



Information for the applicant

- This form may be used to apply for approval for the construction of a rural entrance in the Queanbeyan-Palerang Regional Council area.
- The construction contractor is required to obtain a Section 138 (Roads Act 1993) certificate from Council prior to commencing any works. Pre-seal inspections must be booked at least 24 hours prior to bitumen sealing (as required).
- A fee will be imposed for assessment of this application and for inspection prior to construction works. A security bond will be applicable to this application. Refer to QPRC Fees & Charges.
- Rural entrance construction shall be in accordance with QPRC D13 Vehicular Access Design Specification and Standard Drawings QPRC-SD-101 and QPRC-SD-111 (depending on sealed or unsealed road location).
- <https://www.qprc.nsw.gov.au/Building-Development/Engineering-Design-and-Construction-Specifications>
- **All parts of this form are to be completed. Incomplete forms will be returned without processing.** Once completed, this application form should be submitted to Queanbeyan-Palerang Regional Council for determination as shown below:

By Hand

256 Crawford Street
Queanbeyan, NSW 2620

13 Gibraltar Street
Bungendore, NSW 2621

144 Wallace Street
Braidwood, NSW 2622

Post

PO Box 90
Queanbeyan, NSW 2620

Email

council@qprc.nsw.gov.au

SECTION A. Property Details

Street No. <input type="text"/>	Street Name <input type="text"/>	
Locality <input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>
Lot <input type="text"/>	Section <input type="text"/>	DP <input type="text"/>
Owner Name <input type="text"/>		

SECTION B. Rural Entrance Details – this entrance is:

<input type="checkbox"/> For a development	<input type="checkbox"/> To replace an existing entrance
Approved DA No. <input type="text"/>	<input type="checkbox"/> A second entrance
	<input type="checkbox"/> Plan of proposed design and location/s attached

SECTION C. Details of the applicant

Applicant Name <input type="text"/>	
Address <input type="text"/>	
Phone <input type="text"/>	Email <input type="text"/>
Signature <input type="text"/>	Date <input type="text"/>

SECTION D. Contractors declaration - To be submitted to Council when booking inspection

I,

(Contractors Representative)

of

(Contractor Company Name)

I declare that, we:

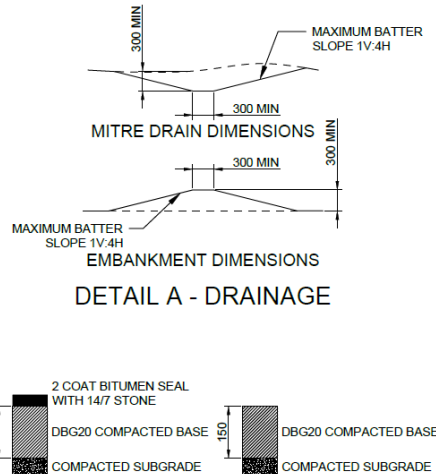
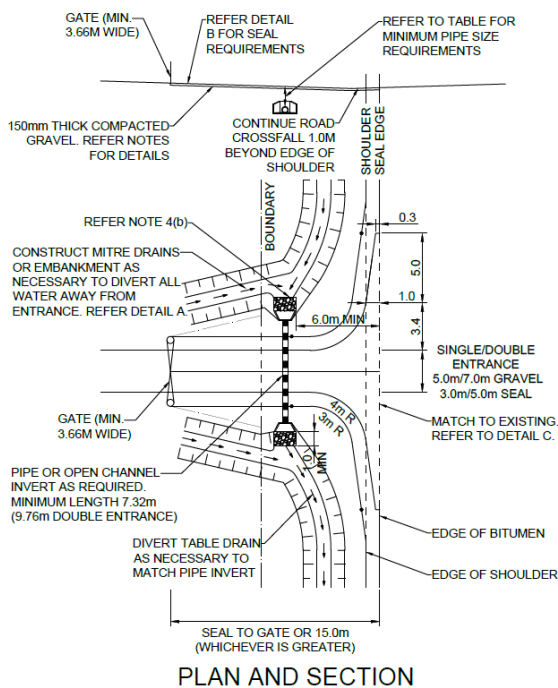
- are a prequalified rural entrance contractor with QPRC.
- have applied to Council to obtain a Section 138 Certificate under the Roads Act 1993.
- have undertaken a Dial Before You Dig (DBYD) search and obtained the relevant clearances/approvals necessary to carry out access excavation works at the address shown above.

Signature

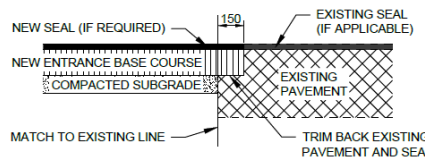
Date

SECTION E. Standard Detail for Bitumen Sealed and Unsealed Rural Entrance

PIPE CLASS REQUIREMENTS	
MINIMUM PIPE SIZE	REINFORCED CONCRETE PIPE
375mmØ	RRJ CLASS 4



SEALED UNSEALED
DETAIL B - PAVEMENT PROFILES



SPECIFICATION FOR CONSTRUCTION OF PRIVATE ENTRANCES

1. A CERTIFIER, EITHER PRIVATE OR COUNCIL, MUST BE APPOINTED PRIOR TO ANY WORKS COMMENCING.
2. THE DIMENSIONS SHALL BE AS SHOWN UNLESS PRIOR APPROVAL IS GAINED FROM COUNCIL.
3. IF COUNCIL IS THE CERTIFIER, ARRANGEMENTS SHALL BE MADE WITH COUNCIL'S DEVELOPMENT ENGINEER FOR AN INITIAL INSPECTION PRIOR TO ANY WORK COMMENCING ON SITE. THE INSPECTION SHALL DETERMINE LOCATION, DRAINAGE, VEGETATION REMOVAL AND ANY OTHER WORKS REQUIRED TO IMPROVE SIGHT DISTANCE.
4. CONSTRUCTION SCHEDULE:
 1. INSTALL SEDIMENT AND EROSION CONTROL MEASURES. APPROPRIATE SEDIMENT AND EROSION CONTROL MEASURES MUST BE IN PLACE PRIOR TO CLEARING OF VEGETATION AND REMOVAL OF TOPSOIL. THE TOPSOIL SHALL BE STOCKPILED IN AN AREA AWAY FROM DRAINAGE LINES AND PROTECTED WITH SEDIMENT FENCE.
 2. AFTER TOPSOIL STRIPPING, THE SUBSOIL SHALL BE ASSESSED FOR SUITABILITY AND, IF NECESSARY, REPLACED WITH A SUITABLE FILL MATERIAL BEFORE BEING COMPACTED WITH AN INDUSTRIAL TYPE ROLLER.
 3. A PIPE CULVERT OR OPEN CONCRETE INVERT, IF NECESSARY, SHALL BE INSTALLED COMPLETE WITH CONCRETE OR GROUTED ROCK HEADWALLS. EXISTING ROAD DRAINAGE MAY NEED TO BE REDIRECTED TO DRAIN VIA THE NEW CULVERT. PROVIDE 75mm - 150mm ROCK WITH UNDERLYING GEOTEXTILE TO THE WIDTH OF THE HEADWALL APRON AND EXTENDING 1.0m FROM THE APRON. HEADWALL TO BE GROUTED TO PIPE.
 4. APPROVED GRAVEL SHALL BE PLACED AND COMPACTED USING APPROPRIATE WATERING AND ROLLING EQUIPMENT, TO A MINIMUM COMPACTED DEPTH OF 150MM. GRAVEL UNDER SEAL SHALL BE DGB20 OR SIMILAR, WHILE UNSEALED PAVEMENT SHALL CONFORM TO SECTION 3.3 OF ARRB UNSEALED ROADS MANUAL 1993 AND BE NON-DUSTY WHEN DRY AND NON-SLIPPERY WHEN WET.
 5. SEALING, IF REQUIRED, SHALL BE TO THE RATES AND DIMENSIONS SET OUT IN THE ATTACHED DIAGRAM.
 6. INSPECTIONS SHALL BE ORGANISED WITH THE SUPERVISOR ON A REGULAR BASIS.
 7. NO WORK IS TO COMMENCE ON-SITE PRIOR TO APPROVAL BY COUNCIL. CONSENT UNDER SECTION 138 OF THE ROADS ACT 1993 IS TO BE OBTAINED FROM COUNCIL PRIOR TO WORKING WITHIN THE ROAD RESERVE.