



QPRC ENVIRONMENT & SUSTAINABILITY ADVISORY COMMITTEE

TERMS OF REFERENCE

The Terms of Reference of the QPRC Environment and Sustainability Advisory Committee shall be:

1. To assist in the development, monitoring, implementation and regular review of current and future Plans of Management in relation to the Local Government Area's major environmental assets including but not limited to:
 - Queanbeyan River Corridor
 - Mount Jerrabomberra
 - Jerrabomberra Creek
 - Stringybark Reserve
 - The Eastern Escarpment
 - Any other existing or proposed Plans of Management
 - Environmental and Sustainability Projects of regional significance which might attract external funding
 - Any Plans of Management overseen by other organisations which have integral links with Council's Plans, including those prepared by local and regional catchment authorities.
2. To provide advice to Council on projects, opportunities and priorities for funding or works through the Delivery Program and other relevant resources. To make recommendations to Council on projects such as the State of Environment Report, Stormwater Management Plan, Flood Plain Management Program, and any other referrals from Council.
3. To provide comments and feedback relating to developments and activities referred to the Committee by Council or Council Officers that have a potential impact on any of the objectives, actions and outcomes set down in the abovementioned Plans of Management.
4. To provide comment and feedback relating to Council's policies, strategies and activities which have an impact on the environmental sustainability of the local government area.

Committee activities will include site visits from time to time.

Committee Membership

Voting Members

Elected Officials

2 x Councillors (or elected Councillor alternative) one of whom shall be the Chair.

Community Representatives

- 1 x Queanbeyan Landcare Representative
- 5 x representatives invited from the community

The representatives will be invited from the community and will be appointed by calling for expressions of interest through the local media. Selection will be based on the following criteria:

- Whether they are residents of the Queanbeyan-Palerang Regional Council area
- A demonstrated interest and expertise in environmental issues
- Community contacts and participation
- Personal interest in the local government area's environmental issues

Eligible nominees will be assessed by Council Officers and the Committee and a recommendation be made to Council about proposed appointment to the Committee.

Should the Chair or additional Councillor not be available, the Portfolio General Manager Natural and Built Character will chair the meeting.

Non-Voting Attendees – Officers of Council to include: Portfolio General Manager Natural and Built Character; Service Manager Natural Landscapes and Health, Service Manager Urban Landscapes, Council's Sustainability Officer, Secretary; invited guests as notified; others as necessary.

A quorum shall consist of four voting members whose positions are filled at the time of the meeting.

Suggested Agenda Items to Include

1. Apologies
2. Confirmation of Report of Previous Meeting
3. Notified agenda items
4. Officers' Reports
5. Community Information Items – Members' Reports – *items of interest to the Committee and the Council to be reported on, such as activities of other organisations etc. (These items are **NOT** for action at that meeting).*
6. Date of the next meeting

Committee members are to serve for a period of two years after which time they can apply to renominate.

Note: Proponents of agenda items are to supply documentation in ample time to be circulated with the agenda to enable committee members to give consideration beforehand.

Meeting Details

The Committee will meet at least four times each year at 3.30pm for about one hour or at other times as required.

This document should be read in conjunction with Council's Code of Meeting Practice and meetings will be conducted in accordance with that Code.