



Ordinary Meeting of Council

AGENDA

24 January 2024

Commencing at 5.30PM

**Council Chambers
257 Crawford St, Queanbeyan**

Despite the easing of COVID restrictions, it should be noted that there is a limited number of public gallery seats available in the Chambers. Presentations can be made in writing or via Zoom. A live stream of the meeting can be viewed at:

<http://webcast.qprc.nsw.gov.au/>

Statement of Ethical Obligations

The Mayor and Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the council term to undertake their civic duties in the best interests of the people of Queanbeyan-Palerang Regional Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

The Mayor and Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.

On-site Inspections - Nil

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Confidential - Not for Publication

16 REPORTS FOR CLOSED SESSION

- 16.1 Legal Advice DA.2023.0273 at 119 Wallace Street Braidwood
Item 16.1 is confidential in accordance with s10(A) (g) of the Local Government Act 1993 because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
- 16.2 Scapefall Pty Limited v QPRC - Judgement NSWLEC 1434
Item 16.2 is confidential in accordance with s10(A) (g) of the Local Government Act 1993 because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
- 16.3 Consideration of Tenders - Sprayed Bituminous Surfacing (Contract No: 2023-28)
Item 16.3 is confidential in accordance with s10(A) (di) (dii) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; AND information that would, if disclosed, confer a commercial advantage on a competitor of the council and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
- 16.4 Consideration of Tenders - Asphalt Surfacing (Contract No: 2023-31)
Item 16.4 is confidential in accordance with s10(A) (di) (dii) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; AND information

that would, if disclosed, confer a commercial advantage on a competitor of the council and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

16.5 Property Lease - 98 Monaro Street to Marathon Health (Headspace)

Item 16.5 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

17 CONCLUSION OF THE MEETING

LIST OF ATTACHMENTS

Open Attachments

- Item 8.1 Notice of Motion of Rescission - Jerrabomberra Pump Track Project
Attachment 1 Wombat Impact Assessment Report - Grass Roots Environmental (Under Separate Cover)
- Item 9.2 Aquatics Strategic Plan - Community Feedback
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Attachment 2 Molonglo Water Dragons Masters Swimming Response (Under Separate Cover)
Attachment 3 Response to QPRC Aquatic Strategic Plan QLSC (Under Separate Cover)
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- Item 9.3 Googong Urban Development Voluntary Planning Agreement - Proposed Amendment to Indoor Sport and Aquatic Centre Scope
Attachment 1 Community submissions and responses (Under Separate Cover)
Attachment 2 Full text of submission no. 76 (Under Separate Cover)
- Item 9.5 Draft Cemeteries Strategy 2024-2029
Attachment 1 Draft Cemeteries Strategy 2024-2029 (Under Separate Cover)
- Item 9.8 Application for a QPRC Cultural Grant - Queanbeyan Quilters
Attachment 1 Application - QPRC Cultural Grant (Under Separate Cover)
- Item 9.10 Investment Report - November 2023
Attachment 1 Investment Report Pack - November 2023 (Under Separate Cover)
- Item 9.11 Investment Report - December 2023
Attachment 1 Investment Report Pack - December 2023 (Under Separate Cover)
- Item 10.4 Rates Structure Review
Attachment 1 Terms of Reference: Rates Structure Review Community Engagement Panel (Under Separate Cover)
- Item 10.9 Responses to Questions on Notice – EDE Loan Repayments
Attachment 1 Ellerton Drive Extension Loan Fact Sheet (Under Separate Cover)

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- Item 10.12 Resolution Action Sheet
Attachment 1 Outstanding Actions Report (Under Separate Cover)
- Item 11.1 Local Traffic Committee Meeting Minutes - 16 January 2024
Attachment 1 Local Traffic Committee Meeting - 16 January 2024 (Under Separate Cover)
- Item 11.2 Youth Committee Meeting 31 July 2023
Attachment 1 Youth Committee Meeting Minutes 31 July 2023 (Under Separate Cover)
Attachment 2 Terms of Reference - Youth Committee (Under Separate Cover)
Attachment 3 Meeting Notes Youth Committee 18 December 2023 (Under Separate Cover)
- Item 11.3 Access Committee Meeting 4 December 2023
Attachment 1 Current TOR Access Committee (Under Separate Cover)
Attachment 2 Access Committee Minutes - 4 December 2023 (Under Separate Cover)
Attachment 3 Updated Draft TOR Access Committee December 2023 (Under Separate Cover)
- Item 11.4 Audit, Risk and Improvement Committee Minutes
Attachment 1 ARIC Draft Minutes 4 December 2023 (Under Separate Cover)
- Item 12.1 Notice of Motion - Jerrabomberra Pump Track Project
Attachment 1 Business Case Regional Sports Precinct (Under Separate Cover)
Attachment 2 Sports Facilities Strategic Plan 2023 (Under Separate Cover)

Closed Attachments

- Item 16.1 Legal Advice DA.2023.0273 at 119 Wallace Street Braidwood
Attachment 1 Heritage NSW s60 approval - partial demolition and works - Albion Hotel site - 119 Wallace Street Braidwood (Under Separate Cover)
Attachment 2 Legal Advice - Shaw Reynolds to QPRC - Albion Hotel site - 119 Wallace Street Braidwood - 8 December 2023 (Under Separate Cover)
Attachment 3 Legal Advice - Shaw Reynolds to QPRC - Albion Hotel site - 119 Wallace Street Braidwood - 18 December 2023 (Under Separate Cover)
- Item 16.2 Scafeall Pty Limited v QPRC - Judgement NSWLEC 1434
Attachment 1 Notice of Orders - Scafeall Pty Ltd v QPRC - 121 Wallace Street Braidwood (Under Separate Cover)
Attachment 2 Judgment - Scafeall Pty Ltd v QPRC - 121 Wallace Street Braidwood (Under Separate Cover)
- Item 16.3 Consideration of Tenders - Sprayed Bituminous Surfacing (Contract No: 2023-28)
Attachment 1 2023-28 Reseal Tender Evaluation Report (Under Separate Cover)
- Item 16.4 Consideration of Tenders - Asphalt Surfacing (Contract No: 2023-31)
Attachment 1 2023-31 Asphalt Tender Evaluation Report (Under Separate Cover)

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- Item 16.5 Property Lease - 98 Monaro Street to Marathon Health (Headspace)
*Attachment 1 Valuation Report - June 2023 - 98 Monaro Street (Under
Separate Cover)*



MINUTES OF THE ORDINARY MEETING OF THE QUEANBEYAN-PALERANG REGIONAL COUNCIL held via Zoom and at the Council Chambers, 253 Crawford Street, Queanbeyan on Wednesday, 13 December 2023 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Winchester (Chairperson)
Cr Biscotti
Cr Burton
Cr Grundy
Cr Livermore
Cr Macdonald
Cr Taskovski
Cr Willis

Staff: R Ryan, General Manager
P Hansen, Director Infrastructure Services
J Richards, Director Community, Arts and Recreation
K Monaghan, Director Corporate Services
R Ormella, Director Development and Environment

Also Present: L Ison (Minute Secretary)

1. OPENING

The meeting commenced at 5.38pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

It was noted that Cr Wilson requested a leave of absence for this meeting which was approved at the 22 November 2023 Ordinary meeting.

516/23

RESOLVED (Winchester/Biscotti)

That the apology for non-attendance from Cr John Preston be received and that leave of absence be granted.

The resolution was carried unanimously.

4. CONFIRMATION OF MINUTES**4.1 Minutes of the Ordinary Meeting of Council held on 22 November 2023**

517/23

RESOLVED (Winchester/Biscotti)

That the Minutes of the Ordinary Meeting of Council held in the Queanbeyan Council Chambers on Wednesday 22 November 2023 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

518/23

RESOLVED (Winchester/Macdonald)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Willis declared a significant non-pecuniary interest in Item 9.2: Development Application - DA.2023.0051 - 205 Tudor Valley Road Reidsdale - Construction of a dwelling - two storey, stating one of the applicants, Lorba Drewry, is known to her as a member of the QPRC Heritage Advisory Committee, from which she resigned in November 2023. Cr Willis proposed to leave the Chambers when the matter is being considered.

Cr Taskovski declared a less than significant non-pecuniary interest in Item 9.12: Lease Proposal - Land at Highstreet Oval for QCFC Facility, stating he was; playing, coaching and undertaking an administration role for QCFC for the period 1971 to 2005. Cr Taskovski proposed to leave the Chambers when the matter is being considered.

Cr Winchester declared a less than significant non-pecuniary interest in Item 16.3: Sale of Council Land - Red Hill Road, Majors Creek, stating he is a friend of one of the bidders. Cr Winchester proposed to leave the Chambers when the matter is being considered.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.45pm, Cr Winchester advised that the meeting should now adjourn for the Public Forum.

519/23

RESOLVED (Winchester/Grundy)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.45pm and resumed at 6.02pm.

7. MAYORAL MINUTE

There was no Mayoral Minute.

8. NOTICES OF MOTIONS OF RESCISSION

There were no Notices of Motions of Rescission.

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION**9.1 DA.2023.0114 - 150 Wellsvale Drive Googong - Construction of Two Storey Pub Containing Food and Drink Premises, and Function Centre**

520/23

RESOLVED (Biscotti/Burton)

That:

1. Development application DA.2023.0114 for the construction of two storey pub containing food and drink premises, and function centre on Lot 705 DP 1293040, No. 150 Wellsvale Drive Googong be granted conditional consent.
2. NSW Police be forwarded a copy of Council's Notice of Determination.

The resolution was carried.

For: Crs Biscotti, Burton, Grundy, Livermore, Macdonald, Taskovski and Winchester

Against: Cr Willis

Having declared an interest in the following Item, Cr Willis left the Chambers at 6.13pm.

9.2 Development Application - DA.2023.0051 - 205 Tudor Valley Road Reidsdale - Construction of a dwelling - two storey

521/23

RESOLVED (Biscotti/Grundy)

That development application DA.2023.0051 for the construction of a dwelling house – two storey on Lot 79 DP 755922 and Lot 94 DP 755922, No. 205 Tudor Valley Road Reidsdale be granted conditional approval.

The resolution was carried unanimously.

Cr Willis returned to the Chambers at 6.14pm.

9.3 Council's Submission on the South Jerrabomberra Regional Job Precinct Draft Master Plan

522/23

RESOLVED (Willis/Taskovski)

That Council:

1. Prepare a submission generally in accordance with the matters raised in this report.
2. Endorse the South Jerrabomberra Regional Jobs Precinct Draft Master Plan with appropriate changes as reflected in Council's submission.

The resolution was carried unanimously.

9.4 Scoping Proposal - 175 Tarago Road Bungendore (Ashby) - Rezoning for Residential Purpose

523/23

RESOLVED (Willis/Grundy)

That Council not support the progression of this scoping proposal for 175 Tarago Road Bungendore at this time, and receive a further report on Bungendore rezonings and direction and options for the Bungendore Structure Plan.

The resolution was carried unanimously.

9.5 Scoping proposal - Googong Dam Realignment

524/23

RESOLVED (Biscotti/Grundy)

That Council supports the progression of the Scoping Proposal for rezoning Lot 11 DP 1266001 (No. 29 Connolly Street); and part Lot 6 DP 1294382 (Wellsvale Drive, Googong) for initial agency consultation.

The resolution was carried.

For: Crs Biscotti, Burton, Grundy, Livermore, Macdonald, Taskovski and Winchester

Against: Cr Willis

9.6 Housekeeping Amendments (Googong) to QPRLEP 2022 - PP.2023.912 - Results of Public Consultation

525/23

RESOLVED (Grundy/Livermore)

That Council:

1. Notes the outcome of a recent public exhibition of a Planning Proposal for changes to eight planning maps of Googong township.
2. Adopts this Planning Proposal identified by NSW Government as PP-2023-912
3. Agrees to finalise the NSW planning process to update these Local Environmental Plan maps for Googong, noting that this is a map-only amendment to the Queanbeyan-Palerang Regional Local Environmental Plan 2022.

The resolution was carried unanimously.

9.7 Road Naming - Tirriwirri Lane, Burugun Walk and Galu Way, Tralee

526/23

RESOLVED (Biscotti/Macdonald)

That Council:

1. Adopt in principle the names; Tirriwirri Lane, Burugun Walk and Galu Way, Tralee. Created under subdivision development consent DA.2021.1537 Condition #26.
2. Advertise the proposed road names for public comment for 28 days.
3. Publish a notice in the NSW Government Gazette for the road names Tirriwirri Lane, Burugun Walk and Galu Way, if no objections received.

The resolution was carried unanimously.

9.8 Road Naming Proposal - Estate 2 Stage 1 - South Jerrabomberra Urban Release Area

527/23

RESOLVED (Biscotti/Livermore)

That Council:

1. Adopt in principle the name "Abelia Avenue" as a proposed road name for use in Estate 2 Stage 1 of the South Jerrabomberra Urban Release Area.
2. Replace the allocation of the approved road name "Ironstone Range Drive" with "Abelia Avenue" in Estate 2 Stage 1 of the South Jerrabomberra Urban Release Area.
3. Advertise the proposed road name for public comment for 28 days.
4. Publish a notice in the NSW Government Gazette for the road name "Abelia Avenue" if no objections are received.

The resolution was carried unanimously.

528/23 **9.9 Application for a QPRC Cultural Grant - Australian Dance Party**
RESOLVED (Biscotti/Livermore)

That Council approve a cultural grant of \$1,500 to Australian Dance Party Ltd towards costs for 'Escape from Plastika' performance in Braidwood in April 2024.

The resolution was carried.

For: Crs Biscotti, Livermore, Taskovski, Willis and Winchester
Against: Crs Burton, Grundy and Macdonald

529/23 **9.10 Quarterly Budget Review Statement for the Quarter Ending 30**
September 2023
RESOLVED (Willis/Biscotti)

That Council:

1. Receive the September 2023 Quarterly Budget Review Statement.
2. Adopt the budget variations outlined in the report.
3. Note the opinion of the Responsible Accounting Officer in relation to Council's financial performance and projected year result is satisfactory.

The resolution was carried unanimously.

Council received a presentation on the 2022-23 Audited Financial Statements from Michael Kharzoo, Director of Financial Audit and Hashim Ali, Audit Leader - Financial Audit, from the NSW Audit Office.

530/23 **9.11 Presentation of 2022-23 Audited Financial Statements**
RESOLVED (Biscotti/Grundy)

That Council accept the audited General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules for the year ended 30 June 2023, and note that public submissions will be accepted until 3 February 2024.

The resolution was carried unanimously.

Having declared an interest in the following Item, Cr Taskovski left the Chambers at 7.14pm.

9.12 Lease Proposal - Land at Highstreet Oval for QCFC Facility

MOVED (Biscotti/Livermore)

That:

1. Council provide in principle support over a lease to Queanbeyan City Football Club for a 40-year term.
2. The rate under the proposed lease be set at a nominal rate of \$1 per annum with the intention to review the rent if and when the facility is used for additional purposes other than sporting facilities for the Queanbeyan City Football Club.

Cr Grundy foreshadowed a CONTRARY motion: That consideration of the Lease Proposal - Land at Highstreet Oval for QCFC Facility, be deferred.

The motion (of Crs Biscotti and Livermore) was PUT in amended form.

531/23

RESOLVED (Biscotti/Livermore)

That:

1. Council provide in principle support for a long term lease to the Queanbeyan City Football Club.
2. A report be brought to Council for approval regarding the project, funding, delivery, lease arrangement, tenure and term.

The resolution was carried unanimously.

Cr Taskovski returned to the Chambers at 7.33pm.

ADJOURNMENT

The meeting adjourned at 7.33pm and resumed at 7.42pm.

9.13 Renewal of Licence Agreements with Queanbeyan Park Tennis Club - Campbell/Waniassa Street Courts

532/23

RESOLVED (Biscotti/Livermore)

That Council renew the licence agreements between Queanbeyan-Palerang Regional Council and the Queanbeyan Park Tennis Club over the courts; in Campbell Street, Queanbeyan and in Waniassa Street, Queanbeyan East, for a further five-year period subject to the consent from the NSW Minister for Crown Lands.

The resolution was carried unanimously.

9.14 Deed of Variation Googong Sports Club Memorandum of Understanding

533/23

RESOLVED (Biscotti/Burton)

That Council endorse the Deed of Further of Variation to the tripartite Memorandum of Understanding with Googong Township and Googong Sports Club Incorporated.

The resolution was carried.

For: Crs Biscotti, Burton, Livermore, Macdonald, Taskovski and Winchester

Against: Crs Grundy and Willis

10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**10.1 Responses to Questions on Notice - Tallaganda Logging Stop-Work Order**

534/23

RESOLVED (Willis/Winchester)

That the report be received for information.

The resolution was carried unanimously.

10.2 Question on Notice - Jerrabomberra Pump Track

535/23

RESOLVED (Grundy/Livermore)

That the report be received for information.

The resolution was carried unanimously.

10.3 Questions on Notice - Various

536/23

RESOLVED (Willis/Livermore)

That the report be received for information.

The resolution was carried unanimously.

10.4 Councillor Workshops

537/23

RESOLVED (Winchester/Livermore)

That the report be received for information.

The resolution was carried unanimously.

10.5 Site Inspection - Scoping Proposal - 175 Tarago Road Bungendore (Ashby) - Rezoning for Residential Purpose

538/23

RESOLVED (Willis/Livermore)

That the report be received for information.

The resolution was carried unanimously.

11. REPORTS OF COMMITTEES**11.1 QPRC Heritage Advisory Committee Minutes - 16 November 2023**

539/23

RESOLVED (Livermore/Willis)

That Council:

1. Note the minutes of the QPRC Heritage Advisory Committee (HAC) held on 05 October and 02 November 2023 – 31/23.
2. Note recommendations 32/23 to 33/23 from the meeting held on 16 November 2023:

- a. QPRC HAC 32/23 - DA.2023.044 - 6 Rutledge Street / 257 Crawford Street Queanbeyan - Demolition and Construction of 2 x 10-storey buildings

The Committee confirm their prior view regarding the well and reiterate a preference to keep it whole and in situ per QPRC HAC 16/23: The Committee does not support the proposed development in its current form for the following reasons:

1. The Committee has concerns about the height and bulk of the development adjacent to small-scale heritage assets and the Heritage Conservation Area (HCA). The proposed development has the potential to tower over adjacent buildings, shadow Rutledge Street and create a wind tunnel effect.
2. The scale and bulk of the development is not consistent with the guidelines in the Strategic Masterplan, the relevant Development Control Plan or the aims of the current Local Environmental Plan.
3. The design will not sit appropriately in the street and location and responds poorly in relation to nearby heritage assets and the local area.
4. A redesign featuring smaller, more numerous buildings would be preferred.
5. The Committee confirmed its earlier view that the well should be retained in situ. It is the opinion of the Committee that the well will not survive relocation or being adjacent to development. The Committee noted that the well would likely have been a listed item had its existence been known prior to development of the site.
6. The Committee expressed concern about the dark colour palette.

The proposed development sets a highly inappropriate precedent for the Queanbeyan town centre and has failed to read the intrinsic values of the town.

Further, the Heritage Advisory Committee notes that it is very disappointed to see the limited changes to the plans based on the submissions received.

- b. QPRC HAC 33/23 - DA.2023.0328 - 49 Antill Street, Queanbeyan - Demolition and Construction of medical facility adjacent to heritage item.

The Committee has no objection to the demolition on heritage grounds.

The resolution was carried unanimously.

11.2 Local Traffic Committee Meeting - 5 December 2023

540/23

RESOLVED (Grundy/Burton)

That Council:

1. Note the minutes of Local Traffic Committee held on 5 December 2023.
2. Adopt recommendations LTC 32/2023, LTC 34/2023, LTC 39/2023 to LTC 41/2023 from the meeting held on 5 December 2023:

LTC 32/2023: Proposed Solution: Under Roads Act 1993 approve the proposed road closure for Queanbeyan Community Christmas Party and Carols, with amendment to Traffic Management Plan.

LTC 34/2023: Proposed Solution: Under Roads Act 1993, approve the proposed road closure for the Braidwood Community Christmas Party & Shop'N'Win Event.

LTC 39/2023: Proposed Solution: Under Roads Act 1993, approve the temporary traffic control measures as detailed in TCP for Braidwood Car & Bike Show.

LTC 40/2023: Proposed Solution: Under Roads Act 1993, approve the amended Traffic Control Plan for the Music by the River event.

LTC 41/2023: Proposed Solution: Under Roads Act 1993, approve the changed line marking for Tarago Road.

The resolution was carried unanimously.

12. NOTICES OF MOTIONS**12.1 Establishment of a QPRC Small Business Advisory Committee**
541/23 **RESOLVED (Macdonald/Burton)**

That Council establishes an Advisory Committee known as the Queanbeyan-Palerang Regional Council Small Business Advisory Committee (QPRC SBAC).

The resolution was carried unanimously.

12.2 Establishment of QPRC Advisory Committee of Seniors
542/23 **RESOLVED (Macdonald/Livermore)**

That Council establishes an Advisory Committee known as the Queanbeyan-Palerang Regional Council Advisory Committee of Seniors (QPRC ACS).

The resolution was carried unanimously.

13. REPORTS TO COUNCIL - DELEGATES REPORTS

There were no Delegates Reports.

14. QUESTIONS WITH NOTICE

There were no Questions with Notice.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

16. REPORTS FOR CLOSED SESSION

543/23

RESOLVED (Winchester/Burton)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 QPRC Internal Audit Service Provider

Item 16.1 is confidential in accordance with s10(A) (di) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Proposed HoA - QCCP Kiosk

Item 16.2 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 Sale of Council Land - Red Hill Road, Majors Creek

Item 16.3 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.4 Proposed HoA - QCCP Level 3

Item 16.4 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 8.11pm to discuss the matters listed above.

16.1 QPRC Internal Audit Service Provider

544/23

RESOLVED (Biscotti/Willis)

That Council agrees to appoint O'Connor Marsden & Associates Pty Ltd as their internal audit service provider with a contract to provide services for three years commencing January 2024, with the option to extend for two further one-year periods, with an agreed annual budget of \$160,000 (total budget for three years being \$480,000).

The resolution was carried unanimously.

16.2 Proposed HoA - QCCP Kiosk

545/23

RESOLVED (Biscotti/Livermore)

That Council:

1. Endorse the attached Heads of Agreement for a lease over the ground floor Kiosk in the QCCP.
2. Authorise the General Manager to execute a lease agreement in accordance with the terms in the Heads of Agreement.

The resolution was carried unanimously.

Having declared an interest in the following Item, the Mayor vacated the Chair and left the Chambers at 8.21pm.

The Deputy Mayor assumed the Chair.

16.3 Sale of Council Land - Red Hill Road, Majors Creek

546/23

RESOLVED (Grundy/Biscotti)

That Council approve the sale of Lots 11, 12 and 13 DP 574879 Red Hill Road, Majors Creek for \$85,000 (including GST) and authorise the General Manager to execute the sale contract.

The resolution was carried unanimously.

Cr Winchester returned to the meeting at 8.26pm.

Cr Livermore vacated the Chair and Cr Winchester resumed the Chair.

16.4 Proposed HoA - QCCP Level 3

547/23

RESOLVED (Biscotti/Livermore)

That Council:

1. Endorse the proposed Heads of Agreement for a lease between QPRC and North Herring Lawyers over part Level 3 of the QCCP.
2. Authorise the General Manager to execute a lease agreement in accordance with the terms in the Heads of Agreement.

The resolution was carried.

For: Crs Biscotti, Burton, Livermore, Macdonald, Taskovski,
Willis and Winchester

Against: Cr Grundy

548/23

RESOLVED (Winchester/Livermore)

That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 8.34pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Clause 253 of the Local Government (General) Regulations 2005, the Mayor then read out the decisions of Council made in Closed Session.

17. CONCLUSION OF THE MEETING

The time being 8.36pm, the Mayor announced that the Agenda for the meeting had now been completed.

**CR KENRICK WINCHESTER
MAYOR
CHAIRPERSON**

ITEM 5 DECLARATION OF CONFLICTS/PECUNIARY INTERESTS

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the *Local Government Act* restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

Recommendation

That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

8.1 **Notice of Motion of Rescission - Jerrabomberra Pump Track Project (Ref: ; Author: Biscotti/Grundy)**

Notice

The following rescission motion signed by Crs Mareeta Grundy, Michele Biscotti and Ross Macdonald has been received.

Motion

That Council rescind resolution number 436/23 from 25 October 2023.

Staff Comment

Council resolved at the 23 October 2023 meeting (**Resolution No 436/23**):

That Council adopt Jerrabomberra Creek Park, on Waterfall Drive, as the location for the construction of the pump track, ensuring the protection of wombat habitat and native vegetation are factored into the design.

The rescission motion, received on 15 January 2024, was signed by three Councillors and provided in accordance with Council's Code of Meeting Practice clause 17.6 within (less than) three months since the resolution was passed.

Should Council agree to the rescission of Resolution No 436/23, a Notice of Motion has been foreshadowed, received on 16 January 2024 and is included in the Business Paper.

Status of the Project:

Staff are preparing the report with the final design for the meeting of 14 February 2024. A projects page for the Pump Track on Council's website is regularly updated at <https://www.qprc.nsw.gov.au/Major-Works-Projects/Jerrabomberra-Creek-Park-Pump-Track>


The following update is provided:

- A Wombat Impact Assessment Report for the proposed pump track was received from the consultant, Grass Roots Environmental on 14 December 2023. The consultant found that there were no wombat burrows located within 50m of the footprint of the pump track.
- A request for comment on the impacts to native habitat at the proposed pump track site at Jerrabomberra Creek Park was received on 15 December from NSW National Parks and Wildlife Service, who indicated that NPWS have no objection to the development.
- Council's Road Safety Officer is undertaking new traffic count and speed data recording on Waterfall Drive, and this information will be included in final design consideration report to Council on 14 February.
- Clarification and confirmation was provided to Councillors and individuals about the communication strategy and community engagement regarding the location of the track; timing of, and responses to, the request for tender; and other matters relating to the Council report at the 23 October meeting.
- A planning workshop with local youth was held by the contractor, Common Ground, at the Jerrabomberra Community Centre on Tuesday 21 November 2023, to seek input into features of the pump track design. There were 24 registrations for this workshop, however only 4 young people attended with their parents. The remaining 15 registrants who were unable to attend the workshop were sent surveys, with 6 surveys returned and sent to Common Ground on 12 December 2023.

**8.1 Notice of Motion of Rescission - Jerrabomberra Pump Track Project (Ref: ;
Author: Biscotti/Grundy) (Continued)**

- An additional 37 surveys were received from the Jerrabomberra Public School and forwarded to Common Ground on 20 December.
- Council is expecting receipt of a preferred design (for construction) from Common Ground, by the end of January. The size of the pump track is approximately 65 metres long and 10-15 metres wide.
- The Petition received by Council at the 13 December 2023 meeting will be presented to Council to take into consideration at the 14 February meeting.
- Subject to Council determination, a final design will be placed on public exhibition for further comment before construction may commence.
- An extension to the Funding Deed for completion of the project has been sought and approved to the 31 December 2024.

Attachments

Attachment 1  Wombat Impact Assessment Report - Grass Roots Environmental (*Under Separate Cover*)

8.2 Notice of Motion - Jerrabomberra Pump Track Project (Ref: ; Author:
Grundy/Grundy)

File Reference: 24 January 2024 motions

Notice

Councillor Mareeta Grundy will move the following motion:

Motion

That Council:

1. **Adopt the Regional Sports Complex site as the location for the construction of the Jerrabomberra pump track.**
 2. **Maintain the design of the pump track as planned for entry level/intermediate usage, being Stage 1.**
 3. **Receive a report back on the delivering of a Stage 2 (reliant on future funding) about the capacity of the site and business case to upgrade the design and construction of the Pump Track to competition standard.**
-

Comment from Cr Grundy in support of this Notice of Motion

At the 25 October 2023 Ordinary Council Meeting, it was resolved (**Resolution 436/23**) that the Jerrabomberra Pump Track would be located at the Jerrabomberra Creek Park, Waterfall Drive, site. In the lead up to that decision and following that decision, Councillors have received numerous emails from Jerrabomberra residents expressing their opposition to the Waterfall Drive location. The significant concerns centre around;

- the amenity becoming a destination requiring vehicle parking where there is no capacity for safe parking
- the lack of amenities such as toilets, running water, lighting, seating
- the impact on the natural environment and to established wombat habitat. An asphalt track cannot blend in seamlessly with the natural environment.
- the inequitable access of the site to Jerrabomberra young people as a whole
- the community consultation report identified the Regional Sports Complex as the preferred site
- the lack of consultation with the Tralee and South Jerrabomberra residents
- anomalies relating to the consultation process and the tender documentation
- inability for upgrade and expansion to cater to more age groups and greater skill levels
- implausible expectations of passive surveillance
- wasted opportunities and selling our young people short.

This Notice of Motion gives Council an opportunity to most effectively site the new Jerrabomberra Pump Track to ensure it is used and accessed by the maximum number of young people, is supported by relevant accompanying amenities such as toilets, seating, and lighting to enhance the recreational/athletic experience, that safe cycle path access is linked,

8.2 Notice of Motion - Jerrabomberra Pump Track Project (Ref: ; Author: Grundy/Grundy) (Continued)

there is adequate parking provisions, and that the facility has the capacity for future expansion and enhancement.

The Regional Sports Complex site was chosen by the previous Council to be the hub of sporting activity in the region because it is a future growth precinct. Locating the Jerrabomberra pump track at the Sports Complex is a responsible use of precious resources and gives our young people and their families the maximum opportunity for a quality recreational and sporting experience now and into the future.

A staged approach to this project is financially responsible, visionary and strategic. This approach will safeguard the potential of the infrastructure to be more than simply a play facility for limited age groups with limited skill levels. This Notice of Motion will ensure a Jerrabomberra pump track will be an asset to the entire region and give our young people so many more options whether it be simple skill and fitness development or competition level qualification and participation.

The pump track should be a place for developing stronger community ties and more positive community cohesion while offering young people an avenue for not just play but real skill development, competition and athletic excellence. The Regional Sports Complex is the site with that capacity. We owe it to our young people to think with strategic vision and use the grant funding to achieve the greatest possible outcome for them.

Staff Comment

This proposal to make the Regional Sports Complex home of the Jerrabomberra Pump Track shifts the nature and intent from a local, entry level recreational activity that will complement other playgrounds in the vicinity to a competition level sporting facility.

The concerns raised are not valid and have been responded to in detail to Councillors and residents.

Regional Sports Complex

The Regional Sports Complex site was developed as hub of sporting activity in the region because it is a future growth precinct.

Attached is the Business Case and Cost Benefit Analysis of the Regional Sports Complex, Phases 1 and 2. This document published in 2021, provided the leverage and information for Council to commit to the project and attain necessary grant funding. It is due for a review, and staff will provide a report back to Council on the timing and updating of numbers, sports and next stages. This review must involve the QPRC Sports Council and individual sporting clubs/organisations and community consultation.

An athletic and advanced skills competition level pump track at the Regional Sports Complex would require a significant investment. The cost of a project to this scale would be well over \$1M.

In addition, for Council information, is the current priority list of projects, the Sports Facilities Strategic Plan endorsed by Council on 12 July 2023 (**Resolution No 266/123**) developed and endorsed by the QPRC Sports Council.

A competition level Pump Track is not featured on this plan, nor has been on the discussion list from sporting clubs.

It is recommended that if this is Council's decision that a revision of priorities for the Regional Sports Complex and a new business case and feasibility study be undertaken first.

8.2 Notice of Motion - Jerrabomberra Pump Track Project (Ref: ; Author: Grundy/Grundy) (Continued)

Alternative Locations

Should Council reconsider the local sites in Jerrabomberra, as was the intent of the project these included:

- Jerrabomberra Park on Elm Way/Acacia Drive
- Esmond Avenue Park/Dixon Playground on Esmond Avenue

Both of these parks had their advantages and disadvantages, which were noted in the report at the 25 October meeting. Neither were indicated as preferred locations

Alternatively, staff propose Council consider an investigation of Allan McGrath Reserve.



Figure 1: Allan McGrath Reserve

Allan McGrath Reserve is very accessible by bicycle and has car parking available. The grounds are flat, has cricket nets, a cricket pitch and as is a small oval is generally used for Under 11's junior cricket activities. There is also a drop toilet block that could be upgraded in the future. Whist a retention basin, and some drainage lines, the boundaries for junior cricket are less than the whole length and in line with the top of the cricket nets.

Investigating this or any other alternative site does require suspending the work underway. There are costs incurred by the independent consultant reports and Common Ground have been paid to attend workshop and for works completed to date. Total expenses paid to date are \$23K with \$296K committed for the contractor.

It would be necessary to start a new community consultation process, public exhibition, community drop in sessions and engagement with the Queanbeyan Junior Cricket Club and neighbouring residents for their feedback. There may be similar community views as being expressed now and Petitions received at any local site, which will be managed accordingly.

Should Council wish to consider this approach, and assuming the Rescission Motion to Resolution 436/23 has been successful; the following amendment is recommended.

8.2 Notice of Motion - Jerrabomberra Pump Track Project (Ref: ; Author: Grundy/Grundy) (Continued)

That Council:

1. Maintain the design and intent of the Jerrabomberra Pump Track as planned for entry level/intermediate usage
2. Undertake further investigation and community consultation/engagement for alternative locations within Jerrabomberra, including the Allan McGrath Reserve
3. Report back to Council with a revised Jerrabomberra Pump Track project site and delivery plan for public exhibition

Attachments

Attachment 1 Business Case Regional Sports Precinct (*Under Separate Cover*)



Attachment 2 Sports Facilities Strategic Plan 2023 (*Under Separate Cover*)



9.1 Bungendore Structure Plan and Rezoning Update (Ref: ; Author:
Ormella/Blacklock)

File Reference: PJ0060-02-02 and 26.11.98-02

Recommendation

That:

1. Council commence the review of the Bungendore Structure Plan 2048 in 2025.
 2. In regard to the Bungendore East Planning Proposal, Council continue to progress and upon receipt of Gateway extension, completion of agency consultation and support by agencies, including DPHI; commence public exhibition phase.
 3. In regard to the Scoping Proposals for North Ashby, Elm Grove Stage 3 and Elm Grove Stage 4, Council hold pending advice from DPHI regarding the securing of additional potable water supply.
 4. In regard to Abbeyfield, Council continues to progress the current rezoning Planning Proposal.
 5. Council does not accept or progress any other rezoning proposals for residential uses in Bungendore until DPHI formally advise that they are satisfied access to a secure potable water supply for Bungendore rezonings has been achieved.
-

Summary

This report actions the resolutions of Council from 28 September 2022 and 13 December 2023 (**Resolution No.s 384/22 and 523/23**) to advise on:

- the status and direction of Bungendore rezonings including the refunding, or otherwise, of fees for the Scoping and Planning Proposals for rezonings in Bungendore
- the options for Council's endorsed Bungendore Structure Plan 2048.

It should be noted that the Department of Planning and Environment (DPE) is from 1 January 2024 known as Department of Planning, Housing and Infrastructure (DPHI).

Background

A number of reports have been presented to Council on rezonings in Bungendore and the issues with securing additional water supply for land identified in the Bungendore Structure Plan 2048.

The Bungendore potable water situation and inability to secure the additional water supply through groundwater sources to meet the housing growth demand was reported to Council on 28 September 2022.

The matter of securing a potable water supply is of regional interest and Council is engaging with the ACT-NSW Urban Water Steering Committee; supported by DPHI and NSW Office Water.

9.1 Bungendore Structure Plan and Rezoning Update (Ref: ; Author: Ormella/Blacklock) (Continued)

Meetings have been held with the applicants of Scoping and Planning Proposals, and updates provided on the status of the work progressing to develop a project for the proposed Queanbeyan to Bungendore Pipeline.

As Council would be aware, rezoning proposals received by Council cannot progress without the DPHI satisfaction that the current water security issue is resolved.

Most of these proposals are affected by the inability to secure water supply through groundwater sources recommended in Council's Palerang Communities Integrated Water Cycle Management Strategy (IWCM) and the advice from the then DPE that rezonings would not be supported until access to a secure water supply is confirmed.

Report

The Bungendore Structure Plan 2048 outlines the areas for future growth and where Council will consider proposals for rezoning over the next 30 years. It is published on Council's website under Planning Studies and Strategies;

<https://www.qprc.nsw.gov.au/Building-Development/Planning-Zoning/Planning-Studies-Strategies#section-5>

The Structure Plan's preparation involved considerable community engagement, as well as a developing a vision reflective of community views on the sequence and timing of growth over the period of the Plan. Endorsement by DPE was received in September 2020. Bungendore was identified to grow within the capacity of the town's water allocation which was increased by the NSW Government.

Council proceeded on good faith to progress rezonings in line with the Structure Plan and following advice and endorsement from the Department. As reported to Council in September 2022, it became clear that the groundwater options and the Water Licences issued by the NSW Government were not able to be implemented in the subsequent Works Approvals to supply water for the growth of Bungendore anticipated in the Structure Plan. This has left Council with a number of rezonings that are at various stages within the Scoping and Planning Proposal process that cannot progress without the DPHI being satisfied that the current water security issue is resolved.

Bungendore rezonings

Council has received the following Planning Proposals and Scoping Proposals for rezoning of land for residential purposes in Bungendore as outlined in the following table and figure.

9.1 Bungendore Structure Plan and Rezoning Update (Ref: ; Author: Ormella/Blacklock) (Continued)

Figure 1 Location of Bungendore Rezoning

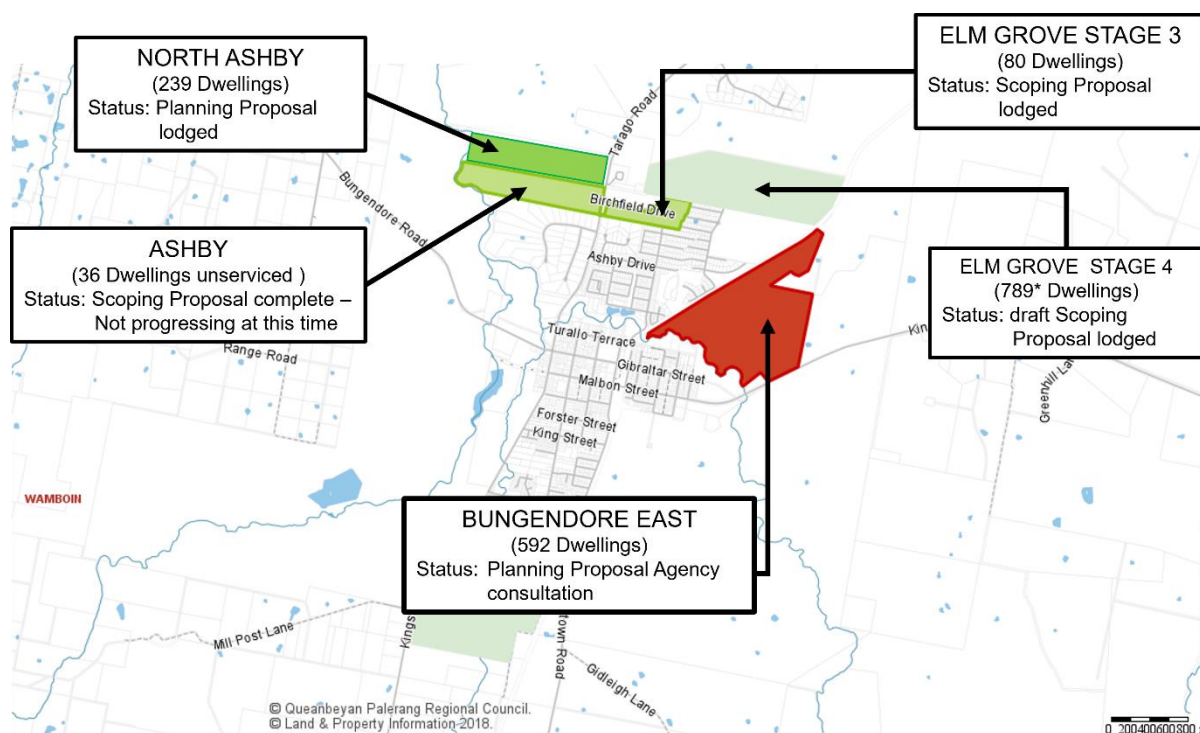


Table 1 – Bungendore rezonings as at June 2023

Name of Proposal	Land Address	Consistency with Bungendore Structure Plan	Rezoning stage	Status
Bungendore East	4610 Kings Highway, Bungendore	Identified for Short / medium term growth	Planning Proposal	Agency consultation underway Pending DPHI extension Gateway
Elm Grove Stage 3	1 Birchfield Drive, Bungendore	Identified for Short / medium term growth	Scoping Proposal	Lodged 6 December 2021
Ashby	175 Tarago Road, Bungendore	Identified for Long term growth	Scoping Proposal	Lodged, assessment and report completed 13/12/23 Not progressing proposal (Resolution 523/23)
North Ashby	217 Tarago Road Bungendore	Identified for Long term growth	Planning Proposal	Lodged 28 September 2022
Elm Grove Stage 4	266 Tarago Road Bungendore	Identified for Long term growth	Draft scoping proposal	Draft lodged 13 September 2022

9.1 Bungendore Structure Plan and Rezoning Update (Ref: ; Author: Ormella/Blacklock) (Continued)

Abbeyfield

Not shown is the proposal for Abbeyfield which is to allow for Seniors Housing as a permissible use on the northern part of the closed section of Majara Street, Bungendore.

This continues separately to the growth areas of Bungendore. This proposal has arisen from the State Government's acquisition of the Council site that had previously been rezoned for seniors housing.

Risk/Policy/Legislation Considerations

The progression of the rezonings in Bungendore requires a secure potable water supply to be demonstrated. The Bungendore Structure Plan 2048 is Council's Policy for managing growth and rezonings in Bungendore.

When the Council endorsed the Plan on 26 February 2020, it also agreed to review the plan and amend as necessary for republication in 2025. At the time it was envisaged that the review was likely to consider the take up of recently rezoned land and whether it was consistent with the growth rates anticipated in the Plan. The review will provide an opportunity to review where the sequencing of rezonings are in addition to the outcomes of the water security issue.

It is now incumbent to also consider what it means for growth of Bungendore when water security is not yet determined or guaranteed. The work on pursuing the options identified in the Palerang Communities Integrated Water Cycle Management Strategy (IWCM) needs to continue and is required in the Structure Plan review. The review will also identify water servicing capacity, available and likely development on existing zoned land and what the long term options for managing water scarcity and growth.

The Braidwood Structure Plan which is well under way and due for completion by the end of 2024. Resources dedicated to the Braidwood Structure Plan will then be available in 2025 to commence the Bungendore review.

The time required for the Bungendore Structure Plan review is anticipated to be 12-24 months.

The reviewed Structure Plan will then provide the context and the agreed position of Council and DPHI for considering future rezonings at Bungendore. Until then progression of all residential rezonings should not occur.

Council staff have met with Developers involved with the rezonings and have been sharing any updates on the water supply and security discussions, while being mindful of setting unachievable expectations. Similarly, Developers are concerned that Planning Proposals simply held with no assessment or progression of agency and community consultation, until the water constraints are known will add another 2 – 3 years onto their programs. Some have submitted Proposals, accepting the cost risk as their own.

The Environmental Planning and Assessment Act 1979 sets the requirements for rezoning land. The Environmental Planning and Assessment Regulations 2021 also allows for Councils to charge for proponent initiated rezoning proposals.

Financial, Budget and Resource Implications

The payment and potential reimbursement of fees was raised in the report of 28 September 2022 for the rezoning proposals that cannot be progressed until the water security is attained.

9.1 Bungendore Structure Plan and Rezonings Update (Ref: ; Author: Ormella/Blacklock) (Continued)

Planning Proposals and Scoping Proposals are subject to the payment of fees as per Council's Fees and Charges. The uncertainty of the timing and what stage of obtaining water security for Bungendore means that the current Scoping Proposals and Planning Proposals cannot be progressed.

Currently there are three scoping proposals lodged with Council and one draft scoping proposal.

One Scoping Proposal has had fees invoiced and paid and two where the invoice for payment have not been issued, as a result of there being no assessment or progression of the proposal to the next stage.

The following table summarises the planning and scoping proposals lodged with Council fees that have been paid or owing, based on the level of work completed by staff.

Table 2 – Fees for Bungendore rezoning proposals

Proposal	Fees Paid	Fees to be Invoiced
Bungendore East	\$31,565	\$46,767
Elm Grove Stage 3	\$1,755	Nil
Ashby	\$0	\$1,846
North Ashby	\$0	Nil
Elm Grove Stage 4	\$0	Nil

Links to QPRC/Regional Strategic Plans

The relevant land use Strategic Plans are the Queanbeyan-Palerang Local Strategic Planning Statement, the South East and Tablelands Regional Plan 2036, the draft South East and Tablelands Regional Plan 2041 and the State Infrastructure Strategy 2022-2042. These plans relate to the strategic planning of land for growth at Bungendore.

Conclusion

Council has received a number of reports in the last few years on the rezonings for land identified in the Bungendore Structure Plan 2048 which was endorsed by Council and DPE in 2020. More recently, two reports on 28 September 2022 regarding the water security situation at Bungendore and the implications on the current rezoning proposals were considered.

The review of the Bungendore Structure Plan 2048 in 2025 will need to account for the outcomes of the future water supply and security investigations for Bungendore and what that means for future growth of the town. The review will also look at the short, medium and long term sequencing of any residential rezonings including lands at Ashby, North Ashby Elm Grove Stage 4.

In the interim, Council has five rezoning proposals at various stages of the process that are limited until the water security issue is resolved. As such it is recommended that the following actions be taken of the following rezonings:

9.1 Bungendore Structure Plan and Rezoning Update (Ref: ; Author: Ormella/Blacklock) (Continued)

Bungendore East

- Continue to progress to complete the agency consultation and upon receipt of Gateway extension, completion of agency consultation and support by agencies, including Department of Planning, Housing and Infrastructure, commence public exhibition

Elm Grove Stage 3, North Ashby and Elm Grove Stage 4

- Planning Proposals are not progressed at this time until water security resolved, nor out of the sequence identified in the Bungendore Structure Plan 2048.

It is recommended that rezoning proposals beyond the short/medium term growth areas not be accepted or progressed ahead of the Bungendore East and Elm Grove Stage 3 proposals. As such no invoices for fees will be issued, until they are formally accepted to progress.

It is noted that Council has previously committed to progressing Abbeyfield Proposal for seniors housing on the northern part of the closed part of Majara Street, and work on this proposal will continue.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.2 Aquatics Strategic Plan - Community Feedback (Ref: ; Author: Ryan/Richards)

File Reference: 4.2 Community Recreation - Aquatic

Recommendation

That Council note the community feedback and endorse the adoption of the Draft Aquatic Strategic Plan with suggested changes.

Summary

The Draft Aquatics Strategy was presented to Council at the meeting of 24 May 2023. Council endorsed the draft for public exhibition and comment for six weeks, closing on 7 July 2023.

This report provides a review of the community feedback and seeks adoption of the plan, with some suggested changes.

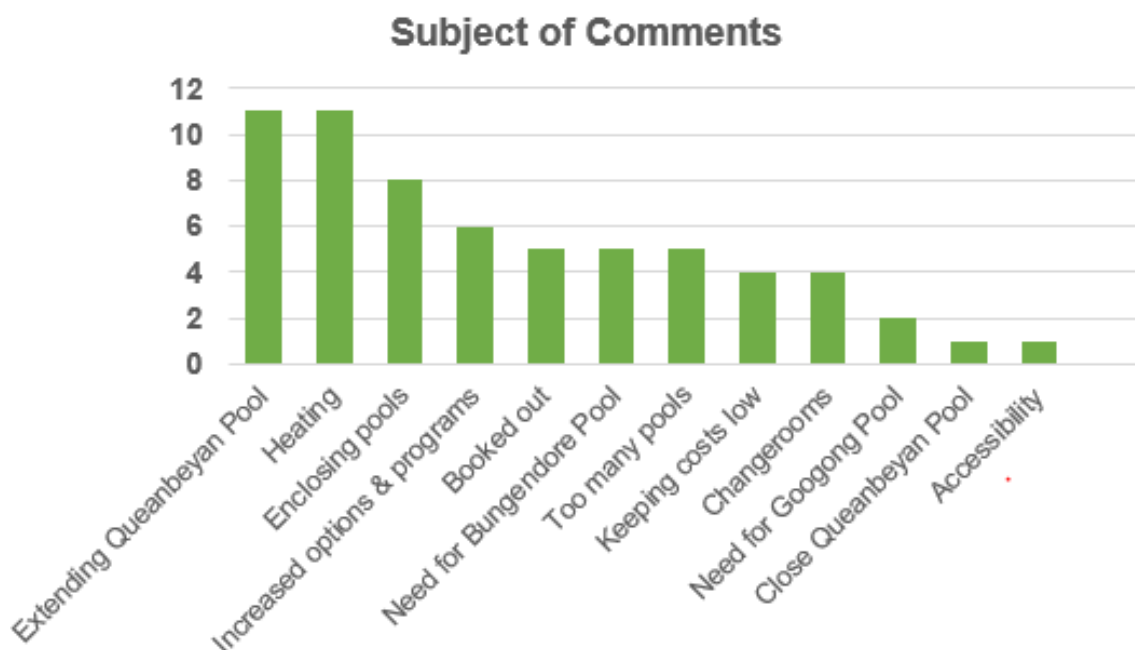
Background

Queanbeyan Palerang Regional Council aquatic centres are valued community assets. This has been demonstrated by the level of engagement with the Aquatics Strategic Plan which included 592 people viewing the page, 76 participating in a survey and 44 providing detailed comment. Engagement continued throughout the period of exhibition.

Report

Although most participants were from Queanbeyan, comments were received from Googong, Jerrabomberra, Braidwood, Bungendore Wamboin, Captains Flat and Carwoola.

Of the 44 detailed comments (attached), nine were general comments or corrections. Other comments are shown in the graph below, noting that the total comments will be greater than 44 as some participants commented on more than one issue.



**9.2 Aquatics Strategic Plan - Community Feedback (Ref: ; Author: Ryan/Richards)
(Continued)**

The desire for heating of our swimming pools was the most consistent feedback received, especially regarding swimming lessons for small children. As systems are upgraded and solar heating added to each pool, over time, heating the pools to higher temperatures will become easier. Heating will also be easier if pools are enclosed. Adding a high heat hydrotherapy and program pool will be a consideration as centres are improved.

Other comments, including that fact pools are at capacity, the types of programs offered and the need to keep entry fees affordable are all key elements of planning that staff take into account as annual budgets are prepared.

During a workshop in November 2023, the Queanbeyan Leagues Swim Club (QLSC) presented a proposal to redevelop the Queanbeyan Aquatics Centre to include the current carpark and Moore Park (presentation attached). QLSC propose that the redevelopment to an accredited full competition level swimming centre with program, hydrotherapy and deepwater options would attract major aquatic sporting events and provide a valuable asset for the entire Queanbeyan-Palerang region. The proposed redevelopment does not include car parking and cites the Regional Precincts and Partnerships Program as a source of funding. Further, the proposal is for rationalising some smaller regional pools. As a short-term solution, QLSC advocate enclosing the Queanbeyan 50 metre pool.

Redeveloping the Queanbeyan Aquatics Centre potentially represents a \$100 million project.

As such, prior to consideration or grant application, it would require an extensive and professional feasibility study and business plan.

Of note for this project:

- Council recognises the value rural and regional communities place on swimming pools and is committed to maintaining the pools in all current locations
- A new pool is planned for Bungendore and Googong (developer provided).
- Car parking for such a facility cannot rely on nearby existing parking and would need to be factored into the proposal with limited adjacent available land.
- Enclosing the 50m pool to enable year-round activity is part of the current Aquatics Strategic Plan.

All comments (with authors redacted) are included in the attached report, with staff responses and an indication of actions taken. Where comments or suggestions are not already in the plan, they have been included and shown in the updated draft in orange print.

The tables have also been updated to reflect data from 2022-23, the last full financial year.

Risk/Policy/Legislation Considerations

The Aquatics Strategic Plan will provide the broad direction for swimming pools and associated facilities in Queanbeyan-Palerang. Once approved, staff will use the strategies to form work plans with actions and timelines for the delivery and operational plans.

Financial, Budget and Resource Implications

Aquatic centres have significant and ongoing budget needs for Council. A clear plan for upgrade, maintenance and potential replacement will assist in discussions on Council's Operational and Delivery Plans and on leveraging grant opportunities as they arise.

Links to QPRC/Regional Strategic Plans

The Aquatics Strategic Plan is consistent with the Community Strategic Plan:

**9.2 Aquatics Strategic Plan - Community Feedback (Ref: ; Author: Ryan/Richards)
(Continued)**




Strategic objectives

- 1.2 Our health, wellbeing and resilience is supported by strong partnerships and access to services.
- Health and quality of life are improved through access to a range of recreation and leisure opportunities.
 - Active recreational, sporting and health pursuits are supported by the availability of programs, events and assets in the Queanbeyan-Palerang region.
- 14.3 *Our community facilities and assets are well planned, meet the needs of the community and enhance social connection.*
- Enhance community and recreational use of facilities through robust maintenance and management.
 - Plan for community facilities to meet the needs of our growing population and promote the maximisation of use of current facilities.
 - Optimise development contributions to fund new and expanded facilities
 - Council assets are sustainably managed.

Conclusion

The Aquatics Strategic Plan is an important step in determining the future direction for QPRC pools and associated facilities.

Attachments

- | | |
|--|--|
| Attachment 1 | Submissions on Draft Aquatic Strategic Plan (<i>Under Separate Cover</i>) |
|  Attachment 2 | Molonglo Water Dragons Masters Swimming Response (<i>Under Separate Cover</i>) |
|  Attachment 3 | Response to QPRC Aquatic Strategic Plan QLSC (<i>Under Separate Cover</i>) |
|  Attachment 4 | Draft Aquatics Strategic Plan v8 (<i>Under Separate Cover</i>) |

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.3 Googong Urban Development Voluntary Planning Agreement - Proposed Amendment to Indoor Sport and Aquatic Centre Scope (Ref: ; Author: Ormella/Reich)

File Reference: 21.4.3-02

Recommendation**That Council:**

- 1. Advise Googong Township Pty Ltd that Council will not be seeking an amendment to the Googong Urban Development Voluntary Local Planning Agreement (LPA) for the purposes of a scope change to the Googong Indoor Sport and Aquatic Centre.**
 - 2. Note that a children's splash deck is a preferable and safer alternative to a children's wading pool of the same size.**
-

Summary

A proposed amendment to the future Googong Indoor Sport and Aquatic Centre (ISAC) was presented to Council at the meeting of 25 October 2023. The amendment would alter the inclusions of the facility that are stipulated by the Googong Urban Development Voluntary Local Planning Agreement (LPA) by adding a Warm Water Program Pool (WWPP), removing the children's wading pool and reducing the main lap pool by two (2) lanes. The intention of the proposed changes was to improve facilities capacity to cater to the Googong Community whilst still being able to be developed within the contribution value assigned to the development. Council resolved to place the proposal and a draft deed of amendment to the LPA on public exhibition for comment for 28 days (**Resolution 438/23**).

Community consultation as per the above resolution was conducted through Council's "Your Voice" forum from 30 October to 27 November 2023.

This report provides a review of the community feedback and recommends that the proposed changes are not pursued.

Background

The Googong Urban Development Voluntary Local Planning Agreement (LPA) is an agreement between Council and Googong Township Pty Ltd (GTPL) and is used in lieu of a Developer Contribution plan under Section 7.11 of the Environment Planning & Assessment Act 1979. The LPA assists both parties in the provision and administration of Developer Contributions resulting from GTPL's obligations incurred by Development Applications for residential subdivision at Googong.

Included in this LPA is the development and delivery of an Indoor Sport and Aquatic Centre for the Googong community. Upon completion of construction, this facility will be transferred to Council ownership for operation by Council staff.

In 2023, GTPL identified a potential expansion of the benefits this facility could have to the community and made an offer to Council to amend the scope of the ISAC. Acceptance of the offer would require an amendment to the LPA to reflect the scope change.

9.3 Googong Urban Development Voluntary Planning Agreement - Proposed Amendment to Indoor Sport and Aquatic Centre Scope (Ref: ; Author: Ormella/Reich) (Continued)

A report detailing the proposal offered by GTPL and the staff recommendation was presented to Council as agenda item 9.4 at the Ordinary Council Meeting held 25 October 2023.

Report

Following Council endorsement for this proposal to go to the next stage, community consultation was conducted through Council’s Your Voice forum from 30 October to 27 November 2023.

During the exhibition period, 1,080 people visited the relevant Your Voice page and Council received a total of 78 submissions. These submissions were received as a combination of interaction directly through the Your Voice platform and those directly emailed to Council.

The matters raised in community consultation vary from general support or objection for the proposal to detailed commentary on a variety of aspects related to the facility. The below chart in Figure 1 indicates the general frequency of common themes within the submissions. It should be noted the repetition of themes indicated in this chart should not be used as an indicator of support or objection to the proposed changes as the context of themes are applied to various perspectives within the public submissions. Also of note is that the total comments indicated in Figure 1 are greater than the 78 submissions received as multiple participants engaged on more than one issue.

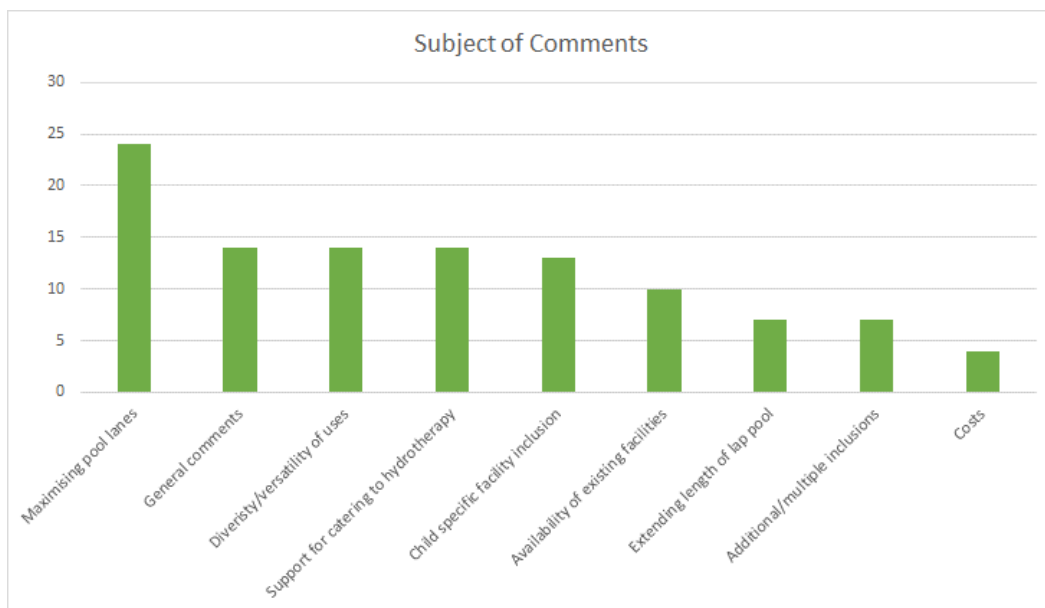


Figure 1 - Common themes received in community submissions.

The most common theme observed in the feedback received is the need for maximising the lanes available for lap swimming and the diversity of uses catered for across the facilities available to the community. There is also evidently concern amongst the community that the existing facilities in Googong generally cater more to children and learn to swim programs than they cater to lap or fitness swimming and that it is increasingly difficult to obtain time at an available local facility for lap swimming. This issue is also identified and supported by the QPRC draft Aquatics Strategic Plan. A large proportion of the comments that address pool lane numbers do not support the proposed Warm Water Program Pool change, or if they do, not at the cost of losing lap swimming lanes.

9.3 Googong Urban Development Voluntary Planning Agreement - Proposed Amendment to Indoor Sport and Aquatic Centre Scope (Ref: ; Author: Ormella/Reich) (Continued)

A reasonable proportion of comments in the feedback received support the diversity of uses and versatility of a facility. Whilst many of these comments are supportive of the inclusions of a WWPP, it is noted that some of the comments address the diversity of available facilities in Googong rather than simply the diversity/versatility of a single facility such as the ISAC. i.e. the ISAC does not need complete versatility to cater to all community needs but should complement the existing privately operated facility in Beltana Avenue.

Although the proposed WWPP does not have a dedicated “hydrotherapy” purpose, support for hydrotherapy use of a WWPP amongst the feedback received is well represented.

Support for child specific facilities is also well represented but is divided between a wading pool/splash deck, a WWPP and the opinion that the Aquatots facility already provides a satisfactory children’s facility.

Another common theme amongst the submissions is the length of the main lap pool with multiple submissions suggesting this should be 50m. Whilst the land set aside for this proposed facility could accommodate this change, it is beyond the scope of what GTPL have agreed to fund through LPA. Accordingly, should an increase to the length of pool be desirable from a social value perspective, it would require additional funding to be contributed by Council. This would likely require that the current project be placed on hiatus until the additional funding could be secured. A preliminary estimate of the additional expense to do so has been provided by the architect and is in the order of \$7M, without including inflation on construction costs.

A complete list of redacted submissions received, along with staff responses, is included at Attachments 1 & 2 for further, detailed information.

The completed assessment of the submissions identified that:

- 27 (35%) of the submissions are supportive of the proposed change,
- 39 (50%) of the submissions oppose the proposed change, and
- 12 (15%) of the submissions provided comment whilst either indicating a conditional bias or not clearly identifying a bias.

Regarding the number of submissions identified without clear bias, it is noted that it may have been the submitters intention to identify a bias, however, it is clear that there is no distribution of these 12 submissions that could make a convincing argument to pursue the proposed changes offered by GTPL.

Risk/Policy/Legislation Considerations

The proposed ISAC scope change and associated draft deed of variation to the Googong Urban Development Voluntary Local Planning Agreement was placed on exhibition for 28 days in accordance with Council’s Community Engagement and Participation Plan. Community feedback has been received and has been assessed as reasonably divided on the proposed scope change but skewed towards objection. To recommend an alteration of the status quo, officers view is that a convincing percentage of public submission would need to have been received in support of the proposed changes. Should Council proceed with the proposed scope change it would be counter to the majority opinion from responses.

9.3 Googong Urban Development Voluntary Planning Agreement - Proposed Amendment to Indoor Sport and Aquatic Centre Scope (Ref: ; Author: Ormella/Reich) (Continued)

Upon progression of the Googong ISAC design, in any format, the proposed facility will need to be included in the future of the QPRC Aquatics Strategic Plan to provide the broad direction for the facility along with the development of a facility specific operational/maintenance plan.

Staff also note that whilst the current scope of the facility includes a 50m² children's wading pool, pool operators are tending to move away from this type of pool due to favouring a safer zero-depth splash deck alternative instead. A 50m² splash deck would be considered an equivalent alternate feature under the existing scope as it would be the same size and cater to same patronage. Should the proposed WWPP not proceed, it is recommended that Council note that a splash deck is a preferable alternative to a wading pool.

Financial, Budget and Resource Implications

The construction of the ISAC is a contribution item under the Googong LPA and is not being constructed by Council. Council would likely incur costs if it resolved to contribute to the inclusions of the facility or to provide extension of those facilities at a later date.

The operational and maintenance costs of the facility will fall to Council and an operational plan will need to be developed for this facility prior to its completion. This operational plan will need to assess and recommend a staffing base to be implemented upon completion and dedication of the facility in any format.

Like other public aquatic facilities, it is anticipated that the Googong ISAC will not be capable of self-sufficiency and will likely rely on operational costs being supplemented by Council.

Links to QPRC/Regional Strategic Plans

Although the ISAC was originally conceptualised as the only aquatic facility for Googong, the need for this particular development is acknowledged by Council's Sports Facilities Strategic Plan. This plan notes that the growing Googong Community will need an additional aquatic facility (in addition to the existing privately owned facility at Beltana Ave) and notes the expectation that a Googong Aquatic Centre will come online around 2028 in keeping with the anticipated timing under the LPA.

Conclusion

Council staff have assessed the community feedback and conclude that community support for the proposed scope change to the Indoor Sport and Aquatic Centre is not sufficient for Council to accept the offer by GTPL. Accordingly, it is recommended that Council decline GTPL's offer to amend the ISAC scope.

Specifically, staff recommend that Council not proceed to seeking an amendment to the Googong Urban Development Voluntary Local Planning Agreement (LPA) for the purposes of a scope change to the Googong Indoor Sport and Aquatic Centre. Further, it is proposed that a children's splash deck is a preferable and safer alternative to a children's wading pool of the same size.

Attachments

Attachment 1 Community submissions and responses (*Under Separate Cover*)



Attachment 2 Full text of submission no. 76 (*Under Separate Cover*)



9.4 Local Road and Community Infrastructure Program - Phase 4 Projects (Ref: ;
Author: Hansen/Hansen)

File Reference: 104516-04-06, 43.6.4-07

Recommendation

That Council endorse the expenditure of the Local Roads and Community Infrastructure Program Phase 4B funds of \$881,216 to complete projects detailed in this report.

Summary

The Local Roads and Community Infrastructure (LRCI) Program supports all Australian councils to deliver priority local road and community infrastructure projects in their region, creating jobs and long-lasting benefits for communities.

Council has been allocated \$881,216 as their Phase 4B component. The funds are to be targeted to improve rural, regional and outer urban roads.

The program of works shown below is provided for Council endorsement.

Background

The Australian Government is committed to working in partnership with local, state and territory governments to deliver services and build infrastructure that delivers benefits and supports jobs in local communities.

The Government has committed \$3.25 billion the LRCI Program over four phases. Every local government, in all 150 electorates across Australia, is allocated and able to nominate projects for LRCI Program funding.

From July 2023, LRCI Program funding recipients were allocated \$750 million in Phase 4 funding. Phase 4B funding allocations include an additional \$250 million targeted to improve rural, regional and outer urban roads. Projects funded under Phase 4 are expected to be completed by 30 June 2025.

9.4 Local Road and Community Infrastructure Program - Phase 4 Projects (Ref: ; Author: Hansen/Hansen) (Continued)

Report

Council has received significant funding through the LRCI program. The table below details the funds provided and the projects that were supported by this program:

Project list	Resolution No	Project Amounts	TOTAL
Phase 1 \$1,572,709 Bungendore - Butmaroo Street Bungendore - Majara Street Queanbeyan - River Path Queanbeyan - Williamsdale Road Braidwood Skate Park Braidwood Lascelles Street	PLA075/20	\$100,000 \$180,000 \$140,000 \$607,709 \$100,000 \$400,000	\$1,527,709
Phase 2 \$2,624,598 Bungendore Playground Bungendore - Halfway Creek Crossing Nerriga - Bindi Brook Causeway Queanbeyan - Williamsdale Road	045/21	\$700,000 \$650,000 \$600,000 \$674,598	\$2,624,598
Phase 3 \$3,055,418 Bungendore Sports Hub Foxlow Park Captains Flat Bungendore Halfway Creek Road Queanbeyan Wright Park Amenities Queanbeyan Archery Club	081/22 and 252/22	\$565,418 \$100,000 \$850,000 \$1,300,000 \$240,000	\$3,055,418
Phase 4A \$1,527,709 Bungendore Sports Hub Braidwood Swimming Pool	275/22 103/23	\$1,100,000 \$427,709	\$1,527,709
Phase 4B \$881,216 To be Allocated: Rural, Regional and Outer Urban Roads			\$881,216

Phase 4B of the LRCI program is targeted to improve rural, regional and outer urban roads and the projects funded under Phase 4 are expected to be completed by 30 June 2025. Details of the fund, previous rounds and resources are on the Australian Government website.

<https://investment.infrastructure.gov.au/about/local-initiatives/local-roads-and-community-infrastructure-program>

The projects identified have been selected to meet the targets of the grant and are considered by staff to address some of the worst pavement failures on the sealed road network.

9.4 Local Road and Community Infrastructure Program - Phase 4 Projects (Ref: ; Author: Hansen/Hansen) (Continued)

Road Name	Location	Length	Amount
Hoskinstown Road	6.05km to 6.85km from Trucking Yard Lane	800 metres	\$421,216
Reidsdale Road	6.42km to 7.02km from Araluen Road 0km to 0.2km on Monga Lane from Reidsdale Road	800 metres	\$460,000
Total			\$881,216

There is significant damage to the pavement at these locations that require repairs. The projects are on the sealed rural road network.

Risk/Policy/Legislation Considerations

The projects selected will address some of the significant pavement failures on the sealed road network. Hoskinstown Road is one of Council more highly trafficked roads and is a key link between Captains Flat and Bungendore.

Financial, Budget and Resource Implications

All of the rehabilitation work will be funded from the LRCI program. No additional Council resources are required to deliver the program and the work will be delivered using pavement rehabilitation contractors.

These projects will complement the work being undertaken under the Regional and Local Roads Repair Program (RLRRP) valued at \$3,082,300; as presented to Council at the 27 September 2023 meeting (**Resolution No 397/23**).

A further report is being prepared for Council regarding the NSW Governments' Regional Emergency Road Repair Fund (RERRP), announced in the 23/24 NSW Budget of which QPRC has been allocated an additional \$4,322,038.

Links to QPRC/Regional Strategic Plans

4.1 Our transport network and infrastructure are safe and allow for ease of movement throughout Queanbeyan-Palerang and across the ACT border and region.

Conclusion

The projects have been selected to meet the targets of the grant and are considered by staff to address some of the worst pavement failures on the sealed road network and will compliment work that has already been funded on the local road network.

Attachments

Nil

9.5 Draft Cemeteries Strategy 2024-2029 (Ref: ; Author: Ryan/Richards)

File Reference: Cemetery 12.2

Recommendation

That Council endorse the draft QPRC Cemeteries Strategic Plan and place it on public exhibition for 28 days for community feedback and comment.

Summary

Queanbeyan-Palerang Regional Council is responsible for 13 cemeteries across the local government area (LGA). This is the first time a Cemeteries Strategic Plan has been developed. It provides a clear approach for the next five years. Council is being asked to endorse the strategy for public exhibition and comment.

Background

QPRC operates 13 cemeteries across the region and typically carries out around 200 new burials and inters approximately 50 cremated remains each year. Two of our cemeteries are historic and although they have limited interments, they have important cultural and historical value.

The context for cemetery operations is changing. Cemetery processes and functions are bound by the NSW Cemeteries and Crematoria Regulation (2022). These updated regulations will impose a range of new administrative requirements that will be increasingly enforced over the next year.

The Queanbeyan General (Lawn) Cemetery is nearing capacity and Braidwood Cemetery will need to be reviewed in terms of capacity over the next few years. Council is also currently working through the processes to provide a new cemetery (Memorial Park in Googong).

It is timely therefore, to develop a broad strategy to provide a consistent and planned approach for cemeteries across Queanbeyan-Palerang.

Report

Cemeteries are an essential social and cultural service and Council's practices must respect the emotional impact that death and dying has in the community. This means accessibility, affordability and the physical management of cemeteries must reflect community need. It also means that our cemeteries must continue to change to ensure we have functional, attractive, and welcoming places for interment.

QPRC cemeteries provides services for a broad range of community members including those with diverse interment practices prescribed by religion and/or culture and those who are seeking environmentally sensitive and modern options.

Across New South Wales, cemeteries are facing important strategic issues including availability of suitable land, affordability, perpetual maintenance and acceptance of new practices that are common internationally such as renewable vs permanent tenure.

9.5 Draft Cemeteries Strategy 2024-2029 (Ref: ; Author: Ryan/Richards) (Continued)

This strategy provides the necessary broad actions to develop operational efficiency along with providing sensitive and affordable options for the community. It also responds to the changing legislative environment.

At a Councillor workshop on 28 November 2023, an overview and introduction of the Cemetery Strategy was provided, along with an update on current status of the Memorial Park project.

Risk/Policy/Legislation Considerations

Cemeteries operate under the NSW legislation – Cemeteries and Crematoria Regulation 2022

Financial, Budget and Resource Implications

QPRC cemetery operations are generally funded from user payments, and this is likely to remain the case for the foreseeable future. However, older cemeteries across Sydney and New South Wales generally are increasingly struggling with cemetery maintenance and the new regulations include compulsory provision for perpetual maintenance.

Links to QPRC/Regional Strategic Plans

Cemeteries and Crematoria NSW Strategic Plan 2022 to 2025

Strategic goals

- Operators are financially sustainable and their income and liabilities are well managed.
- Regulatory activities drive best practice.
- Interment service prices are simple, transparent and comparable.
- Issues and trends impacting consumers are identified and shared.
- Religious, cultural, Aboriginal and interest group needs are clearly understood.
- Information on cemetery capacity and demand effectively informs planning decisions.
- Sustainable practices and policies enable effective use of cemetery land.
- Operators take opportunities to manage environmental heritage and open spaces values.

QPRC Strategic Plan

Strategic Objective 1.2

- Our health, wellbeing and resilience is supported by strong partnerships and access to services.

Conclusion

This strategy will provide the focus for cemetery processes and operations across QPRC over the next five years.

Attachments

Attachment 1 Draft Cemeteries Strategy 2024-2029 (*Under Separate Cover*)



Recommendation

That Council commence the procurement process seeking Expressions of Interest through VendorPanel for licensing of the Café and Bar in the Major Pavilion at the Regional Sports Complex.

Summary

The Regional Sports Complex is expected to open in early 2024. This report seeks Council approval to call for Expressions of Interest to licence the Café and Bar in the Major Pavilion. Queanbeyan-Palerang sporting clubs via the QPRC Sports Council have been informed of the intention to licence the facility and many have expressed interest in tendering.

Background

The Regional Sports Complex is located at 210 Environa Drive, Jerrabomberra NSW 2619. It is located close to both Jerrabomberra amenities and Hume in the ACT and has clear access to other major urban areas. Design of the Regional Sports Complex is shown below.

REGIONAL SPORTS COMPLEX CONCEPT DESIGN



REGIONAL SPORTS COMPLEX CONCEPT DESIGN | spiiire
Figure 1: RSC Concept Design

Sporting fields have been completed and expect to be in operation by March 2024.

Report

Detailed plans for the Major Pavillion at the Regional Sports Complex have been completed. It is anticipated that the licensee would have uninterrupted access to the Café/Bar areas shown below in red. The Function Room will be booked separately.

9.6 Expression of Interest for Regional Sports Complex Café / Bar Licence (Ref: ; Author: Richards/Duncan) (Continued)

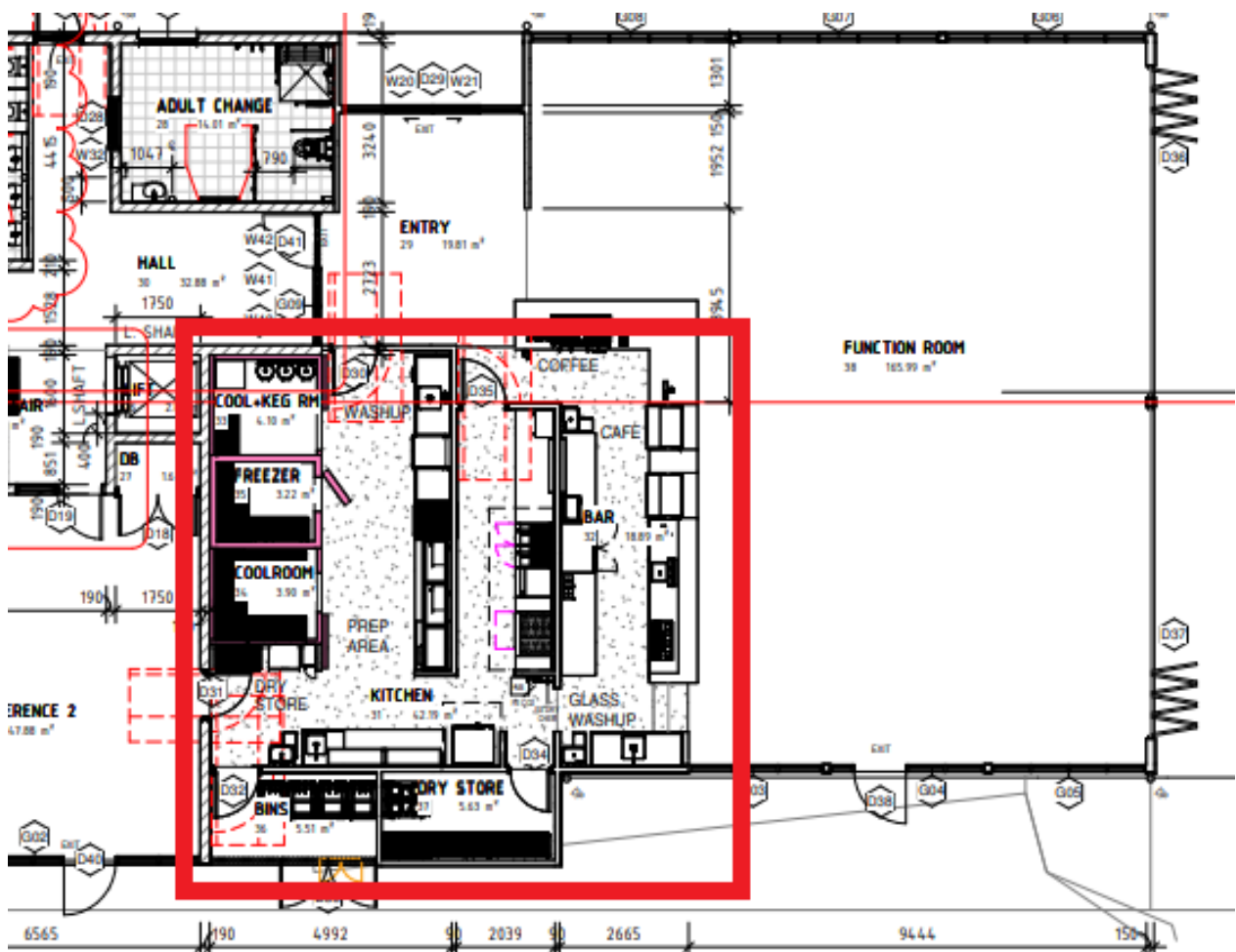


Figure 2: Café / Bar

Considerations

Procurement Process:

- Local sporting clubs and the QPRC Sports Council have been informed of the intention to licence the facility.
- Other organisations with sporting event / hospitality interests will be informed.
- Tender can be explored through:
 - an Expression of Interest through VendorPanel (preferred option) or
 - engaging a Commercial Real Estate Agent to explore rental.
- The tender process will include a site visit, evaluation of tenders, workshop with Councillors and a report to Council for endorsement.

Pavilions:

Although there are two pavilions, the proposed license will cover the Major Pavilion only. The Minor Pavilion will be allocated to hirers and sporting clubs using the adjacent fields.

Liquor Licence:

- It is anticipated that the licensee will obtain a liquor licence that covers the area of the Major Pavilion and adjacent two fields.
- The Minor Pavilion may have a separate liquor licence(s) that covers the Minor Pavilion and adjacent two fields. Sporting clubs may apply for limited liquor license – multi function.

9.6 Expression of Interest for Regional Sports Complex Café / Bar Licence (Ref: ; Author: Richards/Duncan) (Continued)

First and Last Rights:

- The licensee will supply all food and beverage for events at the facility - local sporting matches, conferences or major events.
- Users of the facility will not be permitted to sell food or beverages without the licensee's approval. The licensee will need to develop mechanisms for compliance as required by liquor licensing laws.

Commerciality:

As a new facility, the foot traffic and potential business is unknown. A successful tenderer may cater to the local trades (or other) market in addition to expected busy weekends with sporting participants.

Risk/Policy/Legislation Considerations

The tendering process will comply with s55 of the Local Government Act 1993 and Part 7 of the Local Government (General) Regulation 2005. The tendering process will comply with Council's procurement policy.

Financial, Budget and Resource Implications

It is anticipated that licensing the facility will be at no cost to Council. The Licensee is expected to propose financial terms including meeting costs of rates, charges and all utilities.

The Café / Bar will become a recognised asset of the Council and will be managed in accordance with QPRC works programs.

Links to QPRC/Regional Strategic Plans

QPRC Community Strategic Plan

Strategic Objective 1.2:

Our health, wellbeing and resilience is supported by strong partnerships and access to services.

Strategic objective - 14.3:

Our community facilities and assets are well planned, meet the needs of the community and enhance social connection.

- Enhance community and recreational use of facilities through robust maintenance and management.
- Plan for community facilities to meet the needs of our growing population and promote the maximisation of use of current facilities.
- Optimise development contributions to fund new and expanded facilities
- Council assets are sustainably managed.

Conclusion

The elite level sporting fields at the Regional Sports Complex will be a huge asset to the Queanbeyan-Palerang community. It is important to provide suitable food and beverage options to complement these sporting fields.

Attachments

Nil

9.7 Naming Wright Park Amenities Building (Ref: ; Author: Richards/Duncan)

File Reference: 4.3.3

Recommendation

That Council:

- 1. Endorse the naming of the new Wright Park Amenities building the Bobby Warner Pavilion.**
 - 2. Place the proposal on public exhibition for 21 days and if no objections are received, adopt the name and formalise with a public event and naming celebration.**
-

Summary

Council has received a proposal from the Queanbeyan United Rugby League Football Club to name the new Wright Park Amenities block as the Bobby Warner Pavilion in acknowledgement of long-term President and Volunteer of the Senior and Junior Rugby Leagues Club Bobby Warner.

Background

The QPRC Sports Council have been considering the naming of a number of new Sporting Facilities in the local government area, including the new amenities, change rooms and canteen at Wright Park, in Queanbeyan. A proposal has been received from the Queanbeyan United Rugby League Football Club to name the new Wright Park Amenities block the Bobby Warner Pavilion.

The building is in its final stages of completion, with recent rainfall holding up the project, handover is expected in the next 3 – 4 weeks.

Wright Park is used by Queanbeyan United Junior Blues Rugby League, Queanbeyan Athletics, Queanbeyan Junior Cricket Club, Bungendore Tigers Senior Rugby League, and school Athletic carnivals.

Below is a brief list of Bobby's volunteer contribution:

- Served on the Queanbeyan United Rugby League Football Club, Queanbeyan United Junior Rugby Football Club for over 40 years.
- President of Queanbeyan United Junior Rugby League Football Club for over 30 years.
- Director on the Queanbeyan Leagues Club Board for over 35 years.
- Organised and supervised canteen facilities at Seiffert Oval and Wright Park for the Senior and Junior Blues plus the Canberra Raiders when they had home games at Seiffert Oval. Bobby supervised the running of these canteens for over 30 years.
- When the Canberra Raiders moved to Bruce Stadium, Bobby organised the canteens there for many years until a catering company was appointed.
- Bobby was nominated for Australian of the Year in 2011.

This proposal was distributed to the QPRC Sports Council in an out of session email and no objections were recorded. Queanbeyan Netball supported the nomination noting: *'...a very well-deserved nomination. In a time where it is near impossible to find volunteers to give a couple of hours of their time for sport, it would be fantastic to see someone like Bobby honoured.'*

Names for other new facilities will be presented to Council as they are completed.

**9.7 Naming Wright Park Amenities Building (Ref: ; Author: Richards/Duncan)
(Continued)**

Risk/Policy/Legislation Considerations

Naming of sporting facilities is an important part of creating a sense of place and history. It can also provide recognition for those members of the sporting community who have made substantial contribution to the social and cultural fabric of the local community.

The proposal will be publicly advertised, and it is proposed that it will only come back to Council if there are objections to this naming.

No policy exists for naming assets other than roads, however naming sports assets after local celebrated sports people and volunteers has been common practice for many years.

Financial, Budget and Resource Implications

There are no financial implications to Council in naming this asset other than those associated with exhibition and reporting. Whilst Council has discussed a desire to progress some sponsorship and naming rights opportunities, which will be the subject of a further report, Wright Park is considered low potential for this avenue of income. The local sporting clubs are already reliant on business advertising and sponsorship to run their programs and activities.

The new facility was funded by the Local Roads and Community Infrastructure (LRCI) Program Phase 3, with a substantial investment totalling \$1.3M.

Links to QPRC/Regional Strategic Plans

Council provides amenities consistent with the QPRC Community Strategic plan.

Strategic objective: 1.2 Our health, wellbeing and resilience is supported by strong partnerships and access to services.

- Health and quality of life are improved through access to a range of recreation and leisure opportunities.
- Active recreational, sporting and health pursuits are supported by the availability of programs, events and assets in the Queanbeyan-Palerang region.

Conclusion

This proposal is aligned with Council's practice to consider naming of local sporting facilities after our local volunteers and members who had contributed significantly to the sport. The proposal from Queanbeyan United Rugby League Football Club to name the new Wright Park amenities block after Bobby Warner is supported by the QPRC Sports Council and is recommended.

When formalised, a suitable official opening event and naming celebration will be coordinated with the local member Minister Kristy McBain MP, Councillors, QPRC Sports Council with the Queanbeyan United Rugby League Football Club, Mr Bobby Warner and his family; and community members.

Attachments

Nil

9.8 Application for a QPRC Cultural Grant - Queanbeyan Quilters (Ref: ; Author: Richards/Mirowski)

File Reference: Grants 11.10

Recommendation

That Council approve a Cultural Grant of \$3,000 to Queanbeyan Quilters Inc. towards the costs of staging a biennial quilting exhibition in Queanbeyan.

Summary

On 17 December 2023 the Queanbeyan Quilters Inc. applied for a Council Cultural Grant of \$3,000. The application (Attachment 1) seeks funding towards costs of hiring Queanbeyan's Bicentennial Hall (The B) for a two-day quilting exhibition and a gala opening event to be held on 26-28 April 2024. Council approval for the grant is sought.

Background

The Queanbeyan Quilters Exhibition is a popular, free, biennial event. Past exhibitions have attracted almost 600 visitors. The exhibition will showcase over 100 quilts and other textile items made by the organisation's members. The quilts will be hung on stands in the main hall of The B, with smaller displays available in other areas of the venue. The event will include 12-hours of public demonstration of quilt making by a professional quilter from Karabar-based business Dinky Di Quilting.

Report

The application aligns with the eligibility criteria for a Cultural Grant. The project will provide an event that will engage the broader Queanbeyan-Palerang community and advance their creative experiences. It also demonstrates educational components that seek to progress the creative skills and knowledge of the local community. The organisation states that quilting demonstrations at former year's events have attracted new members to the organisation.

As an incorporated not-for-profit community-based organisation, the applicant meets the organisational eligibility criteria for a Cultural Grant of up to \$3,000. The project also complies with the Cultural Grants Guidelines' eligibility requirements for a grant of up to \$3,000 through providing a creative and/or cultural event that enhances cultural and arts opportunities in the Queanbeyan-Palerang LGA, and through providing paid employment for a local artist.

Queanbeyan Quilters Incorporated is a local organisation with 45 members who pay membership fees. The organisation makes and donates quilts to charities and victims of natural disasters, and during 2023 donated over 110 quilts to local and charitable organisations including Home in Queanbeyan, Southern NSW Local Health District Palliative Care Service, Red Cross and Karabar Preschool.

Risk/Policy/Legislation Considerations

Council's Cultural Grants are administered in compliance with the *QPRC Donations Policy*. Under s.356 of the *Local Government Act 1993*, QPRC may exercise a function by resolution to provide various forms of assistance to the community through grants, donations, rental rebates, rate relief, non-financial contributions, in-kind donations and sponsorships.

9.8 Application for a QPRC Cultural Grant - Queanbeyan Quilters (Ref: ; Author: Richards/Mirowski) (Continued)

Financial, Budget and Resource Implications

A total of \$15,000 Cultural Grants funds is available for distribution in the 2023/24 financial year. The fund has \$12,500 remaining for this financial year. If this grant is approved, \$9,500 will remain in the current donation program.

Links to QPRC/Regional Strategic Plans

The project aligns well with the goals and aspirations of QPRC's *Community Strategic Plan*, and with Strategic Pillar 1 'Community'. It will progress Strategic Objective 1.1 'Our community is strengthened through connection and participation that enhances our community and cultural life'. It will also advance the strategy under 1.1 to 'Build cultural capacity through the availability and participation in arts, performance and cultural gatherings, events, and exhibitions.'

Conclusion

This project will improve the Queanbeyan-Palerang community's opportunities for involvement in arts and cultural activities, has demonstrated educational and capacity building components, and is recommended for a QPRC Cultural Grant.

Attachments

Attachment 1 Application - QPRC Cultural Grant (*Under Separate Cover*)



9.9 Local Government Small Commitments Program (Ref: ; Author:
Richards/Sibbick)

File Reference: 2259645 and 2259645

Recommendation

That Council make a submission for \$47,250 under the Local Small Commitments Allocation for new Shade Sail installations at David Madew Regional Park, Jerrabomberra and Coolebah Park, Karabar.

Summary

Queanbeyan Palerang Regional Council has been invited by the NSW Premier's Department to submit a funding application under the Local Small Commitments Allocation (LSCA) Program.

Council is now asked to consider approving two priority projects, recommended by Council's Urban Landscapes Department to proceed to the funding submission stage.

Background

The LSCA Program was established by the NSW Government following the 2023 election, to deliver on its election commitments. Under the Program, the NSW Government is distributing a total of \$400,000 funds between the 93 NSW electorates. The funds are being provided to benefit local communities through a range of capital works, services and programs, events, supplies and equipment, charitable donations and playground and park upgrades. The Program Guidelines are at the NSW Government Grants Website

<https://www.nsw.gov.au/grants-and-funding/local-small-commitments-allocation>

On 6 October 2023, QPRC received an invitation from the NSW Premier's Department to make a grant funding submission as part of the LSCA Program allocation. QPRC has been allocated funding of \$47,250 which must be used to deliver upgrades to playgrounds and parks within the Monaro electorate. QPRC is now required to make a submission for formal assessment and approval.

Report

The General Manager has consulted with the Member for Monaro, identifying the projects for possible submission under the LSCA Program to install shade sails at the David Madew Regional Pak at 4 Coral Drive Jerrabomberra, and the Coolebah Park at 42 Oleria Street Karabar (refer to Figures 1 and 2 below). The Member for Monaro has provided consensus on this project.

There are 78 playgrounds across our local government area, with an annual program, within a limited budget, to install shade structures at each playground. Currently 39 playgrounds have shade.

Shade installation is based on priority needs, taking into consideration resident requests, popularity (high use), and Council's (2020) Surface Heat Mapping Report. The two playgrounds proposed are currently the highest priorities on the list.

9.9 Local Government Small Commitments Program (Ref: ; Author: Richards/Sibbick) (Continued)

Figure 1: David Madew Regional Park at 4 Coral Drive Jerrabomberra



Figure 2: Coolebah Park at 42 Oleria Street Karabar

Permanent shade structures are beneficial to playgrounds, as they, provide comfortable shade to spaces where natural shade is not available, reduce the temperature of a playground, allow children to play for longer outdoors without overheating, protect children from harmful UV rays and enable play equipment to be cooler to the touch. The added benefit of shade is to increase the life of play equipment.

Risk/Policy/Legislation Considerations

The installation of the shade structures aligns with:

- Current standards in Australia for playground equipment and surfacing, AS4685:2021,
- QPRC Playground Management Policy.
- QPRC Community Satisfaction and Wellbeing Survey

**9.9 Local Government Small Commitments Program (Ref: ; Author:
Richards/Sibbick) (Continued)**

- QPRC Surface Heat Mapping Report

Financial, Budget and Resource Implications

The funding will assist QPRC to support the annual program of installing shade structures across all playgrounds within the local government area for the benefit of our local community.

Links to QPRC/Regional Strategic Plans

QPRC Community Strategic Plan: Towards 2042

1. Community - A safe, harmonious, happy and healthy community leading fulfilled lives.

Strategic Objective 1.3

Our public and community places are inviting, accessible, encourage participation and are well-maintained.

Conclusion

This funding will assist QPRC to accelerate its program of providing shade sails in parks across the LGA. The two parks identified are priority locations requiring shade.

Attachments

Nil

9.10 Investment Report - November 2023 (Ref: ; Author: Monaghan/Drayton)

File Reference: 43.6.5-01

Recommendation

That Council:

1. Receive the Investment Report for the month of November 2023.
 2. Note the investment return for November 2023 was \$1,706,979.
 3. Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2021) and Queanbeyan-Palerang Regional Council's Investment Policy.
-

Summary

This report presents the investment result for November 2023.

Background

In accordance with Clause 212 of the Local Government (General) Regulation 2021, the Investment Report is presented to Council monthly.

With only one Council meeting conducted in December 2023, the information required to prepare the November 2023 Investment Report was not available so has been held over until the January 2024 meeting.

Report

A list of Council's cash and investments held on 30 November 2023 is detailed in the attached Investment Report Pack.

Market Update – The Reserve Bank (RBA) left the cash rate unchanged at 4.35% at its December 2023 meeting. With elevated levels of uncertainty in both the domestic and foreign markets, the Board will continue to pay close attention to developments in the global economy, trends in domestic demand, and the outlook for inflation and the labour market when making policy decisions.

Environmental Awareness - Market Forces is a campaign group focusing on environmental protection by exposing institutions financing projects that have a negative environmental impact. They have assessed over 115 banks, mutuals and credit unions to determine their position on lending to or investing in the fossil fuel (coal, oil, and gas) industry. Council's investment advisor, Laminar Capital has applied Market Forces' findings to Council's current investment portfolio with the results outlined in Section 5 of the attached Investment Report Pack.

Institutions that lend to the fossil fuel industry can mitigate some of the impact by offering products that are environmentally aware.

The Climate Bonds Standard Board operates as an advisory committee of the Climate Bonds Initiative Board and oversees the development of the Climate Bonds Standard. The Climate Bonds Standard and Certification Scheme is a labelling scheme for bonds and loans. Rigorous scientific criteria ensure that bonds and loans with Certification are consistent with the 2 degrees Celsius warming limit in the Paris Agreement.

9.10 Investment Report - November 2023 (Ref: ; Author: Monaghan/Drayton) (Continued)

The scheme is used globally by bond issuers, governments, investors, and financial markets to prioritise investments which genuinely contribute to addressing climate change.

The portfolio fossil fuel summary information is shown in Table 5 of the attached Investment Report Pack.

Council has \$8,000,000 (3.2% of the total portfolio) invested in deposits with Westpac which have been deemed suitable to carry the Climate Bonds Standard Certification badge. These 'green' deposits moderate the holdings in Westpac which is deemed a fossil fuel lending ADI.

On 30 November 2023, Council held \$117.9 million in non-fossil fuel investments.

Risk/Policy/Legislation Considerations

Council has a fiduciary responsibility to exercise the care, diligence, and skill that a prudent person would exercise in managing the affairs of other persons.

Council's investments, as listed in Table 2 of the attached Investment Report Pack, comply fully with section 625 of the Local Government Act 1993, clause 212 of the Local Government General Regulations 2021, and Council's Investment Policy.

Certified by Tracy Sligar, Responsible Accounting Officer, 16/1/2024.

The annual review of the Investment Policy adopted by Council on 9 September 2022 will be workshopped with Council before being tabled at a future Council meeting.

Financial, Budget and Resource Implications

Over the last 12 months, Council's portfolio produced an annualised rate of return of 4.18%, outperforming the benchmark Bank Bill Index by 0.42%.

On 30 November 2023, the principal amount invested was \$253,087,031 and the 2023/24 financial year to date return was \$4,277,526 compared to the budget of \$1,718,430.

Of the total \$253 million investment portfolio, Council holds \$29 million in TCorpIM long-term (LTGF) and medium-term (MTGF) funds. Improved market conditions during November 2023 saw both funds produce solid returns of \$630,238 and \$265,888 respectively.

The following table shows the funds performances since the original deposit.

	LTGF \$	MTGF \$
2017-18	981,891	-44,845
2018-19	1,160,462	635,485
2019-20	21,702	37,815
2020-21	2,557,413	927,076
2021-22	-1,300,450	-742,711
2022-23	1,692,084	658,145
2023-24		
July	301,703	107,428
August	-48,162	36,962
September	-401,639	-146,775
October	-239,092	-92,286
November	630,238	265,888
2023-24 YTD Total	243,048	171,217
Return since inception	5,356,151	1,642,182
Initial Placement	12,000,000	10,000,000

9.10 Investment Report - November 2023 (Ref: ; Author: Monaghan/Drayton) (Continued)

While these funds are exposed to additional investment risks to generate higher potential returns, they are structured with longer term time horizons. The minimum advised investment time frame for the MTGF is 5+ years and 10+ years for the LTGF.

Paired with cash asset classes, these growth assets form a diversified portfolio within the restrictions of the Investment Policy.

Council's cash and investment balance is made up of restricted and unrestricted funds. Restrictions can be external eg Developer Contributions, or internal eg by resolution of Council. Restricted investments cannot be used for general purpose expenses as they are either subject to some form of external legislative or contractual obligation or are dedicated to future Council commitments.

The following tables show the 30 November 2023 cash and investments balance by fund and by restriction.

Fund	\$
General	101,541,958
Water	47,332,754
Sewer	98,305,543
Trust	127,122
Unrestricted*	5,779,655
Total Cash & Investments	253,087,031

Restriction	\$
Unexpended Loans	3,437,529
Developer Contributions	60,565,593
Unexpended Grants	20,518,477
External Restrictions (Other)	136,760,637
Internal Restrictions	22,299,199
DOE – Compensation	3,725,943
Total Restrictions	247,307,377
Unrestricted*	5,779,655
Total Cash & Investments	253,087,031

*Unrestricted funds are a working balance and fluctuate over time as Council's operational plan is carried out during the financial year.

The 2023/24 financial year-to-date investment return amounted to \$4,277,526. Investment returns are added to the associated restricted funds (e.g. developer contributions) that form Council's investment portfolio.

Attachments

Attachment 1 Investment Report Pack - November 2023 (*Under Separate Cover*)



File Reference: 43.6.5-01

Recommendation

That Council:

- 1. Receive the Investment Report for the month of December 2023.**
 - 2. Note the investment return for December 2023 was \$1,719,973.**
 - 3. Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2021) and Queanbeyan-Palerang Regional Council's Investment Policy.**
-

Summary

This report presents the investment result for December 2023.

Background

In accordance with Clause 212 of the Local Government (General) Regulation 2021, the Investment Report is presented to Council monthly.

Report

A list of Council's cash and investments held on 31 December 2023 is detailed in the attached Investment Report Pack.

Market Update – The Reserve Bank (RBA) does not hold a January meeting.

Environmental Awareness - Market Forces is a campaign group focusing on environmental protection by exposing institutions financing projects that have a negative environmental impact. They have assessed over 115 banks, mutuals and credit unions to determine their position on lending to or investing in the fossil fuel (coal, oil, and gas) industry. Council's investment advisor, Laminar Capital has applied Market Forces' findings to Council's current investment portfolio with the results outlined in Section 5 of the attached Investment Report Pack.

Institutions that lend to the fossil fuel industry can mitigate some of the impact by offering products that are environmentally aware.

The Climate Bonds Standard Board operates as an advisory committee of the Climate Bonds Initiative Board and oversees the development of the Climate Bonds Standard. The Climate Bonds Standard and Certification Scheme is a labelling scheme for bonds and loans. Rigorous scientific criteria ensure that bonds and loans with Certification are consistent with the 2 degrees Celsius warming limit in the Paris Agreement.

The scheme is used globally by bond issuers, governments, investors, and financial markets to prioritise investments which genuinely contribute to addressing climate change.

The portfolio fossil fuel summary information is shown in Table 5 of the attached Investment Report Pack.

Council has \$8,000,000 (3.2% of the total portfolio) invested in deposits with Westpac which have been deemed suitable to carry the Climate Bonds Standard Certification badge. These 'green' deposits moderate the holdings in Westpac which is deemed a fossil fuel lending ADI.

9.11 Investment Report - December 2023 (Ref: ; Author: Monaghan/Drayton) (Continued)

On 31 December 2023, Council held \$123.8 million in non-fossil fuel investments.

Risk/Policy/Legislation Considerations

Council has a fiduciary responsibility to exercise the care, diligence, and skill that a prudent person would exercise in managing the affairs of other persons.

Council's investments, as listed in Table 2 of the attached Investment Report Pack, comply fully with section 625 of the Local Government Act 1993, clause 212 of the Local Government General Regulations 2021, and Council's Investment Policy.

Certified by Tracy Sligar, Responsible Accounting Officer, 16/1/2024.

The annual review of the Investment Policy adopted by Council on 9 September 2022 will be workshopped with Council before being tabled at a future Council meeting.

Financial, Budget and Resource Implications

Over the last 12 months, Council's portfolio produced an annualised rate of return of 5.11%, outperforming the benchmark Bank Bill Index by 1.22%.

On 31 December 2023, the principal amount invested was \$254,068,947 and the 2023/24 financial year-to-date return was \$5,997,499 compared to the budget of \$2,062,116.

Of the total \$254 million investment portfolio, Council holds \$29.8 million in TCorpIM long-term (LTGF) and medium-term (MTGF) funds. Continued favoured market conditions during December 2023 saw both funds consolidate the solid November 2023 performance with returns of \$533,742 and \$288,303 respectively.

The following table shows the funds' performances since the original deposit.

	LTGF \$	MTGF \$
2017-18	981,891	-44,845
2018-19	1,160,462	635,485
2019-20	21,702	37,815
2020-21	2,557,413	927,076
2021-22	-1,300,450	-742,711
2022-23	1,692,084	658,145
2023-24		
July	301,703	107,428
August	-48,162	36,962
September	-401,639	-146,775
October	-239,092	-92,286
November	630,238	265,888
December	533,742	288,303
2023-24 YTD Total	776,789	459,521
Return since inception	5,889,892	1,930,485
Initial Placement	12,000,000	10,000,000

While these funds are exposed to additional investment risks to generate higher potential returns, they are structured with longer term time horizons. The minimum advised investment time frame for the MTGF is 5+ years and 10+ years for the LTGF.

Paired with cash asset classes, these growth assets form a diversified portfolio within the restrictions of the Investment Policy.

**9.11 Investment Report - December 2023 (Ref: ; Author: Monaghan/Drayton)
(Continued)**

Council's cash and investment balance is made up of restricted and unrestricted funds. Restrictions can be external eg Developer Contributions, or internal eg by resolution of Council. Restricted investments cannot be used for general purpose expenses as they are either subject to some form of external legislative or contractual obligation or are dedicated to future Council commitments.

The cash and reserves table was unavailable at the time of compiling this report.

The 2023/24 financial year-to-date investment return amounted to \$5,997,499. Investment returns are added to the associated restricted funds (e.g. developer contributions) that form Council's investment portfolio.

Attachments

Attachment 1 Investment Report Pack - December 2023 (*Under Separate Cover*)



10.1 Capital Projects Status (Author: Ryan/Hansen)

File Reference: 36.1.2

Recommendation

That the report be received for information.

Report

The following Capital projects in the 23/24 Operational Plan are reported to Council in addition to the Quarterly Budget Review Statements (QBRS) presented every quarter as per Council's financial and compliance reporting requirements. Capital project reports will be progressively reported to Council where they meet the criteria of being >\$1m in value, of significant community interest, risk and/or there has been significant delays over 2 financial years.

This status report includes a financial update and identifies risks and issues that may affect project delivery and budget. Any requests for supplementary votes will be the subject of a report to Council, and inclusion in the next Quarterly Budget Review process.

Regional Sports Complex

The Regional Sports Complex Stage 1a fields are FIFA and FIH certified, including one synthetic hockey and one synthetic soccer field, and two natural turf soccer fields. The majority of civil works are completed, including all bulk earthworks, water, sewer, storm water services, irrigation and flood lights have been installed. The main access road, internal paths, and car park are complete. Civil contractors, Huon, are due to return in coming weeks to complete the concourse around the minor pavilion and commission the first two fields. Following this they will move to the Major pavilion concourse and commission the other two fields.

Building works is behind schedule, having experienced supply delays and shortage of contractors. It is planned to hand over and commission the minor pavilion by end of February to allow club use from March. The Major Pavilion has all internal and external linings and cladding complete, lift installed, changerooms tiled and power/comms cabling complete. The kitchen/bar area is being fitted out at present and glass doors installed, the building is expected to be complete late March.

Contractors have completed work on the shade structure and tiered seating on field one. Further stadium seating will be installed at the number on the concrete tiers at field one and along the Hockey pitch in February.

Landscaping and tree planting works commenced with car park and entrance trees being planted. Council, Urban Landscapes, apprentices are working with Council's Tree Management Officer to plant out the site, according to the Landscape Architects Plan (Spiire).

CCTV and WiFi will be installed over the coming month and staff are currently pursuing energy saving grants to install solar panels on both the major and minor pavilions.

10.1 Capital Projects Status (Author: Ryan/Hansen) (Continued)

Milestone	Estimated Completion Date
Civil Designs and Procurement	May 2020
Bulk Earthworks and Services	August 2022
Tiered Seating and Shade Structures	November 2023
Sports Fields Commissioned	February 2024
Minor Pavilion Complete	February 2024
Major Pavilion Complete	March 2024
Landscaping and Wayfinding	June 2024

Project	100184	
Project Start Date	2016	
Project Completion Date	January 2024	
Current Project Stage	Delivery	
Total Project Budget (\$'000)	26,100	
Budgeted Project Funding (\$'000)	11,500	
Source of Funding	Office of Sport: \$10M Regional Sports Infrastructure Fund \$1.1M Multi Sport Community Facility Fund	
Budgeted Loan Financing (\$'000)	15,000	
Loan Financing drawn to date (\$'000)	15,000	
Budget 23/24 Financial Year (\$'000)	3,667	
Estimated total project cost (\$'000)	Total Project Cost to Date (\$'000)	Estimated cost to complete (\$'000)
26,100	25,081	1,019

Bungendore Sports Hub

Stage 1 of the construction of the Bungendore Sports Hub is almost complete. Funding from the Investing in our Communities (IOC) Program will see the completion of stage 2, that will include:

- New Netball facility building
- Fencing to netball courts
- Site levelling and fencing to the Men's Shed site
- Internal pathways
- Tiered seating

10.1 Capital Projects Status (Author: Ryan/Hansen) (Continued)

- Field goals and dug-outs
- Tree planting

Tenders for these works will be issued on receipt of a signed funding deed. A new project number will be issued for these new project works.

Current works on stage 1 include water/sewer/electrical connections to the site is ongoing. Water services are connected. Works to connect to the sewer mains has commenced and will be connected to the recently installed Sewer Pump Station. Electrical services have been delayed with Essential Energy approvals. These works are part of the grant funding from the Multi-Sport Community Facility Fund.

Council horticultural team are working full time on the two major sports fields, anticipating their use in the upcoming football season. Drainage works to mitigate flooding across the sports fields is complete.

Project	100692	
Project Start Date	2018	
Project Completion Date	2024	
Current Project Stage	Delivery	
Total Project Budget (\$'000)	7,054	
Budgeted Project Funding (\$'000)	6,394	
Source of Funding	Developer Contributions: S7.11 \$1,178,907 NSW Stronger Communities Fund \$1,500,000 Stronger Country Communities Fund \$950,000 Multi Sport Community Facility Fund \$1,100,000 Federal Local Roads and Community Infrastructure: Phase 3 \$565,418 Phase 4 \$1,100,000	
Budgeted Loan Financing (\$'000)	Nil	
Budget 23/24 Financial Year (\$'000)	Nil*	
Estimated total project cost (\$'000)	Total Project Cost to Date (\$'000)	Estimated cost to complete (\$'000)
7,054	7,590	Nil**

* The Federal Government IOC funding of \$2,000,000 is currently under application and is not included in the financials above. Any funding offer will be presented to Council for approval.

** The budget is overspent and additional funds will be sought in a review of all capital budgets at the December Quarterly Budget Review.

Queanbeyan Sewage Treatment Plant Upgrade**Current Project Status**

The Development Application (DA) for the project which was deemed lodged on 7 December 2023. The DA is currently on public notification which ends on 30 January 2024. We expect to have to address questions from ACT Government entities at some point after public exhibition

10.1 Capital Projects Status (Author: Ryan/Hansen) (Continued)

which will delay the DA assessment process. Whilst the DA is currently legally due for a decision by 23 January 2024 we do not expect a decision until mid 2024 at the earliest.

We are also preparing a second DA for the Mountain Road upgrade and electrical network adjustments. We had a pre-DA meeting for this on 23 November 2024 and expect to lodge this DA early in 2024, subject to completion of the electrical network adjustment design work to be undertaken by EVO Energy.

Review of the detailed design by QPRC staff is ongoing. This process was delayed while the DA was finalised in the last quarter of 2023 but will now resume with the plan being to have a tender ready package by mid 2024.

Staff are continuing work on preparing additional early equipment tenders.

The land acquisition application and lease extension are still in progress and are waiting on Transport Canberra in-principle agreement to the road design and proposed boundary adjustments.

The Infrastructure Sustainability Council Design Rating submission remains on hold until the detailed design is complete. We have prepared 90% of the Design Rating submission and remain on track for a sustainability rating of Excellent.

Estimated best case planning approval timeframe is as follows:

Milestone	Date
ACT Government EIS completion	28 June 2023 (actual)
Development Application submission	3 November 2023 (actual)
Public notification of Development Application	18 Dec 2023 - 30 Jan 2024
Development Application Approval	mid 2024* (estimated)

*Based on current best guess.

The approved business case requires us to obtain \$56m in grant funding for the project to proceed to construction. We are currently looking for infrastructure grant programs that Council would be eligible for, however at this stage we have not been able to secure any grants and there is no current open programs that we are eligible for. It will remain difficult to secure grant funding in the short term given the current state and federal grant funding climate and the size and complexity of our project.

We are also updating the draft Integrated Water Cycle Management Plan (IWCM) following NSW Government review feedback to reduce the reliance on grant funding for delivery of the project. The first stage of revised IWCM modelling was presented to the Councillor workshop on 5 December 2023. Based on the outcomes from the workshop we will further develop the financial modelling before presenting it back to Council in the first half of 2024. The IWCM financial modelling forms the basis of the funding for the QSTP upgrade.

To prevent the project stalling following DA approval, the project team will require confirmation of funding for the construction phase to coincide with DA Approval.

10.1 Capital Projects Status (Author: Ryan/Hansen) (Continued)

The 23/24 FY budget was based on the possibility of progressing to construction this financial year, however given this will not be achieved the figure will be revised down during the next budget review.

Project	100123	
Project Start Date	2016	
Project Completion Date	October 2027	
Current Project Stage	Design and Approvals	
Total Project Budget (\$'000)	182,000	
Budgeted Project Funding (\$'000)	140,000	
Source of Funding	Sewer Fund Reserves, Developer Contributions and Grants	
Budgeted Loan Financing (\$'000)	40,000	
Loan Financing drawn to date	Nil	
Budget 23/24 Financial Year (\$'000)	10,851	
Estimated total project cost (\$'000)	Total Project Cost to Date (\$'000)	Estimated cost to complete (\$'000)
182,000	14,490	167,510

Queanbeyan Civic and Cultural Precinct (QCCP)

Partial occupation of the building has occurred with the majority of the Council staff now installed in the building. Staff occupy the ground and mezzanine levels as well as levels 1 and 2. The customer service area is operating on the ground level and the library is operating on the mezzanine level.

Work on the remained of the building is proceeding in accordance with the milestones previously reported. The ramp and the basement carpark is not available yet.

Delays are still evident despite the progress on the Q Link and forecourt areas and the handover of these areas will be delayed until it is completed.

Milestone 1 was achieved on 21 December 2023 being the building and some forecourt areas however part of the basement carpark delivery has been delayed.

Milestone 2 and Milestone 3 is the Q Link, Bicentennial Entrance areas and remaining front forecourt area and the public domain and the Lowe Street public car park. These are expected to be delivered by 29 February 2024 with occupation approved soon after.

The identification of potential tenants for both ground floor and Level 3 continues. Tenancy for the State Government lease of levels 4 and 5 is in the final stage of negotiations.

10.1 Capital Projects Status (Author: Ryan/Hansen) (Continued)

Project	100265	
Project Start Date	2016	
Project Completion Date	March 2024	
Current Project Stage	Construction	
Total Project Budget (\$'000)	83,330	
Budgeted Project Funding (\$'000)	4,298	
Source of Funding	Private works contribution, capital grant, transfer from water and sewer fund	
Budgeted Loan Financing (\$'000)	79,032	
Loan Financing drawn to date (\$'000)	72,924	
Budget 23/24 Financial Year (\$'000)	9,148	
Estimated total project cost (\$'000)	Total Project Cost to Date (\$'000)	Estimated cost to complete (\$'000)
83,330	80,670	2,660

Attachments

Nil

10.2 Summary of Road Renewal and Maintenance Activities - October to December 2023 (Ref: ; Author: Hansen/Saha)

File Reference: 31.1.98-02

Recommendation

That the report be received for information.

Report

Maintenance Grading of Unsealed Roads

The monthly grading schedule and unsealed road maintenance grading policy is published on Council's website:

<https://www.qprc.nsw.gov.au/Services/Roads-and-Footpaths#section-2>

The following table shows the maintenance grading works completed by Council and its Contractors during the second quarter of 2023/24 (between 1 October 2023 and 31 December 2023)

Table amended - 24 January 2024

Road Name	Completion Date	Length Graded (km)
Millpost Lane	04/09/2023	2.93
Galvin's Creek Road	05/09/2023	.18
Range Road	05/09/2023	.59
Gambell Road	06/09/2023	1.32
Captains Flat Road	19/09/2023	20.05
Gidleigh Lane	19/09/2023	6.57
Mountain Creek Road	21/09/2023	2.45
Ingledow Road	21/09/2023	2.55
Kain Cross Road	28/09/2023	7.84
Hereford Hall Road	03/10/2023	8.95
Jerrabatgulla Road	12/10/2023	12.75
Butmaroo Road	18/10/2023	11.49
Harolds Cross Road	20/10/2023	9.98

10.2 Summary of Road Renewal and Maintenance Activities - October to December 2023 (Ref: ; Author: Hansen/Saha) (Continued)

Road Name	Completion Date	Length Graded (km)
Neils Creek Road	26/10/2023	4.07
Obriens Road	01/11/2023	0.72
Burden Drive	03/10/2023	4.05
Meangora Road	08/11/2023	3.76
Styles Valley Road	10/11/2023	1.87
Urila Road	15/11/2023	2.03
Williamsdale Road	16/11/2023	4.82
Burra Road	16/11/2023	4.22
Woolcara Lane	17/11/2023	3.2
Taylors Creek Road	08/12/2023	6.6
Mooneys Road	12/12/2023	1.55
Carneys Road	13/12/2023	0.23
Fisher Road	15/12/2023	1.78
Taradale Road	21/12/2023	2.27

Attachments

Nil

10.3 Regional Drought Resilience Planning Program - Round 2 (Ref: ; Author: Richards/Duncan)

File Reference: 25.2

Recommendation

That the report be received for information.

Report

In partnership with Snowy Monaro Regional and Yass Valley Councils, Queanbeyan-Palerang Regional Council has been successful, as the project lead in obtaining funding of \$200,000 to develop a Regional Drought Resilience Plan (RDRP). An additional \$250,000 will be available subject to conditions to implement the plan.

The RDRP program is jointly funded by the Australian Government and NSW Government under the Future Drought Fund.

The program is managed by the Department of Regional NSW. The program supports identified regions in NSW to develop regional drought resilience plans that can be implemented by Councils and their communities to manage future drought risks.

Rounds One and Two of the program will support 59 local councils and regional areas to prepare 22 Regional Drought Plans. The NSW model for Regional Drought Resilience Planning program involves neighbouring Councils working together to develop regional drought resilience plans.

The program acknowledges that we can learn from previous droughts and plan for broader community implications. The plans will present:

- historical and predicted impacts of drought in each region
- an evidence-based, triple bottom line strategy to mitigate or adapt to future drought impacts.
- a prioritised list of actions and pathways to build drought resilience, specific to our region and that addresses the needs of the community.

The primary objective of these plans is to develop practical solutions to support communities to prepare for, and respond to, drought. The development of these plans is underway and will involve stakeholder and community consultation as a key element.

Regional Drought Resilience plans will be provided to CSIRO for independent review, completed plans from across the country will be published on the Department of Agriculture, Fisheries and Forestry website: <https://www.agriculture.gov.au/agriculture-land/farm-food-drought/drought/future-drought-fund/regional-drought-resilience-planning>

Once plans are finalised, funding may be made available to 'kick-start' implementation of identified actions.

Attachments

Nil

10.4 Rates Structure Review (Ref: ; Author: Ryan/Monaghan)

File Reference: 43.2.1-29

Recommendation

That the report be received for information.

Report

In 2019, Queanbeyan Palerang Regional Council harmonised the previous rates structures of Palerang and Queanbeyan City Councils. Since 2019, Council has continued to develop its service and operational structure, reviewed its fees and charges and has adopted its current special rates variation (SRV).

Council received extensive community feedback during the SRV process and committed to a series of actions that responded to the issues raised. In particular, Council received submissions that suggested that Council should reduce rural rates or increase regional services and other submissions suggested rural rate payers get limited services.

Following this feedback, Council made a commitment to review the rate structure in 2023-24 to ensure continued equity including:

- An updated benefits model – estimating Council's costs of service provision that proportionally benefit each category of ratepayer
- the structure of sub-categories, base and ad-valorem.

A rates structure review will involve a significant level of community engagement to explain the impact of various options on ratepayers, the reason for any changes to the rates structure, and to provide better understanding of how Council's revenue policy works.

A planned and structured community engagement process will ensure that opportunities are provided for the whole community to express their views. While it is not possible to require participation, it is important that the engagement process attempts to involve all of the different types of ratepayers and groups of ratepayers across QPRC.

A Community Reference Panel will be formed to provide feedback and advice to Council in the development of preferred rating options. The panel will draw on community expertise and views to provide a recommendation on the preferred rates structure option, which will ultimately be tested with the broader community in a further engagement period.

The panel will be asked to provide feedback and recommendations to Council in relation to rates structure options, specifically on:

- the taxation principles
- the proposed subcategories
- the proposed base and ad valorem rates.

The terms of reference for the Community Reference Panel are attached to this report. Individuals will be asked to contribute their time to assist Council's decision-making process as panel members. The Terms of Reference will be distributed, and community members will be asked to participate in the panel through Council's Your Voice website and emailed to relevant community committees and other community members.

Attachments

Attachment 1  Terms of Reference: Rates Structure Review Community Engagement Panel (*Under Separate Cover*)

10.5 WHS Quarterly Report (Ref: ; Author: Monaghan/Arnold)

File Reference: 41.9.1

Recommendation

That the report be received for information.

Report

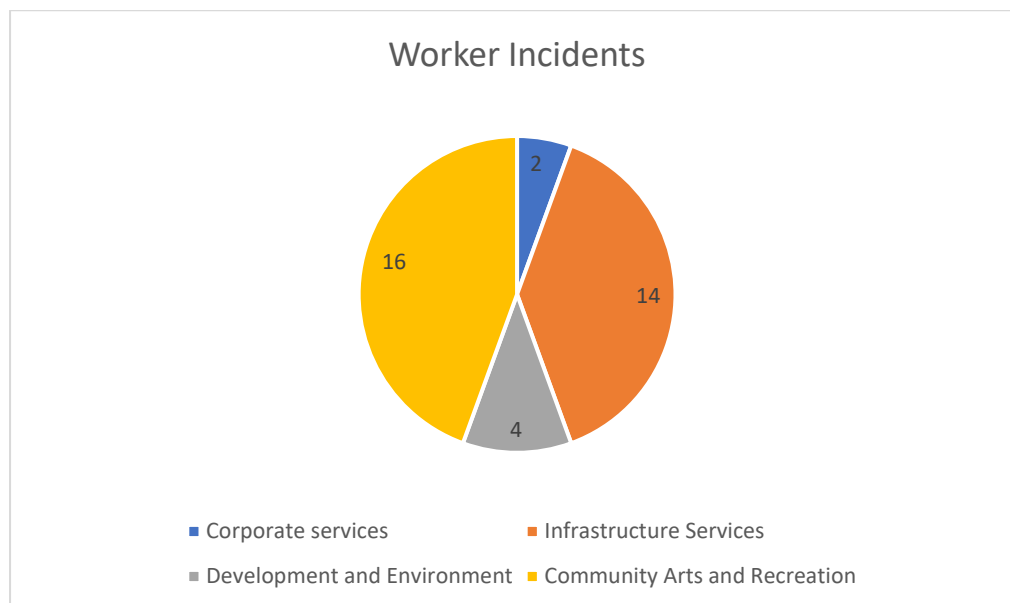
This report provides an overview of Work Health, Safety and Wellbeing activities and items of note for Quarter 2 (the period 1 October 2023 to 31 December 2023.)

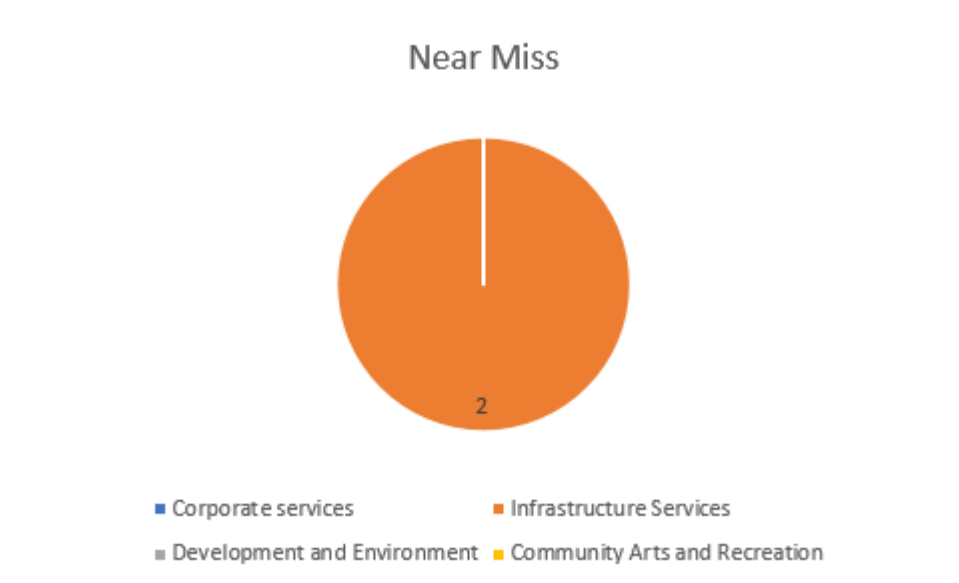
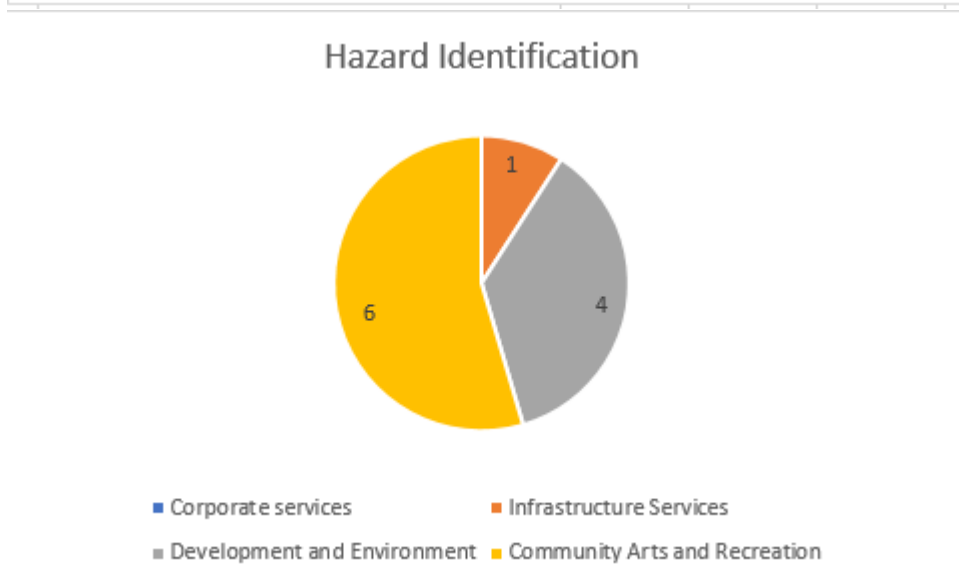
1. Notifiable Incidents
2. All Worker Incidents
3. Workers Compensation Claims Quarter 2 2023/24
4. Wellbeing Initiatives for Quarter 2 2023/24
5. WHS Audit and Safety and Wellbeing Incentive

1. Notifiable Incidents

There were no notifiable incidents reported to Safework NSW in Quarter 2, 2023/24.

2. All Worker Incidents





3. Workers Compensation Claims Quarter 2, 2023/24 (1 October to 31 December 2023)

Directorate	Mechanisms	Status
Infrastructure Services	Physical	<ul style="list-style-type: none"> • 2 x No capacity for work • 1 x Normal duties, normal hours • 1 x Suitable duties
Community, Arts and Recreation	Physical	<ul style="list-style-type: none"> • 5 x Returned to normal duties, normal hours < 12 weeks
Development and Environment	Physical	<ul style="list-style-type: none"> • 1 x Normal duties, normal hours
Corporate Services	Nil	<ul style="list-style-type: none"> • Nil

4. Wellbeing Initiatives

- Wellbeing Webinar – Wellbeing for life (6 December 2023)
- Movember - This year Council participated in 'Movember' and raised \$3,163 to support Mens Health. This was through a guessing competition, donations for others to get outrageous haircuts, and of course for growing a Mo. All donations went to the 'Movember' charity which, since 2003 has funded more than 1,250 men's health projects around the world, challenging the status quo, shaking up men's health research and transforming the way health services reach and support men.
- The Healthy Workplace Audit was completed with StateCover in preparation for the 2024/2025 Wellbeing Strategy. This strategy will be based on QPRC's Healthy Vision, to further embed health, safety, and wellbeing into organisational systems, resulting in reduced absenteeism, reduced workplace injuries and increased productivity.
- GM Catch ups combined with Depot BBQ breakfast were a success in the quarter with the combined catch ups and BBQs held at Queanbeyan on 19 October 2023, 1 November 2023 and 12 December 2023. These BBQs have provided an opportunity for the outdoor crews to ask questions and receive updates from the General Manager, Workplace and Senior Staff and ensure facilitated communication and consultation at all levels of QPRC. The depot BBQs have been scheduled to continue for 2024.

5. WHS Self-Audit and the Safety & Wellbeing Incentive

QPRC qualified for the StateCover Safety and Wellbeing Incentive Payment for 2023/2024. QPRC will utilise this payment to improve safety and wellbeing across council where there has been a significant incident or injury. QPRC will consult with our internal WHS Committee and Wellbeing Committee to ensure the incentive is appropriately utilised and based on continuous improvement. To qualify for this incentive, QPRC was required to complete the Statecover Annual Audit and provide evidence of safety compliance across our council and our Safety System.

Attachments

Nil

10.6 Compliance Reporting (Ref: ; Author: Ryan/Flint)

File Reference: 51.1.2

Recommendation

That the report on Compliance and Reporting Activities for the six-month period from 1 July 2023 – 31 December 2023 be noted.

Report

The Office of Local Government (OLG) issues all Councils with a calendar of compliance and reporting activities annually. These activities are statutory obligations required under various pieces of legislation.

This report outlines compliance and reporting activities undertaken for the six-month period to 31 December 2023.

Activity	Legislation	Due Date	Completion Date
Proposed borrowing return to be submitted to TCorp	Not Applicable	7 July 2023	7 July 2023
Last day for making rates	Local Government Act 1993 Section 533	31 July 2023	1 July 2023
Public Interest Disclosures Report due to NSW Ombudsman	Public Interest Disclosures Act 2022 Section 6CA	30 July 2023	21 July 2023
Rehoming Organisations Annual Reports due	Companion Animals Act 1998	31 July 2023	30 July 2023
Last day for rates to be levied by service of rates notice	Local Government Act 1993 Section 562(4)	1 August 2023	14 July 2023
First quarter rates or single instalment due	Local Government Act 1993 Section 562(4)	31 August 2023	31 August 2023
Survey of seizures of cats and dogs 2022-23 due	Companion Animals Act 1998	31 August 2023	31 August 2023

10.6 Compliance Reporting (Ref: ; Author: Ryan/Flint) (Continued)

Activity	Legislation	Due Date	Completion Date
Compulsorily Land Acquisition return due	Not Applicable	11 August 2023	11 August 2023
Expected first instalment of 2023-24 Financial Assistance Grants	Not Applicable	16 August 2023	16 August 2023
Grants Commission roads, bridges and general return due	Not Applicable	31 August 2023	18 August 2023
Last day to determine the number of Councillors	Local Government Act 1993 Section 224	13 September 2023	13 September 2023 – Council Meeting
Written returns of interest due for councillors and designates persons who held office at 30 June 2023 to be lodged. GM to table returns at next Council Meeting	Model Code of Conduct Clause 4.21-4.25	30 September 2023	Returns tabled 11 October 2023 Council Meeting
Application for Payment of Pensioner subsidy due	Not Applicable	6 October 2023	6 October 2023
Request for extension to lodge financial statements due in writing to OLG	Local Government Act 1993 Section 416(2)	17 October 2023	19 September 2023
Financial Statements to be audited and lodged to OLG with Financial Data Return	Local Government Act 1993 Section 417(5)	31 October 2023	30 November 2023 * extension approved from OLG
Second quarter rates instalment notices to be sent	Local Government Act 1993 Section 562(5)	31 October 2023	15 September 2023

10.6 Compliance Reporting (Ref: ; Author: Ryan/Flint) (Continued)

Activity	Legislation	Due Date	Completion Date
Last day for councils to divide their area into wards, abolish all wards, alter ward boundaries or change ward names	Local Government (General) Regulation 2021 Section 2777A	5 October 2023	13 September 2023 – Council Meeting
Annual Report of obligations under Public Interest Disclosures Act due to the Minister and the Ombudsman	Public Interest Disclosures Act 2022 Section 31	30 October 2023	20 October 2023
Annual Report of obligations under GIPA due to the Minister and the Information Commissioner	Government Information (Public Access) Act 2009 Section 125	30 October 2023	20 October 2023
Second quarter rates instalment due	Local Government Act 1993 Section 652(3)(b)	30 November 2023	15 October 2023
Last day for Responsible Accounting Officer to submit quarterly budget review statement to Council	Local Government (General) Regulation 2021 Clause 203(1)	30 November 2023	13 December 2023 *Delayed due to overhanging Audit
Annual Report is to be placed on Council's website and notify the Minister.	Local Government Act 1993 Section 428	30 November 2023	23 November 2023
Low-cost loan initiative interim progress report due	Not Applicable	1 November 2023	1 November 2023
Expected second instalment of 2023-24 Financial Assistance Grants	Not Applicable	16 November 2023	16 November 2023
ALGA Return of National Local Road Data return due	Not Applicable	30 November 2023	17 November 2023

10.6 Compliance Reporting (Ref: ; Author: Ryan/Flint) (Continued)

Activity	Legislation	Due Date	Completion Date
Last day for financial statements to be presented to the public	Local Government Act 1993 Section 418(2)	5 December 2023	Consultation period - 1 December 2023 - 3 February 2024
Model Code of Conduct Complaint Statistics to be reported to OLG	Model Code of Conduct Clause 11.1	30 December 2023	21 December 2023
Delivery Program progress report to be presented to Council	Not Applicable	31 December 2023	Not yet completed

Attachments

Nil

10.7 Responses to Questions on Notice - Community Climate Action Plan (Ref: ;
Author: Ryan/Flint)

File Reference: 52.3

Recommendation

That the report be received for information.

Report

The following questions were submitted by Cr Willis on 29 November 2023 and answers from staff are below:

1. What is the 2005 greenhouse gas emissions baseline assumed in the QPRC Community Climate Action Plan 2020-2023?

The adoption of the 2005 greenhouse gas emission baseline in the QPRC *Community Climate Change Action Plan 2020-2030* was set in accordance with the NSW Net Zero Plan which commits NSW to reducing state emissions (from 2005 levels) by 50% by 2030 and Net Zero by 2050.

NSW has recorded its total greenhouse gases emitted in 2005 which is expressed in tonnes of Co₂-e. Unfortunately, this is a state-wide total and is not split up into regions/Council areas. Council has no record of total greenhouse gas emissions from 2005.

2. Using the assumed baseline, what is the total reduction in community emissions required to achieve the action plan's 50% emissions reduction target by 2030?

To achieve a 50% reduction by 2030 (from 2018/2019 baseline) a reduction of 477,000 tonnes of Co₂-e is required.

3. Does Council have LGA greenhouse gas emissions data for the years since the *State of the Environment Report* was last published, namely 2020-21, 2021-22; and 2022-23?

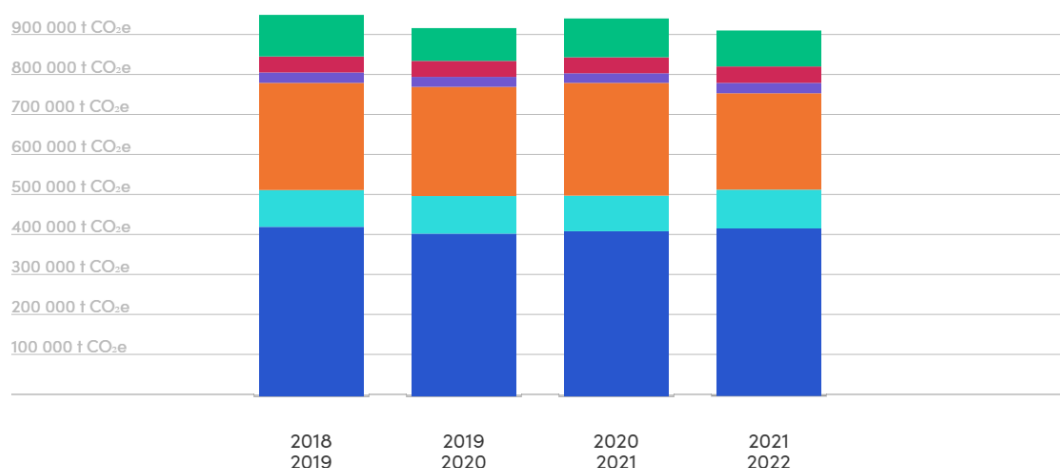
Council uses the "Snapshot" website which collects and reports on greenhouse gas emissions at federal, state and municipal levels. Snapshot data is developed according to the Global Protocol for Community-Scale Greenhouse Gas Inventories (GPC) and is considered reliable for planning and reporting purposes.

Snapshot provides emissions data for QPRC for the following financial years:

- 2018/2019
- 2019/2020
- 2020/2021
- 2021/2022

The below graphic shows that emissions for the QPRC area over the period 2018-2022 have remained relatively stable.

10.7 Responses to Questions on Notice - Community Climate Action Plan (Ref: ; Author: Ryan/Flint) (Continued)



4. When the data for the years in question 3 are taken into account, what is the annual emissions reduction achieved since the 2020 plan commenced?

Data for the 2022/2023 Financial year is not available on Snapshot at the current time. The below data has been used to calculate emission reduction over the period from July 2020 to June 2022.

- FY 2020-2021: 945000 t CO₂ e
- FY 2021-2022: 914000 t CO₂ e

This calculation shows that there was an approximate 3% decrease in GHG emissions during the two-year period.

5. Based on the average annual emissions reduction achieved from 2020 to 2023, what average annual emissions reduction is needed in the remaining years of the plan to achieve the 2030 target?

Using the 2018/2019 baseline data a 50% reduction equates to approximately 477,000 tonnes of Co₂-e.

The total emissions in the 2021/2022 period were recorded as 914,000 tonnes of Co₂-e.

To achieve the 50% reduction target by 2030, emissions must be reduced by a further 48%.

Attachments

Nil

10.8 Responses to Questions on Notice - Net Zero Emissions Project (Ref: ;
Author: Ryan/Flint)

File Reference: 24 January 2024 Council Reports

Recommendation

That the report be received for information.

Report

The following questions were submitted by Cr Willis on 29 November 2023 and answers from the Canberra Region Joint Organisation (CRJO) are below.

- 1. Further to responses to Councillors questions presented to the Council meeting on 8 November 2023, why did the CRJO decide to focus climate mitigation efforts in QPRC on waste and methane given that waste accounted for 3% of the total LG-wide greenhouse gas emissions in each year from 2018-19 to 2021-22, according to data available at <https://snapshotclimate.com.au>**

The Net Zero project by the CRJO focuses on the emissions from Council operations only. The Snapshot Climate data refers to the emissions of the community and commercial activity within the entire local government area.

The Snapshot Climate data includes only landfill emissions created within the specified local government area. Most of QPRC's waste is transported and processed into adjoining local government areas (Woodlawn Waste Management Facility and Mugga Lane landfill). Therefore, the emissions from these are not accounted for in the Snapshot (only the now decommissioned Nerriga and Braidwood landfill sites would have been accounted for).

For the CRJO Net Zero Project, emissions from Council operations have been considered in the following five emission categories:

- Electricity Use
- Waste Water Treatment
- Landfill Emissions
- Fleet Emissions
- Gas Use

- 2. What actions/activities are proposed for greenhouse gas emissions generated by waste through the CRJO Net Zero Emissions project?**

CRJO has undertaken Net Zero Baseline surveys for each Council to establish the starting point of Council on their Net Zero journey. The profiles of each Council have been used to inform the Net Zero Pathway Plans for each Council.

In the case of Queanbeyan-Palerang Regional Council, the next emission reduction steps will be to reduce the direct methane emissions from landfills (including legacy), as well as water treatment facilities. Electricity, gas and fleet are already accounted for in the existing QPRC plans.

10.8 Responses to Questions on Notice - Net Zero Emissions Project (Ref: ; Author: Ryan/Flint) (Continued)

The Net Zero Pathway Plans high level recommendations and will focus on the implementation of internal processes which will support the Council on its Net Zero journey, including embedding the net zero pathway suggestions into relevant strategic plans.

The Joint Organisation Net Zero Accelerator (JONZA) program was developed by the Sustainable Council's team at the NSW Office of Energy and Climate Change (OECC) to drive support for the reduction in greenhouse gas emissions from NSW local councils. Funding was made available from the Climate Change Fund to employ a Net Zero Officer to be hosted by the CRJO, which would implement the original objectives of the project, which entailed:

1. Establishing a net zero pathway with priorities for all members councils.
2. Establishing a region-wide net zero pathway.
3. Embedding the net zero pathway strategies into relevant strategic plans.
4. Preparing and embedding in processes a Best Practice Procurement policy that embraces social and sustainability procurement elements.
5. Developing a concise summary of potential projects for the next 3 years including fleet transition and an electric vehicle plan, renewable street lighting, LED for outdoor public areas, conversion of infrastructure and capital equipment to energy efficient options, renewable and alternative energy options.
6. Preparing and submitting grant applications on behalf of member councils to support net zero targets and emissions reduction opportunities.
7. Collaborating with other joint organisations in NSW to advocate for policy changes at state and national level to support renewable energy transmission, renewable energy zones and street lighting initiatives including smart controls.

The CRJO Officer coordinating the project implementation was appointed in March 2023, and 11 working group members were nominated by member Councils. The working group members represent a range of functions at the Councils to reflect the breadth and extent of reducing Council emissions.

Baseline surveys were undertaken with each Council to establish the starting point of each member. The profiles of each Council have been used to establish possible Net Zero pathways for these Councils (processes and projects).

In the case of Queanbeyan-Palerang Regional Council the most important emission reductions steps will be to reduce the direct methane emissions from landfills (including legacy) as well as water treatment facilities.

The Net Zero Pathway Plans for the eleven member councils are currently being drafted and will be sent to the General Managers at the beginning of December. These plans will include high level recommendations and will focus on the implementation of internal processes which will support the Council on its Net Zero journey, including embedding the net zero pathway suggestions into relevant strategic plans.

The *Regional Net Zero Strategy* has been put on hold, pending the responses from the General Managers about their Council-specific plans, however it is anticipated that this will be revisited in March 2024.

10.8 Responses to Questions on Notice - Net Zero Emissions Project (Ref: ; Author: Ryan/Flint) (Continued)

Sustainable Procurement is critical to the reduction in emissions from Councils. The CRJO Procurement Working Group are exploring ways for the member Councils to develop sustainable procurement frameworks that ensure that the environmental impacts of Council's purchasing decisions are minimised. It is also a key recommendation for every Council in the Net Zero Pathway Plans.

The advocacy and funding for projects is coordinated through the Sustainable Councils team at OECC. Resources have been allocated by the Sustainable Councils team to assist Councils in:

1. Identifying funding opportunities (public EV charging facilities; council community assets such as pools and civic centres; batteries)
2. Assisting in the scoping necessary for grant applications; and
3. Assisting in the writing of the grants

To date there has not been a grant opportunity that has been suitable for Queanbeyan-Palerang Regional Council.

Information and suggestions from the working group members are channelled to the OECC to affect future funding and support for member councils.

It is currently anticipated that the JONZA project will be extended until June 2024 to keep supporting the member Councils on their Net Zero journeys.

Attachments

Nil

10.9 Responses to Questions on Notice – EDE Loan Repayments (Ref: ; Author: Ryan/Flint)

File Reference: 52.3

Recommendation

That the report be received for information.

Report

The following questions were submitted by Cr Willis on 29 November 2023 and answers from staff are below:

- 1. For each of the entities/contribution plans required to contribute towards financing the Ellerton Drive Extension, how much had each entity or plan contributed as at 30 June 2023?**

The Ellerton Drive Extension (EDE) Loan Fact sheet attached to this report provides additional background to this question.

The amount already contributed through contributions plans and agreements to the EDE loan repayments up to 30 June 2023 is as follows:

Googong Urban Development Planning Agreement	\$12,628,247
South Jerrabomberra 7.11 Plan	\$1,015,157
Queanbeyan City Council S94 Contributions Plan	\$2,255,902
Total	\$15,899,306

- 2. How much was remaining to be paid by each entity/plan as at 30 June 2023?**

The projected future financial contribution has been estimated from developers contributions plans as follows. These amounts are estimates and include assumptions about the estimated future developers contributions income for each of the plans:

Googong Urban Development Planning Agreement	\$13,167,503
Jumping Creek Voluntary Planning Agreement	\$3,151,680
South Jerrabomberra 7.11 Plan	\$1,243,916
Queanbeyan 7.12 Plan	\$336,335
Queanbeyan City Council S94 Contributions Plan	\$5,184,000
Total	\$23,083,434

10.9 Responses to Questions on Notice – EDE Loan Repayments (Ref: ; Author: Ryan/Flint) (Continued)

3. The 2014 South Jerrabomberra and Queanbeyan Traffic Analysis identified the Department of Defence through the through the Headquarters Joint Operations Command as a generator of additional traffic flows and, therefore, responsible for contributing towards the cost of constructing the Ellerton Drive Extension. Why then is the Department of Defence not listed as a responsible entity on the Council's EDE Loan Fact Sheet?

The Department of Defence is not responsible for contributing to the cost of constructing the Ellerton Drive Extension.

4. Which entity / contribution plan is covering the Department of Defence's financial contribution and what is that sum?

There is no financial contribution to the Ellerton Drive Extension by the Department of Defence. The total financial contribution has been apportioned between the developers contributions plans as follows. These amounts are estimates and include assumptions about the estimated income from developers contributions for each of the plans:

Googong Urban Development Planning Agreement	\$25,795,750
Jumping Creek Voluntary Planning Agreement	\$3,151,680
South Jerrabomberra 7.11 Plan	\$2,259,073
Queanbeyan 7.12 Plan	\$336,335
Queanbeyan City Council S94 Contributions Plan	\$7,439,902
Total	\$38,982,740

Attachments

Attachment 1 Ellerton Drive Extension Loan Fact Sheet (*Under Separate Cover*)



10.10 Responses to Questions on Notice – Disaster Recovery Grant Funding (Ref: ;
Author: Hansen/Flint)

File Reference: 52.3

Recommendation

That the report be received for information.

Report

The following questions were submitted by Cr Willis on 29 November 2023 and answers from staff are below:

- 1. How much grant funding has QPRC received from state and federal governments for infrastructure repair, property replacement, bushfire recovery, and resilience / disaster preparedness in each of the financial years 2019-20; 2020-21; 2021-22; 2022-23; 2023-24?**

The below table indicates that Council has received a total of \$52.6m in disaster funding for infrastructure repairs over the last 5 years.

Event	2019/20	2020/21	2021/22	2022/23	2023/24	Total
Fires - 2019/20	\$9,102,095	\$12,572,439	\$6,691,019	\$1,600,533	\$3,801	\$29,969,887
Floods - Feb 2020	\$529,574	\$3,009,282	\$2,422,037	\$1,808,369	\$1,076,941	\$8,846,204
Floods - Aug 2020		\$1,944,671	\$1,581,075	\$3,784,275	\$821,091	\$8,131,114
Floods - Mar 2021			\$313,850		\$3,338,718	\$3,652,568
Floods - Nov 2021				\$170,018	\$1,633,085	\$1,803,103
Floods - Mar 2022						\$0
Floods - Aug 2022				\$222,583		\$222,583
Floods - Nov 2022						\$0
	\$9,631,669	\$17,526,393	\$11,007,982	\$7,585,779	\$6,873,637	\$52,625,459

- 2. Does Council set aside a percentage of its annual revenue to finance future climate disaster response and repair expenses? If not, has Council considered creating a reserve for this purpose?**

No. Council is fully reliant on accessing Federal and NSW Disaster Recovery funds that permits Council to claim the cost of repairing natural disaster response and repair expense. Council funding, if available can be used for betterment of assets.

Attachments

Nil

10.11 Responses to Questions on Notice - Diwali Mela Festival (Ref: ; Author: Ryan/Flint)

File Reference: 52.3

Recommendation

That the report be received for information.

Report

The following question was submitted by Cr Grundy on 7 December 2023 and a response from staff is below:

What are the itemised costs to QPRC, including staff costs, for the 2023 Queanbeyan Diwali Mela Festival?

The following table details the itemised costs of the festival.

	Income
Clubgrants	\$8,000
Multicultural Centre	\$1,050
Community Performers	\$750
Community	\$220
Local Businesses	\$4,000
Total	\$14,020
	Expenditure
Internal labour costs	\$5,161
Stage & Sound hire	\$7,672
Security	\$780
Photography	\$1,100
MC	\$500
Porta Loos, Generators etc	\$1,701
Diwali performers	\$1,500
Welcome to Country	\$500
Incidentals	\$51
Eventbrite registration	\$36
Traffic Control	\$2,422
Marketing	\$750
Paramedic	\$520
Stage Decoration	\$440
Lantern workshops x 4 days	\$9,759
Fireworks	\$4,000
Total	\$36,892
Net cost to Council	\$22,872

10.11 Responses to Questions on Notice - Diwali Mela Festival (Ref: ; Author: Ryan/Flint) (Continued)

The Dwali Mela Lantern Festival had an original budget of \$20,000. \$5,000 of this came from the Place Budget and \$15,000 from the re-direction of budget for Oktoberfest (**Resolution 268/23**).

As part of the event, lantern workshops were organised over four days for community participation and involvement at a cost of \$9,759 (\$8,000 from Clubgrants). Volunteer and community support are uncoded. Other external contributions are noted as income above.

Attachments

Nil

10.12 Resolution Action Sheet (Ref: ; Author: Ryan/Flint)

File Reference: 52.3.2

Recommendation

That the report be received for information.

Report

The Resolution Action Sheet provides Council with information on the status of outstanding resolutions determined at Council meetings. As at 17 January 2024, there are 36 outstanding resolutions.

It is the role of the General Manager to 'implement, without undue delay, lawful decisions of the council' as per s335 of the Local Government Act (1993).

The Resolution Action Sheet is an ongoing document, updated progressively by staff. As items are completed they are removed from the document. Resolutions which are outstanding for more than 12 months will generate a further report to Council.

Resolutions relating to Land transfers; compulsory acquisition, purchase or sale in particular when associated with road works or Council facilities development can take up to 2-5 years to be completed. These items are now recorded to a Land Acquisition/Sale Register for action and monitoring by Corporate Governance and Legal division and reported to Council on an annual basis.

This report is presented to Council on a quarterly basis.

Attachments

Attachment 1 Outstanding Actions Report (*Under Separate Cover*)



11.1 Local Traffic Committee Meeting Minutes - 16 January 2024 (Ref: ; Author:
Hansen/Toole)

File Reference: 31.4.4

Recommendation

That Council:

- 1. Note the minutes of Local Traffic Committee held on 16 January 2024.**
 - 2. Adopt recommendations LTC 1/2024 from the meeting held on 16 January 2024:**
 - a. LTC 1/2024 – Proposed Solution: Event supported in current form, changes required as per minutes.**
-


Summary

The Local Traffic Committee (LTC) has submitted the minutes and recommendations of its meeting held on 16 January 2024 for Council's information and consideration.

Of note at this meeting was the one agenda item, with minutes and other General Business deferred to the next meeting. The item discussed was a revised Googest 2024 traffic management plan for consideration by the LTC following the original traffic management reviewed in October 2023 not being supported. Googfest 2024 is a live music event planned for 10 February 2024 at Rockley Park, Googong.

The LTC supported with additional directional signage to be provided on Wellsvale Road and requirement by NSW Police that Rangers attend to enforce parking restrictions.

Attachments

Attachment 1  Local Traffic Committee Meeting - 16 January 2024 (*Under Separate Cover*)

11.2 Youth Committee Meeting 31 July 2023 (Ref: ; Author: Richards/Wherry)

File Reference: 2.5.2

Recommendation

That Council note the minutes of 31 July 2023 and record of meeting notes of 18 December 2023 of the Youth Advisory Committee.

Summary

The Youth Committee met on 31 July 2023, the minutes are attached, there was a discussion in relation to reducing the quorum from five to two with a recommendation noted in the minutes.

A change in staff resulted in the minutes being prepared but not submitted to Council.




QPRC staff met with Mayor Winchester and other Committee representatives at a meeting on 18 December 2023, where a quorum was not met. Notes taken at this meeting can be found attached.

It was determined during this discussion that a reduction in the quorum recommended at the 31 July 2023 meeting will not be supported by Council, and therefore recommendation No YAC 01/23 has not been referred to Council for endorsement or noting.

Staff will commence a recruitment process for new members in early 2024.

Following recruitment of new members, the first item of business for the Committee in 2024, will be to review the Terms of Reference, and review meeting times, setting and engagement opportunities with our younger generation.

Attachments

- Attachment 1  Youth Committee Meeting Minutes 31 July 2023 (*Under Separate Cover*)
- Attachment 2  Terms of Reference - Youth Committee (*Under Separate Cover*)
- Attachment 3  Meeting Notes Youth Committee 18 December 2023 (*Under Separate Cover*)

File Reference: 2.5.2

Recommendation

That Council:

- 1. Note the minutes of QPRC Access Committee (QAC) held on 4 December 2023**
- 2. Endorse the following recommendation:**

QAC 05/23 That Council support the changes in wording to the QAC Terms of Reference.



Summary

The Access Committee met on 4 December 2023 and the minutes of this meeting are attached.

At the meeting of 8 November, Council declined to endorse a reduction in quorum for this Committee from four members to two. Council should note that the updated Terms of Reference retain the quorum of four members, and recommended for Council endorsement.

In the first meeting of 2024 the Committee will review the Disability Inclusion Action Plan and determine priorities for the year.

Attachments

- | | |
|--|--|
| Attachment 1 | Current TOR Access Committee (<i>Under Separate Cover</i>) |
|  Attachment 2 | Access Committee Minutes - 4 December 2023 (<i>Under Separate Cover</i>) |
|  Attachment 3 | Updated Draft TOR Access Committee December 2023 (<i>Under Separate Cover</i>) |

11.4 Audit, Risk and Improvement Committee Minutes (Ref: ; Author:
Ryan/Cakalic)

File Reference: 45.3.1

Recommendation

That Council note the minutes of the Audit, Risk and Improvement Committee of 4 December 2023.

Summary

This report provides the minutes of the Audit, Risk and Improvement Committee (ARIC) meeting of 4 December 2023, as confirmed by ARIC members out of session. The agenda is set by the ARIC Work Plan which is reviewed annually to ensure coverage of items as required by the ARIC Charter. The following is a summary of the reports received by the ARIC at its meeting held on 4 December 2023.

- Verbal update on external audit activities by the Audit Office of NSW
- Internal audit activity report by O'Connor Marsden
- Completed Internal Audit Reports. Reports presented included:
 - Developer Contributions
 - Grants Management
 - Project Health Check – Bungendore Sports Hub
 - Public Events Management
 - Follow-up Review
- Status of Audit actions
- Financial Statements Sub-Committee Minutes
- Chief Financial Officer status update
- ICT Report
- Overview of QPRC's Cybersecurity 2023
- Ethics, Organisation Culture, Fraud, Corruption and Misconduct
- Statewide Continuous Improvement Pathways Program (CIP) Benchmarking Report
- Senior Management Presentation – presented by A/g Director Infrastructure Services Gordon Cunningham. Presentation included an update on the Queanbeyan to Bungendore Pipeline and Queanbeyan Sewage Treatment Plant projects.

All information and documents pertaining to the Committee are confidential, with the exception of the minutes. If Council wishes to receive further information in relation to any of the agenda items, the request needs to be formalised through a Council resolution. The resolution and release of information must be considered and determined by the Chair of the ARIC.

Attachments

Attachment 1 ARIC Draft Minutes 4 December 2023 (*Under Separate Cover*)



15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.

Recommendation

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 Legal Advice DA.2023.0273 at 119 Wallace Street Braidwood

Item 16.1 is confidential in accordance with s10(A) (g) of the Local Government Act 1993 because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Scafeall Pty Limited v QPRC - Judgement NSWLEC 1434

Item 16.2 is confidential in accordance with s10(A) (g) of the Local Government Act 1993 because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 Consideration of Tenders - Sprayed Bituminous Surfacing (Contract No: 2023-28)

Item 16.3 is confidential in accordance with s10(A) (di) (dii) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; AND information that would, if disclosed, confer a commercial advantage on a competitor of the council and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.4 Consideration of Tenders - Asphalt Surfacing (Contract No: 2023-31)

Item 16.4 is confidential in accordance with s10(A) (di) (dii) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; AND information that would, if disclosed, confer a commercial advantage on a competitor of the council and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.5 Property Lease - 98 Monaro Street to Marathon Health (Headspace)

Item 16.5 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.