



BUNGENDORE TOWN CENTRE AND ENVIRONS ADVISORY COMMITTEE TERMS OF REFERENCE

1. Role

To represents the views of the community and provide advice to support the development and implementation of Council's strategies and plans to enhance Bungendore's liveability, commercial prosperity and attractiveness to visitors.

The committee will consider the town centre, Turallo Creek corridor and surrounds, and may provide advice on:

- streetscape planning, pedestrian movement, connectivity and wayfinding.
- enhancing the town's character, identity, and visual appeal through initiatives such as place activations and public art.
- the provision of open space and recreation areas, landscape and environmental planning to enhance green spaces.
- built form controls and preservation of the character, reflecting community needs and aspirations.
- the Bungendore Car Parking Strategy.
- other related matters upon request from Council officers.

2. Committee Operation

A Council staff representative will be responsible for taking and distributing minutes, coordinating the agenda, inviting relevant Council officers to attend in relation to agenda items, arranging the meeting venues and refreshments and coordinating any assistance required by members to participate.

Minutes will be reported to Council.

Membership of the Committee will be made by expression of interest via public advertisement. Expressions of interest can be received by the Committee at any time through the year.

3. Membership of the Committee

- Will consist of 5 representatives including one representative appointed by the Bungendore Chamber of Commerce and Industry and four community representatives.
- The membership of the Committee includes one Councillor delegate and one alternate.
- Community membership of the Committee will be reviewed at the start of each calendar year.

4. Meetings and Minutes

Meetings will be held quarterly or as required to comment or present on Council strategies and plans.

Minutes are presented to Council for endorsement only. Any matters that require a Council decision will initiate a Council meeting report being prepared for Council consideration.

5. Secretariat Support

The Manager Economy Place and Arts or their delegate will provide secretariat support to the Committee.

6. Quorum

A quorum for the meeting will be three.

7. Delegations

This Committee does not have any decision-making, financial or delegated powers. No member has the authority to represent Council without the approval of Council.

The Committee does not have the power to sub-delegate or form sub-committees without the approval of Council by way of Resolution. The Committee is bound all Council Policies as members of the Committee are considered volunteers of Council.