

Road Names Policy

Date policy was adopted:	12 October 2022
Resolution number:	412/22
Next Policy review date:	September 2024
Reference number:	52.5.4
Strategic Pillar	Natural & Built Character
Responsible Branch	Land Use Planning

This is a controlled document. Before using this document, ensure it is the latest version by checking QPRC's intranet, website or Electronic Document Register Management System. Printed or downloaded versions of this document are uncontrolled

1. OUTCOMES

- 1.1 Council will maintain a Register of Proposed Road Names for the purpose of providing names for roads across the Queanbeyan-Palerang local government area.
- 1.2 Road names selected for new roads will be appropriate for the locality and comply with the AS/NZS 4819:2011 Rural and Urban Addressing Standard and the NSW Address Policy and User Manual.

2. POLICY

- 2.1 Council adopts a list of suitable road names that may be used across the local government area with input from the local community.

3. SCOPE OF THE POLICY

- 3.1 This policy applies to the naming of roads within the Queanbeyan-Palerang Local Government Area.

4. DEFINITIONS

APUM – NSW Address Policy and User Manual 2019.

Council – Queanbeyan-Palerang Regional Council.

GNB – Geographical Names Board of New South Wales, as per s. 3 of the *Geographical Names Act 1966* (NSW)

Major Subdivision – A subdivision of land that includes the creation of 4 or more new roads.

Register of Proposed Road Names – A register of proposed road names that are Council approved, have been publicly notified but have not yet been endorsed by GNB nor gazetted.

Road – Includes all road types as listed in the NSW Addressing Policy and User Manual 2019.

5. LEGISLATIVE OBLIGATIONS AND/OR RELEVANT STANDARDS

- Roads Regulation 2018 – Division 1 Cl.7(1)-(6).
- NSW Address Policy and User Manual 2019.
- AS/NZS 4819:2011 Rural and Urban Addressing Standard.
- NSW Place Name Policy, GNB September 2018.
- Guidelines for the Determination of Place Names, GNB July 2019.
- NSW Aboriginal Languages Act 2017.

6. CONTENT

6.1 GENERAL

- 6.1.1 The naming of all new roads within the Queanbeyan-Palerang Regional Council's local government area is undertaken in accordance with the APUM.

- 6.1.2 The use of First Nations Peoples' words and names is encouraged. Proposed road names in this theme shall be in the local language of the area in which the road name is to be used. Council will work with Local Aboriginal Land Councils to identify suitable road names. Proposed road names should include the meaning of the words or the person's historical link to the area.
- 6.1.3 The suitability of commemorative road names will be assessed on the criteria set down by the GNB in respect of sources of information and its place name policy and guidelines.
- 6.1.4 Road names which do not have a direct relationship to a location within the local government area can be used anywhere within the local government area.
- 6.1.5 Road names that already exist within the local government area will not be considered and shall not be duplicated. A road name will be regarded as a duplicate if it is the same or has a similar spelling or sound as an existing name, regardless of the road type.

6.2 REGISTER OF PROPOSED ROAD NAMES

- 6.2.1 Community members with connections to the local government area and property developers are encouraged to submit proposed road names to Council in accordance with NSW Government guidelines as set out by the GNB for inclusion in the Register of Proposed Road Names. Criteria for proposed road names can include (but is not limited to) the following:
- (a) Promotion and recognition of local First Nations Peoples' language
 - (b) Recognition of local First Nations People
 - (c) Recognition of eminent persons connected to the area
 - (d) Recognition of local history and events
 - (e) Recognition of the natural environment
 - (f) Recognition of Australian heritage
- 6.2.2 At the land subdivision stage where 3 or fewer new roads are created, a property developer may select road names from the Register of Proposed Road Names or propose other names in accordance with GNB policies and the criteria referenced in 6.2.1 for consideration and approval.
- 6.2.3 Road names shall be added to the Register of Proposed Road Names when they have been endorsed by Council and no objections have been received during public exhibition of 28 days.
- 6.2.4 Road names selected for use from the Register of Proposed Road Names will only be formally allocated to roads following approval by the GNB and gazettal.
- 6.2.5 Council's Natural and Built Character Portfolio via the Service Manager Land Use Planning shall be responsible for maintaining the Register of Proposed Road Names.
- 6.2.6 A copy of the Register of Proposed Road Names shall be available for public viewing upon written request.

6.3 ROAD NAMING FOR MAJOR SUBDIVISIONS

- 6.3.1 To ensure the Register of Proposed Road Names retains an adequate supply of names, property developers of major subdivisions are required to work with Council to devise a separate list of proposed road names for their development.
- 6.3.2 Property developers must ensure at least 1 new road name or 10% of the total number of new road names in each proposal (whichever is the greater) incorporate First Nations Peoples' language or names. Evidence of consultation and endorsement from the Local Aboriginal Land Council must be provided when submitting a new road name proposal to Council.
- 6.3.3 Property developers submitting road name proposals consisting of commemorative road names must ensure the list contributes to achieving gender diversity across the local government area.
- 6.3.4 Thematic road names for new major subdivisions are strongly encouraged and should be relevant and appropriate for the location.

7. REVIEW

- 7.1 This policy will be reviewed every four years or earlier as necessary if:
 - (a) legislation requires it, or
 - (b) Council's functions, structure or activities change.