



Minutes of the Ordinary Meeting of the Queanbeyan-Palerang Regional Council held virtually and in the WB Freebody Chambers, Nellie Hamilton Centre, 257 Crawford Street, Queanbeyan on Wednesday, 14 May 2025 commencing at 5.30pm.

ATTENDANCE

Councillors: Cr Winchester (Chairperson)

Cr Broadbent

Cr Grundy

Cr Livermore

Cr Macdonald

Cr Preston

Cr Schweikert

Cr Waterhouse

Cr Willis

Cr Wilson – via Zoom

Staff:

R Ryan, General Manager

M Duff, Director Infrastructure Services

J Richards, Director Community, Arts and Recreation

K Monaghan, Director Corporate Services

R Ormella, Director Development and Environment

Also Present: M de Vries (Minute Secretary)

1. OPENING

The meeting commenced at 5.30pm.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Custodians of the Land upon which the meeting was held.

3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

799/25

RESOLVED (Winchester/Macdonald)

That the apology for non-attendance from Cr Taskovski be received and that leave of absence be granted.

The resolution was carried unanimously.

4. CONFIRMATION OF MINUTES**4.1 Minutes of the Ordinary Meeting of Council held on 23 April 2025**

800/25

RESOLVED (Winchester/Macdonald)

That the Minutes of the Ordinary Meeting of Council held in the WB Chambers in the Nellie Hamilton Centre on Wednesday 23 April 2025 be confirmed.

The resolution was carried unanimously.

5. DISCLOSURES OF INTERESTS

801/25

RESOLVED (Winchester/Preston)

That Councillors and staff now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

The resolution was carried unanimously.

Cr Broadbent declared a significant non-pecuniary interest in Item 9.1: Council Submission DA 2023.0635 - Construction of a Registered Club (Vikings), stating he is a voting member of the Southern Regional Planning Panel. Cr Broadbent proposed to leave the Chamber when the matter was considered.

Cr Preston declared a significant non-pecuniary interest in Item 9.1: Council Submission DA 2023.0635 - Construction of a Registered Club (Vikings), stating he is a member of the Southern Regional Planning Panel. Cr Preston proposed to leave the Chamber when the matter was considered.

Cr Willis declared a less than significant non-pecuniary interest for Item 9.4: Community Members – Sustainability and Climate Change Advisory Committee, stating that many of the nominees community members recommended to the committee are known to her. Cr Willis proposed to stay in the chamber and vote on the matter.

Cr Wilson declared a less than significant non-pecuniary interest in Item 9.1: Council submission DA 2023.0635 - Construction of a Registered Club (Vikings), stating that he is a close acquaintance of a board member of the Tuggeranong Valley Rugby Union and Sports Club Limited. Cr Wilson proposed to leave the Chamber when the matter was considered.

Cr Winchester declared a less than significant non-pecuniary interest in Item 9.1: Council Submission DA 2023.0635 - Construction of a Registered Club (Vikings), stating that he is a Board Member of the Queanbeyan Leagues Club. Cr Winchester proposed to leave the Chamber when the matter was considered.

Cr Winchester declared a less than significant non-pecuniary interest in Item 12.1: Notice of Motion – Liquor and Gaming Licence Applications, stating that he is a Board Member of the Queanbeyan

Leagues Club. Cr Winchester proposed to leave the Chamber when the matter was considered.

Cr Livermore declared a less than significant non-pecuniary interest in Item 9.7: Committee Members - Arts and Cultural Development Advisory Committee, stating that a community member who has nominated and recommended for the committee was part of the Labor ticket in the September 2024 local government elections. Cr Livermore proposed to stay in the Chamber and vote on the matter.

6. ADJOURNMENT FOR PUBLIC FORUM

At this stage of the proceedings, the time being 5.38pm, Cr Winchester advised that the meeting should now adjourn for the Public Forum.

802/25

RESOLVED (Winchester/Preston)

That the meeting be adjourned to conduct the Public Forum.

The resolution was carried unanimously.

ADJOURNMENT:

The meeting adjourned for the Public Forum at 5.38pm.

During the Public Forum, at 5.53pm, having declared an interest in Item 9.1, Crs Broadbent, Preston and Winchester left the Chamber and Cr Wilson left the audio visual Zoom link.

The Deputy Mayor assumed the Chair and conducted the remaining part of the Public Forum, and remained in the Chair when the meeting resumed at 6.05pm.

7. MAYORAL MINUTE

There was no Mayoral Minute.

8. NOTICES OF MOTIONS OF RESCISSION

There were no Notices of Motion of Rescission.

9. REPORTS TO COUNCIL - ITEMS FOR DETERMINATION

9.1 Council Submission DA 2023.0635 - Construction of a Registered Club Premises (Vikings)

803/25

RESOLVED (Willis/Schweikert)

That Council:

1. Endorse the submission to DA 2023.0635 Construction of a registered club premises at 37 Tomsitt Drive, Jerrabomberra as drafted with any amendments made at the meeting.
2. Upon notification of the determination meeting, authorise the General Manager to address and present this submission to the Regional Planning Panel.

The resolution was carried unanimously.

Crs Broadbent, Preston, Wilson and Winchester returned to the meeting at 6.14pm, and Cr Winchester resumed the Chair.

PROCEDURAL MOTION

804/25

RESOLVED (Winchester/Macdonald)

That Items 9.11 and 9.13 be brought forward for consideration at this juncture.

The resolution was carried unanimously.

9.11 Fencing Standards for Rural Subdivisions

MOVED (Waterhouse/Willis)

That Council:

1. Consider developing a Notice of Motion for the Local Government NSW (LGNSW) Annual Conference progressing policy matters the subject of this report.
2. Progresses to include DCP fencing amendments in the next DCP housekeeping amendment.

AMENDMENT (Grundy/Schweikert)

That Council:

1. Defer this matter to allow for meaningful consultation with key stakeholders, for example but not limited to:
 - Local wildlife advocacy groups
 - Conservation organisations with expertise in wildlife movement
 - Local stock and station agents
 - Local Rural fencing contractors
 - South East Local Land Services
 - The National Farmers Federation
 - And members of the general public
2. Receive a report summarising stakeholder feedback well as a risk assessment of the proposed changes in relation to the balance between wildlife permeability and livestock containment.

The amendment (of Crs Grundy and Schweikert) was put and lost.

For: Crs Broadbent, Grundy, Macdonald and Schweikert
Against: Crs Livermore, Preston, Waterhouse, Willis, Wilson and Winchester

The motion of (Crs Waterhouse and Willis) was brought forward.

805/25

RESOLVED (Waterhouse/Willis)

That Council:

1. Consider developing a Notice of Motion for the Local Government NSW (LGNSW) Annual Conference progressing policy matters the subject of this report.
2. Progresses to include DCP fencing amendments in the next DCP housekeeping amendment.

The resolution was carried.

For: Crs Livermore, Macdonald, Preston, Schweikert,
Waterhouse, Willis, Wilson and Winchester

Against: Crs Broadbent and Grundy

**9.13 Post Exhibition Report - Draft Solid Fuel Heater Policy -
Second Round of Community Feedback****MOVED (Grundy/Macdonald)**

That Council:

1. Not adopt the Draft Solid Fuel Heater Policy.
2. Undertake an education campaign to ensure solid fuel heater owners understand their obligations in controlling smoke pollution.

Cr Willis foreshadowed a contrary motion:

That Council:

1. Adopt the Draft Solid Fuel Heater Policy as exhibited.
2. Undertake an education campaign annually to ensure correct usage of solid fuel heaters, so that owners understand their obligations in controlling smoke pollution.

The motion (of Crs Grundy and Macdonald) was brought forward.

806/25

RESOLVED (Grundy/Macdonald)

That Council:

1. Not adopt the Draft Solid Fuel Heater Policy.
2. Undertake an education campaign to ensure solid fuel heater owners understand their obligations in controlling smoke pollution.

The resolution was carried.

For: Crs Broadbent, Grundy, Macdonald, Schweikert,
Waterhouse and Winchester

Against: Crs Livermore, Preston, Willis and Wilson

9.2 Draft Integrated Plans and Reports for 2025/26**MOVED (Macdonald/Livermore)**

That Council:

1. Endorse the 2025-26 Draft Integrated Planning and Reporting Documents for public exhibition:
 - Draft Operational Plan and Delivery Program
 - Draft Statement of Revenue Policy
 - Draft Fees and Charges
 - Draft Long Term Financial Plan
 - Draft Workforce Management Plan
 - Draft Asset Management Strategy
2. Publish a short “easy to read” version of the consolidated draft plans that highlights the projects, major programs and principal activities of the delivery program.
3. Undertake community engagement in accordance with the Community Engagement Strategy, requesting community feedback on the draft plans.
4. Receive a report and consider all community feedback before finalising the draft plans.

AMENDMENT (Willis/Winchester)

That Council:

1. Endorse the 2025-26 Draft Integrated Planning and Reporting Documents for public exhibition, with the amendments listed in dot point 5:
 - Draft Operational Plan and Delivery Program
 - Draft Statement of Revenue Policy
 - Draft Fees and Charges
 - Draft Long Term Financial Plan
 - Draft Workforce Management Plan
 - Draft Asset Management Strategy
2. Publish a short “easy to read” version of the consolidated draft plans that highlights the projects, major programs and principal activities of the delivery program.
3. Undertake community engagement in accordance with the Community Engagement Strategy, requesting community feedback on the draft plans.
4. Receive a report and consider all community feedback before finalising the draft plans.
5. Amendments to the 2025/26 Operational Plan and Delivery Program:
 - a. Allocate \$130,000 in 2025/26 to implement the Mount Jerrabomberra Plan of Management action plan.
 - b. Include \$130,000 per annum in the following years of the

Delivery Program to 2028/29 for the Mount Jerrabomberra Plan of Management.

- c. Increase the allocation to the Heritage Grants program by \$5,000 to \$30,000, in 2025-26, with additional funds to be drawn from the Heritage Reserve.
- d. Allocate \$150,000 from the Heritage Reserve for the development of a Conservation Management Plan for all of the QPRC Historic Cemeteries.
- e. Remove \$10,000 allocated for the Honour Walk in Crawford Street.
- f. Allocate \$10,000 for Microforest Project in Ash Street Parklet subject to reviewing the staff report on the outcomes of the Blackall Avenue Park Microforest Project.

The amendment (of Crs Willis and Winchester) was put and carried.

For: Crs Livermore, Preston, Waterhouse, Willis, Wilson and Winchester

Against: Crs Broadbent, Grundy, Macdonald and Schweikert

The amendment became the motion.

807/25

RESOLVED (Willis/Winchester)

That Council:

1. Endorse the 2025-26 Draft Integrated Planning and Reporting Documents for public exhibition, with the amendments listed in dot point 5:
 - Draft Operational Plan and Delivery Program
 - Draft Statement of Revenue Policy
 - Draft Fees and Charges
 - Draft Long Term Financial Plan
 - Draft Workforce Management Plan
 - Draft Asset Management Strategy
2. Publish a short “easy to read” version of the consolidated draft plans that highlights the projects, major programs and principal activities of the delivery program.
3. Undertake community engagement in accordance with the Community Engagement Strategy, requesting community feedback on the draft plans.
4. Receive a report and consider all community feedback before finalising the draft plans.
5. Amendments to the 2025/26 Operational Plan and Delivery Program:
 - a. Allocate \$130,000 in 2025/26 to implement the Mount Jerrabomberra Plan of Management action plan.
 - b. Include \$130,000 per annum in the following years of the Delivery Program to 2028/29 for the Mount Jerrabomberra Plan of Management.

- c. Increase the allocation to the Heritage Grants program by \$5,000 to \$30,000, in 2025-26, with additional funds to be drawn from the Heritage Reserve.
- d. Allocate \$150,000 from the Heritage Reserve for the development of a Conservation Management Plan for all of the QPRC Historic Cemeteries.
- e. Remove \$10,000 allocated for the Honour Walk in Crawford Street.
- f. Allocate \$10,000 for Microforest Project in Ash Street Parklet subject to reviewing the staff report on the outcomes of the Blackall Avenue Park Microforest Project.

The resolution was carried.

For: Crs Livermore, Macdonald, Preston, Schweikert,
Waterhouse, Willis, Wilson and Winchester
Against: Crs Broadbent and Grundy

9.3 Review of Mount Jerrabomberra Plan of Management (2021)

MOVED (Willis/Wilson)

That Council refer the Mount Jerrabomberra Site Specific Plan of Management, and the update of progress achieved, to the Sustainability and Climate Change Advisory Committee to determine priority projects for the current Delivery Plan 2025/26 to 2029/30.

Cr Wilson left the meeting at 7.30pm.

ADJOURNMENT: The meeting adjourned for a short break at 7.30pm and resumed at 7.40pm.

The motion (of Crs Willis and Wilson) was brought forward.

808/25

RESOLVED (Willis/Wilson)

That Council refer the Mount Jerrabomberra Site Specific Plan of Management, and the update of progress achieved, to the Sustainability and Climate Change Advisory Committee to determine priority projects for the current Delivery Plan 2025/26 to 2029/30.

The resolution was carried.

For: Crs Livermore, Macdonald, Preston, Schweikert,
Waterhouse, Willis and Winchester
Against: Crs Broadbent and Grundy

PROCEDURAL MOTION

809/25

RESOLVED (Schweikert/Waterhouse)

That Items 9.4, 9.5, 9.6, 9.7 and 9.8 be considered as a bloc.

The resolution was carried unanimously.

MOTION

810/25

RESOLVED (Schweikert/Waterhouse)

That Items 9.4, 9.5, 9.6, 9.7 and 9.8 be adopted.

The resolution was carried unanimously.

9.4 Community Members - Sustainability and Climate Change Advisory Committee

811/25

RESOLVED (Schweikert/Waterhouse)

That Council:

1. Appoint the following six community members to the QPRC Sustainability and Climate Change Advisory committee:

David Smith	Lyndal Thorburn
Emma Richardson	Paul Cockram
Rachel Clarke	Judith Turley
2. Maintain a merit list from those remaining community members who nominated and are interested in being considered should future vacancies in the Sustainability and Climate Change Advisory committee arise over the term of Council.

The resolution was carried unanimously.

9.5 Community Members - Braidwood Flood Risk Management Committee

812/25

RESOLVED (Schweikert/Waterhouse)

That Council appoint the following three community members to the Braidwood Flood Risk Management Committee:

David Cargill
John Tuckwell
Nicholas Kemp

The resolution was carried unanimously.

9.6 Committee Members - Bungendore Town Centre & Environs Committee

813/25

RESOLVED (Schweikert/Waterhouse)

That Council:

1. Appoint the following four community members to the Bungendore Town Centre and Environs Committee:

Bryan Clark
Stuart Henderson
Graham Judge
Andrew Riley
2. Endorse the appointment of Mel Carn as the Bungendore Chamber of Commerce & Industry representative.

The resolution was carried unanimously.

9.7 Committee Members - Arts and Cultural Development Advisory Committee

814/25

RESOLVED (Schweikert/Waterhouse)

That Council:

1. Appoint the following ten community members to the Arts and Cultural Development Advisory Committee:

Alison Alder	Barrina South
Anthea Gunn	Helen Musa
Jeremy Christian	Neil Roach
Sophia Halloway	Mitch Porteous
Rose Marin	Vicki Martin
2. Amend the Terms of Reference of the Arts and Cultural Development Advisory Committee to allow for a maximum of ten community members.

The resolution was carried unanimously.

9.8 Membership QPRC Seniors Advisory Committee

815/25

RESOLVED (Schweikert/Waterhouse)

That Council:

1. Appoint the following ten community members to the QPRC Seniors Advisory Committee:

Lauren Yen	Sharon Baxter-Judge
Christine Allard	Neil Johnson
Olwyn-Anne Cook	Maria Porreca
Brenda Russell	Anthorr Nomchong
Kenneth Seiler	Lynne Magus
2. Appoint the following two agency representatives:
 - Regional Manager of Warrigal
 - Aged Care Advocate, Southern NSW Region of Seniors Rights Service
3. Maintain a merit list from those remaining community members who nominated and are interested in being considered should future vacancies on the Seniors Advisory Committee arise over the term of Council.

The resolution was carried unanimously.

9.9 Review of Urban Forest Cooling Strategy

816/25

RESOLVED (Willis/Schweikert)

That Council refer the Urban Forest Cooling Strategy (2022), and the update of progress achieved, to the Sustainability and Climate Change Advisory Committee to determine priority projects for the current Delivery Plan 2025/26 – 2029/30.

The resolution was carried unanimously.

- 817/25 **9.10 Adoption of Council Managed Crown Land - Farrer Place Car Park**
RESOLVED (Waterhouse/Preston)
That Council approve Lot 2 Deposited Plan 758862, at 3 Farrer Place Queanbeyan as Council Managed Crown Land.

The resolution was carried unanimously.
- 9.11 Fencing Standards for Rural Subdivisions**
This item was dealt with in earlier business.
- 818/25 **9.12 Post Exhibition Report - Draft Swimming Pool Inspection Program**
RESOLVED (Macdonald/Preston)
That Council adopt the draft Swimming Pool Inspection Program – 2025.

The resolution was carried unanimously.
- 9.13 Post Exhibition Report - Draft Solid Fuel Heater Policy - Second Round of Community Feedback**
This item was dealt with in earlier business.
- 819/25 **9.14 Draft Donations Policy**
RESOLVED (Waterhouse/Preston)
That Council endorse the draft Donations Policy, draft Grant Guidelines and Schedule of Donations for Category C (Rates and Annual Charges) for public exhibition.

The resolution was carried.

For: Crs Broadbent, Livermore, Macdonald, Preston, Schweikert, Waterhouse, Willis and Winchester
Against: Cr Grundy
- 10. REPORTS TO COUNCIL - ITEMS FOR INFORMATION**
- 820/25 **10.1 Women's Rugby Changerooms - Freebody and Seiffert Oval**
RESOLVED (Macdonald/Schweikert)
That the report be received for information.

The resolution was carried unanimously.
- 821/25 **10.2 Councillor Workshops**
RESOLVED (Preston/Waterhouse)
That the report be received for information.

The resolution was carried unanimously.

11. REPORTS OF COMMITTEES

There were no reports of Committees.

12. NOTICES OF MOTIONS

Having declared an interest in the following Item, Cr Winchester left the Chamber at 7.56pm.

The Deputy Mayor assumed the Chair.

12.1 Notice of Motion - Liquor and Gaming Licence Applications**RESOLVED (Willis/Waterhouse)**

That Council:

1. Note:
 - a. Local councils should be notified of each application for liquor and/or gaming machine licences, or changes to existing licences or conditions, to provide an opportunity for comment.
 - b. Queanbeyan-Palerang Regional Council (QPRC) could provide feedback on any licence application in our local government area (LGA).
 - c. The current LGNSW policy platform contains this statement, under Health & Safety, that LGNSW continues to advocate for [14.10]: "Increased local government involvement in determination of gaming machine applications with priority consideration given to social impact and implementation of cashless poker machines with harm reduction features."
 - d. Data from Liquor and Gaming NSW for Q4 2024 shows weekly losses through poker machines in Queanbeyan-Palerang LGA to have reached \$1.4 million.
2. Resolve that staff notify the governing body of Council of each referral from the NSW Independent Liquor and Gaming Authority for an application or transfer of an ongoing liquor or gaming licence or changes to existing licences or conditions, so that Council can provide feedback should it choose to. For clarity, this does not pertain to applications for one-off events.

The resolution was carried.

For: Crs Livermore, Macdonald, Preston, Waterhouse and Willis

Against: Crs Broadbent, Grundy and Schweikert

Cr Winchester returned to the Chamber at 8.05pm and assumed the Chair.

822/25

13. REPORTS TO COUNCIL - DELEGATES REPORTS**13.1 NSW Police Community Precinct Safety Committee Meeting (CPSC) - 10 April 2025**

823/25

RESOLVED (Schweikert/Waterhouse)

That the report be received for information.

The resolution was carried unanimously.

13.2 South East Australian Transport Strategy (SEATS) Meeting - 20-21 February 2025 - Delegate Report

824/25

RESOLVED (Willis/Schweikert)

That the report be received for information.

The resolution was carried unanimously.

14. QUESTIONS WITH NOTICE

There were no Questions with Notice.

15. NOTICE OF INTENTION TO DEAL WITH MATTERS IN CLOSED SESSION

At this stage of the proceedings Cr Winchester advised that there were items on the Agenda that should be dealt with in Closed Session.

Cr Winchester then asked if, in accordance with Clause 59.6 of the Council's Code of Meeting Practice, there were any presentations as to why the matters listed below should not be dealt with in Closed Session.

There were no presentations.

16. REPORTS FOR CLOSED SESSION

825/25

RESOLVED (Winchester/Broadbent)

That pursuant to Section 10A of the *Local Government Act, 1993* the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

Item 16.1 RFT 2025-03 Renewal of 88 Wallace Street and New Carpark, Braidwood – Tender Evaluation

Item 16.1 is confidential in accordance with s10(A) (d)(i) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.2 Sale of Laneway (Nellie Hamilton Centre to Rutledge Street) to Village Building Company

Item 16.2 is confidential in accordance with s10(A) (c) of

the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.3 Tender Number 2024-41 Captains Flat Pool Upgrade

Item 16.3 is confidential in accordance with s10(A) (c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Item 16.4 Request to Reduce Water Charge

Item 16.4 is confidential in accordance with s10(A) (b) of the Local Government Act 1993 because it contains discussion in relation to the personal hardship of a resident or ratepayer and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

The resolution was carried unanimously.

The meeting then moved into Closed Session at 8.12pm to discuss the matters listed above.

16.1 RFT 2025-03 Renewal of 88 Wallace Street and New Carpark, Braidwood – Tender Evaluation

826/25

RESOLVED (Waterhouse/Macdonald)

That Council award Contract No. 2025-03 for the Detailed Design – Renewal of 88 Wallace Street and New Carpark, Braidwood to Spiire Australia Pty Ltd for the contract amount of \$393,590 (ex GST).

The resolution was carried unanimously.

16.2 Sale of Laneway (Nellie Hamilton Centre to Rutledge Street) to Village Building Company

827/25

RESOLVED (Preston/Macdonald)

That Council approve the sale of the Laneway at Lot 12 DP 1305630 (formerly made up of parts of Lots 1, 2 & 5 DP748338, Lot 18 DP548244 and the closed public road) as shown in the plan contained within this report to Village Building Company Pty Ltd for \$452,250.

The resolution was carried.

For: Crs Broadbent, Grundy, Livermore, Macdonald,
Preston, Schweikert, Waterhouse and Winchester

Against: Cr Willis

- 828/25 **16.3 Tender Number 2024-41 Captains Flat Pool Upgrade**
RESOLVED (Preston/Willis)
That Council award RFT 2024-41: Captains Flat Pool Upgrade to Rice Constructions Group Pty Ltd for \$181,182 (GST exclusive).

The resolution was carried unanimously.
- 829/25 **16.4 Request to Reduce Water Charge**
RESOLVED (Preston/Willis)
That the owner be advised that the excess water usage is not eligible for assistance in accordance with the Financial Hardship and Assistance Policy.

The resolution was carried unanimously.
- 830/25 **RESOLVED (Winchester/Macdonald)**
That the meeting now return to Open Session.

The resolution was carried unanimously.

The meeting returned to Open Session at 8.18pm.

The doors of the Chambers were opened to allow the public to enter.

In accordance with Queanbeyan-Palerang Regional Council Code of Meeting Practice, Section 14.22, the Chairperson provided a summary of the resolutions passed in Closed Session.

17. CONCLUSION OF THE MEETING

The time being 8.18pm, the Mayor announced that the Agenda for the meeting had now been completed.

CR KENRICK WINCHESTER
MAYOR
CHAIRPERSON