



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held at the Queanbeyan Council Chambers, 253 Crawford Street, Queanbeyan on Wednesday, 23 March 2022 commencing at 5.30pm.

## **ATTENDANCE**

**Councillors:** Cr Winchester (Chairperson)

Cr Biscotti

Cr Burton

Cr Grundy

Cr Livermore

Cr Preston

Cr Taskovski

Cr Ternouth

Cr Webster (via Zoom)

Cr Willis

Cr Wilson (via Zoom)

### **Staff:**

P Hansen, A/CEO

K Monaghan, Portfolio General Manager Organisational Capability

T Geyer, A/Portfolio General Manager Natural and Built Character

D Tooth, A/Portfolio General Manager Community Connections

**Also Present:** W Blakey, Clerk of the Meeting

L Ison, Minute Secretary

### **1. OPENING**

The meeting commenced at 5.30pm.

### **2. ACKNOWLEDGEMENT OF COUNTRY**

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

### **3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

There were no apologies.

**4. CONFIRMATION OF MINUTES**

**4.1 Minutes of the Ordinary Meeting of Council held on 9 March 2022**

116/22

**RESOLVED (Taskovski/Biscotti)**

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 9 March 2022 be confirmed.

The resolution was carried unanimously.

**5. DISCLOSURES OF INTERESTS**

117/22

**RESOLVED (Biscotti/Preston)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Taskovski declared a non-pecuniary interest in Item 9.11: Licence Renewal of Kangaroo Club Carpark (55-59 Richard Avenue), stating he is a club member of the Kangaroo Football Club (rugby).

**6. ADJOURNMENT FOR PUBLIC FORUM**

At this stage of the proceedings, the time being 5.32pm, Cr Winchester advised that the meeting should now adjourn for the Public Forum.

118/22

**RESOLVED (Winchester/Willis)**

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

**ADJOURNMENT:**

The meeting adjourned for the Public Forum at 5.32pm and resumed at 6.04pm.

**7. MAYORAL MINUTE**

There was no Mayoral Minute in open session.

**8. NOTICES OF MOTIONS OF RESCISSION**

There were no Notices of Motions of Rescission.

**PROCEDURAL MOTION**

119/22

**RESOLVED (Preston/Winchester)**

That Item 12.1 be brought forward for consideration at this juncture.

The resolution was carried unanimously.

## 12. NOTICES OF MOTIONS

### 12.1 Molonglo Rail Trail

120/22

#### **RESOLVED (Preston/Willis)**

That Council:

1. Note the completed Feasibility Study for a rail trail from Bungendore to Captains Flat.
2. Support in principle the study's recommendation to proceed with a rail trail from Bungendore to Captains Flat.
3. Following the satisfactory resolution of the lead contamination issue, receive a further report from the CEO on:
  - Possible funding models to support a Development Plan for the rail trail.
  - Possible strategies to undertake the necessary community and State government consultation to progress the planning and development of the rail trail.

For: Crs Livermore, Preston, Taskovski, Webster, Willis, Wilson and Winchester

Against: Crs Biscotti, Burton, Grundy and Ternouth

## 9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

### 9.1 Adoption of QPRC Urban Forest Cooling Strategy

121/22

#### **RESOLVED (Willis/Biscotti)**

That Council adopt the Urban Forest Cooling Strategy noting that actions requiring funding will be considered for inclusion in future Operational Plans and Delivery Plans.

The resolution was carried unanimously.

### 9.2 Review of Committees of Council

122/22

#### **RESOLVED (Willis/Livermore)**

That Council:

1. Endorse the proposed Committee Structure for exhibition for community comment for 28 days excluding public holidays.
2. During the exhibition period, hold an online meeting of up to two representatives from each of the village progress associations to discuss the proposed changes in particular to locality committees and alternative approaches.
3. Receive a further report following the exhibition period addressing the comments received.

The resolution was carried unanimously.

- 123/22                    **9.3     2022 Election Funding Projects**  
**RESOLVED (Winchester/Livermore)**  
That Council endorse the above list of projects to be presented for funding in advance of the 2022 Federal election.  
  
The resolution was carried unanimously.
- 124/22                    **9.4     Consultation on Majors Creek and Araluen Greenwaste**  
**RESOLVED (Biscotti/Webster)**  
That Council:  
  1. Consult with the Majors Creek and Araluen communities on the available options for managing greenwaste as summarised in this report.
  2. Receive a further report on the results of the consultation.  
The resolution was carried unanimously.
- 125/22                    **9.5     Application for a QPRC Cultural Grant - Queanbeyan Police and Citizens Youth Club (PCYC)**  
**RESOLVED (Preston/Taskovski)**  
That Council approve the donation of a \$2,500 QPRC Cultural Grant to Queanbeyan PCYC Inc to assist with costs of a 'Fit Together' cultural program for local Aboriginal youth.  
  
The resolution was carried unanimously.
- 126/22                    **9.6     Application for QPRC Cultural Grant - Create Collaborate Collective Inc.**  
**RESOLVED (Willis/Preston)**  
That Council approve a Cultural Grant donation of \$3,000 to Create Collaborate Collective Inc to assist with costs for a workshop on conservation of local artist Connee Colleen's sculptures, and with the conservation of three life-sized sculptures of Queanbeyan identities.  
  
The resolution was carried unanimously.

- 127/22
- 9.7 Code of Meeting Practice - Post Public-exhibition**  
**RESOLVED (Willis/Livermore)**
- That Council:
1. Note the Submissions received during public exhibition.
  2. Confirm Option 1 as the most appropriate Statement of Ethical Obligations to appear on the cover of all Business Papers.
  3. Review highlighted additions to the revised draft Code of Meeting Practice.
  4. Adopt the revised draft Code of Meeting Practice.
- The resolution was carried unanimously.
- 128/22
- 9.8 Councillor and Staff Interaction Policy - Post Public-exhibition**  
**RESOLVED (Grundy/Livermore)**
- That Council:
1. Note the five submissions received as a result of public exhibition.
  2. Adopt the Councillor and Staff Interaction Policy in its current form.
- The resolution was carried unanimously.
- 129/22
- 9.9 Register of Declarations of Pecuniary Interests and Other Matters - Councillors**  
**RESOLVED (Biscotti/Preston)**
- That in accordance with s.440AAB of the *Local Government Act 1993*, the register of returns of disclosures of pecuniary interest and other matters by Councillors be tabled.
- The resolution was carried unanimously.
- 130/22
- 9.10 Investment Report - February 2022**  
**RESOLVED (Taskovski/Wilson)**
- That Council:
1. Note the investment return for February 2022 was -\$632,881.
  2. Note the investment portfolio has been made in accordance with the *Local Government Act 1993*, the Local Government (General) Regulation 2005 and Queanbeyan-Palerang Regional Council's Investment Policy.
  3. Receive the Investment Report for the month of February 2022.
- The resolution was carried unanimously.

Cr Taskovski declared an interest in the following item and left the Chambers at 6.31pm.

**9.11 Licence Renewal of Kangaroo Club Carpark (55-59 Richard Avenue)**

131/22

**RESOLVED (Biscotti/Webster)**

That:

1. Council renew the licence agreement with the Queanbeyan Kangaroo Rugby Club of 55-59 Richard Avenue for the purpose of operating a car park for a further five years under the same conditions as the current licence.
2. The draft licence be publicly advertised in accordance with section 47A of the *Local Government Act*.
3. If no objections to the proposal are received, the Chief Executive Officer be authorised to execute the Licence Agreement on behalf of Council.

The resolution was carried unanimously.

Cr Taskovski returned to the Chambers at 6.34pm.

**9.12 2021-22 Loan Program**

**MOVED (Burton/Biscotti)**

That Council:

1. Approve the 2<sup>nd</sup> year loan drawdown of \$26,000,000 for the QCCP from NSW Treasury Corporation.
2. Approve the recommended borrowings for 2021-22 and authorise the Mayor and Chief Executive Officer to enter a new loan agreement with NSW Treasury Corporation for a total loan of \$22,771,000 that includes funding for:
  - i) \$15,000,000 – Regional Sports Complex, stage 1
  - ii) \$1,023,000 – Bungendore Carpark
  - iii) \$5,250,000 – Monaro Street upgrade
  - iv) \$362,000 – Jim Gray Bore
  - v) \$474,000 – Bungendore East Bore
  - vi) \$662,000 – Currandooly Clear Water Delivery Main
3. Note the indicative TCorp interest rate is 3.39% as at March 2022, and note that the fixed interest rate will be set at the time of the loan drawdowns.
4. Request that TCorp provide options to Council for fixing interest rates for future year borrowings including the 3<sup>rd</sup> year for the QCCP project.

**AMENDMENT (Willis/Webster)**

That Council:

1. Approve the 2<sup>nd</sup> year loan drawdown of \$26,000,000 for the QCCP from NSW Treasury Corporation.
2. Approve the recommended borrowings for 2021-22 with the exception of the Monaro Street upgrade and authorise the Mayor and Chief Executive Officer to enter a new loan agreement with NSW Treasury Corporation for a total loan of \$17,521,000 that includes funding for:
  - i) \$15,000,000 – Regional Sports Complex, stage 1
  - ii) \$1,023,000 – Bungendore Carpark
  - iii) \$362,000 – Jim Gray Bore
  - iv) \$474,000 – Bungendore East Bore
  - v) \$662,000 – Currandooly Clear Water Delivery Main
3. Note the indicative TCorp interest rate is 3.39% as at March 2022, and note that the fixed interest rate will be set at the time of the loan drawdowns.
4. Request that TCorp provide options to Council for fixing interest rates for future year borrowings including the 3<sup>rd</sup> year for the QCCP project.
5. Seek approval from the NSW Government to reassign the Monaro Street upgrade grant to urgent road and bridge works.

The amendment (of Crs Willis and Webster) was PUT and LOST.

For: Crs Webster and Willis

Against: Crs Biscotti, Burton, Grundy, Livermore, Preston,  
Taskovski, Ternouth, Wilson and Winchester

The motion (of Crs Burton and Biscotti) was brought forward, PUT and CARRIED.

132/22

**RESOLVED (Burton/Biscotti)**

That Council:

1. Approve the 2nd year loan drawdown of \$26,000,000 for the QCCP from NSW Treasury Corporation.
2. Approve the recommended borrowings for 2021-22 and authorise the Mayor and Chief Executive Officer to enter a new loan agreement with NSW Treasury Corporation for a total loan of \$22,771,000 that includes funding for:
  - i) \$15,000,000 – Regional Sports Complex, stage 1
  - ii) \$1,023,000 – Bungendore Carpark
  - iii) \$5,250,000 – Monaro Street upgrade
  - iv) \$362,000 – Jim Gray Bore
  - v) \$474,000 – Bungendore East Bore
  - vi) \$662,000 – Currandooly Clear Water Delivery Main
3. Note the indicative TCorp interest rate is 3.39% as at March 2022, and note that the fixed interest rate will be set at the time of the loan drawdowns.
4. Request that TCorp provide options to Council for fixing interest rates for future year borrowings including the 3rd year for the QCCP project.

The resolution was carried unanimously.

**10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**

**10.1 Tidy Towns Awards**

133/22

**RESOLVED (Taskovski/Livermore)**

That the report be received for information.

The resolution was carried unanimously.

**10.2 Councillor Workshops**

134/22

**RESOLVED (Willis/Ternouth)**

That the report be received for information.

The resolution was carried unanimously.



## 11. REPORTS OF COMMITTEES

### 11.1 Section 355 Committee Minutes

135/22

#### **RESOLVED (Willis/Ternouth)**

That Council:

1. Note the AGM minutes of Braidwood Showground Reserve Trust s.355 Committee held on 11 November 2021.
2. Note the minutes of Braidwood Showground Reserve Trust s.355 Committee held on 10 June 2021.
3. Note the minutes of Bungendore War Memorial s.355 Committee held on 3 February 2022.
4. Note the minutes of Burra/Cargill Park Reserves s.355 Committee held on 16 February 2022.

The resolution was carried unanimously.

## 12. NOTICES OF MOTIONS

### 12.1 Molonglo Rail Trail

This item was dealt with in earlier business.

### 12.2 Community Meeting Space

136/22

#### **RESOLVED (Willis/Preston)**

That Council:

1. Receive a report from staff detailing:
  - a. Available meeting space in Council-owned facilities including:
    - i. Rooms that may become available once Queanbeyan-based staff are consolidated in the new Civic and Cultural precinct, and
    - ii. the date they are expected to become available.
  - b. Criteria for receiving a grant and whether these should be revised in light of increased demand for meeting spaces across the local government area.
  - c. The funding sum set aside for this grant program in 2019-20; 2020-21; 2021-22.
  - d. Whether the grant program was fully expended and where insufficient funds were available to meet all eligible applications.

2. Conduct a workshop to consider the report and how to meet increased demand for affordable community meeting space before:
  - a. Finalising a funding allocation for the QPRC Annual Community Grants Program Category B for 2022-23.
  - b. Identifying changes to the grants program that may be needed to support growing demand for community meeting space, including making more space available and how to do this, and updating the grant criteria.

The resolution was carried unanimously.

### 13. REPORTS TO COUNCIL - DELEGATES REPORTS

There were no delegates' reports.

### 14. QUESTIONS WITH NOTICE

#### 14.1 Responses to Councillors' Questions

137/22

#### **RESOLVED (Biscotti/Winchester)**

That the report be received for information.

The resolution was carried unanimously.

### 15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

### 16. REPORTS FOR CLOSED SESSION

138/22

#### **RESOLVED (Winchester/Taskovski)**

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

#### **Item 16.1 Undetected Leak Application - Bungendore**

*Item 16.1 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

**Item 16.2 Sale of Lots 11, 12 and 13 DP 574879 at Majors Creek**

*Item 16.2 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

**Supplementary Mayoral Minute**

**Item 16.3 CEO Recruitment**

*Item 16.3 is confidential in accordance with s10(A) (a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors) and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

The resolution was carried unanimously.

The meeting then moved into Closed Session at 6.57pm to discuss the matters listed above.

Item 16.3, being a Mayoral Minute, was brought forward for consideration at this juncture.

With the exception of the Minute Taker, all staff left the Chambers at 6.57pm.

**SUPPLEMENTARY MAYORAL MINUTE**

**16.3 CEO Recruitment**

139/22

**RESOLVED (From the Chair)**

That Council:

1. Receive and note the attached report on Process and Outcome of the recruitment process and interviews conducted for the position of Chief Executive Officer of Queanbeyan-Palerang Regional Council.
2. Offer the preferred candidate, Ms Rebecca Ryan, the position of Chief Executive Officer of Queanbeyan-Palerang Regional Council on a 5-year fixed term performance based contract.
3. Maintain the confidentiality of the documents and considerations in respect of the CEO recruitment process.

The resolution was carried unanimously.

Staff returned to the Chambers at 7.04pm.

**16.1 Undetected Leak Application - Bungendore**

140/22

**RESOLVED (Preston/Taskovski)**

That Council write off a total of \$1,576.98 in water usage charges for the property listed in this report.

For: Crs Livermore, Preston, Taskovski, Webster, Willis, Wilson and Winchester

Against: Crs Biscotti, Burton, Grundy and Ternouth

**16.2 Sale of Lots 11, 12 and 13 DP 574879 at Majors Creek**

141/22

**RESOLVED (Grundy/Burton)**

That Council:

1. Proceed with the sale of Lots 11, 12 and 13 DP 574879 at Majors Creek in accordance with Item 1 a. and b. of Palerang Council Resolution 304/2013 dated 5 December subject to:
  - a. Receipt of a soil assessment report indicating that the site is suitable for an onsite effluent waste management system.
  - b. Survey of the property boundaries to identify encroachments.
  - c. Creation of an easement of Lot 13 DP 574879 to maintain and legalise the existing vehicular access to the residence on Lot 3 DP 758636.
2. Offer the property for sale via open sale or public auction.
3. Authorise the CEO to execute sale contracts and finalise the disposal of the subject land.

The resolution was carried unanimously.

142/22

**RESOLVED (Preston/Livermore)**

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 7.34pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

**17. CONCLUSION OF THE MEETING**

The time being 7.36pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR KENRICK WINCHESTER  
MAYOR  
CHAIRPERSON**