



QUEANBEYAN-PALERANG REGIONAL COUNCIL CONSULTATIVE COMMITTEE ON ABORIGINAL ISSUES

TERMS OF REFERENCE

1. Aim

To provide a vital link between Queanbeyan-Palerang Regional Council and the local Aboriginal community, respecting the Aboriginal community's rights to self-determination and community empowerment for the enrichment of the Queanbeyan-Palerang community as a whole.

2. Objectives

- The primary objective of the committee is to provide advice to Council in order to encourage and facilitate the development of the Queanbeyan-Palerang Aboriginal community.
- To support and co-operate with Aboriginal people and other organisations committed to increasing reconciliation and respect for Aboriginal culture and history, both past and present.
- To promote and advocate for Aboriginal culture in the everyday life of the Queanbeyan-Palerang community through the provision of appropriate signage, artwork, information and cultural awareness programs.
- To encourage and facilitate Council and community groups to provide or obtain funding for programs which will benefit the local Aboriginal community.
- To provide advice about Council's programs, services and facilities and to participate on Council's committees/working parties to ensure that they are accessible to and appropriate for the local Aboriginal community.
- To promote and encourage employment and career development opportunities for Aboriginal people within Council.
- To develop and support appropriate celebrations of Aboriginal culture in conjunction with Reconciliation Week, NAIDOC Week, Heritage Week, Australia Day and other relevant events.
- To encourage Aboriginal people to participate and become involved in the political processes of Council.

3. Quorum

Committee membership to comprise a quorum of five members, with at least three of those being members of the Aboriginal community.

** Please note the numbers for the quorum are due to the fluid nature of organisational members on the committee.*

4. Councillor Representatives

Two Councillor representatives elected by Queanbeyan-Palerang Regional Council.

5. Council Staff Representation (non-voting delegates)

- Manager Community and Cultural Development
- Aboriginal Community Liaison and Projects Officer

- Other officers as invited

6. Community Representatives

- Ngambri representative
- Ngunnawal representative
- Walbunga representative
- Local Aboriginal Community
- Invitations can be extended to other individuals to attend

7. Organisational Representatives

- Ngambri Local Aboriginal Land Council
- Pejar Local Aboriginal Land Council
- Mogo Local Aboriginal Land Council
- Ulladulla Local Aboriginal Land Council
- Batemans Bay Local Aboriginal Land Council
- Cobowra Local Aboriginal Land Council
- Bodalla Local Aboriginal Land Council
- Southern NSW Local Health District
- Centrelink
- Department of Prime Minister and Cabinet
- Schools as Community Centres
- Barnardos Queanbeyan
- Monaro Local Area Command
- Queanbeyan Schools
- Braidwood School
- Captains Flat
- Bungendore School
- Queanbeyan Aboriginal Education Consultation Group
- Department of Ageing, Disability and Homecare
- Department of Juvenile Justice
- Burrunju Aboriginal Corporation
- Department of Housing
- Department of Education and Training
- Your Place Housing
- Munjuwa Aboriginal Corporation
- Habitat Personnel
- Any other service providers or Aboriginal peoples/communities.
- Invitations can be extended to other organisations to send representatives.

Please note each organisation is asked to nominate a representative and an alternate delegate.

8. Meeting Frequency and Details

Meetings will be held bi-monthly on a day and time mutually agreed by the committee. Changes to the day and time of meetings must be agreed by formal resolution of the committee. Each bimonthly meeting of the committee will be a formal meeting.

The Chairperson is empowered to call extraordinary meetings as required. The Chairperson will be one of the nominated Councillors.

Meetings will take place in a mutually agreed location, at either Queanbeyan, Bungendore and Braidwood as decided by the committee with the venue for the next scheduled meeting to be resolved prior to the end of each meeting.

Participation on the committee is on a voluntary basis and members will not receive any remuneration for their time and participation.

Council however will provide for the payment of travel expenses to members of the QPRC Consultative Committee in line with the Payment of Expenses for Councillors Policy being for meetings held in townships which are not their community of representation as per the details and conditions set out in the Council Report of 28 June 2017 (Item 8.2).

Members of the committee are required to act in accordance with the NSW Office of Local Government's MODEL CODE OF CONDUCT FOR LOCAL COUNCILS IN NSW (November 2015).

Working groups/teams

Working groups may be established by the committee to work towards achieving specific aims and objectives. The working groups will comprise committee members and others required to achieve the desired outcomes. Working groups may include existing working groups to avoid duplication, possibly with additional relevant members. Working groups and teams report back to the Committee and, therefore, their reports will be included in the reports to Council.