



QPRC



# 2019-20 Annual Report



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**Front page:** The upgraded  
playground at Ernie Beaver Park  
in Queanbeyan .

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The Braidwood Waste Transfer Station opened in November 2019



### Message from the Mayor and CEO

Welcome to Queanbeyan-Palerang Regional Council's Annual Report for the 2019-20 financial year. The year saw many outstanding achievements for QPRC amid the challenges of drought, bushfires, flood and COVID-19.

In response to the drought and with the support of funding from the Commonwealth Government, we ran the *Beefing up Braidwood* program, providing support for productive grazing land in the Braidwood area. This involved developing a weed management plan for the area and property-specific plans and high-resolution maps to help farmers manage their land. We also offered assistance with rate relief for property owners impacted by drought, bushfire and COVID.

We established, and continue to run, the Bushfire Recovery Centre from the Old Library as the community continues their recovery from the impact of bushfires over the summer of 2019-20. Council's bushfire recovery response has also included support for local businesses, outreach into various communities and assistance for volunteer organisations like BlazeAid and Wildcare.

Council made significant progress on our major projects, including completing the Ellerton Drive extension (opening pictured below) and the duplication of Old Cooma Road, while the Nerriga Road reconstruction and sealing continued.

Council was again rated highly by residents in the 2020 Community Satisfaction and Wellbeing Survey, with 55% of residents either satisfied or very satisfied with Council and 15% dissatisfied or very dissatisfied (30% neither satisfied or dissatisfied). It was pleasing to see that although the survey was undertaken in March, a few months after the devastation of the bushfires and as COVID-19 was having an impact, the vast majority of the community rated their quality of life as good or extremely good, and felt QPRC was a great place to live.



The survey gave QPRC an overall satisfaction rating of 3.5 out of five, which was higher than other similar-sized councils in NSW and on par with the results from the 2018 survey. Some other key findings were that:

- Libraries, water supply, sewage collection, parks, reserves and playgrounds and Council pools and sporting facilities scored 3.98 out of 5 or higher.
- Poorer performing services included development applications, unsealed roads, tourism marketing, building inspections and community consultation.
- Satisfaction with services compared to the importance of services showed that community halls, libraries, online series and pools and sporting fields were performing above expectations, while environmental monitoring and protection, footpaths and cycleways and economic development were performing below resident expectations.

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Some of the other project highlights of the 2019-20 financial year include:

- The new inclusive Ryrie Park playground (pictured), with a double flying fox, swings, seating, pathways and the signature windmill climber
- Refurbishment of underground pool infrastructure and replacing the tiling at the Braidwood Pool
- Installing the new amenities block at High Street playing field
- Progressing the Queanbeyan Civic and Cultural Precinct on the site of the former Council administration building at 257 Crawford St, Queanbeyan
- Completing the first stage of an upgrade of the Bicentennial Hall which includes new retractable seating able to seat 600 people
- Beginning the upgrade of the Burra Road “s bends”, an upgrade of 1.7km of Burra Road between Little Burra Road and London Bridge Road
- Completing the replacement of Back Creek Bridge, mitigating impacts of delays during flood events
- Stage 2 of improvements at the Braidwood Recreation Ground, including piping part of the creek, a new playground, picnic shelters and tiered seating
- New change room facility at Bungendore’s Mick Sherd Oval and a renovation of the playing surface
- Refurbishing and modernising the Queanbeyan Riverside Caravan Park
- Replacing Silver Hills Bridge on Captains Flat Road
- Completing construction and opening the Braidwood Waste Transfer Station.
- Adopting several significant plans and strategies including the Local Strategic Planning Statement, the Bungendore Structure Plan 2048, the Queanbeyan CBD Place Plan and the Climate Change Action Plan.



Of the 118 key performance indicators shown in the Annual Report, 91 are reported as on target (95-100%), 10 require attention (80-94%) and 15 are listed as critical (<79%). In regards to major projects (\$250,000 +), 15 of the 51 major projects have been completed, with 32 in progress, two delayed and two not yet started.

Finally, thanks to the councillors for their representations and resilience with the community, and to Council staff for their outstanding efforts during the fires and COVID, and their commitment to delivering high quality services and assets for the community.



**QPRC Mayor**  
**Cr Tim Overall**

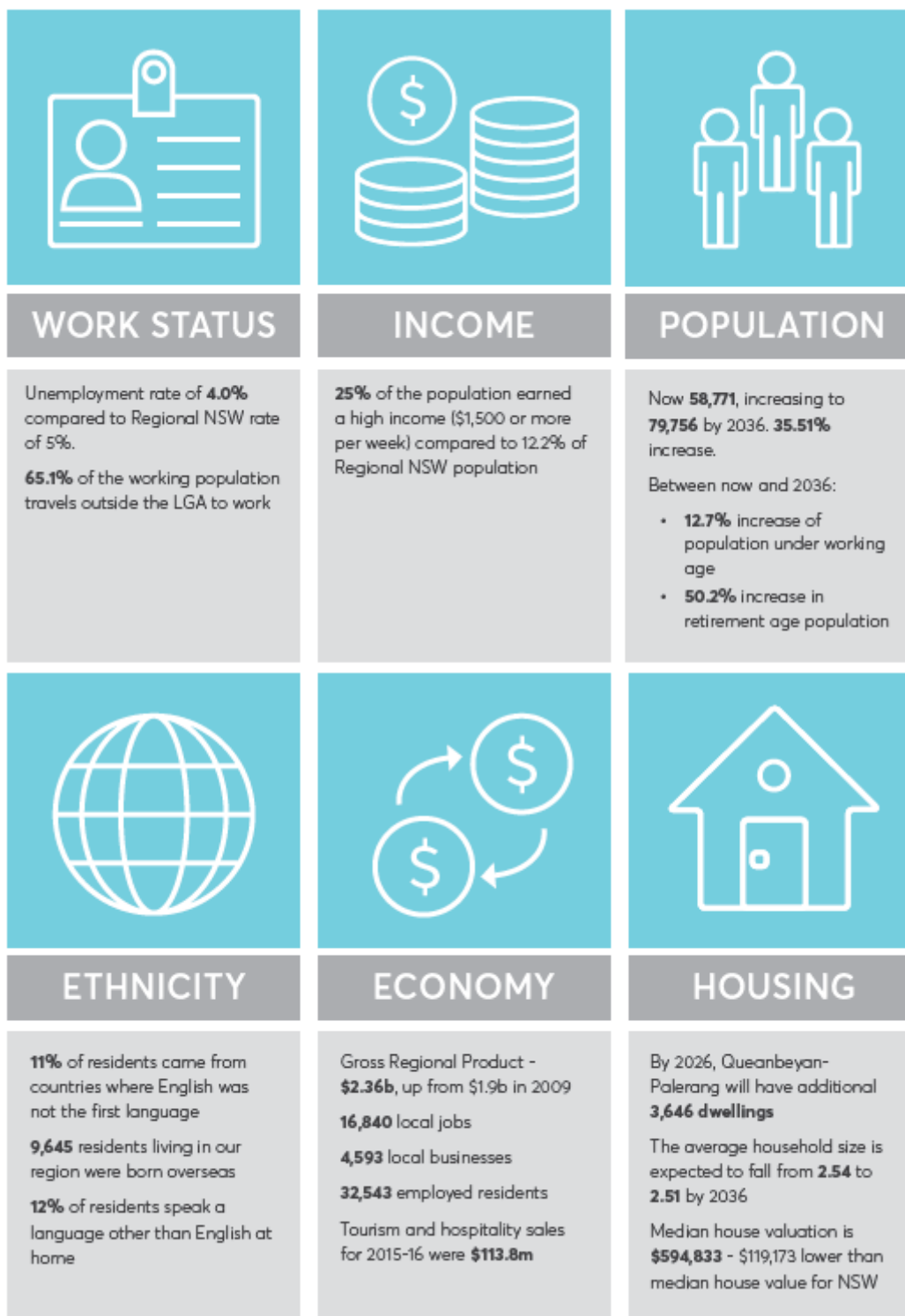


**QPRC CEO**  
**Mr Peter Tegart**



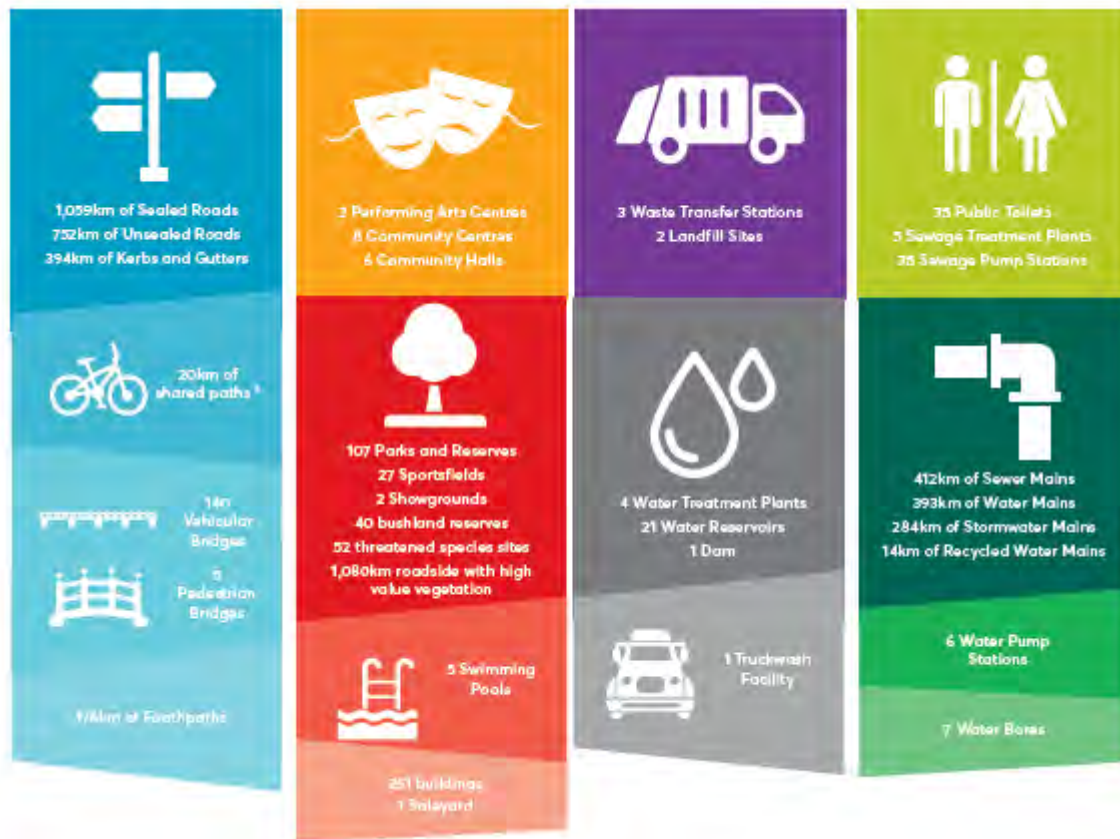
### Queanbeyan-Palerang – who are we?

Queanbeyan-Palerang is located in south-eastern NSW and lies adjacent to the Australian Capital Territory (ACT). The local government area stretches to the bottom of the Clyde Mountain in the east, the Shoalhaven River in the north-east, Collector in the north and borders Snowy Monaro Regional Council in the south. The Council was created in 2016 after the merger of the former Queanbeyan City and Palerang councils. QPRC's population for 2019 was 61,100 (id Profile) and is expected to grow to around 79,000 by 2036 (id Profile).



## QPRC Assets

Queanbeyan-Palerang Regional Council has a total asset base of \$1.7 billion. The majority of Council's assets are either road, water or sewer assets, with significant investment made in those categories to ensure assets are maintained and renewed.





### Your elected representatives

Elections for all merged councils were held in September 2017. The Queanbeyan-Palerang community elected 11 councillors. At an Extraordinary Meeting on 20 September 2017, councillors elected Cr Tim Overall as Mayor for a two-year term. That two-year term expired in September 2019 and Cr Overall was re-elected by councillors at the September 2019 meeting to remain as Mayor until the next local government election.

The election of Deputy Mayor occurs every 12 months, with Cr Trudy Taylor elected to the position in September 2019, replacing Cr Mark Schweikert.

The next local government election was scheduled for September 2020, however has been postponed until September 2021 due to COVID-19.

While outside the reporting period, Cr Peter Bray retired from Council on 22 July 2020 due to ill health. Cr Bray was first elected to Queanbeyan City Council in 2008 and was subsequently elected to represent the Queanbeyan and Queanbeyan-Palerang communities in 2012 and 2017.

Cr Bray was elected Deputy Mayor for four consecutive one-year terms and also served on the Local Representation Committee while QPRC was under administration.

Cr Bray passed away on 16 August 2020.





**Cr Tim Overall**  
Mayor



**Cr Trudy Taylor**  
Deputy Mayor



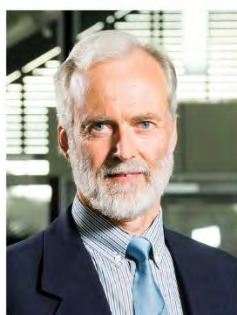
**Cr Michele Biscotti**



**Cr Peter Bray AM (dec)**



**Cr Brian Brown**



**Cr Pete Harrison**



**Cr Trevor Hicks**



**Cr Peter Marshall**



**Cr Radmila Noveska**



**Cr Mark Schweikert**



**Cr Kenrick Winchester**



## Our organisation

Queanbeyan-Palerang Regional Council is one of the largest employers in the area, with more than 500 staff members working across a range of services. QPRC's audited Financial Statements show that as at 30 June 2020, 462 full time equivalent staff members (including vacancies) were employed by Council. The structure was endorsed by Council with the Operational Plan in June 2018.



**Peter Tegart**  
CEO (General Manager)



**Jacquelyn Richards**  
Portfolio General Manager, Community Choice



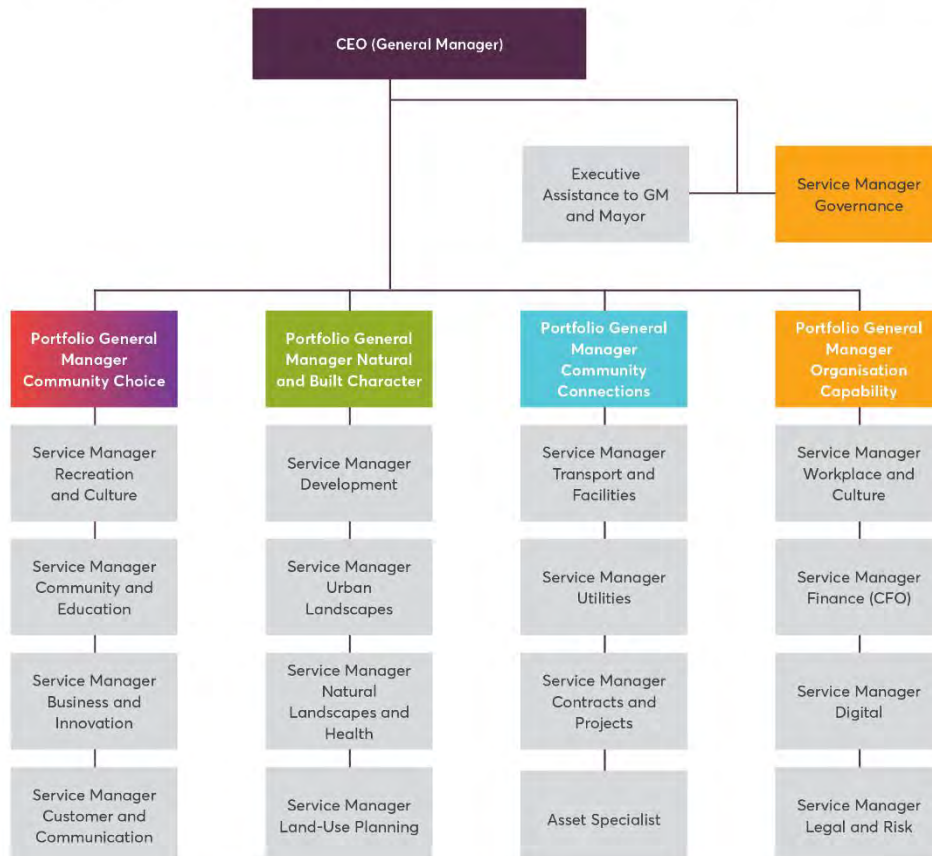
**Michael Thompson**  
Portfolio General Manager, Natural and Built Character



**Phil Hansen**  
Portfolio General Manager, Community Connections



**Andrew Knight**  
Portfolio General Manager, Organisation Capability



### Our Strategic Pillars and Community Vision

During 2016-17 Council sought the views of the community to ascertain what they want to see happen in the region over the long term. The Community Strategic Plan provides a comprehensive overview of this engagement process. At the macro level, this engagement has identified the community's broad likes and dislikes and the key strategic priorities they would like to see addressed.

The community engagement exercise asked the Queanbeyan-Palerang community to identify their long-term aspirations for the region. This is set out in their Vision of what they want our region to be within the next 10 years and a series of aspirational statements (which set out specific desires within the quadruple bottom-line of community, economy, environment and leadership as well as infrastructure). These align well with the strategic pillars of Community, Choice, Character, Connection and Capability.

#### **QUEANBEYAN PALERANG** ***Our Vision – Our Future***

*A place offering a wonderful lifestyle for residents, families and visitors, a lifestyle created in large part by passive and active enjoyment of the natural and built environment. The lifestyle is friendly, safe and relaxed – the result of living in an environmental haven, with clean and pristine waterways and bushland, well maintained public spaces and a commitment to sustainable energy and waste.*





### Response to drought, bushfires and COVID-19

During the 2019-20 financial year, Queanbeyan-Palerang Regional Council was severely impacted by drought, bushfire, COVID-19 and floods. These significant events affected Council from a financial, asset and resourcing point of view, with further impacts felt by our community.

#### Drought response

Following an extended period of below average rainfall, QPRC introduced water restrictions in Braidwood and Bungendore in November 2019.

This was the first time since 2010 that Braidwood and Bungendore had been placed on water restrictions.

Initially, Braidwood was placed on Stage 2 water restrictions which encouraged residents to reduce their water consumption by 25%. Bungendore was placed on Stage 1 restrictions which called for a 10% reduction in consumption.

As water supply deteriorated, Council increased Braidwood to Stage 3 water restrictions in November and Stage 4, the highest level under the current policy, in January 2020.

With the real possibility of Braidwood running out of water, Council, Icon Water and ACT Government developed a temporary agreement to truck water from Canberra to Braidwood if required. Initially Council trucked water from Bungendore for several weeks until the Shoalhaven River received some healthy rainfall. Council resolved to accelerate planning options to increase storage capacity for Braidwood.

Water restrictions were not required in Captains Flat, with storage remaining healthy, while the Queanbeyan urban area, including Googong, follows the advice of Icon Water which did not implement water restrictions. Residents however were encouraged to be mindful of their water usage and follow the permanent water conservation measures.

With drought affecting many residents in the Local Government Area, Council provided the following support:

- Opportunity for owners of farmland properties to defer their rate payments over two years
- Financial relief to eligible farmland property owners and occupiers where action is required regarding high priority weed infestations



**With the Shoalhaven River no longer flowing, Braidwood's off-river water supply was all that was remaining for town use. This photo was taken on 17 January 2020 when Stage 4 water restrictions were in place.**

- Access to town water from the Bungendore, Captains Flat and Braidwood water supplies for eligible farmland properties, limited to 1000 litres per day. Access from Braidwood was removed when water restrictions were enforced.

A range of State and Federal Government assistance packages were promoted on Council's website.

### **Bushfire impact and response**

The eastern parts of the Local Government Area, specifically around Braidwood, Nerriga, Mongarlowe, Charleys Forest and Araluen were severely impacted by bushfires between November 2019 and January 2020.

As a result, a number of properties were lost around the Nerriga region in December 2019 and many Council assets, including roads, bridges and the Nerriga Tip were damaged.

Various Council resources (staff and plant) assisted the RFS during the fire emergency and as part of the clean up. Council staff joined with 10 other bushfire-impacted LGAs and state agencies in the south east, setting up a Regional Recovery Committee, overseeing waste clean-ups, infrastructure restorations and fast tracking changes to planning laws to enable site clearing and temporary accommodation.



**One of Council's graders assisting the RFS during the bushfires near Braidwood.**

Council established a Bushfire Recovery Centre in Braidwood which continues to operate. The Recovery Centre is manned by a Recovery Leader, an Economic Development Officer, a part time community development officer and a part time administrative assistant. The Federal Government committed funding for a National Bushfire Recovery Officer to work with the team. This resource commenced in July 2020.

Council also activated its Local Recovery Committee (LRC), headed by Mayor Tim Overall and involving a number of community and agency members. The Committee oversaw the development of a local recovery action plan in turn guiding priority actions and funding from Federal and State grants.

This work of the Bushfire Recovery team has included:

#### **1. Recovery Assistance Centre at Braidwood**

The Recovery Assistance Centre was set up in the old Braidwood Library building and offers a drop in service. It has been heavily attended by bushfire-affected people for issues ranging from personal distress and counselling to practical assistance with waste clearance and accessing financial assistance schemes. The Centre offers one:one assistance and referral

to appropriate services. Recently other State and non-government organisations services have set up within the Centre to provide a more seamless delivery.

### **2. Community and Service Committees**

Health and Wellbeing Committee meetings are held each Monday with participating agencies to ensure clear messaging and collaboration between agencies



**Cooma Rd was severely impacted by bushfire, with the road only reopened to traffic in July 2020.**

LRC meetings are held fortnightly on Wednesdays to update all participants on progress and new initiatives. They also identify unmet needs in the community.

### **3. Outreach and Community Meetings**

These meetings are held regularly in the smaller towns such as Araluen, Gundillion, Nerriga, Reidsdale in addition to larger community meetings at Bungendore and Braidwood. These meetings are for bigger picture information and feedback though they often lead to one:one appointments. A recent outreach meeting included six people who had not accessed the team before.

### **4. Regional Recovery Committee (RRC)**

Council participates with other south-east LGAs and related NSW agency heads guiding collective planning, recovery, funding and communications through the regional recovery plan; and advocating to both Governments for funding and cut-through legislation and large scale projects such as site waste clearing and Mindaroo pods. This work has been well led through the Southern Manager Regional NSW. Staff participate on General Manager (GM), economic, waste, planning and infrastructure working groups.

The GM group worked with Service NSW to survey bushfire-affected residents, owners and business of the status of their temporary accommodation, insurance coverage, plans to restart or rebuild, access to services and financial assistance, and perceived barriers to rebuilding.

### **5. Disaster Preparedness**

Council is working with a specialist engaged through the CRJO to trawl through the issues experienced, the approaches taken, the gaps identified and the opportunities emerging to prepare the LGAs and communities for future natural disasters, including improved planning, communications and resourcing. An emergency services dashboard has been developed by Resilience NSW and will be published on Council websites in 2020-21.



### **6. Resilience NSW**

The NSW Government restructured several of its emergency agencies into the new Resilience NSW, headed up by Shane Fitzsimmons. Together with the national coordinator Andrew Colvin, the Regional Recovery Committee and GMs group have met with both to continue the collaborative approaches to resolve matters across the levels of government active in this region. Resilience NSW has released a progress report on the bushfire recovery as of June 30 at <https://www.resilience.nsw.gov.au/recovery.html>

The Commissioner acknowledged the significant amount of work that has been done to date, noting the recovery, rebuilding and healing journey is not a linear one, and committed to ensuring ongoing support to communities with the long journey ahead.

### **7. Additional and ongoing work**

- Two local radio slots each week have been set aside for bushfire recovery and resilience information and as a format to answer specific questions and give updates.
- The team has been concerned about bushfire-affected people who have not come forward and may be remote and isolated. They have been consolidating and cross checking all registers and personally calling everyone affected to ensure they have the information and assistance they need.
- Compiling and updating a register of services and contacts
- Establishment and maintenance of a closed Facebook group
- Letterbox drop to remind the community that assistance continues to be available for both bushfire and pandemic related needs.
- Development of video content for online community meetings/conferencing through digital platforms and constantly evaluating and developing the most appropriate messaging platforms for maximum community utility.
- Development and delivery of a fortnightly local bushfire recovery newsletter
- The professional production of a podcast to tell the stories of the local community during the 2019-20 bushfires. This has especially captured the imagination and heart of the community and the initial podcast will be launched at the Nerriga Pub in late August 2020. The further podcasts episodes will be funded by a local business.
- In addition to recovery and resilience, a focus on preparedness is becoming increasingly important and these plans are being developed with the Red Cross, SES and RFS in conjunction with work occurring in the CRJO on disaster preparedness.

In addition to the work outlined above, the Economic Development Officer works with businesses and farmers both one:one and through the Local Economic Advisory Group (LEAG) to determine the most effective initiatives for re-engaging markets and reinvigorating economic activity in the region.

### **8. Other initiatives**

#### **a. BlazeAid**

Based at the Braidwood Showground with outreach into Nerriga, this group of volunteers has replaced hundreds of kilometres of rural fencing, and together with young backpackers, has been instrumental in keeping properties and stock safe, and connecting with landholders.

#### **b. Treasure Trail Campaign**

This is an advertising campaign developed (at no cost) to reinvigorate the region, especially the bushfire impacted areas. While launched in Feb-March, this has been delayed due to COVID-19 and will now restart for the summer season (assuming travel is permitted).

### **c. BizRebuild Group**

This is a not-for-profit organisation with a Trust set up to assist bushfire recovery. They have two streams: one which is providing vouchers (\$1-\$2k) for 'retooling' and the other that looks at refurbishing infrastructure such as local community halls.

### **d. Bushfire Inquiries**

Council lodged submissions reflecting local and regional issues to the NSW and Commonwealth inquiries into the bushfires.

Council introduced a number of support measures to assist drought and fire affected residents, including:

- Donating \$15,000 to the Braidwood Community Help Fund. This will be distributed to farming families affected by drought and bushfires and support BlazeAid
- Fund hire fees of the Braidwood Showground for the duration of the BlazeAid operation
- Holding a social event for farmers
- Waive Braidwood Saleyards fees
- Extend the Farm Focus Business Development Program
- Subsidise works related to fire and dam reinstatement
- Reviewing the Financial Hardship and Assistance Policy to enable extension of automatic hardship relief for farmland rate assessments for 2020-21.
- Continue with advocacy to the Australian Government to increase the FAG annual allocation
- Consider staff resources in next Delivery Program to assist control in biosecurity weeds
- Lobby government for relaxation of eligibility criteria for farm subsidies and reduction in red tape that impacts ability to harvest water for farm dams.

State and Federal Government funding has been received since the bushfires. At its meeting on 22 January 2020, Council agreed to utilise the \$1m in bushfire assistance from the Federal Government to:

- Offset assistance measures such as, waiving fees at the Braidwood Showground, subsidising private works relating to dam clearing, waste disposal fees, development application and inspection fees and rates rebates - estimated \$300,000
- Fit out the recovery centre and arrange repairs to Braidwood evacuation centre and recovery camp at Showground - estimated \$50,000
- Recruit a fixed-term local bushfire recovery coordinator - estimated \$100,000
- Recruit a fixed-term economic development officer and provide business support in affected area - estimated \$175,000
- Initiate a TV advertising campaign to help restore local economies in Braidwood and Bungendore - estimated \$25,000
- Second a community development officer to engage with community to restore and build resilience in affected communities - estimated \$150,000
- Provide financial support for local wildlife recovery groups - \$10,000
- Hold balance in reserve for unfunded infrastructure repairs - estimated \$190,000

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Other grants were competitively won through the Bushfire Community Resilience and Economic Recovery Fund Phase 1 (\$250,000); Regional Tourism Bushfire Recovery Grants Scheme- Stream 1 (\$30,000); Regional Tourism Bushfire Recovery Grants – Stream 2 (\$100,850); Regional Event Fund (\$10,000).

Action/Program	\$
<i>Total Grant funding – Economic and Tourism related</i>	<i>390,850</i>
Small grants program for businesses for marketing, business development and events	250,000
Town beautification Braidwood and Bungendore	40,000
Bungendore Street party	5,000
Bungendore Meet and Make Expo	14,217
Braidwood Heritage Festival	10,783
Music by the River Promotion	3,000
Multicultural Festival – new stage hire and promotion	14,000
Promotional Poles and Banners – Bungendore	42,000
Treasure Trail Campaign	41,850
Bungendore Street Party	10,000
<i>Total amount is allocated</i>	

### Emergency works – flood and bushfire

The cost of emergency works has been \$11.4 million to date (May 2020), with the bulk of this cost to be funded through Commonwealth – State Disaster Recovery Funding Arrangements (DRFA). Council will hold the cost for the total expenditure, but has made claims through the DRFA, and invoiced RMS for the State Roads portion of the work, and expects to be reimbursed in the current financial year.



**Numerous roads were damaged by floods in February 2020.**

In addition to emergency works completed in the current year, Council has taken stock of the damage incurred to its infrastructure and estimates the total repair work to be undertaken over the next 12 months to be \$28m. This includes approximately \$16.6 million damage to local roads caused by fire, and \$11.4 million caused by flooding. Council is finalising a claim for funding from the DRFA.



### COVID-19 response

With Council focused on drought and bushfire recovery, the organisation was further impacted by the spread of COVID-19 and the restrictions introduced by State and Federal Governments.

From March 2020, many of Council's income-generating services and facilities were closed as the country and world dealt with the impact of COVID-19.

Financial impacts were felt by Council through:

- Increase in ratepayers experiencing financial hardship and deferring rate payments
- Loss of income from businesses such as The Q, aquatic centre and pools, indoor sports centre and other community facilities that have been forced to close
- Reduction in revenue from hiring of community centres and facilities and parking infringements
- Delaying the planned introduction of a stormwater levy in Bungendore and Braidwood (\$20 per rateable property per year)
- Leave for staff who were employed in closed down facilities/services
- Reduced income from investments.



**Following Government Public Health Orders, all parks and playgrounds in QPRC were closed for a period due to COVID-19.**

In response to the closure of facilities and services, Council stood down all casual employees and redeployed a number of permanent staff members into other areas of the organisation. During the main impact zone (April-June), Council was only required to place some staff members of special leave as there was no appropriate duties for them to undertake. Council then worked with LGNSW to introduce a special COVID 'Splinter Award'

QPRC worked closely with the CRJO and other member councils to develop a Pandemic Management Policy and internally developed a COVID Safe Plan.

The community was advised of the various Council facility closures via the website, social media, media releases, newspaper advertising and other communication methods. Upon changes to the Local Government legislation, councillors attended meetings remotely via Zoom, while the community continued to participate through live streaming of meetings. The 2020 local government councillor elections were deferred for one year.

Council's customer service centres were closed from March-June, with customers able to speak staff via phone or live chat via the website. With offices closed, Council could only take online or over-the-phone payments, with cash payments still accepted at Australia Post branches. Upon reopening customer centres on 1 June, Council implemented a cash-free environment at all facilities.



**Due to space restrictions at 256 Crawford St, the Queanbeyan customer service centre was relocated to The Q when it reopened on 1 June 2020.**

Council agreed at a range of measures to assist residents and ratepayers:

- Extend the modified approach to apply for hardship relief to residential and business ratepayers, enabling employees who have lost their jobs and businesses that have closed or have been restricted trade as a consequence of Government orders. That same relief continues to apply for farmland rate properties as a consequence of the drought, and other properties damaged or destroyed as a consequence of the bushfires
- The relief options include deferral of rate instalments and extending regular rate payments over two years, and the waiver of interest charges, under approved payment plans
- Defer the proposed Bungendore and Braidwood stormwater levy (\$20 per year) and associated works by a year
- Work with local service providers for a coordinated COVID/Bushfire neighbourhood program in support of vulnerable members of the community to assist drop offs, call ins and the like

As part of Council's support to the general community, the COVID Kindness initiative was implemented. This saw Council staff work with service groups to ensure that members of the community that needed assistance were pointed in the right direction, delivered through a dedicated call centre and mailbox drops.

The revenue impacts arising from the shutdown of facilities are lost income from sports and swim-school programs, venue hire, kiosk sales, saleyards fees and The Q venue hire and box office sales. Other income impacts such as the expected reduction in building and development fees as a result of a downturn in activity are not yet known. Collectively, around \$1m in foregone revenues is expected. Council has extended its hardship application policy for deferral of rates and annual charges payments, and has allowed for an estimated increase in outstanding rates and annual charges from 5.72% to 10% by 30 June 2020.

Council's investment income has been affected by the global economic crisis, with 12% of its investment portfolio held in medium and long term managed funds with NSW Treasury Corporation. These investments have had a negative performance of \$2.1 million since February (including a small positive result in April).

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Expense impacts include savings in operating costs for facilities that were closed, including casual employees, gas and electricity, printing and advertising and food and beverages. The majority of permanent employees at these facilities were redeployed into other areas of Council, or to assist with project work, and a small number have been retained to continue maintenance work. A small number of employees received additional special leave payments in accord with the COVID local government splinter award.

There have been cost savings across the organisation with the cancellation of business travel and offsite training, but additional costs to provide IT equipment to support working from home arrangements, and allowance for additional community donations including rates and rental rebates in accordance with adopted policies.

2019-20 Budget Impact	Adjustment
<b>Receipts</b>	
Aquatic Centre	(98,000)
Indoor Sports Centre	(46,000)
Sportsgrounds	(109,000)
The Q	(135,000)
Saleyards	(20,000)
Rates and Annual Charges	(3,003,000)
Investment Income	(2,163,000)
<b>Total Lost Income Receipts</b>	<b>(5,574,000)</b>
<b>Payments</b>	
Aquatic Centre	(16,000)
Community Events	(16,000)
Council Property / Halls	(101,000)
Indoor Sports Centre	(31,000)
Staff learning and development	(353,000)
Library	(10,000)
Saleyards	(6,000)
Sportsgrounds	(6,000)
The Q	(94,000)
IT	114,000
Customer Service	(44,000)
Donations	105,000
Other	(21,000)
<b>Nett Decrease in Payments</b>	<b>(479,000)</b>

The primary drivers of the nett loss of \$5m are anticipated cashflow reductions from deferred rate payments, and returns from investments. Staff will monitor and report on the actual impacts during 2020-21.






### About this document

The 2019-20 Annual Report has been developed in line with the Office of Local Government's Annual Report and Annual Performance Statement Checklists that are available at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)

Over the coming pages, a summary is provided on Council's performance against each of its five Strategic Pillars. Progress of major projects and key performance indicators of each service aligned to each Strategic Pillar is shown between pages 21 and 62. Progress updates on all projects aligned to the Strategic Pillars are shown in Appendix 1.

Various legislation or Council policy requires the organisation to report on a number of other matters in the Annual Report. These reports are shown from Page 63 onwards and are referred to as Statutory Declarations.

### Key Performance Indicator legend

	KPIs with a green dot are on target, having achieved 95-100% of the target
	KPIs with an orange dot require attention, having achieved 80-94% of the target.
	KPIs with a red dot require are critical, having achieved 79% or less of the target.

The impact of COVID-19 adversely affected a number of Council services and facilities during the financial year. This has resulted in a number of KPIs registering a 'red dot' or showing as critical. In most instances, had it not been for the impact of COVID-19, the service or facility was on track to record a most positive result, as identified in the six-monthly update presented to Council in February 2020.

STRATEGIC  
PILLAR

1

## COMMUNITY

# A VIBRANT AND ACTIVE QUEANBEYAN-PALERANG

A SAFE, HARMONIOUS AND HEALTHY COMMUNITY  
LEADING FULFILLED LIVES

### COMMUNITY STRATEGIC PLAN KEY GOAL

### COMMUNITY OUTCOME

**1.1 We build on and strengthen  
our community cultural life and  
heritage**

The community has a diverse and active cultural environment and takes pride in its rich heritage

**1.2 We are an inclusive region with  
access to opportunities and  
community support services  
by those who need them most**

The community is welcoming and inclusive and residents feel they are connected and belong

**1.3 We are a safe community**

The community feels safer and more secure

**1.4 We are a learning community**

The community has access to a socially inclusive and welcoming library and museum service to allow for the ongoing expansion of our knowledge capacity

**1.5 We have an active and healthy  
lifestyle**

Health and quality of life are improved through access to a range of recreation and leisure opportunities



## Annual Report 2019-20

### Major projects – Strategic Pillar 1

A full list of projects associated with Strategic Pillar 1, Community can be found at Appendix 1.







<b>Project</b>	<b>100966 QBN - Aquatic Centre Capital Enhancement</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Recreation and Culture
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$410,000	\$416,465	\$416,465
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Three new tube and pressure plates were installed in the 50m Pool Atlas PCT 300 Filters. Will progress replacement of pumps and filters in the plant room at the Queanbeyan Pool. The replaced items are 15 years old and assessed as nearing the end of life.		









# Annual Report 2019-20

## Key Performance Indicators – Strategic Pillar 1

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 1 - Culture						
P: Community Gathering	Income Return vs Expenditure >15%		15%	49%	Recreation and Culture	
O: Community Centres	Number of unique hirers p.a. - At least 100 p.a.		100	261	Recreation and Culture	Number of unique hirers over the 12-month period. The sale of Karabar and COVID-19 has had an impact on this result.
P: Events O: Economic and Community Events	Community satisfaction with events increasing >75%.		75%	80%	Recreation and Culture	The 2019 Christmas Party events were successful considering the bushfire threats and drought. Events in the second half of the financial year were affected by COVID-19 restrictions.
P: The Q (Performing Arts Centre)	Income return vs Expenditure 55% recovery		55%	59%	Recreation and Culture	This figure does not include the internal attribution amount. In addition, we have received income for shows that will be presented in season 2021 and season 2022.
O: Live Performance Program	Growth in total attendance p.a - 35,500 patrons p.a.		35,500	20,224	Recreation and Culture	Lower numbers due to Covid-19 and productions cancelled or moved to 2021
Service 2 - Community						
P: Customer O: Integrated customer service	% Unresolved triaged service requests < 20%		20%	40%	Customer and Communications	For 2019/20 FY 15,054 requests were raised through the customer request management system. As at 30 June, 6,064 remain as "current". Many of these requests have actually been completed by the respective officers but not yet closed off in the system. General feedback received from responsible staff is that it takes longer to close a CRM off than it does to complete the actual work, along with the fact that staff simply don't have the time or resources to fulfil this requirement.

## Annual Report 2019-20

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
	Call abandonment rate < 10%		10%	10%	Customer and Communications	89,178 calls were received during 2019-20, of which 8,485 were abandoned calls.  During March-May 2020, there was an increase in calls due to COVID-19 when Council offices were closed to the public. Callers were mainly seeking advice on how to conduct business with Council during lockdown in relation to a variety of matters but predominantly Rates/Water, Waste and Planning and Development issues. Council's Live chat service also saw an increase in traffic. Many members of the public utilised this service as preferred method to communicate with Council.
P: Engagement O: Community Engagement	Level of community satisfaction with engagement activities of Council >70%		70%	61%	Customer and Communications	Consultation was added to the 2020 Customer Satisfaction and Wellbeing Survey. Consultation scored 3.06 out of 5 which was towards the bottom of our services. Further analysis of respondents indicates that there were issues with the process of consultation, community expectation of consultation and was also impacted by Council decisions. Further community education is required, especially in regards to planning matters where legislation carries weight alongside community input.
	Increase in subscriptions to Council's online engagement hub - 20% per annum		20%	27%	Customer and Communications	As at 30 June 2020, Council has 2,385 subscribers on the Your Voice engagement website. The total increase for the financial year was 1,500 (1,885 at 1 July 2019) which equates to an increase of 26.5%. Further promotion of the site will take place in 2020-21 to increase registrations.
P: Indigenous O: Reconciliation Action Plan	Ongoing implementation of initiatives identified in the Reconciliation Plan - At least 4 initiatives p.a.		4	3	Community and Education	Implementation plan developed but loss of key staff members has impacted on actions being delivered in Council and community. Displays at shopping centre, playgroups and community meetings have continued.

## Annual Report 2019-20





Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Youth O: Youth Centre	Attendance levels at the Youth Centre increasing - 400 per month		400	400	Community and Education	Increasing numbers in 2019-20 well above 400 per month - some disruption with COVID-19. Programs with schools increased with large attendance, COVID has seen the centre closed but fitness programs continue with schools and online sessions increasing with individuals and groups.
Service 4 - Recreation						
P: Indoor sports O: Indoor Sports Centre Operation	Income return vs expenditure >55%		55%	45%	Recreation and Culture	Estimate patron attendance of 27,038 for 2019-20. Patronage and income was severely impacted between March-June as the venue was closed due to COVID-19 restrictions.  Financial figures - as of 3/7/2020: Income: \$212,508 Expenditure: \$471,211
	Patronage increasing 10%		10%	-15%	Recreation and Culture	Estimate patron attendance of 27,038 for 2019-20. Patronage and income was severely impacted between March-June as the venue was closed due to COVID-19 restrictions.  Estimate patron attendance of 31,731 for 2018-19.
P: Sportsfields O: Sportsfields - Maintenance	Sportsfields maintained to user satisfaction >90%		90%	100%	Urban Landscapes	All fields maintained to standard and no impact by users due to COVID-19



Table tennis was one of many sports offered at the Queanbeyan Indoor Sports Centre



STRATEGIC  
PILLAR

2

CHOICE

# A PROSPEROUS QUEANBEYAN-PALERANG

A DIVERSE, RESILIENT AND SMART ECONOMY THAT  
CREATES CHOICE AND JOB OPPORTUNITIES

## COMMUNITY STRATEGIC PLAN KEY GOAL

## COMMUNITY OUTCOME

2.1 We will continue the ongoing revitalisation of the Queanbeyan CBD, suburban centres and rural villages

The city and village CBDs are dynamic and thriving places which attract economic activity

2.2 We will promote Queanbeyan-Palerang as a tourism destination of choice

The region has a thriving tourism sector built upon the economic and environmental advantages the region provides

2.3 Our local businesses are well run and environmentally sound ensuring quality services and high level risk management

The region's businesses underpin good economic performance with a sound public risk management approach

### Major projects – Strategic Pillar 2



A full list projects associated with Strategic Pillar 2, Choice can be found at Appendix 1

<b>Project</b>	<b>100945 QBN - Riverside Caravan Park Upgrade</b>		
<b>Status</b>	Completed	<b>Branch</b>	Business and Innovation
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$400,000	\$759,350	\$770,354
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2020
<b>Comment</b>	The Caravan Park major works have been complete. The lease will be finalised in the first half of 2020-21 with operations expected to commence in September 2020.		









## Key Performance Indicators – Strategic Pillar 2

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 11 - Business						
<b>P: Economic</b>  <b>O: CBD Transformation Strategy</b>	Ongoing implementation of actions identified within the CBD Transformation Strategy - At least 4 actions p.a.		4	10	Business and Innovation	Queanbeyan CBD Spatial Master Plan complete Queanbeyan CBD Place Plan complete with paving and lighting design for precinct identity development Cultural activities enhanced with the development of the Echo Theatre company Queanbeyan CBD Wi-Fi enabled Pedestrian Access and mobility Plan Complete Place pedestrian movement audit complete Monaro St Traffic Modelling underway Smart Hub planning initiated for new QPRC HQ Queanbeyan Smart City project complete Googong Smart City project complete
<b>P: Economic</b>  <b>O: Economic Development</b>	Key actions identified for implementation on an annual basis - 4 actions p.a.		4	18	Business and Innovation	For the 2019-20 FY the following performance has been achieved: Queanbeyan CBD Spatial Master Plan completed Queanbeyan CBD Place Plan completed Initiation of CBD renewal and Monaro St upgrade commenced Initiation of the Queanbeyan Cultural and Civic Precinct design Googong Smart City program completed Queanbeyan Smart City program completed Poplars Innovation Precinct funding agreement approved and construction commenced Gig State project commenced in Bywong and Wamboin Digital platforms developed and enhanced for tourism promotion including social media channels and new website Agritourism Program underway with 6 proponents developing tourism proposal Review of LEP changes and planning policies initiated with State Government to aid farmgate tourism Tablelands Destination branding project commenced Treasure Trail marketing campaign developed and awaiting release pending COVID easing of restrictions Bushfire Recovery efforts commenced and Local Economic Recovery Advisory Group established



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Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
						Queanbeyan Caravan Park refurbishment complete Town Team program introduced into Bungendore Canberra Region Joint Organisation Economic Development Strategy underway
P: Tourism O: Tourism Planning	Visitor numbers show increasing trend p.a. - >2% increase p.a.		2%	0%	Business and Innovation	No data available. After fire-related road closures into January and regional travel banned through until 1 June due to COVID, visitation numbers will have been impacted.
P: Economic O: CBD Transformation Strategy	Ongoing implementation of actions identified within the CBD Transformation Strategy - At least 4 actions p.a.		4	10	Business and Innovation	Queanbeyan CBD Spatial Master Plan complete Queanbeyan CBD Place Plan complete with paving and lighting design for precinct identity development Cultural activities enhanced with the development of the Echo Theatre company Queanbeyan CBD Wi-Fi enabled Pedestrian Access and mobility Plan Complete Place pedestrian movement audit complete Monaro St Traffic Modelling underway Smart Hub planning initiated for new QPRC HQ Queanbeyan Smart City project complete Googong Smart City project complete
Service 12: Health						
P: Food/Premises O: Food Safety	Undertaking inspections required by the Food Authority partnership agreement - 100% of food premises inspected annually		100%	100%	Natural Landscapes and Health	100% of food businesses operating at the time of inspection. There were 6 businesses temporarily closed and not able to be inspected during the financial year because of bushfires and COVID.
P: Food/Premises O: Surface Water Monitoring	Regular testing of sites across the LGA - 9 sites tested monthly		108	96	Natural Landscapes and Health	Water sampling – 96/108. We missed sampling in December because the probe was off for servicing. We also missed some sampling around Googong in January and February because of closures from bushfire.

STRATEGIC  
PILLAR

3

CHARACTER

# A SUSTAINABLE QUEANBEYAN-PALERANG

A CLEAN, GREEN COMMUNITY THAT CHERISHES ITS NATURAL  
AND PHYSICAL CHARACTER

## COMMUNITY STRATEGIC PLAN KEY GOAL

## COMMUNITY OUTCOME

**3.1 We consider the environmental impacts of future development**

The region has quality development which supports the sustainable growth

**3.2 Our region's urban landscapes are well managed and maintained promoting community pride**

The region's public places are clean and attractive

**3.3 Our natural landscapes and water resources are sustainably managed**

The land, vegetation and waterways of the region are managed in an integrated manner

**3.4 We actively promote and implement sound resource conservation and good environmental practice**

The community applies good environmental practice in their activities

**3.5 We ensure the future planning for the region is well coordinated and provides for its sustainable management**

The planning for the future of the region provides for and enhances the sustainable management of our natural and built landscapes



## Major projects – Strategic Pillar 3

A full list of projects associated with Strategic Pillar 3, Character can be found at Appendix 1

Project	100692 BGD - Stronger Communities – Bungendore sports hub		
Status	In Progress	Branch	Urban Landscapes
Budget	Original	Revised	Expenditure to date
	\$1,395,000	\$165,253	\$183,538
Timeframe	End date	Revised end date	Completed Date
	30 Jun 2020		
Comment	DA lodged, acquisition still in progress, estimated work commence onsite late August 2020.		





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<b>Project</b>	<b>100285 QBN - Showground Pavillion &amp; Storage</b>		
<b>Status</b>	Delayed	<b>Branch</b>	Urban Landscapes
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$718,000	\$15,645	\$19,725
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	DA still in stop clock due to heritage. Aboriginal heritage impact permit issued to permit archaeological survey August 2020.		

<b>Project</b>	<b>100184 QPR - Regional Sports Complex - Stage 1</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Urban Landscapes
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$10,000,000	\$1,000,000	\$800,000
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	DA lodged and Voluntary Planning Agreement signed. Tender for hazardous waste removal accepted. Design work 95% complete		



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<b>Project</b>	<b>100883 QBN - SCCF - River Walk - Round 1 &amp; Round 2</b>		
<b>Status</b>	Completed	<b>Branch</b>	Urban Landscapes
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$15,015	\$21,748	\$22,543
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2020
<b>Comment</b>			

<b>Project</b>	<b>100915 QBN - SCCF High St Amenities Block</b>		
<b>Status</b>	Completed	<b>Branch</b>	Urban Landscapes
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$500,500	\$543,692	\$543,889
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Apr 2020
<b>Comment</b>	Project complete, building opened and operational		



<b>Project</b>	<b>100984 BGD - SCCF - Sports Hub Stage 2</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Urban Landscapes
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$950,000	\$0	\$0
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Project merged with stage 1, all design complete and DA lodged, physical work on ground late August 2020.		



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<b>Project</b>	<b>104087 QBN - Construction of Googong Sub-Depot - Parks</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Urban Landscapes
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$310,000	\$29,000	\$5,691
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Depot design complete, DA docs being prepared ready for lodgement		

<b>Project</b>	<b>104106 BWD - Braidwood Ryrie Park playground</b>		
<b>Status</b>	Completed	<b>Branch</b>	Urban Landscapes
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$389,000	\$0	\$0
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		5 Nov 2019
<b>Comment</b>	Playground complete and officially opened.		










## Key Performance Indicators – Strategic Pillar 3

Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 21 - Development						
<b>P: Development Assessment</b> <b>O: Development Applications</b>	Dwellings development applications processed within statutory timeframe		90%	85%	Development	The average of 232 dwelling development applications that were determined in this period is 33.4 working days. Of these, 115 were determined in less than 40 days and 117 greater. The DAs greater than 40 days in many cases were subject to "stop the clock" provisions, where the officers did not trigger this provision. In effect, the percentage of applications determined within the statutory time frames is far closer to the target. Note: Withdrawn, cancelled and rejected applications have not been included.
	DAs lodged and assessed online via e-portal		70%	17%	Development	This indicator will become more relevant for next reporting period due to activation of the Planning Portal for lodgement and processing from November 2020. The majority of applications during 2019-20 were lodged electronically via email. As part of the activation of the Portal, this will become the only way that development applications can be lodged.
Service 23 – Urban Landscapes						
<b>P: CBD</b> <b>O: CBD Street Cleaning</b>	Urban street cleaning program delivered to agreed standard - Footpaths swept daily basis – QBN CBD, Footpaths swept weekly - Bungendore/ Braidwood town centres		100%	100%	Urban Landscapes	Queanbeyan CBD swept daily using mini sweep, Braidwood and Bungendore cleaned with blowers and broom.
<b>P: Parks/Playgrounds/ Sportsfields</b> <b>O: Parks and Reserves (including Showgrounds)</b>	Maintenance of grounds and facilities in accord with adopted standards in the Asset Management Plan		100%	100%	Urban Landscapes	All programs on target and delivered during reporting period.

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Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Public Amenities O: Public Conveniences	Public conveniences maintained to agreed standard - CBD and town centre toilets cleaned daily, Other urban and rural toilets cleaned weekly		100%	100%	Urban Landscapes	Toilets cleaned daily throughout the reporting period.
Service 24 – Natural Landscapes						
P: Biodiversity O: Native Species conservation works	No net loss in native vegetation condition on council land - >90% of activities scheduled for council natural area land completed.		100%	50%	Natural Landscapes and Health	National Tree Day planting in July 2019. Area now overgrown with weeds. Need better follow-up maintenance. River corridor also requires weed maintenance.
P: Biosecurity O: Biosecurity weed control on Council land	Weeds on Council land posing a biosecurity risk are properly managed - >90% biosecurity weeds on Council land are properly managed annually		90%	98%	Natural Landscapes and Health	Almost all scheduled control completed. The main obstacles related to access restrictions due to bushfires and smoke, although some sites that were not controlled as scheduled had some control from burning.
P: Biosecurity O: Biosecurity weed education, inspection and enforcement	Inspect every property 4 yearly; priority protection sites two yearly and weed sites yearly; high risk pathways 1-3 times per year according to risk - >90% of inspections completed as scheduled.		90%	100%	Natural Landscapes and Health	Overall inspection targets exceeded (111%), including 98% of inspections for 1/4 of rural properties and 127% of surveys for 1/4 of urban properties surveyed; 114% of additional inspections for 1/4 of priority protection sites (note: number of identified sites is increasing); 92% of re-inspections of priority weed compliance sites; 125% of inspections of high risk pathways/sites.

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Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
<p>P: Environmental Health</p> <p>O: Environmental Protection and Compliance</p>	Pollution complaints investigated (prioritised according to risk)		100%	93%	Natural Landscapes and Health	<p>From 1 July 2019 to 31 June 2020 215 pollution incident requests were received. Only 193 of these were valid requests (22 requests were errors, duplicates, enquiries or incorrectly categorised). The breakdown of the request by pollution type were:</p> <ul style="list-style-type: none"> <li>- 61 noise pollution (9 air conditioner, 5 motorbike, 16 music, 15 power tool, 16 vehicle)</li> <li>- 49 waterways</li> <li>- 38 other pollution</li> <li>- 29 air pollution (12 smoke, 6 odour, 11 dust)</li> <li>- 16 land pollution</li> </ul> <p>During the same time period the following notices were issued under the protection of the environment operations Act:</p> <ul style="list-style-type: none"> <li>- 15 Clean-up notices</li> <li>- 4 Prevention Notices</li> <li>- 1 request for information</li> </ul> <p>The following notices of intention to issue a notice were also issued:</p> <ul style="list-style-type: none"> <li>- 24 notice of intention to issue a clean-up notice</li> <li>- 15 notice of intention to issue a clean-up notice</li> </ul> <p>The following penalty notices were issued for pollution incidents:</p> <ul style="list-style-type: none"> <li>- 2 penalty notices for pollution of water (s.120 POEO Act) corporation - \$8,000 each</li> <li>- 1 penalty notice for failing to comply with clean-up notice (s.91 POEO Act) corporation \$8,000</li> <li>- 1 penalty notice for littering from vehicle (s.145 POEO Act) corporation \$500</li> <li>- 4 penalty notices for littering not from vehicle (s.145 POEO Act) corporation \$500 each</li> </ul>



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Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 25 - Sustainability						
P: Education O: Environmental education	Community events run by Council with sustainability initiatives promoted - 4 events per year		4	4	Natural Landscapes and Health	Clean Up Australia Day, National Tree Day, Queanbeyan Show, Braidwood Show
Service 26 – Land-Use Planning						
P: Land-Use Planning O: Planning Instruments (LEP/DCP)	Reviews are undertaken on a five-yearly cycle - 100% of principal local environmental plans are reviewed during the five year period		100%	75%	Land-Use Planning	The comprehensive Local Environmental Plan includes a review of all principal local environmental plans and during the period the project was reported to the August Planning and Strategy meeting with a view to obtaining an amended Gateway determination. As a result of Council resolving to do so, the relevant documentation was submitted, meetings held with the DPIE and an amended Gateway determination issued in December 2019.
P: Land-Use Planning O: Planning Strategies and Policies	Reviews are undertaken and completed on a seven-yearly cycle - 100% completed on time		100%	80%	Land-Use Planning	During the period considerable work was done on the Local Strategic Planning Statement. This involved forming a working group consisting of representatives of the Land-Use Planning Branch, other branches and the DPIE, the holding of meetings to discuss the project, the drafting and review of a number of versions of the LSPS as well as reporting to the November Planning and Strategy meeting. Another major piece of work undertaken was the review of the Bungendore Structure Plan. This involved exhibiting the reviewed Plan, holding a market place public meeting, assessing submissions and assessing and reporting on submissions to Council's December meeting.
P: Land-Use Planning O: Regional planning	Reviews undertaken in accordance with the required timeframes in the South East and Tablelands Implementation Plan		100%	0%	Land-Use Planning	During the period no reviews have been required by the Department of Planning, Industry and Environment.

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Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Community Land O: Plans of Management (Pom)	Compliance with all legislative and Council requirements for Plans of Management - One community land Plan of Management reviewed annually.		1	1	Land-Use Planning	This was reported to Council's Planning and Strategy meeting of 13 November 2019. The project included review of the former plans of management applying to 16 Agnes Avenue, Queanbeyan as well as the drafting of a new plan of management for this site, the holding of a public hearing with an independent Chairperson, all of which complied with legislative and council requirements.
P: Spatial/Land information systems O: Geographic Information System (GIS) – data layer management	GIS database updated as required - 100% accurate each entry		100%	100%	Land-Use Planning	Staff continued to accurately update the GIS database during the period.
P: Heritage O: Queanbeyan-Palerang's heritage	Heritage Grants and awards provided annually - 100% applications processed and dispersed annually		100%	100%	Land-Use Planning	100% of applications for both Local and Special Heritage Grants were advertised and processed during the period. These were reported to the November Planning and Strategy meeting where Council made a decision on their allocation.



Heritage signage was placed at a number of heritage-listed sites around Queanbeyan, including St Greg's Catholic Church.



# A CONNECTED QUEANBEYAN-PALERANG

## CONNECTION

A WELL CONNECTED COMMUNITY WITH GOOD  
INFRASTRUCTURE ENHANCING QUALITY OF LIFE

COMMUNITY STRATEGIC PLAN KEY GOAL	COMMUNITY OUTCOME
<b>4.1 Our transport infrastructure and networks are well planned and maintained</b>	The region's transport network and infrastructure allows for the safe systems approach which allows for the safe ease of movement throughout Queanbeyan-Palerang.
<b>4.2 We plan for and provide access to potable water supplies for communities across our region</b>	The region's potable water supply systems meet national standards and are managed to adequately meet community demand
<b>4.3 We plan for and provide for the management of sewage, stormwater and recycled water within the communities of our region</b>	The region's sewage treatment, stormwater and recycled water systems meet national standards to support public and environmental health in our region
<b>4.4 We actively promote and implement sound resource conservation and good environmental practice for our waste management systems</b>	The region increases waste minimisation and greater recycling levels of our waste
<b>4.5 We plan for and provide regional facilities which promote better social connection and access for the community</b>	Social connection within our region is provided for via access to a range of community facilities across the region
<b>4.6 We undertake planning to ensure infrastructure is prepared for future growth</b>	Changing community demand is met by well planned for and placed infrastructure



## Annual Report 2019-20

### Major projects – Strategic Pillar 4

A full list of and projects associated with Strategic Pillar 4, Connection can be found at Appendix 1

<b>Project</b>	<b>100004 QBN - Network - Water</b>		
<b>Status</b>	Completed	<b>Branch</b>	Utilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$350,000	\$0	\$0
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2020
<b>Comment</b>	Proposal remains at conceptual stage at the moment. Supplier chlorination reliability has stabilised. Project to be held over for the time being.		

<b>Project</b>	<b>100123 QBN - Sewage Treatment Plant Upgrade</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Contracts and Projects
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$8,301,110	\$3,600,000	\$3,218,237
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Concept design completed, Draft Environmental Impact Statement 60% complete. Water quality monitoring ongoing		



The current Queanbeyan Sewage Treatment Plant. The upgraded Plant will be constructed on the same site.



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<b>Project</b>	<b>100124 QBN - Sewer Mains Rehabilitation</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Utilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$2,500,000	\$2,500,000	\$1,957,838
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Sep 2020
<b>Comment</b>	The project nominally concluded at 30 June 2020. No more formal packs will be assigned. COVID had delayed progress a bit. Expect the already assigned works will conclude by end of first quarter		

<b>Project</b>	<b>100133 QBN - Old Cooma Road Stage 2: Googong Rd - ELP *</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Contracts and Projects
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$25,196,042	\$29,420,303	\$23,834,928
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Road open to traffic, final defects being completed. Contractor to demobilise from site in August		



This image shows the scale of work undertaken as part of the Ellerton Drive extension (centre to top right of image) and Old Cooma Rd duplication (bottom centre).

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<b>Project</b>	<b>100150 QBN - Ellerton Drive Extension</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Contracts and Projects
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$8,428,000	\$8,168,296	\$8,287,206
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Road open to traffic 10 July. Final defects being completed, Contractor expected to demobilise from site in August		



<b>Project</b>	<b>100265 QBN – Queanbeyan Civic and Cultural Precinct</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Contracts and Projects
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$404,000	\$1,514,959	\$933,626
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Design progressing, expect to workshop with Council in August. Finalising negotiations with the State Government tenant underway		

<b>Project</b>	<b>100353 QBN - SRV - Bitumen Resealing</b>		
<b>Status</b>	Completed	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$445,248	\$445,248	\$445,248
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	The 2019-20 SRV bitumen resealing program has been completed.		



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<b>Project</b>	<b>100354 QBN - SRV - Pavement Rehabilitation</b>		
<b>Status</b>	Completed	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$262,400	\$262,400	\$262,400
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2020
<b>Comment</b>	The 2019-20 SRV pavement rehabilitation program has been completed.		

<b>Project</b>	<b>100861 BGD - carpark off Ellendon St</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$2,500,000	\$2,500,000	\$43,803
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Civil design 90% complete. Electrical design still underway. Tender documentation being prepared		

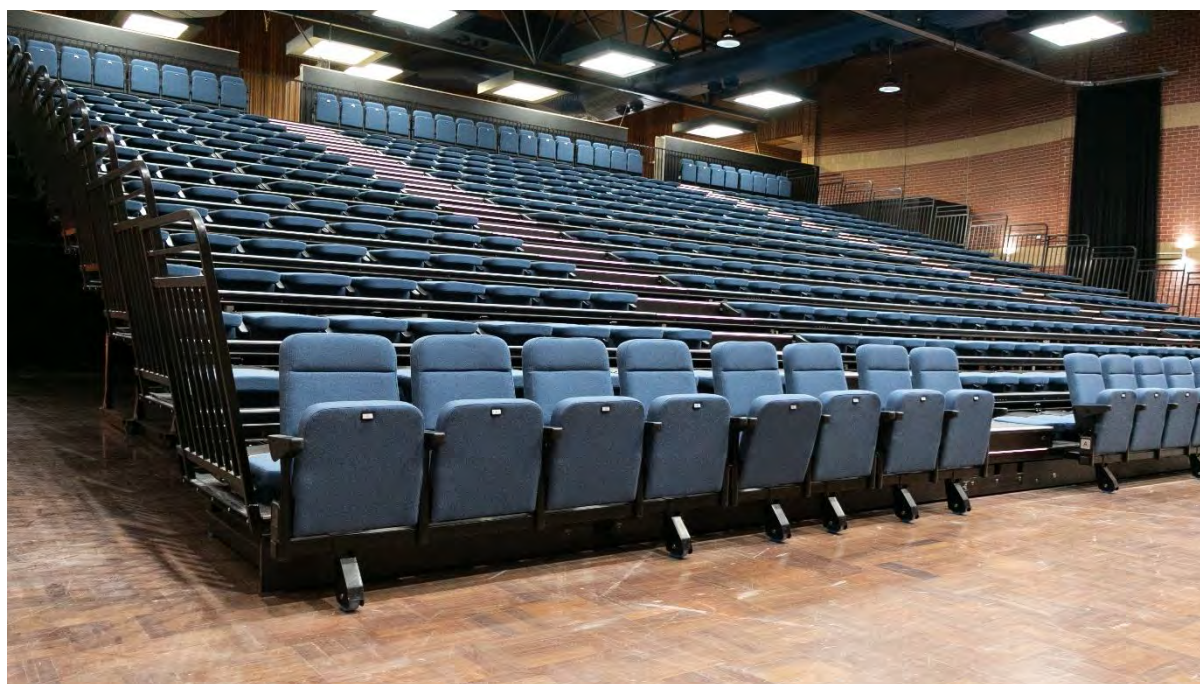
<b>Project</b>	<b>100871 BWD - Monkitee Bridge path **</b>		
<b>Status</b>	Not Yet Started	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$750,000	\$0	\$0
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	No successful grant funding. Discussion with Transport for NSW regarding bridge rail on the bridge whilst funding is sort		

<b>Project</b>	<b>100879 BWD - office smart hub/cultural space</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$250,000	\$0	\$0
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	The design and consultation process is progressing for refurbishment of office and library		

<b>Project</b>	<b>100896 QBN - Rutledge car park</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$500,000	\$0	\$0
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Purchase of land subject to negotiation with owner.		

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<b>Project</b>	<b>100959 QBN - Upgrade Bicentennial Hall</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Contracts and Projects
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$1,000,000	\$1,600,000	\$1,165,804
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Contractor engaged works underway and design finalised. Works on track for completion in Sep 2020.		



New retractable seats have been installed in the Queanbeyan Bicentennial Hall as part of the facility upgrade.

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<b>Project</b>	<b>100975 QBN - South Jerrabomberra Business Park</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Contracts and Projects
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$23,000,000	\$0	\$0
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Gateway 2 booked for July 2020. Work has commenced on Northern Entry Road.		



<b>Project</b>	<b>101013 QPR - Roads to Recovery</b>		
<b>Status</b>	Completed	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$1,180,000	\$1,229,351	\$1,229,351
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2020
<b>Comment</b>	The Roads to Recovery program funding has been fully expended. Projects were undertaken on Little River Rd, east of Monkittee St, Briars Sharrow Rd and Oallen Rd, east of Welcome Reef Rd. All works for the 2019-20 program have been completed successfully.		

<b>Project</b>	<b>101067 BWD - Saleyards Lane Reseal</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$250,000	\$250,000	\$11,692
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	The survey and design works have been completed. Continuing with project estimation, looking to complete construction works in the 2020-21 financial year.		



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<b>Project</b>	<b>101217 QBN - Uriarra/Ross/Stornaway - traffic changes</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$1,183,991	\$1,183,991	\$62,539
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Construction commencement delayed with lengthy Transport for NSW review process. Tenders have been called for portions of the work so that works can commence immediately on approval. Funding deed successful for delayed design.		

<b>Project</b>	<b>101219 QBN - Burra S bends</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$1,800,000	\$2,317,431	\$615,683
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Survey, design, land acquisitions and environmental approvals have all been completed. Construction has commenced onsite and making good progress. Project due to be completed in October 2020.		

<b>Project</b>	<b>101300 QPR - Local Roads Rehabilitation</b>		
<b>Status</b>	Completed	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$600,000	\$0	\$0
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		29 May 2020
<b>Comment</b>	The 2019-20 local roads rehabilitation projects have been completed.		

<b>Project</b>	<b>102064 NRG - Nerriga Rd Section 3 - Reconstruct widen and seal - Ningenimble Project</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$2,000,000	\$50,000	\$38,271
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Environmental assessments and survey works are now complete. Finalising design and land acquisitions. This project is not currently in the Monaro-Palerang roads package, pending savings on other package projects.		

<b>Project</b>	<b>102065 NRG - Nerriga Rd Section 4 - Reconstruct widen and seal - Durran Durra</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$9,900,000	\$8991,179	\$7,503,858
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Survey, design and environmental approvals has been completed. Finalising land acquisitions. Construction has commenced onsite with majority of vegetation removed and drainage installations complete. Progress on bulk earthworks.		

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<b>Project</b>	<b>102066 NRG - Nerriga Rd Section 5 - Reconstruct widen and seal - Euradux Rd to Tates Ln</b>		
<b>Status</b>	Not Yet Started	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$150,000	\$30,000	\$16,839
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	This section of road is not currently included in the grant funding agreement.		

<b>Project</b>	<b>102067 NRG - Nerriga Rd Section 5 - Reconstruct widen and seal - Oallen Rd to Willow Fo</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$100,000	\$10,000	\$21,846
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	This section of road isn't currently in the grant program agreement. Council has started survey and design on this section along with designs to replace the 2 existing causeways. This section of road is also part of an additional Fixing Country Roads grant application.		

<b>Project</b>	<b>102073 BWD - Captains Flat Rd - between Jinglemoney Rd and Obriens Rd</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$714,000	\$714,000	\$567,816
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	The survey, design and environmental approvals have been completed. Staff are finalising land acquisitions. Construction onsite has commenced, with additional RRRP funding to be allocated and completed in the 2020-21 financial year.		

<b>Project</b>	<b>102076 BGD - Roundabout on Malbon St</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$2,475,859	\$1,752,965	\$2,068,331
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Design approved by Transport for NSW, Still waiting on Essential Energy design for the lighting design as requested by Council. Tenders have been called and the preferred contractor identified. Construction yet to commence.		

<b>Project</b>	<b>104073 QBN- The Q Performing Arts - Fire System</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$750,000	\$750,000	\$750,000
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	Design consultancy awarded to contractor and progressing well. Finalising design of fire compliant system before tenders can be called for installation works.		

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<b>Project</b>	<b>104093 BGD - Depot Replacement</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Transport and Facilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$290,000	\$290,000	\$117,815
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		
<b>Comment</b>	New depot lunchroom, toilets and meeting room is nearing completion. Final sheeting and painting left to go. Will be completed in August 2020.		

<b>Project</b>	<b>700140 BGD - STP Recycled Water System</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Utilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$2,550,00	\$100,000	\$92,615
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2021
<b>Comment</b>	The preparation of the tender documents has taken longer than expected. Council is waiting for Public Works to return the final documents at which time the authorisation to tender will be issued. It is hoped that the tender will be released in July.		

<b>Project</b>	<b>700191 BGD - water treatment plant</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Utilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$850,000	\$350,000	\$25,183
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2023
<b>Comment</b>	This is a long project that will see the development of the next stage of Bungendore's water system as per the adopted IWCM & DSP.		

<b>Project</b>	<b>700193 QBN - Mains</b>		
<b>Status</b>	Completed	<b>Branch</b>	Utilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$750,000	\$320,000	\$0
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2020
<b>Comment</b>	Downey and Wattle Streets completed from this vote. More next year		

<b>Project</b>	<b>700211 BGD - Sewer Mains Upgrade</b>		
<b>Status</b>	Completed	<b>Branch</b>	Utilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$250,000	\$200,000	\$94,385
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2020
<b>Comment</b>	Complete		



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<b>Project</b>	<b>700213 QBN - Sewer Pump stations</b>		
<b>Status</b>	Completed	<b>Branch</b>	Utilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$500,000	\$0	\$0
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2020
<b>Comment</b>	Incorporated into other projects		

<b>Project</b>	<b>700226 QBN - Water Connection Jerra Business Park</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Utilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$4,000,000	\$435,000	\$26,386
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2021
<b>Comment</b>	Part of Contracts section and Northern Entry Road		








<b>Project</b>	<b>700227 QBN - Sewer Connection Jerra Business Park</b>		
<b>Status</b>	In Progress	<b>Branch</b>	Utilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$4,000,000	\$435,000	\$26,386
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2021
<b>Comment</b>	Part of Contracts section and Northern Entry Road		

<b>Project</b>	<b>710025 QPR - Old landfills</b>		
<b>Status</b>	Delayed	<b>Branch</b>	Utilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$1,300,000	\$0	\$0
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2021
<b>Comment</b>	Bungendore and Braidwood expected to be complete 20-21		

<b>Project</b>	<b>800000 QPR - Fleet Purchases</b>		
<b>Status</b>	Completed	<b>Branch</b>	Utilities
<b>Budget</b>	<b>Original</b>	<b>Revised</b>	<b>Expenditure to date</b>
	\$3,000,000	\$1,800,000	\$1,836,226
<b>Timeframe</b>	<b>End date</b>	<b>Revised end date</b>	<b>Completed Date</b>
	30 Jun 2020		30 Jun 2020
<b>Comment</b>	Commitments met for 19-20		

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### Key Performance Indicators – Strategic Pillar 4








Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 31 - Transport						
P: Bridges O: Bridges and Culverts	Quantity of timber bridges reduced each council term - 4 per term		4	2	Transport and Facilities	Two timber bridges have been replaced in the past two years. Silver Hills Bridge and Back Creek Bridge have both been replaced with concrete structures. Council has received grant funding to replace a further two bridges in the next 12-18 months, with a further three timber structures receiving disaster recovery funding due to bushfire and flood damage.
	% of bridges/culverts inspected annually 30% p.a.		30%	100%	Transport and Facilities	100% of QPRC's bridges and major culverts were level two inspected in the 2019/20 financial year. This will be repeated every 4 years. Council staff inspect all timber bridges annually during maintenance works.
P: Paths/Cycleways O: Footpath	% of extreme footpath defects fixed < 7 days >90%		90%	100%	Transport and Facilities	All reported extreme footpath defects have been repaired within the 7 days.
P: Roads O: Sealed Roads	Resealing sealed roads < 15 year cycle >80%		80%	80%	Transport and Facilities	Council's asset system shows that over 98% over Councils bitumen seals remaining life is greater than 2 years. All seals are inputted in the system with a proposed 20 year life. KPI 80% <15 years is achieved.
P: Roads O: Street Sweeping	Annual street sweeper program developed and implemented -% kms swept vs kms proposed in annual program		100%	100%	Transport and Facilities	The street sweeping program is meeting its goals. The city and town streets are generally looking ok.
P: Roads O: Unsealed Roads	Annual target for grading roads - 749.6km		749	839	Transport and Facilities	Additional kilometres of road have been graded this financial year due to fire and flood damage funding being received and the allocation of works to contractors as part of the disaster funding arrangements.
Service 32 - Water						
P: Water Infrastructure O: Water Mains	Service requests per 1000 customers p.a. <15		15	10	Utilities	

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Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Water Infrastructure O: Water Mains	Failures per KM mains pa < 1		1	0	Utilities	
P: Water Infrastructure O: Water Mains	Mains breaks responded < 2 hours - > 75%		75%	100%	Utilities	
P: Water Operations O: Water Meter Reading	Water revenue accounts issued on time		100%	0%	Finance	Water notices issued late (as compared with agreed, Operational Plan timeframes) for 4 quarters; due to new system implementation and associated issues.
P: Water Operations O: Water Treatment	Compliance with ADWG standards and adopted DWQMP >99%		99%	100%	Utilities	
Service 33 – Sewer						
P: Sewer Infrastructure O: Sewer Collection Network	Sewer chokes responded <2 hours - > 75%		75%	90%	Utilities	
P: Sewer Infrastructure O: Sewer Collection Network	Network failure per km main p.a. <1		1	0	Utilities	
P: Sewer Operations O: Other Sewerage Treatment Plants	Effluent meets Environmental Authorisation license limits >90%		90%	99%	Utilities	
	Performance report published as per required timeframe annually		100%	100%	Utilities	
P: Sewer Operations O: Sewerage Treatment Plant	Effluent meets Environmental Authorisation license limits >90%		90%	99%	Utilities	
Service 34 - Waste						
P: Waste Operations O: Domestic Waste Collection Service	Number of missed service complaints p.a. - <= 12 per 1000services p.a.		12	12	Utilities	



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Program/Output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Waste Operations O: Recycling Collection Service	Number of missed service complaints p.a. - <= 12 per 1000services p.a.		12	12	Utilities	
Service 35 - Facilities						
P: Buildings O: Building Maintenance	Compliance with Council's Five Year Building Maintenance Program >90%		90%	90%	Transport and Facilities	Council's building maintenance program is generally performing well. High priority projects are being completed.
Service 36 - Logistics						
P: Asset Planning O: Asset Database Management	Infrastructure Asset Registers are up to date and data validated - Undertake data audit - 1 asset class per year		1	1	Assets	Road and bridge data reviewed and information updated
	Assets renewed, created or rehabilitated as part of a capital works project - All capex projects correctly capitalised for FY		100%	95%	Assets	2019-20 capitalisation process completed
P: Projects/contracts O: Contract Management	Delivery in accordance with capex program >90%		90%	90%	Contracts and Projects	All contracts awarded and managed as per policy. Some Contracts have been delayed but are being managed as per the Contracts
	Variations and delays to contract < 5%		5%	5%	Contracts and Projects	All projects have been managed within the adopted budgets
	Procurement in accord with policy and tender legislation		100%	100%	Contracts and Projects	QPRC Policy and Procedures followed for all procurements

STRATEGIC  
PILLAR

5

CAPABILITY






# A WELL GOVERNED QUEANBEYAN-PALERANG

A CAPABLE ORGANISATION THAT LEADS A  
COMMUNITY WHICH IS ENGAGED AND PARTICIPATIVE

COMMUNITY STRATEGIC PLAN KEY GOAL	COMMUNITY OUTCOME
5.1 Our Council is highly professional in delivering services to the community	Council has a highly trained and professional workforce which achieves excellence in its activities
5.2 Our Council is efficient and innovative and actively seeking partnerships to deliver outcomes to the community	The community is serviced by an efficient, effective and innovative Council that provides value for money
5.3 Our Council has in place systems to provide quality services to its customers	Council has in place systems to provide for smart and authoritative self-service
5.4 Our Council's financial systems are reliable, efficient and effective	Council has in place reliable financial management systems which provide for authoritative and prompt decision making
5.5 Our Council has in place appropriate risk management frameworks	Council operates within a risk minimisation framework to provide for organisational efficiencies
5.6 Our Council's property portfolio is managed efficiently and effectively to maximise returns to the community	Council strategically manages its property portfolio
5.7 We have a well informed and engaged community	Council communicates and engages effectively and efficiently with its stakeholders
5.8 Our Council's activities work to achieve the Community's Vision and aspirations	Council actively works with the community to help it achieve its long term aspirations as set out in the Community Strategic Plan











## Annual Report 2019-20

### Key performance indicators – Strategic Pillar 5








Program/output	KPI	Result	Target	Actual	Responsible Branch	Comment
Service 41 - People						
<b>P: Capability and Development</b>  <b>O: Learning and organisational development</b>	Participation Rate of L&D Programs >80%		80%	85%	Workplace	75.0% Quarter 1 and 2. 95.5% Quarter 3 and 4.
	WHS training is conducted to ensure all staff have current licences and tickets at all times		100%	100%	Workplace	Completed. Due to COVID some compliance certification and/or training re-scheduled, however, grace periods have been provided by the industry.
	Compliance training is conducted to reduce industrial relations risk		100%	100%	Workplace	<p>New Code of Conduct rolled out to all staff.</p> <p>Training occurred for the following: First Aid, Traffic Control, Work @ Heights, Chainsaw Operations, WHS Incident Investigation.</p> <p>Due to COVID, a number of sessions were rescheduled in the fourth quarter, including operate a high pressure water jetting system (new competency – industry developed)</p>
	Minimal variance in actual training spend per FTE in comparison with LG Excellence Program indicator - 10% variance		10%	12.75%	Workplace	Actual training spend per FTE QPRC - \$1,238 Survey Median - \$1,098
	Number of voluntary on-line programs completed - 25% of headcount		25%	29%	Workplace	<p>20.43% - new starters completed all e-learning modules - including the non-mandatory.</p> <p>8.17% - current staff completed non mandatory e-learning modules.</p>













## Annual Report 2019-20

Program/output	KPI	Result	Target	Actual	Responsible Branch	Comment
<b>P: Capability and Development</b> <b>O: Organisational Development Strategy (ODS)</b>	Increased number of QPRC followers in LinkedIn 10% pa		10%	11%	Workplace	30 June 2019 = 1,657 29 June 2020 = 1,843 Growth rate p/a = 11.22%
	Attendance at JO Networking groups 70% of scheduled meetings		70%	83%	Workplace	Five out of six meetings attended (including award negotiation seminars).
	Respond to network requests for advice & benchmarking data		100%	100%	Workplace	All requests completed and returned.
	L4 and above complete a formal annual appraisal		100%	81%	Workplace	100% of Service Managers eligible for progression undertook an appraisal. 11 out of 16 service managers fully completed their appraisal, 2 completed the mandatory employee section, and three did not complete the appraisal at all.  13 out of 16 (81.25%) - completed the mandatory section.
	Succession Planning program in place for critical roles		100%	95%	Workplace	Workforce plans well progressed in preparation for the new delivery program.
<b>P: Human Resource Management</b> <b>O: Human Resource Management</b>	Turnaround of recruitment requests in 10 working days >90%		90%	100%	Workplace	All staff requisitions were received and (if accurate) submitted to the CEO and (if approved) advertised within a two week period.  As per recorded recruitment board.
	Unresolved IR matters referred to IRC <2%		0%	0%	Workplace	In the 2019-20 financial year no matters were referred to the IRC.
	Performance appraisals completed annually >90%		90%	100%	Workplace	All staff eligible for step progression undertook and completed their performance appraisal.
<b>P: Payroll</b> <b>O: Salary System</b>	Payroll accuracy rate 98%		98%	100%	Workplace	
	All benefits & entitlements through application and interpretation of award/legislation are updated and maintained >90%		90%	100%	Workplace	All award increases processed on time. Performance appraisal back payments processed within the pay fortnight they had been approved in. STP file sent to ATO the day of or day after pay at the latest.

## Annual Report 2019-20






Program/output	KPI	Result	Target	Actual	Responsible Branch	Comment
P: Work, Health and Safety O: Random Testing Program	20% of workforce tested p.a.		100%	100%	Workplace	120 staff tested as per Council directive
Service 42 - Technology						
P: Applications O: Applications	Availability to users p.a. >99%		99%	100%	Digital	Last financial year saw one major incident where the core firewall router was unplugged briefly.
P: Network O: Network	Network availability to users > 99%		99%	100%	Digital	Last financial year saw two major incidents where the core firewall router was unplugged briefly, and the second one was due to TPG fibre link damage from the bush fire. Both incidents were outside of the normal business hours though.
P: Network O: Telecoms	Availability to users p.a. >99%		99%	100%	Digital	Last financial year saw two brief interruptions to phone services.
P: Systems O: Systems	ERP integration failures <1%		1%	0%	Digital	First full EOFY process with new P&R, not changing system variable to the current year caused ECR integration with P&R to have issue with some receipts. These had to be manually pushed across from ECR to P&R after the integration failed.
Service 43 - Financial						
P: Financial Accounting	Quarterly Budget revisions reported within required statutory timeframes.		100%	100%	Finance CFO	
O: Management Accounting	Grants are acquitted within required timeframes.		100%	100%	Finance CFO	

## Annual Report 2019-20





Program/output	KPI	Result	Target	Actual	Responsible Branch	Comment
<b>P: Revenue</b>  <b>O: Revenue Accounting</b>	Rates, Annual charges, interest and extra charges outstanding percentage is under Local Government Benchmark <10%		10%	6%	Finance CFO	2018-19 audited financial statements
	Rates and Water billing notices issued in accordance with statutory requirements		100%	100%	Finance CFO	All notices issued within statutory timeframes. Water notices issued later than agreed operational timeframes due to new system implementation.
	Revenue Policy developed within required statutory timeframes		100%	100%	Finance CFO	
Service 44 - Quality						
<b>P: Quality Assurance</b>  <b>O: Quality Systems</b>	Quality Framework delivered within timeframe		100%	100%	Planning and Productivity	Three reviews completed: culture, DA assessment and tourism
<b>P: Red Tape Reduction</b>  <b>O: Red Tape</b>	Business Improvement Program results in productivity and efficiency gains delivered within scope 2% p.a.		2%	100%	Planning and Productivity	58 staff have attended Promapp training over the year. Every process in Promapp has now been reviewed for quality and updated, there are currently no out of date processes in the system.
Service 45 - Risk						
<b>P: Business Continuity</b>  <b>O: Business Continuity Plan</b>	Business Continuity Plan updated following test		100%	100%	Legal and Risk	Consultant was used to update BCP plans.
	Annual Test and Review completed		100%	100%	Legal and Risk	
	Conducted annually		100%	100%	Legal and Risk	
<b>P: Insurances</b>  <b>O: Review of Council's insurances</b>	Insurances reviewed, valued and renewed by due date		100%	100%	Legal and Risk	Insurance renewed for 20-21.
<b>P: Risk</b>  <b>O: Risk</b>	Premium rebate as % of value from Statewide following audit -		5%	5%	Legal and Risk	Council received an OHS incentive payment of \$121,000 for the financial year.






## Annual Report 2019-20

Program/output	KPI	Result	Target	Actual	Responsible Branch	Comment
Management	5%					
	Audit of one risk system (annually in conjunction with Statewide Mutual) - 1 p.a		1	100	Legal and Risk	Three workbooks were completed and submitted to Statewide as part of the CIP Program. This is a self-assessment, not an audit, which results in a gap analysis. These were completed for contractor management, risk culture and Information Security.
P: Risk O: Risk Register	Risk Register updated regularly - Twice p.a.		100%	100%	Legal and Risk	Fraud Risk Registers reviewed June 2020.  Financial Risk Register reviewed June 2020.  New risk position was not filled until December 2019 and resources have been diverted to Pandemic management and business continuity.
Service 46 – Property						
P: Property Management O: Property management	Leases and licenses register kept up to date		100%	50%	Legal and Risk	Resourcing for this task has been impacted by the COVID Pandemic. Legal and Finance are working to refine and enhance processes for the ongoing management.
Service 51 – Strategy						
P: Communications O: External Communications	Increase in subscriptions to weekly e-newsletter - 10% increase p.a.		10%	27%	Customer and Communications	Total number of subscriptions on 1 July 2019 was 1580. This increased by 525 to 2105 by 30 June 2020. This represents a 33% increase.
P: Communications O: Internal Communications	Increase in staff satisfaction with internal communications - Annual internal communications survey		100%	0%	Customer and Communications	An internal communications satisfaction survey was not conducted in 2019-20 due to the impacts of bushfires and the COVID-19 pandemic. The Workplace and Culture branch did survey staff in July 2020 regarding the impact of COVID and working from home arrangements. Some of the key findings were: <ul style="list-style-type: none"> <li>How confident are you in finding of accessing relevant information? 80% same as pre-COVID and 13% more than pre-COVID.</li> <li>How often to you connect with your</li> </ul>

## Annual Report 2019-20










Program/output	KPI	Result	Target	Actual	Responsible Branch	Comment
						supervisor? 71% same as pre-COVID and 17% more than pre-COVID.
P: Communications O: Media Liaison	Media enquiries responded to by requested deadline		100%	100%	Customer and Communications	On a small number of occasions, journalists who submitted enquiries were advised immediately that their deadline was not realistic or able to be achieved. In all cases, the renegotiated deadline was met. No stories were impacted by renegotiated deadlines.
P: Communications O: Social Media	Growth in corporate social media accounts - 25% per annum		25%	16%	Customer and Communications	Facebook and Twitter followers were at 11,897 on 1 July 2019. This increased by 1,869 to 13,766 by 30 June 2020. This represents a total increase of 15.7%.
P: Communications O: Website and Intranet	Increase in number of unique hits on website 10%p.a.		10%	19%	Customer and Communications	The total number of unique page views for 1 July 2018 - 30 June 2019 was 681,598. This increased to 810,869 for the period 1 July 2019 - 30 June 2020, representing an increase of 18.96%
	Increase in usage of online services 10%p.a.		10%	0%	Customer and Communications	Upgrades to Council's online services inadvertently turned off Google analytic monitoring of sections of the website, so exact figures are unable to be provided. However, during 2019-20: 2,527 online customer requests received 6,501 certificates (10.7, drainage diagram etc) ordered online 11,707 online payments (water/rates) were made

## Annual Report 2019-20






Program/output	KPI	Result	Target	Actual	Responsible Branch	Comment
<b>P: Integrated Planning and Reporting</b> <b>O: Community Survey</b>	Satisfaction with Council is improving >75%		75%	70%	Customer and Communications	Council's overall satisfaction remained steady at 3.5 out of 5 in the survey that was conducted in March 2020. The rating of 3.5 equates to 70% and was above nine other similar sized councils.
<b>P: Integrated Planning and Reporting</b> <b>O: Integrated Plans (CSP, DP, OP) &amp; Resourcing Strategy</b>	Plans prepared and reviewed within required statutory timeframes and engagement strategy		100%	100%	Customer and Communications	Council's Operational Plan was adopted at Council's June 2020 meeting.
<b>Service 52 - Executive</b>						
<b>P: CRJO</b> <b>O: Other Regional Participation</b>	Delivery of annual cross border workplan >80%		80%	80%	Governance	The ACT/QPRC cross border workplan was not updated as scheduled in March as bushfire and COVID recovery took priority for both jurisdictions. Two meetings were held with the Chief Minister canvassing cross border transport, water, planning and business park matters. QPRC continues to negotiate through ACT EPA and the utilities regulator regarding terms of licence for the new STP. While the ACT and CRJO endorsed the recycling plastics initiative (post China Sword), the CRJO and QPRC waste strategies are yet to be updated to reflect same. Some issues arose regarding non-notification of significant developments at the border in Hume, which have been resolved. QPRC is joining with Yass to prepare a sub-regional water strategy in the periphery of the ACT, to be guided by the Murrumbidgee regional water strategy and funded by DPIE.



## Annual Report 2019-20

Program/output	KPI	Result	Target	Actual	Responsible Branch	Comment
<b>P: Complaints, Privacy Management</b>  <b>O: Code of Conduct</b>	Code of Conduct complaints managed and processed in line with Council's Code of Conduct and Code of Conduct Guidelines		100%	100%	Governance	All complaints have been referred to independent external conduct reviewers for preliminary assessment or dealt with by alternative means in accordance with the prescribed timeframes.  Total cost of Code of Conduct complaints for 2019-20 was \$71,955.25
	Code of Conduct complaints reported as required by Office of Local Government		100%	100%	Governance	Statistics are reported to the OLG by 30 November each year.
	Annual report produced within required timeframe		100%	100%	Governance	Code of Conduct report was provided to the Office of Local Government and included in Council's Annual Report 2018-19
<b>P: Councillors</b>  <b>O: Councillor Induction and Training</b>	Training Program developed and delivered for each councillor		100%	100%	Governance	Councillors are notified of training and professional development opportunities as they come to hand.
<b>P: Councillors</b>  <b>O: Disclosure of Interests</b>	Designated persons required to complete returns and register reported to Council within statutory timeframe		100%	100%	Governance	The returns are tabled at the October Council meeting each year.
<b>P: Governance</b>  <b>O: Policy</b>	Policies reviewed by their required date		100%	100%	Governance	The review and harmonisation project is ongoing. The fourth tranche will be presented to Council on 12 August 2020.
<b>P: Legal</b>  <b>O: Delegations</b>	Delegations Register kept up to date		100%	70%	Legal and Risk	Authority cards in the process of being reviewed.
<b>P: Meetings</b>  <b>O: Agendas/Minutes</b>	Agendas publicly available Friday prior to Council meeting		100%	100%	Governance	Agendas and minutes are available as per the requirements of the Code of Meeting Practice and resolution actions are reported quarterly.
	Resolutions actioned before next meeting >90%		90%	90%	Governance	The Resolution Action Sheet is distributed to relevant staff for completion and more than 90% are completed before each meeting.

## Annual Report 2019-20

Program/output	KPI	Result	Target	Actual	Responsible Branch	Comment
<b>P: Public information</b>  <b>O: Government Information Public Access Management</b>	Applications processed within statutory timeframe of 20 working days		100%	80%	Legal and Risk	Annual reporting is not due for 19/20 financial year until 31 October 2020 which is submitted online with the Information Privacy Commission through the GIPA Tool. Completion of these tasks was impacted by the COVID-19 pandemic workforce restrictions. Applicants were provided with written confirmation of the expected delay.
	Eligible entries placed into the Disclosure log on Council's website		100%	100%	Legal and Risk	This will be completed as soon as the online reporting to the Information Privacy Commission has been completed (by 31 October 2020)
	Completion of Annual GIPAA Report		100%	100%	Legal and Risk	Annual reporting is not due for 19/20 financial year until 31 October 2020 which is submitted online with the Information Privacy Commission through the GIPA Tool
<b>P: Public information</b>  <b>O: Public Interest Disclosures</b>	Complaints processed within prescribed timeframe		100%	100%	Legal and Risk	No complaints were received in 2019-20.
<b>P: Public information</b>  <b>O: Public Interest Disclosures</b>	Six monthly report completed within required timeframe		100%	100%	Legal and Risk	Reports were submitted as required.

### Statutory Disclosures

In accordance with the *Local Government Act NSW 1993* and various other pieces of legislation, NSW councils are required to include specific information in their Annual Reports. Alongside these legislative requirements, Council has also included annual reporting requirements in a number of adopted policies.

#### Special rate variation

The former Queanbeyan City Council gained approval for a one-off Special Rate Variation of 5.8% in 2010. The 5.8% increase was applied in the 2010-11 financial year and has remained in the rate base since.

The Special Rate Variation was introduced to fund the CityCARE program of works, including the maintenance and renewal of roads, footpaths and parks and sportsfields in the former Queanbeyan City Council local government area. The projects funded by this Special Rate Variation in 2019-20 were identified in Council's Operational Plan and are listed below:

Special Rate Variation - Former Queanbeyan City Council	2019-20 Budget \$,000
Bitumen sealing	432
Road rehabilitation	262
Footpath replacement	226
Footpath grinding	60
Campese Oval Stage 1 and 2 sportsfield lights	176
Ernie Beaver Park playground	125
Esmond Reserve playground	80
<b>Total SRV Program Works</b>	<b>1,361</b>

Council is required to report to the community on the expenditure of the Special Rate Variation until 2020-21. In 2018-19, Council allocated \$1.309m towards the CityCARE program of works.



Ernie Beaver Park in Queanbeyan was upgraded thanks to funding from the CityCARE program in 2019-20.



## Annual Report 2019-20

### Rates and charges written off

Rates and charges written off	2018-19 \$,000	2019-20 \$,000
Rates relief	5	8
Rates and charges (pension concessions)	906	903
Special Rate Variation pension concessions (Council-funded) Queanbeyan only	66	66
Water undetectable leak write offs	17	22
Small balance/interest write offs	3	4
<b>Total</b>	<b>997</b>	<b>1,003</b>

### Contracts awarded

Council awarded the following contracts valued at more than \$150,000 during the 2019-20 financial year:

Nature of contract	Name of Contractor	Contract amount
2019-20 (LGP213-2) QPRC Insitu Stabilisation Contract - 2019/20	Stablised Pavements of Australia	\$1,648,961
2019-20 (LGP213-2) QPRC Asphalt Resurfacing Contract - 2019/20	Boral Construction Materials Group Ltd	\$1,778,199.80
CD002-2015 Provision of Bulk Waste Bins and Waste Transport Services	Veolia Environmental Services	Schedule of Rates
CD002-2015 Provision of Bulk Waste Bins and Waste Transport Services	JJ's Waste and Recycling	Schedule of Rates
2019-50 Bicentennial Hall Refurbishment Stage 1 and 2 detail design	Cox Architecture	\$173,600
2019-51 Supply and Delivery of Bridge Componentry	InQuik Pty Ltd and Waegar Constructions Pty Ltd	Schedule of Rates
2019-52 Supply and Installation of Road Safety Barrier Systems	Western Safety Barriers Group	Schedule of Rates
2019-54 South Jerrabomberra Northern Entry Road	Woden Contractors	\$18,544,000
2019-54a Tomsitt Drive Gas Main Relocation	Zinfra (Znx (2) Pty Ltd	\$504,203
2019-63 Braidwood Pool Refurbishment	Endeavour Pools	\$427,818.18
PU043624 Forest Tree Services Pty Ltd - Cooma Rd Works (Vegetation Removal)	Forest Tree Services Pty Ltd	\$977,317.68
2020-01 Majors Creek RFS Station Design and Construction	Boss Constructions (ACT) Pty Ltd	\$678,432.63
2020-03 Queanbeyan Bicentennial Hall Upgrade Building and Mechanical	IQON	\$1,990,016.16
2020-07 Project Management Services for QCCP	APP Corporation Pty Ltd	\$1,016,909
2020-19 Bungendore Flood Risk Management Implementation Measure 1	Guideline ACT	\$732,456.73
2020-14 Queanbeyan Civic and Cultural Precinct Multi Discipline Engineering Design Services	Norman Disney & Young	\$534,000
2020-12 Queanbeyan Civic and Cultural Precinct Architectural and Interior Design Services	Cox Architecture Pty Ltd	\$1,635,136.36
2020-13 Queanbeyan Civic and Cultural Precinct Civil and Structural Engineering Design Services	Indesco Pty Ltd	292954.54
REGPRO022021 Supply & Delivery of Bulk Water Treatment Chemicals	BOC Limited Chemprod Nominees Pty Ltd (T/A Omega Chemicals) Consolidated Chemical Company Colonial Chemicals Australia Pty Ltd Ixon Operations Pty Ltd Redox Pty Ltd Calix Limited Grenof Pty Ltd Fluidra Group Australia Pty Ltd Hardman Chemicals Pty Ltd Nowra Chemical Manufacturers	Schedule of Rates

## Annual Report 2019-20

Nature of contract	Name of Contractor	Contract amount
	SNF Australia Chemiplas Australia Pty Ltd Coogee QCA Pty Ltd Graymont (Australia) Pty Ltd Hyclor Australia Pty Ltd Phoenix Australia Pty Ltd	
2019-53 Wet & Dry Plant Hire Panel	<p>Listed by Category below:</p> <p><b>Category 1 - Float</b>  A-Plant Equipment  Australian Regional Investments Pty Ltd  Braidwood Earthmoving  CARNAVALESCA P/L  Charman Earthmoving &amp; Heavy Haulage Pty Ltd  Denrith Pty Ltd  Develin Group  JSK Excavations  Kelton Rentals  Nicol Contracting Pty Ltd  P&amp;N O'Connell Pty Ltd  Summitt Earthworks Pty Ltd  The Wires Pastoral Company  Toeys Transport P/L  Universal Mobile Tower Hire  Yass Earthmovers Pty Ltd</p> <p><b>Category 2 - Water Truck</b>  A-Plant Equipment  Australian Regional Investments Pty Ltd  Braidwood Earthmoving  Charman Earthmoving &amp; Heavy Haulage Pty Ltd  Dave Apps Earthworks  Denrith Pty Ltd  Develin Group  Mark Hunt Cartage PTY LTD  Porter Excavations Pty Ltd  Rollers Australia Pty Ltd  Yass Earthmovers Pty Ltd</p> <p><b>Category 3 - Profiler</b>  Avijohn Contracting Pty Ltd  Bitu-mill (Road Maintenance) Pty Ltd  Denrith Pty Ltd  Patches Asphalt</p> <p><b>Category 4 - Backhoe</b>  Charman Earthmoving &amp; Heavy Haulage Pty Ltd  Denrith Pty Ltd  Porter Excavations Pty Ltd  The Wires Pastoral Company  Yass Earthmovers Pty Ltd</p> <p><b>Category 5 - Tractor</b>  Denrith Pty Ltd  Porter Excavations Pty Ltd</p> <p><b>Category 6 - Skid Steer</b>  Allcott Hire Pty Ltd  A-Plant Equipment  Australian Regional Investments Pty Ltd  Clark Equipment Rentals  Denrith Pty Ltd  Develin Group  Ezyquip Hire Pty Ltd  J G Earthworx  JSK Excavations  Kelton Rentals  Kennards Hire Pty Ltd  Patches Asphalt  Porter Excavations Pty Ltd  Solution Plant Hire Pty Limited  Universal Mobile Tower Hire  Yass Earthmovers Pty Ltd</p> <p><b>Category 7 - Scraper</b>  Australian Regional Investments Pty Ltd  Braidwood Earthmoving  Charman Earthmoving &amp; Heavy Haulage Pty Ltd  Denrith Pty Ltd  Nicol Contracting Pty Ltd</p> <p><b>Category 8 - Loader</b></p>	Schedule of Rates

## Annual Report 2019-20

Nature of contract	Name of Contractor	Contract amount
	A-Plant Equipment Australian Regional Investments Pty Ltd CARNAVALESCA P/L Charman Earthmoving & Heavy Haulage Pty Ltd Denrith Pty Ltd Patches Asphalt Porter Excavations Pty Ltd Yass Earthmovers Pty Ltd <b>Category 9 - Roller</b> Allcott Hire Pty Ltd A-Plant Equipment Australian Regional Investments Pty Ltd Braidwood Earthmoving Charman Earthmoving & Heavy Haulage Pty Ltd CONPLANT PTY LTD Denrith Pty Ltd Ezyquip Hire Pty Ltd JSK Excavations Kelton Rentals Kennards Hire Pty Ltd Patches Asphalt Porter Excavations Pty Ltd Rollers Australia Pty Ltd SHERRIN RENTALS PTY LTD Solution Plant Hire Pty Limited Yass Earthmovers Pty Ltd <b>Category 10 - Excavators</b> A & D Tree Services Pty Ltd A and J Power Formwork PTY LTD Allcott Hire Pty Ltd A-Plant Equipment Australian Regional Investments Pty Ltd Braidwood Earthmoving Braidwood Excavations Brock Jones Excavations Pty Ltd CARNAVALESCA P/L Charman Earthmoving & Heavy Haulage Pty Ltd Clark Equipment Rentals Denrith Pty Ltd Develin Group Ezyquip Hire Pty Ltd J G Earthworx JSK Excavations Kelton Rentals Kennards Hire Pty Ltd Nicol Contracting Pty Ltd P&N O'Connell Pty Ltd Porter Excavations Pty Ltd SHERRIN RENTALS PTY LTD Solution Plant Hire Pty Limited Summiitt Earthworks Pty Ltd Tablelands Explosives Pty Ltd Yass Earthmovers Pty Ltd <b>Category 11 - Bulldozer</b> Australian Regional Investments Pty Ltd Charman Earthmoving & Heavy Haulage Pty Ltd Denrith Pty Ltd J G Earthworx Nicol Contracting Pty Ltd P&N O'Connell Pty Ltd Summiitt Earthworks Pty Ltd The Wires Pastoral Company Yass Earthmovers Pty Ltd <b>Category 12 - Tipper Truck</b> Australian Regional Investments Pty Ltd Braidwood Earthmoving Braidwood Ground Spread & Bulk Haulage Pty Ltd CARNAVALESCA P/L Charman Earthmoving & Heavy Haulage Pty Ltd Dave Apps Earthworks Denrith Pty Ltd Develin Group H.J.Haulage Pty Ltd JLN Contracting PTY LTD	



## Annual Report 2019-20

Nature of contract	Name of Contractor	Contract amount
	JSK Excavations Nicol Contracting Pty Ltd Patches Asphalt Porter Excavations Pty Ltd The Trustee for Jackson Services Trust t/a Jackson Road Sweeping Toeys Transport P/L Yass Earthmovers Pty Ltd <b>Category 13 - Dump Truck</b> A-Plant Equipment Australian Regional Investments Pty Ltd CARNAVALESCA P/L Denrith Pty Ltd Porter Excavations Pty Ltd <b>Category 14 - Wood Grinder</b> A & D Tree Services Pty Ltd Denrith Pty Ltd Summitt Earthworks Pty Ltd <b>Category 15 - Garbage Side Loader Compactor</b> Nil <b>Category 16 - Garbage Rear Loader Compactor</b> Nil <b>Category 17 - Street Sweeper</b> Advance Sweepers Pty Limited CARNAVALESCA P/L Denrith Pty Ltd Ezyquip Hire Pty Ltd Patches Asphalt The Trustee for Jackson Services Trust t/a Jackson Road Sweeping <b>Category 18 - Other</b> Allcott Hire Pty Ltd A-Plant Equipment Australian Regional Investments Pty Ltd Braidwood Earthmoving Braidwood Excavations Braidwood Ground Spread & Bulk Haulage Pty Ltd Clark Equipment Rentals Dave Apps Earthworks Denrith Pty Ltd Develin Group Ezyquip Hire Pty Ltd H.J.Haulage Pty Ltd Huggett's Grader Hire Pty Ltd J G Earthworx JSK Excavations Kennards Hire Pty Ltd Nicol Contracting Pty Ltd P&N O'Connell Pty Ltd Pipe Management Australia Porter Excavations Pty Ltd Premiair Hire Rent A Fence Pty Ltd Rollers Australia Pty Ltd SCHMIDT QUARRIES SHERRIN RENTALS PTY LTD Solar Hire Pty Limited Solution Plant Hire Pty Stabilco Pty Ltd Summitt Earthworks Pty Ltd Tablelands Explosives Pty Ltd TFH Hire Services Pty Ltd Toeys Transport P/L Total Drain Cleaning Services Pty Ltd Universal Mobile Tower Hire Yass Earthmovers Pty Ltd	

## Annual Report 2019-20

### Legal Proceedings

Council is required to report on costs that relate to legal proceedings taken by Council or are initiated against Council. Staff provide a quarterly legal report to Council. Additionally, a précis of status of each legal proceeding and the result is required at the end of the financial year.

In the financial year ending 30 June 2020, Council expended a total of \$477,074.18 on legal proceedings of which \$398,601.11 related to planning matters and \$78,473.07 related to civil and criminal related enforcement proceedings.

It is noted that technical issues associated with Council software upgrades, the recent Bushfires and changes in legislation regarding COVID has resulted in Council deferring initiating proceedings relating to debt recovery in the 2019-20 financial year. Council is expecting a change in the number of proceedings in the 2020-21 financial year.

Details are set out below:

Case Reference	Type	General Description of matter	Status	Result	Expenses 2019-2020	Costs awarded
<b>NSW Land and Environment Court</b>						
2017/00186533	Class 4	Civil enforcement proceedings. Orders were obtained requiring clean-up of site in December 2017.	Ongoing		\$15,898.39	
2020/112404	Class 4	Civil enforcement proceedings relating to unlawful earthworks. Mediation took place 20 July.	Ongoing		\$30,431.18	
2020/00039166 [2019] NSWLEC 1277	Class 4	Appeal against Development Application refusal relating to rooftop garden.	Finalised	Orders by Consent	\$34,811.32	\$20,000
2018/00390510 [2019] NSWLEC 1532	Class 1	Appeal against Development Application refusal relating to subdivision works over land.	Finalised	s.34 conciliation conference held on 04/09/2019 at which the parties reached agreement on terms of approval with conditions satisfactory to Council.	\$66,473.75	
2019/2109344 [2020] NSWLEC 1070	Class 1	Appeal related to the issue of a building information certificate	Finalised	Appeal upheld. Order made 05/11/2019.	\$23,650.44	
2019/150690	Class 4	Proceedings related to unlawful development. Consent orders made by the Court on 24 March 2020. Council is monitoring compliance with orders.	Ongoing		\$74,471.29	
2019/191768	Class 1	Appeal related to shooting range. Matter listed for hearing in March 2021.	Ongoing		\$88,757.25	
2019/00294711	Class 1	Appeal was concluded on basis that applicant would register covenant providing access for adjoining owner. Registration not yet concluded.	Ongoing		\$60,063.34	

## Annual Report 2019-20

Case Reference	Type	General Description of matter	Status	Result	Expenses 2019-2020	Costs awarded
2020/00156307	Class 1	Dispute relating to the subdivision of community land. Matter listed for hearing January 2021.	Ongoing		\$4,044.15	
<b>NSW Criminal Court of Appeal</b>						
2016/227474	Class 1	Enforcement of costs order made by Land Environment Court	Ongoing		\$15,310.46	\$43,745.51
<b>NSW Supreme Court</b>						
		Costs assessment following orders in Land Environment Court [2017] NSWLEC 40	Ongoing	Assessed sum to be finalised	\$11,642.81	Yes – included in assessed sum
<b>NSW Local Court</b>						
		Prosecutions under <i>Road Transport (General) Act 2005</i>	Finalised	Varied	\$30,478.20	\$10,119.00
		Prosecutions of parking infringements	Finalised	Varied	\$4,230.60	\$3,400.00
		Prosecution under <i>Local Government Act</i>	Finalised	Conviction and fine	\$3,490.60	\$2,400
		Prosecutions under <i>Companion Animals Act 1998</i>	Finalised	Varied	\$8,014.00	
<b>NSW Civil and Administrative Tribunal (NCAT)</b>						
2020/00115344		Employment matter	Finalised		\$5,306.40	
				<b>Total:</b>	<b>\$477,074.18</b>	<b>\$79,665.00</b>

In 2018-19, Council incurred legal expenses of \$132,698, with approximately \$142,000 of costs awarded.

### Donations and contributions

In accordance with the Donations Policy and by separate resolution, Council made the following donations and contributions during the 2019-20 financial year. In 2018-19, Council awarded \$113,662 in donations.

Donation recipient	Amount (\$)
Burra Community Association	1,725
High Street Care	2,000
Braidwood District Girl Guides	1,000
Karabar Housing Cooperative	2,000
Veterans Motorcycle Club inc	384
Native Animal Rescue Group (NARG)	1,000
Life Education NSW	2,000
Peter Morton Academy Judo, Jujitsu, Karate	2,000
Queanbeyan East Public School - Safety Committee	1,000
Queanbeyan East Public School – Uniform Committee	1,000
Queanbeyan South Public School	2,000
Shepherd Centre for Deaf Children	2,000
Meals on Wheels Queanbeyan	2,000
The City of Queanbeyan Pipes and Drums Band	2,000
Braidwood Life Centre Inc	2,000
Bungendore Public School Parents and Citizens Association	1,000
Anglican Church Property Trust	1,000
Rotary Club of Canberra Inc	960
Bogong Boori's Playgroup	972
Braidwood Swimming Club	480
Bungendore Playgroup	720
Captain Flat Community Assoc Inc Seniors	480
Karabar Playgroup	1,296
Bungendore Bridge Club	1,116
Googong Mainly Music	1,000
Wamboin Social Club	750



## Annual Report 2019-20

Donation recipient	Amount (\$)
Veterans Motorcycle Club Federal Chapter	495
Bungendore Racecourse and Showground Trust	2,000
Corroboree Empire Indigenous Corporation	500
Bungendore Spring Ball	2,000
Bungendore War Memorial Committee	2,000
Captains Flat Men's Shed	498
Queanbeyan Toastmasters	900
Queanbeyan Wildcare	1,867.50
Way ahead Mental Health Association Anxiety Support Group	360
Upper Murrumbidgee Catchment Network Inc	672
University of the Third Age	1,290
Twin City Church	1,000
Queanbeyan Writers	792
Queanbeyan Quilters Inc	2,000
Knitters Guild NSW Queanbeyan Group	756
Jerrabomberra Playgroup	2,000
Jerrabomberra Combined Probus Club	1,680
Home in Queanbeyan	925
FACE Committee Anglican School	1,000
ACT Maori Performing Arts	1,935
ACT Eden Monaro Cancer Support Group	2,000
Captains Flat Public School	100
Jerrabomberra Public School	100
Queanbeyan South Public	100
Queanbeyan Public School	100
Queanbeyan East Public	100
Karabar High School	100
Queanbeyan High School	100
St Gregory's Primary	100
St Bede's Primary	100
Queanbeyan Show	6,000
Bungendore School	100
Braidwood Central School	100
Braidwood Life Centre Inc - (Support BlazeAid , Drought and Bushfire assistance)	15,000
<b>Donations to various cultural activities</b>	
Queanbeyan Junior Brass band	1,500
Australian and New Zealand Maori Cultural School of Dreams Inc	1,500
Brenda Geal Smith	1,500
Create, Collaborate Collective Inc	1,500
Karabar High School	1,500
ACT Maori Performing	1,097.30
<b>Heritage Assistance Grants</b>	
Braidwood Show Society	2,500
Ken Thomas	410
Vip Public Relations Pty Ltd	1,000
D Brown & J M Taylor	1,000
D J Watson & J A Turley	2,000
Paula Anita Takanen	4,668
K E Soltan	4,666
<b>Sport Assistance Scheme</b>	
YMCA of Queanbeyan	600
<b>Total Donations and Contribution in 2019-20</b>	<b>108,094.80</b>

### Public Schools

Public schools located within the QPRC Local Government Area received a donation for their annual prize giving/speech day ceremonies. The donation was increase by the annual rate peg amount, rounded up to the nearest \$5 starting from \$100.

### **Donations equivalent to ordinary rates**

A donation equivalent to the ordinary rates levied for the year to the following organisations and facilities located within the Queanbeyan-Palerang Regional Council Local Government Area:

- Any Scouts Australia group
- Braidwood & District Historical Society
- Braidwood Show Society
- Any Country Women's Association branch
- Any service club including Lions and Rotary
- Any registered pre-school
- Bungendore War Memorial Hall
- Araluen Community Hall
- Charleys Forest Community Hall
- Gundillion Community Hall
- Majors Creek Community Hall
- Nerriga Community Hall
- Any men's shed registered with the Australian Association of Men's Sheds

**Note:** The Captains Flat Community Hall, and Queanbeyan halls and community centres are under Council's control.

### **Equal Employment Opportunities (EEO) Management Plan**

Council's harmonised Equal Employment Opportunity and Diversity (EEO&D) Policy and Plan was finalised after consultation with staff. The EEO&D Policy aims to recognise and enhance the capability of the organisation and our employees, through a commitment to:

- a workplace free of unlawful discrimination on the basis of race, gender, marital or domestic status or disability and providing equal opportunity to ensure our workforce is reflective of our staff and the diversity within the community we serve; and,
- supporting diversity to build organisational capability – each employee brings perspectives that can support innovation, efficiency, productivity and service improvement to our community.

The Plan was developed to be implemented and evaluated in line with Council's Delivery Program and includes;

- progress reporting in Council's Annual Report;
- a period (leading up to the development of the 2021-2025 Delivery Program) for research with data capture and development of an interim EEO and Diversity Plan (2020 – 21) to further inform the future plans and actions to be undertaken for the next Delivery Program term;
- ensuring all data gathered is voluntary, confidential and will not identify individual employees or members of the community;
- annual reporting requirements to the Executive; and,
- incorporating the focus strategies identified in Council's Workforce Management Plan and actions recommended in the Disability Inclusion Action and Reconciliation Action Plans.

### **EEO Statistical Information**

EEO statistical information is voluntarily provided by employees and retained on Council's Human Resource Management Information System.

## Annual Report 2019-20

At the end of the 2019-20 Financial Year, the percentage of staff members for Queanbeyan-Palerang Regional Council within each EEO target group are as follows:

Group	2018-19	2019-20
<b>Women</b>	44.5%	42.3%
<b>Culturally Diverse</b>	12.2%	9%
<b>Aboriginal</b>	1.22%	2.1%
<b>Disability</b>	1%	1%

There was a decrease in female representation and staff identifying from a culturally diverse background numbers during the 2019-20 financial year. This was due to a higher percentage of voluntary separations from this cohort during the financial year compared to the previous financial year.

Aboriginal staff numbers increased due to recent recruitment and an Aboriginal Liaison Officer being classified as being an identified position. People working in Council with a disability working in Council remained the same.

The age demographics for all Council employees are outlined below. Most staff are older than 40 (62.5%) and this representation has remained stable between financial years. This is due to the number of separations for retirement in this age group being offset by the recruitment of staff over 40 years of age during the financial year. The numbers of staff aged up to 40 has decreased slightly and attributed to voluntary separations within this age group and increased casual staff movement away from Council (due to COVID-19 restrictions at public pools and entertainment venues).

Age Group – Staff aged:	% 18-19	% 19-20
<b>Less than 20 years</b>	3.8%	5.5%
<b>20 to 29 years</b>	18.3%	15.3%
<b>30 to 39 years</b>	15.4%	15.9%
<b>40 to 49 years</b>	20.8%	20.3%
<b>50 to 59 years</b>	29%	29.9%
<b>60 to 69 years</b>	11.3%	12.2%
<b>70 years or older</b>	1.4%	.2 %



Council's Axis Youth Centre team.



### Activities for the implementation of Council's EEO&D Plan

Workforce Strategic Focus	Activities
<b>Building our Capability</b>	<p>The elements of this strategic focus within an EEO&amp;D context ensure that fair and equitable recruitment is undertaken by Council through meritorious selection processes. Strategies for EEO&amp;D groups include:</p> <ul style="list-style-type: none"> <li>• Through notification in advertisements and job information documentation, invite applications from suitably qualified people by encouraging candidates with cultural, disability and gender attributes.</li> <li>• An Aboriginal or Torres Strait Islander (ATSI) staff member will be on the selection panel when applications are received from candidates with an ATSI background.</li> <li>• Provide reasonable adjustments for candidates during the interview process and new hires on appointment.</li> <li>• Commitment to employing and growing staff through our trainee/cadet program. In 2019-20, Council employed 22 trainees/cadets which equates to 5% of the workforce. Council aims to have 10% of the workforce employed as trainees/cadets.</li> </ul>
<b>Developing our Capacity</b>	<p>Building capacity for existing staff within this strategic focus will emphasise learning and development, both for EEO&amp;D groups and all Council. Strategies include:</p> <ul style="list-style-type: none"> <li>• Mandatory corporate training in EEO&amp;D for all new starters and all staff each two years.</li> <li>• Incorporating EEO&amp;D as a topic for workshops in Council's Leadership Forums.</li> <li>• Gathering statistically and metrically valid non-identifiable data from all staff to inform the next EEO and Diversity Management Plan (2021–25).</li> </ul>
<b>Maximising Employee Engagement</b>	<p>Maximising employee engagement will apply collaborative and consultative mechanisms to engage with Council's EEO&amp;D groups. Strategies include:</p> <ul style="list-style-type: none"> <li>• Managing and resolving inappropriate staff behaviour in an expedient and respectful manner.</li> <li>• Equipping leaders and other employees with the tools and skills to contribute to a mentally healthy and aware workplace.</li> <li>• Exploring the opportunity to work with EEO&amp;D advisory groups within Council.</li> </ul>
<b>Achieving Organisation Excellence</b>	<p>This strategic focus for 2020-21 will investigate the application of both structural frameworks and EEO&amp;D celebratory events such as:</p> <ul style="list-style-type: none"> <li>• Exploring the inclusion of an EEO&amp;D selection criteria to assess candidate's capability within this area.</li> <li>• Establishing a regular celebration of cultural diversity with Council during National Harmony Day.</li> <li>• Becoming an accredited breast-feeding workplace.</li> </ul>

### Chief Executive Officer remuneration package

The CEO's total remuneration package comprising salary and superannuation, was valued at \$351,655 plus a vehicle allowance.

### Senior staff remuneration package

Council employed four senior staff members (excluding the CEO) in Portfolio General Manager roles during 2019-20. The total remuneration package for senior staff was \$1,089,160.16 (including superannuation and payments that were not included in a salary portion of their package).

### Mayor and councillor expenses

Item	2018-19 (\$)	2019-20 (\$)
<b>Fee payments</b>		
Mayor	43,170	48,233.23
Councillors	217,689.12	223,365.48
<b>Total payments</b>	<b>260,859.12</b>	<b>271,598.71</b>
<b>Expenses and facilities</b>		
Membership to associations	1,481.82	0
Office Equipment	1,794.39	2,909.10
Internal Plant charges	31,911.60	16,151.80
Catering – internal staff	549.09	0
Catering and Civic Function	227.27	1,481.82
Telephone calls	0	0
Accompanying person	0	0
Conference And Seminars	10,102	7,295.46
Training	19,887.79	460
<b>Total</b>	<b>65,953.96</b>	<b>12,146.38</b>
<b>Delegations and visits</b>		
Interstate	0	0
Overseas	0	0
<b>Total delegation and visits</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>326,813.08</b>	<b>299,896.89</b>



### Overseas visits

No Council-related overseas visits were undertaken by QPRC councillors or senior staff during 2019-20.

### Attendance of councillors at conferences and seminars:

Crs Pete Harrison, Trudy Taylor and Michele Biscotti attended the LGNSW Annual Conference 2019 at Warwick Farm.

### Councillor Induction and Professional Development

Councillors were advised of training and professional development courses conducted by LGNSW and other organisations throughout the year.

### Training and professional development undertaken:

- Cr Trudy Taylor – Code of Conduct training - Cost \$66
- Cr Kenrick Winchester – Social Media for Councillors - Cost - \$44

### Councillor attendance at meetings

At the September 2018 Ordinary Council meeting, Council resolved:

*322/18 - Attendance at meetings by Councillors as delegates and representatives on Council committees, organisational committees, statutory committees, locality committees and advisory committees be published in the QPRC Annual Report.*

From March 2020, changes to the Local Government Act allowed councillors to participate in meetings remotely via Zoom.

A summary of Council attendance at all Council and Committee meetings is shown in **Appendix 2**

### Stormwater levy

A stormwater levy has been applied to residential and business properties within the Queanbeyan urban area (including Googong). Properties classified as residential and business were charged \$20 per year for the Stormwater Levy, while residential (strata/flats) and business strata units were charged \$12.50.

During 2019-20, stormwater rehabilitation works were undertaken on the next tranche of identified works. This rehabilitation work will improve the existing stormwater services network. Further condition inspection and rehabilitation works need to continue to improve the stormwater network system improvement.

Stormwater management plans are currently under development for Bungendore and Braidwood.



### Environmental upgrade agreements

Council is required to include information in its Annual Report on any environmental upgrade agreements entered into by the Council during the financial year.

Council entered into an enforceable undertaking with the Environment Protection Authority (EPA) after a water pollution incident occurred from 20 September 2019 to 21 September 2019 at the Queanbeyan River. The pollution incident was the result of an overflow from the Morisset Street Sewage Pump Station into the Queanbeyan River, in breach of the Protection of the Environment Operations Act 1997. These works were completed in accordance with the enforceable undertaking given by the Council to the EPA. A copy of the enforceable undertaking is available on the EPA's public register.

As part of an enforceable undertaking with the EPA, we agreed to improve telemetry alarms, upgrade pumps and undertake environmental improvements to the Queanbeyan River and surrounds.

Council engaged the Molonglo Conservation Group to plant about 4,000 plants along the river corridor (pictured below). The intention is to restore natural habitat with the added benefit of shading and therefore cooling the river. In the height of summer, keeping the river cool will protect aquatic species and reduce the likelihood of algal blooms.



### Swimming pool inspections

Under section 22F (2) of the *Swimming Pools Act 1992*, Council is required to report on its activities regarding swimming pool inspections.

During the period 1 July 2019-30 June 2020, Council undertook the following:

Swimming pool inspections	2018-19	2019-20
Inspections of Tourist and visitor accommodation	9	0
Inspections of dwellings with more than 2 dwellings	4	3
number of inspections that resulted in issuance a certificate of compliance under s22D of the Swimming Pools Act	31	27
number of inspections that resulted in issuance a certificate of non-compliance under cl 21 of the Swimming Pools Reg	2	0

### Partnerships, cooperatives and joint ventures

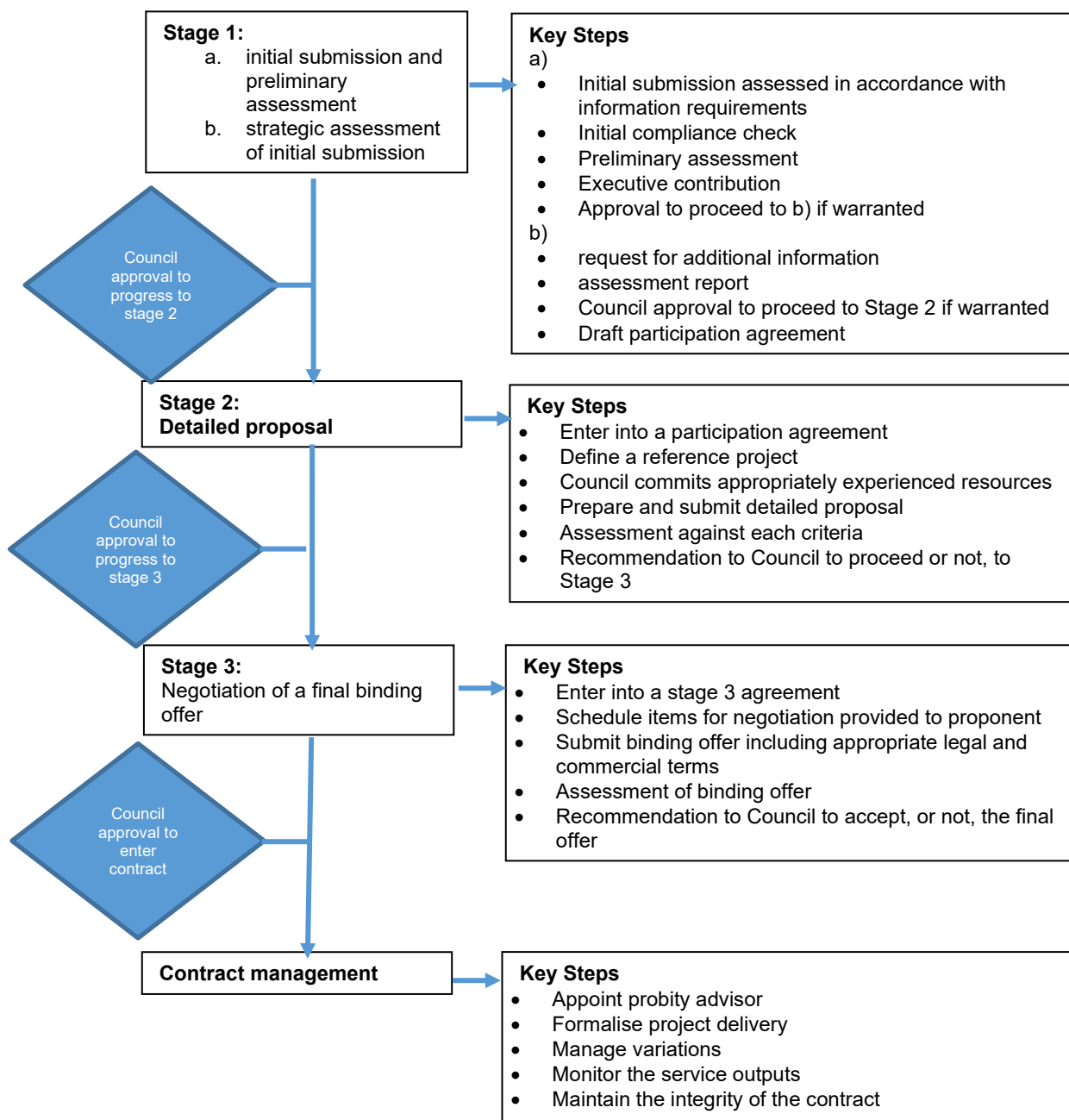
Council has an interest in or membership of the following organisations in accordance with the under-listed arrangements:

- Statewide Mutual - A mutual pool scheme providing liability and general insurance cover to NSW councils.
- StateCover Mutual – A mutual providing workers compensation insurance cover to NSW councils.
- South East Weight of Loads (SEWOL) – Council has a management role and has four inspectors in two vehicles patrolling roads in 11 constituent councils of the region.
- ACT and NSW Strategic Land Use and Infrastructure Planning Group.
- Southern Region Joint Planning Panel which provides merit-based decision making on regional development within the framework of the NSW planning system.
- Canberra Region Joint Organisation (CRJO) is a regional organisation, with a membership of 10 councils. The CRJO also has associate members and affiliate members. Associate members being the ACT Government, Wagga Wagga City Council, East Gippsland Shire Council and affiliate membership with Canberra Airport. The purpose of the CRJO is to facilitate opportunities and partnerships to create sustainable vibrant communities. CRJO has developed several special purpose interest groups for regional resource sharing and information exchange. The CRJO was constituted in accordance with the *Local Government Act 1993* on 1 July 2018.
- Southern Phone Company - \$2 shareholder. This membership ceased in December 2019 following the sale of Southern Phone Company.

## Unsolicited Proposals

From time-to-time, Council receives unsolicited proposals from parties seeking to partner with Council in a development or project. To provide some guidance and structure in dealing with such representations, Council has adopted a Procedure for Dealing with Unsolicited Proposals. In summary the process is in stages as outlined below:

### Key stages in the consideration of unsolicited proposals





Council received one new unsolicited proposal during 2019-20 and progressed two previously submitted proposals.

A new proposal was received from APP Corporation Pty Limited (APP) for the project management of the Queanbeyan Civic and Cultural Precinct project. This proposal was considered by Council's Executive in December 2019 and provided to Council in January 2020 under section 55 of the *Local Government Act*. Council resolved:

*008/20 That Council:*

- 1. Note the report on Queanbeyan Civic and Cultural Precinct project.*
- 2. Engage APP Corporation Pty Limited to provide project management services for the Queanbeyan Civic and Cultural Precinct.*
- 3. Proceed with detail design of Queanbeyan Civic and Cultural Precinct and where appropriate incorporate comments received from community consultation.*
- 4. Call for expressions of interest from suitably qualified construction contractors to deliver QCCP.*

The unsolicited proposal from Downtown Q Pty Ltd for development of Council land in the civic centre precinct was terminated by Council at its meeting on 18 December 2019.

Moran (Queanbeyan) Pty Ltd has presented a concept to Council which is very preliminary and is being considered at the stage 1 level. No further progress was made on this proposal in 2019-20.

In future years more detail of these proposals may be outlined should they progress.

Cirque Pty Ltd presented a proposal for potential development within the Queanbeyan CBD, but did not progress the proposal.

### **Privacy and Personal Information ACT 1998**

The *Privacy and Personal Information Protection Act 1998 (PPIP Act)* provides safeguards to an individual's privacy in relation to a wide variety of personal information held by public sector agencies including councils. Council must ensure compliance with the requirements of the Act and adopted its Privacy Policy and Plan based on the Model Privacy Management Plan issued by the Office of Local Government. Council will be undertaking a review of its Privacy Policy and Plan in 2020.

Council is required under the provisions of the *PPIP Act* to include in information collected about individuals the following:

- the nature of personal information we collect
- the purpose for which we collect personal information
- an individual's right to access their personal information.

Council collects personal information for the following purposes:

- building certificates
- compliance certificates
- consents and approvals
- land transactions
- licences held
- occupation certificates
- notification of adjoining premises of development proposals
- rates records

- record of approvals
- records of impounding
- register of pecuniary interests
- subdivision and zoning certificates
- provision of care and support
- job applications
- employment.

The purpose for collecting this information is to allow Council to complete its statutory responsibilities under the *Local Government Act 1993* and other legislation. Under the provisions of the *PPIP Act* individuals have the right to access their own personal information that we hold.

No applications were made for information under the Act during 2019-2020. Further information on gaining access to this information can be obtained from the Council's Public Officer.

### Disability Inclusion Action Plan

The QPRC Disability Inclusion Action Plan 2017-21 (DIAP) guides Council in meeting its requirements under the *NSW Disability Inclusion Act 2014*. The DIAP is overseen by an Access Committee comprising of representatives from across the region, including a councillor representative and staff. Annual progress in achieving the outcomes of the implementation plan for 2019-20 to address the four focus areas include the following:

#### 1. Developing positive community attitudes and behaviours

- Council supported the annual celebration of diversity and inclusion event 'Festival ONE'.
- Council employment application packs included inclusive statements encouraging applications from individuals with diverse backgrounds or those with disability.
- Members of the public were consulted to resolve issues raised in relation to improving road safety and access for pedestrians, cyclists and people with mobility scooters on a number of roads and intersections in the region.

#### 2. Creating liveable communities

- A new inclusive playground was opened at Braidwood Ryrie Park, catering for all ages and abilities including a basket swing, accessible carousel, double flying fox with an inclusive seat and the signature windmill combination climber.
- Funding has been secured for an adult change table at Braidwood public toilets in Ryrie Park.
- A mobility parking bay near St Gregory's school gate in Queanbeyan was relocated to create two designated bays, an access area and a kerb ramp.
- A mobility parking bay was completed at Jerrabomberra tennis courts.



- Significant progress was made on the construction of the Queanbeyan River shared path, creating an accessible walk for people with mobility issues or in wheelchairs, and parents with prams.
- Council's land-use planning documents included the allowance of seniors housing in the Braidwood housing supply in the Local Strategic Planning Statement, seniors living in the Bungendore Structure Plan and the affordable housing compliance in the Googong Planning Agreement.
- Council's Indoor Sports Centre hosted the launch of the Canberra Region Rugby League's wheelchair rugby league with two come and try days on 23 February and 1 March.
- Council's Indoor Sports Centre hosted the Sport NSW Activate Inclusion Sports Day on Friday 6 March
- The Queanbeyan Aquatic Centre installed an automated door on the family changeroom at Queanbeyan Pool. This has greatly assisted those with limited mobility. It was requested following the installation of the adult change table.
- The opening of the Ellerton Drive extension and duplication of Old Cooma Rd added 9.5km of shared paths, connecting Googong, Jerrabomberra and the Queanbeyan CBD.



### 3. Supporting access to meaningful employment

- Council's Equal Employment Opportunity and Diversity Policy and Council documents were updated to encompass current language and requirements for workplace diversity.
- 92 QPRC staff completed the e-learning disability module in 2019-20.
- New employees were provided information on a range of mental health support organisations, through the Employee Assistance Program and Peer Support Program.

### 4. Improving access to mainstream services through better systems and processes

- Accessibility outcomes were incorporated into the QPRC Community Engagement and Participation Plan.
- 'ReadSpeaker' web reader was made available for users of the QPRC website.
- Council meetings were streamed online, making them accessible to all of the community.
- The Home Library Service was provided to any community members with disabilities, mobility or age-related limitations, health conditions, or who were transport disadvantaged.
- Library staff consulted with people with disabilities to provide a range of programs and resources relevant to their abilities, interests and needs.
- In early 2020, Council established the COVID-care program to support residents affected by COVID-19. The program was established as a conduit between the community and service providers, with residents put in touch with suitable agencies. The program was advertised via social media, newspaper advertising, letterbox drop and Council's e-newsletter.



### Public Interest Disclosures Act 1994

Council is required as a public authority to report half yearly on any public interest disclosures that are reported. No disclosures were reported in the current year.

Council has established an internal reporting policy and the CEO/General Manager has taken action to promote staff awareness of Council's obligations including:

- policy briefings for senior managers
- as part of induction, staff indicate that they have read and understood the internal reporting policy
- training provided to new staff during induction
- appropriate links on the intranet site
- and messages in staff newsletters and circulars.

Public Interest Disclosures Act 1994			
	Made by Public Officials performing their day to day functions	Under a statutory or legal obligation	All other PIDSA
No of public officials who made public interest disclosures to your public authority	0	0	0
No of public interest disclosure received by your public authority	0	0	0
No of public interest disclosures that have been finalised in this reporting period	0	0	0
No of public interest disclosures received, how many were primarily about:	0	0	0
Corrupt conduct			
Maladministration	0	0	0
Serious and substantial waste	0	0	0
Government information contravention	0	0	0
Local government pecuniary interest contravention	0	0	0
No of public interest disclosures (received since 1 Jan 2012) that have been finalised in this reporting period.	0		
Have you established an internal reporting policy?	Yes		
Has the head of your public authority taken action to meet their staff awareness obligations?	Yes		
If so, please select how staff have been made aware:			
<ul style="list-style-type: none"><li>• Policy briefing from senior managers</li><li>• staff undertaking that they have read and understood your organisation’s internal reporting policy</li><li>• training provided to new staff during induction</li><li>• links to Council’s intranet site</li><li>• messages in staff newsletters</li><li>• messages in circulars</li></ul>			

### External bodies exercising Council functions

The following external bodies have been delegated functions by Council for 2019-20. Many of these are delegated under section 355 of the Local Government Act where Committees are responsible for management of facilities or reserves on behalf of Council.

- Araluen Area Committee
- Braidwood Gymnasium Committee
- Braidwood National Theatre Community Centre Committee

- Braidwood Recreation Ground Committee
- Braidwood Showground Reserve Trust
- Bungendore School Hall Management Committee
- Bungendore School of Arts Management Committee
- Bungendore Town Centre and Environs Advisory Committee
- Bungendore War Memorial Committee
- Burra/Cargill Park Management Committee
- Canning Close Reserve Management Committee
- Captains Flat Area Committee
- Carwoola/Stoney Creek Area Management Committee
- Fernleigh Park Management Committee
- Greenways Management Committee
- Hoskinstown Community Hall Committee
- Les Reardon Reserve Facility Management Committee
- Mick Sherd Oval Canteen Facility Committee
- Nerriga Sports Ground Reserve Committee
- Royalla Common Committee
- Wamboin Community Hall Management Committee
- Araluen/Majors Creek Locality Committee
- Braidwood/Mongarlowe Locality Committee
- Bungendore Locality Committee
- Burra/Urila/Royalla/Fernleigh Park Locality Committee
- Captains Flat/Hoskinstown/Carwoola Locality Committee
- Wamboin/Bywong Locality Committee

### **Controlling interests in companies**

Council does not have a controlling interest in any companies.

## Annual Report 2019-20

### Government Information (Public Access) Act 2009 - statistical report

**Clause 7A:** Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review.

Reviews carried out by the agency	Information made publicly available by the agency
No	No

**Clause 7B:** The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications).

Total number of applications received
9

**Clause 7C:** The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

Number of Applications Refused	Wholly	Partly	Total
	1	0	1
% of Total	100%	0%	

Schedule 2 Statistical information about access applications to be included in Annual Report

**Table A:** Number of applications by type of applicant and outcome\*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Info not Held	Info Already Available	Refused to Deal with Application	Refused to Confirm/ Deny whether info is held	Application Withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private sector business	0	0	0	0	0	0	0	0	0	0%
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0	0%
Members of the public (by legal representative)	6	0	0	0	0	1	0	0	7	78%
Members of the public (other)	2	0	0	0	0	0	0	0	2	22%
Total	8	0	0	0	0	1	0	0	9	
% of Total	88%	0%	0%	0%	0%	12%	0%	0%	0%	100%

\*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.



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**Table B:** Number of applications by type of application and outcome\*.

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Info not Held	Info Already Available	Refused to Deal with Application	Refused to Confirm/Deny whether info is held	Application Withdrawn	Total	% of Total
Personal information applications*	1	0	0	0	0	0	0	0	1	12%
Access applications (other than personal information applications)	0	0	0	0	0	0	0	0	0	0%
Access applications that are partly personal information applications and partly other	7	0	0	0	0	0	0	1	8	88%
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>9</b>	
<b>% of Total</b>	<b>88%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>12%</b>		<b>100%</b>

\* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

**Table C:** Invalid applications

Reason for invalidity	No of applications	% of Total
Application does not comply with formal requirements (section 41 of the Act)	0	0%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Application contravenes restraint order (section 110 of the Act)	0	0%
<b>Total number of invalid applications received</b>	<b>0</b>	<b>0%</b>
<b>Invalid applications that subsequently became valid applications</b>	<b>0</b>	<b>0%</b>

**Table D:** Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

	Number of times consideration used*	% of Total
Overriding secrecy laws	0	0%
Cabinet information	0	0%
Executive Council information	0	0%
Contempt	0	0%
Legal professional privilege	0	0%
Excluded information	0	0%
Documents affecting law enforcement and public safety	0	0%
Transport safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
<b>Total</b>	<b>0</b>	<b>100%</b>

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\*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

**Table E:** Other public interest considerations against disclosure: matters listed in table to section 14 of Act

Personal details (name address, phone number etc.) is never released by the Council and is redacted in any information provided.

	Number of times consideration used*	% of Total
Responsible and effective government	0	0%
Law enforcement and security	0	0%
Individual rights, judicial processes and natural justice	5	100%
Business interests of agencies and other persons	1	0%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
<b>Total</b>	<b>6</b>	

**Table F:** Timeliness

	Number of applications*	% of Total
Decided within the statutory timeframe (20 days plus any extensions)	4	44%
Decided after 35 days (by agreement with applicant)	4	44%
Not decided within time (deemed refusal)	1	12%
<b>Total</b>	<b>9</b>	

**Table G:** Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total	% of Total
Internal review	0	1	1	100%
Review by Information Commissioner*	1	0	1	100%
Internal review following recommendation under section 93 of Act	0	0	0	0%
Review by NCAT	0	0	0	0%
<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	
<b>% of Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	

\*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

**Table H:** Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review	% of Total
Applications by access applicants	0	0%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0%
<b>Total</b>	<b>0</b>	

**Table I:** Applications transferred to other agencies.

	Number of applications transferred	% of Total
Agency-Initiated Transfers	0	0%
Applicant - Initiated Transfers	0	0%
<b>Total</b>	<b>0</b>	

### Risk Management

QPRC recognises that managing organisational risk is integral to good business practice. The organisation is committed to increasing its level of risk management maturity through embedding risk management practices into its decision-making processes to ensure the achievement of objectives. This is a continual improvement process. As part of this continuous improvement, the basic principles and concepts for managing risks is now a formal part of the induction process for new staff with education and training to be a focus over the next 12 months. The objective of this education and training program is to increase the 'risk' culture of the organisation.

As part of its risk management framework, Council has a Risk Management Policy and internal Directive. The policy is available on Council's website and outlines:

- The objectives of Council's risk management framework.
- Summarises Council's risk appetite, which is articulated in detail in the Directive along with tools for assessing and evaluating specific risks identified.
- Defines accountabilities and responsibilities for managing risk in a manner that is consistent with ISO 31000:2018.

Like many other businesses, managing the rapidly changing risk landscape as a result of COVID-19, has been a major focus of Council's risk management activities.

Council also continues to work with Statewide Mutual, of which it is a member. It uses expertise provided by the Mutual to assist with organisational risk management. Council also participates in the annual continuous improvement initiatives undertaken by the Mutual. This included participating in a fraud risk assessment. This has assisted with informing Council's fraud control activities. As part of Council's fraud control framework, a Fraud Control Policy was adopted in August 2019. Fraud and corruption awareness training material is delivered as part of Council's implementation of an eLearning platform and strategy.

As part of its governance structure, the Audit, Risk and Improvement Committee (ARIC) operates to provide independent assurance and assistance to QPRC in relation to its governance, risk and internal control framework. Operation of the Committee is as per the adopted Charter. The Committee's membership includes three independent external members, a councillor and the Portfolio General Manager, Organisation Capability who acts



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as the CEO's nominee. Four meetings were held during the 2019-20. Membership and meeting attendance of the Committee during 2019-20 was as follows:

	Meetings attended
Mr Andrew Cox (Chair)	4
Mr Max Shanahan	4
Ms Carolyn Rosetta-Walsh	4
Cr Pete Harrison	4
Mr Peter Neil (GM's Nominee)	1
Mr Daniel Fulton (A/g GMs Nominee)	1
Mr Andrew Knight (GMs Nominee)	2

A representative of the Audit Office NSW also attends the Committee meetings. This provide members with valuable insight into the expectations and activities within the Local Government sector.

Matters considered by the Committee during the financial year included:

- Organisational updates on projects and other risk matters through presentations by the various Portfolio General Managers.
- Policy harmonisation.
- Financial status reports provided by the Chief Financial Officer.
- Preparation and audit of Council's annual Financial Statements and the operation of the Financial Statements Sub-Committee to provide ongoing assurance in relation to financial reporting issues.
- The client service plan prepared by the NSW Audit Office detailing their strategies and key issues for the audit of Council's annual financial statements.
- IT Disaster Recovery.
- Review of progress against audit recommendations.

Council's external service provider O'Connor Marsden (OCM) completed the following two audits during 2019-20:

- Governance Framework
- Integrated Performance Reporting and Risk Management

### Property acquisitions and disposals

In accordance with Council's Property Policy, the details of property acquisitions and disposals during 2019-20 are shown below.

#### Sales

Property	Description	Contract date	Settlement date	Sale price	Book value
10 Aurora PI	Vacant land sold for industrial purposes	24-10-19	Not yet settled	\$405,000	\$120,000
12 Malbon St	Dwelling		31-10-19	\$600,000	\$400,000

No property was acquired during this period other than easements or sections of land required for infrastructure.

### Planning agreements

During the 2019-20 financial year, the following planning agreements were in force and complied with by Council.

#### Googong Urban Development Planning Agreement

This applies to the urban release area known as Googong which is approximately 10km south east of the Queanbeyan CBD. It provides for the carrying out of works, the dedication of land, and the provision of other material public benefits for the provision of infrastructure, facilities and services to support the development on the land. Examples of infrastructure which has been and are to be provided under the agreement include new roads, intersections, recreational facilities, water supply, and sewerage facilities.

On 16 February 2015 it was amended by a Deed of Novation. This changed one of the entities who was a party to the Planning Agreement.

On 13 January 2020 Variation (No. 1) to the Googong Urban Development Local Planning Agreement was executed by the parties. This updated and varied the original planning agreement with changes including:

- Insertion of new items, deletion of redundant items and amendment to other items of the Development Contributions to be provided by the developer, and their respective Contribution Values, under Schedule 1 of the Planning Agreement,
- Alteration of indices used for the indexation of contribution values for offsite road contributions, and updates to the works schedule for offsite local roads.

On 14 May 2020, the second deed of variation to the Googong Urban Development Local Planning Agreement was executed by the parties. This further varied the original planning agreement in the following manner:

- Dedicate approximately 5,554m<sup>2</sup> of land to Council for a Council depot; and
- Carry out noise attenuation works to Stage D of the Googong Water Recycling Plant.

#### Jerrabomberra Innovation Precinct Infrastructure Planning Agreement 2020

The Jerrabomberra Innovation Precinct Infrastructure Planning Agreement 2020 was executed on 5 June 2020 and is an agreement between Council, The Village Building Company and Poplars Developments in respect of the future provision of infrastructure at areas known as South Jerrabomberra and West Jerrabomberra. This site is about 12km south west of the Queanbeyan CBD adjoining ACT Hume.

The agreement establishes a commitment between all parties to collectively contribute to specific infrastructure items in the area in order to facilitate new residential and commercial development. Examples of infrastructure to be provided under the agreement include new roads, intersections, recreational facilities, water supply, sewerage and electricity.

#### South Tralee Essential Infrastructure Planning Agreement

The South Tralee Essential Infrastructure Planning Agreement also applies to South Jerrabomberra. It was originally executed on 19 June 2018 between Queanbeyan-Palerang Regional Council and Canberra Estates Consortium No 4 Pty.

Its objective is to provide for the:

- provision of sewer and potable water supply infrastructure
- facilities and services (essential infrastructure) to meet the demands of the Development and other development within the South Jerrabomberra Urban Release Area.

### **18 Mecca Lane, Bungendore**

The 18 Mecca Lane, Bungendore Planning Agreement applies to 18 Mecca Lane, Bungendore. It was executed in July and September 2019 between Queanbeyan-Palerang Regional Council and Paul Gerard Niven and Alice Elizabeth Niven. Its objective is to require the developer to make development contributions for water and sewer supply in conjunction with the carrying out of the development.

### **Big Island Mining Pty Ltd Planning Agreement**

The Big Island Mining Pty Ltd Planning Agreement applies to the Dargues Gold Mine at Majors Creek. It was executed on 15 February 2013 between the then Palerang Council and Big Island Mining Pty Ltd.

It provides for the mining operator to:

- make a development contribution for the upgrading of sections of the Braidwood to Majors Creek Road (which, at the date of the original Agreement, lay within the Palerang Council Local Government Area) and
- make a contribution for the benefit of the Braidwood community (Section 94 Contribution) for the upgrading of facilities at the Braidwood Recreation Ground.

### **Companion Animals**

Animal management expenditure in the 2019-20 financial year was \$482,466. Income from companion animal activities in 2019-20 was \$193,458. There are more than 15,500 animals registered in the Queanbeyan-Palerang Local Government Area.

During the financial year, Council employed three Animal Management Officers (including Team Leader), one Animal Attendant and held a contract with a business to undertake animal husbandry duties at the Animal Management Facilities on weekends, public holidays and other occasions as required. With all resources available, one Animal Management Officer was based at Council's Bungendore office, patrolling areas such as Bungendore, Bywong/Wamboin, Captains Flat and Braidwood.

Council undertook a number of community education programs during the year, via groups and some one-on-one meetings. Responsible dog ownership articles were placed in Council's community newsletter, QPRC News, regarding animal management. QPRC News is distributed to more than 28,000 households in the Queanbeyan-Palerang Local Government Area. Animal Management Officers continue to offer ongoing education of customers at the Animal Management Facility, regularly providing information on pet ownership to customers of the animal management facility.

Council is grateful for the work undertaken by rescue groups within the region, behavioural experts who assist with temperament assessments and volunteers who regularly walk the animals. Assistance provided by these three groups provide Council with information to provide the best opportunity for animals to be re-homed in a suitable environment.

Council has in place a Dangerous Dogs Panel which meets as required to review reports on dog attacks. During the year, the Panel met on 10 occasions. The Panel requested that Council investigate the possibility of a cat containment area in the Googong Township area due to its proximity to Googong Dam. Staff have commenced investigations on this and will report to Council with a draft Policy during 2020-21.



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As required by the Companion Animals Regulation, the following information is disclosed:

Required information	Council response
<b>Lodgement of pound data collection returns with the OLG (Survey of council seizures of cats and dogs).</b>	Pound collection data was submitted to the Office of Local Government by the required deadline.
<b>Lodgement of data about dog attacks with the OLG.</b>	Council recorded 33 dog attack reports in 2019-20.
<b>Amount of funding spent on companion animal management and activities.</b>	Council expended \$482,466 on Companion Animal Management. This included staff costs, training and professional development, maintenance of the Animal Management Facility, office supplies, food, vet services and much more.
<b>Community education programs carried out and strategies the council has in place to promote and assist the desexing of dogs and cats.</b>	Council has put in place the following strategies: <ul style="list-style-type: none"> <li>• Social media and press releases</li> <li>• All animals sold from the facility are desexed prior to release.</li> <li>• No government programs currently in place</li> </ul>
<b>Strategies in place for complying with the requirement under s 64 of the CA Act to seek alternatives to euthanasia for unclaimed animals.</b>	To assist with maintaining a low euthanasia rate, Council implements the following strategies: <ul style="list-style-type: none"> <li>• Close relationship with local rescue groups</li> <li>• Weekly promotion email to various rescues</li> <li>• Animals promoted on Council website and other various social media platforms</li> <li>• Discount microchip rate for rescue groups saving animals</li> </ul> <p>As a result of this, Council's euthanasia rate for 2019-20 was 1.2% for dogs and 10% for cats</p>
<b>Off leash areas provided in the council area</b>	Council's off lead dog areas are listed on its website at <a href="https://www.qprc.nsw.gov.au/Services/Animals/Find-an-Off-Lead-Dog-Park">https://www.qprc.nsw.gov.au/Services/Animals/Find-an-Off-Lead-Dog-Park</a> <p>During the year, Council sought community feedback on the option of fencing the Bungendore off lead area. Following feedback from the community, Council resolved not to proceed with the fencing.</p>
<b>Detailed information on fund money used for managing and controlling companion animals in its area</b>	Funds expended during 2019-20 were from Council revenue. Council does not have a specific Animal Management Fund.

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### Corporate Sponsorships

Name of organisation	Relationship	What the sponsor agreed to provide	What Council agreed to provide	Financial commitment to Council	Approx value provided to Council
<b>Summer Activation events</b>					
<b>Coles Queanbeyan</b>	Summer Activation Sponsorship	Provide the amount of sausages for the following events: <ul style="list-style-type: none"> <li>Braidwood (150 pax)</li> </ul> Other items provided (calculated accordingly to estimated numbers): <ul style="list-style-type: none"> <li>onions, bread, juice boxes, water, tomato and barbeque sauces, serviettes, eskies and ice.</li> </ul>	Acknowledgement by QPRC representative at each event.  Sponsorship banner	In-Kind	\$300 (estimate)
<b>IGA Bungendore</b>	Summer Activation Sponsorship	Provide for the Bungendore event only: Provide (150 pax) popcorn, juice boxes, water, fruit	Acknowledgement by QPRC representative at each event.  Sponsorship banner	In-Kind	\$300 (estimate)
<b>Riverside Plaza</b>	Summer Activation Sponsorship	\$5 food court vouchers	Acknowledgement by QPRC representative at each event.	In-Kind	\$1,000 based on 200 being issued.
<b>Shop and Win</b>					
Braidwood Community Bank	Financial partner/sponsor	Provide financial sponsorship for Christmas Shop and Win 2019	Promotion of business logo on all printed/electronic material relative to Braidwood Christmas Shop and Win	\$2,000	\$2,000
Bungendore Community Bank	Financial partner/sponsor	Provide financial sponsorship for Christmas Shop and Win 2019	Promotion of business logo on all printed/electronic material relative to Bungendore Christmas Shop and Win	\$2,000	\$2,000
Bungendore Chamber of Commerce and Industry	Financial partner/sponsor	Provide financial sponsorship for Bungendore Christmas Shop and Win 2019	Promotion of business logo on all printed/electronic material relative to Bungendore Christmas Shop and Win	\$3,000	\$3,000
<b>Treasure Trail marketing campaign</b>					
Coordinate Group Pty Ltd	Bushfire recovery sponsor	Marketing campaign creative and execution including concept, graphic design, video production, media relations and seeking third party support including air time and professional services to support the campaign.	Nil	In-kind	\$51,315 (311 pro-bono hours)

## Appendix 1 – Project update

### Project update - Strategic Pillar 1

Action	Status	Progress comment	Responsible branch
100534 QISC Extension - 2016	Completed	Progress completed	Recreation and Culture
100681 Stronger Communities \$9m - Eastern Pools	In Progress	Project is near completion, majority of work is done there are some defects to resolve prior to final completion	Recreation and Culture
100749 QPR - Library Purchases Books and Non Books *	In Progress	Recurring project - Library is increasing standard order contracts with suppliers, which streamlines acquisition process but outcome slightly more expensive per item. - moving higher % to online (non-book) resources to meet public demand.	Community and Education
100918 QPR - Regional Animal Management Facility - identify site and design	In Progress	Investigations continuing. Two sites have been identified as possible locations, however further discussions are required with relevant authorities to progress these.	Customer and Communications
100966 QBN - Aquatic Centre Plant Replacement	In Progress	Three new tube and pressure plates were installed in the 50m Pool Atlas PCT 300 Filters. Will progress replacement of pumps and filters in the plant room at the Queanbeyan Pool. The replaced items are 15 years old and assessed as nearing the end of life.	Recreation and Culture
100991 QBN - Creating a welcoming community space in Queanbeyan Library	Delayed	New counter is being custom built and furnishings were delayed due to COVID-19 and working with architects for new QPRC building to ensure any fit-out is transferable to the new library area.	Community and Education
104020 QBN - Refurbishment of Library Activity Room *	In Progress	Delays in QPRC maintenance team due to COVID-19 - waiting for contractors to complete tasks. (Painting and repairs)	Community and Education
104095 QPR - Updating RFID Technologies *	Completed	RFID equipment installed at all branches	Community and Education
104105 BWD - Pool Upgrade	In Progress	This project is currently at the design stage, grant funding of \$1 million has been approved.	Recreation and Culture
104122 QBN - Wet Play Area: Removal of grass and adding soft fall	Completed	Complete.	Recreation and Culture

### Project update - Strategic Pillar 2

Action	Status	Performance comment	Responsible branch
100944 BWD - Braidwood Saleyards Loading Facility	Delayed	Due to Bush fire and COVID-19 and the closure of the Saleyard facilities this project was suspended for the 2019/20 FY.	Business and Innovation
100945 QBN - Riverside Caravan Park Upgrade	Completed	The Caravan Park major works have been complete. The lease will be finalised in the first half of 2020-21.	Business and Innovation
104092 QBN - City of Champions Walk	Not Yet Started	Project was an election commitment. No funding has been received as yet.	Business and Innovation

### Project update - Strategic Pillar 3

Action	Status	Progress comment	Responsible branch
100177 QBN - CBD Improvements - Stage 2	In Progress	Very slow process dealing with Plaza Management for access.	Urban Landscapes
100184 QPR - Regional Sports Complex - Stage 1	In Progress	DA lodged and Voluntary Planning Agreement signed. Tender for hazardous waste removal accepted. Design work 95% complete	Urban Landscapes
100285 QBN - Showground Pavillion & Storage *	Delayed	DA still in stop clock due to heritage. Aboriginal Heritage Impact Permit issued to permit archaeological survey August 2020.	Urban Landscapes
100692 BGD - Stronger Communities \$9m – Bungendore sports hub *	In Progress	DA lodged, acquisition still in progress, estimated work commencing onsite late August 2020.	Urban Landscapes
100883 QBN - SCCF - River Walk - Round 1 & Round 2 *	Completed		Urban Landscapes
100914 BGD - SCCF - Mick Sherd Oval Change Rooms	Completed	Building complete and ready for use in 2020 season. Official opening 7 February 2020	Urban Landscapes
100915 QBN - SCCF High St Amenities Block *	Completed	Project complete, building opened and operational	Urban Landscapes
100984 BGD - SCCF - Sports Hub Stage 2 *	In Progress	Project merged with stage 1, all design complete and DA lodged, physical work on ground late August 2020.	Urban Landscapes



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Action	Status	Progress comment	Responsible branch
100985 BWD - SCCF - Recreation Area Stage 2 *	Completed	Works complete and grant reconciled.	Urban Landscapes
100993 QBN - Brad Haddin Oval Storage Shed	In Progress	Old shed removed, contractor engaged to construct new shed.	Urban Landscapes
100996 QBN - Royalla Playground **	Not Yet Started	Grant application unsuccessful.	Urban Landscapes
104035 QBN - SRV - Campese Oval Stage 1 & 2 Sports field lighting	Completed	Floodlights up and commissioned	Urban Landscapes
104036 QBN - SRV - Ernie Beaver Park Playground	Completed	Playground installed, landscaping complete and reopened for use.	Urban Landscapes
104037 QBN - SRV - Esmond Reserve Playground	Completed	Playground equipment installed, landscaping complete and playground reopened for use.	Urban Landscapes
104082 QBN - Upgrade of lighting at Aquatic Centre	Completed	Replaced all existing lighting including all buildings and floodlights with LED. Pool team commented that they were happy with the lux level.	Natural Landscapes and Health
104084 QBN - Replacement fencing along River Drive	Completed	New metal railed barrier fencing along River Drive, Barracks Flat the project has been completed on time and budget.	Natural Landscapes and Health
104087 QBN- Construction of Googong Sub-Depot - Parks	In Progress	Depot design complete, DA docs being prepared ready for lodgment	Urban Landscapes
104103 QBN - Margaret Donoghue Oval upgrades	Completed	All works complete and building commissioned.	Urban Landscapes
104106 BWD - Braidwood Ryrie Park playground	Completed	Playground complete and officially opened.	Urban Landscapes
104115 NRG - Nerriga Public Toilet	Completed	Toilets open and operational for Christmas traffic. Tree planting and access finalised in autumn.	Urban Landscapes
104118 QBN - 13.2kw solar power 28 Miller St Community Centre	Completed	A 13.2kW system installed. The system is predicted to save Council \$4,613.71 in electricity costs per year with a payback period of 3 years.	Natural Landscapes and Health
104119 BWD - Lighting Upgrade Braidwood Library	Completed	Replaced lighting in Library with LED. Staff concerned it was too bright, so electrician sent back to add additional switch and change the circuit.	Natural Landscapes and Health

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Action	Status	Progress comment	Responsible branch
104120 QBN - High St dog off lead park – new tap	Completed	Tap installed	Urban Landscapes
760502 QPR - Memorial Park Site Studies	In Progress	All studies complete including extended ground water monitoring. Community engagement commencing over next few months.	Urban Landscapes

### Project update - Strategic Pillar 4

Action	Status	Progress comment	Responsible branch
100004 QBN - Network - Water	Completed	Proposal remains at conceptual stage at the moment. Supplier chlorination reliability has stabilised. Project to be held over for the time being.	Utilities
100112 QPR - Asset System Replacement	Completed	This is fully signed off and completed. Further projects need to be created to further develop system.	Assets
100119 GOO - Water Recycling Plant	In Progress	This is an ongoing project and relates to stage D of the Googong IWC. Expected to extend over the next two financial years. Tracking well at the moment.	Utilities
100123 QBN - Sewage Treatment Plant Upgrade	In Progress	Concept design completed, Draft EIS 60% complete. Water Quality Monitoring ongoing	Contracts and Projects
100124 QBN - Sewer Mains Rehabilitation	In Progress	The project nominally concluded at 30 June 2020. No more formal packs will be assigned. COVID had delayed progress a bit. Expect the already assigned works will conclude by end of first quarter	Utilities
100133 QBN - Old Cooma Road Stage 2: Googong Rd - ELP *	In Progress	Road open to traffic. Final defects being completed. Contractor to demobilise from site in August.	Contracts and Projects
100148 QBN - Water Telemetry - Radio upgrades	In Progress	The engagements are in place. Components are in for manufacture. Expect the project to be settled in the first quarter	Utilities
100150 QBN - Ellerton Drive Extension	In Progress	Road open to traffic 10 July. Final defects being completed. Contractor expected to demobilise from site in August	Contracts and Projects
100183 QBN - Efficient street lighting upgrades	In Progress	Working with Essential Energy to roll-out LED lighting for the QPRC streetlight network. Currently planned for roll-out in 2020-21.	Transport and Facilities
100265 QBN - Head Office + Smart Hub - Redevelopment	In Progress	Design progressing, Expect to workshop with Council in August. Negotiations with the State Government tenant underway	Contracts and Projects

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Action	Status	Progress comment	Responsible branch
100353 QBN - SRV - Bitumen Resealing	Completed	The 2019-20 SRV bitumen resealing program has been completed.	Transport and Facilities
100354 QBN - SRV - Pavement Rehabilitation	Completed	The 2019-20 SRV pavement rehabilitation program has been completed.	Transport and Facilities
100359 QPR - Security Project - Access Control and key replacement	Completed	The budget allocated to continue rolling out access control across QPRC for the 2019-20 financial year has been completed.	Transport and Facilities
100861 BGD - car park off Ellendon St	In Progress	Civil design 90% complete. Electrical design still underway.	Transport and Facilities
100869 QBN - Thorpe to Barracks Flat Dr paths	In Progress	Tenders called for the construction of new bridge. Construction expected to be complete in Oct 2020	Transport and Facilities
100871 BWD - Monkittee Bridge path **	Not Yet Started	No successful grant funding, Discussion with Transport for NSW regarding bridge rail on the bridge whilst funding is sort	Transport and Facilities
100874 BGD - Develop options report Reschs Creek Bridge	Not Yet Started	No further progression in this area	Transport and Facilities
100879 BWD - office smart hub/cultural space	In Progress	The design and consultation process is progressing.	Transport and Facilities
100884 QBN - Bicentennial Hall Ongoing Refurbishment	Completed	This funding had been transferred into the overall Bicentennial Hall compliance project, including the fire services compliance, Disability Discrimination Act access and raising the mezzanine floor level.	Transport and Facilities
100896 QBN - Rutledge car park	In Progress	Purchase of land sitting with Legal department.	Transport and Facilities
100925 CFL - Bridge Replacement - Silver Hills	Completed	The previous timber bridge at Silver Hills Bridge has been replaced with a concrete box culvert structure.	Transport and Facilities
100953 BGD - Bungendore Flood Plain Works **	In Progress	Tenders called and works expected to commence in July 2020 and completion 16 weeks following that.	Contracts and Projects
100959 QBN - Upgrade Bicentennial Hall	In Progress	Contractor engaged works underway and design finalised. Works on track for completion in Sep 2020.	Contracts and Projects
100960 QBN - Old Rugby Club - air conditioning to meeting room	Completed	The new air conditioner has been installed.	Transport and Facilities

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Action	Status	Progress comment	Responsible branch
100975 QBN - South Jerrabomberra Business Park **	In Progress	Gateway 2 booked for July 2020	Contracts and Projects
101002 QPR - Local Roads Renewal	Completed	The local roads renewal program has been completed for the 2019-20 financial year.	Transport and Facilities
101013 QPR - Roads to Recovery	Completed	The Roads to Recovery program funding has been fully expended. All works for the 2019-20 program have been completed successfully.	Transport and Facilities
101067 BWD - Saleyards Lane Reseal	In Progress	The survey and design works have been completed. Continuing with project estimation, looking to complete construction works in the 2020-21 financial year.	Transport and Facilities
101196 QPR - Traffic Modelling	Delayed	Project still delayed	Contracts and Projects
101217 QBN - Uriarra/Ross/Storn away - traffic changes	In Progress	Construction commencement delayed with lengthy RMS review process. Tenders have been called for portions of the work so that works can commence immediately on approval. Funding deed successful for delayed design.	Transport and Facilities
101219 QBN - Burra S bends	In Progress	Survey, design, land acquisitions and environmental approvals have all been completed. Construction has commenced onsite and making good progress. Project due to be completed in October 2020.	Transport and Facilities
101300 QPR - Local Roads Rehabilitation	Completed	The 2019-20 local roads rehabilitation projects have been completed.	Transport and Facilities
101459 QBN- Purchase Dunns Creek Road corridor and design ***	Not Yet Started	Funding identified, deed yet to be received. Initial discussion commenced with Department of Planning, Industry and Environment.	Contracts and Projects
101460 BWD - Drought Relief - Araluen Road – Braidwood	Completed	This project was funded in the 2018-19 financial year and completed in June 2019.	Transport and Facilities
101466 BWD - Araluen Mountain Road Vegetation Maintenance	Completed	All of the dangerous trees have been removed from the Araluen Mountain Road. Council has been successful in receiving Black Spot grant funding to undertake further vegetation removal, shoulder widening and guardrail installation. This will be undertaken in the 2020-21 financial year.	Transport and Facilities
102006 CFL - MR270 - Captains Flat Rd - Capital	Completed	The capital works on Captains Flat Road have been completed for 2019-20.	Transport and Facilities
102012 BWD - Cooma Rd/Krawaree Rd	Completed	Gravel resheeting works on Cooma/Krawaree Road has been completed.	Transport and Facilities
102064 NRG - Nerriga Rd Section 3 - Reconstruct widen and seal -	In Progress	Environmental assessments and survey works are now complete. Finalising design and land acquisitions. This project is not currently in the Monaro-Palerang roads package, pending savings on	Transport and Facilities



## Annual Report 2019-20

Action	Status	Progress comment	Responsible branch
Ningeenimble Project		other package projects.	
102065 NRG - Nerriga Rd Section 4 - Reconstruct widen and seal - Durran Durra	In Progress	Survey, design and environmental approvals has been completed. Finalising land acquisitions. Construction has commenced onsite with majority of vegetation removed and drainage installations complete. Progress on bulk earthworks.	Transport and Facilities
102066 NRG - Nerriga Rd Section 5 - Reconstruct widen and seal - Euradux Rd to Tates Ln	Not Yet Started	This section of road is not currently included in the grant funding agreement.	Transport and Facilities
102067 NRG - Nerriga Rd Section 5 - Reconstruct widen and seal - Oallen Rd to Willow Fo	In Progress	This section of road isn't currently in the grant program agreement. Council has started survey and design on this section along with designs to replace the 2 existing causeways. This section of road is also part of an additional Fixing Country Roads grant application.	Transport and Facilities
102072 CFL - Captains Flat Rd	Completed	The budget for Captains Flat Road upgrade was incorporated into the Briars Sharrow Road Intersection upgrade project. This work has now been completed.	Transport and Facilities
102073 BWD - Captains Flat Rd - between Jinglemoney Rd and Obriens Rd	In Progress	The survey, design and environmental approvals have been completed. Staff are finalising land acquisitions. Construction onsite has commenced, with additional RRRP funding to be allocated and completed in the 2020-21 financial year.	Transport and Facilities
102076 BGD - Roundabout on Malbon St *	In Progress	Design approved by RMS, still waiting on Essential Energy design for the lighting design as requested by Council. Tenders have been called and the preferred contractor identified. Construction yet to commence.	Transport and Facilities
102064 NRG - Nerriga Rd Construction of Charleyong Bridge Approaches (RMS Funding)	Completed	The construction of the Charleyong Bridge approaches has been completed.	Transport and Facilities
102098 CFL - Upgrade Captains Flat Road ***	In Progress	\$10m State Government grant funding, not expected to be received until 2020-21 financial year. Staff are currently prioritising a works program and preparing to undertake survey and design works.	Transport and Facilities
104062 QBN - Family Day Care Roof and Internal Repairs	Completed	This project is no longer going ahead, the property is being sold.	Transport and Facilities
104066 QBN - Animal Pound - Internal Refurbishment	Completed	Internal refurbishment works are now complete at the Queanbeyan Animal Pound.	Transport and Facilities
104067 QBN Aquatic Centre - Refurbishment and Upgrade	Completed	The refurbishment of the aquatic centre change rooms has been completed.	Transport and Facilities
104068 QBN - Museum Building - Replace asbestos vinyl floor tiles	In Progress	Quotes for the works have been sourced. Works to be completed in 2020-21 financial year.	Transport and Facilities

## Annual Report 2019-20

Action	Status	Progress comment	Responsible branch
104073 QBN- The Q Performing Arts - Fire System	In Progress	Design consultancy awarded to contractor and progressing well. Finalising design of fire compliant system before tenders can be called for installation works.	Transport and Facilities
104075 BGD - Council Office Customer area	Completed	This project has been changed to installing automatic doors into the foyer area. Project complete.	Transport and Facilities
104076 BGD - Community Centre - Refurbishment	In Progress	The internal painting and carpets have been completed. Works are ongoing with the kitchen refurbishment. Project will be completed early in 2020-21 financial year.	Transport and Facilities
104077 CFL - Hall repair Leaking Roof	Completed	The roof leak at the Captains Flat hall has been repaired.	Transport and Facilities
104078 BWD - Council Offices - Customer Area	In Progress	Upstairs offices painted. This project is tied in with the smart hub project, which is currently at design and consultation stage.	Transport and Facilities
104086 QBN - Railway park lighting and CCTV safety project	Completed	Project has been completed.	Transport and Facilities
104091 QBN - Trolley Bay x3 installation Morisset St	Completed	Trolley bay installation has been completed.	Transport and Facilities
104093 BGD - Depot Replacement	In Progress	New depot lunchroom, toilets and meeting room is nearing completion. Final sheeting and painting left to go. Will be completed in August 2020.	Transport and Facilities
104094 QBN - Replace Fire Door Bicentennial Hall	Completed	The new fire doors have been installed.	Transport and Facilities
104104 QBN - 1st Jerrabomberra Scout Hall	Completed	Completed August 2018 - A lease agreement with the 1st Jerrabomberra Scouts was approved by Council in August 2018. The land is now available for use by the 1st Jerrabomberra Scouts.	Transport and Facilities
700031 QBN - Stormwater Improvement Program	In Progress	The project nominally concluded at 30 June 2020. No more formal packs will be assigned. COVID had delayed progress a bit. Expect the already assigned works will conclude by end of first quarter	Utilities
700128 BWD - Water Services Replacement	Completed		Utilities
700140 BGD - STP Recycled Water System	In Progress	The preparation of the tender documents has taken longer than expected. Council is waiting for Public Works to return the final documents at which time the authorisation to tender will be issued. It is hoped that the tender will be released in July.	Utilities
700166 QPR - Water connections – Palerang	Completed	This is a perennial project. Works for 19-20 were completed as required	Utilities

## Annual Report 2019-20

Action	Status	Progress comment	Responsible branch
700168 QPR - Sewer connections – Palerang	Completed	This is a perennial project. Works for 19-20 were completed as required	Utilities
700169 QBN - Sewer connections	Completed	This is a perennial project. Works for 19-20 were completed as required	Utilities
700188 QBN - Reservoir access and integrity upgrades	In Progress	Investigation component is still underway. Once in hand, a decision will be made whether to proceed to design and construction	Utilities
700191 BGD - water treatment plant	In Progress	This is a long project that will see the development of the next stage of Bungendore's water system as per the adopted IWCM & DSP.	Utilities
700192 BGD - reservoir	In Progress	Delayed with COVID and Public Works commitments. Retaining wall design has been completed. Commercial clauses and specifications to be prepared followed by tender	Utilities
700193 QBN - Mains	Completed	Downey and Wattle Streets completed from this vote. More next year	Utilities
700202 QBN - Telemetry	Completed	Works complete	Utilities
700204 QBN - Kingsway	Add Performance Comment	This project was reassigned through 700247 to 700259	Utilities
700211 BGD - Sewer Mains Upgrade	Completed	Complete	Utilities
700213 QBN - Sewer Pump stations	Completed	Covered by PJs 700247 to 700259	Utilities
700226 QBN - Water Connection Jerra Business Park	In Progress	Part of Contracts section and Northern Entry Road	Utilities
700227 QBN - Sewer Connection Jerra Business Park	In Progress	Part of Contracts section and Northern Entry Road	Utilities
710025 QPR - Old landfills	Delayed	Bungendore and Braidwood expected to be complete 20-21	Utilities
800000 QPR - Fleet Purchases	Completed	Commitments met for 19-20	Utilities

### Project update - Strategic Pillar 5

## Annual Report 2019-20

Action	Status	Progress comment	Responsible branch
100122 QPR - IT Tablet & Phone Purchases	In Progress	Ongoing project. Deployed 18 x iPads and 80 x mobile phones during the FY 19-20 period.	Digital
100168 QPR - Hardware Refresh – IT equipment-Budget Income	In Progress	Ongoing project. Deployed/refreshed close to 100 PCs / laptops during FY 19-20. From now on the default device issued will be a laptop (with certain exceptions such as for CAD and graphics users).	Digital
100970 QPR - Ipad/Laptop - Remote Access for Staff	In Progress	<p>This is an ongoing project and will continue at least for a few more years as we move 90% of the staff from PCs over to laptops. This has been marked as a top-priority initiative due to the COVID-19 impact, Home-based work and NWoW requirements. 140 more Laptops will be deployed in FY20-21.</p> <p>The backend Citrix server farm (80 servers), licenses, Citrix bandwidth and the internet pipe all have been equipped with, and stress-tested to handle up to 400 concurrent remote users while providing an excellent and seamless user experience.</p>	Digital
104116 QPR - Facilities booking system	Completed	Facilities booking system for Parks has gone live on 28 July. Expanding the same software platform (Intelligenz) to other business areas such as community facilities and aquatics will be undertaken soon.	Digital



### Appendix 2 - Councillor attendance at Council and Committee Meetings

#### Councillor attendance at Council and Committee Meetings

Ordinary Council meetings	
Date of meeting	Apologies
24 July 2019	Cr Brown
28 August 2019	Cr Noveska
25 September 2019	Cr Winchester
23 October 2019	Crs Biscotti and Marshall
27 November 2019	Nil
18 December 2019	Cr Marshall
22 January 2020	Crs Brown and Noveska
Extraordinary meeting 12 February 2020	Cr Marshall
26 February 2020	Crs Bray and Noveska
25 March 2020	Cr Bray
22 April 2020	Nil
27 May 2020	Cr Brown
24 June 2020	Crs Bray, Brown, Marshall and Noveska

Planning and Strategy Committee of the Whole meetings	
Date of the meeting	Apologies
10 July 2019	Crs Brown, Marshall, Noveska and Overall
14 August 2019	Cr Brown
11 September 2019	Cr Noveska
9 October 2019	Cancelled
13 November 2019	Cr Noveska
12 February 2020	Cr Marshall
11 March 2020	Crs Bray, Brown, Marshall, Noveska and Winchester
8 April 2020	Cr Brown - unable to connect via audio-visual link
13 May 2020	Crs Brown and Marshall
10 June 2020	Crs Bray, Brown, Hicks and Noveska

## Annual Report 2019-20

### Organisational committees

Audit, Risk and Improvement Committee			
Date of meeting	Attended	Apology	Did not attend
18 September 2019	Cr Harrison		
25 November 2019	Cr Harrison		
14 February 2020	Cr Harrison		
29 May 2020	Cr Harrison		

Australia Day and Community Awards Committee - Mayor			
Date of meeting	Attended	Apology	Did not attend
9 December 2019	Cr Overall		

Australia Day Organising Committee – Crs Schweikert and Hicks			
Date of meeting	Attended	Apology	Did not attend
6 October 2019	Crs Hicks and Schweikert		
18 November 2019	Crs Hicks and Schweikert		
13 January 2020	Cr Schweikert	Cr Hicks	

Consultative Committee on Aboriginal Issues - Cr Marshall			
Date of meeting	Attended	Apology	Did not attend
7 July 2019	Cr Marshall		
18 February 2020	Cr Marshall		

Dangerous Dog Panel – Cr Taylor			
Date of meeting	Attended	Apology	Did not attend
19 July 2019	Cr Taylor		
22 August 2019	Cr Taylor		
11 September 2019	Cr Taylor		
30 October 2019	Cr Taylor		
21 November 2019	Cr Taylor		
30 January 2020	Cr Taylor		
3 March 2020	Cr Taylor		
6 May 2020	Cr Taylor		
10 June 2020	Cr Taylor		
24 June 2020	Cr Taylor		

Disability Access Committee - Cr Bray			
Date of meeting	Attended	Apology	Did not attend
8 November 2019	Cr Bray		
14 February 2020		Cr Bray	

## Annual Report 2019-20

CEO Performance Review Committee Mayor, Deputy Mayor, Crs Harrison, Hicks and Schweikert			
Date of meeting	Attended	Apology	Did not attend
18 December 2019	Crs Overall, Harrison, Hicks and Schweikert	Cr Taylor	
18 June 2020	Crs Overall, Harrison, Taylor and Schweikert	Cr Hicks	

Queanbeyan-Palerang Library Service – NSW Public Library Zone Cr Winchester			
Date of meeting	Attended	Apology	Did not attend
18 October 2019		Cr Winchester	
22 November 2019		Cr Winchester	
28 February 2020		Cr Winchester	

Queanbeyan Sporting Gallery Committee - Mayor			
Has not met.			

Sports Council - Crs Winchester, Hicks and Biscotti			
Date of meeting	Attended	Apology	Did not attend
August 2019	Crs Biscotti and Hicks	Cr Winchester	
November 2019	Crs Biscotti, Hicks and Winchester		
February 2020	Crs Hicks and Winchester	Cr Biscotti	
June 2020	Crs Biscotti and Winchester	Cr Hicks	

Sister City Committee - Mayor and Cr Noveska			
No meetings were held.			

## Annual Report 2019-20

### Statutory committees

Dargues Reef Community Consultative Committee - Cr Harrison			
Date of meeting	Attended	Apology	Did not attend
30 September 2019	Cr Harrison		
16 December 2019	Cr Harrison		
16 March 2020	Cr Harrison		
22 June 2020	Cr Harrison		

District Liaison Committee - Cr Schweikert			
Date of meeting	Attended	Apology	Did not attend
27 June 2020	Cr Schweikert		

Integrated Water Cycle Management Project Reference Group - Cr Marshall			
No meetings, project complete.			

Lake George Bush Fire Management Committee - Cr Overall			
Date of meeting	Attended	Apology	Did not attend
1 August 2019	Cr Overall		

Local Traffic Committee - Cr Schweikert			
Date of meeting	Attended	Apology	Did not attend
6 August 2019	Cr Schweikert		
16 October 2019	Cr Schweikert		
4 December 2019	Cr Schweikert		
4 February 2020	Cr Schweikert		
7 April 2020	Cr Schweikert		
17 June 2020		Cr Schweikert	

Old Cooma Road Holcim Quarry Consultative Committee - Cr Hicks			
Date of meeting	Attended	Apology	Did not attend
15 June 2020			Cr Hicks



## Annual Report 2019-20

### Locality committees

#### Araluen - Crs Winchester and Marshall

No meetings were held.

#### Braidwood - Crs Overall and Noveska

No meetings were held.

#### Bungendore - Crs Schweikert and Biscotti

Date of meeting	Attended	Apology	Did not attend
12 August 2019	Crs Schweikert and Biscotti		

#### Burra - Crs Hicks and Taylor

No meetings were held.

#### Captains Flat - Crs Hicks and Marshall

Date of meeting	Attended	Apology	Did not attend
26 November 2019	Cr Marshall	Cr Hicks	

#### Wamboin - Cr Harrison

No meetings were held.

## Annual Report 2019-20

### Advisory Committees

Braidwood and Curtilage Heritage Advisory Committee - Cr Marshall			
Date of meeting	Attended	Apology	Did not attend
8 August 2019	Cr Marshall		
10 October 2019		Cr Marshall	
14 November 2019	Cr Marshall		
13 February 2020		Cr Marshall	
9 April 2020	Cr Marshall		
14 May 2020	Cr Marshall		
9 July 2020	Cr Marshall		
13 August 2020	Cr Marshall		
10 September 2020	Cr Marshall		

Braidwood Floodplain Risk Management Committee - Cr Harrison			
Date of meeting	Attended	Apology	Did not attend
27 August 2019	Cr Harrison		

Cultural Development and Public Arts Advisory Committee - Cr Noveska			
Date of meeting	Attended	Apology	Did not attend
14 August 2019		Cr Noveska	

Economic Advisory Panel - Cr Schweikert			
Date of meeting	Attended	Apology	Did not attend
24 February 2020	Cr Schweikert		

Environment and Sustainability Advisory Committee - Cr Marshall			
Date of meeting	Attended	Apology	Did not attend
4 September 2019	Cr Marshall		
5 February 2020	Cr Marshall		
6 May 2020	Cr Marshall		

Q Advisory Board - Cr Noveska			
Date of meeting	Attended	Apology	Did not attend
1 July 2019		Cr Noveska	
16 September 2019		Cr Noveska	
4 November 2019		Cr Noveska	
3 December 2019	Cr Noveska		
3 February 2020		Cr Noveska	

Queanbeyan Flood Management Committee - Cr Harrison			
There were no meetings held.			

## Annual Report 2019-20

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QPRC Heritage Advisory Committee - Crs Overall and Marshall			
Date of meeting	Attended	Apology	Did not attend
24 October 2019	Cr Overall	Cr Marshall	
19 December 2019	Crs Overall and Marshall		
20 February 2020	Crs Overall and Marshall		
16 April 2020	Cr Overall	Cr Marshall	
21 May 2020	Cr Overall	Cr Marshall	
25 June 2020	Cr Marshall	Cr Overall	

Queanbeyan Showground Advisory Committee - Cr Taylor			
Date of meeting	Attended	Apology	Did not attend
21 October 2019	Cr Taylor		
17 February 2020	Cr Taylor		

Tourism Advisory Board - Cr Schweikert			
Date of meeting	Attended	Apology	Did not attend
10 February 2020		Cr Schweikert	
11 May 2020	Cr Schweikert		

Youth Advisory Council - Cr Taylor, Cr Winchester			
Date of meeting	Attended	Apology	Did not attend
February 2020	Cr Taylor	Cr Winchester	

## Annual Report 2019-20

### Regional Committees

Canberra Airport Community Aviation Consultation Group - Cr Schweikert			
There were no meetings held.			

Canberra Region Joint Organisation (CRJO) Mayor, Deputy Mayor as alternate			
Date of meeting	Attended	Apology	Did not attend
17 October 2019	Cr Taylor	Cr Overall	
20 November 2019	Cr Overall		
6 December 2019	Cr Overall		
27 February 2020	Cr Overall		
13 May 2020	Cr Overall		
30 June 2020	Cr Overall		

Community Safety Precinct Committee – Monaro Local Area Command Crs Overall and Schweikert			
Date of meeting	Attended	Apology	Did not attend
7 August 2019	Crs Overall and Schweikert		
6 November 2019	Crs Overall and Schweikert		
3 March 2020	Crs Overall and Schweikert		

South East Australia Transport Strategy (SEATS) - Cr Harrison			
Date of meeting	Attended	Apology	Did not attend
7 and 8 November 2019	Cr Harrison		
15 and 16 August 2020	Cr Harrison		

Southern Joint Regional Planning Panel – Cr Harrison and Cr Marshall (alternate)			
There were no meetings.			

Woodlawn Eco-Precinct Community Liaison Committee (Veolia) - Cr Schweikert			
Date of meeting	Attended	Apology	Did not attend
27 February 2020	Cr Schweikert		
3 June 2020		Cr Schweikert	



# Queanbeyan-Palerang Regional Council

ANNUAL FINANCIAL STATEMENTS  
for the year ended 30 June 2020

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*Our reputation matters*



# Queanbeyan-Palerang Regional Council

GENERAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2020

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*Our reputation matters*



## General Purpose Financial Statements

for the year ended 30 June 2020

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**Overview**

Queanbeyan-Palerang Regional Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

256 Crawford Street  
Queanbeyan NSW 2620

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: [www.qprc.nsw.gov.au](http://www.qprc.nsw.gov.au).

## General Purpose Financial Statements

for the year ended 30 June 2020

### Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the *Local Government Code of Accounting Practice and Financial Reporting*.

To the best of our knowledge and belief, these statements:

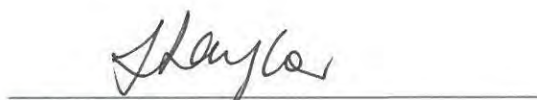
- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 09 September 2020.



Cr Timothy Overall  
Mayor  
09 September 2020



Cr Trudy Taylor  
Deputy Mayor  
09 September 2020



Peter Tegart  
Chief Executive Officer  
09 September 2020



Kate Monaghan  
Responsible Accounting Officer  
09 September 2020



## Income Statement

for the year ended 30 June 2020

Original unaudited budget 2020	\$ '000	Notes	Actual 2020	Restated Actual 2019 <sup>1</sup>
<b>Income from continuing operations</b>				
71,784	Rates and annual charges	3a	72,292	70,158
30,181	User charges and fees	3b	36,336	33,652
2,566	Other revenues	3c	1,601	2,196
14,440	Grants and contributions provided for operating purposes	3d,3e	27,869	17,494
154,063	Grants and contributions provided for capital purposes	3d,3e	82,784	81,930
3,780	Interest and investment revenue	4	3,911	7,090
<b>276,814</b>	<b>Total income from continuing operations</b>		<b>224,793</b>	<b>212,520</b>
<b>Expenses from continuing operations</b>				
44,835	Employee benefits and on-costs	5a	40,899	41,070
3,540	Borrowing costs	5b	3,554	2,965
37,611	Materials and contracts	5c	55,954	40,466
24,153	Depreciation and amortisation	5d	26,554	25,224
11,571	Other expenses	5e	10,590	14,080
(1,037)	Net (gain)/loss from the disposal of assets	6	1,000	3,232
–	Revaluation decrement / impairment of IPP&E	5d	8,224	–
<b>120,673</b>	<b>Total expenses from continuing operations</b>		<b>146,775</b>	<b>127,037</b>
<b>156,141</b>	<b>Operating result from continuing operations</b>		<b>78,018</b>	<b>85,483</b>
<b>156,141</b>	<b>Net operating result for the year</b>		<b>78,018</b>	<b>85,483</b>
–	Net operating result attributable to council		78,018	85,483
–	<b>Net operating result for the year before grants and contributions provided for capital purposes</b>		<b>(4,766)</b>	<b>3,553</b>

(1) Council has disclosed prior year errors (see note 17(b)) and is therefore required to restate the Income Statement for the prior year.

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Income Statement should be read in conjunction with the accompanying notes.

## Statement of Comprehensive Income

for the year ended 30 June 2020

\$ '000	Notes	2020	Restated 2019
<b>Net operating result for the year (as per Income Statement)</b>		<b>78,018</b>	<b>85,483</b>
<b>Other comprehensive income:</b>			
Amounts that will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of IPP&E	11	2,466	4,107
<b>Total other comprehensive income for the year</b>		<b>2,466</b>	<b>4,107</b>
<b>Total comprehensive income for the year</b>		<b>80,484</b>	<b>89,590</b>
 Total comprehensive income attributable to Council		 80,484	 89,590

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

## Statement of Financial Position

as at 30 June 2020

\$ '000	Notes	2020	Restated 2019 <sup>1</sup>	Restated 1 July 2018
<b>ASSETS</b>				
<b>Current assets</b>				
Cash and cash equivalents	7(a)	13,296	12,580	16,176
Investments	7(b)	105,461	125,833	70,687
Receivables	8	36,058	15,689	15,028
Inventories	9a	272	269	266
Other	9b	804	722	885
Non-current assets classified as 'held for sale'	10	120	520	120
<b>Total current assets</b>		<b>156,011</b>	<b>155,613</b>	<b>103,162</b>
<b>Non-current assets</b>				
Investments	7(b)	71,200	83,750	80,250
Receivables	8	80	422	535
Infrastructure, property, plant and equipment	11	1,486,566	1,408,335	1,319,479
Intangible Assets	12	7,002	7,265	3,059
Right of use assets	14a	172	–	–
<b>Total non-current assets</b>		<b>1,565,020</b>	<b>1,499,772</b>	<b>1,403,323</b>
<b>Total assets</b>		<b>1,721,031</b>	<b>1,655,385</b>	<b>1,506,485</b>
<b>LIABILITIES</b>				
<b>Current liabilities</b>				
Payables	15	16,381	24,529	13,775
Income received in advance	15	–	179	177
Contract liabilities	13	20,549	–	–
Lease liabilities	14b	52	–	–
Borrowings	15	5,373	5,386	1,619
Provisions	16	14,918	15,419	12,119
<b>Total current liabilities</b>		<b>57,273</b>	<b>45,513</b>	<b>27,690</b>
<b>Non-current liabilities</b>				
Lease liabilities	14b	121	–	–
Borrowings	15	75,677	79,396	35,218
Provisions	16	2,342	935	3,626
<b>Total non-current liabilities</b>		<b>78,140</b>	<b>80,331</b>	<b>38,844</b>
<b>Total liabilities</b>		<b>135,413</b>	<b>125,844</b>	<b>66,534</b>
<b>Net assets</b>		<b>1,585,618</b>	<b>1,529,541</b>	<b>1,439,951</b>
<b>EQUITY</b>				
Accumulated surplus	17	1,571,237	1,517,626	1,432,143
Revaluation reserves	17	14,381	11,915	7,808
<b>Council equity interest</b>		<b>1,585,618</b>	<b>1,529,541</b>	<b>1,439,951</b>
<b>Total equity</b>		<b>1,585,618</b>	<b>1,529,541</b>	<b>1,439,951</b>

(1) Council has disclosed prior year errors (see note 17(b)) and is therefore required to restate the Statement of Financial Position for the prior 2 years.

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

## Statement of Changes in Equity

for the year ended 30 June 2020

		as at 30/06/20			as at 30/06/19		
		Accumulated surplus	IPP&E revaluation reserve	Total equity	Accumulated surplus	IPP&E revaluation reserve	Total equity
\$ '000	Notes				Restated	Restated	Restated
Opening balance		1,517,626	11,915	1,529,541	1,431,636	7,808	1,439,444
Correction of prior period errors	17b	–	–	–	507	–	507
Changes due to AASB 1058 and AASB 15 adoption	17c	(24,407)	–	(24,407)	–	–	–
<b>Restated opening balance</b>		<b>1,493,219</b>	<b>11,915</b>	<b>1,505,134</b>	<b>1,432,143</b>	<b>7,808</b>	<b>1,439,951</b>
Net operating result for the year		78,018	–	78,018	68,572	–	68,572
Correction of prior period errors	17b	–	–	–	16,911	–	16,911
<b>Restated net operating result for the period</b>		<b>78,018</b>	<b>–</b>	<b>78,018</b>	<b>85,483</b>	<b>–</b>	<b>85,483</b>
– Gain (loss) on revaluation of IPP&E	11	–	2,466	2,466	–	4,107	4,107
<b>Total comprehensive income</b>		<b>78,018</b>	<b>2,466</b>	<b>80,484</b>	<b>85,483</b>	<b>4,107</b>	<b>89,590</b>
<b>Closing balance</b>		<b>1,571,237</b>	<b>14,381</b>	<b>1,585,618</b>	<b>1,517,626</b>	<b>11,915</b>	<b>1,529,541</b>

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.



## Statement of Cash Flows

for the year ended 30 June 2020

Original unaudited budget 2020	\$ '000	Notes	Actual 2020	Actual 2019
<b>Cash flows from operating activities</b>				
<b>Receipts:</b>				
71,784	Rates and annual charges		71,364	69,565
30,181	User charges and fees		34,134	34,511
3,780	Investment revenue and interest		4,660	6,766
168,503	Grants and contributions		57,403	71,985
–	Bonds, deposits and retentions received		592	1,201
2,566	Other		10,883	9,128
<b>Payments:</b>				
(44,835)	Employee benefits and on-costs		(40,531)	(40,206)
(37,611)	Materials and contracts		(76,290)	(48,097)
(3,540)	Borrowing costs		(3,499)	(2,426)
–	Bonds, deposits and retentions refunded		(1,182)	(911)
(11,571)	Other		(12,228)	(5,726)
179,257	<b>Net cash provided (or used in) operating activities</b>	18b	45,306	95,790
<b>Cash flows from investing activities</b>				
<b>Receipts:</b>				
–	Sale of investments		117,686	109,968
1,037	Sale of infrastructure, property, plant and equipment		1,454	1,032
–	Deferred debtors receipts		16	48
<b>Payments:</b>				
–	Purchase of investments		(84,089)	(168,614)
(149,381)	Purchase of infrastructure, property, plant and equipment		(75,600)	(85,176)
–	Purchase of intangible assets		(251)	(4,551)
(148,344)	<b>Net cash provided (or used in) investing activities</b>		(40,784)	(147,293)
<b>Cash flows from financing activities</b>				
<b>Receipts:</b>				
4,884	Proceeds from borrowings and advances		1,634	50,400
<b>Payments:</b>				
(5,426)	Repayment of borrowings and advances		(5,386)	(2,493)
–	Lease liabilities (principal repayments)		(54)	–
(542)	<b>Net cash flow provided (used in) financing activities</b>		(3,806)	47,907
30,371	<b>Net increase/(decrease) in cash and cash equivalents</b>		716	(3,596)
12,580	Plus: cash and cash equivalents – beginning of year	18a	12,580	16,176
42,951	<b>Cash and cash equivalents – end of the year</b>	18a	13,296	12,580
176,661	plus: Investments on hand – end of year	7(b)	176,661	209,583
219,612	<b>Total cash, cash equivalents and investments</b>		189,957	222,163

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

## Notes to the Financial Statements

for the year ended 30 June 2020

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## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 1. Basis of preparation

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These financial statements were authorised for issue by Council on 29 October 2020. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (NSW)* and Regulations, and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

#### (a) Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain financial assets and liabilities and certain classes of infrastructure, property, plant and equipment and investment property.

#### (b) Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

#### Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) fair values of infrastructure, property, plant and equipment – refer Note 11
- (ii) tip remediation provisions – refer Note 16
- (iii) employee benefit provisions – refer Note 16

#### Significant judgements in applying the council's accounting policies

- (iv) Impairment of receivables

Council has made a significant judgement about the impairment of a number of its receivables – refer Note 8.

### Monies and other assets received by Council

#### (a) The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

The Consolidated Fund has been included in the financial statements of the Council.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Water service

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 1. Basis of preparation (continued)

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- Sewerage service

#### (b) The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the council in trust which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

Trust monies and property subject to Council's control have not been included in these reports.

The following Trust monies and properties are held by Council but not considered to be under the control of Council and therefore are excluded from these financial statements:

- South East Weights and Loads
- Unclaimed money, funds held for sale of land, RFS donations and other money held in trust

A separate statement of monies held in the Trust Fund is available for inspection at the Council office by any person free of charge.

#### Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority are presented as operating cash flows.

#### Volunteer services

Council does not recognise volunteer services in the income statement. Council does not rely on volunteers in the provision of services, and would not purchase those services if they were not provided for free.

#### New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations (ie. pronouncements) have been published by the Australian Accounting Standards Board that are not mandatory for the 30 June 2020 reporting period.

Council has elected not to apply any of these pronouncements in these financial statements before their operative dates.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

#### New accounting standards adopted during the year

During the year Council adopted the following accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from 1 July 2019:

- AASB 16 Leases
- AASB 15 Revenue from contracts with customers and associated amending standards
- AASB 1058 Income of Not-for-profit entities

Further information on the newly adopted standards which had a material impact on Council's reported financial position, financial performance and/or associated financial statement disclosures can be found at Note 17.



## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 1. Basis of preparation (continued)

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#### **Covid-19 global pandemic**

In February 2020 a global pandemic was declared due to the spread of the Covid-19 virus. To limit the spread of the disease social distancing practices were implemented, including the closure of many Council sporting and cultural facilities, and workplaces. The financial impact of Covid-19 on Council's operating result is not considered to be material. Reduced revenue from facilities has been offset by reduced employee costs, as many facilities are staffed by casual workers and NSW payroll tax was waived for a 6 month period. Restrictions on movement (stay at home orders) has reduced travel and face to face training costs. There has been an increase in outstanding rates due to reduced Council debt collection actions in acknowledgement of financial hardships faced by ratepayers.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 2(a). Functions or activities

Income, expenses and assets have been directly attributed to the following functions or activities.  
Details of those functions or activities are provided in Note 2(b).

	Income from continuing operations		Expenses from continuing operations		Operating result from continuing operations		Grants included in income from continuing operations		Carrying amount of assets	
	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019
\$ '000	Restated		Restated		Restated				Restated	
<b>Functions or activities</b>										
Community	5,607	5,828	13,095	13,847	(7,488)	(8,019)	1,491	1,626	5,954	2,455
Choice	2,428	1,376	3,615	2,533	(1,187)	(1,157)	1,142	524	—	—
Character	24,188	23,591	23,635	21,067	553	2,524	2,391	1,148	100,474	115,861
Connection	110,038	84,840	102,009	75,080	8,029	9,760	16,795	47,969	1,510,708	1,405,005
Capability	82,532	96,885	4,421	14,510	78,111	82,375	44,702	11,857	103,895	132,064
<b>Total functions and activities</b>	<b>224,793</b>	<b>212,520</b>	<b>146,775</b>	<b>127,037</b>	<b>78,018</b>	<b>85,483</b>	<b>66,521</b>	<b>63,124</b>	<b>1,721,031</b>	<b>1,655,385</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 2(b). Components of functions or activities

**Community**

- We are a friendly and caring community.
- We feel safe in the places we visit in our built and natural environment.
- We respect the indigenous relationships with the land we live on.
- Our community and our identity are made vibrant by the expression of arts and culture around us.

**Choice**

- We have a diverse, resilient and smart economy fostering businesses that create jobs and wealth for all in our community.

**Character**

- We enjoy the natural beauty and opportunity of our natural environment, and act to protect it through our management of waste and energy.

**Connection**

- We are well connected to accessible services and facilities that provide our needs for living, work and leisure.

**Capability**

- We are served by a Council that listens to us and responds in our best interests in all their actions, and provides the leadership we need to achieve our common aspirations.

## Note 3. Revenue from continuing operations

\$ '000	AASB	2020	2019
<b>(a) Rates and annual charges</b>			
<b>Ordinary rates</b>			
Residential	1058	28,872	27,963
Farmland	1058	2,532	2,428
Mining	1058	25	25
Business	1058	6,179	5,991
Less: pensioner rebates		(522)	(582)
<b>Rates levied to ratepayers</b>		<b>37,086</b>	<b>35,825</b>
Pensioner rate subsidies received	1058	256	259
<b>Total ordinary rates</b>		<b>37,342</b>	<b>36,084</b>
<b>Annual charges</b>			
(pursuant to s.496, s.496A, s.496B, s.501 & s.611)			
Domestic waste management services	1058	7,220	6,897
Stormwater management service charge	1058	368	361
Water supply	1058	6,798	6,760
Sewerage services	1058	16,403	16,002
Waste management services (non-domestic)	1058	3,828	3,693
Recycled water services	1058	549	511
Pensioner subsidies			
– Water		85	91
– Sewer		85	90
– Domestic waste management		61	58
Less: pensioner rebates		(447)	(389)
<b>Total annual charges</b>		<b>34,950</b>	<b>34,074</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Revenue from continuing operations (continued)

\$ '000	AASB	2020	2019
<b>TOTAL RATES AND ANNUAL CHARGES</b>		<b>72,292</b>	<b>70,158</b>

The **AASB** notation (above) identifies the revenue recognition pattern for material items of Council revenue:

**15** indicates income recognised under AASB 15,

**1058** indicates income recognised under AASB 1058

Council has used 2016 year valuations provided by the NSW Valuer General in calculating its rates.

**Accounting policy for rates and charges**

Rates and annual charges are recognised as revenue when the Council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate.

Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are in substance a rates payment.

**2019 accounting policy**

Control over assets acquired from rates and annual charges is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

\$ '000	AASB	2020	2019
---------	------	------	------

**(b) User charges and fees****User charges**

Water supply services	15	16,194	16,242
Sewerage services	15	1,153	1,068
Waste management services (non-domestic)	15	45	35
<b>Total user charges</b>		<b>17,392</b>	<b>17,345</b>

**Fees****(i) Fees – statutory and regulatory functions**

Inspection services	1058	238	241
Planning and building regulatory	1058	1,807	1,836
Private works – section 67	15	1,957	295
Regulatory/ statutory fees		35	65
Registration fees	1058	66	53
Section 10.7 certificates (EP&A Act)	1058	148	153
Section 603 certificates	1058	242	130
Town planning	1058	651	665
<b>Total fees – statutory/regulatory</b>		<b>5,144</b>	<b>3,438</b>

**(ii) Fees – other**

Cemeteries	15	1,102	653
Child care		89	99
Community centres	15	371	421
Lease rentals	15	423	791
Leaseback fees – Council vehicles	15	462	488
Library and art gallery		23	27
Recycling income (non-domestic waste)		90	77

continued on next page ...



## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Revenue from continuing operations (continued)

\$ '000	AASB	2020	2019
RMS charges (state roads not controlled by Council)	15	7,459	5,617
Saleyards		60	153
Sundry sales		27	212
Swimming centres	15	1,084	1,360
Waste disposal tipping fees	15	1,332	1,131
Plant and equipment hire		17	20
Pound fees		88	67
The Q ticket sales	15	790	1,326
Kiosk sales	15	283	356
Indoor sports centre sales		65	58
Other		35	13
<b>Total fees - other</b>		<b>13,800</b>	<b>12,869</b>
<b>TOTAL USER CHARGES AND FEES</b>		<b>36,336</b>	<b>33,652</b>

**Accounting policy for user charges and fees**

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival. There is no material obligation for Council in relation to refunds or returns.

Where an upfront fee is charged such as membership fees for the aquatic centre the fee is recognised on a straight-line basis over the expected life of the membership.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

**2019 accounting policy**

User charges and fees are recognised as revenue when the service has been provided.

\$ '000	AASB	2020	2019 Restated
<b>(c) Other revenues</b>			
Fines	1058	872	744
Legal fees recovery – rates and charges (extra charges)		7	252
Commissions and agency fees		16	62
Diesel rebate		4	16
Insurance claims recoveries	1058	88	53
OHS rebate	1058	216	192
Other reimbursements	1058	196	35
Other	15	202	842
<b>TOTAL OTHER REVENUE</b>		<b>1,601</b>	<b>2,196</b>

**Accounting policy for other revenue**

Where the revenue relates to a contract with customer, the revenue is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

Where the revenue relates to a contract which is not enforceable or does not contain sufficiently specific performance obligations then revenue is recognised when an unconditional right to a receivable arises or the cash is received, which is earlier.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Revenue from continuing operations (continued)

**2019 accounting policy:**

Council recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the Council and specific criteria have been met for each of the Council's activities as described below. Council bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

Parking fees and fines are recognised as revenue when the service has been provided, or when the penalty has been applied, whichever occurs first.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received.

	AASB	Operating 2020	Operating 2019	Capital 2020	Capital 2019 Restated
<b>\$ '000</b>					
<b>(d) Grants</b>					
<b>General purpose (untied)</b>					
Financial assistance <sup>1</sup>					
– Relating to current year	1058	3,072	3,009	–	–
– Prepayment received in advance for subsequent year	1058	3,256	3,121	–	–
<b>Total general purpose</b>		<b>6,328</b>	<b>6,130</b>	<b>–</b>	<b>–</b>
<b>Special purpose (tied)</b>					
Bushfire and emergency services	1058	2,080	335	–	352
Community care	15	1,252	7,454	–	–
Economic development		1,142	–	–	–
Employment and training programs		37	17	–	–
Environmental programs		18	276	–	13
Heritage and cultural		13	39	–	2
Library		176	129	28	50
LIRS subsidy	1058	551	18	–	–
Noxious weeds	15	328	941	–	–
Recreation and culture	1058	–	20	605	83
Sewerage services	1058	39	–	300	–
Street lighting		168	168	–	–
Storm/flood/fire damage	1058	11,126	–	–	–
Transport (roads to recovery)	1058	1,528	–	–	2,074
Transport (road safety)		84	110	–	–
Transport (other roads and bridges funding)	1058	1,997	1,227	30,576	39,859
Other (stronger communities)	1058	60	–	7,938	3,789
Water supplies		53	–	–	–
Other		94	38	–	–
<b>Total special purpose (tied)</b>		<b>20,746</b>	<b>10,772</b>	<b>39,447</b>	<b>46,222</b>
<b>Total grants</b>		<b>27,074</b>	<b>16,902</b>	<b>39,447</b>	<b>46,222</b>
<b>Grant revenue is attributable to:</b>					
– Commonwealth funding		4,074	1,716	41	421
– State funding		23,000	15,176	39,246	45,801
– Other funding		–	10	160	–
		<b>27,074</b>	<b>16,902</b>	<b>39,447</b>	<b>46,222</b>

(1) \$3.256m of the 2020-2021 Financial Assistance Grant from State Government was received by Council in June 2020 and hence is reported as 2019-2020 income although it relates to 2020-2021 financial year.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Revenue from continuing operations (continued)

\$ '000	Notes	AASB	Operating 2020	Operating 2019	Capital 2020	Capital 2019 Restated
<b>(e) Contributions</b>						
<b>Developer contributions:</b> <b>(s7.4 &amp; s7.11 - EP&amp;A Act, s64 of the LGA):</b>						
<b>Cash contributions</b>						
S 7.11 – contributions towards amenities/services		1058	365	277	2,968	2,000
S 64 – water supply contributions		1058	–	–	1,142	1,046
S 64 – sewerage service contributions		1058	–	–	818	48
Other developer contributions			–	–	–	1
Googong offsite roads		1058	–	–	1,231	3,497
<b>Non-cash contributions</b>						
Gifted assets - Googong		1058	–	–	25,557	23,682
Gifted assets - other		1058	–	–	11,546	5,434
<b>Total developer contributions</b>	26		<b>365</b>	<b>277</b>	<b>43,262</b>	<b>35,708</b>
<b>Other contributions:</b>						
<b>Cash contributions</b>						
Bushfire services		1058	149	–	–	–
Family day care operations		1058	213	234	–	–
Other		1058	68	81	75	–
<b>Total other contributions</b>			<b>430</b>	<b>315</b>	<b>75</b>	<b>–</b>
<b>Total contributions</b>			<b>795</b>	<b>592</b>	<b>43,337</b>	<b>35,708</b>
<b>TOTAL GRANTS AND CONTRIBUTIONS</b>			<b>27,869</b>	<b>17,494</b>	<b>82,784</b>	<b>81,930</b>

## Accounting policy for grants and contributions

## Accounting policy from 1 July 2019

## Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue are recognised when control of each performance obligations is satisfied.

The performance obligations are varied based on the agreement but include events, provision of services and acquittal of funds. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

## Grant income

Assets arising from grants in the scope of AASB 1058 is recognised at the assets fair value when the asset is received. Councils considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Revenue from continuing operations (continued)

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received

**Capital grants**

Capital grants received to enable Council to acquire or construct an item of infrastructure, property, plant and equipment to identified specifications which will be under Council's control and which is enforceable are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

**Contributions**

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979*.

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but the Council may apply contributions according to the priorities established in work schedules

**Accounting policy prior to 1 July 2019**

Control over grants and contributions is normally obtained upon their receipt (or acquittal) and revenue is recognised at this time and is valued at the fair value of the granted or contributed asset at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner, or used over a particular period, and those conditions were un-discharged at reporting date, the unused grant or contribution is disclosed below.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at reporting date.

\$ '000	2020	2019
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**(f) Unspent grants and contributions – external restrictions**

Certain grants and contributions are obtained by Council on condition that they be spent in a specified manner due to externally imposed restrictions.

**Operating grants**

Unexpended at the close of the previous reporting period	4,514	1,051
<b>Add:</b> operating grants recognised as income in the current period but not yet spent (2019 only)	1,754	4,766
<b>Add:</b> operating grants received for the provision of goods and services in a future period	65	–
<b>Less:</b> operating grants recognised in a previous reporting period now spent (2019 only)	(1,457)	(1,303)
<b>Less:</b> operating grants received in a previous reporting period now spent and recognised as income	(486)	–
<b>Unexpended and held as externally restricted assets (operating grants)</b>	<b>4,390</b>	<b>4,514</b>

**Capital grants**



## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Revenue from continuing operations (continued)

\$ '000	2020	2019
Unexpended at the close of the previous reporting period	29,414	14,195
<b>Add:</b> capital grants recognised as income in the current period but not yet spent (2019 only)	2,509	18,043
<b>Add:</b> capital grants received for the provision of goods and services in a future period	14,579	–
<b>Less:</b> capital grants recognised in a previous reporting period now spent (2019 only)	(2,051)	(2,824)
<b>Less:</b> capital grants received in a previous reporting period now spent and recognised as income	(18,072)	–
<b>Unexpended and held as externally restricted assets (capital grants)</b>	<b>26,379</b>	<b>29,414</b>
<b>Contributions</b>		
Unexpended at the close of the previous reporting period	49,364	43,103
<b>Add:</b> contributions recognised as income in the current period but not yet spent	6,885	6,945
<b>Add:</b> contributions received for the provision of goods and services in a future period	–	–
<b>Add:</b> contributions recognised as income in the current period obtained in respect of a future rating identified by Council for the purpose of establishing a rate (2019 only)	–	–
<b>Less:</b> contributions recognised in a previous reporting period now spent	(5,411)	(684)
<b>Unexpended and held as externally restricted assets (contributions)</b>	<b>50,838</b>	<b>49,364</b>

## Note 4. Interest and investment revenue

\$ '000	2020	2019
<b>Interest on financial assets measured at amortised cost</b>		
– Overdue rates and annual charges	237	341
– Cash and investments	3,635	6,722
Dividend income (Southern Phones) <sup>1</sup>	39	27
<b>Total Interest and investment revenue</b>	<b>3,911</b>	<b>7,090</b>

## Accounting policy for interest and investment revenue

Interest income is recognised using the effective interest rate at the date that interest is earned.

Dividends are recognised as income in profit or loss when the shareholder's right to receive payment is established unless the dividend clearly represents a recovery of part of the cost of the investment.

(1) Disclosed in "Other income" in 2019

## Note 5. Expenses from continuing operations

\$ '000	2020	2019
<b>(a) Employee benefits and on-costs</b>		
Salaries and wages	34,230	33,003
Employee termination costs (where material – other than vested leave paid)	149	35
Employee leave entitlements (ELE)	4,029	5,361
Superannuation	3,716	3,654
Workers' compensation insurance	1,107	1,456
Fringe benefit tax (FBT)	114	140

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 5. Expenses from continuing operations (continued)

\$ '000	2020	2019
Payroll tax	79	96
<b>Total employee costs</b>	<b>43,424</b>	<b>43,745</b>
Less: capitalised costs	(2,525)	(2,675)
<b>TOTAL EMPLOYEE COSTS EXPENSED</b>	<b>40,899</b>	<b>41,070</b>

**Accounting policy for employee benefits and on-costs**

Employee benefit expenses are recorded when the service has been provided by the employee.

*Retirement benefit obligations*

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

*Superannuation plans*

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note 20 for more information.

\$ '000	Notes	2020	2019
<b>(b) Borrowing costs</b>			
Interest on loans		3,464	2,805
Interest on leases		3	–
Fair value adjustments on recognition of advances and deferred debtors			
– Remediation liabilities	16	67	122
Interest applicable on interest free (and favourable) loans to Council		20	38
<b>TOTAL BORROWING COSTS EXPENSED</b>		<b>3,554</b>	<b>2,965</b>

**Accounting policy for borrowing costs**

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

\$ '000	2020	2019
<b>(c) Materials and contracts</b>		
Raw materials and consumables <sup>3</sup>	4,487	5,162
Contractor and consultancy costs	34,143	18,384
Auditors remuneration <sup>2</sup>	194	188
Legal fees:		
– Debt recovery	84	314
– Other	640	422
Expenses from short-term leases (2020 only)	5	–
Expenses from leases of low value assets (2020 only)	51	–
Operating leases expense (2019 only) <sup>1</sup>	–	123
IT Software	1,901	2,199
Cleaning	406	362
Water charges – Icon Water	12,551	11,979

continued on next page ...

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 5. Expenses from continuing operations (continued)

\$ '000	2020	2019
Security Contracts	209	119
Repairs and maintenance	585	1,422
Motor vehicle	3,309	3,195
Other	16	8
<b>Total materials and contracts</b>	<b>58,581</b>	<b>43,877</b>
Less: capitalised costs	(2,627)	(3,411)
<b>TOTAL MATERIALS AND CONTRACTS</b>	<b>55,954</b>	<b>40,466</b>

**Accounting policy for materials and contracts**

Expenses are recorded on an accruals basis as the council receives the goods or services.

**Operating leases (2019 only)**

Leases in which a significant portion of the risks and rewards of ownership are not transferred to Council as lessee are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement on a straight-line basis over the period of the lease.

**2. Auditor remuneration****(i) Audit and other assurance services: Auditors of Council - NSW Auditor-General**

Audit and review of financial statements	150	143
<b>Total fees paid or payable to the Auditor-General</b>	<b>150</b>	<b>143</b>

**(ii) Other non-assurance services: Other firms**

Other audit and assurance services (internal audit services)	44	45
<b>Total fees paid or payable for non-assurance services</b>	<b>44</b>	<b>45</b>

(3) Includes protective clothing and other employee costs disclosed in "Employee benefits" in 2019

\$ '000	Notes	2020	2019 Restated
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**(d) Depreciation, amortisation and impairment of non-financial assets****Depreciation and amortisation**

Plant and equipment		3,067	2,702
Office equipment		650	594
Furniture and fittings		38	32
<b>Infrastructure:</b>	11		
– Buildings		2,454	2,265
– Roads		7,406	7,085
– Bridges		742	721
– Footpaths		406	389
– Other road assets		548	544
– Stormwater drainage		1,804	1,782
– Water supply network		2,135	2,076
– Sewerage network		5,105	4,916
– Swimming pools		100	86
– Park structures		1,146	1,122
<b>Other assets:</b>			
– Library books		102	103

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 5. Expenses from continuing operations (continued)

\$ '000	Notes	2020	2019 Restated
<b>Right of use assets</b>	14	55	—
<b>Reinstatement, rehabilitation and restoration assets:</b>			
– Tip assets	16	289	462
Intangible assets	12	507	345
<b>Total depreciation and amortisation costs</b>		<b>26,554</b>	<b>25,224</b>
<b>Impairment / revaluation decrement of IPP&amp;E</b>			
<b>Infrastructure:</b>	11		
– Roads		4,623	—
– Bridges		1,649	—
– Other road assets		1,259	—
– Stormwater drainage		693	—
<b>Total IPP&amp;E impairment charged to Income Statement</b>		<b>8,224</b>	<b>—</b>
<b>TOTAL DEPRECIATION, AMORTISATION AND IMPAIRMENT FOR NON-FINANCIAL ASSETS</b>		<b>34,778</b>	<b>25,224</b>

## Accounting policy for depreciation, amortisation and impairment expenses of non-financial assets

## Depreciation and amortisation

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives. Useful lives are included in Note 11 for IPPE assets, Note 12 for intangible assets and Note 14 for right of use assets.

## Impairment of non-financial assets

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are no longer required to be tested for impairment under AASB 136. This is because these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Intangible assets that have an indefinite useful life, or are not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired. Other assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

Council has recorded an impairment expense across a number of infrastructure asset classes as result of fires and floods during the year. Asset revaluation reserves were not brought across from former Councils on amalgamation, therefore all impairment has been recognised in the Income Statement. It is expected the impairment losses will be reversed in 2020/21 as the assets are rehabilitated.

\$ '000	2020	2019
<b>(e) Other expenses</b>		
Advertising	457	505
Bad and doubtful debts	(37)	17
Bank charges	230	253
Contributions/levies to other levels of government	1,222	1,037

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## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 5. Expenses from continuing operations (continued)

\$ '000	2020	2019
Councillor expenses – mayoral fee	44	43
Councillors' fees	223	218
Councillors' expenses (incl. mayor)	10	39
Donations, contributions and assistance to other organisations (s356)	585	3,246
Electricity and heating	1,859	1,709
Insurance	1,397	1,338
Postage	304	232
Printing and stationery	292	301
Street lighting	544	370
Subscriptions and publications	658	505
Telephone and communications	846	698
Training costs (other than salaries and wages) <sup>1</sup>	379	528
Travel expenses <sup>2</sup>	54	99
Licence fees	826	811
Land valuation fees	182	156
Water usage	–	1,460
Asset valuation fees	4	13
Rent	10	1
Meeting expenses	38	64
Child care – parent payments	1,113	1,207
Waterwise subsidy	29	47
Other	257	292
<b>Total other expenses</b>	<b>11,526</b>	<b>15,189</b>
Less: capitalised costs	(936)	(1,109)
<b>TOTAL OTHER EXPENSES</b>	<b>10,590</b>	<b>14,080</b>

## Accounting policy for other expenses

Other expenses are recorded on an accruals basis as the Council receives the goods or services.

(1) Disclosed in "Employee benefits" in 2019

(2) Disclosed in "Employee benefits" in 2019

## Note 6. Gain or loss from disposal of assets

\$ '000	Notes	2020	2019
<b>Plant and equipment</b>	11		
Proceeds from disposal		861	1,026
Less: carrying amount of plant and equipment assets sold/written off		(703)	(608)
<b>Net gain/(loss) on disposal</b>		<b>158</b>	<b>418</b>
<b>Infrastructure</b>	11		
Less: carrying amount of infrastructure assets sold/written off		(2,019)	(3,656)
<b>Net gain/(loss) on disposal</b>		<b>(2,019)</b>	<b>(3,656)</b>
<b>Investments</b>			
Proceeds from disposal		117,686	109,968
Less: carrying amount of investments sold/redeemed/matured		(117,011)	(109,968)
<b>Net gain/(loss) on disposal</b>		<b>675</b>	<b>–</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 6. Gain or loss from disposal of assets (continued)

\$ '000	Notes	2020	2019
<b>Non-current assets classified as 'held for sale'</b>	10		
Proceeds from disposal		593	—
Less: carrying amount of 'held for sale' assets sold/written off		(400)	—
<b>Net gain/(loss) on disposal</b>		<b>193</b>	<b>—</b>
<b>Intangible assets</b>	12		
Less: carrying amount of intangible assets sold/written off		(7)	—
<b>Net gain/(loss) on disposal</b>		<b>(7)</b>	<b>—</b>
<b>Other (library books)</b>			
Proceeds from disposal – library books		—	6
<b>Net gain/(loss) on disposal</b>		<b>—</b>	<b>6</b>
<b>NET GAIN/(LOSS) ON DISPOSAL OF ASSETS</b>		<b>(1,000)</b>	<b>(3,232)</b>

**Accounting policy for disposal of assets**

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

## Note 7(a). Cash and cash equivalents

\$ '000	2020	2019
<b>Cash and cash equivalents</b>		
Cash on hand and at bank	2,487	6,366
Deposits at call	10,809	6,214
<b>Total cash and cash equivalents</b>	<b>13,296</b>	<b>12,580</b>

**Accounting policy for cash and cash equivalents**

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

## Note 7(b). Investments

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>Investments</b>				
Financial assets at fair value through profit and loss	22,500	49,200	14,500	56,750
Debt securities at amortised cost	51,000	22,000	79,400	27,000
Equity securities at FVOCI	31,961	—	31,933	—
<b>Total Investments</b>	<b>105,461</b>	<b>71,200</b>	<b>125,833</b>	<b>83,750</b>
<b>TOTAL CASH ASSETS, CASH EQUIVALENTS AND INVESTMENTS</b>	<b>118,757</b>	<b>71,200</b>	<b>138,413</b>	<b>83,750</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 7(b). Investments (continued)

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>Financial assets at fair value through the profit and loss</b>				
Non-convertible debentures or floating rate notes	22,500	49,200	14,500	56,750
<b>Total</b>	<b>22,500</b>	<b>49,200</b>	<b>14,500</b>	<b>56,750</b>
<b>Debt securities at amortised cost</b>				
Long term deposits	51,000	22,000	79,400	27,000
<b>Total</b>	<b>51,000</b>	<b>22,000</b>	<b>79,400</b>	<b>27,000</b>
<b>Equity securities at FVOCI</b>				
Managed funds	31,961	–	31,822	–
Unlisted equity securities	–	–	111	–
<b>Total</b>	<b>31,961</b>	<b>–</b>	<b>31,933</b>	<b>–</b>

## Accounting policy for investments

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

## Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

## Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

## Amortised cost

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows, and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

## Fair value through other comprehensive income – equity instruments

Council holds TCorp managed funds over which they do not have significant influence nor control. Council has made an irrevocable election to classify these equity investments as fair value through other comprehensive income as they are not held for trading purposes.

These investments are carried at fair value with changes in fair value recognised in other comprehensive income (financial asset reserve). On disposal any balance in the financial asset reserve is transferred to accumulated surplus and is not reclassified to profit or loss.

Other net gains and losses excluding dividends are recognised in Other Comprehensive Income.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 7(b). Investments (continued)

**Financial assets through profit or loss**

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at fair value through profit or loss.

Net gains or losses, including any interest or dividend income, are recognised in profit or loss.

Council's financial assets measured at FVTPL comprise investments in FRNs and NCDs in the statement of financial position.

## Note 7(c). Restricted cash, cash equivalents and investments

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>Total cash, cash equivalents and investments</b>	<b>118,757</b>	<b>71,200</b>	<b>138,413</b>	<b>83,750</b>
External restrictions	109,358	71,200	104,079	83,750
Internal restrictions	9,311	–	24,444	–
Unrestricted	88	–	9,890	–
	<b>118,757</b>	<b>71,200</b>	<b>138,413</b>	<b>83,750</b>

\$ '000	2020	2019
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## Details of restrictions

**External restrictions – included in liabilities**

Specific purpose unexpended loans – general	2,320	13,467
Specific purpose unexpended loans – water	269	269
Specific purpose unexpended grants – general fund (2020 only)	20,492	–

**External restrictions – included in liabilities**

<b>23,081</b>	<b>13,736</b>
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**External restrictions – other**

Developer contributions – general	30,012	30,315
Developer contributions – water fund	8,280	7,126
Developer contributions – sewer fund	12,546	11,923
Specific purpose unexpended grants (recognised as revenue) – general fund	10,277	33,928
Sewerage services	62,107	57,022
Water supplies	24,511	23,705
Domestic waste management	8,505	8,026
Stormwater management	989	1,007
Other	250	1,041

**External restrictions – other**

<b>157,477</b>	<b>174,093</b>
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**Total external restrictions**

<b>180,558</b>	<b>187,829</b>
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**Internal restrictions**

Plant and vehicle replacement	2,211	3,358
Infrastructure replacement	798	9,626
Employees leave entitlement	480	2,480
Deposits, retentions and bonds	196	1,196
Corporate reserve	42	342
Business waste management	3,380	3,799
WH&S	62	227
Risk management	165	518

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## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 7(c). Restricted cash, cash equivalents and investments (continued)

\$ '000	2020	2019
Heritage grant program	83	65
Property reserve	492	853
Environmental & sustainability	347	424
Elections	306	226
Revolving energy	197	345
Strategic	158	182
Other	394	803
<b>Total internal restrictions</b>	<b>9,311</b>	<b>24,444</b>
<b>TOTAL RESTRICTIONS</b>	<b>189,869</b>	<b>212,273</b>

## Note 8. Receivables

	2020 Current	2020 Non-current	2019 Current Restated	2019 Non-current
<b>\$ '000</b>				
<b>Purpose</b>				
Rates and annual charges	6,913	316	3,270	260
Interest and extra charges	566	75	679	66
User charges and fees	12,555	–	8,558	–
Accrued revenues				
– Interest on investments	508	–	1,078	–
– Other income accruals	95	–	42	–
Deferred debtors	16	80	16	96
Government grants and subsidies	13,633	–	1,401	–
Net GST receivable	1,803	–	713	–
<b>Total</b>	<b>36,089</b>	<b>471</b>	<b>15,757</b>	<b>422</b>
<b>Less: provision of impairment</b>				
Rates and annual charges	–	(316)	(54)	–
Interest and extra charges	–	(75)	–	–
User charges and fees	(31)	–	(14)	–
<b>Total provision for impairment – receivables</b>	<b>(31)</b>	<b>(391)</b>	<b>(68)</b>	<b>–</b>
<b>TOTAL NET RECEIVABLES</b>	<b>36,058</b>	<b>80</b>	<b>15,689</b>	<b>422</b>

## Accounting policy for receivables

## Recognition and measurement

Receivables are included in current assets, except for those with maturities greater than 12 months after the reporting date which are classified as non-current assets.

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

## Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 8. Receivables (continued)

cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presentation that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings.

None of the receivables that have been written off are subject to enforcement activity.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Rates and annual charges outstanding are secured against the property.

## Note 9. Inventories and other assets

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>(a) Inventories</b>				
<b>(i) Inventories at cost</b>				
Stores and materials	272	—	269	—
<b>Total inventories at cost</b>	<b>272</b>	<b>—</b>	<b>269</b>	<b>—</b>
<b>TOTAL INVENTORIES</b>	<b>272</b>	<b>—</b>	<b>269</b>	<b>—</b>
<b>(b) Other assets</b>				
Prepayments	804	—	722	—
<b>TOTAL OTHER ASSETS</b>	<b>804</b>	<b>—</b>	<b>722</b>	<b>—</b>

## Accounting policy for inventories and other assets

## Raw materials and stores, work in progress and finished goods

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 9. Inventories and other assets (continued)

are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

## Note 10. Non-current assets classified as held for sale

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
Land	120	–	520	–
<b>TOTAL NON-CURRENT ASSETS CLASSIFIED AS 'HELD FOR SALE'</b>	<b>120</b>	<b>–</b>	<b>520</b>	<b>–</b>

## (i) Details of assets and disposal groups

The assets held for sale represent small parcels of land previously identified and agreed by Council to be sold as soon as practicable, the timing of which is reflective of the activities required to be undertaken.

## (ii) Reconciliation of non-current assets 'held for sale' and disposal groups – i.e. discontinued operations

\$ '000	2020 Assets 'held for sale'	2019 Assets 'held for sale'
<b>Opening balance</b>	520	120
Less: carrying value of assets/operations sold	(400)	–
<b>Balance still unsold after 12 months:</b>	<b>120</b>	<b>120</b>
<u>Plus new transfers in:</u>		
– Assets 'held for sale'	–	400
<b>Closing balance of 'held for sale' non-current assets and operations</b>	<b>120</b>	<b>520</b>

## Accounting policy for non-current assets classified as held for sale

Non-current assets are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continued use. They are measured at the lower of their carrying amount and fair value less costs to sell.

Non-current assets are not depreciated or amortised while they are classified as held for sale.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 11. Infrastructure, property, plant and equipment

	as at 30/06/19			Asset movements during the reporting period										as at 30/06/20		
	Gross carrying amount	Accumulated depreciation & impairment	Net carrying amount	Additions renewals	Additions new assets	Carrying value of disposals	Depreciation expense	Impairment loss / revaluation decrements (recognised in P/L)	WIP transfers	Adjustments and transfers	Other movements (transfer to Intangible assets)	Tfrs from/to 'held for sale' category	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation & impairment	Net carrying amount
\$ '000	Restated	Restated	Restated													
Capital work in progress	89,143	–	89,143	9,898	11,841	–	–	–	(47,837)	–	–	–	–	63,045	–	63,045
Plant and equipment	22,304	(11,958)	10,346	3,031	–	(703)	(3,067)	–	125	–	–	–	–	23,318	(13,586)	9,732
Office equipment	4,195	(2,188)	2,007	375	–	–	(650)	–	116	–	–	–	–	4,686	(2,838)	1,848
Furniture and fittings	441	(303)	138	135	–	–	(38)	–	–	–	–	–	–	576	(341)	235
<b>Land:</b>																
– Operational land	50,634	–	50,634	–	15	–	–	–	–	(4,708)	–	–	–	45,941	–	45,941
– Community land	69,456	–	69,456	–	–	–	–	–	–	4,708	–	–	–	74,164	–	74,164
– Crown land	23,186	–	23,186	–	–	–	–	–	–	–	–	–	–	23,186	–	23,186
– Land under roads (post 01/07/08)	3,638	–	3,638	–	1,582	–	–	–	–	–	–	–	–	5,220	–	5,220
<b>Infrastructure:</b>																
– Buildings	122,249	(53,935)	68,314	384	916	(47)	(2,454)	–	9,405	2,187	–	–	–	137,797	(59,092)	78,705
– Roads	661,427	(91,590)	569,837	6,512	34,513	(230)	(7,406)	(4,623)	23,915	(392,479)	–	–	–	333,291	(103,252)	230,039
– Bridges	71,884	(30,638)	41,246	2,303	11,546	(102)	(742)	(1,649)	104	417	–	–	–	86,190	(33,067)	53,123
– Footpaths	36,643	(10,236)	26,407	496	1,032	(86)	(406)	–	427	145	–	–	–	38,624	(10,609)	28,015
– Bulk earthworks (non-depreciable)	–	–	–	879	15,015	(1,111)	–	(1,259)	3,229	395,800	–	–	–	413,812	(1,259)	412,553
– Other road assets	50,501	(17,658)	32,843	68	2,430	–	(548)	–	245	(3,155)	–	–	–	50,090	(18,207)	31,883
– Stormwater drainage	179,736	(66,485)	113,251	2,083	718	–	(1,804)	(693)	312	(298)	–	–	–	182,377	(68,808)	113,569
– Water supply network	161,185	(56,097)	105,088	399	279	(46)	(2,135)	–	1,021	533	–	–	987	164,790	(58,664)	106,126
– Sewerage network	260,702	(90,767)	169,935	3,042	775	(397)	(5,105)	–	7,629	(533)	–	–	1,479	272,503	(95,678)	176,825
– Swimming pools	4,455	(2,339)	2,116	131	–	–	(100)	–	–	3,439	–	–	–	11,811	(6,225)	5,586
– Park structures	43,656	(13,626)	30,030	2,173	–	–	(1,146)	–	1,309	(6,056)	–	–	–	34,537	(8,227)	26,310
<b>Other assets:</b>																
– Library books	1,081	(743)	338	132	–	–	(102)	–	–	–	–	–	–	1,213	(845)	368
– Tip assets	5,089	(4,707)	382	–	–	–	(289)	–	–	–	–	–	–	4,701	(4,608)	93
<b>Total Infrastructure, property, plant and equipment</b>	<b>1,861,605</b>	<b>(453,270)</b>	<b>1,408,335</b>	<b>32,041</b>	<b>80,662</b>	<b>(2,722)</b>	<b>(25,992)</b>	<b>(8,224)</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>2,466</b>	<b>1,971,872</b>	<b>(485,306)</b>	<b>1,486,566</b>



## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 11. Infrastructure, property, plant and equipment (continued)

	as at 30/06/18			Asset movements during the reporting period									as at 30/06/19		
	Gross carrying amount Restated	Accumulated depreciation Restated	Net carrying amount Restated	Additions renewals	Additions new assets Restated	Carrying value of disposals	Depreciation expense Restated	WIP transfers	Adjustments and transfers	Other movements (transfer to intangibles)	TfIs from/(to) 'held for sale' category	Revaluation increments to equity (ARR)	Gross carrying amount Restated	Accumulated depreciation Restated	Net carrying amount Restated
<b>\$ '000</b>															
Capital work in progress	29,045	–	29,045	23,442	47,819	–	–	(11,163)	–	–	–	–	89,143	–	89,143
Plant and equipment	21,504	(10,859)	10,645	–	2,835	(607)	(2,702)	180	(5)	–	–	–	22,304	(11,958)	10,346
Office equipment	7,248	(2,730)	4,518	–	323	–	(594)	–	–	(2,240)	–	–	4,195	(2,188)	2,007
Furniture and fittings	430	(275)	155	–	10	–	(32)	–	5	–	–	–	441	(303)	138
<b>Land:</b>															
– Operational land	57,845	–	57,845	–	–	–	–	–	(6,811)	–	(400)	–	50,634	–	50,634
– Community land	84,963	–	84,963	–	868	–	–	–	(16,375)	–	–	–	69,456	–	69,456
– Crown land	–	–	–	–	–	–	–	–	23,186	–	–	–	23,186	–	23,186
– Land under roads (post 01/07/08)	288	–	288	–	3,350	–	–	–	–	–	–	–	3,638	–	3,638
<b>Infrastructure:</b>															
– Buildings	119,888	(54,505)	65,383	261	2,548	(2,193)	(2,265)	4,580	–	–	–	–	122,249	(53,935)	68,314
– Roads	649,752	(85,519)	564,233	5,611	6,617	(961)	(7,085)	1,422	–	–	–	–	661,427	(91,590)	569,837
– Bridges	70,147	(29,917)	40,230	–	242	–	(721)	1,495	–	–	–	–	71,884	(30,638)	41,246
– Footpaths	35,828	(9,866)	25,962	–	843	(17)	(389)	8	–	–	–	–	36,643	(10,236)	26,407
– Other road assets	49,988	(17,121)	32,867	–	579	(81)	(544)	22	–	–	–	–	50,501	(17,658)	32,843
– Stormwater drainage	175,936	(64,703)	111,233	–	3,800	–	(1,782)	–	–	–	–	–	179,736	(66,485)	113,251
– Water supply network	155,959	(53,475)	102,484	10	1,171	(265)	(2,076)	2,114	–	–	–	1,650	161,185	(56,097)	105,088
– Sewerage network	241,792	(84,442)	157,350	447	14,600	(15)	(4,916)	12	–	–	–	2,457	260,702	(90,767)	169,935
– Swimming pools	4,356	(2,252)	2,104	–	–	–	(86)	99	(1)	–	–	–	4,455	(2,339)	2,116
– Park structures	41,941	(12,722)	29,219	37	994	(124)	(1,122)	1,026	–	–	–	–	43,656	(13,626)	30,030
<b>Other assets:</b>															
– Library books	773	(661)	112	–	128	–	(103)	205	–	(4)	–	–	1,081	(743)	338
– Tip assets	5,089	(4,246)	843	–	–	–	(462)	–	1	–	–	–	5,089	(4,707)	382
<b>Total Infrastructure, property, plant and equipment</b>	<b>1,752,772</b>	<b>(433,293)</b>	<b>1,319,479</b>	<b>29,808</b>	<b>86,727</b>	<b>(4,263)</b>	<b>(24,879)</b>	<b>–</b>	<b>–</b>	<b>(2,244)</b>	<b>(400)</b>	<b>4,107</b>	<b>1,861,605</b>	<b>(453,270)</b>	<b>1,408,335</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 11. Infrastructure, property, plant and equipment (continued)

**Accounting policy for infrastructure, property, plant and equipment**

Infrastructure, property, plant and equipment are held at fair value. Independent valuations are performed at least every 5 years, however the carrying amount of assets is assessed at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by DPIE, water group.

Increases in the carrying amounts arising on revaluation are credited to the asset revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council at significantly below fair value, the assets are initially recognised at their fair value at acquisition date.

Land is not depreciated. Depreciation on other assets is calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

<b>Plant and equipment</b>	<b>Years</b>	<b>Other equipment</b>	<b>Years</b>
Office equipment	5 to 25	Playground equipment	40
Office furniture	10	Benches, seats etc.	40
Computer equipment	4	Library Books	5
Vehicles	5 to 10		
Heavy plant/road making equipment	5 to 10	<b>Buildings</b>	60 to 200
Other plant and equipment	5 to 10		
		<b>Stormwater assets</b>	
<b>Water and sewer assets</b>		Culverts	100
Dams	100	Drains	100
Reservoirs	25 to 100		
Bores	5 to 30	<b>Other infrastructure assets</b>	
Reticulation pipes: PVC	80	Bulk earthworks	n/a
Reticulation pipes: other	80	Swimming pools	50
Pumps and telemetry	5 to 20	Other open space/recreational assets	5 to 100
		Other infrastructure	5 to 20
<b>Transportation assets</b>			
Sealed roads: surface	10 to 40		
Sealed roads: structure	20 to 100		
Unsealed roads	20		
Bridge: concrete	100		
Bridge: other	80		
Road pavements	60		
Kerb, gutter and footpaths	80-100		
Car parks	30-100		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

**Land under roads**

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 11. Infrastructure, property, plant and equipment (continued)

Council has elected not to recognise land under roads acquired before 1 July 2008 in accordance with AASB 1051 Land Under Roads.

Land under roads acquired after 1 July 2008 is recognised in accordance with AASB 116 Property, Plant and Equipment.

**Crown reserves**

Crown reserves under Council's care and control are recognised as assets of the council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

Where the Crown reserves are under a lease agreement they are accounted for under AASB 16 Leases, refer to Note 14.

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

**Rural Fire Service assets**

Under section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all fire fighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the council of the area for or on behalf of which the fire fighting equipment has been purchased or constructed".

Council recognises RFS buildings and the Land on which RFS buildings are built in these financial statements. However, at this time, as Council does not have control of RFS plant and equipment assets Council does not recognise them in these financial statements.

## Note 12. Intangible assets

Intangible assets are as follows:

\$ '000	2020	2019
<b>(a) Software</b>		
<b>Opening values at 1 July</b>		
Gross book value	5,707	–
Accumulated amortisation	(1,501)	–
<b>Net book value – opening balance</b>	<b>4,206</b>	<b>–</b>
<b>Movements for the year</b>		
– Purchases	251	2,306
– Development costs	–	3,400
– Other movements	–	(1,155)
– Amortisation charges	(507)	(345)
– Gross book value written off	(1,033)	–
– Accumulated amortisation charges written off	1,026	–
<b>Closing values at 30 June</b>		
Gross book value	4,925	5,707
Accumulated amortisation	(982)	(1,501)
<b>Total software – net book value</b>	<b>3,943</b>	<b>4,206</b>

**(b) Other**

continued on next page ...

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 12. Intangible assets (continued)

\$ '000	2020	2019
<b>Bio-banking credit</b>		
<b>Opening values at 1 July</b>		
Gross book value	3,059	3,059
<b>Net book value – opening balance</b>	<b>3,059</b>	<b>3,059</b>
<b>Closing values at 30 June</b>		
Gross book value	3,059	3,059
<b>Total Bio-banking credit – net book value</b>	<b>3,059</b>	<b>3,059</b>
<b>TOTAL INTANGIBLE ASSETS – NET BOOK VALUE</b>	<b>7,002</b>	<b>7,265</b>

## Accounting policy for intangible assets

## Amortisation

Software costs incurred in developing products or systems, and costs incurred in acquiring software and licences that will contribute to future-period financial benefits through revenue generation and/or cost reduction, are capitalised to software and systems. Costs capitalised include external direct costs of materials and services, direct payroll, and payroll-related costs of employees' time spent on the project. Amortisation is calculated on a straight-line basis over periods generally ranging from three to five years.

Software development costs include only those costs directly attributable to the development phase and are only recognised following completion of technical feasibility, and where Council has an intention and ability to use the asset.

## Bio-banking credit

Bio-banking credits are held by QPRC for Yellow Box and Inland Scribbly Gum. These credits are able to be bought and sold to those wanting to invest in conservation outcomes. QPRC is required to hold these assets as part of the Ellerton Drive environmental offset. At this stage QPRC is required to hold the credits in perpetuity and they are unable to be sold unless further environmental work is undertaken. With no further environmental works scheduled, the credits are held as intangible assets with no amortisation.

## Note 13. Contract liabilities

\$ '000	Notes	2020 Current	2020 Non-current
<b>Contract liabilities</b>			
<b>Grants and contributions received in advance:</b>			
Unexpended capital grants (to construct Council controlled assets)	(i)	20,320	–
Unexpended operating grants (received prior to performance obligation being satisfied)	(ii)	172	–
<b>Total grants received in advance</b>		<b>20,492</b>	<b>–</b>
Other	(iii)	57	–
<b>Total contract liabilities</b>		<b>20,549</b>	<b>–</b>

## Notes

(i) Council has received funding to construct assets including sporting facilities, roads and other infrastructure. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's



## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 13. Contract liabilities (continued)

control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

(ii) The contract liability relates to grants received prior to the revenue recognition criteria in AASB 15 being satisfied since the performance obligations are ongoing.

(iii) Upfront membership fees for the aquatic centre do not meet the definition of a performance obligation and therefore the funds received are recorded as a contract liability on receipt and recognised as revenue over the expected average membership life.

Gift card income for the Q performing arts centre do not meet the definition of a performance obligation and therefore the funds received are recorded as a contract liability on receipt and recognised as revenue as the gift cards are redeemed.

\$ '000	2020
<b>(ii) Revenue recognised (during the financial year) from opening contract liability balances</b>	
<b>Grants and contributions received in advance:</b>	
Capital grants (to construct Council controlled assets)	18,072
Operating grants (received prior to performance obligation being satisfied)	486
<b>Total Revenue recognised during the financial year that was included in the contract liability balance at the beginning of the period</b>	<b>18,558</b>

**Significant changes in contract assets and liabilities**

The contract liabilities have arisen on adoption of AASB 15 and AASB 1058. Previously income received in advance was recognised for reciprocal contracts. The increase in a contract liability is primarily due to grants in the scope of AASB 15 and capital grants received by Council to acquire or construct assets which will be under Council's control. Previously, revenue was recognised on receipt of the funds.

**Accounting policy for contract assets and liabilities**

Where the amounts billed to customers are based on the achievement of various milestones established in the contract, the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer.

When a performance obligation is satisfied by transferring a promised good or service to the customer before the customer pays consideration or before the payment is due, Council presents the work in progress as a contract asset, unless the rights to that amount of consideration are unconditional, in which case Council recognises a receivable.

When an amount of consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

## Note 14. Leases

The Council has applied AASB 16 using the modified retrospective (cumulative catch-up) method and therefore the comparative information has not been restated and continues to be reported under AASB 117 and related Interpretations.

## (i) Council as a lessee

**Office and IT equipment**

Leases for office and IT equipment are generally for low value assets, except for significant items such as photocopiers. The leases are for between 3 and 5 years with no renewal option, and the payments are fixed.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 14. Leases (continued)

\$ '000	Office Equipment	Total
<b>(a) Right of use assets</b>		
Adoption of AASB 16 at 1 July 2019 – first time lease recognition	123	123
Additions to right-of-use assets	104	104
Depreciation charge	(55)	(55)
<b>Balance at 30 June 2020</b>	<b>172</b>	<b>172</b>

\$ '000	2020 Current	2020 Non-current
<b>(b) Lease liabilities</b>		
Lease liability - office equipment	52	121
<b>TOTAL LEASE LIABILITIES</b>	<b>52</b>	<b>121</b>

**(i) The maturity analysis**

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below:

\$ '000	< 1 year	1 – 5 years	> 5 years	Total	Total per Statement of Financial Position
Cash flows	55	124	–	179	173

\$ '000	2020
---------	------

**(c) Income Statement**

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below:

Interest on lease liabilities	3
Depreciation of right of use assets	55
Expenses relating to short-term leases	5
Expenses relating to low-value leases	51
	<b>114</b>

**(d) Statement of Cash Flows**

Total cash outflow for leases	(114)
	<b>(114)</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 14. Leases (continued)

**Leases at significantly below market value – concessionary / peppercorn leases**

Council has a number of leases at significantly below market for land and buildings which are used for:

- sewerage treatment works

The lease is for 99 years and requires payments of a maximum amount of \$80 per year. The use of the right-to-use asset is restricted by the lessors to specified community services which Council must provide, these services are detailed in the leases.

Council does not believe that any of the leases in place are individually material from a statement of financial position or performance perspective.

**Accounting policy****Accounting policies under AASB 16 – applicable from 1 July 2019**

At inception of a contract, Council assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

Council has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives. The right-of-use is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

**Exceptions to lease accounting**

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

**Leases at significantly below market value / concessionary leases**

Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

**Accounting policy under AASB 117 and associated Accounting Interpretations (2019 only)**

Refer to Note 5c and Note 15.

## Note 15. Payables and borrowings

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>Payables</b>				
Goods and services	10,228	—	19,179	—

continued on next page ...

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## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 15. Payables and borrowings (continued)

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
Accrued expenses:				
– Borrowings	527	–	558	–
– Salaries and wages	1,125	–	1,487	–
Security bonds, deposits and retentions	1,992	–	2,582	–
Prepaid rates	2,509	–	–	–
Other	–	–	723	–
<b>Total payables</b>	<b>16,381</b>	<b>–</b>	<b>24,529</b>	<b>–</b>
Income received in advance (2019 only)				
Payments received in advance	–	–	179	–
<b>Total income received in advance</b>	<b>–</b>	<b>–</b>	<b>179</b>	<b>–</b>
Borrowings				
Loans – secured <sup>1</sup>	5,373	75,677	5,386	79,396
<b>Total borrowings</b>	<b>5,373</b>	<b>75,677</b>	<b>5,386</b>	<b>79,396</b>
<b>TOTAL PAYABLES AND BORROWINGS</b>	<b>21,754</b>	<b>75,677</b>	<b>30,094</b>	<b>79,396</b>

(1) Loans are secured over the general rating income of Council.

Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note 21.

\$ '000	2020	2019
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## (a) Current payables not expected to be settled within the next twelve months

Payables – security bonds, deposits and retentions	642	991
<b>Total</b>	<b>642</b>	<b>991</b>

## (b) Changes in liabilities arising from financing activities

\$ '000	as at 30/06/19		Non-cash changes				as at 30/06/20
	Opening Balance	Cash flows	Acquisition	Fair value changes	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	84,782	(3,732)	–	–	–	–	81,050
Lease liabilities	–	(54)	104	–	123	–	173
<b>TOTAL</b>	<b>84,782</b>	<b>(3,786)</b>	<b>104</b>	<b>–</b>	<b>123</b>	<b>–</b>	<b>81,223</b>

\$ '000	as at 30/06/18		Non-cash changes				as at 30/06/19
	Opening Balance	Cash flows	Acquisition	Fair value changes	Other non-cash movement		Closing balance
Loans – secured	36,837	47,945	–	–	–		84,782
<b>TOTAL</b>	<b>36,837</b>	<b>47,945</b>	<b>–</b>	<b>–</b>	<b>–</b>		<b>84,782</b>

\$ '000	2020	2019
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## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 15. Payables and borrowings (continued)

\$ '000	2020	2019
<b>(c) Financing arrangements</b>		
<b>(i) Total facilities:</b>		
Bank overdraft facilities <sup>1</sup>	2,000	2,000
Credit cards/purchase cards	210	210
	<b>2,210</b>	<b>2,210</b>
<b>Drawn facilities as at balance date:</b>		
– Credit cards/purchase cards	77	122
	<b>77</b>	<b>122</b>
<b>Undrawn facilities as at balance date:</b>		
– Bank overdraft facilities	2,000	2,000
– Credit cards/purchase cards	133	88
	<b>2,133</b>	<b>2,088</b>

(1) The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

**Accounting policy for payables and borrowings**

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Council comprise trade payables, bank and other loans and lease liabilities.

**Payables**

These amounts represent liabilities for goods and services provided to the council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

**Borrowings**

Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down. In this case, the fee is deferred until the draw down occurs. To the extent there is no evidence that it is probable that some or all of the facility will be drawn down, the fee is capitalised as a prepayment for liquidity services and amortised over the period of the facility to which it relates.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or borrowing cost.

Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

**Finance leases (2019 only)**

Leases of property, plant and equipment where Council, as lessee, has substantially all the risks and rewards of ownership, are classified as finance leases. Finance leases are capitalised at the lease's inception at the fair value of the leased assets or, if lower, the present value of the minimum lease payments. The corresponding rental obligations, net of finance charges, are included in other short-term and long-term payables. Each lease payment is allocated between the liability and finance cost. The finance cost is charged to the Income Statement over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability for each period.



## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 16. Provisions

\$ '000	2020 Current	2020 Non-current	2019 Current	2019 Non-current
<b>Provisions</b>				
<b>Employee benefits</b>				
Annual leave	3,843	–	3,770	–
Long service leave	7,772	594	7,059	372
Other leave (TIL and RDOs)	175	–	343	–
<b>Sub-total – aggregate employee benefits</b>	<b>11,790</b>	<b>594</b>	<b>11,172</b>	<b>372</b>
<b>Asset remediation/restoration:</b>				
Asset remediation/restoration (future works)	3,128	1,748	4,247	563
<b>Sub-total – asset remediation/restoration</b>	<b>3,128</b>	<b>1,748</b>	<b>4,247</b>	<b>563</b>
<b>TOTAL PROVISIONS</b>	<b>14,918</b>	<b>2,342</b>	<b>15,419</b>	<b>935</b>

\$ '000	2020	2019
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**(a) Current provisions not expected to be settled within the next twelve months**

Provisions – employees benefits	8,014	7,351
	<b>8,014</b>	<b>7,351</b>

**(b) Description of and movements in non-employee benefit provisions**

\$ '000	Asset remediation	Total
<b>2020</b>		
At beginning of year	4,810	4,810
Unwinding of discount	66	66
<b>Total</b>	<b>4,876</b>	<b>4,876</b>
<b>2019</b>		
At beginning of year	6,026	6,026
Amounts used (payments)	(1,339)	(1,339)
Unwinding of discount	123	123
<b>Total</b>	<b>4,810</b>	<b>4,810</b>

**Nature and purpose of non-employee benefit provisions****Asset remediation**

The asset remediation provision represents the present value estimate of future costs Council will incur to restore, rehabilitate and reinstate the tip and quarry as a result of past operations.

**Accounting policy for provisions**

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 16. Provisions (continued)

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as a borrowing cost.

#### Employee benefits

##### Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

##### Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

##### On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

The obligations are presented as current liabilities in the Statement of Financial Position if the Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

#### Asset remediation – tips and quarries

##### Restoration

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs.

Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The costs are estimated on the basis of a closure plan. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

##### Rehabilitation

Where rehabilitation is conducted systematically over the life of the operation, rather than at the time of closure, provision is made for the estimated outstanding continuous rehabilitation work at each reporting date, and the cost is charged to the Income Statement.

Provision is made for the estimated present value of the costs of environmental clean-up obligations outstanding at the reporting date. These costs are charged to the Income Statement. Movements in the environmental clean-up provisions are presented as an operating cost, except for the unwinding of the discount which is shown as a borrowing cost.

As noted above, the ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 16. Provisions (continued)

or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

## Note 17. Accumulated surplus, revaluation reserves, changes in accounting policies, accounting estimates and errors

## (a) Nature and purpose of reserves

**Infrastructure, property, plant and equipment revaluation reserve**

The infrastructure, property, plant and equipment revaluation reserve is used to record increments / decrements of IPPE asset values due to their revaluation.

## (b) Correction of errors relating to a previous reporting period

**Nature of prior-period error**

Non-cash capital contributions in the form of gifted assets have been identified as previously unrecognised in the asset register.

Asset register has been updated with adjustments to depreciation back to acquisition date.

Balances carried forward as Work in Progress have been identified as non-capital transactions and moved to expenditure.

Adjustments were identified in prior year Business Activity Statements, resulting in a refund of GST from the Australian Taxation Office.

The work in progress, IPPE and depreciation errors identified above that occurred prior to 1 July 2018, have been corrected by restating the balances at the beginning of the earliest period presented (1 July 2018) and taking the adjustment through to accumulated surplus at that date.

The remaining errors relating to the period ended 30 June 2019 have been restated.

Comparatives have been changed to reflect the correction of errors. The impact on each line item is shown in the tables below.

**Changes to the opening Statement of Financial Position at 1 July 2018****Statement of Financial Position**

\$ '000	Original Balance 1 July, 2018	Impact Increase/ (decrease)	Restated Balance 1 July, 2018
Infrastructure, property, plant and equipment	1,318,972	507	1,319,479
<b>Total assets</b>	<b>1,505,978</b>	<b>507</b>	<b>1,506,485</b>
Accumulated surplus	1,431,636	507	1,432,143
<b>Total equity/Net assets</b>	<b>1,439,444</b>	<b>507</b>	<b>1,439,951</b>

**Adjustments to the comparative figures for the year ended 30 June 2019****Statement of Financial Position**

## Notes to the Financial Statements

for the year ended 30 June 2020

**Note 17. Accumulated surplus, revaluation reserves, changes in accounting policies, accounting estimates and errors (continued)**

\$ '000	Original Balance 30 June, 2019	Impact Increase/ (decrease)	Restated Balance 30 June, 2019
Receivables	15,613	76	15,689
Infrastructure, property, plant and equipment	1,390,993	17,342	1,408,335
<b>Total assets</b>	<b>1,637,967</b>	<b>17,418</b>	<b>1,655,385</b>
Accumulated surplus	1,500,208	17,418	1,517,626
<b>Total equity/Net assets</b>	<b>1,512,123</b>	<b>17,418</b>	<b>1,529,541</b>

**Income Statement**

\$ '000	Original Balance 30 June, 2019	Impact Increase/ (decrease)	Restated Balance 30 June, 2019
Other revenues	2,120	76	2,196
<b>Total income from continuing operations</b>	<b>195,294</b>	<b>17,226</b>	<b>212,520</b>
Depreciation and amortisation	24,909	315	25,224
<b>Total expenses from continuing operations</b>	<b>126,722</b>	<b>315</b>	<b>127,037</b>
<b>Net operating result for the year</b>	<b>68,572</b>	<b>16,911</b>	<b>85,483</b>

**Statement of Comprehensive Income**

\$ '000	Original Balance 30 June, 2019	Impact Increase/ (decrease)	Restated Balance 30 June, 2019
<b>Net operating result for the year</b>	<b>68,572</b>	<b>16,911</b>	<b>85,483</b>
<b>Total comprehensive income for the year</b>	<b>72,679</b>	<b>16,911</b>	<b>89,590</b>

**(c) Changes in accounting policies due to adoption of new accounting standards (not-retrospective)**

During the year ended 30 June 2020, the Council has adopted AASB 15 *Revenue from Contracts with Customers*, AASB 1058 *Income of Not-for-profit Entities* and AASB 16 *Leases* using the modified retrospective (cumulative catch-up) method and therefore the comparative information for the year ended 30 June 2019 has not been restated and continues to comply with AASB 111 *Construction Contracts*, AASB 117 *Leases*, AASB 118 *Revenue*, AASB 1004 *Contributions* and associated Accounting Interpretations.

All adjustments on adoption of AASB 15 and AASB 1058 have been taken to retained earnings at 1 July 2019.

The impacts of adopting these standards and associated transition disclosures are provided below:

**(i) AASB 15 and AASB 1058**

The following approach has been applied on transition to AASB 15 and AASB 1058:

- Council has not adopted the completed contract expedient and therefore has not excluded revenue which was fully recognised in previous years in accordance with the former accounting standards and pronouncements

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 17. Accumulated surplus, revaluation reserves, changes in accounting policies, accounting estimates and errors (continued)

- Council has retrospectively restated contracts for modifications that occurred before 1 July 2019 unless such contract modification were minor.

#### Costs incurred in fulfilling customer contracts

Prior to adopting AASB 15 Council would recognise direct costs associated with fulfilling customer contracts as expenses when incurred, as they did not qualify for recognition as assets under any other accounting standards. Under AASB 15, as these costs relate directly to the contracts, generate resources used in satisfying the contracts, and are expected to be recovered, they are capitalised as 'costs to fulfil a contract' assets and released through profit and loss on the same basis as the revenue is recognised.

#### Upfront fees – Council aquatic centre

Prior to adopting AASB 15, the Council recognised membership fees and learn to swim lessons on receipt. Under AASB 15, since the membership fees do not relate to a performance obligation, they are combined with other goods and services transferred to the customer and therefore they are now spread over the expected life of the contract with the customer (i.e. the membership life). Learn to swim lessons relate to a performance obligation and are recognised as income upon transfer of services (provision of lesson) to the customer.

#### Prepaid gift certificates - The Q centre

Prior to adopting AASB 15, the Council recognised the sale of gift certificates on receipt. Under AASB 15, since the gift certificates create a performance obligation, they are recognised as income either upon redemption by the customer, or upon lapsing (3 years from issue date).

#### Revenue recognition from contract modifications

In relation to contract modifications, AASB 15 requires customer approval, which is a more prudent criteria than the probability requirement in the previous standards and has resulted in deferral of revenue where unapproved works have been performed.

#### Transfer of control to a customer – over time or at a point in time

AASB 15 has specific criteria regarding whether control is transferred over time or at a point in time. The entity has reviewed its contracts and concluded that the criteria for recognition over time is not met in some circumstances. In such cases, revenue and related production costs will be recognised at the delivery of each separate performance obligation instead of over the contract using a single margin.

#### Principal v agent

Prior to adoption of AASB 15, the Council had assessed that they were a principal in transactions where another party was involved in providing the goods or services including pass-through grants.

Under AASB 15, the indicators of a principal have changed and there are now a number of performance obligations within grant agreements where the Council is acting as an agent since the only obligation is to transfer the funds to a third party. The result is that Council can only recognise the "commission" to which they are entitled rather than the gross revenue and expenses. There is no change to reported profit.

#### Licences

Council has reviewed the licences it grants and considers that all licences are either short-term or low value and elects to recognise all revenue from licences up-front rather than spreading them over the life of the licence.

#### Prepaid rates

Under AASB 1004, rates were required to be recognised as revenue at the earliest of receipt of the funds from the ratepayer and the beginning of the rating period. However, Council previously recognised the prepaid rates as an offset against the rates debtor accounts. Under AASB 1058, prepaid rates are recognised as a financial liability until the beginning of the rating period.

#### Grants – operating

Under AASB 1004, most grant income was recognised as revenue on receipt. Under AASB 15, where an agreement is enforceable and contains sufficiently specific performance obligations, the revenue is either recognised over time as the work is performed, or recognised at the point in time that the control of the services passes to the customer.

#### Grants – capital

Under AASB 1004, most grant monies were recorded as revenue on receipt. Under AASB 1058, where Council has received assets (including cash) to acquire or construct a non-financial asset, the asset is to be controlled by Council and



## Notes to the Financial Statements

for the year ended 30 June 2020

**Note 17. Accumulated surplus, revaluation reserves, changes in accounting policies, accounting estimates and errors (continued)**

the contract is enforceable, then the asset is recognised as a contract liability on receipt and recorded as revenue as the performance obligation to acquire or construct the asset is completed.

**Changes in presentation**

In addition to the above changes in accounting policies, the Council has also amended the presentation of certain items to align them with the requirements of AASB 15 and AASB 1058:

- Movement of balances between receivables and contract assets.
- Additional line items of contract assets, contract cost assets and contract liabilities have been created.
- Indication of applicable standard against income lines.

	<b>Balance at 1 July 2019</b>
<b>\$ '000</b>	
<b>Opening contract balances at 1 July 2019</b>	
<b>Contract liabilities</b>	
– Under AASB 15	593
– Under AASB 1058	23,814
<b>Total Contract liabilities</b>	<b>24,407</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

**Note 17. Accumulated surplus, revaluation reserves, changes in accounting policies, accounting estimates and errors (continued)****Comparison of financial statement line items under AASB 15 compared to previous standards for the current year**

The following tables show the impact of adopting AASB 15 and AASB 1058 on the Council's financial statements for the year ended 30 June 2020.

**Statement of Financial Position**

\$ '000	Carrying amount per Statement of Financial Position under AASB 15 and AASB 1058	Reclassific- ation	Remeasur- ement	Carrying amount under previous revenue standards	Notes
<b>Current assets</b>					
Cash and cash equivalents	13,296	—	—	13,296	
Investments	105,461	—	—	105,461	
Receivables	36,058	—	—	36,058	
Inventories	272	—	—	272	
Other	804	—	—	804	
Current assets classified as 'held for sale'	120	—	—	120	
<b>Total current assets</b>	<b>156,011</b>	<b>—</b>	<b>—</b>	<b>156,011</b>	
<b>Current liabilities</b>					
Payables	16,381	—	—	16,381	
Contract liabilities	20,549	—	(20,549)	—	
Lease liabilities	52	—	—	52	
Borrowings	5,373	—	—	5,373	
Provisions	14,918	—	—	14,918	
<b>Total current liabilities</b>	<b>57,273</b>	<b>—</b>	<b>(20,549)</b>	<b>36,724</b>	
<b>Non-current assets</b>					
Investments	71,200	—	—	71,200	
Receivables	80	—	—	80	
Infrastructure, property, plant and equipment	1,486,566	—	—	1,486,566	
Intangible assets	7,002	—	—	7,002	
Right of use assets	172	—	—	172	
<b>Total non-current assets</b>	<b>1,565,020</b>	<b>—</b>	<b>—</b>	<b>1,565,020</b>	
<b>Non-current liabilities</b>					
Lease liabilities	121	—	—	121	
Borrowings	75,677	—	—	75,677	
Provisions	2,342	—	—	2,342	
<b>Total Non-current liabilities</b>	<b>78,140</b>	<b>—</b>	<b>—</b>	<b>78,140</b>	
<b>Net assets</b>	<b>1,585,618</b>	<b>—</b>	<b>20,549</b>	<b>1,606,167</b>	
<b>Equity</b>					
Accumulated surplus	1,571,237	—	20,549	1,591,786	
Revaluation reserves	14,381	—	—	14,381	
<b>Council equity interest</b>	<b>1,585,618</b>	<b>—</b>	<b>20,549</b>	<b>1,606,167</b>	
<b>Total equity</b>	<b>1,585,618</b>	<b>—</b>	<b>20,549</b>	<b>1,606,167</b>	

continued on next page ...

## Notes to the Financial Statements

for the year ended 30 June 2020

**Note 17. Accumulated surplus, revaluation reserves, changes in accounting policies, accounting estimates and errors (continued)****Income Statement**

\$ '000	Income Statement and comprehensive income under AASB 15 and AASB 1058	Reclassification	Remeasurement	Income Statement and comprehensive income under previous revenue standards	Notes
<u>Income from continuing operations</u>					
Rates and annual charges	72,292	—	—	72,292	
User charges and fees	36,336	—	45	36,381	
Other revenues	1,601	—	12	1,613	
Grants and contributions provided for operating purposes	27,869	—	(421)	27,448	
Grants and contributions provided for capital purposes	82,784	—	(3,494)	79,290	
Interest and investment income	3,911	—	—	3,911	
<b>Total Income from continuing operations</b>	<b>224,793</b>	<b>—</b>	<b>(3,858)</b>	<b>220,935</b>	
<u>Expenses from continuing operations</u>					
Employee benefits and on-costs	40,899	—	—	40,899	
Borrowing costs	3,554	—	—	3,554	
Materials and contracts	55,954	—	—	55,954	
Depreciation and amortisation	26,554	—	—	26,554	
Other expenses	10,590	—	—	10,590	
Net losses from the disposal of assets	1,000	—	—	1,000	
Revaluation decrement / impairment of IPP&E	8,224	—	—	8,224	
<b>Total Expenses from continuing operations</b>	<b>146,775</b>	<b>—</b>	<b>—</b>	<b>146,775</b>	
<b>Total Operating result from continuing operations</b>	<b>78,018</b>	<b>—</b>	<b>(3,858)</b>	<b>74,160</b>	
<b>Net operating result for the year</b>	<b>78,018</b>	<b>—</b>	<b>(3,858)</b>	<b>74,160</b>	
<b>Total comprehensive income</b>	<b>80,484</b>	<b>—</b>	<b>—</b>	<b>80,484</b>	

The adoption of AASB 15 and AASB 1058 has not materially changed the statement of cash flows for the year ended 30 June 2020.

**(ii) AASB 16 Leases****Council as a lessee**

Under AASB 117, Council assessed whether leases were operating or finance leases, based on its assessment of whether the significant risks and rewards of ownership had been transferred to Council or remained with the lessor. Under AASB 16, there is no differentiation between finance and operating leases for the lessee and therefore all leases which meet the definition of a lease are recognised on the statement of financial position (except for short-term leases and leases of low-value assets).

Council has used the exception to lease accounting for short-term leases and leases of low-value assets, and the lease expense relating to these leases is recognised in the Income Statement on a straight-line basis.

## Notes to the Financial Statements

for the year ended 30 June 2020

**Note 17. Accumulated surplus, revaluation reserves, changes in accounting policies, accounting estimates and errors (continued)**

Practical expedients used on transition

AASB 16 includes a number of practical expedients which can be used on transition. Council has used the following expedients:

- Contracts which had previously been assessed as not containing leases under AASB 117 were not re-assessed on transition to AASB 16.
- Lease liabilities have been discounted using the Council's incremental borrowing rate at 1 July 2019.
- Right-of-use assets at 1 July 2019 have been measured at an amount equal to the lease liability adjustment by the any prepaid or accrued lease payments.
- A single discount rate was applied to all leases with similar characteristics.
- The right-of-use asset was adjusted by the existing onerous lease provision (where relevant) at 30 June 2019 rather than perform impairment testing of the right-of-use asset.
- Excluded leases with an expiry date prior to 30 June 2020 from the Statement of Financial Position, and lease expenses for these leases have been recorded on a straight-line basis over the remaining term.
- Used hindsight when determining the lease term if the contract contains options to extend or terminate the lease.

**Financial statement impact of adoption of AASB 16**

Council has recognised right-of-use assets and lease liabilities of \$123,192 at 1 July 2019 for leases previously classified as operating leases, or leases that are significantly below market value which were previously off balance sheet.

The weighted average lessee's incremental borrowing rate applied to lease liabilities at 1 July 2019 was 1.85%.

\$ '000	Balance at 1 July 2019
<b>Operating lease commitments at 30 June 2019 per Council financial statements</b>	<b>358</b>
<b>Discounted using the incremental borrowing rate at 1 July 2019</b>	<b>334</b>
<b>Less:</b>	
Short-term leases included in commitments note	(5)
Leases for low-value assets included in commitments note	(206)
<b>Lease liabilities recognised at 1 July 2019</b>	<b>123</b>

**Council as a lessor**

For the arrangements where Council is a lessor, there are no significant accounting policy changes on adoption of AASB 16 except for sub-leases, which have now been classified in relation to the right-of-use asset under the head lease rather than the underlying asset.

**Note 18. Statement of cash flow information**

\$ '000	Notes	2020	2019
<b>(a) Reconciliation of cash and cash equivalents</b>			
Total cash and cash equivalents per Statement of Financial Position	7(a)	13,296	12,580
<b>Balance as per the Statement of Cash Flows</b>		<b>13,296</b>	<b>12,580</b>

**(b) Reconciliation of net operating result to cash provided from operating activities**

<b>Net operating result from Income Statement</b>	78,018	85,483
<b>Adjust for non-cash items:</b>		
Depreciation and amortisation	26,554	24,909

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 18. Statement of cash flow information (continued)

\$ '000	2020	2019 Restated
Net losses/(gains) on disposal of assets	1,000	3,232
Non-cash capital grants and contributions	(37,103)	(28,877)
Adoption of AASB 15/1058	(24,407)	–
Losses/(gains) recognised on fair value re-measurements through the P&L:		
– Revaluation decrements / impairments of IPP&E direct to P&L	8,224	–
Amortisation of premiums, discounts and prior period fair valuations		
– Interest exp. on interest-free loans received by Council (previously fair valued)	20	38
Unwinding of discount rates on reinstatement provisions	66	123
<b>+/- Movement in operating assets and liabilities and other cash items:</b>		
Decrease/(increase) in receivables	(20,397)	(464)
Increase/(decrease) in provision for impairment of receivables	354	(56)
Decrease/(increase) in inventories	(3)	(3)
Decrease/(increase) in other current assets	(82)	163
Increase/(decrease) in payables	(8,951)	(29)
Increase/(decrease) in accrued interest payable	(31)	378
Increase/(decrease) in other accrued expenses payable	(362)	10,558
Increase/(decrease) in other liabilities and accruals	1,017	(151)
Increase/(decrease) in contract liabilities	20,549	–
Increase/(decrease) in provision for employee benefits	840	1,825
Increase/(decrease) in other provisions	–	(1,339)
<b>Net cash provided from/(used in) operating activities from the Statement of Cash Flows</b>	<b>45,306</b>	<b>95,790</b>

## (c) Non-cash investing and financing activities

Developer contributions 'in kind'	37,103	28,877
	<b>37,103</b>	<b>28,877</b>

## Note 19. Commitments

\$ '000	2020	2019
<b>(a) Capital commitments (exclusive of GST)</b>		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Ellerton Drive extension	–	8,000
Bicentennial centre retractable seating	1,222	–
Concept design Queanbeyan HOSH	180	257
Old Cooma road duplication	3,342	22,379
Sewage treatment plant upgrade	8,723	11,384
South Jerrabomberra northern entry	18,253	–
Other	1,716	524
<b>Total commitments</b>	<b>33,436</b>	<b>42,544</b>



## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 19. Commitments (continued)

**Details of capital commitments**

QPRC hold commitments for major projects as listed. The projects are due to be completed within the next 5 years and are funded by a combination of grants, contributions, loans and Council reserves.

**(b) Non-cancellable operating lease commitments (2019 only)****a. Commitments under non-cancellable operating leases at the reporting date, but not recognised as liabilities are payable:**

Within the next year	–	106
Later than one year and not later than 5 years	–	252
<b>Total non-cancellable operating lease commitments</b>	<b>–</b>	<b>358</b>

**b. Non-cancellable operating leases include the following assets:**

QPRC hold leasing agreements in place for multi-function devices and printers.

**Conditions relating to finance and operating leases:**

- All finance agreements are secured only against the leased asset.
- No lease agreements impose any financial restrictions on Council regarding future debt etc.

Refer to Note 14 for information relating to leases for 2020.

## Note 20. Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

**LIABILITIES NOT RECOGNISED****1. Guarantees****(i) Defined benefit superannuation contribution plans**

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

*Description of the funding arrangements.*

Pooled Employers are required to pay future service employer contributions and past service employer contributions to the Fund.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 20. Contingencies (continued)

The standard employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current standard employer contribution rates are:

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times member contributions

\* For 180 Point Members, Employers are required to contribute 7% of salaries to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The additional lump sum contribution for each Pooled Employer is a share of the total additional contributions of \$40.0 million for 1 July 2019 to 30 June 2021, apportioned according to each employer's share of the accrued liabilities as at 30 June 2019. These lump sum contributions are used to maintain the adequacy of the funding position for the accrued liabilities.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

*Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan*

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2020 was \$617,465.24. The last valuation of the Scheme was performed by the Fund Actuary, Richard Boyfield FIAA as at 30 June 2019.

The amount of additional contributions included in the total employer contribution advised above is \$579,274.24.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2020 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	1,695.2	
Past Service Liabilities	1,773.2	95.6%
Vested Benefits	1,757.5	96.5%

\* excluding member accounts and reserves in both assets and liabilities.

The share of this deficit that is broadly attributed to Council is estimated to be in the order of 0.66% as at 30 June 2020.

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	5.75% per annum
Salary inflation	3.5% per annum
Increase in CPI	2.5% per annum

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 20. Contingencies (continued)

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The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

#### (ii) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30 June this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

#### (iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

#### (iv) Other guarantees

Council has provided no other guarantees other than those listed above.

### 2. Other liabilities

#### (i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

#### (ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

### ASSETS NOT RECOGNISED

#### (i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 20. Contingencies (continued)

**(ii) Infringement notices/fines**

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

## Note 21. Financial risk management

## Risk management

Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

The fair value of Council's financial assets and financial liabilities approximates their carrying amount.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's finance area manages the cash and investments portfolio with the assistance of independent advisors.

Council has an investment policy which complies with the Local Government Act 1993 (s625) and Minister's investment order. This policy is regularly reviewed by Council and its staff and an investment report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance as required by Local Government regulations.

The risks associated with the instruments held are:

- **Price risk** – the risk that the capital value of Investments may fluctuate due to changes in market prices, whether there changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors affecting similar instruments traded in a market.
- **Interest rate risk** – the risk that movements in interest rates could affect returns.
- **Liquidity risk** – the risk that Council will not be able to pay its debts as and when they fall due.
- **Credit risk** – the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

Council also seeks advice from independent advisers before placing any cash and investments.

**(a) Market risk – price risk and interest rate risk**

The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.

\$ '000	Increase of values/rates		Decrease of values/rates	
	Profit	Equity	Profit	Equity

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 21. Financial risk management (continued)

\$ '000	Increase of values/rates		Decrease of values/rates	
	Profit	Equity	Profit	Equity
<b>2020</b>				
Possible impact of a 10% movement in market values	3,196	3,196	(3,196)	(3,196)
Possible impact of a 1% movement in interest rates	1,579	1,579	(1,579)	(1,579)
<b>2019</b>				
Possible impact of a 10% movement in market values	3,182	3,182	(3,182)	(3,182)
Possible impact of a 1% movement in interest rates	1,890	1,890	(1,890)	(1,890)

## (b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions. The balances of receivables that remain within initial trade terms (as detailed within the table) are considered to be of high credit quality.

The maximum exposure to credit risk at the reporting date is the carrying amount of each class of receivable in the financial statements.

Council makes suitable provision for doubtful receivables as required.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

## Credit risk profile

## Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages the payment of debt.

\$ '000	Not yet due	< 1 year overdue	1 - 2 years overdue	2 - 5 years overdue	> 5 years overdue	Total
<b>2020</b>						
Gross carrying amount	–	4,327	1,442	1,204	256	7,229
<b>2019</b>						
Gross carrying amount	–	3,270	260	–	–	3,530

## Receivables - non-rates and annual charges

Council applies the simplified approach for non-rates and annual charges debtors to provide for expected credit losses prescribed by AASB 9, which permits the use of the lifetime expected loss provision. To measure the expected credit losses, non-rates and annual charges debtors have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision as at 30 June 2020 is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Not yet due	0 - 30 days overdue	31 - 60 days overdue	61 - 90 days overdue	> 91 days overdue	Total
<b>2020</b>						



## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 21. Financial risk management (continued)

\$ '000	Not yet due	0 - 30 days overdue	31 - 60 days overdue	61 - 90 days overdue	> 91 days overdue	Total
Gross carrying amount	25,086	2,011	62	929	1,243	29,331
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	2.02%	0.09%
<b>ECL provision</b>	—	—	—	—	25	25
<b>2019</b>						
Gross carrying amount	11,950	31	65	98	505	12,649
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	3.38%	0.13%
<b>ECL provision</b>	—	—	—	—	17	17

## (c) Liquidity risk

Payables, lease liabilities and borrowings are both subject to liquidity risk – the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can (in extenuating circumstances) also be extended and overdraft facilities utilised as required.

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs and debt servicing requirements. Council manages this risk through diversification of borrowing types, maturities and interest rate structures. The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities and therefore the balances in the table may not equal the balances in the Statement of Financial Position due to the effect of discounting.

\$ '000	Weighted average interest rate	Payable by due date	≤ 1 Year	payable in: 1 - 5 Years	> 5 Years	Total cash outflows	Actual carrying values
<b>2020</b>							
Loans and advances	4.20%	—	5,373	34,538	41,139	81,050	81,050
Trade/other payables	0.00%	1,992	11,880	—	—	13,872	13,872
<b>Total financial liabilities</b>		<b>1,992</b>	<b>17,253</b>	<b>34,538</b>	<b>41,139</b>	<b>94,922</b>	<b>94,922</b>
<b>2019</b>							
Loans and advances	4.22%	—	5,386	32,751	46,645	84,782	84,782
Trade/other payables	0.00%	2,582	—	—	—	2,582	24,529
<b>Total financial liabilities</b>		<b>2,582</b>	<b>5,386</b>	<b>32,751</b>	<b>46,645</b>	<b>87,364</b>	<b>109,311</b>

## Loan agreement breaches

There have not been any loan agreement breaches during the reporting year.

## Note 22. Material budget variations

Council's original financial budget for 19/20 was adopted by the Council on 26/06/2019 and is unaudited.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 22. Material budget variations (continued)

The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, the weather, and by decisions made by Council.

While the Income Statement included in this General Purpose Financial Statements must disclose the original budget adopted by Council, the Local Government Act 1993 requires Council to review its financial budget on a quarterly basis, so that it is able to manage the various variations between actuals versus budget that invariably occur throughout the year.

This note sets out the details of **material variations** between Council's original budget and its actual results for the year as per the Income Statement – even though such variations may have been adjusted for during each quarterly budget review.

Material variations represent those variances between the original budget figure and the actual result that amount to **10%** or more.

**Variation Key:** **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2020 Budget	2020 Actual	2020 ----- Variance -----	
<b>REVENUES</b>				
<b>Rates and annual charges</b>	<b>71,784</b>	<b>72,292</b>	<b>508</b>	<b>1% F</b>
<b>User charges and fees</b>	<b>30,181</b>	<b>36,336</b>	<b>6,155</b>	<b>20% F</b>
Variance is attributed to higher than expected state roads private works income and increased income from RMS state roads contract as well as increase in cemetery fees.				
<b>Other revenues</b>	<b>2,566</b>	<b>1,601</b>	<b>(965)</b>	<b>(38)% U</b>
Recovered legal fees from debt collection are decreased due to lower levels of debt collection for the year. A decrease due to the removal of NSW police lease income for Morrissey carpark. Other variances due to reclassification of "other" income to user fees and charges.				
<b>Operating grants and contributions</b>	<b>14,440</b>	<b>27,869</b>	<b>13,429</b>	<b>93% F</b>
Natural disaster funding of \$11.1m was received due to fires and floods in the region. Roads to Recovery grant income has been reclassified as operating.				
<b>Capital grants and contributions</b>	<b>154,063</b>	<b>82,784</b>	<b>(71,279)</b>	<b>(46)% U</b>
Capital grants and non-cash contributions in the original budget included contributions from the State Government towards the completion of Ellerton Drive. This was not completed until July 2020, so the non-cash contribution will be realised in the 2020/21 year. The deferral of other capital works has deferred the timing of projected capital grants and contributions to future years.				
<b>Interest and investment revenue</b>	<b>3,780</b>	<b>3,911</b>	<b>131</b>	<b>3% F</b>
<b>EXPENSES</b>				
<b>Employee benefits and on-costs</b>	<b>44,835</b>	<b>40,899</b>	<b>3,936</b>	<b>9% F</b>
<b>Borrowing costs</b>	<b>3,540</b>	<b>3,554</b>	<b>(14)</b>	<b>0% U</b>
<b>Materials and contracts</b>	<b>37,611</b>	<b>55,954</b>	<b>(18,343)</b>	<b>(49)% U</b>
Natural disasters throughout the region (fires and floods) increased materials and contracts costs with additional increases due to higher state roads private and contract works undertaken. This is offset by increased income.				
<b>Depreciation and amortisation</b>	<b>24,153</b>	<b>26,554</b>	<b>(2,401)</b>	<b>(10)% U</b>

The increase in depreciation over budget and in relation to prior years can be attributed to:

- found developer contributed and gifted assets to the value of \$19m;
- indexation on water and sewer assets at 30 June 2019;
- change in accounting standards now includes leases (previously expensed) as a right of use asset;

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 22. Material budget variations (continued)

\$ '000	2020 Budget	2020 Actual	2020 ----- Variance -----	
				<ul style="list-style-type: none"> <li>• replacement of previously fully depreciated plant &amp; equipment</li> <li>• work in progress previously carried forward commissioned throughout the year.</li> </ul>
<b>Other expenses</b>	<b>11,571</b>	<b>10,590</b>	<b>981</b>	<b>8% F</b>
<b>Net losses from disposal of assets</b>	<b>(1,037)</b>	<b>1,000</b>	<b>(2,037)</b>	<b>196% U</b>
Variation due to the write-off of infrastructure assets (roads, water, sewer) which were subject to replacement or major rehabilitation.				
<b>Revaluation decrement / impairment of IPP&amp;E</b>	<b>–</b>	<b>8,224</b>	<b>(8,224)</b>	<b>∞ U</b>
Impairment of infrastructure assets caused by natural disasters have not been included in the original budget as they cannot be predicted.				

## STATEMENT OF CASH FLOWS

<b>Cash flows from operating activities</b>	<b>179,257</b>	<b>45,306</b>	<b>(133,951)</b>	<b>(75)% U</b>
Capital grants in original budget not received due to late completion of capital projects, increased materials and contracts due to restoration works after fires and floods.				
<b>Cash flows from investing activities</b>	<b>(148,344)</b>	<b>(40,784)</b>	<b>107,560</b>	<b>(73)% F</b>
Deferment of capital projects has resulted in lower capital expenditure, investment holdings have reduced to fund operations.				
<b>Cash flows from financing activities</b>	<b>(542)</b>	<b>(3,806)</b>	<b>(3,264)</b>	<b>602% U</b>
Drawdown of new loans was deferred due to deferment of capital projects.				

## Note 23. Fair Value Measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, property, plant and equipment
- Financial assets and liabilities

During the reporting period, Council has also fair value measured the following assets on a non-recurring basis:

- Non-current assets classified as 'held for sale'

In order to determine an appropriate value for sale, external guidance was sought from appropriately qualified experts to provide a current value for assets 'held for sale'.

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 23. Fair Value Measurement (continued)

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

## (1) Assets and liabilities that have been measured and recognised at fair values

		Fair value measurement hierarchy		
	Date of latest valuation	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	Total
2020				
Recurring fair value measurements				
Financial assets				
Investments				
– ‘Financial assets at fair value through other comprehensive income’	30/06/20	31,961	–	31,961
Total financial assets		31,961	–	31,961
Infrastructure, property, plant and equipment				
Plant and equipment	13/05/16	–	9,732	9,732
Office equipment	13/05/16	–	1,848	1,848
Furniture and fittings	13/05/16	–	235	235
Operational land	13/05/16	–	45,941	45,941
Community land	13/05/16	–	74,164	74,164
Crown land	13/05/16	–	23,186	23,186
Land under roads	13/05/16	–	5,220	5,220
Buildings	13/05/16	–	78,705	78,705
Roads	13/05/16	–	230,039	230,039
Bridges	13/05/16	–	53,123	53,123
Footpaths	13/05/16	–	28,015	28,015
Bulk earthworks (non-depreciable)	13/05/16	–	412,553	412,553
Other road assets	13/05/16	–	31,883	31,883
Stormwater drainage	13/05/16	–	113,569	113,569
Water supply network	30/06/20	–	106,126	106,126
Sewerage network	30/06/20	–	176,825	176,825
Swimming pools	13/05/16	–	5,586	5,586
Park structures	13/05/16	–	26,310	26,310
Library books	13/05/16	–	368	368
Tip assets	30/06/20	–	93	93
Total infrastructure, property, plant and equipment		–	1,423,521	1,423,521
Non-current assets classified as ‘held for sale’				
Land	13/05/16	–	120	120
Total NCA’s classified as ‘held for sale’		–	120	120

2019	Date of latest valuation	Fair value measurement hierarchy		Total
		Level 2 Significant observable inputs	Level 3 Significant unobservable inputs Restated	
Recurring fair value measurements				
Financial assets				
Investments				
– ‘Financial assets at fair value through other comprehensive income’	30/06/19	31,933	—	31,933
Total financial assets		31,933	—	31,933

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 23. Fair Value Measurement (continued)

	Date of latest valuation	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs Restated	Total
<b>2019</b>				
Plant and equipment	13/05/16	—	10,346	10,346
Office equipment	13/05/16	—	2,007	2,007
Furniture and fittings	13/05/16	—	138	138
Operational land	13/05/16	—	50,634	50,634
Community land	13/05/16	—	69,456	69,456
Crown land	13/05/16	—	23,186	23,186
Land under roads	13/05/16	—	3,638	3,638
Buildings	13/05/16	—	68,314	68,314
Roads	13/05/16	—	569,837	569,837
Bridges	13/05/16	—	41,246	41,246
Footpaths	13/05/16	—	26,407	26,407
Bulk earthworks (non-depreciable)	13/05/16	—	—	—
Other road assets	13/05/16	—	32,843	32,843
Stormwater drainage	13/05/16	—	113,251	113,251
Water supply network	30/06/19	—	105,088	105,088
Sewerage network	30/06/19	—	169,935	169,935
Swimming pools	13/05/16	—	2,116	2,116
Park structures	13/05/16	—	30,030	30,030
Library books	13/05/16	—	338	338
Tip assets	13/05/16	—	382	382
<b>Total infrastructure, property, plant and equipment</b>		<b>—</b>	<b>1,319,192</b>	<b>1,319,192</b>
<b>Non-current assets classified as 'held for sale'</b>				
Land	13/05/16	—	520	520
<b>Total NCA's classified as 'held for sale'</b>		<b>—</b>	<b>520</b>	<b>520</b>

Note that capital WIP is not included above since it is carried at cost.

## (2) Valuation techniques used to derive level 2 and level 3 fair values

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

**Financial assets**

Where investments are valued at fair value through Profit or Loss, Council obtains valuations from its investment adviser (Laminar Capital) at the end of each reporting period ensuring financial statements reflect the most up to date valuation.

There has been no change to the valuation process during the reporting period.

**Infrastructure, property, plant and equipment (IPP&E)**

Upon amalgamation, QPRC reviewed the level 3 unobservable inputs of both former Councils. It was realised the unobservable inputs significantly differed. QPRC undertook an independent valuation through Pickles Valuation Services to gather, consolidate and provide a valuation for all infrastructure assets of QPRC.

## (3) Fair value measurements using significant unobservable inputs (level 3)

a. The following tables present the changes in level 3 fair value asset classes.

\$ '000	Plant and equipment	Office equipment	Furniture and fittings	Operational land	Community land
<b>2019</b>					



## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 23. Fair Value Measurement (continued)

\$ '000	Plant and equipment	Office equipment	Furniture and fittings	Operational land	Community land
<b>Opening balance</b>	10,645	4,518	155	57,845	84,963
Transfers from/(to) another asset class	175	—	5	(6,811)	(16,375)
Purchases (GBV)	2,835	323	10	—	868
Disposals (WDV)	(607)	—	—	—	—
Depreciation and impairment	(2,702)	(594)	(32)	—	—
Other asset transfers	—	(2,240)	—	(400)	—
<b>Closing balance</b>	<b>10,346</b>	<b>2,007</b>	<b>138</b>	<b>50,634</b>	<b>69,456</b>

**2020**

<b>Opening balance</b>	10,346	2,007	138	50,634	69,456
Transfers from/(to) another asset class	125	116	—	(4,708)	4,708
Purchases (GBV)	3,031	375	135	15	—
Disposals (WDV)	(703)	—	—	—	—
Depreciation and impairment	(3,067)	(650)	(38)	—	—
Other asset transfers	—	—	—	—	—
<b>Closing balance</b>	<b>9,732</b>	<b>1,848</b>	<b>235</b>	<b>45,941</b>	<b>74,164</b>

\$ '000	Crown land	Land under roads Restated	Buildings Restated	Roads Restated	Bridges
<b>2019</b>					
<b>Opening balance</b>	—	288	65,383	564,233	40,230
Transfers from/(to) another asset class	23,186	—	4,580	1,422	1,495
Purchases (GBV)	—	3,350	2,809	12,228	242
Disposals (WDV)	—	—	(2,193)	(961)	—
Depreciation and impairment	—	—	(2,265)	(7,085)	(721)
Other asset transfers	—	—	—	—	—
<b>Closing balance</b>	<b>23,186</b>	<b>3,638</b>	<b>68,314</b>	<b>569,837</b>	<b>41,246</b>

**2020**

<b>Opening balance</b>	23,186	3,638	68,314	569,837	41,246
Transfers from/(to) another asset class	—	—	11,592	(368,564)	521
Purchases (GBV)	—	1,582	1,300	41,025	13,849
Disposals (WDV)	—	—	(47)	(230)	(102)
Depreciation and impairment	—	—	(2,454)	(12,029)	(2,391)
Other asset transfers	—	—	—	—	—
<b>Closing balance</b>	<b>23,186</b>	<b>5,220</b>	<b>78,705</b>	<b>230,039</b>	<b>53,123</b>

\$ '000	Footpaths Restated	Bulk earthworks	Other road assets Restated	Stormwater drainage Restated	Water supply network Restated
<b>2019</b>					
<b>Opening balance</b>	25,962	—	32,867	111,233	102,484
Transfers from/(to) another asset class	8	—	22	—	2,114
Purchases (GBV)	843	—	579	3,800	1,181

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 23. Fair Value Measurement (continued)

\$ '000	Footpaths Restated	Bulk earthworks	Other road assets Restated	Stormwater drainage Restated	Water supply network Restated
Disposals (WDV)	(17)	–	(81)	–	(265)
Depreciation and impairment	(389)	–	(544)	(1,782)	(2,076)
FV gains – other comprehensive income	–	–	–	–	1,650
Other asset transfers	–	–	–	–	–
<b>Closing balance</b>	<b>26,407</b>	<b>–</b>	<b>32,843</b>	<b>113,251</b>	<b>105,088</b>
<b>2020</b>					
<b>Opening balance</b>	26,407	–	32,843	113,251	105,088
Transfers from/(to) another asset class	572	399,029	(2,910)	14	1,554
Purchases (GBV)	1,528	15,894	2,498	2,801	678
Disposals (WDV)	(86)	(1,111)	–	–	(46)
Depreciation and impairment	(406)	(1,259)	(548)	(2,497)	(2,135)
FV gains – other comprehensive income	–	–	–	–	987
Other asset transfers	–	–	–	–	–
<b>Closing balance</b>	<b>28,015</b>	<b>412,553</b>	<b>31,883</b>	<b>113,569</b>	<b>106,126</b>

\$ '000	Sewerage network Restated	Swimming pools	Park structures
<b>2019</b>			
<b>Opening balance</b>	157,350	2,104	29,219
Transfers from/(to) another asset class	12	98	1,026
Purchases (GBV)	15,047	–	1,031
Disposals (WDV)	(15)	–	(124)
Depreciation and impairment	(4,916)	(86)	(1,122)
FV gains – other comprehensive income	2,457	–	–
Other asset transfers	–	–	–
<b>Closing balance</b>	<b>169,935</b>	<b>2,116</b>	<b>30,030</b>
<b>2020</b>			
<b>Opening balance</b>	169,935	2,116	30,030
Transfers from/(to) another asset class	7,096	3,439	(4,747)
Purchases (GBV)	3,817	131	2,173
Disposals (WDV)	(397)	–	–
Depreciation and impairment	(5,105)	(100)	(1,146)
FV gains – other comprehensive income	1,479	–	–
Other asset transfers	–	–	–
<b>Closing balance</b>	<b>176,825</b>	<b>5,586</b>	<b>26,310</b>

\$ '000	Library books	Tip assets	Total Restated
<b>2019</b>			
<b>Opening balance</b>	112	843	<b>1,290,434</b>
Transfers from/(to) another asset class	201	–	<b>11,158</b>
Purchases (GBV)	128	–	<b>45,274</b>
Disposals (WDV)	–	–	<b>(4,263)</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 23. Fair Value Measurement (continued)

\$ '000	Library books	Tip assets	Total Restated
Depreciation and impairment	(103)	(462)	(24,879)
FV gains – other comprehensive income	–	–	4,107
Other asset transfers	–	1	(2,639)
<b>Closing balance</b>	<b>338</b>	<b>382</b>	<b>1,319,192</b>
<b>2020</b>			
<b>Opening balance</b>	<b>338</b>	<b>382</b>	<b>1,319,192</b>
Transfers from/(to) another asset class	–	–	47,837
Purchases (GBV)	132	–	90,964
Disposals (WDV)	–	–	(2,722)
Depreciation and impairment	(102)	(289)	(34,216)
FV gains – other comprehensive income	–	–	2,466
Other asset transfers	–	–	–
<b>Closing balance</b>	<b>368</b>	<b>93</b>	<b>1,423,521</b>

b. Information relating to the transfers into and out of the level 3 fair valuation hierarchy (as disclosed in the table above) includes:

Nil

c. Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

\$ '000	Fair value (30/6/20)	Valuation technique/s	Unobservable inputs
<b>Infrastructure, property, plant and equipment</b>			
Land (operational, community, crown)	143,291	Market Approach	Land acquired by Council and valued at acquisition cost
Land under roads	5,220	As per code	Land acquired by Council for roads since 1 July 2008 has been valued at acquisition cost. Further discount has been applied for Englobo and Access.
Buildings	78,705	Cost approach	Building construction costs from recent council projects, building cost data from "Rawlinson's Construction Handbook", and industry data from building cost manuals.
Roads, earthworks, other road assets	702,490	Cost approach	Cost data/unit rates from recent QPRC projects, and published construction cost manuals such as "Rawlinson's Construction Handbook".
Bridges	53,123	Cost approach	Cost data/unit rates from recent QPRC projects, and published construction cost manuals such as "Rawlinson's Construction Handbook".
Stormwater	113,569	Cost approach	Cost data/unit rates from recent QPRC projects, DPI NSW Office of Water Reference Rates Manual, and published construction cost manuals such as "Rawlinson's Construction Handbook".

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 23. Fair Value Measurement (continued)

\$ '000	Fair value (30/6/20)	Valuation technique/s	Unobservable inputs
Water	106,126	Cost approach	Cost data/unit rates from recent QPRC projects, DPI NSW Office of Water Reference Rates Manual, and published construction cost manuals such as "Rawlinson's Construction Handbook"
Sewerage	176,825	Cost approach	Cost data/unit rates from recent QPRC projects, DPI NSW Office of Water Reference Rates Manual, and published construction cost manuals such as "Rawlinson's Construction Handbook".
Swimming Pools	5,586	Cost approach	Construction cost data from QPRC and "Rawlinson's Construction Handbook".
Park Structures	26,310	Cost approach	Costs sourced from recent purchases by QPRC, catalogues and product brochures from suppliers of park furniture, structures and playground equipment, and prices obtained from landscaping suppliers.

**d. The valuation process for level 3 fair value measurements**

QPRC engaged the services of an independent valuer to undertake a desktop review of its asset valuations. Given the current low-inflation rate climate it is reasonable to assume the cumulative price indexation from prior revaluations (2016) will be approximately 6.5%. This rate is considered to be immaterial and as such a full revaluation of the asset classes is not required. The report recommends Council prioritise the revaluation of buildings, footpaths, stormwater drainage and other infrastructure. Council intends to undertake a comprehensive revaluation exercise on all asset classes during the 2020/21 financial year.

**(4) Highest and best use**

All of Council's non-financial assets are considered as being utilised for their highest and best use.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 24. Related party disclosures

#### (a) Key management personnel

The aggregate amount of KMP compensation included in the Income Statement is:

\$ '000	2020	2019
<b>Compensation:</b>		
Short-term benefits	1,856	1,914
Post-employment benefits	206	194
<b>Total</b>	<b>2,062</b>	<b>2,108</b>

#### (b) Other transactions with KMP and their related parties

Nature of the transaction	Ref	Value of transactions during year
<b>\$ '000</b>		
<b>2020</b>		
Rent of Premises (KMP Spouse is a Board member)	2	82
KMP reimbursement of Expenses	6	6
Employee wages & reimbursements (KMP family members)	5	244
<b>2019</b>		
Payment of Insurance Premiums	1	1,541
Rent of Premises (KMP Spouse is a Board member)	2	79
Grants awarded to organisation (Two KMP on the board)	3	174
Contributions to sporting bodies	4	51

- 1 KMP is a Board member (non paid) of the Mutual servicing the Local Government industry with insurance products (not applicable 2020).
- 2 Spouse of KMP is a volunteer board member of the organisation renting premises from QPRC. Rent is established at market rates.
- 3 QPRC awarded grants to a non profit organisation where two KMP are volunteer members of the organisations board.
- 4 KMP holds a coaching position with a sporting body in receipt of donations.



## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 24. Related party disclosures (continued)

- 5 Council wages & reimbursements paid to family members of KMP who are employed by Council.
- 6 Reimbursed expenses incurred in the course of Council business.

### Note 25. Events occurring after the reporting period

Council is unaware of any material or significant 'non-adjusting events' that should be disclosed.

### Note 26. Statement of developer contributions

Under the *Environmental Planning and Assessment Act 1979*, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas.

It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

### Summary of contributions and levies

	as at 30/06/19			Interest earned in year	Expenditure during year	Internal borrowing (to)/from	as at 30/06/20	
	Opening Balance	Contributions received during the year					Held as restricted asset	Cumulative internal borrowings due/(payable)
\$ '000		Cash	Non-cash					
Roads	6,203	724	—	49	(475)	—	6,501	—
Parking	2	—	—	1	—	—	3	—
Open space	238	22	—	3	—	—	263	—
Community facilities	4,034	486	—	33	(17)	—	4,536	—
Other	15,500	1,682	—	87	(4,471)	—	12,798	—
Bushfire	215	7	—	1	(51)	—	172	—
Waste management	300	—	—	2	—	—	302	—
Rural addressing	18	—	—	—	—	—	18	—
Recreation facilities	875	157	—	8	—	—	1,040	—

continued on next page ...

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 26. Statement of developer contributions (continued)

	as at 30/06/19			as at 30/06/20				
		Contributions received during the year						
	Opening Balance	Cash	Non-cash	Interest earned in year	Expenditure during year	Internal borrowing (to)/from	Held as restricted asset	Cumulative internal borrowings due/(payable)
\$ '000								
Pathway	175	63	–	2	–	–	240	–
Street upgrade	376	168	–	4	–	–	548	–
S7.11 contributions – under a plan	27,936	3,309	–	190	(5,014)	–	26,421	–
Total S7.11 and S7.12 revenue under plans	27,936	3,309	–	190	(5,014)	–	26,421	–
S7.11 not under plans	2,317	1,160	–	21	(62)	–	3,436	–
S7.11 planning agreements	62	93	25,557	–	–	–	155	–
S64 contributions	19,049	1,960	–	152	(335)	–	20,826	–
Total contributions	49,364	6,522	25,557	363	(5,411)	–	50,838	–

### S7.11 Contributions – not under a plan

#### (former Palerang)

Roads	2,197	1,160	—	20	(62)	—	3,315	—
Parking	59	—	—	1	—	—	60	—
Community facilities	61	—	—	—	—	—	61	—
<b>Total</b>	<b>2,317</b>	<b>1,160</b>	<b>—</b>	<b>21</b>	<b>(62)</b>	<b>—</b>	<b>3,436</b>	<b>—</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 27. Result by fund

\$ '000	General <sup>1</sup> 2020	Water 2020	Sewer 2020
<b>Income Statement by fund</b>			
<b>Income from continuing operations</b>			
Rates and annual charges	48,911	6,759	16,918
User charges and fees	18,239	17,788	1,475
Other revenues	1,520	5	76
Grants and contributions provided for operating purposes	27,588	138	143
Grants and contributions provided for capital purposes	79,471	1,421	1,892
Interest and investment revenue	1,745	674	1,492
<b>Total income from continuing operations</b>	<b>177,474</b>	<b>26,785</b>	<b>21,996</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	37,521	1,301	2,077
Borrowing costs	2,887	340	327
Materials and contracts	39,417	14,507	3,492
Depreciation and amortisation	19,151	2,183	5,220
Other expenses	3,081	3,758	3,751
Net losses from the disposal of assets	520	44	436
Revaluation decrement /impairment of IPPE	8,224	–	–
<b>Total expenses from continuing operations</b>	<b>110,801</b>	<b>22,133</b>	<b>15,303</b>
<b>Operating result from continuing operations</b>	<b>66,673</b>	<b>4,652</b>	<b>6,693</b>
<b>Net operating result for the year</b>	<b>66,673</b>	<b>4,652</b>	<b>6,693</b>
<b>Net operating result attributable to each council fund</b>	<b>66,673</b>	<b>4,652</b>	<b>6,693</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(12,798)</b>	<b>3,231</b>	<b>4,801</b>

NB. All amounts disclosed above are gross – that is, they include internal charges and recoveries made between the funds.

(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

\$ '000	General <sup>1</sup> 2020	Water 2020	Sewer 2020
<b>Statement of Financial Position by fund</b>			
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	5,757	2,314	5,225
Investments	45,661	18,354	41,446
Receivables	27,001	7,135	1,922
Inventories	272	–	–
Other	804	–	–
Non-current assets classified as 'held for sale'	120	–	–
<b>Total current assets</b>	<b>79,615</b>	<b>27,803</b>	<b>48,593</b>
<b>Non-current assets</b>			
Investments	30,826	12,392	27,982
Receivables	80	–	–

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 27. Result by fund (continued)

\$ '000	General <sup>1</sup> 2020	Water 2020	Sewer 2020
Infrastructure, property, plant and equipment	1,191,086	110,294	185,187
Intangible assets	7,002	–	–
Right of use assets	172	–	–
<b>Total non-current assets</b>	<b>1,229,166</b>	<b>122,686</b>	<b>213,169</b>
<b>TOTAL ASSETS</b>	<b>1,308,781</b>	<b>150,489</b>	<b>261,762</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	13,601	2,690	90
Contract liabilities	20,549	–	–
Lease liabilities	52	–	–
Borrowings	4,852	204	317
Provisions	14,059	497	362
<b>Total current liabilities</b>	<b>53,113</b>	<b>3,391</b>	<b>769</b>
<b>Non-current liabilities</b>			
Lease liabilities	121	–	–
Borrowings	63,351	4,803	7,523
Provisions	2,301	25	16
<b>Total non-current liabilities</b>	<b>65,773</b>	<b>4,828</b>	<b>7,539</b>
<b>TOTAL LIABILITIES</b>	<b>118,886</b>	<b>8,219</b>	<b>8,308</b>
<b>Net assets</b>	<b>1,189,895</b>	<b>142,270</b>	<b>253,454</b>
<b>EQUITY</b>			
Accumulated surplus	1,189,895	131,826	249,516
Revaluation reserves	–	10,444	3,938
<b>Council equity interest</b>	<b>1,189,895</b>	<b>142,270</b>	<b>253,454</b>
<b>Total equity</b>	<b>1,189,895</b>	<b>142,270</b>	<b>253,454</b>

(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

## Note 28(a). Statement of performance measures – consolidated results

	Amounts 2020	Indicator 2020	Prior periods 20192018		Benchmark
\$ '000			Restated		
1. Operating performance					
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1, 2</sup>	4,458	3.14%	5.20%	0.39%	>0.00%
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>	142,009				
2. Own source operating revenue					
Total continuing operating revenue excluding all grants and contributions <sup>1</sup>	114,140	50.78%	53.22%	62.37%	>60.00%
Total continuing operating revenue <sup>1</sup>	224,793				

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 28(a). Statement of performance measures – consolidated results (continued)

	Amounts 2020	Indicator 2020	Prior periods 2019      2018		Benchmark
\$ '000			Restated		
Current assets less all external restrictions	37,596	1.57x	1.34x	2.05x	>1.50x
Current liabilities less specific purpose liabilities	23,965				
4. Debt service cover ratio					
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>	34,566	3.84x	6.41x	6.64x	>2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	8,994				
5. Rates and annual charges outstanding percentage					
Rates and annual charges outstanding	7,479	9.74%	5.68%	5.05%	<10.00%
Rates and annual charges collectible	76,757				
6. Cash expense cover ratio					
Current year's cash and cash equivalents plus term deposits	86,296	7.44 mths	14.30 mths	9.41 mths	>3.00 mths
Payments from cash flow of operating and financing activities	11,597				

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method



## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 28(b). Statement of performance measures – by fund

	General Indicators <sup>3</sup>		Water Indicators		Sewer Indicators		Benchmark
\$ '000	2020	2019 Restated	2020	2019 Restated	2020	2019 Restated	
<b>1. Operating performance</b>							
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1,2</sup>	<b>(4.14)%</b>	(3.49)%	<b>12.91%</b>	14.90%	<b>26.05%</b>	29.91%	>0.00%
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>							
<b>2. Own source operating revenue</b>							
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>	<b>39.68%</b>	45.43%	<b>94.18%</b>	94.91%	<b>90.75%</b>	56.73%	>60.00%
Total continuing operating revenue <sup>1</sup>							
<b>3. Unrestricted current ratio</b>							
Current assets less all external restrictions	<b>1.57x</b>	1.34x	<b>8.20x</b>	7.02x	<b>63.19x</b>	32.91x	>1.50x
Current liabilities less specific purpose liabilities							
<b>4. Debt service cover ratio</b>							
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>	<b>2.38x</b>	4.28x	<b>6.99x</b>	7.20x	<b>17.39x</b>	20.56x	>2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)							
<b>5. Rates and annual charges outstanding percentage</b>							
Rates and annual charges outstanding	<b>9.76%</b>	5.04%	<b>9.82%</b>	7.30%	<b>9.66%</b>	7.09%	<10.00%
Rates and annual charges collectible							
<b>6. Cash expense cover ratio</b>							
Current year's cash and cash equivalents plus all term deposits	<b>4.12</b>	24.78	<b>8.84</b>	1.51	<b>40.94</b>	1.51	>3.00
Payments from cash flow of operating and financing activities	<b>mths</b>	mths	<b>mths</b>	mths	<b>mths</b>	mths	mths

(1) - (2) Refer to Notes at Note 28a above.

(3) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 28(c). Statement of performance measures – consolidated results (graphs)

## 1. Operating performance



## Purpose of operating performance

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

## Commentary on 2019/20 result

2019/20 ratio 3.14%

Increased operating expenditure due to natural disasters (fire and flood) has resulted in a decline in the operating performance ratio.

Benchmark: — > 0.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

## 2. Own source operating revenue



## Purpose of own source operating revenue

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

## Commentary on 2019/20 result

2019/20 ratio 50.78%

Council reliance on grants and contributions to fund operations has not moved from the previous financial year. The ratio continues to be slightly below benchmark. Council received \$11.1m in disaster funding following fires and floods in the region and a further \$37m in non-cash contributions (gifted infrastructure assets). The extraordinary funding has impacted this ratio.

Benchmark: — > 60.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

## 3. Unrestricted current ratio



## Purpose of unrestricted current ratio

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

## Commentary on 2019/20 result

2019/20 ratio 1.57x

Ratio has returned above benchmark. This is due mainly to holding less outstanding accounts payables (creditors) at 30 June in 2020 than in 2019.

Benchmark: — > 1.50x

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 28(c). Statement of performance measures – consolidated results (graphs)

## 4. Debt service cover ratio



## Purpose of debt service cover ratio

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments

## Commentary on 2019/20 result

2019/20 ratio 3.84x

New loan drawn down in April 2019 (\$36m) for Ellerton Drive extension has increased repayments and therefore reduced this ratio, which remains above benchmark..

Benchmark: — > 2.00x

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

## 5. Rates and annual charges outstanding percentage



## Purpose of rates and annual charges outstanding percentage

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

## Commentary on 2019/20 result

2019/20 ratio 9.74%

The impact of Covid-19 on debt recovery has impacted outstanding rates & annual charges. A change in accounting standards requires prepaid rates to be shown as a liability (\$2.5m) while in prior years this was offset against outstanding debts and therefore reduced the ratio. Council remains slightly within benchmark.

Benchmark: — < 10.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark

## 6. Cash expense cover ratio



## Purpose of cash expense cover ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

## Commentary on 2019/20 result

2019/20 ratio 7.44 mths

Decreased cash holdings coupled with increased operating costs has reduced the cash expense cover ratio. Council remains well above benchmark.

Benchmark: — > 3.00mths

Source of benchmark: Code of Accounting Practice and Financial Reporting #28

Ratio achieves benchmark

Ratio is outside benchmark



## INDEPENDENT AUDITOR'S REPORT

### Report on the general purpose financial statements

#### Queanbeyan-Palerang Regional Council

To the Councillors of Queanbeyan-Palerang Regional Council

### Opinion

I have audited the accompanying financial statements of Queanbeyan-Palerang Regional Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2020, the Statement of Financial Position as at 30 June 2020, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
  - have been prepared, in all material respects, in accordance with the requirements of this Division
  - are consistent with the Council's accounting records
  - present fairly, in all material respects, the financial position of the Council as at 30 June 2020, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

## Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

## Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

## The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.



## Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note 22 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Michael Kharzoo  
A/Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

29 October 2020  
SYDNEY



Cr Tim Overall  
Mayor  
Queanbeyan-Palerang Regional Council  
PO Box 90  
QUEANBEYAN NSW 2620

Contact: Michael Kharzoo  
Phone no: 02 9275 7188  
Our ref: D2024492/1780

29 October 2020

Dear Mayor

**Report on the Conduct of the Audit  
for the year ended 30 June 2020  
Queanbeyan-Palerang Regional Council**

I have audited the general purpose financial statements (GPFS) of Queanbeyan-Palerang Regional Council (the Council) for the year ended 30 June 2020 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2020 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

## **INCOME STATEMENT**

### **Operating result**

	<b>2020</b>	<b>2019*</b>	<b>Variance</b>
	<b>\$m</b>	<b>\$m</b>	<b>%</b>
Rates and annual charges revenue	72.3	70.2	↑ 3.0
Grants and contributions revenue	110.7	99.4	↑ 11.4
Operating result from continuing operations	78.0	85.5	↓ 8.8
Net operating result before capital grants and contributions	(4.8)	3.6	↓ 233.3

\* The 2019 comparatives have been restated to correct prior period errors. Note 17 of the financial statements provides details of the prior period errors.

The Council's operating result from continuing operations of \$78.0 million was \$7.5 million lower than the 2018–19 result. This was mainly due to an increase in impairment of IPP&E of \$8.2 million.

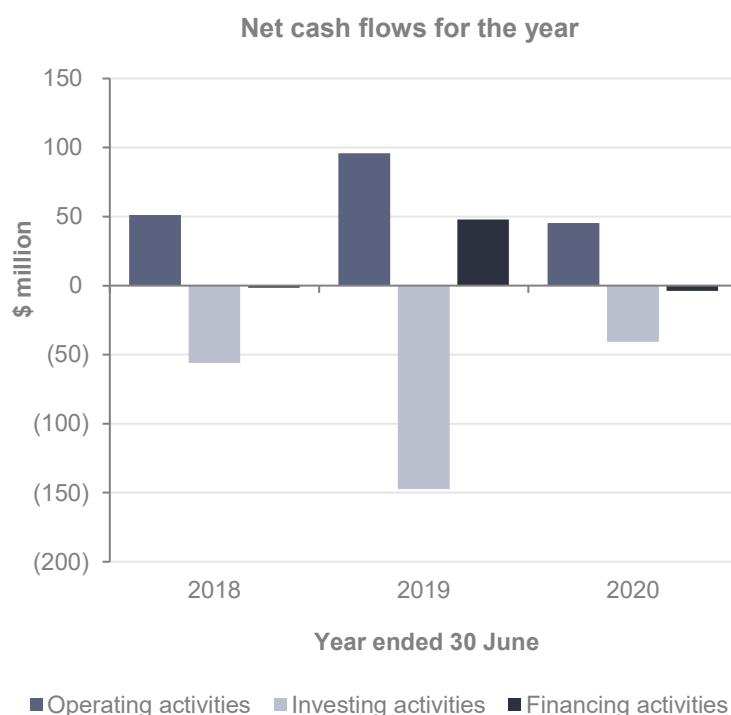
The net operating result before capital grants and contributions was a deficit of \$4.8 million, \$8.4 million lower than the 2018–19 result. This was mainly due to an impairment of IPP&E of \$8.2 million.

Rates and annual charges revenue of \$72.3 million increased by \$2.1 million (3.0 per cent) in 2019–20, mainly due to the 2.7 per cent rate peg increase and the rise in the total number of rateable properties.

Grants and contributions revenue of \$110.7 million increased by \$11.3 million (11.4 per cent) in 2019–20, mainly due to an \$8.0 million increase in non-cash contributions (gifted assets).

## STATEMENT OF CASH FLOWS

- The Council's cash and cash equivalents balance at 30 June 2020 was \$13.3 million (\$12.6 million as at 30 June 2019). There was a net increase in cash and cash equivalents of \$0.7 million.
- Net cash provided by operating activities decreased by \$50.5 million, mainly due to a decrease of \$14.6 million in cash receipts from grants and contributions and an increase of \$28.2 million in cash payments for materials and contracts.
- Net cash used in investing activities decreased by \$106.5 million, mainly due to a decrease of \$84.5 million in cash purchases of investments, a decrease of \$9.6 million in cash purchases of infrastructure, property, plant and equipment, and an increase of \$7.7 million in cash receipts from sale of investments.
- Net cash used in financing activities decreased by \$51.7 million, mainly due to a decrease of \$48.8 million in cash proceeds from borrowings and advances.



## FINANCIAL POSITION

### Cash and investments

Cash and investments	2020	2019	Commentary
	\$m	\$m	
External restrictions	180.6	187.8	<ul style="list-style-type: none"> <li>Externally restricted cash and cash equivalents are restricted in their use by externally imposed requirements. The Council's externally restricted cash and cash equivalents decreased by \$7.2 million, mainly due to a net decrease of \$3.2 million in specific purpose unexpended grants -general funds and a decrease of \$11.1 million in specific purpose unexpended loans-general. This was partially offset by an increase of \$5.1 million in Sewerage services.</li> <li>Internally restricted cash and equivalents have been restricted in their use by resolution or policy of Council to reflect identified programs of works and any forward plans identified by the Council. The Council's internally restricted cash and cash equivalents decreased by \$15.1 million mainly due to a decrease of \$8.8 million in infrastructure replacement and a decrease of \$2.0 million in employee leave entitlement. These internal restrictions were reduced by Council as a temporary measure to accommodate the extraordinary increase of \$14 million in debtors.</li> <li>Unrestricted balances provide liquidity for day-to-day operations. The unrestricted balance has decreased by \$9.8 million to \$0.1m.</li> </ul>
Internal restrictions	9.3	24.4	
Unrestricted	0.1	9.9	
<b>Cash and investments</b>	<b>190.0</b>	<b>222.1</b>	

### Debt

The Council had a \$2.0 million overdraft facility with the National Australia Bank. At the end of the current reporting period, none of the facility was accessed.

# PERFORMANCE

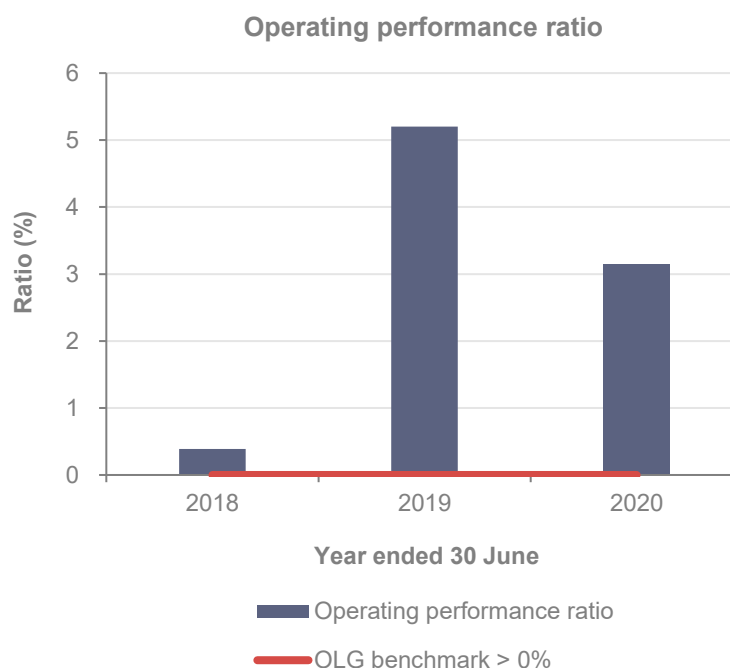
## Performance measures

The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning, Industry and Environment.

### Operating performance ratio

- The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.
- The Council's operating performance ratio of 3.1 per cent exceeded the OLG benchmark for the current reporting period.
- The operating performance ratio decreased to 3.1 per cent (2019: 5.2 per cent) mainly due to an increase in materials and contracts expenses and a decrease in interest and investment revenue.

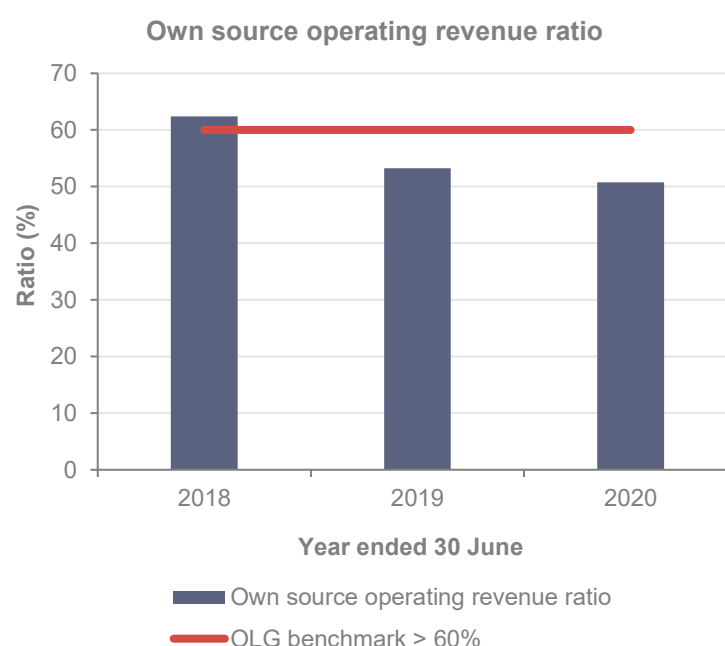
The 2019 ratio was restated to correct a prior period error.



### Own source operating revenue ratio

- The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.
- The Council's own source operating revenue ratio of 50.8 per cent did not meet the OLG benchmark for the current reporting period.
- The own source operating revenue ratio decreased to 50.8 per cent (2019: 53.2 per cent), mainly due to an increase in operating grants and contributions.

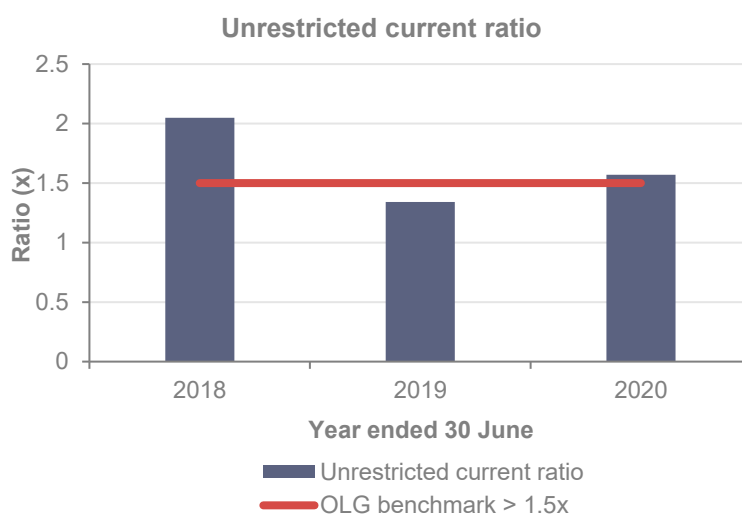
The 2019 ratio was restated to correct a prior period error.





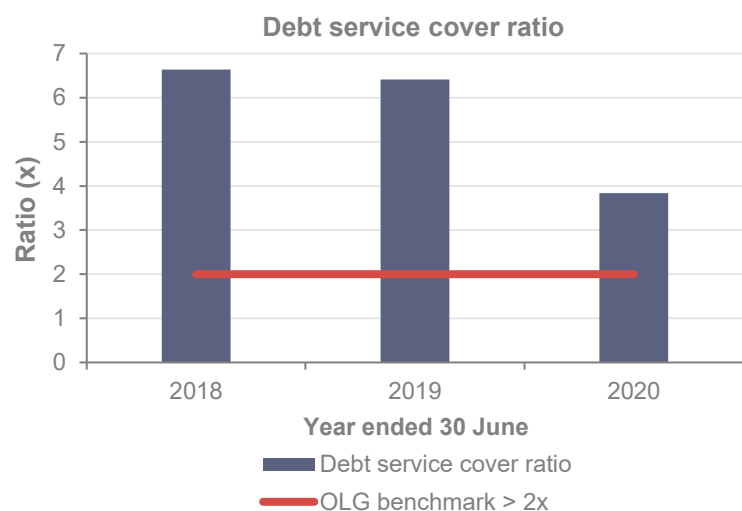
## Unrestricted current ratio

- The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.
- The Council's unrestricted current ratio of 1.6 times exceeded the OLG benchmark for the current reporting period.
- The unrestricted current ratio increased to 1.6 times (2019: 1.3 times) mainly due to a decrease in current liabilities less specific purpose liabilities.



## Debt service cover ratio

- The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.
- The Council's debt service cover ratio of 3.8 times exceeded the OLG benchmark for the current reporting period.
- The debt service cover ratio decreased to 3.8 times (2019: 6.4 times), mainly due to an increase in repayments of borrowings and advances.

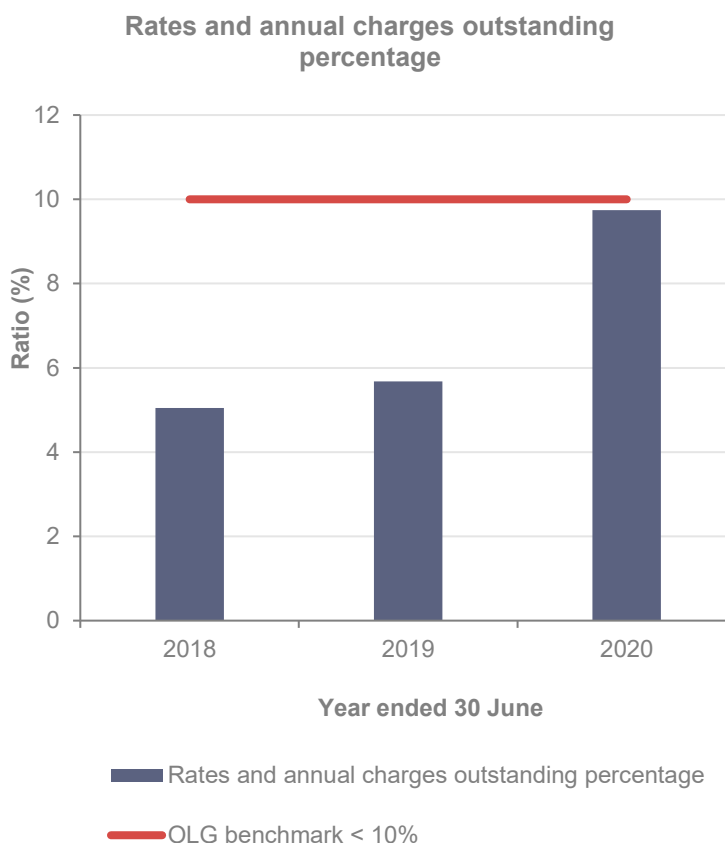


The 2019 ratio was restated to correct a prior period error.

## Rates and annual charges outstanding per centage

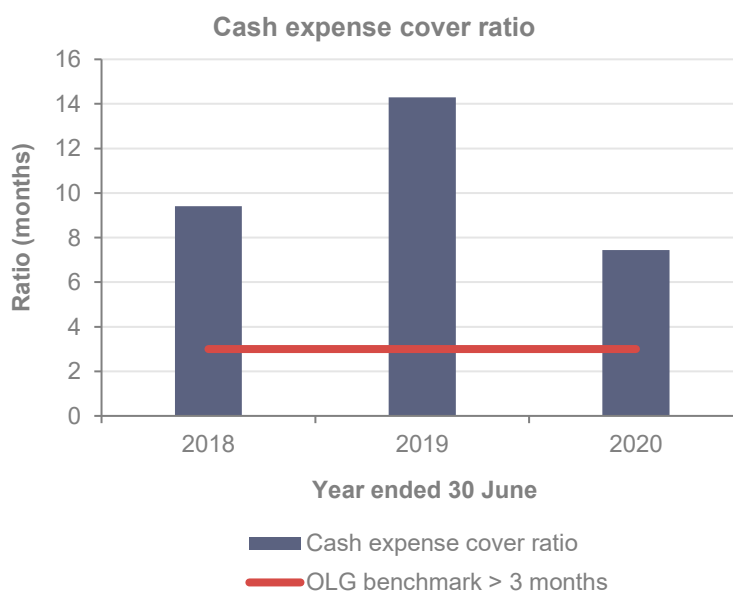
- The 'rates and annual charges outstanding per centage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.
- The Council's rates and outstanding annual charges outstanding per centage of 9.7 per cent was within the OLG benchmark for the current reporting period.
- The rates and outstanding annual charges outstanding per centage increased to 9.7 per cent (2019: 5.7 per cent) mainly due to an increase in current outstanding rates and annual charges as a result of the COVID-19 Pandemic. The ratio was also affected by a change in accounting treatment in 2020 (Prior to 2020, prepaid rates offset against the total rates debtor)

The 2019 ratio was restated to correct a prior period error.



## Cash expense cover ratio

- This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.
- The Council's cash expense cover ratio of 7.4 months exceeded the OLG benchmark for the current reporting period.
- The cash expense cover ratio decreased to 7.4 months (2019: 14.3 months) mainly due to a decrease in the current period's cash and cash equivalents plus all term deposits, and an increase in payments for materials and contracts.



## **Infrastructure, property, plant and equipment renewals**

The Council renewed \$32.0 million of assets in 2019–20, compared to \$29.8 million in the prior year.

## **OTHER MATTERS**

### **Impact of new accounting standards**

#### **AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income for Not-for-Profit Entities'**

The Council adopted the new accounting standards AASB 15 'Contracts with Customers' and AASB 1058 'Income of Not-for-Profit Entities' (collectively referred to as the Revenue Standards) for the first time in their 2019–20 financial statements.

AASB 15 introduces a new approach to recognising revenue based on the principle that revenue is recognised when control of a good or service transfers to a customer. AASB 15 impacts the timing and amount of revenue recorded in a councils' financial statements, particularly for grant revenue. AASB 15 also increases the amount of disclosures required.

AASB 1058 prescribes how not-for-profit entities account for transactions conducted on non-commercial terms and the receipt of volunteer services. AASB 1058 significantly impacts the timing and amount of income recorded in a councils' financial statements, particularly for grant income and rates which are paid before the commencement of the rating period.

The Council recognised a \$24.4 million adjustment to opening accumulated surplus at 1 July 2019 on adoption of the new Revenue Standards.

The Council disclosed the impact of adopting the new Revenue Standards in Note 17.

#### **AASB 16 'Leases'**

The Council adopted the new accounting standard AASB 16 'Leases' for the first time in their 2019–20 financial statements.

AASB 16 changes the way lessees treat operating leases for financial reporting. With a few exceptions, operating leases will now be recorded in the Statement of Financial Position as a right-of-use asset, with a corresponding lease liability.

AASB 16 results in lessees recording more assets and liabilities in the Statement of Financial Position and changes the timing and pattern of expenses recorded in the Income Statement.

The Council recognised right-of-use assets and lease liabilities of \$0.1 million at 1 July 2019 on adoption of AASB 16.

The Council disclosed the impact of adopting AASB 16 in Note 17.

## Legislative compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Michael Kharzoo  
A/Director, Financial Audit

Delegate of the Auditor-General for New South Wales

cc: Peter Tegart, Chief Executive Officer  
Andrew Cox, Chair of the Audit, Risk and Improvement Committee  
Jim Betts, Secretary of the Department of Planning, Industry and Environment

# Queanbeyan-Palerang Regional Council

SPECIAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2020

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*Our reputation matters*





## Special Purpose Financial Statements

for the year ended 30 June 2020

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Statement of Financial Position – Water Supply Business Activity	6
Statement of Financial Position – Sewerage Business Activity	7
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(1) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.

## Background

- i. These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

- iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

- iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

## Special Purpose Financial Statements

for the year ended 30 June 2020

### Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

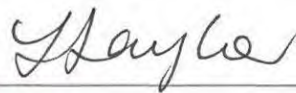
- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 09 September 2020.



Cr Timothy Overall  
Mayor  
09 September 2020



Cr Trudy Taylor  
Deputy Mayor  
09 September 2020



Peter Tegar  
Chief Executive Officer  
09 September 2020



Kate Monaghan  
Responsible Accounting Officer  
09 September 2020

## Income Statement – Water Supply Business Activity

for the year ended 30 June 2020

\$ '000	2020	2019 Restated
<b>Income from continuing operations</b>		
Access charges	6,759	6,617
User charges	17,311	15,927
Fees	477	157
Interest	674	864
Grants and contributions provided for non-capital purposes	138	472
Other income	5	545
<b>Total income from continuing operations</b>	<b>25,364</b>	<b>24,582</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	1,301	1,382
Borrowing costs	340	384
Materials and contracts	1,459	1,183
Depreciation, amortisation and impairment <sup>1</sup>	2,183	2,112
Water purchase charges	13,048	12,152
Loss on sale of assets	44	265
Other expenses	3,758	3,441
<b>Total expenses from continuing operations</b>	<b>22,133</b>	<b>20,919</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>3,231</b>	<b>3,663</b>
Grants and contributions provided for capital purposes <sup>1</sup>	1,421	822
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>4,652</b>	<b>4,485</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>4,652</b>	<b>4,485</b>
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(889)	(1,007)
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>3,763</b>	<b>3,478</b>
<b>Plus accumulated surplus</b>	<b>127,174</b>	<b>122,689</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Corporate taxation equivalent	889	1,007
<b>Closing accumulated surplus</b>	<b>131,826</b>	<b>127,174</b>
<b>Return on capital %</b>	<b>3.2%</b>	<b>3.7%</b>
<b>Subsidy from Council</b>	<b>–</b>	<b>–</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	3,763	3,478
Less: capital grants and contributions (excluding developer contributions)	(1,421)	(822)
<b>Surplus for dividend calculation purposes</b>	<b>2,342</b>	<b>2,656</b>
<b>Potential dividend calculated from surplus</b>	<b>1,171</b>	<b>1,328</b>

(1) Non-cash capital contributions in the form of gifted assets have been identified as previously unrecognised in the asset register. 2019 figures have been restated. Depreciation previously \$2,110k, Capital contributions previously \$584k.

## Income Statement – Sewerage Business Activity

for the year ended 30 June 2020

\$ '000	2020	2019 Restated
<b>Income from continuing operations</b>		
Access charges	16,918	15,958
User charges	1,084	540
Liquid trade waste charges	40	44
Fees	351	1,237
Interest	1,492	1,966
Grants and contributions provided for non-capital purposes	143	420
Other income	76	263
<b>Total income from continuing operations</b>	<b>20,104</b>	<b>20,428</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	2,077	1,361
Borrowing costs	327	321
Materials and contracts	3,492	3,463
Depreciation, amortisation, impairment and revaluation decrement <sup>1</sup>	5,220	5,082
Loss on sale of assets	436	–
Other expenses	3,751	4,091
<b>Total expenses from continuing operations</b>	<b>15,303</b>	<b>14,318</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>4,801</b>	<b>6,110</b>
Grants and contributions provided for capital purposes <sup>1</sup>	1,892	14,840
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>6,693</b>	<b>20,950</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>6,693</b>	<b>20,950</b>
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(1,320)	(1,680)
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>5,373</b>	<b>19,270</b>
<b>Plus accumulated surplus</b>	<b>242,823</b>	<b>221,873</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Corporate taxation equivalent	1,320	1,680
<b>Closing accumulated surplus</b>	<b>249,516</b>	<b>242,823</b>
<b>Return on capital %</b>	<b>2.8%</b>	<b>3.5%</b>
<b>Subsidy from Council</b>	<b>–</b>	<b>–</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	5,373	19,270
Less: capital grants and contributions (excluding developer contributions)	(1,892)	(14,840)
<b>Surplus for dividend calculation purposes</b>	<b>3,481</b>	<b>4,430</b>
<b>Potential dividend calculated from surplus</b>	<b>1,740</b>	<b>2,215</b>

(1) Non-cash capital contributions in the form of gifted assets have been identified as previously unrecognised in the asset register. 2019 figures have been restated. Depreciation previously \$4,802k, Capital contributions previously \$1,104k.

## Statement of Financial Position – Water Supply Business Activity

as at 30 June 2020

	2020	2019 Restated
<b>\$ '000</b>		
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	2,314	1,761
Investments	18,354	17,615
Receivables	7,135	3,742
<b>Total current assets</b>	<b>27,803</b>	<b>23,118</b>
<b>Non-current assets</b>		
Investments	12,392	11,724
Infrastructure, property, plant and equipment <sup>1</sup>	110,294	109,974
<b>Total non-current assets</b>	<b>122,686</b>	<b>121,698</b>
<b>TOTAL ASSETS</b>	<b>150,489</b>	<b>144,816</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	2,690	2,767
Income received in advance	–	35
Borrowings	204	489
Provisions	497	–
<b>Total current liabilities</b>	<b>3,391</b>	<b>3,291</b>
<b>Non-current liabilities</b>		
Borrowings	4,803	4,894
Provisions	25	–
<b>Total non-current liabilities</b>	<b>4,828</b>	<b>4,894</b>
<b>TOTAL LIABILITIES</b>	<b>8,219</b>	<b>8,185</b>
<b>NET ASSETS</b>	<b>142,270</b>	<b>136,631</b>
<b>EQUITY</b>		
Accumulated surplus <sup>1</sup>	131,826	127,174
Revaluation reserves	10,444	9,457
<b>TOTAL EQUITY</b>	<b>142,270</b>	<b>136,631</b>

(1) Non-cash capital contributions in the form of gifted assets have been identified as previously unrecognised in the asset register. 2019 figures have been restated. IPPE previously \$109,708k, Accumulated surplus previously \$126,908k.



## Statement of Financial Position – Sewerage Business Activity

as at 30 June 2020

\$ '000	2020	2019 Restated
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	5,225	3,904
Investments	41,446	39,050
Receivables	1,922	4,208
<b>Total current assets</b>	<b>48,593</b>	<b>47,162</b>
<b>Non-current assets</b>		
Investments	27,982	25,991
Infrastructure, property, plant and equipment <sup>1</sup>	185,187	181,401
<b>Total non-current assets</b>	<b>213,169</b>	<b>207,392</b>
<b>TOTAL ASSETS</b>	<b>261,762</b>	<b>254,554</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	90	1,140
Borrowings	317	293
Provisions	362	–
<b>Total current liabilities</b>	<b>769</b>	<b>1,433</b>
<b>Non-current liabilities</b>		
Borrowings	7,523	7,840
Provisions	16	–
<b>Total non-current liabilities</b>	<b>7,539</b>	<b>7,840</b>
<b>TOTAL LIABILITIES</b>	<b>8,308</b>	<b>9,273</b>
<b>NET ASSETS</b>	<b>253,454</b>	<b>245,281</b>
<b>EQUITY</b>		
Accumulated surplus <sup>1</sup>	249,516	242,823
Revaluation reserves	3,938	2,458
<b>TOTAL EQUITY</b>	<b>253,454</b>	<b>245,281</b>

(1) Non-cash capital contributions in the form of gifted assets have been identified as previously unrecognised in the asset register. 2019 figures have been restated. IPPE previously \$167,558k, Accumulated surplus previously \$228,980k.

## Notes to the Special Purpose Financial Statements for the year ended 30 June 2020

### Note 1. Significant Accounting Policies

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A statement summarising the supplemental accounting policies adopted in the preparation of the Special Purpose Financial Statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these Special Purpose Financial Statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these Special Purpose Financial Statements have been prepared in accordance with the Local Government Act 2093 (NSW), the *Local Government (General) Regulation 2005*, and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current values of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

#### National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government.

The framework for its application is set out in the June 1996 NSW government policy statement titled 'Application of National Competition Policy to Local Government'.

The *Pricing and Costing for Council Businesses, A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements.

These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, return on investments (rate of return), and dividends paid.

#### Declared business activities

In accordance with *Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*, Council has declared that the following are to be considered as business activities:

##### Category 1

(where gross operating turnover is over \$2 million)

###### a. Water Supplies

Provision of water services to the Local Government Area.

###### b. Sewerage Services

Provision of waste water services to the Local Government Area.

##### Category 2

(where gross operating turnover is less than \$2 million)

Nil

#### Monetary amounts

Amounts shown in the financial statements are in Australian dollars and rounded to the nearest one thousand dollars.

## Notes to the Special Purpose Financial Statements for the year ended 30 June 2020

### Note 1. Significant Accounting Policies (continued)

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#### (i) Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs.

However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in Special Purpose Financial Statements.

For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

#### Notional rate applied (%)

Corporate income tax rate – 27.5%

Land tax – the first \$692,000 of combined land values attracts **0%**. For the combined land values in excess of \$692,001 up to \$4,231,000 the rate is **1.6% + \$100**. For the remaining combined land value that exceeds \$4,231,000 a premium marginal rate of **2.0%** applies.

Payroll tax – **5.45%** on the value of taxable salaries and wages in excess of \$850,000.

In accordance with the Department of Industry (DoI) – Water guidelines, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the DoI – Water guidelines as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the *Local Government Act, 1993*.

Achievement of substantial compliance to the DoI – Water guidelines is not a prerequisite for the payment of the tax equivalent charges, however the payment must not exceed \$3 per assessment.

#### Income tax

An income tax equivalent has been applied on the profits of the business activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level - gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 27.5%.

Income tax is only applied where a gain/ (loss) from ordinary activities before capital amounts has been achieved.

Since the taxation equivalent is notional – that is, it is payable to Council as the 'owner' of business operations - it represents an internal payment and has no effect on the operations of the Council. Accordingly, there is no need for disclosure of internal charges in the SPFS.

The rate applied of 27.5% is the equivalent company tax rate prevalent at reporting date.

#### Local government rates and charges

A calculation of the equivalent rates and charges payable on all category 1 businesses has been applied to all land assets owned or exclusively used by the business activity.

#### Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that council business activities face 'true' commercial borrowing costs in line with private sector competitors.

## Notes to the Special Purpose Financial Statements for the year ended 30 June 2020

### Note 1. Significant Accounting Policies (continued)

In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

#### (ii) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed.

Subsidies occur when Council provides services on a less-than-cost-recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations.

Accordingly, 'subsidies disclosed' (in relation to National Competition Policy) represents the difference between revenue generated from 'rate of return' pricing and revenue generated from prices set by Council in any given financial year.

The overall effect of subsidies is contained within the Income Statement of each reported business activity.

#### (iii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Such funds are subsequently available for meeting commitments or financing future investment strategies.

The actual rate of return achieved by each business activity is disclosed at the foot of each respective Income Statement.

The rate of return is calculated as follows:

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#### Operating result before capital income + interest expense

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#### Written down value of I,PP&E as at 30 June

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As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 0.88% at 30/6/20.

#### (iv) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government water supply and sewerage businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

Each dividend must be calculated and approved in accordance with the Department of Industry – Water guidelines and must not exceed:

- 50% of this surplus in any one year, or
- the number of water supply or sewerage assessments multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with the Department of Industry – Water guidelines a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to the Department of Industry – Water.

# **INDEPENDENT AUDITOR'S REPORT**

## **Report on the special purpose financial statements**

### **Queanbeyan-Palerang Regional Council**

To the Councillors of Queanbeyan-Palerang Regional Council

#### **Opinion**

I have audited the accompanying special purpose financial statements (the financial statements) of Queanbeyan-Palerang Regional Council's (the Council) Declared Business Activities, which comprise the Statement by Councillors and Management, the Income Statement of each Declared Business Activity for the year ended 30 June 2020, the Statement of Financial Position of each Declared Business Activity as at 30 June 2020 and Note 1 Significant accounting policies for the Business Activities declared by Council.

The Declared Business Activities of the Council are:

- Water Supply Business Activity
- Sewerage Business Activity

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared Business Activities as at 30 June 2020, and their financial performance for the year then ended, in accordance with the Australian Accounting Standards described in Note 1 and the Local Government Code of Accounting Practice and Financial Reporting – update number 28 (LG Code).

My opinion should be read in conjunction with the rest of this report.

#### **Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

#### **Emphasis of Matter - Basis of Accounting**

Without modifying my opinion, I draw attention to Note 1 to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the



Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

## **Other Information**

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

## **The Councillors' Responsibilities for the Financial Statements**

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in Note 1 to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

A handwritten signature in black ink, appearing to read 'M. Kharzoo', with a stylized flourish at the end.

Michael Kharzoo  
A/Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

29 October 2020  
SYDNEY

# Queanbeyan-Palerang Regional Council

SPECIAL SCHEDULES  
for the year ended 30 June 2020

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*Our reputation matters*



## Special Schedules

for the year ended 30 June 2020

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#### Special Schedules

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## Permissible income for general rates

\$ '000	Notes	Calculation 2020/21	Calculation 2019/20
<b>Notional general income calculation <sup>1</sup></b>			
Last year notional general income yield	a	37,531	36,328
Plus or minus adjustments <sup>2</sup>	b	737	294
<b>Notional general income</b>	$c = a + b$	<b>38,268</b>	<b>36,622</b>
<b>Permissible income calculation</b>			
Or rate peg percentage	e	2.60%	2.70%
Or plus rate peg amount	$i = e \times (c + g)$	995	989
<b>Sub-total</b>	$k = (c + g + h + i + j)$	<b>39,263</b>	<b>37,611</b>
Plus (or minus) last year's carry forward total	l	56	2
Less valuation objections claimed in the previous year	m	(37)	(63)
<b>Sub-total</b>	$n = (l + m)$	<b>19</b>	<b>(61)</b>
<b>Total permissible income</b>	$o = k + n$	<b>39,282</b>	<b>37,550</b>
Less notional general income yield	p	39,278	37,531
<b>Catch-up or (excess) result</b>	$q = o - p$	<b>4</b>	<b>19</b>
Plus income lost due to valuation objections claimed <sup>4</sup>	r	—	37
<b>Carry forward to next year <sup>6</sup></b>	$t = q + r + s$	<b>4</b>	<b>56</b>

**Notes**

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the Valuation of Land Act 1916.
- (4) Valuation objections are unexpected changes in land values as a result of land owners successfully objecting to the land value issued by the Valuer-General. Councils can claim the value of the income lost due to valuation objections in any single year.
- (6) Carry forward amounts which are in excess (an amount that exceeds the permissible income) require ministerial approval by order published in the NSW Government Gazette in accordance with section 512 of the Local Government Act 1993. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.





## INDEPENDENT AUDITOR'S REPORT

### Special Schedule - Permissible income for general rates

#### Queanbeyan-Palerang Regional Council

To the Councillors of Queanbeyan-Palerang Regional Council

### Opinion

I have audited the accompanying Special Schedule – Permissible income for general rates (the Schedule) of Queanbeyan-Palerang Regional Council (the Council) for the year ending 30 June 2021.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting – update number 28 (LG Code), and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

## Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

## Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets' as at 30 June 2020.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

## The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar8.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar8.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.

A handwritten signature in black ink, appearing to read 'M. Kharzoo', with a stylized flourish at the end.

Michael Kharzoo  
A/Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

29 October 2020  
SYDNEY

## Report on Infrastructure Assets

as at 30 June 2020

Asset Class	Asset Category	Estimated cost to bring assets to satisfactory standard	Estimated cost to bring to the agreed level of service set by Council	2019/20 Required maintenance <sup>a</sup>	2019/20 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	\$ '000	1	2	3	4	5
(a) Report on Infrastructure Assets - Values												
Buildings	Buildings – non-specialised	483	2,274	870	907	27,056	51,324	26.0%	22.0%	48.0%	4.0%	0.0%
	Buildings – specialised	929	4,792	1,390	–	48,307	82,516	22.0%	52.0%	20.0%	6.0%	0.0%
	Other	–	–	70	–	3,342	3,957	0.0%	100.0%	0.0%	0.0%	0.0%
	Sub-total	1,412	7,066	2,330	907	78,705	137,797	22.9%	42.2%	29.9%	5.1%	0.0%
Roads	Surface	331	1,360	700	5,555	52,679	76,615	73.0%	20.0%	5.0%	1.0%	1.0%
	Pavement	1,367	5,921	2,270	–	177,360	256,676	63.0%	20.0%	15.0%	2.0%	0.0%
	Bridges	2,348	8,779	470	26	53,123	86,190	20.0%	28.0%	42.0%	8.0%	2.0%
	Footpaths	109	614	270	341	28,015	38,624	44.0%	33.0%	22.0%	1.0%	0.0%
	Other road assets (includes bulk earthworks)	551	1,404	4,120	7,093	444,436	463,902	93.0%	4.0%	3.0%	0.0%	0.0%
	Sub-total	4,706	18,078	7,830	13,015	755,613	922,007	74.1%	13.2%	10.9%	1.4%	0.3%
Water supply network	Water supply network	1,843	10,529	1,790	2,446	106,126	164,790	75.0%	15.0%	4.0%	6.0%	0.0%
	Sub-total	1,843	10,529	1,790	2,446	106,126	164,790	75.0%	15.0%	4.0%	6.0%	0.0%
Sewerage network	Sewerage network	2,438	9,678	3,360	3,068	176,825	272,503	91.0%	1.0%	5.0%	3.0%	0.0%
	Sub-total	2,438	9,678	3,360	3,068	176,825	272,503	91.0%	1.0%	5.0%	3.0%	0.0%
Stormwater drainage	Stormwater drainage	4,300	7,917	740	104	113,569	182,377	80.0%	14.0%	2.0%	0.0%	4.0%
	Sub-total	4,300	7,917	740	104	113,569	182,377	80.0%	14.0%	2.0%	0.0%	4.0%
Open space / recreational assets	Swimming pools	357	2,040	560	15	5,586	11,811	0.0%	0.0%	83.0%	17.0%	0.0%
	Park structures	75	428	2,670	1,588	26,310	34,537	41.0%	52.0%	5.0%	1.0%	1.0%
	Sub-total	432	2,468	3,230	1,603	31,896	46,348	30.6%	38.7%	24.9%	5.1%	0.7%
TOTAL - ALL ASSETS		15,131	55,736	19,280	21,143	1,262,734	1,725,822	72.2%	14.6%	10.3%	2.4%	0.6%

(a) Required maintenance is the amount identified in Council's asset management plans.

## Infrastructure asset condition assessment 'key'

- 1 **Excellent/very good** No work required (normal maintenance)  
2 **Good** Only minor maintenance work required

continued on next page ...

## Report on Infrastructure Assets - Values (continued)

as at 30 June 2020

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<b>3</b>	<b>Satisfactory</b>	Maintenance work required
<b>4</b>	<b>Poor</b>	Renewal required
<b>5</b>	<b>Very poor</b>	Urgent renewal/upgrading required

## Report on Infrastructure Assets (continued)

as at 30 June 2020

	Amounts 2020	Indicator 2020	Prior periods 2019      2018		Benchmark
\$ '000			Restated		
Infrastructure asset performance indicators (consolidated) *					
Buildings and infrastructure renewals ratio <sup>1</sup>					
Asset renewals <sup>2</sup>	18,470	61.42%	30.34%	49.84%	>=100.00%
Depreciation, amortisation and impairment	30,070				
Buildings and infrastructure renewal ratio (including WIP and excluding impairment)					
Asset renewals (including WIP)	28,368	129.85%	144.21%	86.18%	>100.00%
Depreciation and amortisation	21,846				
Infrastructure backlog ratio <sup>1</sup>					
Estimated cost to bring assets to a satisfactory standard	15,131	1.20%	3.22%	2.60%	<2.00%
Net carrying amount of infrastructure assets	1,262,734				
Asset maintenance ratio					
Actual asset maintenance	21,143	109.66%	86.49%	92.02%	>100.00%
Required asset maintenance	19,280				
Cost to bring assets to agreed service level					
Estimated cost to bring assets to an agreed service level set by Council	55,736	3.23%	2.31%	1.85%	
Gross replacement cost	1,725,822				

(\*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Excludes Work In Progress (WIP)

(2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.



## Report on Infrastructure Assets (continued)

as at 30 June 2020

\$ '000	General fund		Water fund		Sewer fund		Benchmark
	2020	2019	2020	2019	2020	2019	
Infrastructure asset performance indicators (by fund)							
Buildings and infrastructure renewals ratio <sup>1</sup>							
Asset renewals <sup>2</sup>	65.83%	(14.97)%	18.69%	37.33%	59.59%	152.95%	>=100.00%
Depreciation, amortisation and impairment							
Infrastructure backlog ratio <sup>1</sup>							
Estimated cost to bring assets to a satisfactory standard	1.14%	2.62%	1.74%	4.32%	1.38%	5.55%	<2.00%
Net carrying amount of infrastructure assets							
Asset maintenance ratio							
Actual asset maintenance	110.61%	101.03%	136.65%	66.89%	91.31%	73.18%	>100.00%
Required asset maintenance							
Cost to bring assets to agreed service level							
Estimated cost to bring assets to an agreed service level set by Council	2.76%	1.92%	6.39%	2.81%	3.55%	3.83%	
Gross replacement cost							

(1) Excludes Work In Progress (WIP)

(2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.