

### Information for the applicant

- This form may be used to apply for approval for the construction of an urban driveway in the Queanbeyan-Palerang Regional Council area.
- Driveways over Council public road verges must be completed by a Council approved driveway contractor and an inspection must be booked at least 24 hours prior to construction of works.
- A fee will be imposed for assessment of this application and for inspection prior to construction works. Refer to QPRC Fees & Charges.
- Driveway construction shall be in accordance with QPRC D13 Vehicular Access Design Specification and Standard Drawings QPRC-SD-102 to QPRC-SD-111 (depending on the location of the driveway works).
- <https://www.qprc.nsw.gov.au/Building-Development/Engineering-Design-and-Construction-Specifications>
- **All parts of this form are to be completed. Incomplete forms will be returned without processing.** Once completed, this application form should be submitted to Queanbeyan-Palerang Regional Council for determination as shown below:

**By Hand**

256 Crawford Street  
Queanbeyan, NSW 2620

13 Gibraltar Street  
Bungendore, NSW 2621

144 Wallace Street  
Braidwood, NSW 2622

**Post**

PO Box 90  
Queanbeyan, NSW 2620

**Email**

[council@qprc.nsw.gov.au](mailto:council@qprc.nsw.gov.au)

### SECTION A. Property Details

Unit/Street No. <input type="text"/>	Street Name <input type="text"/>		
Locality/Suburb <input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>	
Lot <input type="text"/>	Section <input type="text"/>	DP <input type="text"/>	
Owner Name <input type="text"/>			

### SECTION B. Driveway Details – this driveway is:

<input type="checkbox"/> For a development Approved DA No. <input type="text"/>	<input type="checkbox"/> To replace an existing driveway	<input type="checkbox"/> A second driveway
	<input type="checkbox"/> To widen an existing driveway	<input type="checkbox"/> Plan of proposed design and location/s attached

### SECTION C. Details of the applicant

Applicant Name <input type="text"/>	
Address <input type="text"/>	
Phone <input type="text"/>	Email <input type="text"/>
Signature <input type="text"/>	Date <input type="text"/>

**SECTION D. Contractors declaration - To be submitted to Council when booking driveway inspection**

We are an approved driveway contractor with QPRC.  Yes  No  
 (Concrete driveway constructions over Council road verges are only able to be completed by approved driveway contractors)

I,  of   
 (Contractors Representative) (Contractor Company Name)

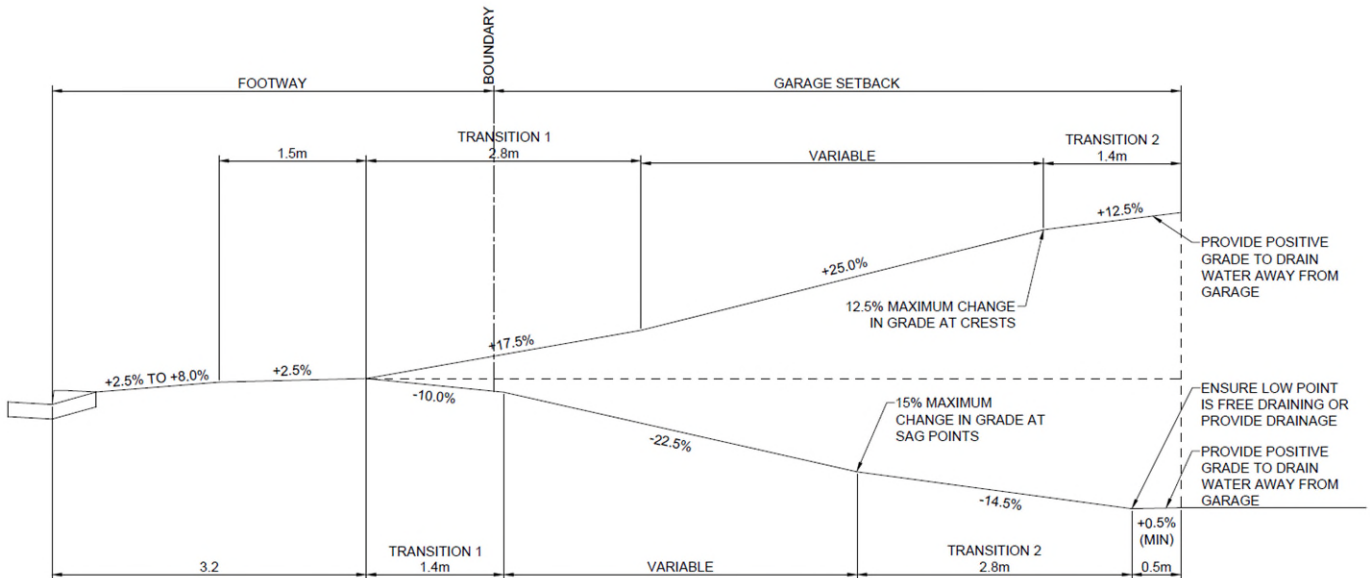
I declare that, we:

- are an approved driveway contractor with QPRC.
- have undertaken a Dial Before You Dig (DBYD) search and obtained the relevant clearances/approvals necessary to carry out driveway excavation works at the address shown above.

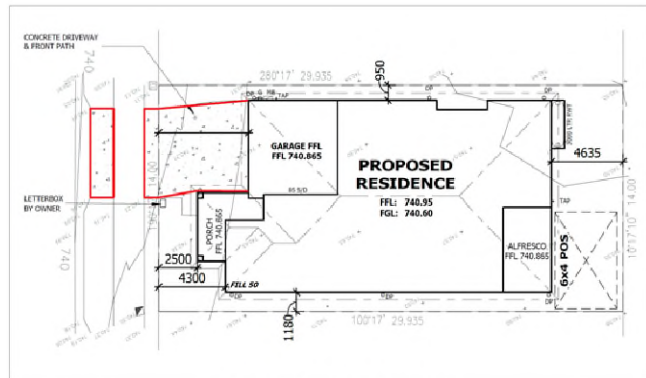
Signature

Date

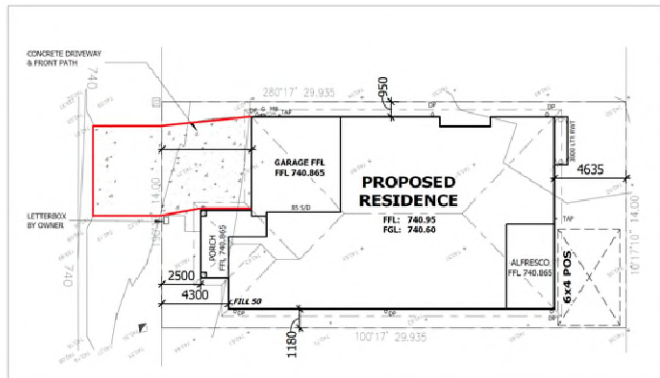
**SECTION E. Maximum Grades for Urban Driveway**



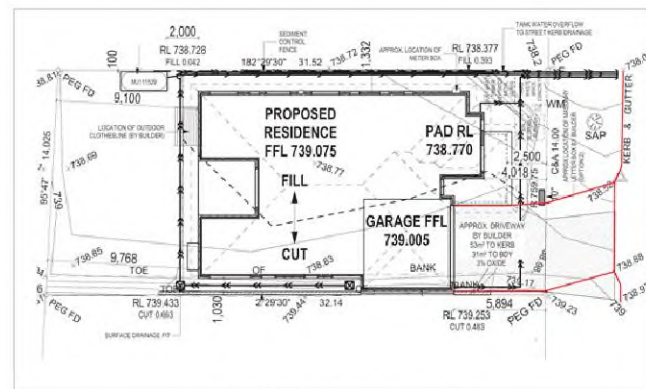
**SECTION F. Typical Urban Driveway Verge Crossings**



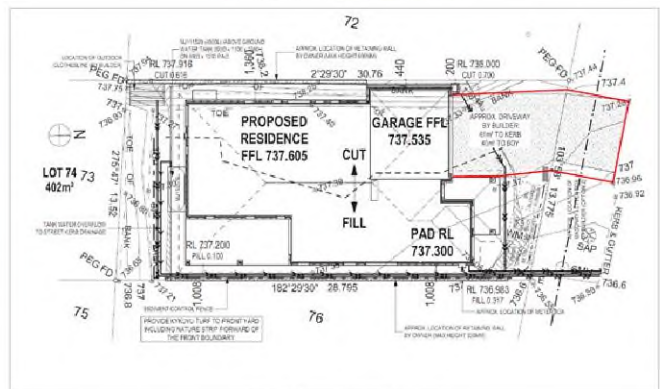
Typical Verge Crossing (with footpath)



Typical Verge Crossing (without footpath)



Typical Zero Lot Boundary Verge Crossing



Typical Skewed Verge Crossing