

### Information for the applicant

- This form may be used to apply for approval for the construction of an urban driveway in the Queanbeyan-Palerang Regional Council area.
- Driveways over Council public road verges must be completed by a Council approved driveway contractor and an inspection must be booked at least 24 hours prior to construction of works.
- A fee will be imposed for assessment of this application and for inspection prior to construction works. Refer to QPRC Fees & Charges.
- Driveway construction shall be in accordance with QPRC D13 Vehicular Access Design Specification and Standard Drawings QPRC-SD-102 to QPRC-SD-111 (depending on the location of the driveway works).
- <https://www.qprc.nsw.gov.au/Building-Development/Engineering-Design-and-Construction-Specifications>
- **All parts of this form are to be completed. Incomplete forms will be returned without processing.** Once completed, this application form should be submitted to Queanbeyan-Palerang Regional Council for determination as shown below:

#### By Hand

256 Crawford Street  
Queanbeyan, NSW 2620

13 Gibraltar Street  
Bungendore, NSW 2621

144 Wallace Street  
Braidwood, NSW 2622

#### Post

PO Box 90  
Queanbeyan, NSW 2620

#### Email

[development.support@qprc.nsw.gov.au](mailto:development.support@qprc.nsw.gov.au)

### SECTION A. Property Details

Unit/Street No. <input type="text"/>	Street Name <input type="text"/>	
Locality/Suburb <input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>
Lot <input type="text"/>	Section <input type="text"/>	DP <input type="text"/>
Owner Name <input type="text"/>		

### SECTION B. Driveway Details – this driveway is:

<input type="checkbox"/> For a development Approved DA No. <input type="text"/>	<input type="checkbox"/> To replace an existing driveway <input type="checkbox"/> To widen an existing driveway <input type="checkbox"/> Plan of proposed design and location/s attached	<input type="checkbox"/> A second driveway
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### SECTION C. Details of the applicant

Applicant Name <input type="text"/>	
Address <input type="text"/>	
Phone <input type="text"/>	Email <input type="text"/>
Signature <input type="text"/>	Date <input type="text"/>

## SECTION D. Contractors declaration - To be submitted to Council when booking driveway inspection

We are an approved driveway contractor with QPRC. ☐ Yes ☐ No  
 (Concrete driveway constructions over Council road verges are only able to be completed by approved driveway contractors)

I, (Contractors Representative) of (Contractor Company Name)

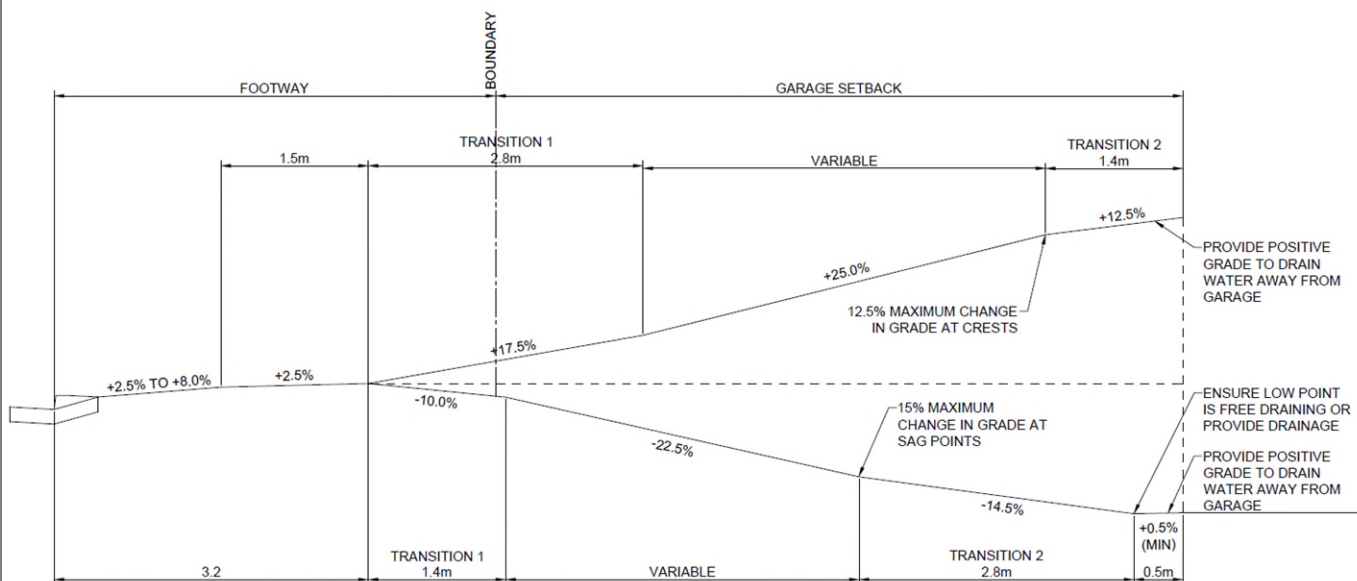
I declare that, we:

- are an approved driveway contractor with QPRC.
- have undertaken a Dial Before You Dig (DBYD) search and obtained the relevant clearances/approvals necessary to carry out driveway excavation works at the address shown above.

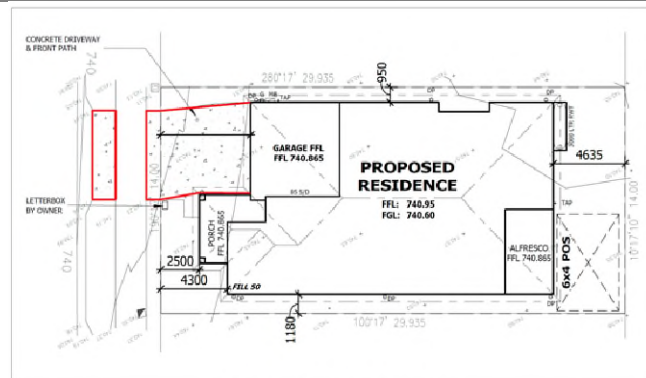
Signature

Date

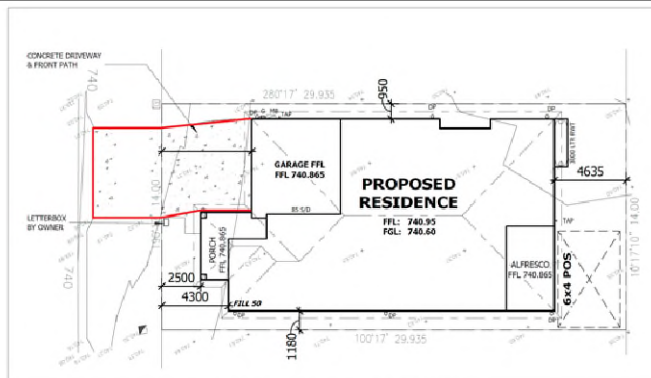
## SECTION E. Maximum Grades for Urban Driveway



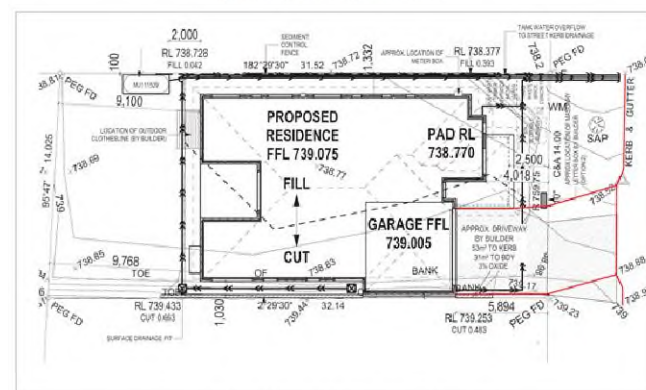
## SECTION F. Typical Urban Driveway Verge Crossings



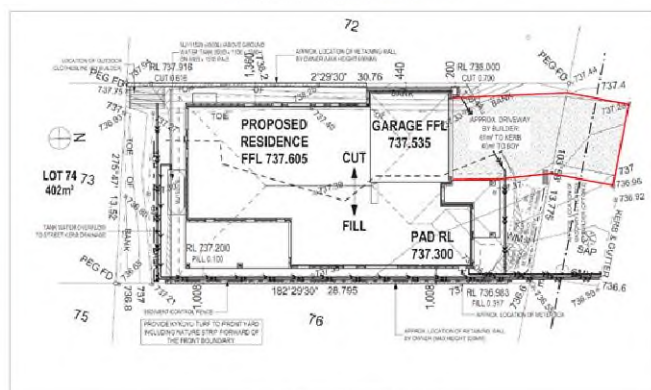
Typical Verge Crossing (with footpath)



Typical Verge Crossing (without footpath)



Typical Zero Lot Boundary Verge Crossing



Typical Skewed Verge Crossing