



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held via Zoom and at the Council Chambers, 253 Crawford St, Queanbeyan on Wednesday, 25 October 2023 commencing at 5.30pm.

## ATTENDANCE

**Councillors:** Cr Winchester (Chairperson)

Cr Biscotti

Cr Burton

Cr Grundy

Cr Livermore

Cr Macdonald

Cr Preston

Cr Taskovski

Cr Willis

Cr Wilson

**Staff:**

R Ryan, General Manager

J Richards, Director Community, Arts and Recreation

K Monaghan, Director Corporate Services

R Ormella, Director Development and Environment

G Cunningham, A/Director Infrastructure Services

**Also Present:** L Ison (Minute Secretary)

### 1. OPENING

The meeting commenced at 5.30pm.

### 2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

### 3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

There were no apologies.

**4. CONFIRMATION OF MINUTES****4.1 Minutes of the Ordinary Meeting of Council held on 11 October 2023**

432/23

**RESOLVED (Winchester/Taskovski)**

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 11 October 2023 be confirmed.

The resolution was carried unanimously.

**5. DISCLOSURES OF INTERESTS**

433/23

**RESOLVED (Winchester/Preston)**

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

There were no disclosures.

**6. ADJOURNMENT FOR PUBLIC FORUM**

At this stage of the proceedings, the time being 5.32pm, Cr Winchester advised that the meeting should now adjourn for the Public Forum.

434/23

**RESOLVED (Winchester/Grundy)**

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

**ADJOURNMENT:**

The meeting adjourned for the Public Forum at 5.32pm and resumed at 5.54pm.

**7. MAYORAL MINUTE**

There was no Mayoral Minute.

**8. NOTICES OF MOTIONS OF RESCISSION**

There were no Notices of Motions of Rescission.

**9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**

- 435/23
- 9.1 DA.2023.0326 - Construction of Light Industrial and Commercial Building, 19 Wolseley Place Jerrabomberra**  
**RESOLVED (Willis/Wilson)**
- That development application DA.2023.0326 for construction of light industrial and commercial building, parking for 44 cars, solar infrastructure, and associated works on Lot 7 DP 1288362, No.19 Wolseley Place Jerrabomberra be granted conditional consent.
- The resolution was carried unanimously.
- 436/23
- 9.2 Jerrabomberra Pump Track Project**  
**RESOLVED (Wilson/Biscotti)**
- That Council adopt Jerrabomberra Creek Park, on Waterfall Drive, as the location for the construction of the pump track, ensuring the protection of wombat habitat and native vegetation are factored into the design.
- The resolution was carried.
- For: Crs Biscotti, Burton, Livermore, Macdonald, Preston, Taskovski, Wilson and Winchester  
Against: Crs Grundy and Willis
- 437/23
- 9.3 QPRC Annual Community Donations for Rates, Fees and Annual Charges**  
**RESOLVED (Biscotti/Wilson)**
- That Council approve Category C 'Rates, Fees and Charges' donations for 2023/24 totalling \$66,731 in accordance with the attached summary of applications.
- The resolution was carried.
- For: Crs Biscotti, Livermore, Macdonald, Preston, Taskovski, Willis, Wilson and Winchester  
Against: Crs Burton and Grundy

**9.4 Googong Urban Development Voluntary Planning Agreement - Proposed Amendment to Indoor Sport and Aquatic Centre Scope**

438/23

**RESOLVED (Biscotti/Wilson)**

That Council:

1. Place the proposed amended scope of the Googong Indoor Sport and Aquatic Centre, including concept plans, on exhibition for public consultation for a period of 28 days and that the consultation be extended to schools and school groups.
2. Authorise the General Manager to review and endorse a draft deed of variation to the Googong Urban Development Voluntary Local Planning Agreement associated with the proposed change in scope to the Googong Indoor Sport and Aquatic Centre and then place on exhibition for public consultation for a period of 28 days.

The resolution was carried unanimously.

**9.5 Annual Review of Climate Change Action Plan, Baseline and Targets**

439/23

**RESOLVED (Willis/Macdonald)**

That:

1. Council Adopt the 2017/2018 baseline data for greenhouse gas (GHG) emissions and energy consumption.
2. Council Reaffirm QPRC energy consumption and emission reduction targets in the QPRC Climate Change Action Plan: Council Operations Plan Period 2020-2030:
  - 20% reduction in energy use in 2030 compared with 2017-2018 baseline levels.
  - 45% reduction in emissions in 2030 compared with 2017-2018 levels.
3. Council Receive and note the annual review of the QPRC Climate Change Action Plan: Council Operations Plan Period 2020-2030 and support resourcing actions in the adopted Action Plan.
4. The targets be reviewed by 30 June 2025 to determine whether they need to be revised based on Council's progress towards achieving the targets, the state of climate knowledge and technological developments.
5. Resources needed to undertake this review be considered in the 2024/25 Operational Plan.

The resolution was carried unanimously.

- 440/23                    **9.6      Post-Exhibition Report - Contaminated Lands Policy, Guideline and Standard Remediation Action Plan**  
**RESOLVED (Willis/Wilson)**  
That Council:
1. Adopts the Contaminated Lands Policy, Contaminated Lands Guideline and Standard Remediation Action Plan.
  2. Continue to investigate possible financial compensation from the State Government for private landowners in the Captains Flat Lead Abatement Area.
- The resolution was carried unanimously.
- 441/23                    **9.7      Sister City and Friendship City Policy**  
**RESOLVED (Wilson/Taskovski)**  
That Council adopt the Sister City and Friendship City Policy.
- The resolution was carried unanimously.
- 442/23                    **9.8      Pesticide Use in Public Places Policy**  
**RESOLVED (Willis/Wilson)**  
That Council place the Agricultural Chemical Use in Public Places Policy on public exhibition for 28 days and if no submissions are received the Policy be adopted.
- The resolution was carried unanimously.
- 443/23                    **9.9      Audit, Risk and Improvement Committee Charter**  
**RESOLVED (Wilson/Biscotti)**  
That Council adopt the Audit, Risk and Improvement Committee (ARIC) Charter.
- The resolution was carried unanimously.
- 444/23                    **9.10    Draft Financial Statements 30 June 2023**  
**RESOLVED (Grundy/Biscotti)**  
That Council:
1. Refer the 2022/23 Financial Statements to audit in accordance with section 413(1) of the Local Government Act 1993.
  2. Note that the 2022/23 financial statements have been prepared in accordance with:
    - a. The Local Government Act 1993 and regulations made there under
    - b. The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board

- c. The Local Government Code of Accounting Practice and Financial Reporting.
3. Note that the 2022/23 financial statements present fairly the operating result and financial position and accord with Council's accounting and other records.
4. Is not aware of any matter that would render these statements false or misleading in any way.
5. Delegates authority to the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer to sign the Statement by Councillors and Management for the General Purpose Financial Statements and Special Purpose Financial Statements.
6. Delegate authority to the General Manager to issue the financial statements upon receipt of the audit report.
7. Note the time extension received for the lodgement of the financial statements to 30 November 2023.

The resolution was carried unanimously.

#### 9.11 Investment Report - September 2023

445/23

##### **RESOLVED (Willis/Preston)**

That Council:

1. Receive the Investment Report for the month of September 2023.
2. Note the investment return for September 2023 was \$228,860.
3. Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2021) and Queanbeyan-Palerang Regional Council's Investment Policy.

The resolution was carried unanimously.

#### 9.12 Vacancies on Committees

446/23

##### **RESOLVED (Wilson/Winchester)**

That Council nominate a Councillor delegate for each of the vacant Committee positions for the remaining term of Council:

- Lake George Bushfire Management Committee
- Lake George District Liaison Committee

The resolution was carried unanimously.

The following Councillors were appointed as delegates for the remaining term of Council for the Committee vacancies created by Cr Webster's resignation.

<b>Committee</b>	<b>Name</b>
Lake George Bush Fire Management Committee	Cr Macdonald
Lake George District Liaison Committee	Cr Preston
Disability Access Committee	Cr Wilson
Bungendore Floodplain Risk Management Committee	Cr Grundy
Sports Council	Cr Taskovski – as alternate

## 10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION

### 10.1 Revolving Energy Fund

447/23

#### **RESOLVED (Willis/Wilson)**

That the report be received for information.

The resolution was carried unanimously.

### 10.2 Furlong House Queanbeyan Update

448/23

#### **RESOLVED (Willis/Macdonald)**

That the report be received for information.

The resolution was carried unanimously.

### 10.3 Update on Design Review Panel for Queanbeyan

449/23

#### **RESOLVED (Willis/Wilson)**

That the report be received for information.

The resolution was carried unanimously.

### 10.4 Investing In Our Communities Grant Funding - Bungendore Sports Hub

450/23

#### **RESOLVED (Biscotti/Wilson)**

That the report be received for information.

The resolution was carried unanimously.

### 10.5 Summary of Road Renewal and Maintenance Activities (July - Sept 2023/24)

451/23

#### **RESOLVED (Macdonald/Preston)**

That the report be received for information.

The resolution was carried unanimously.

- 452/23                    **10.6    WHS Quarterly Report**  
**RESOLVED (Preston/Livermore)**  
That the report be received for information.  
  
The resolution was carried unanimously.
- 453/23                    **10.7    Local Emergency Management Committee Heatwave Plans**  
**RESOLVED (Willis/Livermore)**  
That the information report be noted.  
  
The resolution was carried unanimously.
- 454/23                    **10.8    Resolution Action Sheet**  
**RESOLVED (Wilson/Preston)**  
That the report be received.  
  
The resolution was carried unanimously.
- 455/23                    **10.9    Responses to Councillor Questions**  
**RESOLVED (Willis/Grundy)**  
That the report be received for information.  
  
The resolution was carried unanimously.
- 456/23                    **10.10   Councillor Workshops**  
**RESOLVED (Preston/Livermore)**  
That the report be received for information.  
  
The resolution was carried unanimously.
- 11.    REPORTS OF COMMITTEES**
- 457/23                    **11.1    Audit, Risk and Improvement Committee Minutes and Annual Report**  
**RESOLVED (Wilson/Biscotti)**  
That Council:  
  
  1. Note the minutes of the Audit, Risk and Improvement Committee held 18 September 2023.
  2. Note the Audit, Risk and Improvement Committee Annual Report 2023 provided for information.
  3. Note the resolution of the ARIC special meeting held 9 October 2023 endorsing the QPRC Financial Statements for the approval of Council.  
The resolution was carried unanimously.



**11.2 Local Traffic Committee Meeting - 3 October 2023**

458/23

**RESOLVED (Grundy/Livermore)**

That Council:

1. Note the minutes of Local Traffic Committee held on 3 October 2023.
2. Adopt recommendations LTC 24/2023 and LTC 32/2023 to LTC 38/2023 from the meeting held on 3 October 2023:

LTC 24/2023: Proposed Solution: Event Supported. Under Roads Act 1993 approve the amended traffic control plan as per minutes for the Diwali Festival of Lights.

LTC 32/2023: Proposed Solution: Queanbeyan Community Christmas Party not supported in current form, changes required as per minutes.

LTC 33/2023: Proposed Solution: Bungendore Community Christmas Party not supported in current form, changes required as per minutes.

LTC 34/2023: Proposed Solution: Braidwood Community Christmas Party not supported in current form, changes required as per minutes.

LTC 35/2023: Proposed Solution: Googfest not supported in current form, changes required as per minutes.

LTC 36/2023: Proposed Solution: Queanbeyan Rodeo not supported in current form, changes required as per minutes.

LTC 37/2023: Proposed Solution: Approve the Traffic Control Devices plan in the report provided amendments are made to the "No Stopping" zone.

LTC 38/2023: Proposed Solution: Approve the signage and line marking plan for Bus Zone and On-Street Carparking along Lexcen Avenue, Jerrabomberra.

3. Note the attachment of amended traffic control devices plan as per LTC 37/2023.
4. Receive a further report on the out of session meeting regarding Items 32, 33, 34, 35 and 36.

The resolution was carried unanimously.

**12. NOTICES OF MOTIONS**

There were no Notices of Motions.

**13. REPORTS TO COUNCIL - DELEGATES REPORTS**

There were no Delegates' reports.

**14. QUESTIONS WITH NOTICE**

There were no Questions with Notice.

**15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION**

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

**16. REPORTS FOR CLOSED SESSION**

459/23

**RESOLVED (Winchester/Macdonald)**

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

**Item 16.1 Proposal to Install EV Charging Infrastructure in the Lowe Street Carpark**

*Item 16.1 is confidential in accordance with s10(A) (di) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

The resolution was carried unanimously.

The meeting then moved into Closed Session at 7.36pm to discuss the matters listed above.

**16.1 Proposal to Install EV Charging Infrastructure in the Lowe Street Carpark**

460/23

**RESOLVED (Preston/Willis)**

That the report be received for information.

The resolution was carried unanimously.

461/23

**RESOLVED (Taskovski/Preston)**

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 7.44pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

**17. CONCLUSION OF THE MEETING**

The time being 7.45pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR KENRICK WINCHESTER  
MAYOR  
CHAIRPERSON**