



# Ordinary Meeting of Council

## AGENDA

27 April 2022

Commencing at 5.30pm

**Queanbeyan Council Chambers  
253 Crawford Street  
Queanbeyan**

**Despite the easing of COVID restrictions, it should be noted that there is a limited number of public gallery seats available in the Chambers. Presentations can be made in writing or via Zoom. A live stream of the meeting can be viewed at:**

**<http://webcast.qprc.nsw.gov.au/>**

### **Statement of Ethical Obligations**

The Mayor and Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the council term to undertake their civic duties in the best interests of the people of Queanbeyan-Palerang Regional Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

The Mayor and Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.

**On-site Inspections - Nil**

Queanbeyan-Palerang Regional Council advises that this meeting will be webcast to Council’s website. Images and voices of those attending will be captured and published.

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|           |   |    |
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| <b>3</b>  | <b>APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS</b>   |    |
| <b>4</b>  | <b>CONFIRMATION OF MINUTES</b>  |    |
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**Confidential - Not for Publication**

**16 REPORTS FOR CLOSED SESSION**

16.1 Inclusion of Positive Covenant over Land in Deed of Agreement with Googong Sports Club & Googong Township

*Item 16.1 is confidential in accordance with s10(A) (a) (di) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors); AND commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

**17 CONCLUSION OF THE MEETING**

**LIST OF ATTACHMENTS**

**Open Attachments**

- Item 9.1 Development Application - DA.2021.1537 - Subdivision - 47 Torrens Title Residential Lots and 2 Lots for Public Reserves; Creation of a Public Laneway - 10 Elkhorn Road, Tralee
- Attachment 1 DA.2021.1537 - Section 4.15 Assessment - Matters for Consideration - 10 Elkhorn Road Tralee (Under Separate Cover)*
- Attachment 2 DA.2021.1537 - Subdivision and Landscape Plans - 10 Elkhorn Road Tralee (Under Separate Cover)*
- Attachment 3 DA.2021.1537 - Redacted Submission - 10 Elkhorn Road Tralee (Under Separate Cover)*
- Attachment 4 DA.2021.1537 - Draft Conditions of Consent - 10 Elkhorn Road Tralee (Under Separate Cover)*
- Item 9.3 QPRC Community Strategic Plan
- Attachment 1 Summary of submissions and staff responses and recommendations (Under Separate Cover)*
- Attachment 2 Collated submissions - redacted (Under Separate Cover)*
- Attachment 3 Online workshop results (Under Separate Cover)*
- Attachment 4 Amended Community Strategic Plan (Under Separate Cover)*
- Item 9.4 Health, Safety, Environment and Quality (HSEQ) Policy - Updated to Address 2021 HSEQ Triennial Audit Opportunity for Improvement
- Attachment 1 Revised HSEQ Policy (Under Separate Cover)*
- Item 9.5 Investment Report - March 2022
- Attachment 1 Investment Report Pack - March 2022 (Under Separate Cover)*

**QUEANBEYAN-PALERANG REGIONAL COUNCIL  
ORDINARY MEETING OF COUNCIL**

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- Item 9.6 Delivery Program 2022-26 and Operational Plan 2022-23  
*Attachment 1 Draft Operational Plan 2022-23 (Under Separate Cover)*  
*Attachment 2 Draft Delivery Program 2022-26 (Under Separate Cover)*
- Item 9.7 Draft Revenue Policy and Fees and Charges 2022-23  
*Attachment 1 Draft 2022-23 Revenue Policy (Under Separate Cover)*  
*Attachment 2 Draft 2022-23 Fees and Charges (Under Separate Cover)*
- Item 11.1 Local Traffic Committee Meeting Minutes - 5 April 2022  
*Attachment 1 Local Traffic Committee Meeting Minutes - 5 April 2022 (Under Separate Cover)*
- Item 14.1 Responses to Councillors' Questions  
*Attachment 1 Responses to Councillors' Questions (Under Separate Cover)*

**Closed Attachments**

- Item 9.2 Tenderer for Construction of Additional Amenities and Change Rooms at Steve Mauger Netball Courts, Karabar  
*Attachment 1 Request for Tender - Access Upgrade to Karabar Netball Courts Change Rooms (Under Separate Cover)*  
*Attachment 2 Tender Evaluation Report (Under Separate Cover)*
- Item 14.1 Responses to Councillors' Questions  
*Attachment 2 Responses to Councillors' Questions with Confidential Questions (Under Separate Cover)*
- Item 16.1 Inclusion of Positive Covenant over Land in Deed of Agreement with Googong Sports Club & Googong Township  
*Attachment 1 20 April 22 - Letter from Morgan Scholz (Under Separate Cover)*  
*Attachment 2 Ammended Deed of Agreement (11.2.22) (Under Separate Cover)*  
*Attachment 3 Agreement for Lease (19.1.22) (Under Separate Cover)*  
*Attachment 4 Report to Council on MoU (23.09.15) (Under Separate Cover)*  
*Attachment 5 Report to Council to increase allocated land size (27.3.19) (Under Separate Cover)*  
*Attachment 6 Report to Council on previous version of Deed of Agreement (27.10.21) (Under Separate Cover)*  
*Attachment 7 Summary timeline of emails (prepared by Elr) (Under Separate Cover)*



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held via zoom and in the Queanbeyan Council Chambers, 253 Crawford Street, Queanbeyan on Wednesday, 13 April 2022 commencing at 5.30pm.

## ATTENDANCE

**Councillors:** Cr Winchester (Chairperson)

Cr Biscotti  
Cr Burton  
Cr Grundy  
Cr Livermore  
Cr Preston  
Cr Taskovski  
Cr Ternouth  
Cr Webster  
Cr Willis  
Cr Wilson

**Staff:**

P Hansen, A/CEO  
M Thompson, Portfolio General Manager Natural and Built Character  
J Richards, Portfolio General Manager Community Choice  
K Monaghan, Portfolio General Manager Organisational Capability  
D Tooth, A/Portfolio General Manager Community Connections

**Also Present:** W Blakey, Clerk of the Meeting  
L Ison, Minute Secretary

### 1. OPENING

The meeting commenced at 5.30pm.

### 2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

**3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

There were no apologies.

**4. CONFIRMATION OF MINUTES****4.1 Minutes of the Ordinary Meeting of Council held on 23 March 2022**

143/22

**RESOLVED (Taskovski/Ternouth)**

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 23 March 2022 be confirmed with the following amendment:

- The record of voting for Item 16.1 be amended by deleting 'The resolution was carried unanimously'.

The resolution was carried unanimously.

**5. DISCLOSURES OF INTERESTS**

144/22

**RESOLVED (Webster/Biscotti)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

There were no disclosures.

**6. ADJOURNMENT FOR PUBLIC FORUM**

145/22

**RESOLVED (Winchester/Preston)**

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

**ADJOURNMENT:**

The meeting adjourned for the Public Forum at 5.33pm and resumed at 5.45pm.

**7. MAYORAL MINUTE**

There was no Mayoral Minute.

**8. NOTICES OF MOTIONS OF RESCISSION**

There were no Notices of Motions of Rescission.

**9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION****9.1 Development Application - DA.2021.1609 - 260 Lot Subdivision, Roads & Associated Subdivision Construction Works - North Elmslea - Stage 2A and 2B - 174 Tarago Road, Bungendore**

146/22

**RESOLVED (Biscotti/Taskovski)**

That:

1. Development application DA.2021.1609 for a 260 Lot Torrens Title Subdivision for residential purposes, roads, and associated subdivision construction works on Lot 1 DP 798111, No. 174 Tarago Road, Bungendore be granted conditional approval.
2. All relevant State Government concurrence and integrated referral authorities be forwarded a copy of Council's Notice of Determination.

For: Crs Biscotti, Burton, Grundy, Livermore, Taskovski,  
Ternouth, Wilson and Winchester

Against: Crs Preston, Webster and Willis

**9.2 New Procedure for Proponent Initiated Planning Proposals**

147/22

**RESOLVED (Willis/Wilson)**

That Council:

1. Receive and note this report.
2. Adopt the procedure as outlined in this report for proponent initiated planning proposals, including the requirement to submit a scoping proposal as a pre-condition to formally lodging a planning proposal.

The resolution was carried unanimously.

**9.3 Scoping Proposal South Jerrabomberra Urban Release Area Part Lot 189 DP 1272220**

148/22

**RESOLVED (Willis/Wilson)**

That Council agree to the submitted scoping proposal to rezone Part Lot 189 DP 1272220 currently zoned 1(a) Rural under Queanbeyan Local Environmental Plan 1998 to be rezoned as the R2 Low Density Residential zone under Queanbeyan Local Environmental Plan (South Jerrabomberra) 2012, being progressed to planning proposal stage to allow for the further consideration of the rezoning.

The resolution was carried unanimously.

**9.4 Proposed World Environment Day Activities 2022**

149/22

**RESOLVED (Willis/Webster)**

That Council:

1. Endorse the "Community Open Day" on Mount Jerrabomberra on World Environment Day, Sunday 5 June 2022, 10am until 2pm.
2. Replace the entrance sign to Mount Jerrabomberra.
3. Work with Woden Constructions to replace the commemorative plaque and enhance the landscaping around the stone and plaque at the top of the Mountain.

The resolution was carried unanimously.

**9.5 Proposal to Install a Sculpture at Aprasia Park Googong**

150/22

**RESOLVED (Biscotti/Taskovski)**

That Council authorise installation of an Aprasia Sculpture at Aprasia Park Googong.

The resolution was carried unanimously.

**9.6 Crawford-Rutledge Street Redevelopment Memorandum of Understanding****MOVED (Biscotti/Webster)**

That Council authorise the Acting CEO to negotiate and enter into an MOU with Village No 21 Pty Limited ACN 607 916 978 to detail the proposed changes and costs reimbursable to Council from the changes proposed by V21 to the Queanbeyan Civic and Cultural Precinct.

During discussion, Cr Taskovski declared a significant pecuniary interest in this item stating he is employed by Ian McNamee and partners and left the Chambers at 5.59pm.

151/22

**RESOLVED (Biscotti/Webster)**

That Council authorise the Acting CEO to negotiate and enter into an MOU with Village No 21 Pty Limited ACN 607 916 978 to detail the proposed changes and costs reimbursable to Council from the changes proposed by V21 to the Queanbeyan Civic and Cultural Precinct.

The resolution was carried unanimously.

Cr Taskovski returned to the Chambers at 6.03pm.



**9.7 Surrender of Current Licence and Agreement to New Licence for Riverbank Cafe, 4 Trinculo Place Queanbeyan****MOVED (Biscotti/Winchester)**

That Council:

1. Authorise the Acting CEO to surrender the existing licence with the current business owners of the Riverbank Café.
2. Enter into a new agreement on similar terms with the new owner of the Riverbank Cafe for five years with an option to extend for an additional five years.
3. Publicly exhibit the proposal to enter into the licence agreement in accordance with section 47 of the *Local Government Act*.
4. If no objections to the proposal are received, authorise the Acting CEO to execute and sign the new licence agreement on behalf of Council.

**AMENDMENT (Preston/Willis)**

That Council:

1. Reassign the current licence with the business owners of the Riverside Café to the purchaser of the business.
2. Request the new owner of Riverside Café agree to the new licence agreement, on similar terms, with a market review of the licence fee on 28 February 2025, with a 5 year term and option to extend for an additional 5 years, with the extension also subject to market rent review.
3. Publicly exhibit the proposal to enter into the new licence agreement in accordance with section 47 of the *Local Government Act*.
4. If no objections to the proposal are received, authorise the Acting CEO to execute and sign the new licence agreement on behalf of Council and to surrender the existing (old) licence.

The amendment (of Crs Preston and Willis) was PUT and CARRIED and became the motion.

For: Crs Burton, Grundy, Livermore, Preston Taskovski,  
Ternouth, Webster, Willis, Wilson and Winchester  
Against: Cr Biscotti

152/22

**RESOLVED (Preston/Willis)**

That Council:

1. Reassign the current licence with the business owners of the Riverside Café to the purchaser of the business.
2. Request the new owner of Riverside Café agree to the new licence agreement, on similar terms, with a market review of the licence fee on 28 February 2025, with a 5 year term and option to extend for an additional 5 years, with the extension also subject to market rent review.
3. Publicly exhibit the proposal to enter into the new licence agreement in accordance with section 47 of the *Local Government Act*.
4. If no objections to the proposal are received, authorise the Acting CEO to execute and sign the new licence agreement on behalf of Council and to surrender the existing (old) licence.

The resolution was carried unanimously.

**9.8 IPART Rate Peg for 2022-23**

153/22

**RESOLVED (Preston/Willis)**

That Council:

1. Apply to the Minister for Local Government, through her delegate the Independent Pricing and Regulatory Tribunal, to vary its general rate income by a permanent special variation for 2022/23 of 2.5 per cent, as allowed under section 508(2) of the *Local Government Act 1993*.
2. Note that the original 0.7% rate peg resulted in Council's General Fund revenues decreasing by \$951,000 in 2022-23 compared to the expected rate cap.
3. Note that a 2.5% rate increase would eliminate the shortfall (excluding population growth) and will generate \$951,000 in additional rate income each year.
4. Note the special variation is required for QPRC to fund its service obligations set for 2022/23, and in future years within its adopted Integrated Planning and Reporting documents.
5. Note that the cost of providing infrastructure and services is increasing faster than revenue and the previous Council had predicted a 2022/23 budget shortfall.
6. Note that Council has been considering a number of broad savings options through the annual budget process.
7. Note that Council has considered that the impact on ratepayers and the community, if the special variation is approved in 2022/23 and for future years, is reasonable.

The resolution was carried unanimously.

**9.9 Adoption of Draft Financial Assistance and Debt Recovery Policies****MOVED (Willis/Wilson)**

That Council:

1. Adopt the Draft Financial Assistance and Debt Recovery Policies as provided in Attachments 1 and 2.
2. Receive a report every 12 months on the operation of the policy including financial costs and any issues that require attention to ensure the policy achieves its objectives.

**AMENDMENT (Grundy/Burton)**

That Council:

1. Adopt the Draft Financial Assistance and Debt Recovery Policies as provided in Attachments 1 and 2.
2. Receive a report every 12 months on the operation of the policy including financial costs and any issues that require attention to ensure the policy achieves its objectives.
3. Amend the policy from 1,000 kl to \$1,000.

The amendment (of Crs Grundy and Burton) was PUT and LOST.

For: Crs Biscotti, Burton and Grundy

Against: Crs Livermore, Preston Taskovski, Ternouth, Webster, Willis, Wilson and Winchester

The motion (of Crs Willis and Wilson) was brought forward, PUT and CARRIED.

154/22

**RESOLVED (Willis/Wilson)**

That Council:

1. Adopt the Draft Financial Assistance and Debt Recovery Policies as provided in Attachments 1 and 2.
2. Receive a report every 12 months on the operation of the policy including financial costs and any issues that require attention to ensure the policy achieves its objectives.

For: Crs Winchester, Biscotti, Preston, Livermore, Wilson, Taskovski, Willis, Webster and Ternouth

Against: Crs Grundy and Burton

Item 10.5, being for determination, was brought forward for consideration at this juncture and amended to become Item 9.10.

**9.10 Review of Asset Accounting Policies**

155/22

**RESOLVED (Willis/Ternouth)**

That Council adopt the revised Asset Accounting Policies as attached.

The resolution was carried unanimously.

**10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**

**10.1 Land-Use Planning Projects / Activities - Status Report**

156/22

**RESOLVED (Biscotti/Livermore)**

That the report be received for information.

The resolution was carried unanimously.

**10.2 Biannual Biosecurity Weeds Report**

157/22

**RESOLVED (Willis/Grundy)**

That the report be received for information.

The resolution was carried unanimously.

**10.3 2022 Minecraft Sustainable Design Competition**

158/22

**RESOLVED (Biscotti/Ternouth)**

That the report be received for information.

The resolution was carried unanimously.

**10.4 Event Evaluation of Queanbeyan MultiCultural Festival 2022**

**MOVED (Biscotti/Willis)**

That the report be received for information.

**AMENDMENT (Preston/Burton)**

That:

1. The report be received for information.
2. A vote of thanks is given to Council staff involved in the planning and execution of a highly successful Multicultural Festival.
3. Council investigate ways to expand the reach of the Festival including at Council facilities throughout the Local Government Area.

The amendment (of Crs Preston and Burton) was PUT and CARRIED unanimously and became the motion.

159/22

**RESOLVED (Preston/Burton)**

That:

1. The report be received for information.
2. A vote of thanks is given to Council staff involved in the planning and execution of a highly successful Multicultural Festival.
3. Council investigate ways to expand the reach of the Festival including at Council facilities throughout the Local Government Area.

The resolution was carried unanimously.

**10.5 Review of Asset Accounting Policies**

This Item was amended to 9.10 and dealt with in earlier business.

**10.6 Resolution Action Sheet**

160/22

**RESOLVED (Willis/Webster)**

That the report be received for information.

The resolution was carried unanimously.

**10.7 Councillor Workshops**

161/22

**RESOLVED (Willis/Wilson)**

That the report be received for information.

The resolution was carried unanimously.

**11. REPORTS OF COMMITTEES****11.1 Audit, Risk and Improvement Committee Minutes - 16 December 2021**

162/22

**RESOLVED (Wilson/Livermore)**

That Council note the minutes of the Audit, Risk and Improvement Committee held on 16 December 2021.

The resolution was carried unanimously.

**12. NOTICES OF MOTIONS**

There were no Notices of Motions.

**13. REPORTS TO COUNCIL - DELEGATES REPORTS**

There were no Delegates Reports.

**14. QUESTIONS WITH NOTICE**

There were no Questions with Notice.

**15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

**16. REPORTS FOR CLOSED SESSION**

163/22

**RESOLVED (Winchester/Ternouth)**

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

**Item 16.1 Undetected Leak Application - Strata Bungendore**

*Item 16.1 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

The resolution was carried unanimously.

The meeting then moved into Closed Session at 6.53pm to discuss the matters listed above.

**16.1 Undetected Leak Application - Strata Bungendore**

164/22

**RESOLVED (Grundy/Ternouth)**

That Council not write off water usage charges for the property listed in this report, as it does not meet the conditions set out in the Financial Hardship Assistance Policy.

The resolution was carried unanimously.

165/22

**RESOLVED (Winchester/Preston)**

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 6.59pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

#### **17. CONCLUSION OF THE MEETING**

The time being 7.00pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR KENRICK WINCHESTER**  
**MAYOR**  
**CHAIRPERSON**

**ITEM 5    DECLARATION OF CONFLICTS/PECUNIARY INTERESTS**

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The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the *Local Government Act* restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

**Recommendation**

**That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.**





9.1 Development Application - DA.2021.1537 - Subdivision - 47 Torrens Title Residential Lots and 2 Lots for Public Reserves; Creation of a Public Laneway - 10 Elkhorn Road, Tralee (Ref: ; Author: Thompson/Glouftsis)

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File Reference: DA.2021.1537

**Summary**

***Reason for Referral to Council***

This application has been referred to Council as the PGM – Natural and Built Character has determined it is in the public interest to have the matter considered by Council as it is a significant development and incorporates two allotments for use as public reserves and a laneway that are to be dedicated to Council.

|  |  |
|--|--|
| Proposal:                                    | Subdivision - 47 Torrens Title Residential Lots and 2 Lots for Public Reserves; Creation of a Public Laneway                       |
| Applicant/Owner:                             | 8 Mile Town Planning / Jeracanfin Pty Limited  |
| Subject Property:                            | Lot 86 DP 1269436, No. 10 Elkhorn Road, Tralee.  |
| Zoning and Permissibility:                   | R2 - Low Density Residential (partially) and RE2 - Private Recreation (partially) under Queanbeyan LEP (South Jerrabomberra) 2012. |
| Public Submissions:                          | One (1)  |
| Issues Discussed:                            | Planning Requirements<br>Land to be dedicated back to Council  |
| Disclosure of Political Donations and Gifts: | Applicant Declared no Donations or Gifts to any Councillor or Staff have been made.  |

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**Recommendation**

**That:**

- 1. Development application DA.2021.1537 for a subdivision to create 47 Torrens title lots, 2 public reserve lots and a public laneway on Lot 86 DP 1269436, No. 10 Elkhorn Road, Tralee be granted conditional approval.**
  - 2. Those persons who lodged a submission(s) on the application be advised in writing of the determination of the application.**
- 

**Background**

***Proposed Development***

The proposal is for the subdivision of land to create 47 Torrens title residential lots and 2 lots for public reserves and the creation of a public laneway.

The specific elements of the proposal are:

- 47 allotments for residential dwellings and lot size ranging from 202.4m<sup>2</sup> to 444.8m<sup>2</sup>;
- Two lots to be dedicated back to Council as public reserves - 1307.4m<sup>2</sup> and 377.3m<sup>2</sup> in size,
- Public laneway (split into 3 roads).

9.1 Development Application - DA.2021.1537 - Subdivision - 47 Torrens Title Residential Lots and 2 Lots for Public Reserves; Creation of a Public Laneway - 10 Elkhorn Road, Tralee (Ref: ; Author: Thompson/Glouftsis) (Continued)

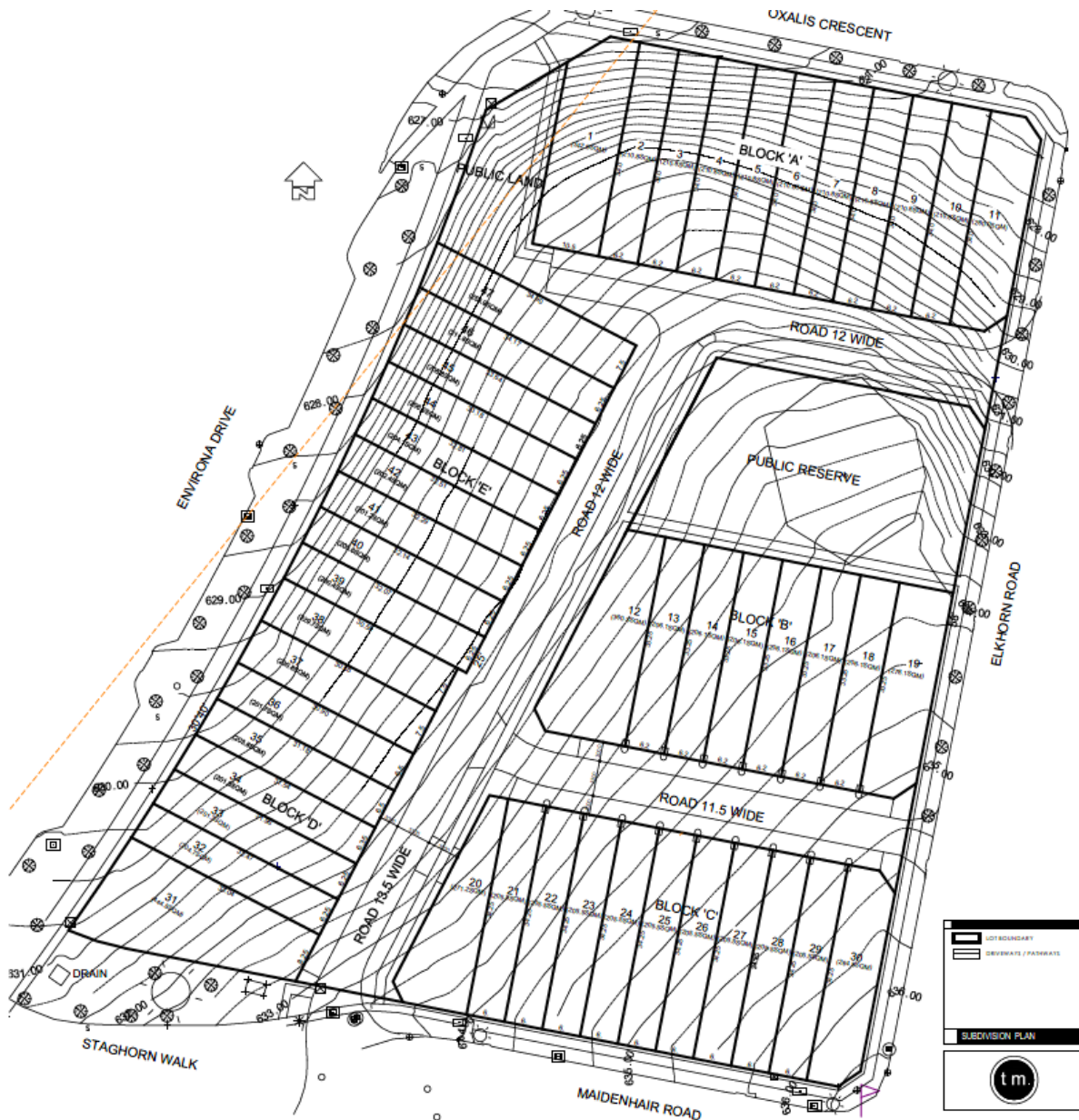


Figure 1 – Proposed Subdivision Layout

The two public reserves are depicted in the landscape plan excerpt provided in Figure 2 below. The larger reserve (1307.4m<sup>2</sup> in area) contains a significant remnant eucalyptus tree, which required retention as a condition of the approval of the initial subdivision under DA 395-2017 that created the subject super lot.

9.1 Development Application - DA.2021.1537 - Subdivision - 47 Torrens Title Residential Lots and 2 Lots for Public Reserves; Creation of a Public Laneway - 10 Elkhorn Road, Tralee (Ref: ; Author: Thompson/Glouftsis) (Continued)



Figure 2 – Landscape Plan Showing Public Reserves

The tree is shown below in Figures 3 and 4. The retention of the tree has been upheld through this application through utilising the location of the tree and the immediate surrounds as a public reserve. The ongoing maintenance of the reserve and lot will be Council’s responsibility and will not be managed through a strata or community title body in this instance.



9.1 Development Application - DA.2021.1537 - Subdivision - 47 Torrens Title Residential Lots and 2 Lots for Public Reserves; Creation of a Public Laneway - 10 Elkhorn Road, Tralee (Ref: ; Author: Thompson/Glouftsis) (Continued)

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*Figure 3 – From Elkhorn Road Facing East (Retained Tree)*



*Figure 4 – From Elkhorn Road Facing North East (Retained Tree)*

**9.1 Development Application - DA.2021.1537 - Subdivision - 47 Torrens Title Residential Lots and 2 Lots for Public Reserves; Creation of a Public Laneway - 10 Elkhorn Road, Tralee (Ref: ; Author: Thompson/Glouftsis) (Continued)**

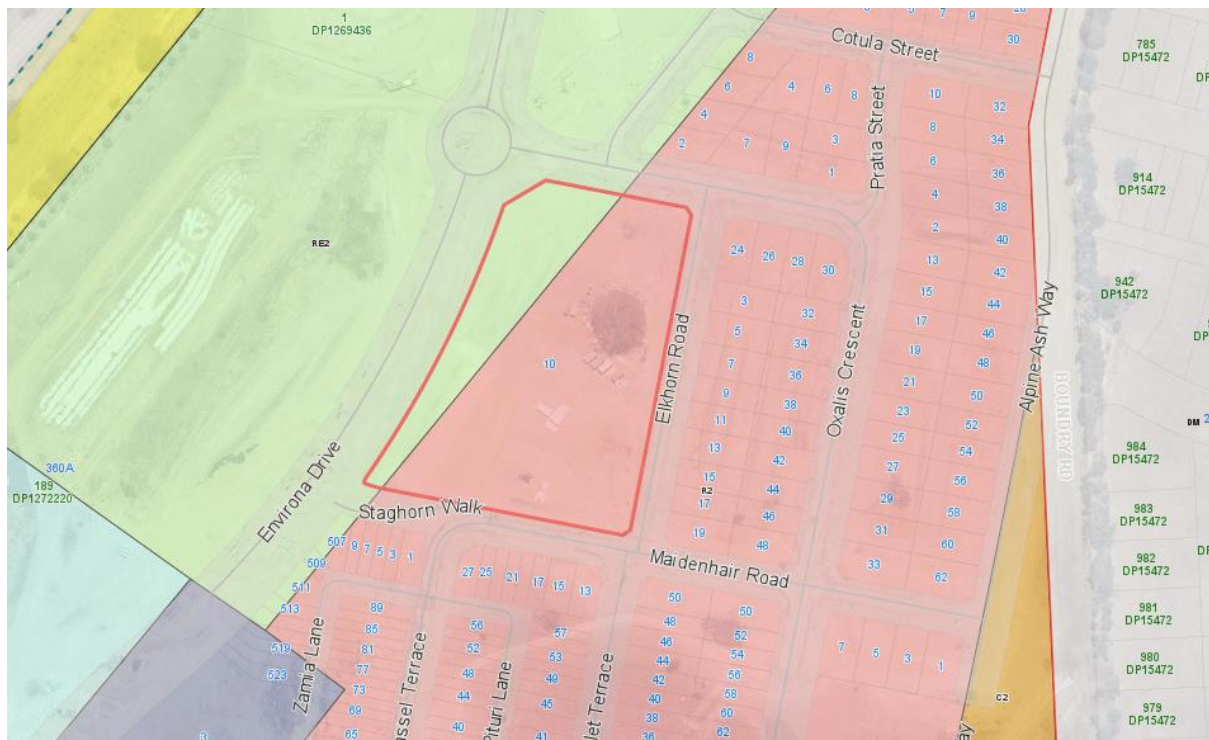
***Subject Site and Locality***

The subject site is legally described as Lot 86 DP 1269436 and is commonly known as 10 Elkhorn Road, Tralee. The site has four frontages to Elkhorn Road, Environa Drive, Tassel Terrace and Oxalis Crescent and has an area of 1.53ha.

There are no existing structures located on the allotment. It is a pre-subdivided super lot within an urban release area. It was created under DA 395-2017. Earthworks were undertaken on the site under DA 395-2017. The lot rises approximately 6m from the lowest point in the north east to the highest point in the south west.

Vehicular access to the future proposed lots is via a proposed public laneway from Elkhorn Road through to Tassel Terrace.

Existing development within the locality consists of single dwelling houses and small lot housing. In the future the South Jerrabomberra Community Centre and Town Park will be located on the opposite side of Environa Drive to the west.



**Figure 5 – Subject Site and Locality**

***Planning Requirements***

Assessment of the application has been undertaken in accordance with Section 4.15 of the *Environmental Planning and Assessment Act (EPAA) 1979*, as amended. The matters that are of relevance under Section 4.15 are summarised in the attached *Section 4.15 Table – Matters for Consideration*.

**9.1 Development Application - DA.2021.1537 - Subdivision - 47 Torrens Title Residential Lots and 2 Lots for Public Reserves; Creation of a Public Laneway - 10 Elkhorn Road, Tralee (Ref: ; Author: Thompson/Glouftsis) (Continued)**

The following planning instruments have been considered in the planning assessment of the subject development application:

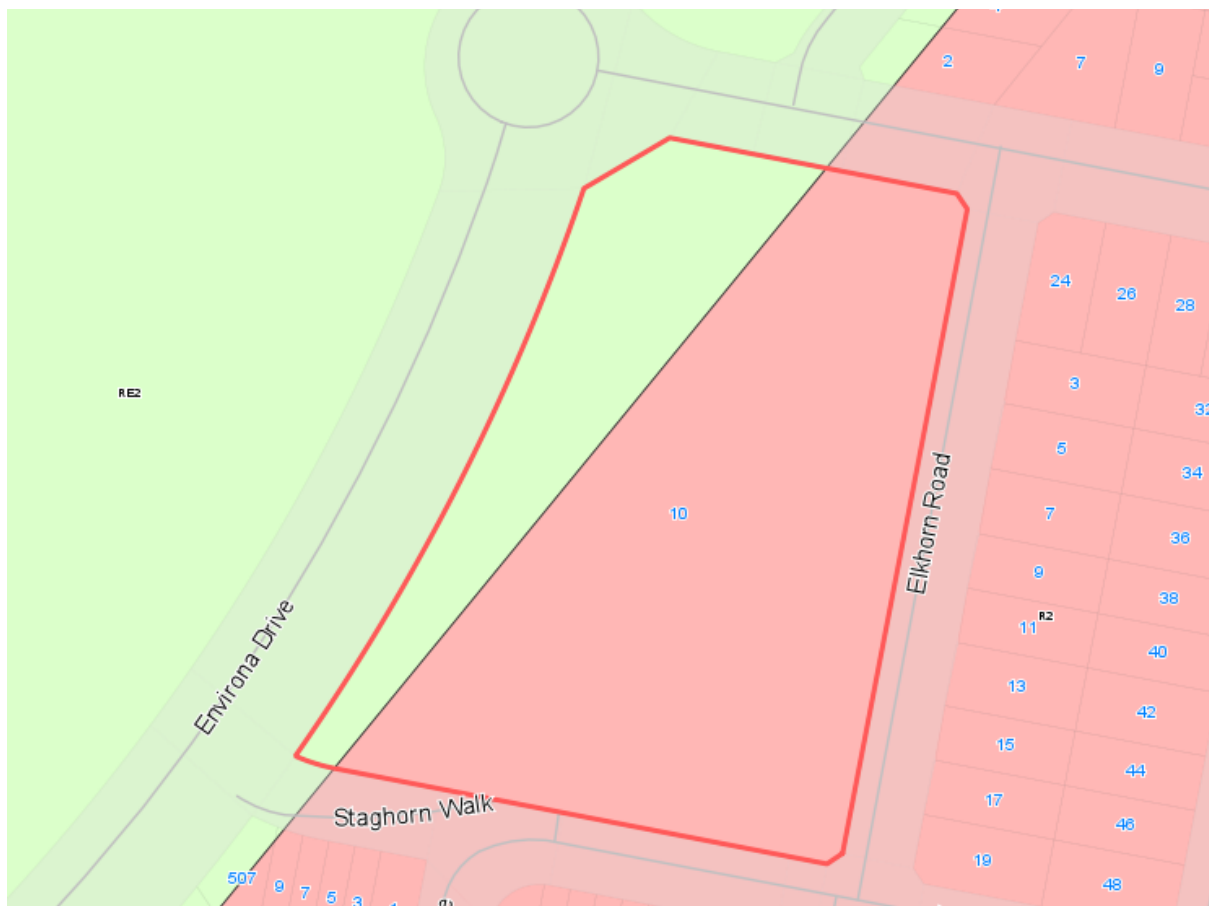
1. *State Environmental Planning Policy No. 55 Remediation of Land*
2. *State Environmental Planning Policy (Infrastructure) 2007*
3. *Queanbeyan Local Environmental Plan (South Jerrabomberra) 2012 (SJLEP)*.
4. *Queanbeyan Development Control Plan 2012 (DCP)*
5. *South Jerrabomberra Development Control Plan (SJDGP)*

The development generally satisfies the requirements and achieves the objectives of these planning instruments. The significant issues relating to the proposal for the Council's consideration are summarised below.

**(a) Compliance with LEP**

The proposed development generally complies with all relevant development standards contained within the *Queanbeyan Local Environmental Plan (South Jerrabomberra) 2012 (QLEP(SJ))*. For a detailed assessment against the provisions of the LEP refer to the attached *Section 4.15 Assessment Report – Matters for Consideration*.

The subject site contains split zoning. The site is predominantly R2- Low Density Residential zoned (pink). The eastern side of the allotment is partially RE2 – Public Recreation (green), as shown in the figure below.



**Figure 6 – Split Zoning**



**9.1 Development Application - DA.2021.1537 - Subdivision - 47 Torrens Title Residential Lots and 2 Lots for Public Reserves; Creation of a Public Laneway - 10 Elkhorn Road, Tralee (Ref: ; Author: Thompson/Glouftsis) (Continued)**

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The development relies on clause 5.3 Development Near Zone Boundaries of the *QLEP (SJ) 2012*. The objective of this clause is to provide flexibility where the investigation of a site and its surroundings reveals that a use allowed on the other side of a zone boundary would enable a more logical and appropriate development of the site and be compatible with the planning objectives and land uses for the adjoining zone. The provision allows for a 20-metre encroachment into the adjoining zone pursuant to subclause (2).

Pursuant to subclause (4) - Despite the provisions of this Plan relating to the purposes for which development may be carried out, development consent may be granted to development of land to which this clause applies for any purpose that may be carried out in the adjoining zone, but only if the consent authority is satisfied that —

- (a) *the development is not inconsistent with the objectives for development in both zones, and*
- (b) *the carrying out of the development is desirable due to compatible land use planning, infrastructure capacity and other planning principles relating to the efficient and timely development of land.*
- (5) *This clause does not prescribe a development standard that may be varied under this Plan.*

In this instance it is considered that the encroachment into the RE2 zone is appropriate as it allows for the reasonable development of a super lot intended for residential use. The encroachment area is intended to be used for private open space of relevant dwellings and will not consist predominantly of built form. A portion of the RE2 zoned land is incorporated in a public reserve to be dedicated to Council. The development is considered generally consistent with the objectives of both zones.

**(b) Compliance with DCP**

The proposed development generally complies with all relevant development standards contained within the Queanbeyan and South Jerrabomberra Development Control Plan. For a detailed assessment against the provisions of the DCP please refer to the attached *Section 4.15 Assessment Report – Matters for Consideration*.

**(c) Development Engineer's Comments**

Council's Development Engineer provided no objection to the proposal subject to the imposition of the recommended conditions of consent noting that an amended civil design following discussions with Council's Engineer was undertaken throughout the assessment period.

**Financial Implications**

Section 7.11 contributions are applicable to the development pursuant the South Jerrabomberra Local Infrastructure Contributions Plan 2018



**9.1 Development Application - DA.2021.1537 - Subdivision - 47 Torrens Title Residential Lots and 2 Lots for Public Reserves; Creation of a Public Laneway - 10 Elkhorn Road, Tralee (Ref: ; Author: Thompson/Glouftsis) (Continued)**

**Table 2 – Residential Contribution Rates Per Lot**

|   | <b>South Tralee</b> | <b>Forrest Morrison</b> | <b>Walsh</b>       |
|---|---------------------|-------------------------|--------------------|
| Dwelling Type 1 > 400m2<br>Larger Detached Housing  | \$31,393.06         | \$38,466.50             | \$38,466.50        |
| Dwelling Type 2 < 400m2 Smaller<br>Detached Housing, Multi-Unit<br>Developments and Residential Flat<br>Buildings | \$23,840.53         | \$29,212.24             | \$29,212.24        |
| <b>Average All Dwellings</b>  | <b>\$25,825.42</b>  | <b>\$31,803.43</b>      | <b>\$31,803.43</b> |

The development is located within the South Tralee catchment pursuant the South Jerrabomberra Local Infrastructure Contributions Plan 2018. A \$23,840.53 contribution charge per allotment/dwelling is applicable. The applicable rate under the S7.11 plan (As indexed to December 2021 – N.B. that ABS has not released CPI figures for first quarter of 2022 yet) is \$25,165.00 per lot that is less than 400m<sup>2</sup>.

The total contribution rate for the development is 47 x \$25,165 = \$1,182,755.

### **Engagement**

The proposal was notified for a period of 14 days from the 11 to 27 October 2021 in accordance with the Queanbeyan Palerang Community Engagement and Participation Plan. One (1) submission was received during the notification period. The submission raised issues with potential overlooking to their adjoining residential allotment. The proposal does not incorporate any built form at this stage and dwelling DAs will be lodged on lots at a later stage. During the assessment of each dwelling Council can consider any overlooking issues as they are identified and address them accordingly. Even if dwellings were proposed the nearest dwellings would be on the opposite side of a road.





### **Conclusion**

The submitted proposal for a Subdivision - 47 Torrens Title Residential Lots and 2 Lots for Public Reserves; Creation of a Public Laneway on Lot 86 DP 1269436, No. 10 Elkhorn Road, Tralee is supported by a Statement of Environmental Effects (SEE). The proposal was notified to adjoining owner/occupiers and one (1) submission was received.

The proposal has been assessed under Section 4.15 of the *Environmental Planning & Assessment Act 1979* including the relevant provisions of *Queanbeyan Local Environmental Plan (South Jerrabomberra) 2012* and Queanbeyan and South Jerrabomberra Development Control Plan.

The development satisfies the requirements and achieves the objectives of these instruments.

### **Attachments**

- Attachment 1  DA.2021.1537 - Section 4.15 Assessment - Matters for Consideration - 10 Elkhorn Road Tralee (*Under Separate Cover*)
- Attachment 2  DA.2021.1537 - Subdivision and Landscape Plans - 10 Elkhorn Road Tralee (*Under Separate Cover*)
- Attachment 3  DA.2021.1537 - Redacted Submission - 10 Elkhorn Road Tralee (*Under Separate Cover*)
- Attachment 4  DA.2021.1537 - Draft Conditions of Consent - 10 Elkhorn Road Tralee (*Under Separate Cover*)

**9.2 Tenderer for Construction of Additional Amenities and Change Rooms at Steve Mauger Netball Courts, Karabar (Ref: ; Author: Thompson/Spear)**

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File Reference: PJ100984

**Summary**

The report details the outcome of the tender for the construction of additional amenities and change rooms at the Steve Mauger netball courts in Karabar. This project was successful in gaining grant funding of \$541,899 from the NSW Stronger Country Communities Fund Round Four (SCCF4).

All tenders have now been received and evaluated, with a preferred Tenderer selected to construct the change rooms.

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**Recommendation**

**That Council award the contract for the construction of Access Upgrade to Karabar Netball Courts Change Rooms to (Insert Tenderer Name) for the lump sum price of \$(Insert Tender price) excluding GST.**

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**Background**

QPRC have received funding from SCCF4 to construct the change rooms. This round had a focus on empowering and encouraging girls and women to participate in sports. Funding was available for a broad range of grassroots, community-led initiatives that actively address fundamental barriers and promote female participation by delivering and enhancing female sporting facilities, including change rooms.

This project has been identified as a specific need of the Queanbeyan Netball Association (QNA). There are approximately 640 participants on a Saturday (not including spectators) of which over 90% are female. However, the toilets located in the carpark are shared with Steve Mauger Oval and are heavily patronised. A previous netball carnival had 3,000 participants plus spectators and needed to share two male, two female and one accessible toilet.

***Tender***

The Tender was placed on the Local Government Procurement Vendor Panel, that would attract the attention of skilled construction companies.

The Tender for the construction of the change rooms, closed on 18 February 2022. The tender has been assessed by Council.

Only one tender was received which was under the grant amount. The tender provided a conforming tender submission. The tenderer has prior experience in providing similar projects. A copy of the Tender Evaluation Report is attached for the information of Councillors.

**9.2 Tenderer for Construction of Additional Amenities and Change Rooms at Steve Mauger Netball Courts, Karabar (Ref: ; Author: Thompson/Spear) (Continued)**

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**Implications*****Legal***

The tendering process complies with s55 of the *Local Government Act 1993* and Part 7 of the *Local Government (General) Regulation 2005*.

***Policy***

The tendering process complies with Council's procurement policy.

***Asset***

The new change rooms will become a QPRC asset and will be managed in accordance with QPRC works programs.

***Social / Cultural***

The change rooms will assist QNA and other hirers in running events. A successful event can provide significant value to an area by adding jobs and money to the local economy and providing additional cultural and social benefits.

***Economic***

Sports events and recreational activities contribute an ongoing economic return to the community.

***Strategic***

This project was identified as a goal of the QPRC Sports Facilities Strategic Plan.

***Engagement***

QPRC have been working with QNA on the desired outcome. Below is a concept design which is like other recent QPRC change room additions.



## 9.2 Tenderer for Construction of Additional Amenities and Change Rooms at Steve Mauger Netball Courts, Karabar (Ref: ; Author: Thompson/Spear) (Continued)

### ***Financial***

The project was nominated as a priority for Round 4 of the Stronger Country Community Fund at Council's meeting on 9 June 2021. Council was successful in receiving a grant for the new change rooms. The works proposed by the Tenderer are able to be completed within the grant funds available and timeline.

When constructed, the new change rooms will become a Council asset, and as such will be maintained by Council. There are no financial consequences to Council because of this construction project, except for staff resourcing.

| Program Code | Expense Type | Funding source                                   | Amount    |
|--------------|--------------|--|-----------|
| 104615       | Grant        | NSW Stronger Country Communities Fund Round Four | \$541,899 |

### ***Resources (including staff)***

Project staff from Urban Landscapes will be managing this project including management of the Tender and the contract.

### ***Integrated Plan***

The 2018-2028 Community Strategic Plan identifies dissatisfaction with sports and recreation facilities and sportsgrounds. In Strategic Pillar 1 – Community, a key goal is 1.1.5 - *We have an active and healthy lifestyle.*

The Community Outcome is – *Health and quality of life are improved through access to a range of recreation and leisure opportunities.*

The Community Strategy – Service Objective is – *Support the active recreational, sporting and health pursuits of the community through the availability of facilities and participation in programs and events in the Queanbeyan-Palerang region.*

This project is consistent with the outcomes of the Community Strategic Plan.

### **Conclusion**

It is recommended that the Tenderer be awarded the contract for construction of Access Upgrade to Karabar Netball Courts Change Rooms.

### **Attachments**

- Attachment 1 Request for Tender - Access Upgrade to Karabar Netball Courts Change Rooms (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment 2 Tender Evaluation Report (*Under Separate Cover*) - **CONFIDENTIAL**



9.3 QPRC Community Strategic Plan (Ref: ; Author: Monaghan/Tozer)

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**File Reference:** 51.1.1-01

**Summary**

NSW councils are required to prepare and endorse a Community Strategic Plan (CSP) by 30 June in the year following the local government election. Due to the timing limitations, and then the delay in the election from September to December 2021, the development of QPRC's new CSP commenced in mid-2021.

QPRC joined six other councils and the Canberra Regional Joint Organisation in approaching the CSP development from a regional perspective. This approach provides the individual councils with their own CSP, as well as a regional view of community aspirations and priorities, which will assist with the CRJO's engagement with State and Federal Government agencies.

The draft CSP was presented to Council in February, prior to public exhibition. Submissions made on the CSP and staff responses and recommendations are attached.

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**Recommendation**

**That Council:**

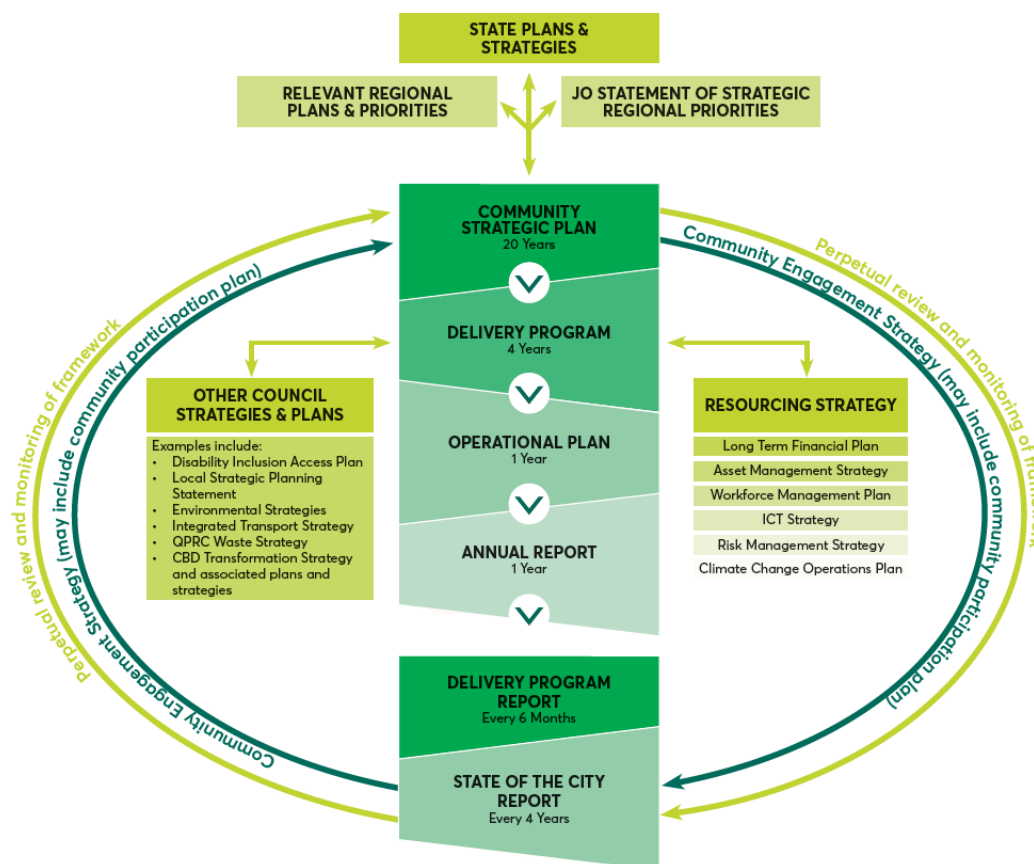
- 1. Consider the submissions to the Draft Community Strategic Plan.**
  - 2. Endorse the Queanbeyan-Palerang Community Strategic Plan 2042.**
- 

**Background**

The CSP forms part of the Integrated Planning and Reporting (IPR) framework required of all councils: based on a 20 year horizon, defining the key issues and ambitions of the community, setting the strategic directions, and guiding the foundations for the (four year) Delivery Program (DP). Notably, most councils blend their directions under the pillars set by the framework (community, environment, infrastructure, economy and leadership), while QPRC has shaped those into the 5 pillars of Community, Choice, Character, Connection and Capability – in turn framing the organisation and service structures.

The actions from the various strategies and plans adopted by Council have been placed in a matrix, indicating the status of each action within each of the 5 pillars. The actions carried forward from the previous DP (ie funded but incomplete), and new actions proposed by staff from those strategies and plans for inclusion in the next DP (ie unfunded, not commenced), will be ranked using triple bottom line and relevance to the draft CSP and latest community survey.

The IPR framework is illustrated below:



**Implications**

**Legal**

The following is a summary of the requirements of section 402 of the *Local Government Act 1993* relating to the Community Strategic Plan:

- Each local government area is to have a Community Strategic Plan that has been developed and endorsed by the council on behalf of its community.
- The Community Strategic Plan is to identify the main priorities and aspirations for the future of the local government area.
- The Community Strategic Plan must cover a minimum timeframe of 10 years.
- The Community Strategic Plan must establish strategic objectives together with strategies to achieve those objectives.
- The council must review the Community Strategic Plan before 30 June in the year following an ordinary election of council. The council may endorse the existing plan, or develop and endorse a Community Strategic Plan, as appropriate, to ensure that the area has a Community Strategic Plan covering at least the next 10 years

**Engagement**

The draft Community Strategic Plan was developed by Projectura following community engagement during mid-2021. As highlighted in the Plan, more than 1,700 residents provided

**9.3 QPRC Community Strategic Plan (Ref: ; Author: Monaghan/Tozer) (Continued)**

feedback during the initial engagement period. This is by far the highest level of engagement that Council has received on a project.

The draft Community Strategic Plan was presented to Council on 23 February 2022 and was placed on public exhibition between 25 February and 3 April 2022. The exhibition period was advertised via social media, email to Your Voice subscribers, letter to key stakeholders and newspaper advertisements.

During the exhibition period, Council asked three specific questions:

- What are your thoughts on the community vision?
- The engagement told us there were 10 priorities for Council, please rank them from 1-10
- Tell us anything else that Council should prioritise?

The results are listed in the tables in the attached document. During the period, Council received 45 submissions via Your Voice and a further 15 submissions from individuals and community groups.

Additionally, an online workshop was held with the community and was run by Projectura. More than 50 residents submitted a RSVP for the workshop, however unfortunately only 15 participants joined the online meeting.

During the workshop, participants were asked a number of questions and were able to 'vote' via Menimeter, an online engagement platform. The results are attached to the Council report, however due to the low numbers should not be seen as a definitive community view.

As a result of the engagement, a number of changes have been made to the draft CSP. These are included in the attached document and also summarised below:

| Submission | Change   |
|------------|--|
| 7          | Add additional strategy under 2.4:<br>Advocate for enhanced employment opportunities in our region to support local growth   |
| 13         | Amend Community Vision to read: Our diverse community....  |
| 19         |  |
| 22         | Amend vision to read: Benefits of a sustainable and health natural environment   |
| 35         |  |
| 41         | Amend 5.1 to read<br><i>Apply a contemporary risk management framework which considers Council's risk appetite and aims to balance risk v reward, increase organisational efficiencies and reduce red tape.</i>  |
|            | Amend definition of Collaborate to read: <i>Partner with the community, business and industry, other councils and other tiers of government to influence and/or seek funding assistance and to implement community-driven projects.</i>                      |
|            | Amend 3.2 to read: Acknowledge, respect and protect the heritage values of our area  |
|            | Amend 1.2 to add resilience  |
|            | Amend 1.1 to read Recognise, respect and support our Traditional Owners and First Nations People's historical and ongoing connection to country  |
|            | Amend Strategic Objective in Choice to read: <i>Our city, town and village centres are dynamic and thriving places that attract economic activity through the revitalisation of centres, focus on tourism and improved digital connectivity.</i>             |
|            | 1.1 add village centres  |
|            | 2.3 amend/add to read<br>Collaborate with local business and industry groups to enhance economic resilience.<br>Ensure our local businesses meet required standards and are environmentally sound, ensuring quality services and high level risk management. |
|            | Amend 3.1 to read Partner with Government departments and other organisations to reduce carbon emissions and mitigate the effects of climate change  |
|            | 3.2 – update to read<br>Support a diversity of housing stock, including affordable housing, by identifying strategies in collaboration with Council, the community, other levels of Government and stakeholders.   |



## 9.3 QPRC Community Strategic Plan (Ref: ; Author: Monaghan/Tozer) (Continued)

| Submission | Change   |
|------------|--|
|            | 4.3– remove ‘we’   |
|            | 5.2 – change to read: <i>Develop, integrate and maintain networks and systems to enable efficient transactions and processes</i>   |
|            | Transparency objective – Add ‘Our’   |
|            | 5.2 – update to read<br>Work with the community to achieve its long-term aspirations by integrating the strategic objectives and strategies outlined in the Community Strategic Plan into the development of other Council strategies and plans  |
| 42         | <b>1.3 updated to read</b> When planning public and green spaces, explore the inclusion of complimentary activities such as playgrounds, walking tracks, picnic facilities and amenities which are provided with well-designed built and natural shade.<br><b>Amend 2.1 to read</b> Make our town centres inviting through beautification, maintenance and well-designed built and natural shade.<br>Amend 3.3 to read Passive recreation is supported through a well maintained and connected path network, play areas and green spaces that are provided with well-designed built and natural shade. |
| 45         | Add QPRC Library Strategy to supporting documents in Community Pillar  |
| 47         | Add following statement to page 14: Each Strategic Pillar outlines strategic objectives based on community feedback, envisages where we want to be, how we will get there, Council’s role, essential partners and collaborators and measures to track progress<br>Amend 1.1 as per submission 41   |
| 48         | Add document Bywong/Wamboin Greenways Master Plan December 2020 to list of documents for Character pillar<br>Add reference to environment in paragraph three of Mayor’s message<br>Update objective on page 24 to read: The community is serviced by an efficient, effective, transparent, inclusive, accountable and innovative Council.  |
| 51         | Amend 1.1 as per submission 41<br>Amend 1.1 to acknowledge diverse community<br>Include reference to towns alongside city and villages<br>Update 3.2 as per submission 41<br>Amend 3.2 to acknowledge traditional lands<br>Amend 4.1 to add sustainable<br>Amend 5.1 to add ongoing education and training   |
| 52         | Amend Vision to add reference to sense of community and growth   |
| 53         | 1.2 Strengthen community safety and resilience through partnerships to enhance our ability to respond to disasters.<br>4.3 Council assets are managed in an equitable and sustainable fashion.<br>5.2 Collaborate with our regional neighbours, including the ACT and State and Federal Government departments<br>1.2 – add volunteering opportunities<br>Amend numbering for Pillars, Objectives and Strategies   |
| 2.3        | Add safe to Connection definition<br>Add ‘network safety plans’ to 4.1<br>Add and advocate and promote safe road user behaviour to 4.1<br>Add measure: Crash stats   |

**Integrated Plan**

The CSP is the highest level document in the Integrated Planning and Reporting Framework. It is important to acknowledge that the CSP is the community’s plan and highlights the aspirations and the visions that the community has for the entire LGA. Many of the actions contained in a CSP will not be a direct responsibility of the Council, however Council may play an advocacy role in achieving the aspiration.

The IPR Guidelines state:

*While a council has a custodial role in initiating, preparing and maintaining the Community Strategic Plan on behalf of the local government area, it is not wholly responsible for its implementation. Other partners, such as state agencies, non-government organisations,*

**9.3 QPRC Community Strategic Plan (Ref: ; Author: Monaghan/Tozer) (Continued)**

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*business and industry, joint organisations and community groups may also be engaged in delivering the strategies of the Plan.*

**Conclusion**

Council has developed the 2042 CSP on behalf of the community, and has received extensive community feedback that has informed the development of the Draft Plan, and additional, detailed community feedback that has been incorporated in the plan, now presented to Council for endorsement, that is required by 30 June 2022. All Council's following plans and strategies should be support the objectives of the CSP.

**Attachments**

- |              |   |
|--------------|---|
| Attachment 1 | Summary of submissions and staff responses and recommendations<br><i>(Under Separate Cover)</i> |
| Attachment 2 | Collated submissions - redacted <i>(Under Separate Cover)</i>                                   |
| Attachment 3 | Online workshop results <i>(Under Separate Cover)</i>   |
| Attachment 4 | Amended Community Strategic Plan <i>(Under Separate Cover)</i>                                  |



9.4 Health, Safety, Environment and Quality (HSEQ) Policy - Updated to Address 2021 HSEQ Triennial Audit Opportunity for Improvement (Ref: ; Author: Monaghan/McNamara)

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File Reference: 41.4.1

**Summary**

The Health, Safety, Environment and Quality (HSEQ) Policy is recommended for review. It has been updated to include the recommendations from the latest HSEQ audit.

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**Recommendation**

**That Council adopt the amended HSEQ Policy.**

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**Background**

ISO certification certifies that council's management systems, documentation and procedures have all the requirements for standardisation and quality assurance. ISO (International Organisation for Standardisation) is an independent, non-government, international organisation that develops standards to ensure the quality, safety and efficiency of systems.

Council's integrated management system (IMS) has been audited and certified as stage 3 HSEQ compliant with ISO 14001:2015, Environmental Management Systems, AS4801 OHS Management Systems and ISO 9001 Quality Management Systems. Annual surveillance audits have been conducted to maintain certification.

The IMS captures the relevant procedures, forms, risks, hazards and incident management across the complexity of the entire organisation, for internal and external risks and the needs and expectations of stakeholders.

The 2021 HSEQ Triennial Audit identified an opportunity for improvement within the HSEQ Policy, more prominently stating Council's commitment to the protection of the environment and prevention of pollution.

**Implications**

***Policy***

The Policy notes in broad terms that Council has adopted an integrated management system by achieving HSEQ certification through:

- A quality management system that can help improve its overall performance and provide a sound basis for sustainable development initiatives.
- Adoption of an OH&S Management System that enables QPRC to provide a safe and healthy workplace, prevent work-related injury and ill health and continually improve its OH&S performance and;
- Adopt a systematic approach to environmental management by implementing environmental management systems with the aim of contributing to the environmental pillar of sustainability.

**9.4 Health, Safety, Environment and Quality (HSEQ) Policy - Updated to Address 2021 HSEQ Triennial Audit Opportunity for Improvement (Ref: ; Author: Monaghan/McNamara) (Continued)**

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***Financial***

The certification process is a fixed set of activities that occur over a three year cycle and consist of annual registration, triennial audit conducted at the end of the three year certification cycle and two surveillance audits.

| <b>Program Code</b> | <b>Expense Type</b>    | <b>Funding source</b>   | <b>Amount</b> |
|---------------------|------------------------|---|---------------|
| 41.4.1              | Annual fee             | General revenue – internally attributed across all Council operations | \$900         |
| 41.4.1              | Triennial Audit        |   | \$11,900      |
| 41.4.1              | Surveillance Audit x 2 |   | \$17,000      |

***Resources (including staff)***

HSEQ Certification is maintained by the WHS Team. A HSEQ Advisory group meets quarterly to support and embed HSEQ into the organisation.

**Attachments**

Attachment 1 Revised HSEQ Policy (*Under Separate Cover*)



9.5 Investment Report - March 2022 (Ref: ; Author: Monaghan/Drayton)

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File Reference: 43.6.5-02

**Summary**

In accordance with the *Clause 212 of the Local Government (General) Regulation 2005*, the Investment Report is presented to Council monthly. This report presents the investment result for March 2022.

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**Recommendation**

**That Council:**

1. Note the investment return for March 2022 was **-\$114,433**.
  2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and *Queanbeyan-Palerang Regional Council's Investment Policy*.
  3. Receive the Investment Report for the month of **March 2022**.
- 

**Background**

***Cash and Cash Equivalent Investments***

A list of Council's cash and investments held on 31 March 2022 is detailed in the attached Investment Report Pack.

Over the last 12 months, Council's portfolio produced an annualised rate of return of 0.76%, outperforming the benchmark Bank Bill Index by 0.72%.

On 31 March 2022, the principal amount invested was \$185,512,224 and the 2021/22 financial year return to date was \$565,523 which is 14% of Council's 2021/22 budgeted return.

***Market Update***

The Reserve Bank (RBA) continued to hold the cash rate at 0.10% at its April 2022 meeting.

The Board has previously stated that they were prepared to remain "patient" with monetary policy movements. The release statement from the April 2022 meeting has removed this word suggesting an earlier than expected rate hike.

Of the total \$185 million investment portfolio, Council holds \$27.8 million in TCorpIM long- and medium-term funds. March continued the 2022 trend of negative returns for the funds with respective regressions of \$69,491 and \$161,449. While these funds are exposed to additional investment risks to generate higher potential returns, they are structured with longer term time horizons. The minimum advised investment time frame for the MTGF is 3-7 years and 7+ years for the LTGF.

Paired with cash asset classes, these growth assets form a diversified portfolio within the restrictions of the Investment Policy.

**9.5 Investment Report - March 2022 (Ref: ; Author: Monaghan/Drayton) (Continued)****Implications*****Legal***

Council's investments as listed in Table 2 of the attached Investment Report Pack comply fully with section 625 of the *Local Government Act 1993* and clause 212 of the Local Government General Regulations 2021, and Council's Investment Policy.

Certified by Josh Staniforth, Responsible Accounting Officer, 8/4/2022.

***Policy***

The Investment Policy was adopted by Council on 28 July 2021 and is due for review in June 2022.

***Financial***

Council's cash and investment balance is made up of restricted and unrestricted funds. Restrictions can be external eg Developer Contributions or internal eg by resolution of Council. Restricted investments cannot be used for general purpose expenses as they are either subject to some form of external legislative or contractual obligation or are dedicated to future Council commitments.

The following tables show the 31 March 2022 cash and investments balance by fund and by restriction.

| <b><i>Fund</i></b>                  | <b><i>\$</i></b>   |
|-------------------------------------|--------------------|
| General                             | 76,456,050         |
| Water                               | 37,004,553         |
| Sewer                               | 76,400,325         |
| Trust                               | 373,512            |
| Unrestricted*                       | -4,722,216         |
| <b>Total Cash &amp; Investments</b> | <b>185,512,224</b> |

| <b><i>Restriction</i></b>           | <b><i>\$</i></b>   |
|-------------------------------------|--------------------|
| Unexpended Loans                    | -7,515,083         |
| Developer Contributions             | 52,590,996         |
| Unexpended Grants                   | 20,552,815         |
| External Restrictions (Other)       | 108,593,337        |
| Internal Restrictions               | 12,435,880         |
| <b>Total Restrictions</b>           | <b>186,657,945</b> |
|                                     |                    |
| Unrestricted*                       | -1,145,721         |
| <b>Total Cash &amp; Investments</b> | <b>185,512,224</b> |

\*Unrestricted funds are a working balance and fluctuate over time as Council's operational plan is carried out during the financial year.

**Conclusion**

On 31 March 2022, the 2021/22 Financial Year investment return amounted to \$565,523. The investment returns are added to the associated restricted funds (e.g. developer contributions) that form Council's investment portfolio.

**Attachments**

Attachment 1 Investment Report Pack - March 2022 (*Under Separate Cover*)



9.6 Delivery Program 2022-26 and Operational Plan 2022-23 (Ref: ; Author:  
Monaghan/Tozer)

---

**File Reference:** 51.1.1-01

**Summary**

Following the election in December 2021, Council is required to develop a Delivery Program 2022-26 and an Operational Plan 2022-23 and adopt these prior to 30 June 2022.

The Delivery Program highlights the elected body's priorities for its term in office and responds to the community goals and aspirations identified in the Community Strategic Plan.

Staff and councillors have been working on the Delivery Program since early 2022 with a number of workshops conducted to identify and refine the priorities of the Council. The draft Delivery Program shows these priorities, identifies the links between the priorities and the Community Strategic Plan and shows the years in which the community can expect some specific actions to be undertaken

Supporting the Delivery Program are annual Operational Plans. These spell out the details of the Delivery Program – the individual projects and actions that will be undertaken in that year to achieve the commitments made in the Delivery Program.

The draft documents are presented to Council, along with the Revenue Policy and Fees and Charges (separate report), with a recommendation to place the documents on public exhibition, prior to adoption in late June 2022.

For the purpose of the Council meeting report, both documents have been produced in low resolution to their size, meaning some of the images and graphics may seem blurry. The exhibited documents will be produced in both high resolution and low resolution.

---

**Recommendation**

**That Council endorse the draft Delivery Program 2022-26 and Operational Plan 2022-23 for public exhibition.**

---

**Background**

The Office of Local Government updated the Integrated Planning and Reporting guidelines during 2021. Some of the key points that affect the Delivery Program and Operational Plan include:

**Delivery Program**

- Must be prepared and adopted by 30 June in the year following the election
- Must demonstrate the Council's commitment to the community
- Must address ongoing improvements to the efficiency, productivity, financial management and governance of the Council
- The CEO must report on progress of the Delivery Program every six months (February and August each year)
- Must include financial estimates for Council's budget for the four-year period



**9.6 Delivery Program 2022-26 and Operational Plan 2022-23 (Ref: ; Author: Monaghan/Tozer) (Continued)**

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- Requires 28 days on public exhibition
- Council must review the Delivery Program each year as part of the preparation of its Operational Plan
- Any changes to the Delivery Program must be included in a Council business paper. Where the change is significant, the Delivery Program must be re-exhibited

**Operational Plan**

- Focuses on projects, activities and actions to be undertaken in specific financial year
- Must allocate responsibilities for each action, program or project
- Must identify service reviews to be undertaken during financial year
- Must identify suitable measures to determine effectiveness
- Must include a detailed budget
- Required to be placed on public exhibition for 28 days. Where significant amendments are proposed after adoption, it must be re-submitted to Council for adoption.

The full guidelines can be viewed at [https://www.olg.nsw.gov.au/councils/integrated-planning-and-reporting/?selected\\_tab=445](https://www.olg.nsw.gov.au/councils/integrated-planning-and-reporting/?selected_tab=445)

**Implications*****Engagement***

The Delivery Program and Operational Plan will be on public exhibition from Thursday 28 April (unless significant changes are made at the 27 April Council meeting), with submissions closing on 29 May 2022. This will provide a 31-day exhibition period and allows suitable time for staff to respond to submissions and hold a workshop with councillors in early June.

The final Delivery Program and Operational Plan will be presented to Council, along with all submissions, during June 2022.

During the exhibition period, the following engagement methods will be used for the Delivery Program and Operational Plans:

- Development of executive summaries for each document
- Yourvoice project
- Email to all Yourvoice subscribers
- Media release
- Email/letter to all community committee reps and key community contacts, including schools and community associations
- Advertising in local newspapers
- Social media coverage, including video
- Community Meetings (dates below)
- Coverage in e-newsletter and QPRC News (dependent on timing)

**9.6 Delivery Program 2022-26 and Operational Plan 2022-23 (Ref: ; Author: Monaghan/Tozer) (Continued)**

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Community meetings will be held at the following locations and dates:

- Braidwood, Thursday 12 May – Braidwood Serviceman’s Club Auditorium 6-8pm
- Queanbeyan, Tuesday 17 May – Queanbeyan Council Chambers 6-8pm
- Bungendore, Thursday 19 May – Bungendore Council Chambers 6-8pm

***Financial***

The Operational Plan sets the detailed budget for the 2022-23 financial year. Council’s budget has grown from a combined \$160 million at the time of merger to around \$283m in 2022-23, including \$146 million of capital works funded through a combination of capital grants, developer contributions, new loans and reserve funds.

The Council’s consolidated operating budget surplus of \$1.6M in 2022-23 is an improvement from what was predicted in the Long Term Financial Plan (\$3.8m deficit), however the Water and Sewer Fund positive results are masking the deterioration of the General Fund budget, which has fallen from a forecast operating deficit of \$7.2M , to a budget operating deficit of \$8.4M.

In order to address the issues highlighted in the General Fund, a number of new budget measures were considered during the development of the draft Operational Plan. These included more than \$2M in adjustments via a 5% reduction in materials and services, deferring recruitment for a number of vacant positions and removing or deferring discretionary maintenance and projects.

Whilst Council has recognised \$2 million budget savings through organisational structural improvements between 2019-2020 and 2022-2023, like most NSW councils, the cost of operating our services and maintaining infrastructure has increased more than our revenue ever year.

***Integrated Plan***



The Delivery Program and Operational Plan are key components of the Integrated Planning and Reporting Framework. The highest level document in the suite of plans, the Community Strategic Plan, is also presented to Council’s April meeting for endorsement following public exhibition.

The Resourcing Strategy will be presented to Council during May.

**Conclusion**

The draft Delivery Program and Operational Plan have been developed in consultation with councillors and are submitted for endorsement prior to public exhibition.

**Attachments**

- |  |  |
|--|--|
| Attachment 1   | Draft Operational Plan 2022-23 ( <i>Under Separate Cover</i> ) |
|  Attachment 2 | Draft Delivery Program 2022-26 ( <i>Under Separate Cover</i> ) |
|               |  |



9.7 Draft Revenue Policy and Fees and Charges 2022-23 (Ref: ; Author:  
Hansen/Monaghan)

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**File Reference:** 43.2.1-14 and 51.1.1-01

**Summary**

This report presents the draft 2022-23 Revenue Policy and Fees and Charges, to support the Operational Plan. The Draft reports are ready for public exhibition prior to final review and adoption by Council in June 2022.

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**Recommendation**

**That Council adopt the Draft 2022-23 Revenue Policy and Draft Fees and Charges for Public Exhibition.**

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**Background**

The Revenue Policy explains how Council funds each activity it is involved in, and why. Council provides a large number of distinct services and programs to its communities and it is required to undertake these services in a financially prudent and sustainable way. Revenue sources include rates, annual charges, fees, grants and contributions.

In considering its Revenue Policy, Council aims to strike a balance between the need to provide a level of service that meets community and legislative requirements, whilst maintaining general rates at an affordable and predictable level over the long term. The Financial Strategy and Policy sets out how Council is planning to do this.

The Revenue Policy is more than Rates and Annual Charges, it also drives the policy direction for the ongoing review of service levels and community outcomes against the cost of services and the appropriate source of funding. Council's Pricing Policy aims to provide transparency over the decision to distribute the cost of services to ratepayers, and the level of cost recovery through direct user charges.

**Implications**

***Strategic***

**Key Ratepayer Impacts**

Rates notices in July 2022 will be affected by these main factors:

1. Council's total rates income for the year will be increased by the rates peg of 2.5% allowed by the Minister for Local Government. The rates peg is not the amount that each individual rates assessment can increase, but the increase in the total general rates income that Council receives.
2. Increase the annual charge for existing users of the Queanbeyan Sewerage Scheme by a total of 4.5% (being 2% each year plus the annual indexation of 2.5%) for the major upgrade and expansion of the Queanbeyan Sewerage Treatment Plant.

**9.7 Draft Revenue Policy and Fees and Charges 2022-23 (Ref: ; Author: Hansen/Monaghan) (Continued)**

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3. Harmonisation of Waste Management Charges, being year two of the three year implementation. The proposed pricing has been guided by the Waste Strategy and includes:
  - Programs to divert more waste to recyclable streams.
  - Expansion of the application of the General Waste Charge
  - Adjustment to domestic waste charges by locality.
  - 4% annual increase in domestic waste charges.
4. All other annual charges will be increased by 2.5%.
5. Discretionary user fees and charges will be increased by a base level of 4%.



***Engagement***

The Revenue Policy and Fees and Annual Charges will be put on public exhibition with the Delivery Program and Operational Plan from Thursday 28 April, with submissions closing on 29 May 2022. This will provide a 31-day exhibition period and allows suitable time for staff to respond to submissions and hold a workshop with councillors in early June.

**Conclusion**

The draft Revenue Policy has been developed in consultation with councillors and is submitted for endorsement prior to public exhibition.

**Attachments**

- |  |  |
|--|--|
| Attachment 1   | Draft 2022-23 Revenue Policy ( <i>Under Separate Cover</i> )   |
|  Attachment 2 | Draft 2022-23 Fees and Charges ( <i>Under Separate Cover</i> ) |
|               |  |

10.1 Summary of Road Renewal and Maintenance Activities - Quarter 3 2021/22  
(Ref: ; Author: Tooth/Harris)

File Reference: 31.1.98-02

**Report**

**Maintenance Grading of Unsealed Roads**

The monthly grading schedule and unsealed road maintenance grading policy is published on the website:

<https://www.qprc.nsw.gov.au/Services/Roads-and-Footpaths?BestBetMatch=grading%20schedule%7C#section-2>

Note: Following the November/December 2021 and March 2022 rain events, roads were inspected and re-prioritised for emergency patch grading works. These roads are not shown in the maintenance grading table below as full-length maintenance grading was not undertaken.

The following table shows the maintenance grading works completed by Council and its Contractors during the third quarter of 2021/22 (between 1 January 2022 and 31 March 2022).

| Road Name              | Completion Date | Length Graded (km) |
|------------------------|-----------------|--------------------|
| Lake Road              | 05/01/2022      | 9.65               |
| Woodfield Road         | 11/01/2022      | 0.22               |
| Keewong Lane           | 11/01/2022      | 1.14               |
| Williamsdale Road      | 11/01/2022      | 5.72               |
| Boppings Crossing Road | 13/01/2022      | 1.24               |
| Burra Road             | 15/01/2022      | 4.22               |
| Woolcara Lane          | 18/01/2022      | 5.22               |
| Gidleigh Lane          | 18/01/2022      | 6.87               |
| Harolds Cross Road     | 28/01/2022      | 12.05              |
| Reservoir Lane         | 31/01/2022      | 1.42               |
| Budawang Road          | 04/02/2022      | 6.29               |
| Gillamatong Lane       | 08/02/2022      | 1.08               |
| Sandholes Road         | 09/02/2022      | 3.07               |
| Butmaroo Road          | 15/02/2022      | 11.49              |
| Mathews Lane           | 18/02/2022      | 0.17               |
| Beverley Hills Road    | 17/03/2022      | 0.34               |
| Wild Cattle Flat Road  | 18/03/2022      | 0.73               |
| Lilydale Road          | 21/03/2022      | 2.85               |
| Boro Road              | 22/03/2022      | 11.55              |
| Lighthouse Road        | 24/03/2022      | 1.86               |
| Cooma Road             | 29/03/2022      | 21.41              |

**Gravel Re-sheeting**

The following table shows the completed gravel re-sheeting works completed by Council's Contractors during the third quarter of 2021/22 (between 1 January 2022 and 31 March 2022) as per funding from the Disaster Recovery Funding Arrangement.

| Road Name              | Completion Date | Length Re-sheeted (km) |
|------------------------|-----------------|------------------------|
| Boppings Crossing Road | 13/01/2022      | 1.24                   |

**10.1 Summary of Road Renewal and Maintenance Activities - Quarter 3 2021/22 (Ref: ; Author: Tooth/Harris) (Continued)**

|                    |            |      |
|--------------------|------------|------|
| Captains Flat Road | 14/01/2022 | 0.20 |
| Northanger Road    | 18/01/2022 | 2.00 |
| Budawang Road      | 04/02/2022 | 6.29 |
| Cooma Road         | 24/02/2022 | 1.50 |

Stabilisation/Rehabilitation

The following table shows the completed in-situ stabilisation and pavement rehabilitation works completed by Council and its Contractors during the third quarter of 2021/22 (between 1 January 2022 and 31 March 2022) as per various funding arrangements and Councils Capital Works Budget.

| Road Name          | Completion Date | Length Stabilised/Rehabilitated (km) |
|--------------------|-----------------|--------------------------------------|
| Majors Creek Road  | 09/02/2022      | 6.50                                 |
| Edwin Land Parkway | 15/02/2022      | 1.00                                 |
| Nerriga Road       | 17/02/2022      | 1.16                                 |
| Bombay Road        | 18/02/2022      | 1.40                                 |
| Nerriga Road       | 05/04/2022      | 1.36                                 |

Resealing

The following table shows the completed resealing works completed by Council and its Contractors during the third quarter of 2021/22 (between 1 January 2022 and 31 March 2022).

| Road Name          | Completion Date | Length Resealing (km) |
|--------------------|-----------------|-----------------------|
| Fernleigh Drive    | 19/01/2022      | 3.38                  |
| Banyalla Close     | 20/01/2022      | 0.08                  |
| Camphorwood Close  | 20/01/2022      | 0.10                  |
| Balandonia Place   | 21/01/2022      | 0.08                  |
| She Oak Place      | 21/01/2022      | 0.11                  |
| Hickory Place      | 21/01/2022      | 0.11                  |
| Mulloon Street     | 22/01/2022      | 0.15                  |
| Thurrallily Street | 22/01/2022      | 1.13                  |
| Waterfall Drive    | 24/01/2022      | 1.92                  |
| Tamarind Place     | 24/01/2022      | 0.09                  |
| Kearns Parade      | 27/01/2022      | 0.53                  |
| Radcliffe Circuit  | 31/01/2022      | 2.56                  |
| Lithgow Place      | 01/02/2022      | 0.45                  |
| Flynn Place        | 01/02/2022      | 0.11                  |
| Faunce Place       | 01/02/2022      | 0.07                  |
| McFadzen Place     | 01/02/2022      | 0.19                  |
| Ireland Place      | 02/02/2022      | 0.19                  |
| Simms Drive        | 02/02/2022      | 0.72                  |
| Hyland Drive       | 02/02/2022      | 0.07                  |
| Deniston Circuit   | 02/02/2022      | 0.26                  |
| Donoghoe Place     | 02/02/2022      | 0.18                  |
| O'Neil Place       | 02/02/2022      | 0.07                  |
| McMahon Drive      | 02/02/2022      | 0.42                  |
| McCusker Drive     | 03/02/2022      | 0.37                  |
| Butmaroo Street    | 03/02/2022      | 0.78                  |
| Forster Street     | 03/02/2022      | 0.66                  |

**10.1 Summary of Road Renewal and Maintenance Activities - Quarter 3 2021/22 (Ref: ; Author: Tooth/Harris) (Continued)**

|                    |            |      |
|--------------------|------------|------|
| Rutledge Street    | 03/02/2022 | 0,22 |
| Majara Street      | 03/02/2022 | 0.36 |
| Majors Creek Road  | 14/02/2022 | 1.89 |
| Foxes Elbow Road   | 16/02/2022 | 3.87 |
| Bungendore Road    | 22/02/2022 | 0.44 |
| Gilmore Road       | 24/02/2022 | 0.26 |
| Pooley Street      | 24/02/2022 | 0.15 |
| Canberra Avenue    | 25/03/2022 | 4.12 |
| Murruba Place      | 10/03/2022 | 0.22 |
| Alambee Street     | 10/03/2022 | 0.18 |
| Gurrana Crescent   | 10/03/2022 | 0.08 |
| Pannamena Crescent | 10/03/2022 | 0.43 |
| Weeroona Drive     | 10/03/2022 | 0.10 |
| Dillwynia Crescent | 10/03/2022 | 0.39 |
| Minda Place        | 11/03/2022 | 0.11 |
| Terrara Close      | 11/03/2022 | 0.03 |
| Copperfield Place  | 11/03/2022 | 0.08 |
| Brooks Road        | 17/03/2022 | 0.58 |
| Denley Drive       | 17/03/2022 | 0.49 |
| Alfred Place       | 22/03/2022 | 0.18 |
| McInnes Place      | 22/03/2022 | 0.15 |
| McInnes Street     | 22/03/2022 | 0.06 |
| Southwell Place    | 22/03/2022 | 0.11 |
| Thornton Road      | 22/03/2022 | 0.18 |
| Binaburra Place    | 23/03/2022 | 0.26 |
| Binowee Place      | 25/03/2022 | 0.22 |
| Queenbar Road      | 25/03/2022 | 0.43 |
| Southqueen Place   | 25/03/2022 | 0.07 |
| Bradbury Place     | 25/03/2022 | 0.08 |
| Vaughan Close      | 25/03/2022 | 0.10 |
| Montebar Row       | 28/03/2022 | 0.03 |
| Oleria Street      | 28/03/2022 | 0.08 |
| Irene Avenue       | 28/03/2022 | 0.36 |
| West Avenue        | 29/03/2022 | 0.39 |
| Telopea Place      | 29/03/2022 | 0.23 |
| Cascade Street     | 29/03/2022 | 0.22 |
| Cypress Place      | 29/03/2022 | 0.08 |
| Henderson Road     | 30/03/2022 | 0.71 |
| Derrima Road       | 30/03/2022 | 0.10 |
| Foxlow Street      |            | 0.05 |

**Recommendation**

**That the report be received for information.**

**Attachments**

Nil





10.2 Music by the River 2022 Event Evaluation (Ref: ; Author: Richards/Wightman)

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File Reference: 1.4.1-13

**Report**

Music by the River is a unique and award-winning event that provides an opportunity for residents and visitors to experience a high quality musical performance for free. The event has been delivered since 2017 in collaboration with ICON Water.

Music by the River 2022 was held on the 26<sup>th</sup> of February from 5pm till 9:30pm in the QEII Park. Tickets for the concrete terrace area of the park were sold for \$12 with an additional 2000 tickets available free of charge. This year the management of Riverside Plaza reserved 50 terrace tickets to be awarded to their shoppers.

This year a vocalist sang with the orchestra and this change was very well received.

Unfortunately, this year's event was impacted by heavy rainfall which meant that only 600 of the booked 2200 attended over the course of the night.

*Profile of attendees*

The profile of those who attend this event indicate that it has a wide general appeal. It includes:

- Older community members – Senior Citizens group
- Families with children of all ages
- Young couples
- Supporters of QPRC Events
- Lovers of Classical Music
- Members of Canberra Symphony Orchestra
- Community members who would not be able to attend a paid CSO concert.
- Commercial food vendors and store owners – Tandoori Express, My Island Kitchen Mella Bella Gelato, Cannoli Brothers. House of Bubbles

*Qualitative Feedback*

Whilst Council does not actively request feedback, many attendees chose to provide it and it is universally positive. This year,

- *"Such a cultured family outing love it"*
- *"Rain or shine this event is still one of the best"*
- *"I am soaked to my undies, but it was well worth it"*
- *"Take a deep breath and grab a tissue"*
- *"I have missed the sound of your playing"*
- *"Beautiful"*
- *"My kids could not care less about all the rain"*

*Major Sponsor*

The sponsorship from ICON Water to deliver Music by the River in partnership with QPRC concludes this month (April 2022). Negotiations are currently taking place to extend this collaboration since it has been such a popular and well attended event.

*Suggestions for improvement*

- Continue with event organisation generally, whilst exploring opportunities to further enhance the event.

**10.2 Music by the River 2022 Event Evaluation (Ref: ; Author: Richards/Wightman)  
(Continued)**

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- Book associated entertainment well in advance, so that it can be included in event advertising and promotion.
- Continue to engage volunteers as ushers.
- Re-explore activating the other side of the river so that the event can cater to larger numbers
- Continue to have a vocalist accompany the orchestra

*Event Budget*

|   |                  |
|---|------------------|
| QPRC event budget                       | \$ 20,000        |
| QPRC event budget Marketing & Promotion | \$ 5,000         |
| Icon water sponsorship                  | \$ 30,000        |
| <b>TOTAL EVENT BUDGET</b>               | <b>\$ 55,000</b> |

*Conclusion*

With all tickets sold two weeks before the event and attendance numbers of over 600 despite the wet weather, *Music by the River* continues to draw and delight the community. This signature event has had a consistent schedule over the past six years with a tried and true plan in place. With slight adjustments it can retain its unique identity whilst evolving to accommodate larger numbers. The Events team are keen to develop further opportunities to see how this event can evolve and grow.

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**Recommendation**

**That the report be received for information.**

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**Attachments**

Nil

File Reference: 27 April 2022 reports

### **Synopsis**

Council at its meeting on 23 February 2022 resolved (Resolution No 093/22) as follows:

*That:*

- 1. Council publish details of the date a Councillor workshop was held and the workshop topic.*
- 2. Where an external presenter attends a Councillor workshop, publish their name, the organisation they represent and the topic of their presentation to the workshop.*
- 3. For the matters referred to in items 1 and 2 above, publish information in the next available Council business paper following a Councillor workshop, as an information item.*
- 4. Council withhold from publication any information that is of a personal nature or concerns matters for which Council is seeking legal advice or a legal determination, the publication of which could legally disadvantage parties to the matter.*

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### **Recommendation**

**That the report be received for information.**

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### **Report**

During the period 7 to 20 April 2022, the following workshops were held:

| <b>Date</b> | <b>Workshops</b>                 | <b>External Attendees/Presenters<br/>(if applicable)</b> |
|-------------|----------------------------------|--|
| 13/04/2022  | Braidwood Heritage Centre DA     | John Stahl<br>Liz Madew<br>Brent Trousdale               |
| 20/04/2022  | Reconciliation Action Plan       |  |
| 20/04/2022  | Disability Inclusion Action Plan |  |
| 20/04/2022  | Bungendore Water                 |  |
| 20/04/2022  | Googong Sports Club              |  |

### **Attachments**

Nil



11.1 Local Traffic Committee Meeting Minutes - 5 April 2022 (Ref: ; Author:  
Tooth/Zubrinich)

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File Reference: 31.4.1

**Summary**

The Local Traffic Committee has submitted the minutes and recommendations of its meeting held on 5 April 2022 for Council's information and consideration.

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**Recommendation**

That Council:

1. Note the minutes of Local Traffic Committee held on 5 April 2022.
2. Adopt recommendations LTC 15/2022 to LTC 18/2022 from the meeting held on 5 April 2022.

LTC 15/2022: Under the *Roads Act 1993*, approve the TCP for the Queanbeyan Reconciliation Walk 2022


LTC 16/2022: Under the *Roads Act 1993*, approve the TCP for the Queanbeyan Christmas in July 2022.

LTC 17/2022: Under the *Roads Transport Act 2013*, approve proposed changes to No Name Lane and Morisset St car park as per design.

LTC 18/2022: Under the *Road Transport Act 2013*, approve proposed line marking and signage changes to Cooma Street as per design.

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**Attachments**

Attachment 1  Local Traffic Committee Meeting Minutes - 5 April 2022 (*Under Separate Cover*)



14.1 Responses to Councillors' Questions (Ref: ; Author: Hansen/Flint)

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**File reference:** 27 January 2022 Council Reports

**Report**

This report provides responses to Councillors' written Questions on Notice as per the Code of Meeting Practice 2022. Some questions that were not closed prior to the new Code have been retained in the table.

The questions are deleted from the rolling table once they have been answered in full and reported to Council.

Any responses that contain personal or other identifying information of any kind will be circulated separately in the confidential attachments.

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**Recommendation**

**That the report be received for information.**

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**Attachments**

Attachment 1 Responses to Councillors' Questions (*Under Separate Cover*)



Attachment 2 Responses to Councillors' Questions with Confidential Questions (*Under Separate Cover*) - **CONFIDENTIAL**



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**15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

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It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.

**Recommendation**

**That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:**

**Item 16.1 Inclusion of Positive Covenant over Land in Deed of Agreement with Googong Sports Club & Googong Township**

*Item 16.1 is confidential in accordance with s10(A) (a) (di) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors); AND commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*