



Ordinary Meeting of Council

AGENDA

14 May 2025

Commencing at 5.30pm

**WB Freebody Chambers
Nellie Hamilton Centre
257 Crawford Street, Queanbeyan**

Presentations for items listed on the Agenda can be made in writing, via Zoom or in person. A live stream of the meeting can be viewed at: <http://webcast.qprc.nsw.gov.au/>

Statement of Ethical Obligations

The Mayor and Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the council term to undertake their civic duties in the best interests of the people of Queanbeyan-Palerang Regional Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

The Mayor and Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.

On-site Inspections - Nil

Queanbeyan-Palerang Regional Council advises that this meeting will be webcast to Council's website. Images and voices of those attending will be captured and published.

A recording of the meeting will be archived on the website.

To view webcasts or archived recordings, please go to webcast.qprc.nsw.gov.au

Webcasts of Council meetings cannot be reused or reproduced in any way and are subject to copyright under the *Copyright Act 1968*.

1 OPENING

2 ACKNOWLEDGEMENT OF COUNTRY

3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

4 CONFIRMATION OF MINUTES

4.1 Minutes of the Ordinary Meeting of Council held on 23 April 2025

5 DISCLOSURES OF INTERESTS

6 ADJOURNMENT FOR PUBLIC FORUM

7 MAYORAL MINUTE

8 NOTICES OF MOTIONS OF RESCISSION

9 REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 Council Submission DA 2023.0635 – Construction of a registered club premises (Vikings).....	2
9.2 Draft Integrated Plans and Reports for 2025/26	5
9.3 Review of Mount Jerrabomberra Plan of Management (2021).....	8
9.4 Community Members - Sustainability and Climate Change Advisory Committee.....	12
9.5 Community Members - Braidwood Flood Risk Management Committee	16
9.6 Committee Members: Bungendore Town Centre & Environs Committee.....	18
9.7 Committee Members: Arts and Cultural Development Advisory Committee	21
9.8 Membership QPRC Seniors Advisory Committee.....	24
9.9 Review of Urban Forest Cooling Strategy.....	27
9.10 Adoption of Council Managed Crown Land - Farrer Place Car Park	31
9.11 Fencing Standards for Rural Subdivisions.....	34
9.12 Post Exhibition Report- Draft Swimming Pool Inspection Program	41
9.13 Post Exhibition Report- Draft Solid Fuel Heater Policy- Second Round of Community Feedback	44
9.14 Draft Donations Policy	47

10 REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.1 Women's Rugby Changerooms - Freebody and Seiffert Oval.....	49
10.2 Councillor Workshops	53

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

BUSINESS PAPER AGENDA – 14 May 2025 Page ii

11 REPORTS OF COMMITTEES

12 NOTICES OF MOTIONS

- 12.1 Notice of Motion - Liquor and Gaming Licence Applications54

13 REPORTS TO COUNCIL - DELEGATES REPORTS

- 13.1 NSW Police Community Precinct Safety Committee Meeting (CPSC) - 10 April 202557
- 13.2 South East Australian Transport Strategy (SEATS) Meeting - 20-21 February 2025 - Delegate Report59

14 QUESTIONS WITH NOTICE

15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION 61

Confidential - Not for Publication

16 REPORTS FOR CLOSED SESSION

- 16.1 RFT 2025-03 Renewal of 88 Wallace St and New Carpark, Braidwood – Tender Evaluation

Item 16.1 is confidential in accordance with s10(A) (d)(i) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

- 16.2 Sale of Laneway (Nellie Hamilton Centre to Rutledge Street) to Village Building Company

Item 16.2 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

- 16.3 Tender Number 2024-41 Captains Flat Pool Upgrade

Item 16.3 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

- 16.4 Request to reduce Water Charge

Item 16.4 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

17 CONCLUSION OF THE MEETING

LIST OF ATTACHMENTS

Open Attachments

- Item 9.1 Council Submission DA 2023.0635 – Construction of a registered club premises (Vikings)
Attachment 1 Letter to RPP re Public Meeting (Under Separate Cover)
Attachment 2 Draft QPRC Submission DA 2023.0635 (Under Separate Cover)
- Item 9.3 Review of Mount Jerrabomberra Plan of Management (2021)
Attachment 1 Mt Jerrabomberra Plan of Management Report (Under Separate Cover)
- Item 9.4 Community Members - Sustainability and Climate Change Advisory Committee
Attachment 1 Terms of Reference - Sustainability and Climate Change Advisory Committee (Under Separate Cover)
- Item 9.5 Community Members - Braidwood Flood Risk Management Committee
Attachment 1 Terms of Reference - FRM Committees (Under Separate Cover)
- Item 9.6 Committee Members: Bungendore Town Centre & Environs Committee
Attachment 1 Terms of Reference: Bungendore Town Centre & Environs Committee (Under Separate Cover)
- Item 9.7 Committee Members: Arts and Cultural Development Advisory Committee
Attachment 1 Terms of Reference Arts and Cultural Development Advisory Committee (Under Separate Cover)
- Item 9.9 Review of Urban Forest Cooling Strategy
Attachment 1 QPRC Urban Forest Cooling Strategy (Under Separate Cover)
- Item 9.11 Fencing Standards for Rural Subdivisions
Attachment 1 Australian Wildlife Protection Council Representation (Under Separate Cover)
- Item 9.12 Post Exhibition Report- Draft Swimming Pool Inspection Program
Attachment 1 Draft Swimming Pool Inspection Program- 2025 (Under Separate Cover)
Attachment 2 Community Engagement Report- Draft Swimming Pool Inspection Program- 2025 (Under Separate Cover)
- Item 9.13 Post Exhibition Report- Draft Solid Fuel Heater Policy- Second Round of Community Feedback
Attachment 1 Draft Solid Fuel Heater Policy (Amended for Community Consultation) (Under Separate Cover)
Attachment 2 Communications Plan- Draft Solid Fuel Heater Policy (Under Separate Cover)
Attachment 3 Community Engagement Report- Draft Solid Fuel Heater Policy (Under Separate Cover)
- Item 9.14 Draft Donations Policy
Attachment 1 Draft Donations Policy (Under Separate Cover)
Attachment 2 Draft Category A Funding Guidelines - General Assistance (Under Separate Cover)
Attachment 3 Draft Category B Funding Guidelines - Hire / Lease Fees (Under Separate Cover)

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

BUSINESS PAPER AGENDA – 14 May 2025 Page iv

- Attachment 4 Draft Category C Funding Guidelines - Rates, Fees and Annual Charges (Under Separate Cover)*
- Attachment 5 Draft Category E Funding Guidelines - Heritage Grants and Special Heritage Grants (Under Separate Cover)*
- Attachment 6 Draft Category G Funding Guidelines - Cultural Grants (Under Separate Cover)*
- Attachment 7 Draft Category H Funding Guidelines - No Fee Hire of Council Community Spaces (Under Separate Cover)*

Closed Attachments

Item 9.4 Community Members - Sustainability and Climate Change Advisory Committee

- Attachment 2 Alex Bardell (Under Separate Cover)*
- Attachment 3 Andrew Mathieson (Under Separate Cover)*
- Attachment 4 Charles Sage (Under Separate Cover)*
- Attachment 5 Chris Inskeep (Under Separate Cover)*
- Attachment 6 Christopher Loose (Under Separate Cover)*
- Attachment 7 Darren Lorenzato (Under Separate Cover)*
- Attachment 8 Daryl Crapp (Under Separate Cover)*
- Attachment 9 David Smith (Under Separate Cover)*
- Attachment 10 Don De Rota (Under Separate Cover)*
- Attachment 11 Emma Richardson (Under Separate Cover)*
- Attachment 12 Graham Franklin-Browne (Under Separate Cover)*
- Attachment 13 Indigo Braeder (Under Separate Cover)*
- Attachment 14 Janet O'Dell (Under Separate Cover)*
- Attachment 15 John Azoury (Under Separate Cover)*
- Attachment 16 Judith Turley (Under Separate Cover)*
- Attachment 17 Julie Bray (Under Separate Cover)*
- Attachment 18 Kylie Ruth (Under Separate Cover)*
- Attachment 19 Lauren James (Under Separate Cover)*
- Attachment 20 Laurence Kennedy (Under Separate Cover)*
- Attachment 21 Lena Stewart (Under Separate Cover)*
- Attachment 22 Lyndal Thorburn (Under Separate Cover)*
- Attachment 23 Maria Taylor (Under Separate Cover)*
- Attachment 24 Mary Appleby (Under Separate Cover)*
- Attachment 25 Mary Boyle (Under Separate Cover)*
- Attachment 26 Maryke Booth (Under Separate Cover)*
- Attachment 27 Michael Brumerskyj (Under Separate Cover)*
- Attachment 28 Michael Thompson (Under Separate Cover)*
- Attachment 29 Paul Cockram (Under Separate Cover)*
- Attachment 30 Rachel Clarke (Under Separate Cover)*
- Attachment 31 Rhiannon Stephen-Fieldhouse (Under Separate Cover)*
- Attachment 32 Sandy Lolicato (Under Separate Cover)*

Item 9.5 Community Members - Braidwood Flood Risk Management Committee

- Attachment 2 Amanda Pollock (Under Separate Cover)*
- Attachment 3 David Cargill (Under Separate Cover)*
- Attachment 4 John Tuckwell (Under Separate Cover)*
- Attachment 5 Nicholas Kemp (Under Separate Cover)*

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

BUSINESS PAPER AGENDA – 14 May 2025 Page v

- Item 9.6 Committee Members: Bungendore Town Centre & Environs Committee
- Attachment 2 BTCEC EOI - Andrew Riley (Under Separate Cover)*
 - Attachment 3 BTCEC EOI - Bryan Clark (Under Separate Cover)*
 - Attachment 4 BTCEC EOI - David Inskeep (Under Separate Cover)*
 - Attachment 5 BTCEC EOI - Graham Judge (Under Separate Cover)*
 - Attachment 6 BTCEC EOI - Helga Rosenthal (Under Separate Cover)*
 - Attachment 7 BTCEC EOI - Neil Johnson (Under Separate Cover)*
 - Attachment 8 BTCEC EOI - Stuart Henderson (Under Separate Cover)*
 - Attachment 9 BTCEC EOI - Zarmig Kouyoumjian (Under Separate Cover)*
- Item 9.7 Committee Members: Arts and Cultural Development Advisory Committee
- Attachment 2 Alison Alder (Under Separate Cover)*
 - Attachment 3 Anthea Gunn (Under Separate Cover)*
 - Attachment 4 Barrina South (Under Separate Cover)*
 - Attachment 5 Helen Gibson (Under Separate Cover)*
 - Attachment 6 Helen Musa (Under Separate Cover)*
 - Attachment 7 Jeremy Christian (Under Separate Cover)*
 - Attachment 8 Melanie Dowline (Under Separate Cover)*
 - Attachment 9 Mitch Porteous (Under Separate Cover)*
 - Attachment 10 Neil Roach (Under Separate Cover)*
 - Attachment 11 Rose Marin (Under Separate Cover)*
 - Attachment 12 Sandra Hawke (Under Separate Cover)*
 - Attachment 13 Sophia Halloway (Under Separate Cover)*
 - Attachment 14 Vicki Martin (Under Separate Cover)*
- Item 9.8 Membership QPRC Seniors Advisory Committee
- Attachment 1 EOI Anthorr Nomchong*
 - Attachment 2 EOI Beryl Tarttelin*
 - Attachment 3 EOI Brenda Russell*
 - Attachment 4 EOI Chris Dingle*
 - Attachment 5 EOI Christine Allard*
 - Attachment 6 EOI Frank Bresnik*
 - Attachment 7 EOI Janelle Crook*
 - Attachment 8 EOI Judith Nettleingham*
 - Attachment 9 EOI Kenneth Seiler*
 - Attachment 10 EOI Laurann Yen*
 - Attachment 11 EOI Lynne Magus*
 - Attachment 12 EOI Margaret Murphy*
 - Attachment 13 EOI Maria Porreca*
 - Attachment 14 EOI Neil Johnson*
 - Attachment 15 EOI Olwyn-Anne Cook*
 - Attachment 16 EOI Sharon Baxter-Judge*
 - Attachment 17 EOI Yvonne Smith*
- Item 16.1 RFT 2025-03 Renewal of 88 Wallace St and New Carpark, Braidwood – Tender Evaluation
- Attachment 1 RFT 2025-03 Tender Evaluation Report (Under Separate Cover)*

**QUEANBEYAN-PALERANG REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

BUSINESS PAPER AGENDA – 14 May 2025 Page vi

- Item 16.2 Sale of Laneway (Nellie Hamilton Centre to Rutledge Street) to Village Building Company
Attachment 1 Valuation Knight Frank February 2025 (Under Separate Cover)
Attachment 2 Valuation Colliers January 2025 (Under Separate Cover)
- Item 16.3 Tender Number 2024-41 Captains Flat Pool Upgrade
Attachment 1 Tender Evaluation Report Captains Flat Pool (Under Separate Cover)
- Item 16.4 Request to reduce Water Charge
Attachment 1 Email request received (Under Separate Cover)



Minutes of the Ordinary Meeting of the Queanbeyan-Palerang Regional Council held virtually and at the WB Freebody Chambers, Nellie Hamilton Centre, 257 Crawford Street, Queanbeyan on Wednesday, 23 April 2025 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Winchester (Chairperson)

Cr Broadbent

Cr Grundy

Cr Macdonald

Cr Preston

Cr Schweikert

Cr Taskovski

Cr Waterhouse

Cr Willis

Cr Wilson

Staff:

R Ryan, General Manager

J Richards, Director Community, Arts and Recreation

K Monaghan, Director Corporate Services

R Ormella, Director Development and Environment

G Cunningham, A/Director Infrastructure Services

Also Present: L Ison (Minute Secretary)

1. OPENING

The meeting commenced at 5.32pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Custodians of the Land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

769/25

RESOLVED (Winchester/Broadbent)

That the apology for non-attendance from Cr Livermore be received and that leave of absence be granted.

The resolution was carried unanimously.

4. CONFIRMATION OF MINUTES

770/25

**4.1 Minutes of the Ordinary Meeting of Council held on 9 April 2025
RESOLVED (Winchester/Preston)**

That the Minutes of the Ordinary Meeting of Council held in the Bungendore Sports Hub on Wednesday 9 April 2025 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

771/25

RESOLVED (Winchester/Macdonald)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Macdonald declared a less than significant non-pecuniary interest in item 9.4: Applications for a QPRC Cultural Grant, stating he is as I'm a member and supporter of Wildcare Queanbeyan. Cr Waterhouse proposed to leave the Chamber when the matter is considered.

Cr Taskovski declared a less than significant non-pecuniary interest in item 9.7: Post Exhibition Report - Reprinting of Tales From Two Cities, stating that he is employed by Ian McNamee and Partners who published the book. Cr Taskovski proposed to leave the Chambers when the matter is considered.

Cr Waterhouse declared a less than significant non-pecuniary interest in item 9.4: Applications for a QPRC Cultural Grant, stating he is a member of the specified company or other body. Cr Waterhouse proposed to leave the Chamber when the matter is considered.

Council observed a moment's silence as a mark of mourning and respect for the Late Eileen Daniel OAM and the Late Ian Baker.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.38pm, Cr Winchester advised that the meeting should now adjourn for the Public Forum.

772/25

RESOLVED (Winchester/Macdonald)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.38pm and resumed at 5.51pm.

7. MAYORAL MINUTE

773/25

**7.1 Mayoral Minute - Passing of his Holiness, Pope Francis
RESOLVED (Winchester)**

That Council:

1. Acknowledges the passing of his Holiness Pope Francis, the 266th Pope of the Catholic Church, who died on 21 April 2025.
2. Extends its deepest condolences to the Catholic community within our region as we too recognise the profound impact his passing will have on many in our community, and we acknowledge their sorrow during this time of mourning.

The resolution was carried unanimously.

8. NOTICES OF MOTIONS OF RESCISSION

There were no Notices of Motions of Rescission.

774/25

PROCEDURAL MOTION**RESOLVED (Winchester/Macdonald)**

That Items 12.2 and 10.2 be brought forward for consideration at this juncture.

The resolution was carried unanimously.

775/25

**12.2 Notice of Motion - Traffic Safety in Precinct of Karabar Schools
RESOLVED (Grundy/Macdonald)**

That Council:

1. Undertakes an urgent comprehensive investigation into traffic safety in the Karabar schools precinct in the vicinity of Cameron Road, Alanbar Street, Donald Road, Anne Street and Wilgabar Way where Karabar High School, Queanbeyan South Public School, Queanbeyan South Pre-School, Tirriwirri School and soon to be completed new day-care centre and new Pre-School are located.
2. As part of the investigation, examines and reports on:
 - Existing traffic flow, congestion, and driver behaviour in school peak times.
 - The adequacy and visibility of current school zone signage.
 - The feasibility and priority locations for traffic calming measures (e.g. speed humps, chicanes).
 - Opportunities for improved visibility of signage and crossings, including the use of flashing lights.
 - The potential installation of wombat crossings and/or upgraded pedestrian infrastructure.
 - Consultation with Transport for NSW, local schools, parents, and community members about the issue.

3. Refers this matter to the QPRC Roads Safety Officer for urgent consideration by the Local Traffic Committee.
4. Prepares a report to Council with recommendations and potential funding sources, including eligibility for state or federal school safety or infrastructure grants.

The resolution was carried unanimously.

10.2 Final Project Costs Report - Nellie Hamilton Centre

776/25

RESOLVED (Winchester/Wilson)

That the report be received for information.

The resolution was carried.

For: Crs Macdonald, Preston, Schweikert, Taskovski,
Waterhouse, Willis, Wilson and Winchester
Against: Crs Broadbent and Grundy

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 Planning Proposal - QPRLEP 2022 Housekeeping Amendment 2024

777/25

RESOLVED (Willis/Wilson)

That Council:

1. Endorse the Planning Proposal Housekeeping Amendment 2024 (Attachment 1) to amend the Queanbeyan-Palerang Regional Local Environmental Plan 2022.
2. Forward the Planning Proposal to the NSW Department of Planning, Housing and Infrastructure (DPHI) requesting a Gateway determination.
3. Request delegation from DPHI for the Local Plan-Making Authority, for this Planning Proposal.
4. Undertake agency consultation and public exhibition according to the requirements of the Gateway determination.
5. Should no objections be received, undertake the necessary actions to finalise the making of the Queanbeyan-Palerang Regional Local Environmental Plan 2022.

The resolution was carried.

For: Crs Broadbent, Grundy, Macdonald, Preston, Taskovski,
Waterhouse, Willis, Wilson and Winchester
Against: Cr Schweikert

9.2 Bulky Waste Collection Service Options

778/25

RESOLVED (Grundy/Macdonald)

That Council introduce an electronic waste voucher system for bulky waste disposal, for a two-year trial from July 2025 until 30 June 2027 for the following:

- Option 3 Urban: Up to 2 kerbside bulky waste services or 2 vouchers interchangeable (up to 2m³ per service).
- Option 3 Rural: 16 self-haul vouchers to all properties outside the bulky waste service entitlement area (equivalent of 1 x 240L wheelie bin per service).

The resolution was carried.

For: Crs Broadbent, Grundy, Macdonald, Preston, Schweikert, Taskovski, Waterhouse, Wilson and Winchester

Against: Cr Willis

9.3 Naming of New Sports Fields in Googong

779/25

RESOLVED (Winchester/Macdonald)

That Council defer consideration of the naming of new sports fields in Googong pending feedback from the QPRC Sports Council.

The resolution was carried unanimously.

Having declared an interest in the following item, Crs Macdonald and Waterhouse left the Chamber at 6.52pm.

9.4 Applications for a QPRC Cultural Grant**MOVED (Wilson/Broadbent)**

That Council approve the following Cultural Grants:

1. \$3,000 to Wildcare Queanbeyan Inc for the Mosaic Art works project in Wanniasa Park, Queanbeyan.
2. \$500 to author/illustrator Anne-Maree Hunt for costs towards printing 'Mateship' for Kindergarten to Grade 1 students at Queanbeyan Primary Schools subject to:
 - a. Support from the schools in Queanbeyan-Palerang Regional Council area that will host the book reading, and
 - b. Evidence that the project will be delivered as proposed.

ADJOURNMENT:

The meeting adjourned for a short break at 6.56pm and resumed at 7.00pm.

AMENDMENT (Willis/Winchester)

That Council approve the following Cultural Grants:

1. \$3,000 to Wildcare Queanbeyan Inc for the Mosaic Art works project in Wanniasa Park, Queanbeyan, subject to advice on how the artwork might be protected from potential vandalism.
2. \$500 to author/illustrator Anne-Maree Hunt for costs towards printing 'Mateship' for Kindergarten to Grade 1 students at Queanbeyan Primary Schools subject to:
 - a. Support from the schools in Queanbeyan-Palerang Regional Council area that will host the book reading, and
 - b. Evidence that the project will be delivered as proposed.

The amendment (of Crs Willis and Winchester) was put.

For: Crs Broadbent, Preston, Schweikert, Taskovski, Willis and Winchester

Against: Crs Grundy and Wilson

The amendment became the motion.

780/25

RESOLVED (Willis/Winchester)

That Council approve the following Cultural Grants:

1. \$3,000 to Wildcare Queanbeyan Inc for the Mosaic Art works project in Wanniasa Park, Queanbeyan, subject to advice on how the artwork might be protected from potential vandalism.
2. \$500 to author/illustrator Anne-Maree Hunt for costs towards printing 'Mateship' for Kindergarten to Grade 1 students at Queanbeyan Primary Schools subject to:
 - a. Support from the schools in Queanbeyan-Palerang Regional Council area that will host the book reading, and
 - b. Evidence that the project will be delivered as proposed.

The resolution was carried.

For: Crs Broadbent, Preston, Schweikert, Taskovski, Willis, Wilson and Winchester

Against: Cr Grundy

Crs Macdonald and Waterhouse returned to the Chamber at 7.07pm.

- 781/25 **9.5 Committee Members - QPRC Youth Advisory Committee**
RESOLVED (Broadbent/Schweikert)
That Council:
1. Appoint the following 10 community members to the Youth Advisory Committee:

Campbell Serrat	Chelsea Pharaoh
Danika Hartge	Grace Deweske
Jessica McCamley	Oliver Gurling
Shannon Lanza	Tyeren Williams
Ziyad El-Aasar	Zoey Morrison
 2. Amend the Terms of Reference of the Youth Advisory Committee to remove reference to the number of committee members.
 3. Amend the Terms of Reference of the Youth Advisory Committee to accept new committee members during the term of the Committee by application which will be reviewed by Councillor delegates and endorsed by Council.

The resolution was carried unanimously.

- 782/25 **9.6 Community Members - Heritage Advisory Committee**
RESOLVED (Willis/Macdonald)
That Council:
1. Appoint the following eight community members to the QPRC Heritage Advisory Committee:

Andrew Riley	Jennifer Bird
Lauren Reed	Angela Casey
Sue Murray	Martin Rowney
Margaret Carmody	Catherine Frieman
 2. Maintain a merit list from those remaining community members who nominated and are interested in being considered should future vacancies in the Heritage Advisory Committee arise over the term of Council.

The resolution was carried unanimously.

Having declared an interest in the following the item, Cr Taskovski left the Chamber at 7.12pm.

- 783/25 **9.7 Post Exhibition Report - Reprinting of Tales From Two Cities**
RESOLVED (Wilson/Preston)
That Council donate \$3,000 towards the costs incurred for the reprinting of 350 copies of the book Tales from Two Cities by Mark Butz.

The resolution was carried.

For: Crs Preston, Waterhouse, Willis, Wilson and Winchester
Against: Crs Broadbent, Grundy, Macdonald and Schweikert

Cr Taskovski returned to the Chamber at 7.24pm.

9.8 Request for Rates Donation

MOVED (Wilson/Preston)

That Council approve the application under Category C of the QPRC Donations Policy for Queanbeyan and District Basketball Association a 55% rate relief estimated at \$5,675 to be included in the draft 2025/26 Operational Plan.

AMENDMENT (Willis/Broadbent)

That the request be deferred to after Council has reviewed its Donations Policy.

The amendment (of Crs Willis and Broadbent) was put.

For: Crs Broadbent, Grundy, Macdonald, Schweikert, Waterhouse, Willis, and Winchester
Against: Crs Preston and Wilson

The amendment became the motion.

784/25

RESOLVED (Willis/Broadbent)

That the request be deferred to after Council has reviewed its Donations Policy.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for a short break at 7.38pm and resumed at 7.49pm.

9.9 Variation Deed - Funding Agreement - Braidwood Heritage Centre

785/25

RESOLVED (Winchester/Grundy)

That Council endorse the General Manager executing the Variation Deed under the Bushfire Local Economic Recovery Fund for the Braidwood Heritage Centre.

The resolution was carried unanimously.

9.10 Investment Report - March 2025

786/25

RESOLVED (Willis/Preston)

That Council:

1. Receive the Investment Report for the month of March 2025.
2. Note the investment return for March 2025 was \$579,097.
3. Note the investment portfolio has been made in accordance with the Local Government Act (1993), the Local Government (General) Regulation (2021) and Queanbeyan-Palerang Regional Council's Investment Policy.

The resolution was carried unanimously.

10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.1 Planning Performance

787/25

RESOLVED (Macdonald/Wilson)

That the report be received for information.

The resolution was carried unanimously.

10.2 Final Project Costs Report - Nellie Hamilton Centre

This item was dealt with in earlier business.

10.3 Summary of Road Renewal and Maintenance Activities - 3rd Quarter 2024/25

788/25

RESOLVED (Macdonald/Broadbent)

That the report be received for information.

The resolution was carried unanimously.

10.4 HSEQ Quarterly Report - 1 January to 31 March 2025

789/25

RESOLVED (Preston/Wilson)

That the report be received for information.

The resolution was carried unanimously.

10.5 Councillor Workshops

790/25

RESOLVED (Preston/Wilson)

That the report be received for information.

The resolution was carried unanimously.

11. REPORTS OF COMMITTEES

11.1 Audit, Risk and Improvement Committee Minutes - March 2025

791/25

RESOLVED (Broadbent/Winchester)

That Council note the draft minutes of the Audit, Risk and Improvement Committee held on 17 March 2025.

The resolution was carried unanimously.

11.2 Local Traffic Committee Meeting Minutes - 1 April 2025

792/25

RESOLVED (Schweikert/Preston)

That Council endorse the 1 April 2025 Local Traffic Committee meeting minutes and the associated recommendations as follows:

1. LTC 04/2025 – Not approve the Traffic Control Devices – Googong Neighbourhood 3: Stages 1-5.
2. LTC 05/2025 – Not approve the Traffic Control Devices – Bus Stop Removal Newington Road, Bywong.

3. LTC 06/2025 – Approve the Event – Queanbeyan Reconciliation Walk 2025.
4. LTC 07/2025 – Approve the Event – Queanbeyan Anzac Day.
5. LTC 08/2025 – Approve the Event – Bungendore Anzac Day.
6. LTC 09/2025 – Approve the Event - Braidwood Anzac Day.
7. LTC 10/2025 – Approve the Event – Captains Flat Anzac Day.
8. LTC 11/2025 – Approve the Event – Majors Creek Anzac Day.
9. LTC 12/2025 – Approve the Event – Jerrabomberra Anzac Day.

The resolution was carried unanimously.

12. NOTICES OF MOTIONS

12.1 Notice of Motion - QPRC Meetings in Rural Locations

MOVED (Waterhouse/Wilson)

That QPRC Ordinary Council Meetings be held at least once per calendar year in the community halls in Nerriga, Araluen and Captain's Flat as well as continuing the successful current arrangement of Ordinary Meetings being held in Queanbeyan, Bungendore and Braidwood.

Cr Schweikert foreshadowed a contrary motion:

That the community meeting schedule be amended to take in one meeting per year in Araluen, Nerriga and Captains Flat.

The motion (of Crs Waterhouse and Wilson) was put.

MOVED (Waterhouse/Wilson)

That QPRC Ordinary Council Meetings be held at least once per calendar year in the community halls in Nerriga, Araluen and Captain's Flat as well as continuing the successful current arrangement of Ordinary Meetings being held in Queanbeyan, Bungendore and Braidwood.

The motion was lost.

For: Crs Preston, Waterhouse, Wilson and Winchester
Against: Crs Broadbent, Grundy, Macdonald, Schweikert, Taskovski and Willis

The foreshadowed contrary motion (of Cr Schweikert) was brought forward in an amended form, seconded by Cr Macdonald and put.

793/25

RESOLVED (Schweikert/Macdonald)

That the community meeting schedule be amended to take in Araluen, Nerriga and Captains Flat.

The resolution was carried.

For: Crs Grundy, Macdonald, Preston, Schweikert, Taskovski,
Waterhouse, Willis, Wilson and Winchester
Against: Cr Broadbent

12.2 Notice of Motion - Traffic Safety in Precinct of Karabar Schools

This item was dealt with in earlier business.

12.3 Notice of Motion - Public Meeting on Q2B Bulk Water Supply Pipeline

MOVED (Willis/Waterhouse)

That Council:

1. Hold a public meeting in Bungendore to provide a briefing and opportunity for questions about the proposed Queanbeyan to Bungendore bulk water supply pipeline.
2. Ensure it holds the meeting before Council releases a draft Queanbeyan-Palerang Integrated Water Cycle Management Strategy and related fees and charges to finance the plan, so that community views can be considered in developing the strategy.
3. Hold a Councillor workshop to consider what measures Council can take to support improved water conservation in Bungendore.

The motion was lost.

For: Crs Waterhouse and Willis
Against: Crs Broadbent, Grundy, Macdonald, Preston,
Schweikert, Taskovski, Wilson and Winchester

13. REPORTS TO COUNCIL - DELEGATES REPORTS

13.1 Canberra Region Joint Organisation (CRJO) Board Meeting - 7 March 2025

795/25

RESOLVED (Winchester/Broadbent)

That the report be received for information.

The resolution was carried unanimously.

13.2 Country Mayor's Association (CMA) General Meeting - 28 March 2025

796/25

RESOLVED (Winchester/Broadbent)

That the report be received for information.

The resolution was carried unanimously.

14. QUESTIONS WITH NOTICE

There were no Questions With Notice.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

16. REPORTS FOR CLOSED SESSION

797/25

RESOLVED (Winchester/Broadbent)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 RFT 2025-33 Braidwood Heritage Centre Completion Works

Item 16.1 is confidential in accordance with s10(A) (d)(i) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 8.59pm to discuss the matters listed above.

16.1 RFT 2025-33 Braidwood Heritage Centre Completion Works

798/25

RESOLVED (Wilson/Macdonald)

That Council award Contract No 2025-33 for the Braidwood Heritage Centre Completion Works to Trinity Quality Interiors Pty Ltd on a 'cost plus' basis with an estimated amount of \$1,248,897 (excluding GST).

The resolution was carried unanimously.

799/25

RESOLVED (Winchester/Schweikert)

That the meeting now return to Open Session.
The resolution was carried unanimously.

The meeting returned to Open Session at 9.00pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Queanbeyan-Palerang Regional Council Code of Meeting Practice, Section 14.22, the Chairperson provided a summary of the resolutions passed in Closed Session.

17. CONCLUSION OF THE MEETING

The time being 9.00pm, the Mayor announced that the Agenda for the meeting had now been completed.

CR KENRICK WINCHESTER
MAYOR
CHAIRPERSON

ITEM 5 DECLARATION OF CONFLICTS/PECUNIARY INTERESTS

The provisions of Chapter 14 of the *Local Government Act, 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest must be disclosed as soon as practicable after the start of the meeting and the reasons for declaring such interest.

As members are aware, the provisions of the *Local Government Act* restrict any member who has declared a pecuniary interest in any matter from participating in the discussions, voting on that matter, and require that member to vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest

Recommendation

That Councillors and staff disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 Council Submission DA 2023.0635 – Construction of a registered club premises (Vikings) (Author: Ryan/Ryan)

File Reference: DA.2023.0635

Recommendation

That Council:

- 1. Endorse the submission to DA 2023.0635 Construction of a registered club premises at 37 Tomsitt Drive, Jerrabomberra as drafted with any amendments made at the meeting.**
 - 2. Upon notification of the determination meeting, authorise the General Manager to address and present this submission to the Regional Planning Panel.**
-

Summary

In accordance with the Regional Planning Panel (the Panel) procedures, Council may make a submission to a Development Application that is being determined by the Regional Planning Panel.

Councillors have expressed a desire to make a submission for DA 2023.0635 Construction of a registered club premises at 37 Tomsitt Drive, Jerrabomberra.

Background

This DA was lodged 25 January 2024 and has been the subject of a Panel briefing on 17 April 2024, and a second Panel briefing held on 17 December 2024. A modification/amended DA was submitted to Council in early February and associated plans and reports uploaded to Council's online DA page

<https://www.qprc.nsw.gov.au/Building-Development/Track-Development-Applications-Online>

Further to the Council meeting of 24 April 2024, the attached letter was submitted to the secretariat of the Planning Panel which conveyed the community concerns to the development and requesting a public determination meeting (**Resolution 161/24**).

A public community meeting was held on 17 July 2024, in addition to an onsite inspection by the Panel.

Following a Councillor workshop, feedback has been sought to gather comments which are now presented to Council for formal endorsement as attached.

Report

Council representation to the Planning Panel by an elected Council may make a submission on a DA within their Local Government Area that is to be determined by a Panel up to seven days before the Panel meeting. Whilst we are not aware when the Panel is meeting to determine the subject development application, it is imminent, and Council should if it is seeking to make a submission, do this now.

The assessment report may be given to the elected Council to assist in its decision as to whether it will be making a submission to the Panel, however the Council submission will not be referenced in the assessment report.

9.1 Council Submission DA 2023.0635 – Construction of a registered club premises (Vikings) (Ryan/Ryan) (Continued)

The elected Council's submission should not be prepared by persons involved in the assessment of the application and therefore is being prepared by the General Manager with Councillors who have a role on the Panel not involved.

A representative of the Council may register to address the Panel at the meeting to express the views of Council.

Councillors who are also Panel members have an independent role because they have been nominated by their Council as its nominee to the Panel. These Councillors have not been involved in preparing the submission.

Councillors have made contributions to the Council submission under the following headings:

1. Consistency with Local Strategic Planning
 - Does the proposed development align with Council's LEP, DCP, and strategic planning priorities?
 - Are there concerns about zoning, land use compatibility, or urban design?
2. Community Impact and Amenity
 - What are the potential impacts on neighbouring properties and the broader community?
 - Are there concerns about noise, traffic, overshadowing, or social amenity?
3. Heritage and Character
 - Is the proposal in keeping with the local character and heritage of the area?
 - Are there considerations around visual impact or streetscape?
4. Traffic, Access and Parking
 - Are there concerns around vehicle access, parking provisions, or increased traffic volumes?
 - Does the development respond appropriately to existing transport infrastructure?
5. Environmental and Sustainability Considerations
 - Does the DA appropriately address stormwater, landscaping, or energy efficiency?
 - Are there any risks to the natural environment?
6. Infrastructure and Service Provision
 - Will the development place pressure on local infrastructure or services?
 - Are there infrastructure upgrades needed or planned?
7. Community Engagement and Submissions
 - Have community concerns been adequately addressed by the applicant?
 - Are there unresolved issues from public submissions that need Council comment?
8. Public Interest and Social Outcomes
 - Does the development contribute positively to the community?

9.1 Council Submission DA 2023.0635 – Construction of a registered club premises (Vikings) (Ryan/Ryan) (Continued)

- Are there opportunities or risks for social cohesion, inclusion, or wellbeing?

Risk/Policy/Legislation Considerations

Regionally significant development is development with large investment value, scale or complexity. This means it needs to be assessed by an independent panel of experts, called planning panels.

Planning panels strengthen the decision-making on regionally significant development applications. These panels have the power to approve or refuse a regionally significant development application.

Regionally significant developments are outlined in Schedule 6 of the State Environmental Planning Policy (Planning Systems) 2021, specific sections in the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2021.

Regionally significant development includes development with a capital investment value (CIV) over \$30 million with a CIV of \$33,047,736.

Financial, Budget and Resource Implications

There is no cost for Council in making this submission.

Links to QPRC/Regional Strategic Plans

QPRC Community Strategic Plan (2042) Strategic Pillars:

No 5. Capability: Contemporary civic leadership and governance that is open, transparent and accountable.

5.1 Our community is serviced by an efficient, effective and innovative Council.

5.2 Council is an open, accessible and responsive organisation.

Conclusion

A draft QPRC submission to the DA 2023.0635 Construction of a registered club premises at 37 Tomsitt Drive, Jerrabomberra is presented for any final amendments and additions, which will be submitted to the Regional Planning Panel, upon notification of the determination meeting.

It is proposed Council approve this submission, and authorise the General Manager to register and address the Panel at the meeting to express the views of Council.

Attachments

Attachment 1 Letter to RPP re Public Meeting (*Under Separate Cover*)



Attachment 2 Draft QPRC Submission DA 2023.0635 (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.2 Draft Integrated Plans and Reports for 2025/26 (Author: Ryan/Monaghan)

File Reference: 51.1.1 and 51.1.5

Recommendation

That Council:

1. **Endorse the 2025-26 Draft Integrated Planning and Reporting Documents for public exhibition:**
 - **Draft Operational Plan and Delivery Program**
 - **Draft Statement of Revenue Policy**
 - **Draft Fees and Charges**
 - **Draft Long Term Financial Plan**
 - **Draft Workforce Management Plan**
 - **Draft Asset Management Strategy**
 2. **Publish a short “easy to read” version of the consolidated draft plans that highlights the projects, major programs and principal activities of the delivery program.**
 3. **Undertake community engagement in accordance with the Community Engagement Strategy, requesting community feedback on the draft plans.**
 4. **Receive a report and consider all community feedback before finalising the draft plans.**
-

Summary

Council has been working on the development of its Operational Plan and Delivery Program since October 2024. The Operational Plan and Delivery Program are supported by a suite of plans that are required to be adopted by 30 June 2025.

The Delivery Program highlights the Council's priorities over the next four years and responds to the community goals and aspirations identified in the Community Strategic Plan. The Operational Plan refers to the first year of the Delivery Program, being 2025-26, includes detailed projects and actions that will be undertaken during the year.

The draft documents are presented to Council for final review and endorsement for public exhibition in order to commence community engagement activities.

For the purpose of the Council meeting report, all of the draft documents have been distributed to Councillors in readiness for endorsement. The exhibited documents will be produced in both high resolution and low resolution.

Background

Integrated Planning and Reporting (IP&R) gives Council a framework for identifying the priorities of its many communities and creating a holistic approach to planning to achieve those goals in a sustainable way, given the resources available.

9.2 Draft Integrated Plans and Reports for 2025/26 (Ryan/Monaghan) (Continued)

Using this framework, Council has prepared a number of draft plans which detail how we intend to deliver on the communities' priorities identified through consultation and engagement and articulated in the Community Strategic Plan.

Council's plans are prepared and updated annually and are subject to community feedback and review.

Council's progress towards meeting the community's strategic objectives and against the levels of service described in the Operational Plan is monitored through regular reporting to Council, including against the Key Performance Indicators for each Council Service within the draft Operational Plan and Delivery Program.

The full IP&R guidelines can be viewed at [Integrated Planning and Reporting - Office of Local Government NSW](#).

Report

The Delivery Program and Operational Plan will be on public exhibition from 15 May to 13 June. This will provide a 4 week exhibition period. Two Council Workshops will be held to consider community submissions and feedback on the 4th and 18th June.

During the exhibition period, the following engagement methods will be used:

- Development of executive summaries for each document
- Yourvoice project
- Email to all Yourvoice subscribers
- Media release
- Email/letter to all community committee reps and key community contacts, including schools and community associations
- Advertising in local newspapers
- Social media coverage, including video
- Community Meetings (dates below)
- Coverage in e-newsletter and QPRC News
- Community meetings across the Local Government area

Risk/Policy/Legislation Considerations

All councils in NSW use the IP&R Framework to guide their planning and reporting activities in accordance with the IP&R Guidelines, section 406 of the Local Government Act 1993 and the Local Government (General) Regulation 2021.

Using this framework, Council has prepared a number of draft plans which detail how we intend to deliver on the communities' priorities identified through consultation and engagement and articulated in the Community Strategic Plan.

Council's plans are prepared and updated annually and are subject to community feedback and review.

Council's progress towards meeting the community's strategic objectives and against the levels of service described in the Operational Plan is monitored through regular reporting to Council, including against the Key Performance Indicators adopted for each Council Service within the draft Operational Plan and Delivery Program.

The full IP&R guidelines can be viewed at [Integrated Planning and Reporting - Office of Local Government NSW](#).

9.2 Draft Integrated Plans and Reports for 2025/26 (Ryan/Monaghan) (Continued)

Financial, Budget and Resource Implications

The Operational Plan sets the detailed budget for the 2025-26 financial year. Council's budget has grown from a combined \$160 million at the time of merger to \$303 million in 2025-26, including \$149 million of capital works funded through a combination of capital grants, developer contributions and reserve funds. There are proposed new loans of \$7.7 million during the financial year to support two major projects for the Monaro Street upgrade and the first year of the Bulk Water Pipeline from Queanbeyan to Bungendore.

Council's budgeted consolidated operating result before capital grants and contributions is a surplus of \$4.9 million. The budgeted cash result is an increase in unrestricted cash of \$2.3 million. The result is adequate, however has been negatively impacted from previous forecasts by a higher growth in non-cash depreciation expense. The increase in depreciation has been driven by rises in the cost of roads, building and construction. Council will continue to prioritise asset renewal over growth, and asset improvements that improve whole-of-life costs.

Links to QPRC/Regional Strategic Plans

Our integrated planning and reporting identifies community aspirations and priorities and outlines how we will deliver these through our strategies and plans. The highest level document in the suite of plans, the Community Strategic Plan has also been on public exhibition and Council is currently reviewing all of the community feedback received. The community engagement report will be presented to Council in May for endorsement following consideration of the community responses.

Conclusion

The IP&R suite of plans have been developed by Council over the past several months and are submitted for endorsement prior to public exhibition.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.3 Review of Mount Jerrabomberra Plan of Management (2021) (Author: Ryan/Richards)

File Reference: 26.2.1

Recommendation

That Council refer the Mount Jerrabomberra Site Specific Plan of Management, and the update of progress achieved, to the Environment and Sustainability Advisory Committee to determine priority projects for the current Delivery Plan 2025/26 to 2029/30.

Summary

The Mount Jerrabomberra Site-Specific Plan of Management (SSPOM) was jointly created to comply with statutory requirements under the Local Government Act 1993, and to align with QPRC's interests in preserving important environmental and recreational areas. The plan was adopted in 2021 and applies to all land parcels that make up the Mount Jerrabomberra reserve (see attached plan for full list of land parcels).

At the meeting of 28 July 2021, Council resolved to adopt the Draft Mount Jerrabomberra site specific Plan of Management and, those actions requiring funding be considered for inclusion in future Delivery Programs (**Resolution 197/21**).

Whilst progress has been made on the actions contained in the Mount Jerrabomberra SSPOM, there has been only minimal budget attached to this project (\$25K). Much of the progress has been achieved through 'business as usual' budgets. This report seeks to increase the budget to allow some of the larger projects to be completed.

Background

Within the limited budget progress includes:

- Installation and maintenance of a viewing platform at top of mountain.
- Maintenance of benches at the top of the mountain.
- Maintenance of water fountain part-way up the mountain.
- Installation of solar-powered compact bin at Mount Jerrabomberra Hill Road entrance (in progress).

The Mount Jerrabomberra SSPOM Action Plan contains 24 Management Actions broken into 5 categories. These are summarised below with information about progress.

Management Category	Actions	Progress
Bushland Management Focuses on managing environment	<ul style="list-style-type: none">• Conserve existing bushland.• Engage with community on bush regeneration.• Implement rolling program of bush regeneration.	<ul style="list-style-type: none">• Periodic weed control on, targeting primary access points to reduce further spread.

9.3 Review of Mount Jerrabomberra Plan of Management (2021) (Author: Ryan/Richards) (Continued)

Management Category	Actions	Progress
/bushland of Mount Jerrabomberra	<ul style="list-style-type: none"> • Weed management/removal. • Educate neighbouring properties on reducing encroaching weeds. • Explore financial and environmental costs/ Benefits of removing pine plantation. Ongoing removal of wildling pines. • Improve bushland condition and reduce bushfire risk. • Domestic animal management and community education • Minimise erosion. 	<ul style="list-style-type: none"> • Maintenance of official trails to minimise erosion. • Continuation of the on-lead policy for domestic animals. • Engagement and partnering with local community and environmental groups (e.g. Queanbeyan Landcare) for educational and community engagement events.
Aboriginal and Cultural Heritage Values Focuses on indigenous involvement in managing Mount Jerrabomberra and protecting cultural assets.	<ul style="list-style-type: none"> • Ensure known Indigenous cultural heritage sites are appropriately managed. • Partner with LALCs to develop educational signage explaining Indigenous cultural history. • Embrace and permit traditional Indigenous land management practises. 	<ul style="list-style-type: none"> • Engagement with local Indigenous groups for information to include on educational signage. <ul style="list-style-type: none"> ○ Signs not installed due to lack of consensus and limited budget. ○ The plan references only Ngambri. Likely to have impacted engagement and should be amended.
Reserve Management Focuses on community use, public impacts, and recreation	<ul style="list-style-type: none"> • Continue facilitation of recreational uses. • Develop Code for use of reserve. • Consolidate network and close non-approved trails. • Develop/ improve entranceways at Mount Jerrabomberra Hill Rd and Temora Place. • Develop map of existing trail network. Install signage to assist navigation of reserve. • Regularly engage with community and stakeholders to resolve issues. • Work with neighbouring properties to monitor encroachment and illegal dumping. • Protect critical infrastructure within or adjacent to the reserve. 	<ul style="list-style-type: none"> • Directional signage installed for main access and primary approved trail. • Entrances are at an appropriate level for the respective areas and require no further works. • Mapping, enforcing and educating about encroachment is ongoing. • Illegal dumping is investigated when reported. • Community ideas are shared at periodic community events.

9.3 Review of Mount Jerrabomberra Plan of Management (2021) (Author: Ryan/Richards) (Continued)

Management Category	Actions	Progress
	<ul style="list-style-type: none"> Assess trails for disability access and allowance of vehicles on specific open days. 	
Bushfire Management Focuses on bushfire risk reduction	<ul style="list-style-type: none"> Collaborate with neighbouring properties to ensure consistent bushfire management. Undertake bushfire risk management activities. Maintain trail networks/ Asset Protection Zones Restrict potential for ignitions, community education to reduce incidental ignition sources. 	<ul style="list-style-type: none"> Ongoing APZ management Maintenance of formalised roads to facilitate access. Working with neighbours to reduce encroachment into APZ areas. Restrictions to reduce possible ignition sources
Funding and Management Focuses on facilities, amenities, and land acquisition	<ul style="list-style-type: none"> Consider purchase of adjacent privately owned land to expand the reserve. Install and manage appropriate facilities for recreational use. 	

Report

To continue to progress major actions in the SSPOM for Mount Jerrabomberra additional budget will be required. Key actions and costs include:

- Trails**
 This project includes an assessment of all Mount Jerrabomberra trails to assess standards and develop maintenance plans. This work would also allow the production of an up-to-date map of the trails. Estimated cost \$100K.
- Signage**
 This involves the collaboration and production of appropriate signage including signage at the top and bottom of Mount Jerrabomberra, wayfinding, Code of Conduct, cultural heritage etc. Estimated cost \$200K.
- Bushland Management**
 Basic bushland management is currently carried out as 'business as usual' work. To properly manage the site, it should be targeted for 8 weeks each year. Estimated cost \$80K annually.
- Encroachment**
 This represents an annual clean up and education program for encroachment onto the reserve, particularly in terms of dumping. Estimated cost \$50K year.
- Bushfire Cool Burns**
 Cool burns are a safe way to manage the site for bushfire protection. A one of grant of \$40K may be available. Estimated cost of \$40K when required.

9.3 Review of Mount Jerrabomberra Plan of Management (2021) (Author: Ryan/Richards) (Continued)

6. Amenities

Amenities on the site including seating and the provision of water are due for upgrade or replacement. Estimated cost \$50K per annum for 5 years.

Risk/Policy/Legislation Considerations

The Mount Jerrabomberra SSPOM has been prepared in accordance with Section 36 of the Local Government Act 1993 (Act), Section 3.23 of the Crown Land Management Act 2016, and other legislation, as well as Council's desire to produce a consistent and effective set of guidelines governing the management of community land.

Financial, Budget and Resource Implications

The major projects identified in the report represent an increase of an estimated \$1.3million in budget over the next five years. To allow this work Council would need to add \$130K to the annual budget commencing from the 2025-26 budget.

An option is to prioritise the action plan to implement the recommendations in a staged delivery.

The NSW Government does not fund local councils to manage its community land. Unlike Crown Land, where there are funding opportunities for projects under the Crown Reserves Improvement Fund.

Links to QPRC/Regional Strategic Plans

Mount Jerrabomberra Site Specific Plan of Management (2021)

Community Strategic Plan 2042

Strategy 3.3

- Sustainably manage natural landscapes and open spaces
- Passive recreation is supported through a well maintained and connected path network

Conclusion

To advance the delivery of the Mount Jerrabomberra SSPOM actions, Council is asked to refer the SSPOM and the update on current progress to the Environment and Sustainability Advisory Committee to determine priority projects for the current Delivery Plan and future budget consideration.

Attachments

Attachment 1 Mt Jerrabomberra Plan of Management Report (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.4 Community Members - Sustainability and Climate Change Advisory Committee (Author: Ormella/Steele)

File Reference: 24.2.1-03

Recommendation

That Council:

- 1. Appoint the following six community members to the QPRC Sustainability and Climate Change Advisory committee:**

David Smith	Lyndal Thorburn
Emma Richardson	Paul Cockram
Rachel Clarke	Judith Turley
 - 2. Maintain a merit list from those remaining community members who nominated and are interested in being considered should future vacancies in the Sustainability and Climate Change Advisory committee arise over the term of Council.**
-

Summary

The purpose of this report is to consider and select community representatives to be appointed to the new Queanbeyan-Palerang Regional Council (QPRC) Sustainability and Climate Change Advisory Committee.

It is recommended six representatives be appointed from 31 nominations received.

Background

The Sustainability and Climate Change Advisory Committee, formally known as the Environment and Sustainability Advisory committee has been a long-standing Advisory Committee of QPRC, the focus of the committee is:

- To provide comments and feedback on the implementation of Council's Operations Climate Change Action Plan, including projects and work associated with achieving Council's emission reduction targets.
- To provide comments and feedback on Council's Net Zero Pathway Plan.
- To provide comments and feedback on Council's Community Climate Change Action Plan and suggest ways to improve community engagement with the plan.
- To provide comment and feedback during the annual review of the above three plans.
- To provide comment and feedback relating to Council's internal strategies relating to climate change, environment and sustainability, as referred to the Committee in accordance with the work program.
- To bring issues relating to any of the above plans, strategies or policies to the Committee through placement on the agenda for discussion or advice through "Members Reports".

**9.4 Community Members - Sustainability and Climate Change Advisory Committee
(Author: Ormella/Steele) (Continued)**

At its first meeting the committee will review and update the Terms of Reference (ToRs) to amend the membership period of community representatives to reflect the Council term until the next caretaker period.

Report

Expressions of Interest (EOI) were sought from interested members of the community from 9 January to 24 February 2025. Applicants were asked to respond to three questions to indicate the skills and experience they might bring to the committee:

- Why they are interested in joining the committee.
- Relevant experience that would benefit the committee.
- Previous experience working with committees or boards.

The EOI generated substantial interest with 31 candidates, setting out their expertise including professional and community skills and experience, all being of merit. Refer to Confidential Attachments for the details from each EOI.

The selection panel comprised of Cr Willis and members of the Development, Environment, Compliance and Strategic Planning teams. With only six representatives needed, and a substantial number of high-quality nominations received, unsuccessful nominees will be asked if they would like to be considered should any of the selected members need to step down during the term.

Candidates have been recommended who have a specific interest in climate change and sustainability matters, some of whom have a professional expertise in the field, and some of whom are community champions. Candidate skills include environmental sustainability, education and academia, work within the climate and environment field, with many having experience on committees and panels.

The final committee will comprise of a mix of candidates who will bring their experience to the tasks ahead of the Sustainability and Climate Change Advisory Committee. All responses were carefully considered against the committees Terms of Reference and reviewed with the six community representatives unanimously selected as recommended.

Risk/Policy/Legislation Considerations

All members of the QPRC Sustainability and Climate change committee are subject to the QPRC Code of Conduct and the requirements to disclose pecuniary and non-pecuniary interests. Each community representative member is considered a volunteer of Council and is therefore required to undergo Code of Conduct and Code of Meeting Practice training as part of their induction program.

Financial, Budget and Resource Implications

There is no budget or financial delegation granted with any Advisory Committee. Committee members attend on a voluntary basis, some in person and some online. Councillors attending these Committee meetings are eligible to claim travel expenses, as per the QPRC Councillor Expense and Facilities Policy, which is included in the Councillor expenses budget.

Links to QPRC/Regional Strategic Plans

The work of the QPRC Sustainability and Climate Change Advisory Committee aligns with several of the objectives from the community strategic plan.

9.4 Community Members - Sustainability and Climate Change Advisory Committee (Author: Ormella/Steele) (Continued)

3.1 We acknowledge climate change, and we work towards reducing our region's carbon footprint.

3.3 Our land, vegetation and waterways are managed in an integrated and sustainable manner.

The committee provides important community input into Council's strategic climate change and sustainability policies and plans.

Conclusion

Expressions of interest (EOIs) from the QPRC community for members of the QPRC Sustainability and Climate Change Advisory committee have been sought. EOIs were received from 31 candidates. Candidate submissions were reviewed and selected on the basis of skills in business, a demonstrated interest and expertise in environmental issues with a particular interest in climate change action and mitigation with many having previous experience on committees and panels.

The chosen members of the committee represent a diverse cross section of the QPRC community. Their input into Council's strategic policies and plans in the climate change and sustainability area will be invaluable as Council moves forward towards meeting its Net Zero commitments.

Attachments

Attachment 1	Terms of Reference - Sustainability and Climate Change Advisory Committee (<i>Under Separate Cover</i>)
Attachment 2	Alex Bardell (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 3	Andrew Mathieson (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 4	Charles Sage (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 5	Chris Inskeep (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 6	Christopher Loose (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 7	Darren Lorenzato (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 8	Daryl Crapp (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 9	David Smith (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 10	Don De Rota (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 11	Emma Richardson (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 12	Graham Franklin-Browne (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 13	Indigo Braeder (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 14	Janet O'Dell (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 15	John Azoury (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 16	Judith Turley (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 17	Julie Bray (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 18	Kylie Ruth (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 19	Lauren James (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 20	Laurence Kennedy (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 21	Lena Stewart (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 22	Lyndal Thorburn (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 23	Maria Taylor (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 24	Mary Appleby (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 25	Mary Boyle (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 26	Maryke Booth (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 27	Michael Brumerskyj (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 28	Michael Thompson (<i>Under Separate Cover</i>) - CONFIDENTIAL

**9.4 Community Members - Sustainability and Climate Change Advisory Committee
(Author: Ormella/Steele) (Continued)**

Attachment 29	Paul Cockram (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 30	Rachel Clarke (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 31	Rhiannon Stephen-Fieldhouse (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 32	Sandy Lolicato (<i>Under Separate Cover</i>) - CONFIDENTIAL

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.5 Community Members - Braidwood Flood Risk Management Committee
(Author: Duff/de Jongh)**

File Reference: 104674-07

Recommendation

That Council appoint the following three community members to the Braidwood Flood Risk Management Committee:

**David Cargill
John Tuckwell
Nicholas Kemp**

Summary

The purpose of this report is to consider and select community representatives to be appointed to the Braidwood Flood Risk Management (FRM) Committee.

It is recommended that three representatives be appointed from the four nominations received.

Background

The establishment of FRM Committees is a key measure in achieving sustainable governance and consultation arrangements for the development of balanced FRM studies and plans. These committees enable input into the FRM process. Whilst Council is primarily responsible for FRM within the LGA (with support from the NSW Government), the committees provide advice on local impact, priorities and knowledge relevant to the work being undertaken.

FRM Committees are generally only active when flood studies and plans are being reviewed and developed.

The Braidwood FRM Committee is currently tasked with review of the Braidwood Major Overland Flow Investigation. The project aims to address the overland flow issue in Braidwood by investigating and defining the nature of major overland flow in the urbanised parts of Braidwood and provide an assessment of potential mitigation measures.

Report

Expressions of interest (EOIs) were sought from interested members of the community from 9 January to 24 February 2025. Applicants were asked to respond to three questions to indicate the skills and experience they might bring to the committee:

- Why they are interested in joining the committee
- Relevant experience that would benefit the committee
- Previous experience working with committees or boards.

Two submissions were received during the EOI period, with a further two submissions received following the EOI period. Refer to Confidential Attachments for details of each EOI.

9.5 Community Members - Braidwood Flood Risk Management Committee (Author: Duff/de Jongh) (Continued)

The selection panel comprised of Cr Willis, Cr Waterhouse and members of the QPRC Contracts & Projects Team. All responses were carefully considered and reviewed with three nominations unanimously selected.

Risk/Policy/Legislation Considerations

All members of QPRC committees are subject to the QPRC Code of Conduct and the requirements to disclose pecuniary and non-pecuniary interests. Each community representative member is considered a volunteer of Council and is therefore required to undergo Code of Conduct and Code of Meeting Practice training as part of their induction program.

Financial, Budget and Resource Implications

There is no budget or financial delegation granted with any Advisory Committee. Committee members attend on a voluntary basis, some in person and some online. Councillors attending these committee meetings are eligible to claim travel expenses, as per the QPRC Councillor Expense and Facilities Policy, which is included in the Councillor expenses budget.

Links to QPRC/Regional Strategic Plans

The appointment of delegates to each Advisory Committee of Council aligns with the following outcomes in the Community Strategic Plan 2024:

- 1.1 Our community is strengthened through connection and participation that enhances our community and cultural life
- 5.2 Council is an open, accessible and responsive organisation


Conclusion

Expressions of interest (EOIs) for Community Members of the Braidwood Flood Risk Management Committee have been sought. EOIs were received from four candidates. Candidate submissions were reviewed and selected on the basis of interest in joining the committee, how they could benefit the committee, and experience relevant to the committee.

From the four EOIs, three people have been recommended, with some previous members as well as new members to bring a fresh perspective.

Letters of thanks and notification of Council's decision will be sent to all those people who nominated for this committee. Meeting invitations will be issued to members of the committee and an induction program scheduled.

Attachments

Attachment 1	Terms of Reference - FRM Committees (<i>Under Separate Cover</i>)
 Attachment 2	Amanda Pollock (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 3	David Cargill (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 4	John Tuckwell (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 5	Nicholas Kemp (<i>Under Separate Cover</i>) - CONFIDENTIAL

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.6 Committee Members: Bungendore Town Centre & Environs Committee
(Author: Richards/Deebank)**

File Reference: 52.3.3

Recommendation**That Council**

1. **Appoint the following four community members to the Bungendore Town Centre and Environs Committee:**

**Bryan Clark
Stuart Henderson
Graham Judge
Andrew Riley**

2. **Endorse the appointment of Mel Carn as the Bungendore Chamber of Commerce & Industry representative.**
-

Summary

At the meeting of 26 February 2025, Council nominated Cr Schweikert as the Councillor delegate for the Bungendore Town Centre and Environs Committee (BTCEC) and Cr Grundy as alternate, with an expressions of interest (EOI) process to follow to establish membership (**Resolution 661/25**).

This report seeks endorsement of the proposed committee members.

Background

The role of BTCEC is to represent the view of the community and to provide advice to support the development and implementation of Council's strategies and plans to enhance Bungendore's liveability, commercial prosperity and attractiveness to visitors.

The committee may provide advice on:

- Streetscape planning, pedestrian movement, connectivity and wayfinding.
- Enhancing the town's character, identity, and visual appeal through initiatives such as place activations and public art.
- The provision of open space and recreation areas, landscape and environmental planning to enhance green spaces.
- Built form controls and preservation of the character, reflecting community needs and aspirations.
- The Bungendore Car Parking Strategy.
- Other related matters upon request from Council officers.

Report

The adopted Terms of Reference allows for five voting members to be appointed to BTCEC (in addition to the Councillor delegate), comprised of:

9.6 Committee Members: Bungendore Town Centre & Environs Committee (Author: Richards/Deebank) (Continued)

- Four community members.
- One member appointed by the Bungendore Chamber of Commerce and Industry (BCCI).

Expressions of interest (EOIs) were sought from interested members of the community from 27 February to 27 March 2025.

Nine nominations were received for the four community representatives and the Bungendore Chamber of Commerce and Industry nominated one representative.

An assessment panel was convened in April 2025 comprised of Cr Schweikert, QPRC's Specialist, Place Management, and the Coordinator, Economic Development and Marketing. The panel reviewed the EOIs and selected four candidates, as named in the report recommendation.

Risk/Policy/Legislation Considerations

Committee is a non-legislated committee which means it has no legislative delegations or ability to make decisions on behalf of the Council. Each external committee member is considered a volunteer of Council and is therefore required to undergo Code of Conduct and Code of Meeting Practice training as part of their induction program.

Financial, Budget and Resource Implications

There is no budget or financial delegation granted with any Advisory Committee. Committee members attend on a voluntary basis, some in person and some online. Councillors attending these Committee meetings are eligible to claim travel expenses, as per the QPRC Councillor Expense and Facilities Policy, which are included in the Councillor expenses budget.

Links to QPRC/Regional Strategic Plans

The appointment of delegates to each Advisory Committee of Council aligns with the following outcomes in the Community Strategic Plan 2024:

- 1.1 Our community is strengthened through connection and participation that enhances our community and cultural life
- 5.2 Council is an open, accessible and responsive organisation

Conclusion

This report seeks Council's endorsement to appoint the four community representatives, and one BCCI representative named in the recommendation.

Attachments

Attachment 1	Terms of Reference: Bungendore Town Centre & Environs Committee (Under Separate Cover)
Attachment 2	BTCEC EOI - Andrew Riley (Under Separate Cover) - CONFIDENTIAL
Attachment 3	BTCEC EOI - Bryan Clark (Under Separate Cover) - CONFIDENTIAL
Attachment 4	BTCEC EOI - David Inskeep (Under Separate Cover) - CONFIDENTIAL
Attachment 5	BTCEC EOI - Graham Judge (Under Separate Cover) - CONFIDENTIAL

9.6 Committee Members: Bungendore Town Centre & Environs Committee (Author: Richards/Deebank) (Continued)

Attachment 6	BTCEC EOI - Helga Rosenthal (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 7	BTCEC EOI - Neil Johnson (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 8	BTCEC EOI - Stuart Henderson (<i>Under Separate Cover</i>) - CONFIDENTIAL
Attachment 9	BTCEC EOI - Zarmig Kouyoumjian (<i>Under Separate Cover</i>) - CONFIDENTIAL

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

**9.7 Committee Members: Arts and Cultural Development Advisory Committee
(Author: Richards/Petroff)**

File Reference: 52.3.3

Recommendation

That Council:

1. Appoint the following ten community members to the Arts and Cultural Development Advisory Committee:

Alison Alder	Barrina South
Anthea Gunn	Helen Musa
Jeremy Christian	Neil Roach
Sophia Halloway	Mitch Porteous
Rose Marin	Vicki Martin

2. Amend the Terms of Reference of the Arts and Cultural Development Advisory Committee to allow for a maximum of ten community members.
-

Summary

At the meeting of 18 December 2024, Council nominated Cr Waterhouse and Deputy Mayor Livermore as the Councillor delegates for the Arts and Cultural Development Advisory Committee (ACDAC) with an expressions of interest (EOI) process to follow to establish membership (**Resolution 565/24**).

This report seeks endorsement of the proposed committee members and an amendment of the Terms of Reference to increase the membership to ten community members.

Background

The role of the ACDAC is to:

- Advise and support Council's development and implementation of current or future cultural policies or plans.
- Advise and provide recommendations to Council on proposed public art initiatives in the Queanbeyan-Palerang Region
- Advise and provide recommendations to Council on proposed art and cultural heritage donations and gifts to council.
- Act as a conduit between Council arts and cultural organisations and individuals in our LGA
- Promote art and culture across our local government area as an essential component for a healthy vibrant community;
- Support community engagement strategies with a focus on community participation and capacity building in cultural and art initiatives sponsored or managed by Council;
- Advise Council in relation to art and cultural initiatives provided by Council for the local Queanbeyan-Palerang community across a variety of art genres.

**9.7 Committee Members: Arts and Cultural Development Advisory Committee
(Author: Richards/Petroff) (Continued)**

Report

The adopted Terms of Reference allows for minimum of six and a maximum of eight community members to be appointed to ACDAC (in addition to two Councillor delegates), with significant expertise in one or more of the following areas:

- Public art;
- Community or professional arts involvement in any art genre, with national or international experience;
- Roles in agencies or organisations that deliver arts and cultural outcomes in the local community
- Management of local community or business initiatives associated with the arts; and/or
- Be a practicing artist in any genre

The committee must include at least two practicing artists who live or work within the community. Expressions of interest (EOIs) were sought from interested members of the community from 8 January to 24 February 2025. Thirteen nominations were received for the community representatives.

An assessment panel was convened comprising of Cr Waterhouse, QPRC's Manager Economy, Event and Arts, and Team Leader, Arts and Heritage. The panel reviewed the EOIs and selected ten candidates, as named in the report recommendation.

Risk/Policy/Legislation Considerations

Committee is a non-legislated committee which means it has no legislative delegations or ability to make decisions on behalf of the Council. Each external committee member is considered a volunteer of Council and is therefore required to undergo Code of Conduct and Code of Meeting Practice training as part of their induction program.

Financial, Budget and Resource Implications

There is no budget or financial delegation granted with any Advisory Committee. Committee members attend on a voluntary basis, some in person and some online. Councillors attending these Committee meetings are eligible to claim travel expenses, as per the QPRC Councillor Expense and Facilities Policy, which are included in the Councillor expenses budget.

Links to QPRC/Regional Strategic Plans

The appointment of delegates to each Advisory Committee of Council aligns with the following outcomes in the Community Strategic Plan 2024:

- 1.1 Our community is strengthened through connection and participation that enhances our community and cultural life
- 5.2 Council is an open, accessible and responsive organisation

Conclusion

This report seeks Council's endorsement to amend the ACDAC terms of reference to allow for a maximum of ten community members and to appoint the ten community representatives named in the recommendation.

**9.7 Committee Members: Arts and Cultural Development Advisory Committee
(Author: Richards/Petroff) (Continued)**

Attachments

Attachment 1	Terms of Reference Arts and Cultural Development Advisory Committee (Under Separate Cover)
Attachment 2	Alison Alder (Under Separate Cover) - CONFIDENTIAL
Attachment 3	Anthea Gunn (Under Separate Cover) - CONFIDENTIAL
Attachment 4	Barrina South (Under Separate Cover) - CONFIDENTIAL
Attachment 5	Helen Gibson (Under Separate Cover) - CONFIDENTIAL
Attachment 6	Helen Musa (Under Separate Cover) - CONFIDENTIAL
Attachment 7	Jeremy Christian (Under Separate Cover) - CONFIDENTIAL
Attachment 8	Melanie Dowline (Under Separate Cover) - CONFIDENTIAL
Attachment 9	Mitch Porteous (Under Separate Cover) - CONFIDENTIAL
Attachment 10	Neil Roach (Under Separate Cover) - CONFIDENTIAL
Attachment 11	Rose Marin (Under Separate Cover) - CONFIDENTIAL
Attachment 12	Sandra Hawke (Under Separate Cover) - CONFIDENTIAL
Attachment 13	Sophia Halloway (Under Separate Cover) - CONFIDENTIAL
Attachment 14	Vicki Martin (Under Separate Cover) - CONFIDENTIAL

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.8 Membership QPRC Seniors Advisory Committee (Author: Ryan/Richards)

File Reference: 52.3

Recommendation

That Council:

1. Appoint the following ten community members to the QPRC Seniors Advisory Committee:

Lauren Yen	Sharon Baxter-Judge
Christine Allard	Neil Johnson
Olwyn-Anne Cook	Maria Porreca
Brenda Russell	Anthorr Nomchong
Kenneth Seiler	Lynne Magus

2. Appoint the following two agency representatives:
 - Regional Manager of Warrigal
 - Aged Care Advocate, Southern NSW Region of Seniors Rights Service
 3. Maintain a merit list from those remaining community members who nominated and are interested in being considered should future vacancies on the Seniors Advisory Committee arise over the term of Council
-

Summary

At the meeting of 26 February 2025, Council nominated Cr Macdonald as the Councillor delegate for the Seniors Advisory Committee and Cr Waterhouse as the alternate and endorsed the Terms of Reference for this committee (**Resolution 662/25**).

Background

The Seniors Advisory Committee is a new advisory committee of Council that was endorsement by Council at the meeting of 18 December 2024 (**Resolution 565/24**). The purpose of the committee is to provide Council with specialist advice on the needs of seniors including to:

- provide advice on local government policies and initiative affecting seniors
- identify issues and opportunities to enhance the quality of life for older residents
- promote inclusivity, accessibility, and engagement of seniors in community life
- support the development of programs and services tailored to seniors' needs.

Report

Expressions of interest (EOIs) were sought from interested members of the community from 9 January to 24 February 2025. Applicants were asked to respond to three questions to indicate the skills and experience they might bring to the committee:

- Why they were interested in joining the committee
- Relevant experience that would benefit the committee
- Previous experience working with committees or boards.

**9.8 Membership QPRC Seniors Advisory Committee (Author: Ryan/Richards)
(Continued)**

Seventeen applications were received from community members and reviewed with the Councillor delegate. There are currently ten positions for community members. The ten applicants that are proposed for Council endorsement represent a spread of experience and location to provide the widest possible representation.

There are also four places on the committee for representatives from local agencies who provide specialist services to seniors within the LGA. Currently two nominations are recommended the Regional Manager of Warrigal and the Aged Care Advocate, Southern NSW Region of Seniors Rights Service.

Risk/Policy/Legislation Considerations

This Advisory Committee is a non-legislated committee which means it has no legislative delegations or ability to make decisions on behalf of the Council. Each external committee member is considered a volunteer of Council and is therefore required to undergo Code of Conduct and Code of Meeting Practice training as part of their induction program<Text >

Financial, Budget and Resource Implications

There is no budget or financial delegation granted with any Advisory Committee. Committee members attend on a voluntary basis, some in person and some online. Councillors attending these Committee meetings are eligible to claim travel expenses, as per the QPRC Councillor Expense and Facilities Policy, which are included in the Councillor expenses budget.

Links to QPRC/Regional Strategic Plans

The appointment of delegates to each Advisory Committee of Council aligns with the following outcomes in the Community Strategic Plan 2024:

- 1.1 Our community is strengthened through connection and participation that enhances our community and cultural life
- 5.2 Council is an open, accessible and responsive organisation

Conclusion

Council endorsement of the 10 community members and the two representatives from local agencies to the Seniors Advisory Committee is sought.

These representatives provide a mix of experience and a geographical spread across the LGA. Letters of thanks and notification of Council's decision will be sent to all those people who nominated for this committee. Meeting invitations will be issued to members of the committee and an induction program scheduled.

Attachments

Attachment 1	EOI Anthorr Nomchong - CONFIDENTIAL
Attachment 2	EOI Beryl Tarttelin - CONFIDENTIAL
Attachment 3	EOI Brenda Russell - CONFIDENTIAL
Attachment 4	EOI Chris Dingle - CONFIDENTIAL
Attachment 5	EOI Christine Allard - CONFIDENTIAL
Attachment 6	EOI Frank Bresnik - CONFIDENTIAL
Attachment 7	EOI Janelle Crook - CONFIDENTIAL
Attachment 8	EOI Judith Nettleingham - CONFIDENTIAL
Attachment 9	EOI Kenneth Seiler - CONFIDENTIAL
Attachment 10	EOI Laurann Yen - CONFIDENTIAL

9.8 Membership QPRC Seniors Advisory Committee (Author: Ryan/Richards)
(Continued)

Attachment 11	EOI Lynne Magus - CONFIDENTIAL
Attachment 12	EOI Margaret Murphy - CONFIDENTIAL
Attachment 13	EOI Maria Porreca - CONFIDENTIAL
Attachment 14	EOI Neil Johnson - CONFIDENTIAL
Attachment 15	EOI Olwyn-Anne Cook - CONFIDENTIAL
Attachment 16	EOI Sharon Baxter-Judge - CONFIDENTIAL
Attachment 17	EOI Yvonne Smith - CONFIDENTIAL

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.9 Review of Urban Forest Cooling Strategy (Author: Ryan/Richards)

File Reference: 25.2.1-01

Recommendation

That Council refer the Urban Forest Cooling Strategy (2022), and the update of progress achieved, to the Environment and Sustainability Advisory Committee to determine priority projects for the current Delivery Plan 2025/26 – 2029/30.

Summary

The Urban Forest Cooling Strategy (UFCS) was developed to aid QPRC in navigating the demands of a growing population and associated infrastructure, while managing the need to manage urban heating and the urban forest environment. The UFCS was adopted in 2022 and applies to all Queanbeyan suburbs, Googong, Bungendore and Braidwood. It does not reference Captains Flat, or the other towns, villages, and localities in QPRC.

At the meeting of 23 March 2022, Council resolved to adopt the Urban Forest Cooling Strategy noting that actions requiring funding will be considered for inclusion in future Operational Plans and Delivery Plans (**Resolution 121/22**).

Background

The UFCS has two major aims:

1. Deliver on the community vision urban greening and cooling in our urban centres, and
2. Achieve the following goals:
 - A resilient urban forest,
 - A fairly distributed urban forest,
 - A cooler, greener urban environment,
 - Increased biodiversity and tree canopy, and
 - An actively managed urban forest.

The UFCS Action Plan contains 34 Management Actions broken into 5 Strategies. These are summarised in the table A report below with information about progress.

Management Category	Actions	Progress
1. Build Awareness and Encourage Participation in Urban Greening	<ul style="list-style-type: none"> • Continue to run existing volunteer programs e.g. National Tree Day. • Communicate urban greening success • Deliver ongoing community education and engagement campaigns. • Establish Urban Greening Volunteer Program • Partner with existing conservation groups and LALCs 	<ul style="list-style-type: none"> • Approximately 2,550 plants planted by volunteers in QPRC tree planting programs • Community engaged on environmental issues at public events, reaching several hundred people directly. Also online through social media and QPRC eNews and through Your Voice. • Council works with conservation groups across LGA. Have begun

9.9 Review of Urban Forest Cooling Strategy (Author: Ryan/Richards) (Continued)

Management Category	Actions	Progress
	<ul style="list-style-type: none"> • Develop partnerships with universities and research institutes. • Work with developers/ business owners to deliver greening in industrial areas. 	<ul style="list-style-type: none"> • process of developing steering committee for local Landcare groups
2. Expand Data Collection and Monitoring of the Urban Forest	<ul style="list-style-type: none"> • Include Braidwood Tree Inventory in Council asset management system. • Expand tree inventory to all urban areas. • Review tree inspection protocols. Update record keeping. • Audit canopy loss/gain bi-annually. • Monitor and map dieback. • Trial use of publicly available online tools to map public trees in Braidwood. 	<ul style="list-style-type: none"> • Braidwood Tree Inventory included and being integrated into Intramaps. • Intramaps data being included for urban centres allowing real-time mapping • Tree inventory is expanding using Google MyMaps. • Publicly available online tool trial is not required, as data can be easily accessed as needed.
3. Coordinate Tree and Vegetation Planting and Management	<ul style="list-style-type: none"> • Set urban forest targets • Finalise recommended tree species list for plantin. • Implement coordinated tree planting program • Develop technical guidelines for urban greening 	<ul style="list-style-type: none"> • Tree species assessed on a case-by-case basis, considering site conditions, location, and other factors. • QPRC plants 1200 trees annually. • All trees removed from Council land are replanted where possible.
4. Review Planning Policy and Development Controls	<ul style="list-style-type: none"> • Include urban forest principles and targets in planning documents • Develop Tree and Vegetation Management DCP • Establish Tree Management Policy • Implement policy controls that incentivise additional planting • Update Verge Maintenance Policy • Review design guidelines to support tree health/growth 	<ul style="list-style-type: none"> • Tree Management Policy has been drafted • Most policy controls are decided on a case-by-case basis considering site-specific information. • Tree and Vegetation Management DCP is not being developed as it is not deemed necessary.
5. Increase Council Capacity in Urban Forest Management	<ul style="list-style-type: none"> • Establish cross-department working group to take ownership of UFCS. • Include relevant urban forest actions for all relevant council work. • Hire new staff including: 	<ul style="list-style-type: none"> • Climate Change Officer Working Group has been established and considers the UFCS. • Tree compliance officer in place

9.9 Review of Urban Forest Cooling Strategy (Author: Ryan/Richards) (Continued)

Management Category	Actions	Progress
	<ul style="list-style-type: none"> - Biodiversity officer for evaluating development applications - Tree management/compliance officer • Provide training for relevant staff • Include urban forest impacts in Council decision-making/ reporting • Consider an arborist panel to provide advice to council. • Set up internal protocols for referral/ coordination to ensure collaboration prior to planning approval 	<ul style="list-style-type: none"> • Internal coordination protocols prior to planning approval already part of standard practice.

Report

Next actions for the Urban Forest Cooling Strategy are outlined below. It should be noted that some of these have already been added to Council's budget:

- Tree Plotter Management is software that will enable the plotting of all significant trees across the LGA. This is a one-off \$7,000 cost
- An additional Tree Project Officer to manage the workload is in the budget from 2027-28 at a cost of \$120,000 per annum.
- Additional budget of \$100,000 per annum ongoing which would be rotated across the LGA to purchase, plant and maintain new trees. This is not factored into the current budget or the long-term financial plan.
- Heat mapping should be carried out regularly. This would cost approximately \$50,000 every five years. This is not factored into the current budget or the long-term financial plan.

Risk/Policy/Legislation Considerations

State Environmental Planning Policy (Biodiversity and Conservation) 2021

It should be noted that the UFCS was written by an outside agency and contains some generic actions that may not be relevant for QPRC.

Financial, Budget and Resource Implications

As noted above, some actions to progress the UFCS are included in the QPRC budget over the next three years. Budget for additional tree planting and maintenance and heat mapping are not currently included.

Links to QPRC/Regional Strategic Plans

Urban Forest Cooling Strategy

Council Operations Climate Change Action Plan

9.9 Review of Urban Forest Cooling Strategy (Author: Ryan/Richards) (Continued)

Community Strategic Plan 2042

Strategy 3.3

- Sustainably manage natural landscapes and open spaces
- Passive recreation is supported through a well maintained and connected path network

Conclusion

To advance the delivery of the Urban Forest Cooling Strategy actions, Council is asked to refer the UFCS, and the update on current progress, to the Environment and Sustainability Advisory Committee to determine priority projects for the current delivery plan and the long-term financial plan.

Attachments

Attachment 1 QPRC Urban Forest Cooling Strategy (*Under Separate Cover*)



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.10 Adoption of Council Managed Crown Land - Farrer Place Car Park (Author: Ryan/Turland)

File Reference: 52.4.1-125

Recommendation

That Council approve Lot 2 Deposited Plan 758862, at 3 Farrer Place Queanbeyan as Council Managed Crown Land.

Summary

Council consideration of a proposal to accept a parcel of Crown Land at Lot 2 Deposited Plan 758862 (3 Farrer Place) as Council Managed Crown Land under the Crown Land Management Act 2016 is sought.

Background

Council has licenced the land from NSW Department of Crown Land since 1996. It is a perpetual agreement, operating until either party gives notice to terminate.

Report

The building at 1-3 Farrer Place Queanbeyan (formerly the Queanbeyan Visitors Centre and now used by the Queanbeyan Seniors Group) sits on Council managed Crown Land under the care and control of Queanbeyan Palerang Regional Council (QPRC).

The carpark behind the building is spread over two lots. One of these is on the same block of Council Managed Crown Land (as shown on the map below), while the other lot is controlled is under the ownership and control of the NSW Government. This lot, which includes the Rotunda, was then licenced back to Council; and the two lots of the carpark are managed as a whole.

On 27 June 2023, Crown Lands NSW issued a notice of rent redetermination to Council under this licence, significantly increasing the annual rate. Council identified the perpetual payment of this licence fee for the other half of the carpark as an unnecessary and ongoing expense to Council.

Although there are advantages in being able to manage the parking area as a single unit (maintenance, parking enforcement) these advantages are not outweighed by the expense. This is particularly notable, considering the portion of the carpark licenced back to QPRC is still used primarily by NSW Government staff working in the nearby office.

Council sought to terminate the licence and return it to NSW Crown Lands; however it has been proposed that the Lot 2 DP 758862 be designated as Council Managed Crown Land.

This is advantageous to Council for several reasons:

- There will be no need for QPRC to pay a licence fee
- The entire carpark can be managed as a single area
- Council will retain management and control over the parking area

9.10 Adoption of Council Managed Crown Land - Farrer Place Car Park (Author: Ryan/Turland) (Continued)

There is a current Section 68 application with Council for permanent parking of the Queanbeyan Night Podz bus in the southeastern corner of this lot; which will remove one car park only; and viewed as a positive addition to the area.

Map Crown Land and Council Managed Crown Land**Risk/Policy/Legislation Considerations**

The land will be managed by Council under the Crown Land Management Act 2016.

Financial, Budget and Resource Implications

There are no financial or resource implications for Council; and in fact will save Council an annual licence fee of \$14,500 per year. QPRC will be responsible for maintenance and upkeep of the carpark, which are responsibilities that have already been accepted by Council under the existing licence agreement.

Links to QPRC/Regional Strategic Plans

Ensuring there is reliable, secure and safe public parking in the centre of Queanbeyan is consistent with the aims and objectives set out under the Queanbeyan Car Parking Strategy.

**9.10 Adoption of Council Managed Crown Land - Farrer Place Car Park (Author:
Ryan/Turland) (Continued)**

Conclusion

It is recommended that Council endorse adoption of Lot 2 Deposited Plan 758862 as Council-Managed Crown Land.

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.11 Fencing Standards for Rural Subdivisions (Author: Ryan/Ormella)

File Reference: Reports 14 May 2025 Council Meeting

Recommendation

That Council:

1. Consider developing a Notice of Motion for the Local Government NSW (LGNSW) Annual Conference progressing policy matters the subject of this report.
 2. Progresses to include DCP fencing amendments in the next DCP housekeeping amendment.
-

Summary

The impact of fencing in rural subdivisions on the movement of wildlife has been raised with Council by the Australian Wildlife Protection Council. Staff have undertaken various site visits and reviewed development consents and planning controls to understand the broader issues. The rural parts of the Local Government Area (LGA) are also productive with agricultural business and livestock also forming part of the rural living community.

The report explores the issues and notes that the fencing standards are control through two Development Control Plans (DCPs) when relating to development requiring consent such as rural subdivisions, and that there are also fencing standards when it is exempt development.

The report concludes that it is through advocacy with the NSW State Government that legislative changes can be made for rural fencing standards for exempt development. It is also noted that the differences in DCP rural fencing standards should be addressed.

Background

Fencing standards and requirements are provided for in the State Environmental Planning Policy (SEPP) (Exempt and Complying Development Codes) 2008. Also relevant to this report is the fencing provisions within council adopted Development Control Plans (DCP).

There is more than one DCP for the LGA, with different standards and requirements. Through development consent conditions the standard and requirement for fencing in rural subdivisions is secured.

This report will set out these various standards and highlight the issues that are being experienced across the LGA in terms of impact on the movement of wildlife and fencing performing as intended for livestock.

With local advocacy from the Australian Wildlife Protection Council raising concerns within the LGA with officers, it is clear that this matter needs to be escalated to NSW State Government as there are no planning controls or policies that could be put in place to override the planning system controls and meet both wildlife movement and stock objectives in our rural community.

For rural subdivisions there is a need to rationalise DCP controls in the LGA.

9.11 Fencing Standards for Rural Subdivisions (Author: Ryan/Ormella) (Continued)

Report**State Environmental Planning Policy (SEPP) (Exempt and Complying Development Codes) 2008**

SEPPs take primacy over local environmental planning (LEP) instruments and DCPs. DCPs contain guidance controls for development however the planning weight is given to SEPPs and LEPs.

The SEPP provides for fencing in 'Subdivision 18'; **extracted**; ***Fences (certain rural zones, environment protection zones and Zone R5).***

2.35 Specified development

The construction or installation of a fence on land within Zone RU1, RU2, RU3, RU4 or RU6, a conservation zone or Zone R5 is development specified for this code if it is not constructed or installed—

(a) on a lot, or along a common boundary of a lot, that contains a heritage item or a draft heritage item, or

(b) along the boundary of, or within the setback area of, a primary or secondary road within a heritage conservation area or draft heritage conservation area.

The above means that for the rural zoned areas of the LGA fencing is covered by the SEPP and therefore exempt providing that it meets the following development standards.

Extracted 2.36 Development standards

(1) The standards specified for that development are that the development must—

(a) not be higher than 1.8m above ground level (existing), and

(b) not include any masonry construction that extends more than 3m from either side of the entrance to the property from the primary road, and

(c) be constructed using post and wire or post and rail, and

(d) if it includes an entrance gate—not have a gate that opens outwards, and

(e) if it is located in a core koala habitat or potential koala habitat within the meaning of [State Environmental Planning Policy No 44—Koala Habitat Protection](#) or in a movement corridor used by koalas—be constructed or installed in accordance with any relevant council policy or guideline under that Policy, and

(f) if it is located on bush fire prone land—be constructed of non-combustible materials or hardwood, and

(g) if it is constructed of metal components—be of low reflective, factory pre-coloured materials, and

(h) if it is electrical fencing—be constructed in accordance with AS/NZS 3014:2003, Electrical installations – Electric fences, and

(i) if it is constructed or installed on a flood control lot—not redirect or interrupt the flow of surface or ground water on that lot.

9.11 Fencing Standards for Rural Subdivisions (Author: Ryan/Ormella) (Continued)

(2) Despite subclause (1), if the fence is erected on a sloping site and stepped to accommodate the fall in the land the fence may be not more than 2.2m above ground level (existing) at each step.

The above development standards do not stipulate that fencing must be a certain distance off the ground nor does it specify spacing between wires.

Rural Subdivision Conditions

Rural subdivisions being delivered across the LGA have development consent, some of these are older consents containing conditions prior to the adoption of the Palerang DCP. Subdivision consents include specific fencing conditions. These subdivisions are being delivered in line with the consent conditions. The following photographs are examples of the type of fencing that is being provided and complies with the development consents. These are in the former Queanbeyan City LGA.





9.11 Fencing Standards for Rural Subdivisions (Author: Ryan/Ormella) (Continued)



The Palerang and Queanbeyan LGA's each had fencing controls in their DCP's. These are extracted below for noting.

Development Control Plans

Palerang DCP Rural and Environmental Living Fencing Controls:

1) All public road frontages and public open space areas are to be fenced to the following standards:

- height 1.2 metres (or higher depending on the type of stock, for instance fencing for deer should be higher)*
- strainers – spacing 100 metres to 120 metres depending on terrain*
- steel posts at 6 metre centres*
- steel droppers, one at centre of span between steel posts*
- one 4.0 mm high tensile, high visibility PVC coated wire on top ('horse sighter' or similar)*
- one carry 2.5mm high tensile wire at least 300mm below the top wire*
- one bottom 2.5 mm high tensile wire at least 150mm above the ground*
- 6/70/30 hinged joint netting with each horizontal wire tied to each post and dropper*
- one standard galvanised steel farm gate with steel mesh (minimum 3.65 metres) at an approved entrance*

9.11 Fencing Standards for Rural Subdivisions (Author: Ryan/Ormella) (Continued)

- 2) Post and rail as well as mesh fencing (maximum height 1.2 metres unless required to contain stock) may be considered as an alternative road frontage boundary fence*
- 3) Where there are high biodiversity values, controls in this DCP may be varied to maintain biodiversity*

Queanbeyan DCP Rural Fencing Controls:

Fencing – *The developer shall provide a stock proof fence to all boundaries, road frontages and public open space areas to the following standard unless Council agrees to a variation prior to erection:*

- i. Fence height of 1.2m.*
- ii. Strainers spaced 100m to 120m depending on terrain.*
- iii. Steel post at 6m centres.*
- iv. Steel droppers, one at centre of span between steel posts.*
- v. One 2.5mm high tensile wire on top.*
- vi. One carry 2.5mm high tensile wire.*
- vii. One bottom 2.5mm high tensile wire.*
- viii. 8/90/30 hinged joint netting each horizontal wire tied to each post and dropper. This is not required for internal boundary fences.*
- ix. One standard galvanised steel farm gate with steel mesh (minimum 3.65m) at approved entrance.*
- x. A post and rail fence on the front boundary shall have a maximum height of 1.2m.*
- xi. Use of a colorbond fence as a windbreak will not be supported.*

Of the two DCP fencing controls, the former Palerang DCP has the most wildlife friendly fencing control.

Risk/Policy/Legislation Considerations

To enable consistent rural fencing standards across the LGA, it would be necessary for a DCP amendment to be made. This can be facilitated through the planned DCP Housekeeping amendments.

The Environmental Planning & Assessment Act 1979 sets out the procedure for Council's when making DCP amendments.

Financial, Budget and Resource Implications

The recommended DCP amendment would be undertaken internally by existing officers and would not have a financial impact directly on budgets. The time burden of the work may impact on the scheduled work programme.

Links to QPRC/Regional Strategic Plans

The Queanbeyan Palerang Community Strategic Plan provides through Pillar 3, a clean, green community that cherishes its natural and physical character. This work would align with this pillar.


9.11 Fencing Standards for Rural Subdivisions (Author: Ryan/Ormella) (Continued)

Conclusion

Through advocacy it has been highlighted to Council staff that there is more than one fencing standard within the LGA, with the former Queanbeyan and Palerang area DCPs containing different standards. Through a DCP housekeeping amendment it is possible to rationalise this so that the more wildlife friendly fencing controls can be applied to rural subdivisions across the LGA.

Council would need to direct their policy advocacy to the NSW State Government should there be a desire to secure changes in the rural fencing standards which are exempt across NSW.

Attachments

Attachment 1 Australian Wildlife Protection Council Representation (*Under Separate Cover*)


REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.12 Post Exhibition Report- Draft Swimming Pool Inspection Program (Author: Ormella/Corey)

File Reference: 12.1.5

Recommendation

That Council adopt the Draft Swimming Pool Inspection Program - 2025

Summary

Under Section 22B of the Swimming Pools Act, 1992, Council is required to develop and adopt a program for the inspection of swimming pools in the local government area. Council adopted the current version of the Swimming Pool Inspection Program in 2019.

At its meeting of 12 March 2025, Council endorsed the Draft Swimming Pool Inspection Program - 2025 and resolved to place it on public exhibition for 28 days. The Draft Program was exhibited from 13 March 2025 to 11 April 2025.

Notable findings from the public exhibition included:

- 107 visits to the Your Voice - Draft Swimming Pool Inspection Program - 2025 exhibition page
- 2 submissions on the Your Voice exhibition page (included as Attachment 2 to this report)

Council's adoption of the Draft Swimming Pool Inspection Program - 2025 is sought.

Background

The purpose of the Swimming Pool Inspection Program is to:

- Adhere to the requirements of section 22B of the Swimming Pools Act 1992
- Increase awareness of pool safety and reduce the incidence of drowning and near drowning events for young children in the QPRC area.
- Ensure all private swimming pools are surrounded by a child resistant barrier which is designed, constructed and maintained to the prescribed standards.
- Ensure all public swimming pools are maintained and operated in accordance with the prescribed standards.
- Outline the process related to the monitoring and inspection of swimming pools in the QPRC LGA
- Ensure upgrade works are carried out where a non-compliant pool is identified.

Report

The exhibition of the Draft Swimming Pool Inspection Program - 2025 resulted in two written submissions. The first was in full support of the revised inspection program, calling it a common sense approach. The second made comments about the removal of the Non-

9.12 Post Exhibition Report- Draft Swimming Pool Inspection Program (Author: Ormella/Corey) (Continued)

Mandatory Random Advisory Inspections. This was the major change to the 2019 version of the program and was made for the following reasons.

It is an area of work that Council have been unable to adequately resource and this part of the inspection program has not been completed by Council since 2020. Regular inspections of private swimming pools are carried out as part of Council's Compliance Certificate Program. Compliance Certificates for private pools are required at various times including:

- Pools associated with Tourist and Visitor Accommodation - requirement to maintain a current compliance certificate at all times.
- Pools on properties with more than two dwellings (e.g. Residential Flat Buildings and Complexes)- requirement to maintain a current compliance certificate at all times
- Residential pools- requirement to obtain a compliance certificate prior to sale or lease of a property

Since 2020, Council have inspected 477 private swimming pools under the compliance certificate program. Many of these pools were found to have compliance issues and Council officers have worked with their owners to ensure required upgrades were undertaken to achieve compliance and promote community safety.

In addition to the compliance certificate program, Council undertakes inspections of private swimming pools in response to concerns raised by members of the community. These complaints are considered high risk and an inspection of the pool is undertaken generally within 48 hours of receipt. Since 2020, Council have responded to 16 separate complaints about private swimming pools. Some of these complaint investigations have resulted in further enforcement action and required compliance upgrades.

To ensure that members of the public continue to have access to specific advice regarding their own pool compliance, Council will continue to offer "Free on-demand advisory inspections". These inspections are undertaken at the request of a pool owner and are primarily for education purposes. Council officers are available to provide compliance advice, free of charge, to pool owners.

Council have also developed a seasonal communications package which will be used to remind pool owners of their obligations regarding swimming pool safety. Additionally, Council will use GIS mapping software to regularly identify new pools in the area.

It is considered that by providing these services, Council will comply with the requirements of Part 5 of the Swimming Pools Act 1992 with no further budget or resource implications.

Risk/Policy/Legislation Considerations

Council has obligations under the Swimming Pools Act 1992 to ensure that private swimming pool barriers comply with safety requirements. There is a risk to Council by not adopting the revised program as Council will not be meeting its requirements under the Act.

The following legislation also applies:

- Swimming Pools Act 1992 and Regulations
- National Construction Code and the Building Code of Australia
- Australian Standards 1926: Swimming Pool Safety
- Conveyancing (Sale of Land) Regulation 2010
- Guideline 8 Cardiopulmonary Resuscitation
- Residential Tenancies Act 2010

9.12 Post Exhibition Report- Draft Swimming Pool Inspection Program (Author: Ormella/Corey) (Continued)

- Public Health Act 2010 and Regulations

Council's Compliance and Enforcement Policy applies to any complaint investigations related to swimming pools.

Financial, Budget and Resource Implications

There are no financial, budget and resourcing implications from adopting the revised Swimming Pool Inspection Program. Council's current Swimming Pool Compliance Officer will be responsible for implementation of the program.

Links to QPRC/Regional Strategic Plans

The program links to several strategic objectives in the Community Strategic Plan (2048), including:

1.3 Our public and community places are inviting, accessible, encourage participation and are well maintained.

2.4 Our community has access to increased and enhanced education, training and learning opportunities.

Conclusion

The revised Swimming Pool Inspection program provides a framework for Council to ensure it meets its obligations under the Swimming Pools Act 1992 and promotes safety for young children in the QPRC area.

By adopting the Swimming Pool Inspection Program - 2025, Council staff can have appropriate guidance while providing this important community safety service.

Attachments

Attachment 1 Draft Swimming Pool Inspection Program- 2025 *(Under Separate Cover)*



Attachment 2 Community Engagement Report- Draft Swimming Pool Inspection Program- 2025 *(Under Separate Cover)*



REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.13 Post Exhibition Report- Draft Solid Fuel Heater Policy - Second Round of Community Feedback (Author: Ormella/Corey)

File Reference: 2710456

Recommendation

That Council:

- 1. Not adopt the Draft Solid Fuel Heater Policy.**
 - 2. Undertake an education campaign to ensure solid fuel heater owners understand their obligations in controlling smoke pollution.**
-

Summary

At its meeting of 14 August 2024, Council resolved to place the Draft Solid Fuel Heater Policy on public exhibition for a period of 42 days. The policy was exhibited from 4 September 2024 to 16 October 2024 (**Resolution 379/24**).

The policy was exhibited, and the feedback was provided to Council at its meeting of 18 December 2024. While the report showed a clear lack of community support for the policy, there were aspects of the feedback that showed a potential lack of understanding of the policy and how it would apply.

Council noted the community feedback and resolved to (**Resolution 561/24**):

1. Review the solid fuel heater draft policy to clarify the scope and intent of the policy.
2. Prepare a communications plan to mitigate against the misunderstanding of the scope and intent of the policy.
3. In conjunction with the communication strategy, resubmit the policy for public consultation for 28 days from 1 February 2025.
4. Prepare a report to Council on the response to the public consultation.

This report provides the response to the second round of public consultation.

Background

The Draft Solid Fuel Heater Policy was prepared to restrict the installation of solid fuel heaters in specific parts of the Local Government Area. The policy aims to improve air quality and protect public health by reducing exposure to wood smoke, a known contributor to respiratory problems and premature death.

The draft policy only applies to new heaters in the restricted area. It does not relate to existing heaters which have been installed with Council approval. It requires designers of new developments to adopt cleaner and more sustainable heating solutions. The draft policy has been developed to provide guidance on where a solid fuel heater can be installed.

Report

In response to first round of community feedback and the above Council resolution, the policy scope and intent were revised to make it abundantly clear that:

9.13 Post Exhibition Report- Draft Solid Fuel Heater Policy- Second Round of Community Feedback (Author: Ormella/Corey) (Continued)

- The Policy only applies to new installations of Solid Fuel Heaters in the urban areas of the Local Government Area (as shown on the maps in Appendix One)
- The Policy does not apply in rural areas of the Local Government Area
- The Policy allows for the replacement of existing approved wood heaters
- The Policy does not require the removal of existing wood heaters

The revised Policy is attached as Appendix One to this report.

Council's Communications Team developed a specific Communication Plan for the second round of community consultation. This plan aimed to ensure understanding of the policy. The questions on Your Voice were specifically written to ensure that the main aspects of policy were understood by survey respondents.

The revised Policy was explained in the February 2025 edition of the QPRC News. Opportunities to comment on the policy were promoted on Facebook, where the policy was clearly and simply explained. The post reached 9,972 people, with 258 link clicks, 25 reactions, 24 comments and 26 shares. The opportunity to comment on the policy was emailed to all Your Voice subscribers on 30 January and 18 February, and was included in the Council eNewsletter on 14 March.

The second round of community consultation feedback is summarised below:

- 2200 visits to the Your Voice - Draft Solid Fuel Heater Policy exhibition page
- 316 visitors who made submissions or answered a survey question (included as attachment 1 to this report)
- Three larger and more detailed submissions containing attachments (included as attachment 2 to this report)

The consultation feedback showed a high level of understanding of the policy requirements. With each question asking about a key aspect of the policy and requiring a yes or no answer, the responses indicate that the policy was understood.

The public response from the second round of community consultation is clear. More than 80% of respondents do not support the draft policy. These results are similar to the first round of consultation.

The consultation report contains extensive comments, for which individual responses have not been formulated. The themes of the submissions are very similar to those addressed in the first round of consultation and include:

- Freedom of Choice
- Cost of living
- Manufacturers Emission Standards

To progress the policy to adoption in its current form, with the majority of submissions not supporting the draft policy, would not be in the wider community interest.

Risk/Policy/Legislation Considerations

Council's Compliance and Enforcement Policy adopted 12 June 2024 (**Resolution 001/24**) includes in the medium risk category matrix, smoke nuisance from domestic heaters. That means that the category of compliance investigation from smoke nuisance can involve everything from a letter to a Penalty Notice. Environmental Health Officers always seek to

9.13 Post Exhibition Report- Draft Solid Fuel Heater Policy- Second Round of Community Feedback (Author: Ormella/Corey) (Continued)

engage with the property owner to provide advice and support to resolve the smoke nuisance matter. This would not change should the draft policy not be adopted.

There is the possibility that health and amenity impact on some residents will be exacerbated by installation of new heaters in the area.

The Draft Solid Fuel Heater Policy intended to provide a method of management for solid fuel heaters, to restrict the installation of new heaters in specific parts of the local government area (LGA). The draft policy did not reflect the majority of community submissions. There are implementation risks when adopting a policy which does not have community support or alignment.

Financial, Budget and Resource Implications

There are no financial, budget or resource implications from not adopting the policy in its current form. Council will continue to regulate smoke nuisance using the provisions of the Protection of Environment Operations Act 1997. This work will be undertaken as part of the normal duties of the Environmental Health Team.

Links to QPRC/Regional Strategic Plans

Promotion of health and sustainable forms of heating for new developments aligns with various objectives from the community strategic plan.

3.1 We acknowledge climate change, and we work towards reducing our region's carbon footprint.

3.3 Our land, vegetation and waterways are managed in an integrated and sustainable manner.




Council will investigate options for progressing an amended policy that also aligns with these objectives.

Conclusion

The Draft Solid Fuel Heater Policy has now been exhibited for two rounds of community consultation. In both rounds of consultation, more than 80% of respondents did not support the adoption of the policy.

Given the lack of community support and alignment with the draft policy it is recommended that Council not adopt the policy at this time. It is also recommended that Council continue to undertake education and enforcement regarding smoke pollution from existing solid fuel heaters.

Attachments

Attachment 1 	Draft Solid Fuel Heater Policy (Amended for Community Consultation) (Under Separate Cover)
Attachment 2 	Communications Plan- Draft Solid Fuel Heater Policy (Under Separate Cover)
Attachment 3 	Community Engagement Report- Draft Solid Fuel Heater Policy (Under Separate Cover)

REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.14 Draft Donations Policy (Author: Ryan/Monaghan)

File Reference: 52.5.2-01

Recommendation

That Council endorse the draft Donations Policy and the draft Grant Guidelines for public exhibition.

Summary

As part of the development of the 2025-26 Operational Plan, Council reviewed the Donations Policy and associated Community Grant Guidelines. Council has allocated the following amounts in the draft Operational Plan totalling \$191,000 in community grants and donations.

Grant / Donation Type	2025-26 Budget Allocation
General Assistance – Category A	\$26,000
Hire Fees – Category B	\$37,000
Rates and Charges – Category C	\$85,000
Heritage Grants – Category E	\$25,000
Cultural Grants – Category G	\$16,000
No Hire Fee – Category H	NA
Schools and Sundry Donations	\$2,000
	\$191,000

To encourage increased use and availability of Council owned community spaces, a “no fee” category has been made available for regular community, not-for-profit or charitable organisations without the capacity to pay for hiring these spaces.

Background

The Donations Policy establishes how Council provides financial support to organisations in accordance with the Local Government Act.

In recent years, Council’s has reviewed its financial commitment to community donations and undertakes an annual review of the Donations Policy and budget for public exhibition with the annual Operational Plan.

The 2025-26 budget includes \$191,000 in grants and donations.

Report

Council’s draft Donations Policy allows Council to may make donations and community grants to provide assistance to the community with funding for activities and programs that align with Council’s strategic objectives.

Council provides financial assistance in 7 categories, each with application and assessment criteria that allow Council to make transparent determinations and allocations of funds:

A – General Assistance

B – Hire / Lease Fees

9.14 Draft Donations Policy (Author: Ryan/Monaghan) (Continued)

C – Rates, Fees and Annual Charges

E – Heritage Grants and Special Heritage Grants

G – Cultural Grants

H – No Fee Hire of Council Community Spaces

Schools and Sundry – Annual Award Presentations

Council's draft determination of Category C Donations has already been assessed in accordance with the Draft Guidelines the detail is provided for community feedback within the Draft Operational Plan and Delivery Program. Additional applications may be received from community organisations during the public exhibition period.

Risk/Policy/Legislation Considerations

Section 356 of the Local Government Act 1993 allows Councils to provide financial assistance to the community for activities which align with Council's strategic objectives.

Financial, Budget and Resource Implications

The draft budget for 2025-26 includes \$191,000 for donations.

Links to QPRC/Regional Strategic Plans







The Donations Policy aligns with the following Strategic Objectives in the Community Strategic Plan:

- 1.1 Our community is strengthened through connection and participation that enhances our community and cultural life.
- 1.2 Our health and wellbeing is supported by strong partnerships and access to services.

Conclusion

The draft Donations Policy and associated Guidelines have been reviewed by Council and are recommended for public exhibition and community feedback.

Attachments

Attachment 1	Draft Donations Policy (<i>Under Separate Cover</i>)
 Attachment 2	Draft Category A Funding Guidelines - General Assistance (<i>Under Separate Cover</i>)
 Attachment 3	Draft Category B Funding Guidelines - Hire / Lease Fees (<i>Under Separate Cover</i>)
 Attachment 4	Draft Category C Funding Guidelines - Rates, Fees and Annual Charges (<i>Under Separate Cover</i>)
 Attachment 5	Draft Category E Funding Guidelines - Heritage Grants and Special Heritage Grants (<i>Under Separate Cover</i>)
 Attachment 6	Draft Category G Funding Guidelines - Cultural Grants (<i>Under Separate Cover</i>)
 Attachment 7	Draft Category H Funding Guidelines - No Fee Hire of Council Community Spaces (<i>Under Separate Cover</i>)

REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.1 Women's Rugby Changerooms - Freebody and Seiffert Oval (Author: Richards/Brown)

File Reference: 104843 & 104812

Recommendation

That the report be received for information.

Report

Council received a total funding of \$3.1m through both Federal and State Government. Investing in Our Communities Fund contributed \$1m to the Queanbeyan Kangaroo Rugby League Football Club.

An additional \$2.1m was then received through the NSW Government providing \$1.5m to the Queanbeyan Kangaroo's new facility and the remaining \$600K was allocated to the Queanbeyan Blue's to upgrade an existing building as reported to the Council meeting of 24 July 2024 (**Resolution 341/24**).

Project	TOTAL \$
Queanbeyan Blues Rugby League Football Club – Seiffert Oval	600,000
Queanbeyan Kangaroo Rugby League Football Club - Freebody Oval	2,500,000
TOTAL FUNDING	3,100,000

Freebody Oval

Council has been working with the Queanbeyan Kangaroo Rugby League Football Club on the design and scope of works for the new facility, noting the current facility will be used for storage.

The approved scope of works include:

- Four large changerooms, with an operable wall to make two larger changerooms
- Two referee rooms
- Kiosk/Canteen
- Roo's Room for video training and functions
- Public toilets and a family room
- Administration room

The Quantity Survey estimate a cost of \$2.3m, which includes the service connection from Morton Street. Extensions to both Funding Deeds have been sought for the project completion to be 30 June 2026, and one remains pending.

This building requires a Development Application. Once the Statement of Environmental Effects has been received, the application will be lodged. It is anticipated to take 8-10 weeks for approval.

Whilst waiting for approval of the Development Application, the water, sewer, and electrical services will be constructed under the State Environment Planning Policy (SEPP). The identified services will run from Morton Street to the location of the new building. The tender for construction of the building will be advertised during this period. Once the Development Application is approved, the build is estimated to take 12 months.

10.1 Women's Rugby Changerooms - Freebody and Seiffert Oval (Author: Richards/Brown) (Continued)



Figure 1: Concept image Freebody Oval change rooms

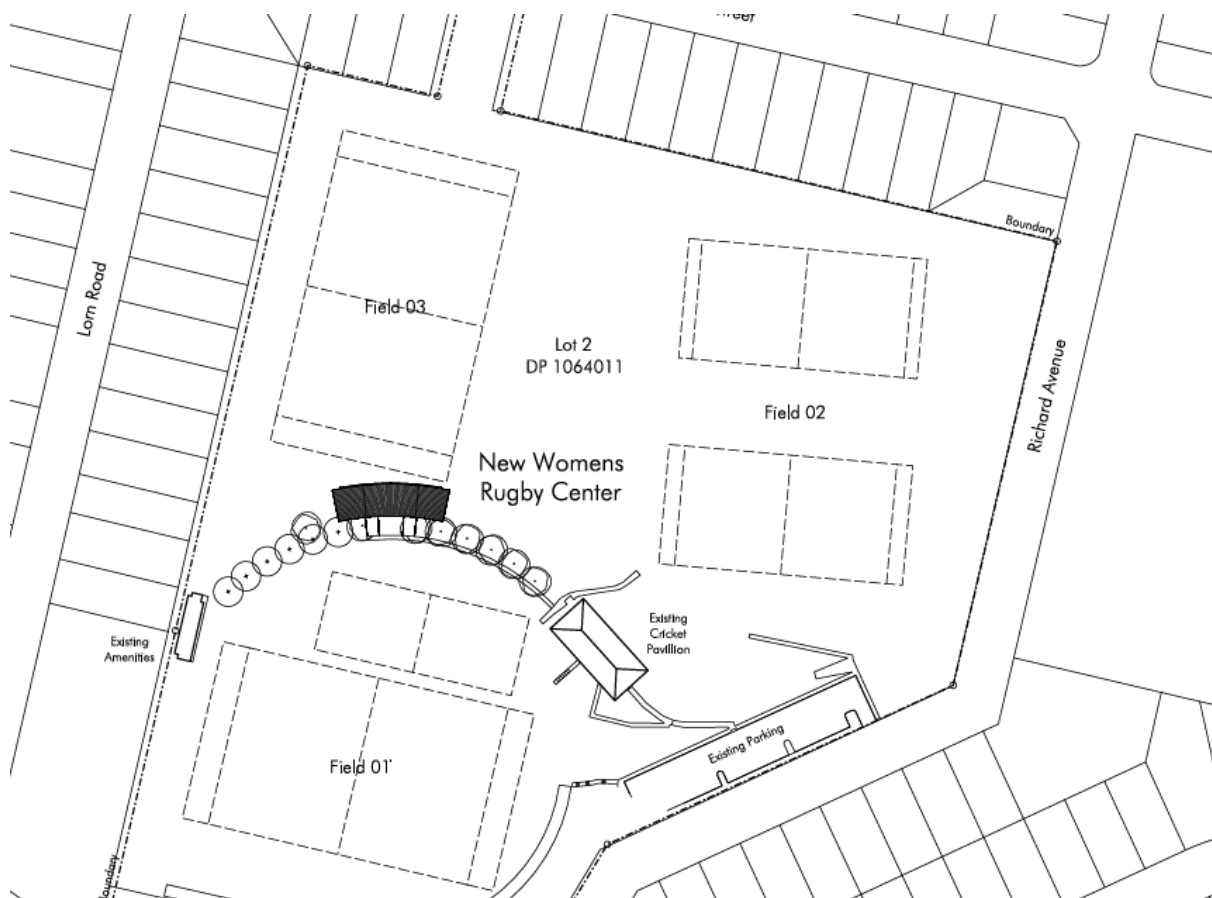


Figure 2: Site plan Freebody Oval change rooms

10.1 Women's Rugby Changerooms - Freebody and Seiffert Oval (Author: Richards/Brown) (Continued)

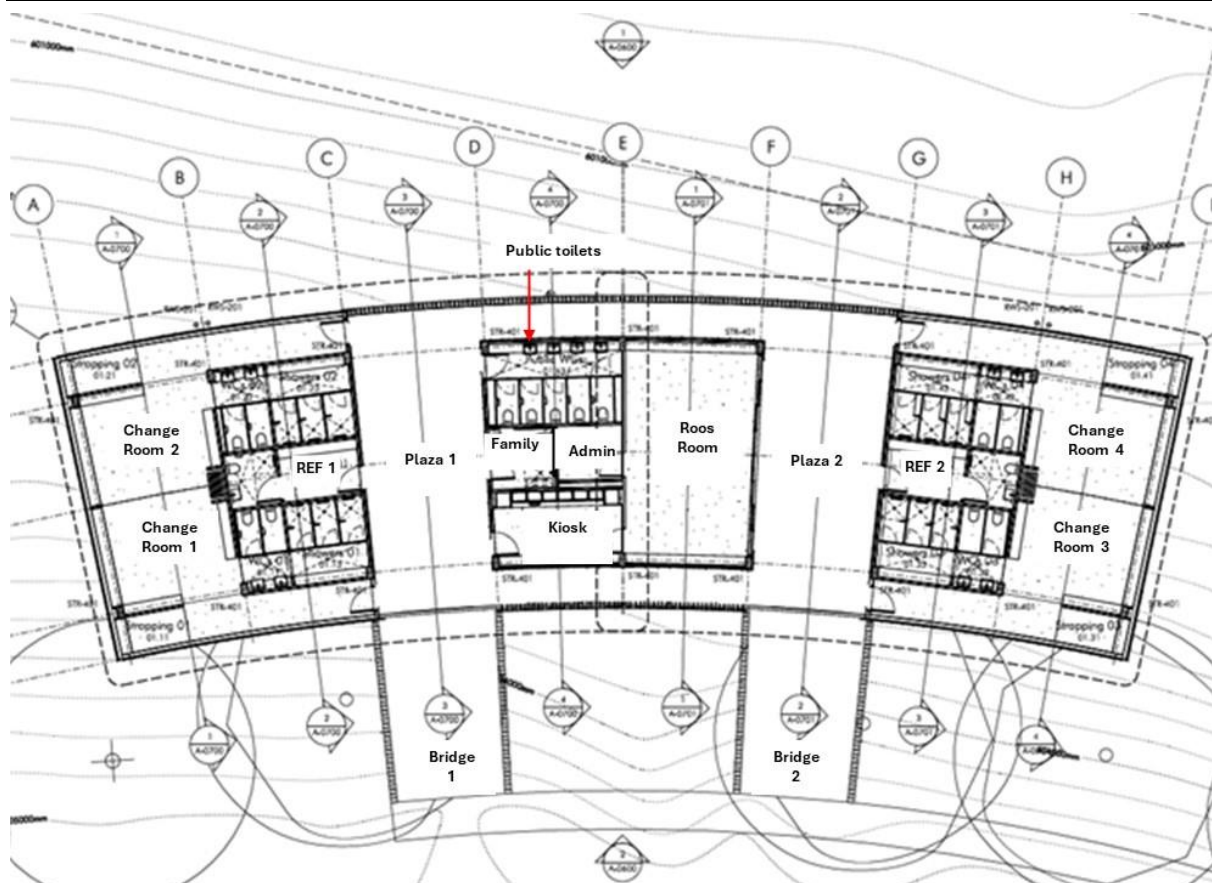


Figure 3: Floorplan

Seiffert Oval

The \$600K allocated to refurbishing an existing building at Seiffert Oval into Women's Changerooms commenced construction in February 2025.

The upgraded changerrooms is nearing completion with an external Colourbond basalt cladding to match the connected public toilets. Five contractors were awarded the individual works, using QPRC's minor works and trades panel. Contracts included:

- Asbestos Removal
- Building and Construction
- Electrical
- Plumbing
- Painting

This project is due for completion by 30 June 2025 at a total cost of \$400K. A request to the Funding Body has been sought to allocate any underspent funds the Freebody Oval project.

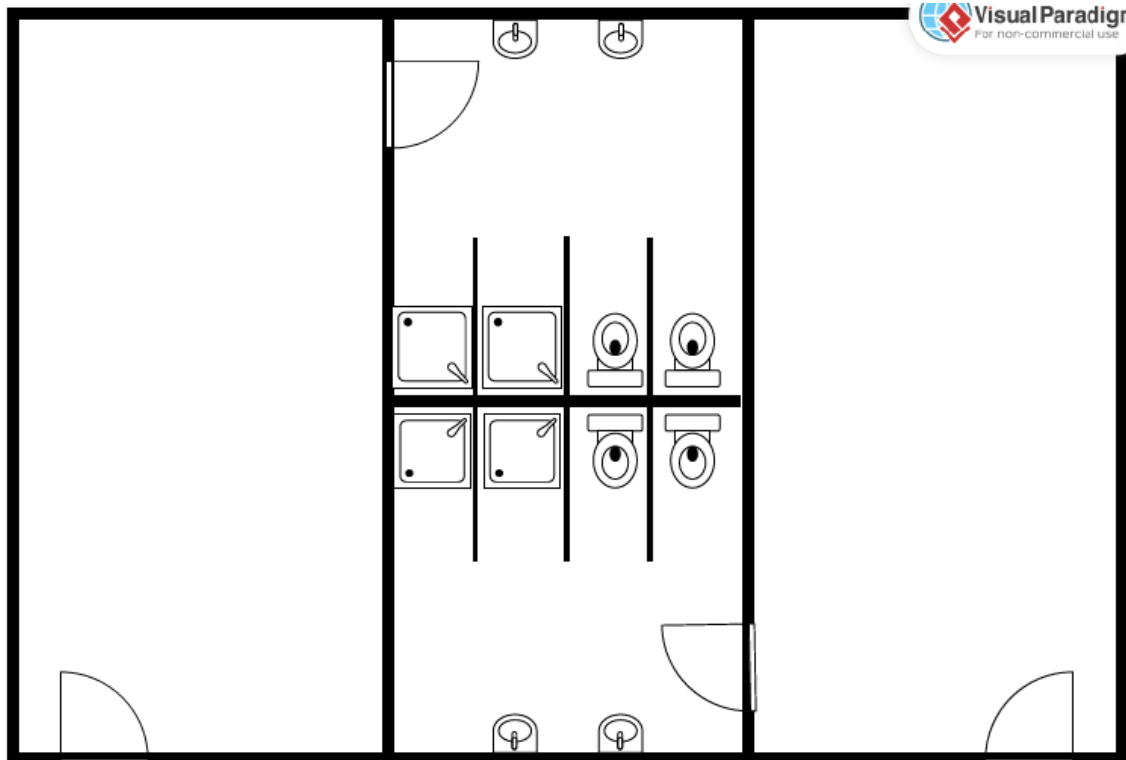
**10.1 Women's Rugby Changerooms - Freebody and Seiffert Oval (Author:
Richards/Brown) (Continued)**

Figure 4: Floorplan



Image 5: External Progress

Attachments

Nil

REPORTS TO COUNCIL - ITEMS FOR INFORMATION

10.2 Councillor Workshops (Author: Ryan/De Vries)

File Reference: 14 May 2025 reports

Recommendation

That the report be received for information.

Councillor workshop items are published in the Agenda of the next Council meeting.

From 18 April to 8 May 2025, the following workshops were held:

Workshop Items and External Presenter/s (if applicable)
Workshop date: 30 April
Strategy Action Plans and Budget Estimates Councillors received an update on the cost estimates for implementing the Mount Jerrabomberra Management Plan, Urban Forest and Cooling Strategy and Agnes Avenue Park project. All projects identified by Council in endorsed Strategic Plans since 2021; which have not been funded to date. Council reviewed the Heritage Grants Program Guidelines and Donations Policy Guidelines and the Council 4 Year Strategic Plan which details when and how these priorities are funded in the current year and new Delivery Program.
DA 2023.0635 Council Submission Councillors who are not part of the Regional Planning Panel or declaring a conflict of interest went through the process for collecting feedback in preparation of a Council submission to the DA2023.0635 that will be presented to Council meeting on 14 May for endorsement.
Workshop date: 7 May 2025
NBN Update / Briefing NBN's Regional Development & Engagement Manager of Southeast NSW, Nicole Fosteris presented a summary of NBN reach, usage and download data relevant to QPRC, internet service levels, where to find information and future growth.
Budget Workshop Summary and Councillor Feedback Staff and Councillors worked through the Budget workshops and answered questions, noting that the Business Paper report will not include the actual Operational Plan, Delivery Program or Resourcing Strategy, as it will be finalised at the 14 May Council meeting, then placed on Public Exhibition for 28 days.

Attachments

Nil

12.1 Notice of Motion - Liquor and Gaming Licence Applications (Author: Willis/Willis)

File Reference: 14 May 2025 motions

Notice

Councillor Katrina Willis will move the following motion:

Motion

That Council:

1. Note:

- a. Local councils should be notified of each application for liquor and/or gaming machine licences, or changes to existing licences or conditions, to provide an opportunity for comment.
- b. Queanbeyan-Palerang Regional Council (QPRC) could provide feedback on any licence application in our local government area (LGA).
- c. The current LGNSW policy platform contains this statement, under Health & Safety, that LGNSW continues to advocate for [14.10]: “Increased local government involvement in determination of gaming machine applications with priority consideration given to social impact and implementation of cashless poker machines with harm reduction features.”
- d. Data from Liquor and Gaming NSW for Q4 2024 shows weekly losses through poker machines in Queanbeyan-Palerang LGA to have reached \$1.4 million.

2. Resolve that staff notify the governing body of Council of each referral from the NSW Independent Liquor and Gaming Authority for an application or transfer of an ongoing liquor or gaming licence or changes to existing licences or conditions, so that Council can provide feedback should it choose to. For clarity, this does not pertain to applications for one-off events.
-

Comment from Cr Willis in support of this Notice of Motion

Members of the NSW Independent Liquor and Gaming Authority visited Queanbeyan on 18 March 2025 to meet QPRC councillors. They wanted to discuss whether councillors thought the current legislative settings and procedures for determining liquor and gaming licence applications were working.

The visit was part of the Authority’s regional engagement strategy. It followed community discussion about a proposal for 150 gaming machines in a major new registered club proposed for Jerrabomberra.

There is growing concern around Australia and in our own local government area about the social impacts of gambling in our communities, including promotion of gambling to young people.

Under existing legislation, liquor and gaming machine licence decisions are excluded from the normal planning process through a clause in the Gaming Machine Act. This means that local

12.1 Notice of Motion - Liquor and Gaming Licence Applications (Author: Willis/Willis) (Continued)

councils have limited influence over decisions that can affect the safety and wellbeing of their residents.

Notifying Councillors of each licence referral from the decision-making authority will provide an opportunity for councillors to provide feedback on behalf of the community. By listing the matter for consideration by councillors, the community will have a chance to participate in the decision-making process. This is in the public interest.

Council's Financial Hardship and Assistance Policy "acknowledges there are cases of genuine financial hardship requiring respect and compassion in special circumstances" (Clause 2.1)

It can be expected that some residents of Queanbeyan-Palerang LGA will find themselves in a situation where their gambling or another person's gambling has caused them financial distress.

There is scope for the Council to take action to help prevent such a circumstance occurring. One avenue to do this is to minimise the harm from gambling in the LGA, and a clear pathway to do that is to oppose increasing the number of machines or their operating hours.

Q4 2024 (Source: Liquor and Gaming data release and monthly Liquor and Gaming premises list)

LGA/Type of Premise	Sum of Net Profit	EGMs	Venues	Daily losses	Weekly losses
Queanbeyan-Palerang					
Clubs	\$13,029,258	630	8	\$143,179	\$1,002,251
Hotels	\$5,655,451	160	7	\$61,472	\$430,306
Grand Total	\$18,684,709	790	15	\$204,651	\$1,432,557

Staff Comment

The Notice of Motion seeks officers to report to Council on each referral from the NSW Independent Liquor and Gaming Authority so that Council can provide feedback should they wish.

Currently the process is that Liquor and Gaming NSW notify Council and the local Police of any licence applications and/or amendments, with a 28-day notification period. Staff review these referrals and provide comments under delegation within the 28-day notification period.

Officers review the application having regard for permissibility of the site, whether it has development approval for the activity or if it meets the exempt requirements. The licence application and/or amendment is not the process for securing development consent for the land use.

Additionally Council staff assess the suitability of the proposed licence in relation to various possible environmental factors such as noise generation, waste generation, and pollution, to the extent that is applicable within the licence process. The local police will consider similar factors as well as possible anti-social factors.

An example of a Council officer assessment is a recent takeaway sales licence for the café/restaurant beside the Queanbeyan River at 4 Trinculo Place Queanbeyan. Council officers objected to this application on the grounds that the neighbouring Ray Morton Park is an alcohol prohibited area, as well as the sites proximity to the Queanbeyan River.

12.1 Notice of Motion - Liquor and Gaming Licence Applications (Author: Willis/Willis) (Continued)

Officers noted the paradox of takeaway sales of alcohol within an alcohol prohibited area. It was considered a high risk for alcohol containers to enter the waterways as well as public safety consideration regarding intoxicated patrons beside a waterway. Liquor and Gaming consider the comments submitted by Council and despite Councils "objection" against the application the liquor licence was issued by Liquor and Gaming NSW.

This example highlights Councils role as a referral body and not a consent authority. We provide our review and comments, but we do not have a consent role.

Over 2024-25 year to date, Council has received 19 liquor licence applications and 0 gaming applications. There are no council records of a referral of a gaming application. The breakdown of the liquor licence applications received is as follows; new liquor licence – 6, amendment to existing licence – 6, and single liquor licence event – 7.

The absence of gaming licences to date could be due to no changes being made to the number of gaming units at the existing gaming venues in the QPRC LGA. Should Liquor and Gaming NSW need to notify Council of any gaming applications they have the appropriate contact information within Council to do so at any time.

The Notice of Motion would present practical limitations for officers reporting to Council in and providing comments within the 28-notification period. The risk is that Council may exceed the notification period with officer and councillor comments not being submitted in time.

Noting that Council is not a decision-making authority on these matters, the reports would be for information only. Councillors can be updated on liquor and gaming application referrals through the Councillor Catch which is an informal way in which Council can be updated. These could be periodic updates on the notifications only relating to new liquor licences. It is noted that there have been more liquor licence applications for temporary events (events at the various showgrounds) or for minor boundary amendments to existing liquor licences.

Attachments

Nil

REPORTS TO COUNCIL - DELEGATES REPORTS

13.1 NSW Police Community Precinct Safety Committee Meeting (CPSC) - 10 April 2025 (Author: Schweikert/Schweikert)

Delegate Report 14 May 2025

Recommendation**That the report be received for information.**

The NSW Police Community Precinct Safety Committee (CPSC) meeting on 10 April 2025 was held in Queanbeyan and saw strong attendance from various community stakeholders and NSW Government agencies.

Crime statistics indicate that some offence categories have risen above their already low average. Domestic Violence (DV) and non-DV assault have seen a slight increase in Queanbeyan. Incidents of break and enter targeting car keys—and consequently vehicles—have escalated in the Jerrabomberra area. These stolen vehicles are then used in the commission of further crimes. Many homes were left unlocked, with some vehicles having keys left inside them. Stolen cars are either unrecovered or found in the ACT.

Firearm theft has increased slightly in the Braidwood, Bungendore and Bywong areas.

Rates of malicious damage remain unchanged, though recent vandalism of QPRC assets at Mick Sherd Oval is under active investigation. Police have identified a person of interest for one of the incidents, and another known group is believed to be linked to the other.

Assault rates at the Queanbeyan Bus Interchange have decreased, though not eliminated. Last year, seven young offenders were charged with assault under a new category of offence known as “Performance Crime,” with two receiving custodial sentences. Police continue to implement an active patrolling strategy in the area.

Shoplifting offences at Riverside Plaza show that one-third of incidents are committed by serial offenders. Overall retail theft rates in the QPRC area have risen, attributed primarily to cost-of-living pressures.

To bolster policing efforts, five new probationary constables are expected to arrive in Queanbeyan in May, with five Sergeant positions advertised within the NSW police force for QBN.

Police requested real-time, 24/7 access to the QPRC CCTV network at the Queanbeyan Bus Interchange. This would enable officers responding to emergency calls to receive situational awareness updates while enroute, improving their preparedness to deal with the situation upon arrival. Such arrangements are already in place across several other Council jurisdictions in NSW.

Staff have advised that there is a current Memorandum of Understanding (MoU) for this access to QPRC CCTV cameras however the connection was overlooked when NSW Police headquarters in Queanbeyan relocated. This can be provided now via a web based access. A review of the MoU is being prepared with NSW Police to update this arrangement and potentially extending to other CCTV cameras in the city precinct. This will be the subject of a future report for Council consideration.

**13.1 NSW Police Community Precinct Safety Committee Meeting (CPSC) - 10 April
2025 (Author: Schweikert/Schweikert) (Continued)**

Attachments

Nil

REPORTS TO COUNCIL - DELEGATES REPORTS

13.2 South East Australian Transport Strategy (SEATS) Meeting - 20-21 February 2025 - Delegate Report (Author: Willis/Willis)

Council Reports 14 May 2025

Recommendation

That the report be received for information.

The SEATS meeting was held on 20 - 21 February 2025, in Queanbeyan attended by Cr Willis, who is the alternate delegate to this external committee.

SEATS meetings provide information and updates, from Transport for NSW, Victoria Roads, other relevant authorities, and individual member councils on significant projects that are proposed or being undertaken in the corridor between Wollongong and Melbourne. This covers all modes of transport – road, rail, air, and sea.

Deputy Mayor Esma Livermore welcomed delegates to Queanbeyan-Palerang Regional Council area.

Delegates elected Executive members including Shoalhaven Mayor, Patricia White, as Chair, Wellington Shire Councillor John Tatterson as Deputy Chair, and Goulburn-Mulwaree Councillor Bob Kirk as Treasurer. State representatives elected were: George Angelis (Goulburn-Mulwaree); Cr Amber Schutz (Eurobodalla), Ian Macfarlane (Bega Valley); Councillor John Schelling (South Gippsland); Councillor Arthur Allen (East Gippsland); Councillor Adele Pugsley (La Trobe).

The meeting reviewed priority projects for funding requests to provide to candidates ahead of the 3 May 2025 federal election. New issues identified included: no funding source for councils to replace failing concrete bridges; the impact on local roads of haulage from extractive industries, transporting components for renewable energy projects, and growing volumes of freight traffic; and the need for more investment to adapt to climate change impacts (e.g. preparing for coastal inundation and erosion, and putting electricity transmission lines underground).

QPRC Coordinator Transport and Construction, Barry Osmond gave a presentation on Council's recent upgrades to Nerriga and Oallen roads, and work needed to enable Nerriga Rd to become a future heavy haulage transport link from Nowra across to the Hume Highway, noting there are environmental constraints given the route through Morton National Park.

Transport for NSW officers provided a briefing on the draft South-East and Tablelands Strategic Regional Transport Plan (SEATS and QPRC both lodged written submissions). Emerging challenges for the SEATS region are: limited public transport; increasing vulnerability to extreme weather events; low population density and dispersed communities; topography limitation on east-west connections, and; ageing assets, and increasing costs of, and demand for, maintenance.

Victorian government agency Freight Victoria provided an update on the state's freight plan and the challenges in implementation. These include: the rising cost of moving freight; accommodating larger vehicles; competing with demand for industrial and employment land, and; improving network resilience to shocks (extreme weather events, pandemic), noting that a national freight resilience plan is yet to be prepared.

Other points of interest from the meeting included:

- capacity constraints on Mt Ousley and Picton roads, and finding an alternative crossing to the Hume Highway

**13.2 South East Australian Transport Strategy (SEATS) Meeting - 20-21 February 2025
- Delegate Report (Author: Willis/Willis) (Continued)**

- securing reliable heavy vehicle road corridors between the coast and inland NSW and Victoria during extreme weather emergencies
- adapting to climate change impacts, for example, Eurobodalla Council has prepared a critical infrastructure resilience plan to use for grant funding applications, for dealing with areas susceptible to flooding
- a need for councils to be advised of probable routes for future town bypasses to inform future residential development
- improving public transport services in and between regional towns to address access to services and freeing up road capacity for freight
- NSW Government electric buses and hydrogen powered trucks will be manufactured in Nowra, employing 100 people.

The next SEATS meeting is scheduled for 15 May in Yass.

SEATS website: <https://seats.org.au/>

Attachments

Nil

15 NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

It is necessary for the Council to adopt a resolution to formalise its intention to deal with certain matters in Confidential Session. The reports are incorporated in the “confidential” business paper which has been circulated to Councillors.

The *Local Government Act, 1993* requires the General Manager to identify those matters listed on the business paper which may be categorised as confidential in terms of Section 10A of the *Local Government Act, 1993*.

Recommendation

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 RFT 2025-03 Renewal of 88 Wallace St and New Carpark, Braidwood – Tender Evaluation

Item 16.1 is confidential in accordance with s10(A) (d)(i) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Sale of Laneway (Nellie Hamilton Centre to Rutledge Street) to Village Building Company

Item 16.2 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 Tender Number 2024-41 Captains Flat Pool Upgrade

Item 16.3 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.4 Request to reduce Water Charge

Item 16.4 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.