: Crs Biscotti, Bray, Brown, Harrison, Hicks, Noveska, Overall, Schweikert and Taylor  
Against: Crs Marshall and Winchester

**12.6 QPRC Liquid Trade Waste Policy**

101/18

**RESOLVED (Taylor/Marshall)**

That Council adopt the QPRC Liquid Trade Waste Policy and note the associated Code of Practice.

The resolution was carried unanimously.

**12.7 Award of Tender 15/2018 - Traffic Management Services**

102/18

**RESOLVED (Marshall/Bray)**

That Council award the following organisations as pre-qualified suppliers to the 15/2018 Traffic Management Services contract:

- Tenderer B – Care Traffic Pty Ltd
- Tenderer C – Complete Traffic Solutions
- Tenderer D – Integrated Engineering Pty Limited (technical traffic services only.)
- Tenderer E – K&D Traffic Management Pty Ltd
- Tenderer F – Real Traffic Solutions
- Tenderer H – Stop Slow Traffic Control (NSW) Pty Ltd
- Tenderer I – Titanium Traffic Management

The resolution was carried unanimously.

**12.8 Investment Report - February 2018**

103/18

**RESOLVED (Harrison/Marshall)**

That Council:

1. Note the investment income for February 2018 was \$298,286 bringing the total interest earned on Cash and Cash Equivalent Investments for the 2017/18 Financial Year to \$3,512,959 which is \$493,633 above the year to date budget within the Operational Plan.
2. Note the investment portfolio has been made in accordance with the Local Government Act 1993, and the Local Government (General) Regulation 2005.
3. Adopt the Investment Report for the month of February 2018.

The resolution was carried unanimously.

**12.9 QPRC Annual Financial Statement - 13th May 2016 through 30th June 2017**

104/18

**RESOLVED (Bray/Noveska)**

That Council adopt the 2016/17 Financial Statements and accept the Auditor's Reports, as submitted by the Audit Office of NSW.

The resolution was carried unanimously.

**12.10 Request for Donation - Araluen Recreation Ground Reserve Trust**

105/18

**RESOLVED (Harrison/Brown)**

That Council, in accordance with Clause 2.6.3(e) of the QPRC Donations Policy, approve a donation of \$3,316.10 to the Araluen Recreation Ground Reserve Trust, being equivalent to the fees and charges associated with the approved development application for a new public toilet block on the Araluen Recreation Ground.

The resolution was carried unanimously.

**12.11 QPRC Waste Strategy Working Group**

106/18

**RESOLVED (Marshall/Harrison)**

That Council:

1. Adopt the attached Terms of Reference for the Waste Strategy Working Group.
2. Adopt the following membership for the Waste Strategy Working Group:
  - a. Councillors – two (2)
  - b. Residential Users (Urban) – two (2)
  - c. Residential Users (Rural) – two (2)
  - d. Business and Industry Users – two (2)
  - e. Service Manager, Utilities (or their delegate) – one (1)
  - f. ACT Environmental Protection Authority – one (1) non-voting
  - g. NSW Environmental Protection Agency – one (1) non-voting
3. Appoint two (2) Councillors to the Waste Strategy Working Group, with one (1) appointed as the Chair.
4. Request the CEO/General Manager invite expressions of interest to fill the Residential Ratepayer positions of the Waste Strategy Working Group.
5. Request the CEO/General Manager write to local business and industry groups to invite expressions of interest to fill the Business/Industry Users positions of the Waste Strategy Working Group.

The resolution was carried unanimously.

107/18

**RESOLVED (Noveska/Biscotti)**

That Council appoint Cr Harrison as Chair of the Waste Strategy Working Group.

The resolution was carried unanimously.

108/18

**RESOLVED (Taylor/Hicks)**

That Council appoint Cr Schweikert as a voting member of the Waste Strategy Working Group.

The resolution was carried unanimously.

109/18

**RESOLVED (Harrison/Winchester)**

That Council appoint Cr Marshall as an observer/non-voting member of the Waste Strategy Working Group.

The resolution was carried unanimously.



**12.12 Smart Cities (Parking) - Queanbeyan**

110/18

**RESOLVED (Brown/Schweikert)**

That Council:

1. Enter into a licence with NSW Police to occupy 30 carspaces in Morisset carpark for up to 18 months.
2. Note NSW Police is responsible for installation (and removal if required) of boom gate, lighting and security fencing around those spaces.
3. Allocate 4 on-street carspaces in Morisset Street for first response vehicles.
4. Assign the lease/contribution income, together with carparking s94 funds and grants to procure and install smart parking and electroboards to guide the public to available carspaces in the Queanbeyan CBD.
5. Note program of patrols of timed offstreet carparks will increase to improve turnover of carspaces.

The resolution was carried unanimously.

**13. ITEMS FOR INFORMATION**

There were no items for information.

**14. COMMITTEE REPORTS AND RECOMMENDATIONS**

**14.1 QPRC Heritage Advisory Committee Minutes - Meeting Held 22 February 2018**

111/18

**RESOLVED (Schweikert/Marshall)**

That Council:

1. Note the minutes of QPRC Heritage Advisory Committee held on 22 February 2018.
2. Adopt recommendation QPRC HAC 001/18 from the meeting held on 22 February 2018:

QPRC HAC 01/18 That the terms of reference should include the following changes for future consideration:

- 1) The Portfolio General Manager is not a voting member of the Committee.
- 2) Meetings will be monthly or as required.
- 3) A quorum will be half the appointed members plus 1.

The resolution was carried unanimously.

**14.2 QPRC Heritage Advisory Committee Minutes - Meeting Held 15 March 2018**

112/18

**RESOLVED (Schweikert/Harrison)**

That Council:

1. Note the minutes of QPRC Heritage Advisory Committee held on 15 March 2018.
2. Adopt recommendations QPRC HAC 002/18 to QPRC HAC 003/18 from the meeting held on 15 March 2018.

QPRC HAC 002/18 That the Terms of Reference for the Committee be altered to include the following changes:

- 1) The Committee include two Councillors.
- 2) The Committee also include four community representatives plus a representative of the local heritage society.
- 3) Meetings will be held monthly on Thursdays or as required.
- 4) A quorum will be half the number of appointed members plus one.

QPRC HAC 003/18 That the Committee:

- 1) Endorse the staff recommendations for acceptance of the Heritage Award applications presented to the meeting.
- 2) That the applications be progressed to Council for the granting of the awards of \$1,000 to applicants in Categories 1 and 2 and a certificate to the winner of Category 3.

The resolution was carried unanimously.

**14.3 Braidwood and Curtilage Heritage Advisory Committee Meeting - 8 March 2018**

113/18

**RESOLVED (Marshall/Schweikert)**

That Council:

1. Note the minutes of the Braidwood and Curtilage Heritage Advisory Committee held on 8 March 2018.
2. Adopt recommendation B&C HAC 002/18 from the meeting held on 8 March 2018.

B&C HAC 002/18 That changes to the draft Terms of Reference including the following be submitted to Council for adoption:

Dot point 3 to read – Works involving external alterations to public buildings, spaces or buildings used for religious and civic purposes which are a listed heritage item and where the proposed work will be visible from a public street or place.

The resolution was carried unanimously.

**14.4 Minutes of the Environment and Sustainability Advisory Committee Meeting - 19 February 2018**

114/18

**RESOLVED (Marshall/Noveska)**

That Council:

1. Note the minutes of Environment and Sustainability Advisory Committee held on 19 February 2018.
2. Adopt recommendations EAC01/18 to EAC02/18 from the meeting held on 19 February 2018.

EAC01/18 - That Council amend the Terms of Reference to allow an additional three (3) community representatives to be included in the members of the Committee to acknowledge the large geographical area of the LGA and the number of interested environmental and sustainability organisations located within it, and that invitations for these representatives be sought.

EAC02/18 - That Council give consideration to developing a Community Sustainable Action Policy.

The resolution was carried unanimously.

**15. DELEGATES' REPORTS**

Cr Harrison reported on his attendance at the Dargues Reef Community Consultative meeting.

Cr Overall reported on the Lake George Bushfire Management Committee's draft Bushfire Risk Management Plan that is currently on public exhibition.

Cr Schweikert reported on his attendance at the following:

- Bungendore War Memorial's book launch
- Ambulance station announcement for Bungendore

**16. RESPONSES TO COUNCILLORS' QUESTIONS**

**16.1 Responses to Councillors' Questions**

115/18

**RESOLVED (Taylor/Schweikert)**

That the report be received for information.

The resolution was carried unanimously.

**17. MATTERS OF WHICH NOTICE HAS NOT BEEN GIVEN BUT RULED BY THE CHAIR TO BE CONSIDERED**

There were no matters.

**18. COUNCILLORS' QUESTIONS FOR NEXT MEETING**

1. Cr Marshall enquired if Council had received any complaints following the rave party at Fyshwick Warehouse on Dairy Road on Friday 23 March 2018. The Portfolio General Manager Natural and Built Character advised that Council had received no complaints.

**19. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

There were no matters.

The time being 6.49pm, Cr Overall announced that the Agenda for the meeting had now been completed.

**CR TIM OVERALL  
MAYOR  
CHAIRPERSON**